



**PUBLIC SAFETY & JUSTICE COMMITTEE
MONDAY – JANUARY 21, 2013 - 4:00 P.M.
CONFERENCE ROOM N-1 - FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order
2. Adoption of Agenda
3. Adoption of Minutes – January 7, 2013
4. Citizen Participation, Communications, Announcements, Information
5. Consent Calendar
 - A. Transfers and Appropriations
 - B. Bills
 - C. Encumbrances
 - D. Pre-Approved Encumbrance Amendment
6. Resolutions
 - A. Amending the Sheriff's 2013 Budget to Use Equitably Shared Funds for Televisions and Headset
7. Semi-Annual Report
 - A. Mediation & Family Court Services
 - B. 911 Communications Center
 - C. Sheriff's Office
 - D. Child Support
 - E. Clerk of Courts
 - F. Coroner
 - G. Emergency Management
 - H. District Attorney
8. Committee Requests and Motions
9. Adjournment

2012.1.1

Rock County - Production

01/17/13

COMMITTEE APPROVAL REPORT

Page 1

Account Number	Name	Yearly Prcent Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
2121000000-61920	PHYSICALS	22,861.00 65.2%	14,919.70	0.00	7,941.30		
	P1200583-PO# 12/31/12 -VN#041182			STANARD AND ASSOCIATES INC		2,195.00	
				CLOSING BALANCE	5,746.30		2,195.00
2121000000-62132	CR/DR CARDS FEES	299.00 102.3%	306.03	0.00	-7.03		
	P1203733-PO# 12/31/12 -VN#048147			FIRST NATIONAL BANK AND TRUST		49.95	
*** OVERDRAFT ***	TRANSFER REQUIRED			CLOSING BALANCE	-56.98		49.95
2121000000-62400	R & M SERV	32,821.00 49.9%	17,041.83	-631.59	16,410.76		
	P1200570-PO# 12/31/12 -VN#050412			PAPER RECOVERY SERVICE CORPORA		59.75	
				CLOSING BALANCE	16,351.01		59.75
2121000000-62410	R & M-VEHICLES	135,084.86 59.4%	137,271.72	-56,977.62	54,790.76		
	P1200540-PO# 12/31/12 -VN#012185			DAVIS CITGO SERVICE INC		330.50	
	P1200545-PO# 12/31/12 -VN#044334			FRANK BOUCHER CHRYSLER DODGE J		48.00	
	P1200549-PO# 12/31/12 -VN#010231			GORDIE BOUCHER FORD LINCOLN ME		3,474.99	
	P1200554-PO# 12/31/12 -VN#013661			JEFFERSON FIRE AND SAFETY INC		180.72	
	P1200561-PO# 12/31/12 -VN#014534			MENARDS		28.41	
	P1200568-PO# 12/31/12 -VN#030347			NAPA AUTO PARTS		6.34	
	P1200572-PO# 12/31/12 -VN#035501			PERKINS SALES INC		87.36	
	P1200574-PO# 12/31/12 -VN#015284			POMPS TIRE SERVICE INC		5,964.05	
	P1200965-PO# 12/31/12 -VN#029613			PIONEER RIM AND WHEEL CO		40.66	
	P1203805-PO# 12/31/12 -VN#044226			HORNIK TOWING		75.00	
				CLOSING BALANCE	44,554.73		10,236.03
2121000000-62420	MACH & EQUIP RM	6,000.00 57.8%	5,769.31	-2,296.94	2,526.63		
	P1200532-PO# 12/31/12 -VN#018588			BANDT COMMUNICATIONS INC		60.00	
				CLOSING BALANCE	2,466.63		60.00
2121000000-63101	POSTAGE	13,000.00 70.0%	11,096.92	-1,990.96	3,894.04		
	P1200575-PO# 12/31/12 -VN#015775			ROCK COUNTY SHERIFFS PETTY CAS		87.68	
	P1200586-PO# 12/31/12 -VN#039501			UPS STORE,THE		105.12	
				CLOSING BALANCE	3,701.24		192.80
2121000000-63300	TRAVEL	1,200.00 97.2%	1,166.62	0.00	33.38		
	P1203789-PO# 12/31/12 -VN#052473			KINNICK,DAVID G		76.04	
*** OVERDRAFT ***	TRANSFER REQUIRED			CLOSING BALANCE	-42.66		76.04
2121000000-63405	SECURITY SUPPL	19,320.00 9.5%	13,041.99	-11,199.21	17,477.22		
	P1200585-PO# 12/31/12 -VN#016481			STREICHERS INC		1,755.00	
				CLOSING BALANCE	15,722.22		1,755.00
2121000000-63406	CLOTHING/UNIFORM	59,125.00 26.3%	56,991.43	-41,427.22	43,560.79		

PS-SHERIFF

DEPT. PAGE 1

2012

Rock County - Production

01/17/13

COMMITTEE APPROVAL REPORT

Page 2

Account Number	Name	Yearly Prncnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
	P1200588-PO# 12/31/12 -VN#050128		UNIFORM DEN EAST			125.43	
			CLOSING BALANCE		43,435.36		125.43
2121000000-63904	POLICING/1ST AID	18,094.00 48.5%	11,662.89	-2,884.15	9,315.76		
	P1200575-PO# 12/31/12 -VN#015775		ROCK COUNTY SHERIFFS PETTY CAS			20.00	
			CLOSING BALANCE		9,295.76		20.00
2121000000-64200	TRAINING EXP	34,500.00 83.5%	28,818.77	0.00	5,681.23		
	P1203788-PO# 12/31/12 -VN#045959		NORTHEAST WISCONSIN TECHNICAL			125.00	
			CLOSING BALANCE		5,556.23		125.00
2121000000-64205	STAFF EDUC	37,420.00 80.7%	30,225.65	0.00	7,194.35		
	12/31/12 -VN#021290		COULTER, DOUG			965.22	
	12/31/12 -VN#028085		WEBERG, KARL			313.66	
	12/31/12 -VN#031857		NATTER, SHAWN			1,113.74	
	12/31/12 -VN#034331		WILLIAMS, JAY			594.00	
	12/31/12 -VN#048119		OOMS, RYAN			1,517.92	
	12/31/12 -VN#049404		EGGER, TROY R			285.43	
			CLOSING BALANCE		2,404.38		4,789.97
2121000000-64424	EMPLOYEE RECOGN.	4,075.00 94.4%	3,966.63	-117.31	225.68		
	P1203779-PO# 12/31/12 -VN#019685		AMERICAN AWARDS AND PROMOTIONS			112.50	
			CLOSING BALANCE		113.18		112.50
	SHERIFF		PROG-TOTAL-PO			19,797.47	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$19,797.47
 INCURRED BY SHERIFF. CLAIMS COVERING THE ITEMS ARE PROPER
 AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PUBLIC SAFETY & JUSTICE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JAN 21 2013

DATE _____ CHAIR

PS-SHERIFF

DEPT. PAGE 2

2012

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
2121.670000-62119	OTHER SERVICES	270,522.00	0.0%	195,962.46	-195,962.44	270,521.98	
	P1200538-PO# 12/31/12 -VN#011725			CESA 2		19,698.57	
				CLOSING BALANCE	250,823.41		19,698.57
	RECAP OPERATIONS			PROG-TOTAL-PO		19,698.57	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$19,698.57 INCURRED BY RECAP OPERATIONS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PUBLIC SAFETY & JUSTICE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JAN 21 2013

DATE _____ CHAIR

2012.12.11

Rock County - Production

01/17/13

COMMITTEE APPROVAL REPORT

Page 4

Account Number	Name	Yearly Prort Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
2122000000-62163	LAUNDRY	95,000.00 98.9%	94,052.74	-87.99	1,035.25		
		P1203732-PO# 12/31/12 -VN#014303	MADISON UNITED HEALTHCARE LINE			947.25	
			CLOSING BALANCE		88.00		947.25
2122000000-62170	PHYSICIAN/OTHER	799,472.00 92.1%	766,432.05	-29,899.11	62,939.06		
		P1200530-PO# 12/31/12 -VN#047700	ADVANCED CORRECTIONAL HEALTHCA			11,725.53	
		P1200538-PO# 12/31/12 -VN#011725	CESA 2			2,200.00	
			CLOSING BALANCE		49,013.53		13,925.53
2122000000-63100	OFC SUPP & EXP	6,500.00 104.4%	6,851.67	-65.28	-286.39		
		P1200575-PO# 12/31/12 -VN#015775	ROCK COUNTY SHERIFFS PETTY CAS			19.29	
			CLOSING BALANCE		-305.68		19.29
		*** OVERDRAFT *** TRANSFER REQUIRED					
2122000000-63406	CLOTHING/UNIFORM	46,570.00 4.5%	43,837.25	-41,740.74	44,473.49		
		P1200558-PO# 12/31/12 -VN#037985	LARK UNIFORMS			608.06	
			CLOSING BALANCE		43,865.43		608.06
2122000000-64125	BD OF PRISONERS	533,259.00 99.8%	532,755.46	-55.44	558.98		
		P1200527-PO# 12/31/12 -VN#039742	ARAMARK CORRECTIONAL SERVICES			1,041.37	
			CLOSING BALANCE		-482.39		1,041.37
		*** OVERDRAFT *** TRANSFER REQUIRED					
2122000000-64200	TRAINING EXP	34,318.00 75.0%	26,364.70	-604.96	8,558.26		
		P1203786-PO# 12/31/12 -VN#029506	WAUKESHA COUNTY TECHNICAL COLL			50.00	
		P1203788-PO# 12/31/12 -VN#045959	NORTHEAST WISCONSIN TECHNICAL			125.00	
			CLOSING BALANCE		8,383.26		175.00
2122000000-64904	SUNDRY EXPENSE	135,000.00 13.0%	60,210.37	-42,559.69	117,349.32		
		P1200553-PO# 12/31/12 -VN#010291	JAYS BIG ROLLS INC			529.00	
		P1200560-PO# 12/31/12 -VN#014513	MEDLINE INDUSTRIES INC			363.12	
		P1200584-PO# 12/31/12 -VN#030803	STAPLES			474.17	
		P1200589-PO# 12/31/12 -VN#029334	UNISOURCE WORLDWIDE INC			242.70	
		P1203732-PO# 12/31/12 -VN#014303	MADISON UNITED HEALTHCARE LINE			5,139.59	
		P1203806-PO# 12/31/12 -VN#013609	JANESVILLE INDUSTRIAL SUPPLY			241.92	
			CLOSING BALANCE		110,358.82		6,990.50

4

2012 . . .

Rock County - Production

01/17/13

COMMITTEE APPROVAL REPORT

Page 5

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
		CORR.FACILITY	PROG-TOTAL-PO			23,707.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$23,707.00 INCURRED BY CORRECTIONAL FACILITY. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PUBLIC SAFETY & JUSTICE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JAN 21 2013

DATE _____ CHAIR

5

2012.1.17

Rock County - Production

01/17/13

COMMITTEE APPROVAL REPORT

Page 6

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
2324000000-62420	MACH & EQUIP RM	22,442.00	33.0%	13,503.48	-6,086.99	15,025.51	
	P1203821-PO# 12/31/12 -VN#012632			FERRELLGAS		156.51	
				CLOSING BALANCE	14,869.00		156.51
	911 PROJ.OPER.			PROG-TOTAL-PO		156.51	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$156.51 INCURRED BY 911 PROJECT OPERATION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.

B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PUBLIC SAFETY & JUSTICE

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____

DEPT-HEAD

JAN 21 2013

DATE _____

CHAIR

2012 . . .

Rock County - Production

01/17/13

COMMITTEE APPROVAL REPORT

Page 7

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
2416100000-62124	CRIMINAL INVEST	6,320.00 16.8%	1,476.22	-408.94	5,252.72		
	P1200765-PO# 12/31/12 -VN#032583			WISCONSIN STATE LABORATORY OF		45.70	
	P1203814-PO# 12/31/12 -VN#021343			COLUMBIA COUNTY CLERK OF COURT		6.25	
				CLOSING BALANCE	5,200.77		51.95
2416100000-62126	OFFICER FEES	9,000.00 7.7%	5,118.00	-4,424.98	8,306.98		
	P1200766-PO# 12/31/12 -VN#042313			BAT ENTERPRISES LLC		370.00	
	P1200767-PO# 12/31/12 -VN#050363			SOUTHEAST WISCONSIN PROCESS LL		125.00	
				CLOSING BALANCE	7,811.98		495.00
2416100000-62501	REPORTER FEES	8,000.00 1.9%	3,624.70	-3,467.14	7,842.44		
	P1200770-PO# 12/31/12 -VN#031133			NELSON, DEBRA A		8.00	
	P1200772-PO# 12/31/12 -VN#049452			MACEK, KAILA		48.00	
	P1200774-PO# 12/31/12 -VN#040466			SELF RPR CSR, MALISSA J		22.00	
	P1203721-PO# 12/31/12 -VN#052401			PINS, JENNIFER LYNN		12.00	
	P1203813-PO# 12/31/12 -VN#052401			PINS, JENNIFER LYNN		32.00	
				CLOSING BALANCE	7,720.44		122.00
2416100000-63100	OFC SUPP & EXP	8,000.00 83.0%	6,646.22	0.00	1,353.78		
	P1203453-PO# 12/31/12 -VN#028264			HENRICKSEN		345.34	
	P1203660-PO# 12/31/12 -VN#028264			HENRICKSEN		345.34	
				CLOSING BALANCE	663.10		690.68
2416100000-63407	COMPUTER SUPPL	3,000.00 70.3%	2,109.89	0.00	890.11		
	P1203720-PO# 12/31/12 -VN#046108			QUALITY ASSURED OFFICE MACHINE		84.00	
				CLOSING BALANCE	806.11		84.00
				DIST. ATTORNEY			
				PROG-TOTAL-PO		1,443.63	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,443.63 INCURRED BY DISTRICT ATTORNEY. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.

B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PUBLIC SAFETY & JUSTICE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JAN 21 2013

DATE _____ CHAIR

2012 . . .

Rock County - Production

01/17/13

COMMITTEE APPROVAL REPORT

Page 9

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3438500000-62126	OFFICER FEES	22,600.00	62.1%	17,813.44	-3,761.96	8,548.52	
	P1200367-PO# 12/31/12 -VN#036652					45.00	
	P1200371-PO# 12/31/12 -VN#021260					30.25	
	P1200948-PO# 12/31/12 -VN#013019					260.00	
	P1203771-PO# 12/31/12 -VN#049641					60.00	
	P1203816-PO# 12/31/12 -VN#052081					60.00	
	P1203817-PO# 12/31/12 -VN#052489					106.30	
	P1203818-PO# 12/31/12 -VN#051868					90.00	
	P1203828-PO# 12/31/12 -VN#024009					60.00	
						CLOSING BALANCE	7,836.97
							711.55
3438500000-62210	TELEPHONE	11,000.00	82.5%	10,237.01	-1,151.02	1,914.01	
	P1200372-PO# 12/31/12 -VN#047826					LANGUAGE LINE SERVICES	31.60
						CLOSING BALANCE	1,882.41
							31.60
						CHILD SUPPORT	743.15
						PROG-TOTAL-PO	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$743.15 INCURRED BY CHILD SUPPORT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PUBLIC SAFETY & JUSTICE

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____

DEPT-HEAD

JAN 21 2013

DATE _____

CHAIR

Account Number	Name	Yearly Prncnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
2121402012-69501	AID TO LOCALITIE	0.00 100.0%	0.00	0.00	0.00		
	P1203787-PO# 12/31/12 -VN#013624		JANESVILLE POLICE DEPARTMENT			540.98	
			CLOSING BALANCE		-540.98		540.98
	HIDTA GRANT		PROG-TOTAL-PO			540.98	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$540.98 INCURRED BY HIDTA GRANT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PUBLIC SAFETY & JUSTICE COMMITTEE APPROVES THE ABOVE, COM-APPROVAL _____ DEPT-HEAD

JAN 21 2013

DATE _____ CHAIR

2012

Account Number	Name	Yearly Prent Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
2625400000-62119	OTHER SERVICES	46,347.00	0.0%	0.00	0.00	46,347.00	
	P1203796-PC# 12/31/12 -VN#011824						CITY OF JANESVILLE
							1,484.83
							CLOSING BALANCE
							44,862.17
							1,484.83
							LEVEL B HAZMAT
							PROG-TOTAL-PO
							1,484.83

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,484.83 INCURRED BY LEVEL B HAZMAT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.

B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PUBLIC SAFETY & JUSTICE

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DEPT-HEAD

JAN 21 2013

DATE _____

CHAIR

2013

Rock County - Production

01/17/13

COMMITTEE APPROVAL REPORT

Page 1

Account Number	Name	Yearly Prcent Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
2121000000-63200	PUBL/SUBCR/DUES	5,349.00 15.4%	0.00	828.00	4,521.00		
	P1300833-PO# 01/16/13 -VN#017436			WISCONSIN SHERIFFS AND DEPUTY		25.00	
	P1300834-PO# 01/16/13 -VN#032641			BADGER STATE SHERIFFS ASSOCIAT		200.00	
				CLOSING BALANCE	4,296.00		225.00
2121000000-63904	POLICING/1ST AID	16,566.00 7.1%	0.00	1,110.13	14,454.87		
	P1300803-PO# 01/16/13 -VN#010799			ALCOPRO		232.00	
				CLOSING BALANCE	14,222.87		232.00
	SHERIFF			PROG-TOTAL-PO		457.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$457.00 INCURRED BY SHERIFF. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PUBLIC SAFETY & JUSTICE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____

JAN 21 2013

DATE _____

DEPT-HEAD _____

CHAIR _____

PS-SHERIFF

DEPT. PAGE 1

Account Number	Name	Yearly Prcent Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
2212000000-62501	REPORTER FEES	15,000.00 0.0%	0.00	0.08	14,999.92		
	P1300351-PO# 01/16/13 -VN#023955			KANE, KRISTINE		16.00	
				CLOSING BALANCE	14,983.92		16.00
2212000000-63202	LAW BOOKS	35,000.00 0.0%	0.00	0.02	34,999.98		
ENC	R1300908-PO# 01/04/13 -VN#038607			THOMSON WEST		32,500.00	
				CLOSING BALANCE	2,499.98		32,500.00
	CIRCUIT COURTS			PROG-TOTAL-PO		32,516.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$32,516.00 INCURRED BY CIRCUIT COURTS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD,
- B. BILLS UNDER \$10,000 TO BE PAID,
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PUBLIC SAFETY & JUSTICE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JAN 21 2013

DATE _____ CHAIR

14

2013 . . .

Rock County - Production

01/17/13

COMMITTEE APPROVAL REPORT

Page 4

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
2324000000-62218	DATA COMMUNICTN.	1,680.00 64.2%	87.22	992.78	600.00	49.99	
		01/16/13 -VN#024911	SUKUS, KATHY				
			CLOSING BALANCE		550.01		49.99
2324000000-63108	PUBLIC INFO	5,000.00 0.0%	0.00	0.00	5,000.00		
ENC		R1301035-PO# 01/16/13 -VN#032577	LAMAR ADVERTISING			4,500.00	
			CLOSING BALANCE		500.00		4,500.00
		911 PROJ.OPER.	PROG-TOTAL-PO			4,549.99	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$4,549.99 INCURRED BY 911 PROJECT OPERATION, CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PUBLIC SAFETY & JUSTICE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JAN 21 2013

DATE _____ CHAIR

2013 . . .

Rock County - Production

01/17/13

COMMITTEE APPROVAL REPORT

Page 5

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
2416100000-62124	CRIMINAL INVEST	8,500.00	0.0%	0.00	0.03	8,499.97	
	P1300825-PO# 01/16/13 -VN#052487			DUBUQUE COUNTY CLERK		21.00	
	CLOSING BALANCE				8,478.97		21.00
2416100000-62126	OFFICER FEES	8,500.00	0.0%	0.00	0.01	8,499.99	
	P1300289-PO# 01/16/13 -VN#050363			SOUTHEAST WISCONSIN PROCESS LL		45.00	
	CLOSING BALANCE				8,454.99		45.00
2416100000-62501	REPORTER FEES	8,000.00	0.0%	0.00	0.08	7,999.92	
	P1300295-PO# 01/16/13 -VN#047918			BARKLEY, MICAL		48.50	
	P1300297-PO# 01/16/13 -VN#021394			MUELLER CPR-CM, TAMMIE D		17.00	
	P1300367-PO# 01/16/13 -VN#040466			SELF RPR CSR, MALISSA J		56.00	
	CLOSING BALANCE				7,878.42		121.50
2416100000-63200	PUBL/SUBCR/DUES	8,000.00	0.0%	0.00	0.00	8,000.00	
	P1300878-PO# 01/16/13 -VN#013607			JANESVILLE GAZETTE INC		234.00	
	CLOSING BALANCE				7,766.00		234.00
	DIST. ATTORNEY			PROG-TOTAL-PO		421.50	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$421.50
 INCURRED BY DISTRICT ATTORNEY. CLAIMS COVERING THE ITEMS ARE PROPER
 AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PUBLIC SAFETY & JUSTICE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD
 DATE _____ CHAIR

JAN 21 2013

2013 . . .

Rock County - Production

01/17/13

COMMITTEE APPROVAL REPORT

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3438500000-62400	R & M SERV	3,134.00	0.0%	0.00	0.00	3,134.00	
	P1300004-PO# 01/16/13 -VN#048753			NAVIANT INC		1,369.00	
				CLOSING BALANCE		1,765.00	1,369.00
3438500000-62503	INTERPRETER FEES	2,000.00	0.0%	0.00	0.00	2,000.00	
	P1300380-PO# 01/16/13 -VN#049570			GONZALEZ, VICTOR M		40.00	
				CLOSING BALANCE		1,960.00	40.00
	CHILD SUPPORT			PROG-TOTAL-PO		1,409.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,409.00 INCURRED BY CHILD SUPPORT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD, PUBLIC SAFETY & JUSTICE

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JAN 21 2013

DATE _____ CHAIR

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Robert D. Spoden, Sheriff
INITIATED BY



Diane Michaelis
DRAFTED BY

Public Safety and Justice Committee
SUBMITTED BY

January 16, 2013
DATE DRAFTED

**Amending the Sheriff's 2013 Budget to Use Equitably Shared Funds for
Televisions and Headset**

1 **WHEREAS**, federal law authorizes the Attorney General to share federally forfeited property with
2 participating state and local law enforcement agencies through the Department of Justice Asset Forfeiture
3 Program; and,
4

5 **WHEREAS**, equitably shared funds are required to be used by law enforcement agencies for law
6 enforcement purposes only; and,
7

8 **WHEREAS**, the intent of the transfer is to enhance law enforcement, and it must increase, not supplant
9 the recipient's appropriated operating budget; and,
10

11 **WHEREAS**, for their participation in the program, the Sheriff's Office received funds in the amount of
12 \$2,000; and,
13

14 **WHEREAS**, the Sheriff's Office plans to use the funds to purchase two televisions and one wireless
15 headset.
16

17 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
18 this _____ day of _____, 2013 that the 2013 budget be amended as follows:
19

<u>Account/Description</u>	<u>Budget 01/01/13</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
Source of Funds			
21-2195-0000-46000			
Contributions	\$0.00	\$2,000.00	\$2,000.00
Use of Funds			
21-2195-0000-63100			
Office Supplies & Expenses	\$0.00	\$250.00	\$250.00
21-2195-0000-67171			
Capital Assets-\$1,000/More	\$0.00	\$1,750.00	\$1,750.00

Respectfully submitted,
Public Safety and Justice Committee

Finance Committee Endorsement
Reviewed and approved on a vote of

Ivan Collins, Chair

Henry Brill, Vice Chair

Mary Mawhinney, Chair

Mary Beaver

Brian Knudson

Larry Wiedenfeld

Amending the Sheriff's 2013 Budget to Use Equitably Shared Funds for Televisions and Headset
Page 2

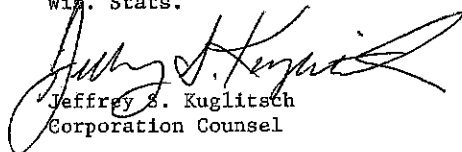
FISCAL NOTE:

This resolution authorizes a transfer in from the Sheriff's Trust Account, FBI Forfeitures, A/C 00-0000-0070-29637, which has a current balance of \$61,291.09.


Sherry Oja
Finance Director

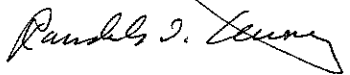
LEGAL NOTE:

As an amendment to the adopted 2013 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Randolph D. Terronez
Acting County Administrator

Executive Summary
Amending the Sheriff's 2013 Budget to Use Equitably Shared Funds for
Televisions and Headset

The Department of Justice Asset Forfeiture Program is a nationwide law enforcement initiative that removes the tools of crime from criminal organizations and deprives wrongdoers of the proceeds of their crimes. Federal law authorizes the Attorney General to share federally forfeited property with participating state and local law enforcement agencies.

Equitably shared funds are required to be used by law enforcement agencies for law enforcement purposes only. The intent of the transfer is to enhance law enforcement. It must increase, not supplant the recipient's appropriated operating budget.

For their participation in the program, the Sheriff's Office received funds in the amount of \$2,000. The Sheriff's Office plans to use the funds to purchase two televisions and one wireless headset.

The two 42" televisions will be mounted in both of the conference rooms on the administrative side of the building. These televisions will be used for viewing DVDs and PowerPoint presentations during training sessions and special committee meetings such as the quarterly Traffic Safety Committee. The larger screen will make viewing the presentations much easier for big groups. The televisions will also be used to view and monitor important news reports as they occur.

The Plantronics wireless headset will be used by the Administrative Secretary to Sheriff Spoden and Chief Deputy Tillman. The Administrative Secretary will be able to answer important phone calls remotely if she is away from her desk due to copying documents, filing, etc. She will also use the headset instead of the handset on her phone to help eliminate neck strain from cradling the handset on her shoulder while she uses her computer to access information. This wireless headset mirrors the one used by the County Administrator's secretary who highly recommended this product.

ROCK COUNTY, WISCONSIN



Mediation & Family Court Services
Rita Costrini-Norgal, Director
51 South Main Street, 4 R; RM 477
Janesville, WI 53545
(608) 757-5546
FAX (608) 757-5640

TO: Public Safety & Justice Committee
FROM: Rita Costrini-Norgal, Director (Ext. 5549)
DATE: December 19, 2012
RE: Semi-Annual Training/Conference Report (Jun 30 to Dec 31, 2012)

In accordance with Resolution 06-9A-087, no one from the department of Mediation and Family Court Services, County of Rock County, attended a training, convention or conference "... that exceeded costs of \$1, 000 per event"... during the last 6-months of 2012.

Cc: James Daley, Chief Judge
Craig Knutson, County Administrator

(Via-e-mail)
(Via: e-mail)

Rock County, Wisconsin

Communications Center

3636 N. County Highway F

Janesville, WI 53545

Phone (608) 757-5100

Fax (608) 757-5081



MEMORANDUM

TO: Public Safety & Justice Committee
FROM: Kathy Sukus, Director
DATE: January 11, 2013
RE: Semi Annual Training Report

The Rock County Communications Center staff has had one training, conference or convention in which the total cost per event, per employee exceeded \$1,000 in the second half of 2012.

Cc: Craig Knutson

ROBERT D. SPODEN
ROCK COUNTY SHERIFF

BARBARA J. TILLMAN
CHIEF DEPUTY

December 31, 2012

TO: Public Safety and Justice Committee

FR: Sheriff Robert D. Spoden

RE: Semi-Annual Training Exceeding \$1,000

During the period of July 1 to December 31, 2012, one Sheriff's Office employee attended training costing more than \$1,000.

Detective Brent Reilly attended DCI Death Investigation School from September 10-21, 2012, in Green Lake, Wisconsin. The two week training consisted of proper techniques while investigating death scenes.

The total expense including tuition, lodging, meals and gasoline was \$1,130.00

Robert D. Spoden, Sheriff

MEMORANDUM

TO: ✓IVAN COLLINS, PUBLIC SAFETY & JUSTICE COMMITTEE
CRAIG KNUTSON, COUNTY ADMINISTRATOR

FROM: KRIS BAKER ELLIS, DIRECTOR, CHILD SUPPORT *KBE*

RE: SEMI ANNUAL REPORT – ATTENDANCE AT CONVENTIONS/CONFERENCES

DATE: 01/03/13

No one from the Rock County Child Support Agency has attended any conferences or conventions pursuant to Resolution 06-9A-087 from January 1, 2012 through December 31, 2012.

If you have any questions in this regard, please do not hesitate to contact me.

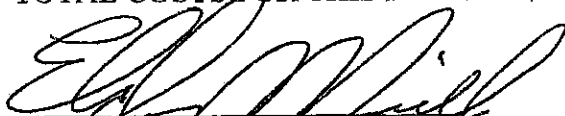
CLERK OF CIRCUIT COURT
Semi-Annual Report of OUT-OF-STATE Training Costs
For The Period: July 1st Though December 31st, 2012

ATTENDEE NAME/POSITION DATE(S) OF TRAVEL REASON/PLACE
TRAVELED

No travel out of State for the period above.

REGISTRATION FEES	TRAVEL COSTS	LODGING	MEALS	OTHER COSTS	TOTAL COSTS
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TOTAL COSTS FOR THIS REPORT: \$00.00


Eldred Mielke, Clerk of Circuit Court

December 31st, 2012
Date

JENIFER L. KEACH
CORONER
3530 N. Cty Hwy F
Janesville, WI 53547
Telephone: (608) 757-5905
Fax: (608) 758-8438
keach@co.rock.wi.us



OFFICE OF THE CORONER

12/13/2012

TO: Public Safety and Justice Committee

FROM: Coroner's Office

RE: Semi-Annual Report – Attendance at Conventions/Conferences

To Whom It May Concern:

Chief Deputy Coroner Louis Smit attended the following out-of-state training between 07/01/12 and 12/31/12.

National Association of Medical Examiners annual meeting Baltimore, MD October 5 – 9, 2012	\$575.00
Hyatt Regency Baltimore Hotel Baltimore, MD October 5 – 8, 2012	\$781.00
Travel/Flight	\$294.00
Mileage/Travel Reimbursement	\$291.00
Total:	\$1,941.00

Jenifer Keach
Rock County Coroner



Rock County
Emergency Management



Telephone: (608) 758 8440
Fax: (608) 758 8401
E-mail: connors@co.rock.wi.us

Shirley A. Connors
Coordinator

P. O. Box 920
3530 N. County Hwy F
Janesville, WI 53547-0920

December 14, 2012

TO: Public Safety & Justice Committee

FROM: Shirley Connors
County Emergency Management

REGARDING: **SEMI-ANNUAL CONVENTION/CONFERENCE REPORT**

Per County Board Resolution 96-8A-050

Emergency Management Office has had no attendance at any in-state or out-of-state training, conference or convention, which the total cost per event, per employee exceeded \$1,000 in the first half of 2010 between 6/30 and 12/31/2012.

Cc: Craig Knutson

David J. O'Leary
Rock County District Attorney

Perry L. Folts
Deputy District Attorney



Office of District Attorney
Rock County Courthouse
51 South Main Street
Janesville, Wisconsin 53545
Phone 608-757-5615
FAX 608-757-5725

TO: Public Safety and Justice Committee

FROM: Renee Grover, Office Manager, District Attorney Office

DATE: December 13, 2012

RE: Semi Annual Convention/Conference Report

We have not had any training, conference or convention in which the total cost per event, per employee exceeded \$1,000 in the latter half of 2012.

CC: Craig Knutson