

CODIFICATION SUBCOMMITTEE  
August 21, 2012

Chair Podzilni called the meeting of the Codification Subcommittee to order at 8:47 a.m. on Tuesday, August 21, 2012 in the Law Library - Fifth Floor of the Rock County Courthouse-East.

Members present: Supervisors Sandra Kraft, Louis Peer and Russ Poznilni. Also present: Jerome A. Long, Deputy Corporation Counsel.

Selection of Chair and Discussion of Purpose of Committee: Motion by Sandra Kraft and seconded by Louis Peer for Russ Podzilni to be appointed Chair of the Codification Subcommittee. Adopted unanimously.

Jerry Long explained that he was instructed to take the current Rock County Ordinances and organize and codify them into an understandable order, grouping them by subject matter. His hope is to arrange them in an order the everyday person could refer to and find a particular ordinance without a lot of assistance. Supervisor Peer suggested an introductory page be drafted for the front of the ordinances that would include the philosophy and an explanation of how it was set up. It should be helpful to someone who is new to its use and trying to figure it out.

Update on Progress: Jerry Long advised that he has arranged proposed chapter outlines and after organizing the current ordinances, there would be 7 chapters. The proposed outlines were handed out to the committee members and Jerry explained the process he followed for arranging each chapter. Each chapter would deal with a certain topic such as one chapter would pertain to all ordinances dealing with land issues, one chapter with health codes, etc. Jerry explained that he had sent out a memo to all department heads asking for them to review the proposed outline and contact him should they have any comments or revisions requests by August 24. He also instructed them if he does not hear from them by August 24, it will mean that they do not feel there are any changes needed. Public Health has a resolution pending, Planning has already met with him for changes and Public Works/Parks have a meeting scheduled.

Discussion and Possible Action of Chapter 1 – General Provisions

Jerry Long advised that the majority of Chapter 1 is new and drafted by Municipal Code Corporation (MCC). The proposed sections for Chapter 1 were reviewed and discussed with the following notations:

Sections 1.102, 1.103, 1.122 and 1.124 were revised by Jerry as they were way too broad and were rewrote to conform with Wisconsin Statutes. Section 1-4 of the MCC version was not included in the rewrite because Wisconsin Statutes explains how computation of time is to be done. Sections 1.105 and 1.106 were found to be appropriate.

Sections 1.107 and 1.108: It was explained that the catchlines and notes are not part of the official ordinance.

Section 1.109 was deemed self-explanatory.

Section 1.110: Jerry explained that if one part of the code is found invalid by the Court it would not void the rest of the code.

Section 1.111: Jerry explained that the code in effect at the time of violation would apply.

Section 1.112 effective date would be January 1, hopefully.

Sections 1.113 through 1.121 were deemed self-explanatory. Supervisor Kraft requested the word several be removed from Section 1.118(c). Chair Podzilni requested Jerry review and possibly rewrite Section 1.119.

Section 1.122 and 1.124 have been amended by Jerry. The revisions were reviewed by the committee.

Section 1.126 was reviewed and asked by Supervisor Kraft that Jerry review and rewrite.

Section 1.127: Jerry explained that the official repository of the code will be the County Clerk.

It was agreed that Chapter 2 of the proposed ordinances will be handled at the next meeting.

The next meeting will be held on August 28, 2012 at 8:30 a.m. in the law library of the Rock County Corporation Counsel.

Meeting was adjourned by acclamation.