



**PUBLIC SAFETY & JUSTICE COMMITTEE  
MONDAY – DECEMBER 2, 2013 - 4:00 P.M.  
CONFERENCE ROOM N-1 - FIFTH FLOOR  
ROCK COUNTY COURTHOUSE-EAST**

**Agenda**

1. Call to Order
2. Adoption of Agenda
3. Adoption of Minutes – November 18, 2013
4. Citizen Participation, Communications, Announcements, Information
5. Consent Calendar
  - A. Transfers and Appropriations
    - 1) Sheriff's Office (3)
  - B. Bills
  - C. Encumbrances
  - D. Pre-Approved Encumbrance Amendment
    - 1) Sheriff's Office (2)
6. Resolutions
  - A. Awarding Bid for Sanitation Products at the Rock County Sheriff's Office and Jail
  - B. Amending the Sheriff's 2014 Budget to Use Equitably Shared Funds to Purchase Maintenance for VeriPic Software
  - C. Amending 2014 Local Emergency Planning Committee Budget
  - D. Awarding Contract for Rock County's Outdoor Warning Siren System – Preventative Maintenance Program
  - E. Creating Section 2.105 of the Rock County Code of Ordinances
7. Approval of Pomp's Tire of Janesville, WI for Vehicle Alignment for the Sheriff's Office
8. Committee Requests and Motions
  - A. December 16, 2013 Meeting
9. Adjournment

# Rock County Transfer Request - Over \$500

TO: FINANCE DIRECTOR      Date 11/14/13      Transfer No. 13-79  
 Requested By Sheriff's Office      Department      Sheriff Robert Spoden      Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 21-2100-0000-46205 Description: Compen Loss Fix Assets - LES Current Balance: \$3,315.30 <i>SB</i>	\$3,315.30	Account #: 21-2100-0000-62410 Description: R&M Vehicles - LES	\$3,315.30
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

**REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC**

Insurance proceeds were received for an accident involving squad 5.

**REASON TRANSFER IS NECESSARY - BE SPECIFIC**

Repairs were made to squad 5 using insurance proceeds.

**FISCAL NOTE:**

Insurance proceeds were received for squad damage.  
*SB 11/15/13*

**ADMINISTRATIVE NOTE:**

*CR 11-19-13*

**REQUIRED APPROVAL**

**DATE**

**COMMITTEE CHAIR**

Governing Committee \_\_\_\_\_

Finance Committee \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# Rock County Transfer Request - Over \$500

TO: FINANCE DIRECTOR      Date 11/14/13      Transfer No. 13-80  
 Requested By Sheriff's Office      Department      Sheriff Robert Spoden      Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 21-2100-0000-46205 Description: Compen Loss Fix Assets - LES Current Balance: \$8,029.41 <i>SB</i>	\$8,029.41	Account #: 21-2100-0000-62410 Description: R&M Vehicles - LES	\$8,029.41
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

**REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC**

Insurance proceeds were received for an accident involving squad 8.

**REASON TRANSFER IS NECESSARY - BE SPECIFIC**

Repairs were made to squad 8 using insurance proceeds.

**FISCAL NOTE:**

Insurance proceeds were received for squad damage.  
*SB 11/15/13*

**ADMINISTRATIVE NOTE:**

*CR 11-19-13*

**REQUIRED APPROVAL**

**DATE**

**COMMITTEE CHAIR**

Governing Committee \_\_\_\_\_

Finance Committee \_\_\_\_\_

# Rock County Transfer Request - Over \$500

TO: FINANCE DIRECTOR      Date 11/21/13  
Requested By Sheriff's Office  
Department

Transfer No. 13-81  
Sheriff Robert Spoden  
Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 21-2100-0000-64701 Description: Software Purchase - LES Current Balance: \$3,565	\$875.00	Account #: 21-2100-0000-62400 Description: Repair & Maint. Services - LES	\$875.00
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

**REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC**

The 2013 budget contains funds for the Spillman Evidence module under the Software account. These funds are not needed for software.

**REASON TRANSFER IS NECESSARY - BE SPECIFIC**

The warranty for the Safety Vision server expired in 2013. The funds are needed to purchase a maintenance contract.

**FISCAL NOTE:**

Sufficient funds are available for transfer. *RS 11-22-13*

**ADMINISTRATIVE NOTE:**

Recommended. *[Signature]* 11-22-13

**REQUIRED APPROVAL**

DATE

COMMITTEE CHAIR

Governing Committee \_\_\_\_\_

Finance Committee \_\_\_\_\_

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
00-0000-0001-17000	PREPAID BUDGET I				
		P1303510	10/31/2013	NATIONAL SHERIFFS ASSOCIATION	200.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	0.00	41,073.18	72,450.00	200.00	(113,723.18)
<b>GENERAL FUND PROG TOTAL</b>				<b>200.00</b>	

I have examined the preceding bills and encumbrances in the total amount of **\$200.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 02 2013**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
21-2100-0000-62210	TELEPHONE				
		P1300255	11/14/2013	BATTERIES PLUS INC	194.99
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	48,500.00	42,308.97	300.86	194.99	5,695.18
21-2100-0000-62410	R & M-VEHICLES				
		P1300256	10/09/2013	BEE LINE ALIGNMENT INC	44.50
		P1300260	10/31/2013	CARQUEST AUTO PARTS	266.14
		P1300263	10/02/2013	DAVIS CITGO SERVICE INC	2,142.50
		P1300266	10/31/2013	FAGAN CHEVROLET AND CADILLAC I	190.83
		P1300269	10/11/2013	FRANK BOUCHER CHRYSLER DODGE	1,547.89
		P1300272	10/22/2013	GLASSWORKS OF WISCONSIN INC	277.00
		P1300273	10/24/2013	GORDIE BOUCHER FORD LINCOLN ME	4,753.39
		P1300285	11/13/2013	MENARDS	18.99
		P1300400	10/01/2013	POMPS TIRE SERVICE INC	4,324.76
		P1303563	10/30/2013	EWALD AUTOMOTIVE GROUP	30.00
		P1303663	11/13/2013	HARBOR RECREATION	61.33
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	136,426.04	143,621.92	78,096.06	13,657.33	(98,949.27)
21-2100-0000-63100	OFC SUPP & EXP				
		P1300285	11/12/2013	MENARDS	19.97
		P1300401	11/12/2013	ROCK COUNTY SHERIFFS PETTY CAS	20.07
		P1303517	11/01/2013	VOGUE CLEANERS	18.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,260.00	7,811.06	200.04	58.04	190.86
21-2100-0000-63101	POSTAGE				
		P1300401	11/15/2013	ROCK COUNTY SHERIFFS PETTY CAS	74.48
		P1300412	10/31/2013	UPS STORE,THE	39.80
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	11,420.00	8,354.05	2,114.28	114.28	837.39
21-2100-0000-63406	CLOTHING/UNIFORM				
			11/09/2013	MEISTER,BRIAN	171.21
			11/15/2013	SELBY,STEVE	21.35
			10/25/2013	NILES,GREG	59.06
			11/01/2013	CHRISTIANSEN,TODD	38.73
			10/09/2013	BECKER,GRACE	110.98
			11/06/2013	KNUDSON,TROY	86.07
			11/07/2013	SCOTT,CHRISTOPHER	68.04
			11/02/2013	JACKSON,SHERRY	75.00
			11/02/2013	COWAN,CHARLIE	63.28
			11/13/2013	REILLY,BRENT	168.88
			11/09/2013	WESTNESS,GREG	326.57
		P1300270	11/05/2013	GALLS INC	498.32
		P1300282	11/01/2013	LARK UNIFORMS	373.97

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
		P1300414	11/01/2013	UNIFORM DEN EAST	718.75
		P1301138	02/27/2013	BELOIT SPORT CENTER	870.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	57,375.00	44,476.44	2,461.04	3,650.21	6,787.31
21-2100-0000-63409	CRIME SCENE SUPP				
		P1300285	10/23/2013	MENARDS	57.60
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	6,500.00	6,799.13	207.60	57.60	(564.33)
21-2100-0000-63501	GAS & FUELS				
		P1300401	11/05/2013	ROCK COUNTY SHERIFFS PETTY CAS	18.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	325,000.00	277,206.39	33,489.15	18.00	14,286.46
21-2100-0000-63900	AMMO/RANGE SUPPL				
		P1300285	11/19/2013	MENARDS	20.55
		P1303409	10/28/2013	GENERAL COMMUNICATIONS INC	199.76
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	28,391.00	21,347.00	3,214.16	220.31	3,609.53
21-2100-0000-63902	CRIME PREVENTION				
		P1303402	11/06/2013	APPLE TIME INC	942.23
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	4,500.00	3,489.94	0.00	942.23	67.83
21-2100-0000-63904	POLICING/1ST AID				
		P1300255	11/18/2013	BATTERIES PLUS INC	194.99
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	17,065.00	16,041.84	894.21	194.99	(66.04)
21-2100-0000-64200	TRAINING EXP				
		P1300257	11/04/2013	BLACKHAWK TECHNICAL COLLEGE	172.56
		P1303664	11/21/2013	FBI MILWAUKEE	28.00
		P1303665	11/13/2013	COLLEGE OF DUPAGE	125.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	38,500.00	30,317.02	1,975.53	325.56	5,881.89
21-2100-0000-64205	STAFF EDUC				
			10/20/2013	COWAN, CHARLIE	1,006.96
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	38,000.00	38,300.80	0.00	1,006.96	(1,307.76)
21-2100-0000-64904	SUNDRY EXPENSE				
		P1300401	10/21/2013	ROCK COUNTY SHERIFFS PETTY CAS	220.91
		P1303567	11/04/2013	RAY ALLEN MFG CO INC	69.34

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	(6,000.00)	1,915.05	1,182.72	290.25	(9,388.02)
				<b>SHERIFF PROG TOTAL</b>	<b>20,730.75</b>
21-2165-2013-63110	ADMIN.EXPENSE				
		P1303573	10/15/2013	NAMI WAUKESHA INC	14,573.20
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	50,000.00	0.00	0.00	14,573.20	35,426.80
				<b>JAG CIT TRAINING GRANT PROG TOTAL</b>	<b>14,573.20</b>
21-2167-0000-62119	OTHER SERVICES				
		P1300257	11/14/2013	BLACKHAWK TECHNICAL COLLEGE	16,513.42
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	210,080.00	128,122.70	19,978.11	16,513.42	45,465.77
21-2167-0000-64904	SUNDRY EXPENSE				
		P1300285	11/12/2013	MENARDS	101.83
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,000.00	1,388.85	182.94	101.83	3,326.38
				<b>RECAP OPERATIONS PROG TOTAL</b>	<b>16,615.25</b>
21-2200-0000-62119	OTHER SERVICES				
		P1300279	10/31/2013	JUSTICE BENEFIT LLC	2,112.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	346,621.00	208,693.51	126,766.49	2,112.00	9,049.00
21-2200-0000-62170	PHYSICIAN/OTHER				
		P1300252	11/01/2013	ADVANCED CORRECTIONAL HEALTHC	4,066.64
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	882,514.00	857,198.60	9,793.01	4,066.64	11,455.75
21-2200-0000-63406	CLOTHING/UNIFORM				
			11/09/2013	COWAN,JOHN	95.22
			11/08/2013	GARVIN,PATRICK	77.08
			11/12/2013	SIMON,CHRIS	31.08
			02/04/2013	BORTH,ALICIA	201.24
			11/16/2013	CLARK,ANGELA	36.91
		P1300270	11/07/2013	GALLS INC	777.00
		P1300282	11/01/2013	LARK UNIFORMS	1,403.65
		P1300402	11/01/2013	RED WING SHOE STORE	147.20
		P1300411	11/12/2013	STREICHERS INC	86.96
		P1300414	11/07/2013	UNIFORM DEN EAST	103.38



Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	51,915.00	38,603.89	39,284.56	2,959.72	(28,933.17)
21-2200-0000-64200	TRAINING EXP				
		P1300257	11/04/2013	BLACKHAWK TECHNICAL COLLEGE	1,329.36
		P1303662	11/06/2013	CITY OF MADISON	298.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	32,690.00	27,157.39	3,292.34	1,627.36	612.91
21-2200-0000-64904	SUNDRY EXPENSE				
		P1300254	10/01/2013	BANDT COMMUNICATIONS INC	88.80
		P1300257	11/15/2013	BLACKHAWK TECHNICAL COLLEGE	461.00
		P1300277	11/07/2013	JAYS BIG ROLLS INC	1,058.00
		P1300284	11/11/2013	MEDICAL SHIPMENT LLC	369.90
		P1300285	11/07/2013	MENARDS	32.82
		P1300394	11/14/2013	NASSCO INC	178.89
		P1300401	11/11/2013	ROCK COUNTY SHERIFFS PETTY CAS	44.30
		P1300405	10/28/2013	SAN A CARE INC	416.74
		P1300410	11/01/2013	STAPLES ADVANTAGE	641.65
		P1300415	11/06/2013	UNISOURCE WORLDWIDE INC	275.08
		P1303512	11/08/2013	TASER INTERNATIONAL	170.60
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	135,000.00	73,130.93	47,538.12	3,737.78	10,593.17
<b>CORRECTIONAL FACILITY PROG TOTAL</b>				<b>14,503.50</b>	
21-2540-0000-62119	OTHER SERVICES				
		P1303475	05/03/2013	CITY OF JANESVILLE	2,619.57
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	47,736.00	3,814.13	0.00	2,619.57	41,302.30
<b>LEVEL B HAZMAT TEAM PROG TOTAL</b>				<b>2,619.57</b>	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$69,042.27**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 02 2013**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
22-1200-0000-62119	OTHER SERVICES				
		P1301375	11/14/2013	FARRIS,REBECCA SUE	184.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,000.00	6,317.72	184.00	184.00	(1,685.72)
22-1200-0000-62125	INDIGENT FEES				
		P1300331	11/15/2013	FRANK,ATTY MATTHEW	490.00
		P1300336	11/13/2013	MCCUE JR,ATTY RICHARD R	1,323.00
		P1300338	11/11/2013	WAGNER,ATTY JANE P	831.54
		P1300374	11/11/2013	ZALESKI,ATTY STEVEN W	245.00
		P1300797	11/12/2013	FREIER,ATTY JOSEPH M	756.00
		P1301767	10/30/2013	BOLGRIEN KOEPKE AND KIMES SC	259.70
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	125,000.00	95,562.37	3,905.24	3,905.24	21,627.15
22-1200-0000-62170	PHYSICIAN/OTHER				
		P1300341	10/23/2013	FELGUS MD,MATTHEW	1,105.00
		P1300342	10/25/2013	KAYE PHD,DR MICHAEL	975.00
		P1302000	11/05/2013	PATEL MD,SANGITA	2,210.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	140,000.00	107,496.44	4,290.00	4,290.00	23,923.56
22-1200-0000-62176	LABORATORY				
		P1300320	10/15/2013	DNA DIAGNOSTICS CENTER	408.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,500.00	826.87	408.00	408.00	(142.87)
22-1200-0000-62501	REPORTER FEES				
		P1300354	11/06/2013	SELF RPR CSR,MALISSA J	18.00
		P1300916	11/06/2013	PINS,JENNIFER LYNN	26.00
		P1301374	11/18/2013	HILL,KRISTEN	81.00
		P1302560	11/08/2013	HARRELSON,PHILIP C	121.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	15,000.00	8,088.40	246.00	246.00	6,419.60
22-1200-0000-62503	INTERPRETER FEES				
		P1300358	09/17/2013	GONZALEZ,VICTOR M	2,300.00
		P1300359	11/06/2013	BILINGUAL TRAINING CONSULTANTS	250.00
		P1300917	11/08/2013	SVENSSON,FRED	163.35
		P1301258	11/08/2013	LARSON,JAMES	462.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	65,000.00	46,647.10	3,175.35	3,175.35	12,002.20
<b>CIRCUIT COURTS PROG TOTAL</b>					<b>12,208.59</b>

22-1209-0000-62119 OTHER SERVICES

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
		P1303289	11/11/2013	ADECCO EMPLOYMENT SERVICES	1,468.80
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	0.00	3,479.22	1,468.80	1,468.80	(6,416.82)
<b>CLERK OF COURTS PROG TOTAL</b>				<b>1,468.80</b>	

I have examined the preceding bills and encumbrances in the total amount of **\$13,677.39**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 02 2013**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
23-2400-0000-67171	C.A.-\$1000/MORE	P1303609	11/14/2013	TELFUSION	525.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	770,578.00	254,567.81	447,984.51	525.00	67,500.68
<b>911 PROJECT OPERATIONS PROG TOTAL</b>					<b>525.00</b>

I have examined the preceding bills and encumbrances in the total amount of **\$525.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 02 2013**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
24-1610-0000-62119	OTHER SERVICES				
		P1300240	10/31/2013	PAPER RECOVERY SERVICE CORPOF	48.60
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	500.00	105.03	48.60	48.60	297.77
24-1610-0000-62124	CRIMINAL INVEST				
		P1303619	11/15/2013	GREEN COUNTY CLERK OF COURTS	7.50
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,500.00	796.99	0.00	7.50	2,695.51
24-1610-0000-62126	OFFICER FEES				
		P1300244	10/31/2013	BAT ENTERPRISES LLC	535.00
		P1300289	11/01/2013	SOUTHEAST WISCONSIN PROCESS LI	410.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,500.00	4,985.00	945.00	945.00	1,625.00
24-1610-0000-62501	REPORTER FEES				
		P1300291	11/11/2013	NELSON,DEBRA A	164.00
		P1300293	11/08/2013	MACEK,KAILA	11.50
		P1300294	11/13/2013	KANE,KRISTINE	174.00
		P1300367	11/18/2013	SELF RPR CSR,MALISSA J	23.00
		P1302169	11/08/2013	HARRELSON,PHILIP C	6.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,000.00	5,055.92	378.50	378.50	2,187.08
24-1610-0000-63300	TRAVEL				
			11/07/2013	DABSON BOLLENDORF,JODI	167.24
			10/31/2013	NIEDFELDT,DANIEL D	13.56
			11/08/2013	OLEARY,DAVID J	190.45
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,750.00	7,149.29	0.00	371.25	1,229.46
24-1610-0000-64200	TRAINING EXP				
		P1303620	11/13/2013	BLACKHAWK TECHNICAL COLLEGE	84.44
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	4,000.00	3,672.49	0.00	84.44	243.07
				<b>DISTRICT ATTORNEY PROG TOTAL</b>	<b>1,835.29</b>

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$1,835.29**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 02 2013**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
28-2800-0000-62170	PHYSICIAN/OTHER				
		P1300620	10/31/2013	AIT LABORATORIES	2,775.00
		P1300622	11/05/2013	DANE COUNTY CORONERS OFFICE	1,450.00
		P1300629	10/28/2013	MED TECH RESOURCE INC	1,579.46
		P1303553	11/03/2013	EISENBERG,LESLIE E	1,221.60
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	134,552.00	82,298.38	3,097.47	7,026.06	42,130.09
<b>CORONER PROG TOTAL</b>				<b>7,026.06</b>	

I have examined the preceding bills and encumbrances in the total amount of **\$7,026.06**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 02 2013**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_



Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
34-3850-0000-62119	OTHER SERVICES				
		P1303524	10/26/2013	TRANS UNION LLC	2.92
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	805,923.00	618,567.47	25,530.00	2.92	161,822.61
34-3850-0000-62126	OFFICER FEES				
		P1300385	11/08/2013	GREGG INVESTIGATIONS INC	155.00
		P1303562	10/30/2013	MONTGOMERY COUNTY SHERIFFS DE	9.00
		P1303643	11/11/2013	CHIPPEWA VALLEY INVESTIGATIONS	55.00
		P1303644	11/19/2013	EL PASO COUNTY SHERIFF	42.65
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	22,600.00	12,574.74	255.00	261.65	9,508.61
34-3850-0000-62210	TELEPHONE				
		P1300383	10/31/2013	LANGUAGE LINE SERVICES	97.17
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	11,000.00	7,292.56	97.17	97.17	3,513.10
34-3850-0000-62503	INTERPRETER FEES				
		P1300380	11/06/2013	GONZALEZ,VICTOR M	160.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,000.00	1,390.00	160.00	160.00	290.00
34-3850-0000-63100	OFC SUPP & EXP				
		P1303521	11/07/2013	J AND G OFFICE PRODUCTS	271.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	21,200.00	14,556.33	0.00	271.00	6,372.67
<b>CHILD SUPPORT PROG TOTAL</b>				<b>792.74</b>	

I have examined the preceding bills and encumbrances in the total amount of **\$792.74**  
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
 B. Bills under \$10,000 to be paid.  
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 02 2013**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

2014

COMMITTEE APPROVAL REPORT

Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
23-2400-0000-62119	OTHER SERVICES				
ENC		R1400012	01/01/2014	MARKLEY INVESTIGATIONS INC	2,500.00
ENC		R1400013	01/01/2014	KAYE PHD,DR MICHAEL	2,000.00
ENC		R1400014	01/01/2014	COMMISSION ON ACCREDITATION	3,235.00
	Budget	YTD Exp	YTD Enc.	Pending	Closing Balance
	13,662.00	0.00	0.00	7,735.00	5,927.00
23-2400-0000-62217	TELETYPE SERV				
ENC		R1400011	01/01/2014	CITY OF JANESVILLE	4,244.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	27,970.00	0.00	0.00	4,244.00	23,726.00
23-2400-0000-62218	DATA COMMUNICTN.				
ENC		R1400010	01/01/2014	CHARTER COMMUNICATIONS	1,080.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,680.00	0.00	0.00	1,080.00	600.00
23-2400-0000-62400	R & M SERV				
ENC		R1400026	01/01/2014	XYBIX SYSTEMS INC	8,625.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	371,935.00	0.00	0.00	8,625.00	363,310.00
23-2400-0000-63100	OFC SUPP & EXP				
ENC		R1400075	01/01/2014	JP MORGAN CHASE BANK NA	200.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	10,409.00	0.00	0.00	200.00	10,209.00
23-2400-0000-63108	PUBLIC INFO				
ENC		R1400075	01/01/2014	JP MORGAN CHASE BANK NA	5,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	6,000.00	0.00	0.00	5,000.00	1,000.00
23-2400-0000-63200	PUBL/SUBCR/DUES				
ENC		R1400075	01/01/2014	JP MORGAN CHASE BANK NA	500.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,258.00	0.00	0.00	500.00	758.00
23-2400-0000-63500	R&M SUPPLIES				
ENC		R1400075	01/01/2014	JP MORGAN CHASE BANK NA	200.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	400.00	0.00	0.00	200.00	200.00
23-2400-0000-64200	TRAINING EXP				
ENC		R1400075	01/01/2014	JP MORGAN CHASE BANK NA	15,000.00

2014 . . .

COMMITTEE APPROVAL REPORT

Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
	Budget	YTD Exp		YTD Enc	Pending	Closing Balance
	24,000.00	0.00		0.00	15,000.00	9,000.00
23-2400-0000-65321	BLDG/OFC LEASE					
ENC		R1400009	01/01/2014	GLOBAL TOWER PARTNERS		9,275.00
	Budget	YTD Exp		YTD Enc	Pending	Closing Balance
	154,070.00	0.00		0.00	9,275.00	144,795.00
<b>911 PROJECT OPERATIONS PROG TOTAL</b>					<b>51,859.00</b>	

Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
----------------	--------------	-----	----------	-------------	-------------

I have examined the preceding bills and encumbrances in the total amount of **\$51,859.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 02 2013**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

PURCHASE ORDER NUMBER P1300040

PEID 04295

**COPY**

## PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting ([balog@co.rock.wi.us](mailto:balog@co.rock.wi.us)), Cheryl Mikrut in Accounting ([mikrut@co.rock.wi.us](mailto:mikrut@co.rock.wi.us)) **and** Jodi Millis in Purchasing ([jodi@co.rock.wi.us](mailto:jodi@co.rock.wi.us)). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE 11/15/13

DEPARTMENT Sheriff

COMMITTEE PS & J

VENDOR NAME Charter Communications

ACCOUNT NUMBER 21-2100-0000-62210

FUNDS DESCRIPTION Telephone Expense - LES

AMOUNT OF INCREASE \$ 98.00

INCREASE FROM \$ 2,360.00 TO \$ 2,458.00

ACCOUNT BALANCE AVAILABLE \$ \_\_\_\_\_

REASON FOR AMENDMENT The original encumbrance amount was low.

### APPROVALS

GOVERNING COMMITTEE  
Chair \_\_\_\_\_ Date \_\_\_\_\_

FINANCE COMMITTEE  
(If over \$10,000)  
Chair \_\_\_\_\_ Date \_\_\_\_\_

COUNTY BOARD  
(If over \$10,000)  
Resolution # \_\_\_\_\_ Adoption Date \_\_\_\_\_

PURCHASE ORDER NUMBER P1300040

PEID 042952

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

**COPY**

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting ([balog@co.rock.wi.us](mailto:balog@co.rock.wi.us)), Cheryl Mikrut in Accounting ([mikrut@co.rock.wi.us](mailto:mikrut@co.rock.wi.us)) and Jodi Millis in Purchasing ([jodi@co.rock.wi.us](mailto:jodi@co.rock.wi.us)). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE 11/15/13

DEPARTMENT Sheriff

COMMITTEE PS & J

VENDOR NAME Charter Communications

ACCOUNT NUMBER 21-2200-0000-64904

FUNDS DESCRIPTION Sundry - Correctional Facility

AMOUNT OF INCREASE \$ 135.00

INCREASE FROM \$ 2,360.00 TO \$ 2,458.00

ACCOUNT BALANCE AVAILABLE \$ \_\_\_\_\_

REASON FOR AMENDMENT The original encumbrance amount was low.

APPROVALS

GOVERNING COMMITTEE \_\_\_\_\_  
Chair \_\_\_\_\_ Date \_\_\_\_\_

FINANCE COMMITTEE \_\_\_\_\_  
(If over \$10,000) Chair \_\_\_\_\_ Date \_\_\_\_\_

COUNTY BOARD \_\_\_\_\_  
(If over \$10,000) Resolution # \_\_\_\_\_ Adoption Date \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Sheriff Robert Spoden  
INITIATED BY



Cmdr. Erik Chellevoid  
DRAFTED BY

Public Safety and Justice  
Committee  
SUBMITTED BY

November 21, 2013  
DATE DRAFTED

**AWARDING BID FOR SANITATION PRODUCTS AT THE ROCK COUNTY  
SHERIFF'S OFFICE AND JAIL**

- 1 **WHEREAS**, funds have been incorporated into the 2014 Budget for the purchase of sanitation products
- 2 to be used at the Rock County Sheriff's Office and Jail; and,
- 3
- 4 **WHEREAS**, the Rock County Sheriff's Office is committed to the safe, efficient and cost effective
- 5 operation of the Rock County Sheriff's Office and Jail; and,
- 6
- 7 **WHEREAS**, Purchasing did solicit bids from sanitation vendors with the results attached; and,
- 8
- 9 **WHEREAS**, Sheriff and Purchasing staff did review all bids submitted and determined that Devere
- 10 Chemical, Nassco and Med-Port were the most responsive and responsible bidders.
- 11
- 12 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 13 this \_\_\_\_\_ day of \_\_\_\_\_, 2013 that Purchase Orders be issued as follows:
- 14
- 15 **Devere Chemical for:** Detergent Disinfectant, Glass Cleaner, HD Multi-Purpose Cleaner, Bowl Cleaner,
- 16 Unwrapped Bar Soap.
- 17 **Nassco for:** Floor Stripper, Floor Restorer, Floor Finish, Neutral Floor Cleaner, Metered Air Freshener.
- 18 **Med-Port for:** Hand Sanitizer.

RESPECTFULLY SUBMITTED

PUBLIC SAFETY & JUSTICE COMMITTEE

FISAL NOTE:

\_\_\_\_\_  
Ivan Collins, Chair

Sufficient funds are available in the Sheriff's budget for the cost of these items.

\_\_\_\_\_  
Mary Beaver

Sherry Oja  
Finance Director

\_\_\_\_\_  
Henry Brill

LEGAL NOTE:

\_\_\_\_\_  
Brian Knudson

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.

\_\_\_\_\_  
Larry Wiedenfeld

Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Craig Knutson  
County Administrator

**AWARDING BID FOR SANITATION  
PRODUCTS AT THE  
ROCK COUNTY SHERIFF'S OFFICE AND JAIL**

**EXECUTIVE SUMMARY**

The 2014 budget contains funds for the provision of sanitation products at the Rock County Sheriff's Office and Jail. This contract runs through 2014, with options to renew for two additional one-year periods, not to exceed a total of three years.

The Purchasing Division solicited bids from vendors for providing sanitation products. Five vendors submitted complete bids. Cmdr. Chellevold and Capt. Strouse reviewed the bids for compliance with the bid specifications.

Based on the information provided, the recommendation of the Sheriff's Office is to contract as follows:

**Devere Chemical:** Detergent Disinfectant, Glass Cleaner, HD Multi-Purpose Cleaner, Bowl Cleaner, Unwrapped Bar Soap.

**Nassco:** Floor Stripper, Floor Restorer, Floor Finish, Neutral Floor Cleaner, Metered Air Freshener.

**Med-Port:** Hand Sanitizer.



PROPOSAL SUMMARY FORM

PROJECT NUMBER: 2014-10  
 PROJECT NAME: SANITATION PRODUCTS  
 DUE DATE: OCTOBER 1, 2013 – 12:00 NOON  
 DEPARTMENT: SHERIFF'S OFFICE AND JAIL

	DEVERE JANESVILLE WI	NASSCO NEW BERLIN WI	BADGERLAND CHEMICAL MIDDLETON WI	JANESVILLE INDUSTRIAL SUPPLY JANESVILLE WI	ER ABERTNATHY WAUKESHA WI	MED-PORT BROOKLYN NY
1. DETERGENT DISINFECTANT	4,273.92	5,189.76	10,074.24	11,721.48	16,688.64	
2. GLASS CLEANER	3,655.68	7,546.64	10,190.20	12,052.38	13,480.32	
3. HD MULTI-PURPOSE CLEANER	4,032.00	6,854.40	10,321.92	8,460.00	9,216.00	
4. BOWL CLEANER	3,542.40	12,831.60	11,689.92	11,608.56	13,933.44	
<b>TOTAL ESTIMATED ANNUAL COST ITEMS 1 – 4</b>	<b>15,504.00</b>	<b>32,422.40</b>	<b>42,276.28</b>	<b>43,842.42</b>	<b>53,318.40</b>	
5. FLOOR STRIPPER	249.00	249.24	946.00	234.85	446.25	
6. FLOOR RESTORER	83.20	114.80	85.76	159.96	640.00	
7. FLOOR FINISH	1,452.65	855.10	891.65	1,072.70	1,517.25	
11. NEUTRAL FLOOR CLEANER	8,448.31	4,762.42	NO BID	6,084.00	4,625.88	
<b>TOTAL ESTIMATED ANNUAL COST ITEMS 5,6,7,11 (FLOOR PRODUCTS)</b>	<b>10,233.16</b>	<b>5,981.56</b>	<b>1,923.41</b>	<b>7,551.51</b>	<b>7,229.38</b>	
8. UNWRAPPED BAR SOAP	3,217.50	7,350.72	3,564.60	** 1,813.11	6,194.00	
9. HAND SANITIZER	1,978.80	1,277.21	2,652.00	1,696.60	2,013.00	699.86
10. METERED AIR FRESHENER	568.20	332.80	604.80	548.90	813.00	

- Products 1-4 will be bought in concentrate form and diluted for use in a chemical dispensing system. Items 1 through 4 will be awarded to one vendor. The amount listed is for the annual cost based on estimated quantities provided in the Proposal specifications.
  - Items 5, 6, 7 & 11 are all floor care products and will be purchased from the same vendor.
  - Item 8 - Bar soap is priced per case of 500 unwrapped bars.
  - Item 9 – Hand Sanitizer is priced per case of 4 bottles.
  - Item 10 - Air Freshener is priced per case of 12 cans
  - Items 8 through 10 will be awarded item-by item to the lowest, most responsive and responsible Proposer.
- \*\* Janesville Industrial Supply hand soap is smaller than required in the bid specifications therefore not the low cost.

**NOTES:**

Three vendors submitted non-responsive Proposals because they did not include literature on the products bid as required in the specifications. The three vendors are Staples, Unisource and Amercare.

Request for Proposal was advertised in the Beloit Daily News and on the Internet. Five additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS  
Purchasing Manager

DEPARTMENT HEAD RECOMMENDATION:

- ITEMS 1 - 4 TO DEVERE CHEMICAL
- FLOOR CARE ITEMS 5, 6, 7, & 11 TO NASCCO
- BAR SOAP TO DEVER
- HAND SANITIZER TO MED PORT
- METERED AIR FRESHENER TO NASSCO

Shirley Robert Spoden 11-20-13  
Signature Date

GOVERNING COMMITTEE APPROVAL: \_\_\_\_\_  
Chair Vote Date

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Robert D. Spoden, Sheriff  
INITIATED BY



Diane Michaelis  
DRAFTED BY

Public Safety and Justice Committee  
SUBMITTED BY

November 25, 2013  
DATE DRAFTED

**Amending the Sheriff's 2014 Budget to Use Equitably Shared Funds  
To Purchase Maintenance for VeriPic Software**

1 **WHEREAS**, federal law authorizes the Attorney General to share federally forfeited property with  
2 participating state and local law enforcement agencies through the Department of Justice Asset Forfeiture  
3 Program; and,  
4

5 **WHEREAS**, equitably shared funds are required to be used by law enforcement agencies for law  
6 enforcement purposes only; and,  
7

8 **WHEREAS**, the intent of the transfer is to enhance law enforcement, and it must increase, not supplant  
9 the recipient's appropriated operating budget; and,  
10

11 **WHEREAS**, for their participation in the program, and through the efforts of the Special Investigations  
12 Unit and the Detective Bureau, the Sheriff's Office received funds in the amount of \$7,400; and,  
13

14 **WHEREAS**, the Rock County Sheriff's Office owns a software product called VeriPic Digital Media  
15 Evidence Storage System; and,  
16

17 **WHEREAS**, the VeriPic Digital Media Evidence Storage System is used to meet digital evidence  
18 handling needs; and,  
19

20 **WHEREAS**, a maintenance contract is needed for the VeriPic Digital Media Evidence Storage System.  
21

22 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled  
23 this \_\_\_\_\_ day of \_\_\_\_\_, 2013, that the 2014 budget be amended as follows:  
24

25		<b>Budget</b>	<b>Increase</b>	<b>Amended</b>
26	<b>Account/Description</b>	<b>01/01/14</b>	<b>(Decrease)</b>	<b>Budget</b>
27	<b>Source of Funds</b>			
28	21-2195-0000-46000			
29	Contributions	\$0.00	\$7,400.00	\$7,400.00
30				
31	<b>Use of Funds</b>			
32	21-2195-0000-62491			
33	Software Maintenance	\$0.00	\$7,400.00	\$7,400.00
34				

35 **BE IT FURTHER RESOLVED** that a purchase order be issued to VeriPic of Santa Clara, CA in the  
36 amount of \$7,399.95, for the purchase of a one-year maintenance contract.

AMENDING THE SHERIFF'S 2014 BUDGET TO USE EQUITABLY SHARED FUNDS TO  
PURCHASE MAINTENANCE FOR VERIPIC SOFTWARE

Respectfully submitted,

**Public Safety and Justice Committee**

\_\_\_\_\_  
Ivan Collins, Chair

\_\_\_\_\_  
Henry Brill, Vice Chair

\_\_\_\_\_  
Mary Beaver

\_\_\_\_\_  
Brian Knudson

\_\_\_\_\_  
Larry Wiedenfeld

**Finance Committee Endorsement**  
Reviewed and approved on a vote of

\_\_\_\_\_  
Mary Mawhinney, Chair

FISCAL NOTE:

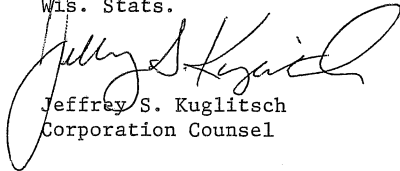
This resolution authorizes a transfer in from the Sheriff's Trust Account, FBI Forfeitures, A/C 00-0000-0070-29637, which has a current balance of \$76,360.



Sherry Oja  
Finance Director

LEGAL NOTE:


The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. As an amendment to the adopted 2014 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson  
County Administrator

## **Executive Summary**

### **Amending the Sheriff's 2014 Budget to Use Equitably Shared Funds To Maintenance for VeriPic Software**

The Department of Justice Asset Forfeiture Program is a nationwide law enforcement initiative that removes the tools of crime from criminal organizations and deprives wrongdoers of the proceeds of their crimes. Federal law authorizes the Attorney General to share federally forfeited property with participating state and local law enforcement agencies.

Equitably shared funds are required to be used by law enforcement agencies for law enforcement purposes only. The intent of the transfer is to enhance law enforcement. It must increase, not supplant the recipient's appropriated operating budget.

For their participation in the program, and through the efforts of the Special Investigations Unit (SIU) and the Detective Bureau, the Sheriff's Office received funds in the amount of \$7,400.

The Rock County Sheriff's Office owns a software product called VeriPic Digital Media Evidence Storage System. The Sheriff's Office plans to spend \$7,400 of equitably shared funds to purchase software maintenance for the VeriPic Digital Media Evidence Storage System. The storage system is used by law enforcement officers to meet digital evidence handling needs

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Sheriff Robert D. Spoden  
INITIATED BY  
  
Public Safety & Justice  
Committee  
SUBMITTED BY



Sergeant Shena Kohler  
DRAFTED BY  
  
November 25<sup>th</sup>, 2013  
DATE DRAFTED

**AMENDING 2014 LOCAL EMERGENCY PLANNING COMMITTEE BUDGET**

1 **WHEREAS**, Rock County Sheriff's Office - Emergency Management Bureau budgeted \$39,353 in its  
2 Local Emergency Planning Committee (LEPC) Grant Program for the period October 1, 2013 to  
3 September 30, 2014; and,  
4

5 **WHEREAS**, the State has increased the amount available under that Program to \$42,609, which  
6 represents an increase of \$3,256 in the total allocation for the 2014 EPCRA Planning Grant; and,  
7

8 **WHEREAS**, the increased State Aid will be used to offset the cost of office supplies supporting the  
9 LEPC in Federal Fiscal Year 2014.  
10

11 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly  
12 assembled this \_\_\_\_\_ day of \_\_\_\_\_ 2013, does approve and authorize the increase of \$3,256 in  
13 State Aid and amends the 2014 Local Emergency Planning Committee Budget as follows:  
14

<u>Account/Description</u>	<u>Budget</u> <u>10/1/2013</u>	<u>Increase</u> <u>(Decrease)</u>	<u>Amended</u> <u>Budget</u>
<u>Source of Funds</u>			
21-2560-2014-42200 State Aid	\$39,353	\$3,256	\$42,609
<u>Use of Funds</u>			
21-2560-2014-63100 Office Supplies	\$1,190	\$3,256	\$4,446

15 Respectfully Submitted,

**Public Safety and Justice Committee**

**Finance Committee Endorsement**  
Reviewed and approved on a vote of

\_\_\_\_\_  
Ivan Collins, Chair

\_\_\_\_\_

\_\_\_\_\_  
Mary Beaver

\_\_\_\_\_  
Mary Mawhinney, Chair

\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
Brian Knudson

\_\_\_\_\_  
Larry Wiedenfeld

FISCAL NOTE:

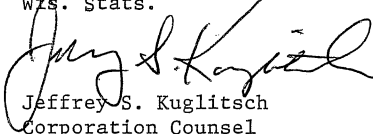
This resolution authorizes the acceptance and expenditure of \$3,256 in additional State Aid for the LEPC program. No County matching funds are required.



Sherry Oja  
Finance Director

LEGAL NOTE:

As an amendment to the adopted 2014 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson  
County Administrator

**AMENDING 2014 LOCAL EMERGENCY PLANNING COMMITTEE BUDGET**

**EXECUTIVE SUMMARY**

The Rock County Local Emergency Planning Committee (LEPC) operates under Rock County Emergency Management through state funding received annually to cover operating costs. Annually, Rock County Emergency Management submits for the Emergency Planning and Community Right-to-Know Act (EPCRA) Planning Grant under Wisconsin Emergency Management Guidance. As required under the EPCRA Grant, Rock County Emergency Management serves the LEPC in accordance with Wisconsin requirements, including the control of the annual LEPC budget. The 2014 LEPC budget operates on the Federal Fiscal Year schedule, thus operating from October 1<sup>st</sup>, 2013 to September 30<sup>th</sup>, 2014.

The 2014 LEPC budget was submitted during the 2012 budget cycle, when the award amount was unknown. The Rock County 2014 EPCRA Grant Award was announced in 2013, which now supplements additional funds in the amount of \$3,256 to the 2014 LEPC budget.

The additional funds will be allocated to LEPC Office Supplies (21-2560-2014-63100) for possible uses to include increasing outreach measures, and purchasing letterhead and general office supplies and equipment to be utilized for LEPC operations.



RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Sheriff Robert D. Spoden  
INITIATED BY



Sergeant Shena Kohler  
DRAFTED BY

Public Safety & Justice  
Committee  
SUBMITTED BY

November 25, 2013  
DATE DRAFTED

AWARDING CONTRACT FOR ROCK COUNTY'S  
OUTDOOR WARNING SIREN SYSTEM - PREVENTATIVE MAINTENANCE PROGRAM

- 1 WHEREAS, Rock County Emergency Management recognizes the need for preventative maintenance
- 2 of the outdoor warning system located in Rock County due to the age of the 40 sirens; and,
- 3
- 4 WHEREAS, Rock County wants to establish a three-year preventative maintenance cycle for the siren
- 5 system; and,
- 6
- 7 WHEREAS, Rock County Purchasing Department did advertise and solicit bids for the preventative
- 8 maintenance of the sirens (summary attached); and,
- 9
- 10 WHEREAS, the bids received were reviewed by Rock County Emergency Management and the Rock
- 11 County Purchasing Manager with the recommendation that a contract be awarded to the lowest, most
- 12 responsive and responsible bidder, Bandt Communications of Janesville, Wisconsin.
- 13
- 14 NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly
- 15 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2013 that a contract be awarded to Bandt
- 16 Communications of Janesville, Wisconsin for maintenance of the 40 sirens over the next three years at a
- 17 cost of \$3,780.00 for 2014, \$3,660.00 for 2015 and \$3,430.00 for 2016.

Respectfully submitted,

**PUBLIC SAFETY & JUSTICE COMMITTEE**

FISCAL NOTE:

\_\_\_\_\_  
Ivan Collins, Chair

Sufficient funds are available in the Emergency Management repair and maintenance account, A/C 21-2500-0000-63500, for the 2014 portion of this contract.

\_\_\_\_\_  
Mary Beaver

Sherry Oja  
Finance Director

\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
Brian Knudson

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.

\_\_\_\_\_  
Larry Wiedenfeld

  
Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Craig Knutson  
County Administrator

**AWARDING CONTRACT FOR ROCK COUNTY'S  
OUTDOOR WARNING SIREN SYSTEM - PREVENTATIVE MAINTENANCE PROGRAM**

**EXECUTIVE SUMMARY**

Rock County Emergency Management has recognized the need for preventative maintenance on the 40 outdoor warning system sirens located in Rock County. Currently, siren maintenance is completed on a three-year cycle through the previously awarded preventative maintenance contract. If a siren is not functioning correctly, the awarded contractor is called to repair the siren and do the preventative maintenance at that time.

Bids were requested from qualified contractors to continue a three-year cycle of preventative maintenance for the county-wide outdoor warning system. The awarded bid will allow continued service to the 40 sirens in Rock County, utilizing a three-year maintenance rotation with 13 to 14 sirens being completed each calendar year. This cycle will continue the previous maintenance schedule from 2011 through 2013.

Preventative maintenance for each siren will consist of the following components:

1. Siren Site Observation and Inspection.
2. Siren Control.
3. Remote Terminal Unit Inspection, Testing and Parts Replacement.
4. Siren Head Inspection and Testing.
5. Software Testing (where applicable).
6. System Testing and Calibration.
7. Annual Report Identifying Areas of Concern and Recommendations.

The bids were reviewed by Rock County Emergency Management and the Rock County Purchasing Manager for compliance with the specifications. The recommendation is to award the contract to Bandt Communications of Janesville, Wisconsin. The award will be made as follows:

- 2014 - \$3,780.00 for Maintenance of 14 Sirens
- 2015 - \$3,660.00 for Maintenance of 14 Sirens
- 2016 - \$3,430.00 for Maintenance of 13 Sirens

Funds for siren maintenance will come from the existing budget for siren repairs and maintenance. Due to the age and complexity of Siren 19 – Evansville, preventative maintenance is scheduled for the first and third year of the awarded contract.



## BID SUMMARY FORM

PROJECT NUMBER #2014-11  
 PROJECT NAME PREVENTATIVE MAINTENANCE PROGRAM  
WEATHER ALERT SIREN SYSTEM  
 BID DUE DATE OCTOBER 14, 2013 - 1:30 P.M.  
 DEPARTMENT EMERGENCY MANAGEMENT

	BANDT COMMUNICATION JANESVILLE WI	ANS SERVICES LLC SWEDESBORO NJ
2014 COST-14 SIRENS	3,780.00	9,364.00
2015 COST-14 SIRENS	3,660.00	9,433.00
2016 COST-13 SIRENS	3,430.00	8,613.00
<b>TOTAL 3 YEAR COST</b>	<b>\$ 10,870.00</b>	<b>\$ 27,410.00</b>
PER LABOR HOUR COST	\$ 80.00 HOUR	\$ 120.00 HOUR 8 HR STANDARD \$ 175.00 HOUR 8 HR + 2 HR OVERTIME
PARTS DISCOUNT	20%	COST PLUS 15%
ADDENDA RECEIVED	YES	YES

Invitation to Bid was advertised in the Beloit Daily News and on the internet. Seven additional vendors were solicited that did not respond.

PREPARED BY: ALAN DRANSFIELD, SENIOR BUYER

DEPARTMENT HEAD RECOMMENDATION: Bandt

Sherriff Robert Spade  
SIGNATURE

11-13-13  
DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR

VOTE

DATE

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**ORDINANCE  
ROCK COUNTY BOARD OF SUPERVISORS**

SHERIFF ROBERT SPODEN  
INITIATED BY



JEROME A. LONG  
DRAFTED BY

PUBLIC SAFETY & JUSTICE  
COMMITTEE  
SUBMITTED BY

NOVEMBER 13, 2013  
DATE DRAFTED

CREATING SECTION 2.105 OF THE ROCK COUNTY CODE OF ORDINANCES

1 WHEREAS, the Rock County Board of Supervisors finds it desirable that the Rock County  
2 Sheriff and his/her deputies shall have the ability to issue abatement orders under sec. 173.11, Wis. Stats.;  
3 and  
4

5 WHEREAS, that sec. 173.03(2) of the Wisconsin Statutes requires that a county official who may  
6 modify or withdraw abatement orders issued under sec. 173.11, Wis. Stats., be designated by county  
7 ordinance.  
8

9 NOW, THEREFORE, BE IT ORDAINED by the Rock County Board of Supervisors in session  
10 this \_\_\_\_ day of \_\_\_\_\_, 2013, that Section 2.105 of the Rock County Code of  
11 Ordinances be created to read as follows:  
12

13 **2.105 Abatement Orders**

14  
15 The Rock County Administrator, or his/her delegate, shall serve as the official who  
16 may modify or withdraw abatement orders issued under sec. 173.11, Wis. Stats.  
17

18 Section 2.105 shall be effective upon publication.

Respectfully submitted:

PUBLIC SAFETY & JUSTICE COMMITTEE

\_\_\_\_\_  
Ivan Collins, Chair

\_\_\_\_\_  
Henry Brill, Vice Chair

\_\_\_\_\_  
Mary Beaver

\_\_\_\_\_  
Brian Knudson

\_\_\_\_\_  
Larry Wiedenfeld

LEGAL NOTE:

County Board is authorized to take this action pursuant to § 59.01, 59.51 & 173.03(2), Wis. Stats.

Jerome A. Long  
Deputy Corporation Counsel

FISCAL NOTE:

No fiscal impact.

Sherry Oja  
Finance Director

ADMINISTRATIVE NOTE:

Recommended.

Craig Knutson  
County Administrator

## EXECUTIVE SUMMARY

Section 173.11 provides a mechanism whereby minor violations of a statute that cause or have the potential to cause injury to animals may be stopped and corrective action taken without the need for the imposition of criminal charges against the violator.

In order to avail itself of this tool, the county must designate, by ordinance, a county official to serve in an informal appellate capacity with the authority to modify or withdraw any issued abatement order. (§ 173.03(2)) This ordinance designates the County Administrator or his delegate as that person.



**BID SUMMARY FORM**

**PROJECT #:** 2014-05  
**PROJECT:** VEHICLE ALIGNMENT  
**DUE DATE:** OCTOBER 2, 2013 – 1:30 P.M.  
**DEPARTMENT:** SHERIFF'S OFFICE

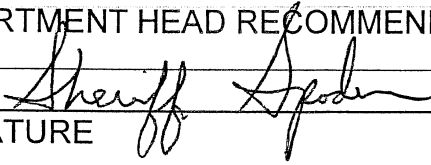
	<b>POMP'S TIRE JANESVILLE WI</b>	<b>BEELINE ALIGNMENT JANESVILLE WI</b>
ALIGNMENT 2-WHEEL	\$ 39.95 – CAR	\$ 45.50 - CAR
ALIGNMENT 4-WHEEL	\$ 59.95	\$ 64.50
GENERAL INSPECTION	NO CHARGE	NO CHARGE
COMPLETE TIRE ROTATION	NO CHARGE	NO CHARGE W/BALANCING
TIRE BALANCING-PER TIRE	\$ 8.00	\$ 8.00/CAR \$9.00/TRUCK
MINOR REPAIR WORK	\$ 85.00 PER HOUR	\$ 62.00 FLAT RATE
PARTS DISCOUNT	25% PARTS STORE	25% PARTS STORE 5% OEM MANUFACTURER
PICKUP/DELIVERY COST	NO CHARGE	WILL SUPPLY VEHICLE
YEARS IN BUSINESS	74 YEARS	55 YEARS
STAFF/EXPERIENCE	13 STAFF 1-40 YEARS EXPERIENCE	4 STAFF 15-47 YEARS EXPERIENCE
REFERENCES	SCHULTZ CAR QUEST ADVANCE AUTO PARTS GORDIE BOUCHER ROCK CO PUBLIC WORKS	DAVIS CITGO NAPA AUTO PARTS DENNY'S AUTO REPAIR
HOURS OF SERVICE	M-F 7:30 AM – 5:00 PM SAT 7:30 AM – NOON	M-F 7:30 AM – 5:00 PM

This project was advertised in the Beloit Daily News and on the Internet. Five additional vendors were solicited that did not respond.

PREPARED BY: ALAN DRANSFIELD, SENIOR BUYER

DEPARTMENT HEAD RECOMMENDATION: Pomps

SIGNATURE



11-13-13  
DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR

VOTE

DATE

## EXECUTIVE SUMMARY

Bids were solicited from qualified individuals, firms, partnerships and corporations having specific experience in vehicle alignments for Rock County Sheriff's Office Fleet vehicles as needed to maintain the integrity of these vehicles. The objective of this Invitation to Bid is to enter into a one-year contract with the option to renew for two additional one-year periods, not to exceed a total of three years. The contract period will begin on January 1, 2014. Bids will remain in effect for the 2014-2016 calendar years.

Rock County Sheriff's Department averages between 50 and 70 alignments per year on fleet vehicles. The number of alignments in any given year will vary due to mileage driven and road conditions.

Bids were solicited from seven companies involved in this type of work with only two vendors responding. The Bids were reviewed by the Sheriff's Office and Purchasing Staff for compliance with the specifications and recommend Pomps's Tire as the successful vendor.