



PLANNING & DEVELOPMENT COMMITTEE MEETING
THURSDAY, MAY 28, 2015 – 8:00 A.M.
COURTHOUSE CONFERENCE CENTER - (2nd FL – EAST WING)
ROCK COUNTY COURT HOUSE
JANESVILLE, WI

AGENDA

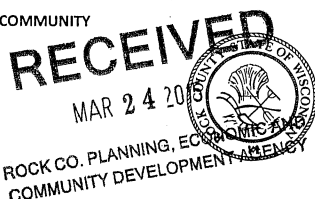
1. Call to Order
2. Adoption of Agenda
3. Minutes of Planning & Development Meeting held Thursday, May 14, 2015
4. Minutes of Joint Planning & Development/Housing Authority Meeting held Thursday, May 14, 2015
5. Citizen Participation, Communications and Announcements
6. Code Administration & Enforcement
 - A. **Action Item:** Preliminary Land Division Approval
 - LD2015 0 (PlymouthTownship) – Nelson Family Farms LLC
7. Finance
 - A. **Action Item:** Department Bills/Transfers/Pre-Approved Encumbrances and Amendments to Encumbrances
8. Community Development
 - A. **Action Item:** Resolution Amending the Rock County Budget and Authorizing Payment to the Village of Orfordville for the Reimbursement of Community Development Block Grant Program Funds
9. Committee Reports
10. Adjournment

Future Meetings/Work Sessions

June 11, 2015 (8:00 am)
June 25, 2015 (8:00 am)
July 9, 2015 (8:00 am)
August 13, 2015 (8:00 am)
August 27, 2015 (8:00 am)

ROCK COUNTY PLANNING, ECONOMIC & COMMUNITY
DEVELOPMENT AGENCY
51 SOUTH MAIN STREET
JANESVILLE, WI 53545

TELEPHONE: (608) 757-5587
FAX: (608) 757-5586
EMAIL: PLANNING@CO.ROCK.WI.US
WEB: WWW.CO.ROCK.WI.US



AGENCY USE ONLY

Application Number: LD2015 021

Received By - Date: 3-24-2015
(MM/DD/YYYY):

PRELIMINARY MINOR LAND DIVISION – APPLICATION FORM

****PLEASE DO NOT COMPLETE THIS APPLICATION FORM UNTIL YOU HAVE READ THE ROCK COUNTY PRELIMINARY MINOR LAND DIVISION – APPLICATION FORM INFORMATION. PLEASE COMPLETE BOTH PAGES OF THIS FORM AND PREPARE A MAP CONTAINING ALL INFORMATION AS IDENTIFIED ON PAGE 2 OF THIS FORM.****

1. Applicant has contacted Town, Rock County Planning, Economic & Community Development Agency, and City(s)/Village (if land division is within Extra-Territorial Plat Approval Jurisdiction (ETJ) area) officials and these parties have determined land division is feasible: Yes No
2. Land division is consistent with Town's Comprehensive Plan – Future Land Use Map: Yes No
3. Land division area is located in a Farmland Preservation zoning district certified by the State of Wisconsin: Yes No
If you answered Yes, proceed to 4. If you answered No, proceed to 5.
4. Land division meets Town Base Farm Tract and any other applicable Farmland Preservation zoning district requirement: Yes No
5. Land division will require a zoning change: Yes No

APPLICANT INFORMATION

6. LANDOWNER OR AUTHORIZED LANDOWNER REPRESENTATIVE					
a. Name:	NELSON FAMILY FARMS LLC			Telephone:	(608) 879-9495
Address:	8842 W PLYMOUTH CHURCH RD	City:	ORFORDVILLE	State:	WI Zip: 53576
b. Name:				Telephone:	
Address:		City:		State:	
7. AGENT (SURVEYOR AND DEVELOPER)					
a. Surveyor name:	JEFF GARDE			Telephone:	(608) 365-4464
Address:	2857 BARTELLS DR	City:	BELOIT	State:	WI Zip: 53511
b. Developer name:				Telephone:	
Address:		City:		State:	
8. Identify the individual from 6. or 7. that will serve as the primary contact: <input type="checkbox"/> 6a. <input type="checkbox"/> 6b. <input checked="" type="checkbox"/> 7a. <input type="checkbox"/> 7b.					

LAND DIVISION INFORMATION

9. Reason for land division: <input checked="" type="checkbox"/> Sale/ownership transfer <input type="checkbox"/> Farm consolidation <input type="checkbox"/> Refinance <input type="checkbox"/> Other:		
10. Land division area location:	Town of Plymouth	NW 1/4 of SW 1/4
	Section 35	Tax parcel number(s) - 6-15-340
11. Land division area is located within the Extra-Territorial Plat Approval Jurisdiction (ETJ) Area of a City(s)/Village: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, identify: City(s)/Village of		
12. Land division area is located adjacent to (check all that apply): <input type="checkbox"/> Local/Town road <input type="checkbox"/> County highway <input checked="" type="checkbox"/> State highway <input type="checkbox"/> U.S. highway		
13. Landowner's contiguous property area (Square feet or acres): 100 Acres	14. Land division area (Square feet or acres): 3.0 Acres	15. Current zoning of land division area: A1
16. Number of new/additional lots created by land division: 1	17. Future zoning of new/additional lot(s) created by land division: A3	18. Future zoning of parent lot: A1
19. Covenants or restrictions will be placed on the land division area: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, identify covenants or restrictions:		
20. A residential building is currently located in the land division area: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, the building utilizes a: <input checked="" type="checkbox"/> Private onsite wastewater treatment system <input type="checkbox"/> Public sanitary sewer system		
21. Public improvement construction proposal/plan will be submitted by (mm/dd/yyyy):		22. Public improvement construction will begin on (mm/dd/yyyy):

APPLICANT STATEMENT AND SIGNATURE

I, as the undersigned, am a landowner applying for a minor land division in unincorporated Rock County, or am serving as the primary contact for said landowner. I do hereby verify that I have reviewed the ROCK COUNTY PRELIMINARY MINOR LAND DIVISION – APPLICATION FORM INFORMATION, reviewed and completed this application form, and submitted all information as required per said documents, and that all information is correct, accurate, and true to the best of my knowledge and belief, with all information accessible to me. These statements are being made to induce official action on the part of Rock County, its agents, employees, and officials.

LANDOWNER/PRIMARY CONTACT SIGNATURE: <u>Roy A. Nelson</u>	DATE: <u>3-19-15</u>
---	----------------------

APPLICATION CHECKLIST			
	Yes	No	Comment
1. Have you included a map clearly marked "PRELIMINARY PLAT OF SURVEY OR CERTIFIED SURVEY MAP", identifying the land division area and containing all of the following information?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
a. Location of the land division area by section, township, and range:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Approximate location and dimension of all EXISTING streets and property lines, including name and ownership (if applicable), in and adjacent to the land division area:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
c. EXISTING/PROPOSED County, Town, and City/Village (if applicable) zoning designations of all EXISTING/PROPOSED lot(s) and outlot(s), in and adjacent to the land division area:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
d. Approximate location and dimension of all PROPOSED lot(s), outlot(s) and blocks(s), numbered for reference, in the land division area:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
e. Indication of all PROPOSED lot(s) and outlot(s) use if other than single-family residential, in the land division area:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
f. Distance from all PROPOSED lot(s) and outlot(s) point of beginning to section corner or quarter corner, in the land division area:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
g. Approximate location, dimension (if applicable), and name (if applicable) of all of the following, whether EXISTING or PROPOSED, in the land division area:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
(1) Buildings:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
(2) Streets, alleys, and public ways:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
(3) Driveways:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
(4) Rail lines:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	None
(5) Private water wells or water supply systems:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
(6) Private onsite wastewater treatment systems or public sanitary sewer systems:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
(7) Any other public utilities:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	None
(8) Easements (Utility, drainageway, pedestrian way, etc.):	<input type="checkbox"/>	<input checked="" type="checkbox"/>	None
(9) Vegetative land cover type:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	RESIDENTIAL LAWN
(10) Environmentally sensitive areas (Floodplain, steep slope, etc.):	<input type="checkbox"/>	<input checked="" type="checkbox"/>	None
(11) Productive agricultural soils, cultural resources, and woodlands:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	None
(12) Surface water features:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	None
(13) Drainageways:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	None
(14) Detention or retention areas:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	None
(15) Cemeteries:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	None
(16) Bridges/culverts:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	None
(17) Rock outcroppings:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	None
h. Approximate location, dimension, name (if applicable), and purpose of all dedicated public parks or outdoor recreation lands, or any other public or private reservation, including any conditions, in the land division area:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	None
i. Preliminary concept for connection with existing public sanitary sewer and water supply system or an alternative means of providing water supply and treatment and disposal of sewage, in the land division area:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	None
j. Preliminary concept for collecting and discharging stormwater, in the land division area:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	None
k. Scale, north arrow, and date of creation:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
l. Any other information required by the Agency:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
2. Has the map been prepared at a scale not to exceed two hundred (200) feet to the inch, with the map pages numbered in sequence if more than one (1) page is required, and total map pages identified on each page?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
3. Has the map been prepared by a land surveyor licensed in Wisconsin?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
4. Have you provided all required application form information and has the required party signed this application form?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
5. Have you included a hard copy of this application form and the map, an electronic copy of the map in a format compatible with the Agency's Geographic Information System (GIS), and the application fee?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

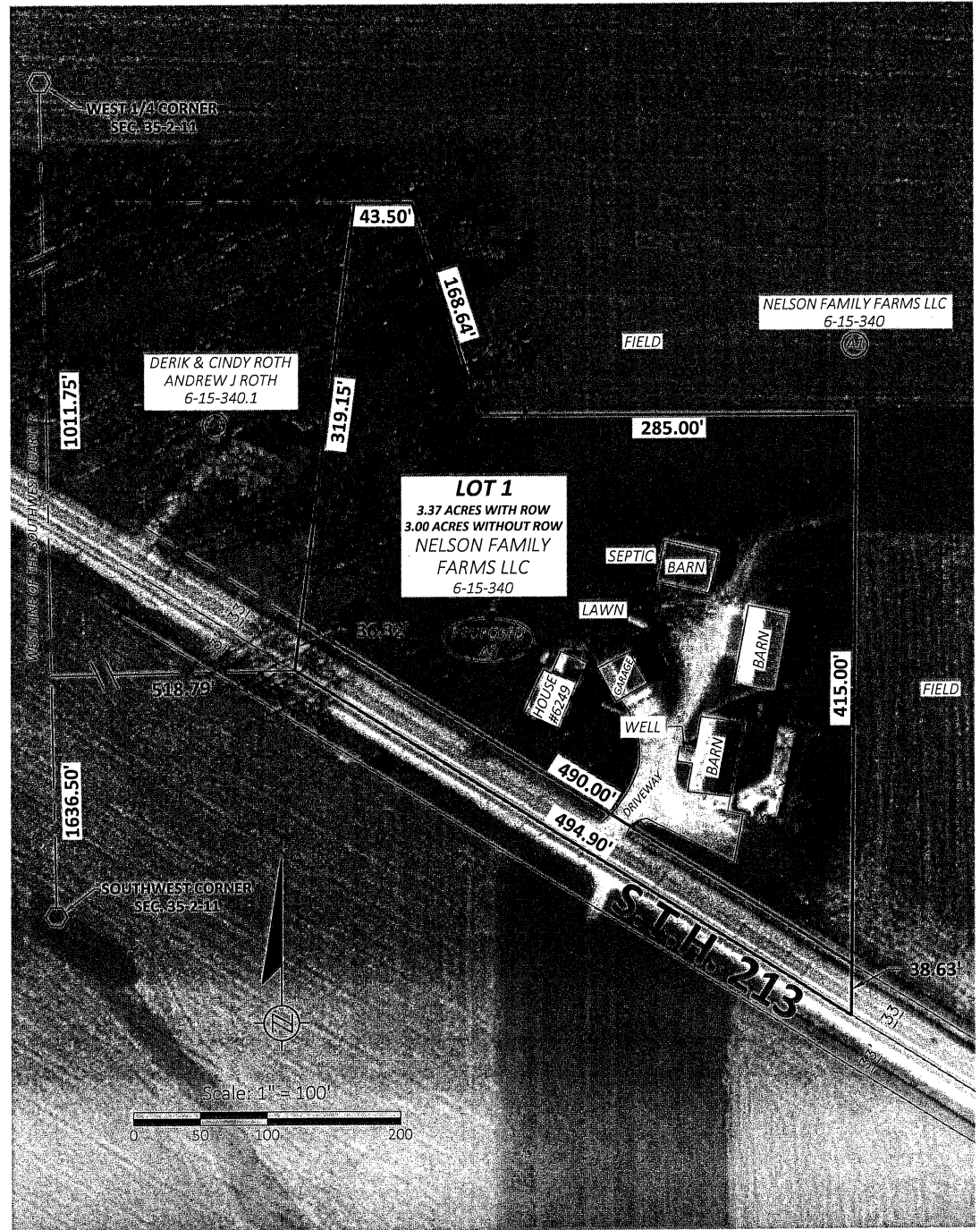
THANK YOU FOR COMPLETING THE ROCK COUNTY PRELIMINARY MINOR LAND DIVISION – APPLICATION FORM.

PLEASE SEND VIA POSTAL MAIL, OR HAND-DELIVER, THIS FORM,
A HARD COPY AND ELECTRONIC COPY OF THE PRELIMINARY MAP, AND THE APPLICATION FEE TO:

ROCK COUNTY PLANNING, ECONOMIC & COMMUNITY DEVELOPMENT AGENCY
51 N. MAIN ST.
JANESVILLE, WI 53545

PRELIMINARY CERTIFIED SURVEY MAP

OF PART OF THE NORTHWEST QUARTER OF THE SOUTHWEST
QUARTER OF SECTION 35, T. 2 N., R. 11 E. OF THE 4TH P.M.
PLYMOUTH TOWNSHIP, ROCK COUNTY, WISCONSIN.



ORDER NO. 32078
FOR: NELSON FAMILY FARMS LLC
DATE: February 23, 2015
BOOK: SEE FILE
PAGE: 1 OF X

Batterman
engineers surveyors planners
2857 Bartells Drive Beloit, Wisconsin 53511
608.365.4464 www.rhbatterman.com





PRELIMINARY MINOR LAND DIVISION – APPLICATION: REVIEW, RECOMMENDATION, AND ACTION FORM

AGENCY REVIEW

1. Applicant has contacted Town, Rock County Planning and Development Agency, and City(s)/Village (if applicable) officials and these parties have determined land division is feasible: Yes No
 2. Land division is consistent with Town's Comprehensive Plan – Future Land Use Map: Yes No
 3. Land division is located in a Farmland Preservation zoning district certified by the State of Wisconsin: Yes No
If you answered Yes, proceed to 4. If you answered No, proceed to 5.
 4. Land division meets Town Base Farm Tract and any other applicable Farmland Preservation zoning district requirement: Yes No
 5. Land division is in an Agricultural Resources Priority Area, per the *Rock County Farmland Preservation Plan*: Yes No
 6. Land division will require a zoning change: Yes No
 7. Preliminary minor land division application is complete: Yes No
- If you answered Yes to 7., proceed to 9. If you answered No to 7., indicate the missing information below, 7a. – 7e. After all missing information is supplied, proceed to 8. An Agency recommendation (10.) will not be provided until all missing information has been supplied by the applicant.

	Missing Information
7a. A map clearly marked "PRELIMINARY PLAT OF SURVEY OR CERTIFIED SURVEY MAP", identifying the land division area and containing all of the following information:	<input type="checkbox"/>
a. Location of the land division area by section, township, and range:	<input type="checkbox"/>
b. Approximate location and dimension of all EXISTING streets and property lines, including name and ownership (if applicable), in and adjacent to the land division area:	<input type="checkbox"/>
c. EXISTING/PROPOSED County, Town, and City/Village (if applicable) zoning designations of all EXISTING/PROPOSED lot(s) and outlot(s), in and adjacent to the land division area:	<input type="checkbox"/>
d. Approximate location and dimension of all EXISTING/PROPOSED lot(s), outlot(s), and block(s), numbered for reference, in the land division area:	<input type="checkbox"/>
e. Indication of all PROPOSED lot(s) and outlot(s) use if other than single-family residential, in the land division area:	<input type="checkbox"/>
f. Distance from all PROPOSED lot(s) and outlot(s) point of beginning to section corner or quarter corner, in the land division area:	<input type="checkbox"/>
g. Approximate location, dimension and name (if applicable) of all of the following, whether EXISTING or PROPOSED, in the land division area:	<input type="checkbox"/>
(1) Buildings:	<input type="checkbox"/>
(2) Streets, alleys, and public ways:	<input type="checkbox"/>
(3) Driveways:	<input type="checkbox"/>
(4) Rail lines:	<input type="checkbox"/>
(5) Private water wells or water supply systems:	<input type="checkbox"/>
(6) Private onsite wastewater treatment systems or public sanitary sewer systems:	<input type="checkbox"/>
(7) Any other public utilities:	<input type="checkbox"/>
(8) Easements (Utility, drainageway, pedestrian way, etc.):	<input type="checkbox"/>
(9) Vegetative land cover type:	<input type="checkbox"/>
(10) Environmentally sensitive areas (Floodplain, steep slope, etc.):	<input type="checkbox"/>
(11) Productive agricultural soils, cultural resources, and woodlands:	<input type="checkbox"/>
(12) Surface water features:	<input type="checkbox"/>
(13) Drainageways:	<input type="checkbox"/>
(14) Detention or retention areas:	<input type="checkbox"/>
(15) Cemeteries:	<input type="checkbox"/>
(16) Bridges/culverts:	<input type="checkbox"/>
(17) Rock outcroppings:	<input type="checkbox"/>
h. Approximate location, dimension, name (if applicable), and purpose of all dedicated public parks or outdoor recreation lands, or any other public or private reservation, including any conditions, in the land division area:	<input type="checkbox"/>
i. Preliminary concept for connection with existing public sanitary sewer and water supply system or an alternative means of providing water supply and treatment and disposal of sewage, in the land division area:	<input type="checkbox"/>
j. Preliminary concept for collecting and discharging stormwater in the land division area:	<input type="checkbox"/>

AGENCY REVIEW	
	Missing Information
k. Scale, north arrow, and date of creation:	<input type="checkbox"/>
l. Any other information required by the Agency:	<input type="checkbox"/>
7b. Map prepared at a scale not to exceed two hundred (200) feet to the inch, with the map pages numbered in sequence if more than one (1) page is required, and total map pages identified on each page:	<input type="checkbox"/>
7c. Map prepared by a land surveyor licensed in Wisconsin:	<input type="checkbox"/>
7d. All required application form information and required party's signature on the application form:	<input type="checkbox"/>
7e. A hard copy of the application form and the map, an electronic copy of the map in a format compatible with the Agency's Geographic Information System (GIS), and application fee:	<input type="checkbox"/>
8. Preliminary minor land division application is complete:	<input checked="" type="checkbox"/> Yes
9. Preliminary minor land division application has been provided to other reviewing parties for review and comment, and if these parties have comments, said comments have been provided to the Agency: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If you answered No, the application must be provided to other reviewing parties before completing any further sections of this form.	

AGENCY RECOMMENDATION	
10. Agency recommendation: <input type="checkbox"/> Approve <input checked="" type="checkbox"/> Approve With Conditions <input type="checkbox"/> Deny	
11. If you answered Approve With Conditions to 10., list conditions (Use additional sheet (2a) if necessary):	
1. 50' 1/2 road right-of-way dedicated along STH 213 on the road frontage of proposed lot 1.	
2. Note on Final Map: "Since Lot 1 contains existing buildings which utilize an existing private sewage system no	
3. soil evaluation was required at the time of this survey. However, soils on the lot may be restrictive to the replacement of the existing system."	
12. Agency recommendation rationale and findings of fact (Use additional sheet (2a) if necessary):	
AGENCY SIGNATURE: <u><i>Clin M. Brynes</i></u>	DATE: <u>4/7/15</u>
TITLE: <u>Administrator - Rock County Planning, Economic & Community Development Agency</u>	

TOWN ACTION	
13. Town action: <input type="checkbox"/> Approve <input checked="" type="checkbox"/> Approve With Conditions <input type="checkbox"/> Deny	
14. If you answered Approve With Conditions to 13., list conditions (Use additional sheet (2a) if necessary):	
1. No Conditions other than those adopted by the County Planning & Development Committee.	
2.	
3.	
15. Town action rationale and findings of fact (Use additional sheet (2a) if necessary):	
TOWN SIGNATURE: _____	DATE: _____
TITLE: _____	

PLEASE RETURN THIS FORM, VIA POSTAL MAIL OR EMAIL, TO:

ROCK COUNTY PLANNING, ECONOMIC & COMMUNITY DEVELOPMENT AGENCY
51 N. MAIN ST.
JANESVILLE, WI 53545
EMAIL: BRYNES@CO.ROCK.WI.US

ROCK COUNTY PLANNING AND DEVELOPMENT COMMITTEE ACTION	
16. Committee action: <input type="checkbox"/> Approve <input checked="" type="checkbox"/> Approve With Conditions <input type="checkbox"/> Deny	
17. If you answered Approve With Conditions to 16., list conditions (Use additional sheet (2a) if necessary):	
1.	
2.	
3.	
18. Committee action rationale and findings of fact (Use additional sheet (2a) if necessary):	
COMMITTEE SIGNATURE: _____	DATE: _____
TITLE: <u>Chair – Rock County Planning & Development Committee</u>	

AGENCY RECOMMENDATION

11. If you answered **Approve With Conditions** to **10.**, list conditions:

- 3. Indicate location of well and septic system on Final Map.
- 4. Access granted to parent parcel acreage on the north side of STH 213 from WISDOT or CTH H from Rock County.
- 5. Final CSM to be submitted to and approved by the by the Planning & Development Agency within one year of preliminary approval.
- 6. Certified Survey Maps subject to local approval must be recorded within 6 months of their last approval.
- 7.
- 8.
- 9.
- 10.

12. Agency recommendation rationale and findings of fact:

The CSM proposes to split existing farm buildings from a 100 acre agriculture production parcel to sell. The Applicant seeks to rezone the lot to A-3 in the Town of Plymouth. Access to the remainder of the lot on the north side of STH 213 should be in a separate location rather than a joint driveway/easement on STH 213 from the existing buildings. WISDOT would need to approve the request which may be limited to a field entrance only. Alternatively, access would need to be had along CTH H on the west property line of the parent parcel. Air photos do not show any access here. Therefore, and application through the Rock Co. Public Works Dept. is needed.

TOWN ACTION

14. If you answered **Approve With Conditions** to **13.**, list conditions:

- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.

15. Town action rationale and findings of fact:

ROCK COUNTY PLANNING AND DEVELOPMENT COMMITTEE ACTION

17. If you answered **Approve With Conditions** to **16.**, list conditions:

- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.

18. Committee action rationale and findings of fact:

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
64-6400-0000-63107	PUBL & LEGAL	P1500213	04/30/2015	BELOIT DAILY NEWS	66.13
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	315.00	254.17	0.00	66.13	(5.30)
PLANNING PROG TOTAL				66.13	
64-6451-0000-64904	SUNDRY EXPENSE	P1500212	05/08/2015	LANGE ENTERPRISES INC	1,227.28
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	4,352.00	0.00	0.00	1,227.28	3,124.72
ADDRESS SIGNS PROG TOTAL				1,227.28	
64-6900-0000-63107	PUBL & LEGAL	P1500213	04/30/2015	BELOIT DAILY NEWS	36.35
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	320.00	68.66	0.00	36.35	214.99
BOARD OF ADJUSTMENT PROG TOTAL				36.35	

I have examined the preceding bills and encumbrances in the total amount of **\$1,329.76**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **MAY 28 2015**

Dept Head _____

Committee Chair _____

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Planning & Development Committee
INITIATED BY

Colin Byrnes; Acting Planning &
Development Director
DRAFTED BY

Planning & Development Committee
SUBMITTED BY



April 20, 2015
DATE DRAFTED

**AMENDING THE ROCK COUNTY BUDGET AND AUTHORIZING PAYMENT TO THE
VILLAGE OF ORFORDVILLE FOR THE REIMBURSEMENT
OF COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FUNDS**

1 **WHEREAS**, the Village of Orfordville received Small Cities Community Development Block Grant Funds
2 (CDBG Funds) in 2012. These Federal Block Grants are awarded to state and local governments and are
3 designed exclusively to create affordable housing for low-income households. The Rock County Planning,
4 Economic and Community Development Agency subsequently entered into an Administrative Service Contract
5 on April 9, 2012 for the administration of the Village's housing rehabilitation projects; and,
6
7 **WHEREAS**, in October of 2014, the Wisconsin Department of Administration conducted a monitoring of the
8 Village of Orfordville's CDBG Program. The monitoring resulted in Findings that cited program administration
9 deficiencies in the area of determining program eligibility. Two (2) projects were identified as having CDBG
10 funds expended on costs or activities that did not meet the eligibility requirements for funding under the CDBG
11 Program; and,
12
13 **WHEREAS**, a total of \$30,875.00 of these CDBG funds, that were used in support of these projects, must be
14 paid to the Village of Orfordville; who in turn will reimburse the Wisconsin Department of Administration –
15 CDBG Housing Program; and,
16
17 **WHEREAS**, CDBG Program funds provided as loans are required to be repaid upon sale or transfer of the
18 residence, or when it is no longer the homeowner's primary place of residence, and if repaid these funds may be
19 repaid to the Rock County General Fund account if an Intergovernmental Agreement is completed with the
20 Village of Orfordville for transferring funds; and,
21
22 **WHEREAS**, reimbursement of funding for ineligible projects will serve towards the closing out of the
23 remaining Monitoring Findings and fulfill Rock County's contractual obligations with the Village of
24 Orfordville.
25
26 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled this
27 _____ day of _____, 2015, hereby authorizes disbursements of Rock County General Funds for
28 repayment in the amount of \$30,875.00 to the Village of Orfordville.
29

30 **BE IT FURTHER RESOLVED**, that the Rock County 2015 Budget be amended as follows:

<u>A/C DESCRIPTION</u>	<u>BUDGET AT 5/01/2015</u>	<u>INCREASE (DECREASE)</u>	<u>AMENDED BUDGET</u>
Source of Funds:			
19-1921-0000-47010 Supplemental Appropriation From the General Fund	\$0	\$30,875	\$30,875
Use of Funds:			
19-1990-0000-64904 Refund of Prior Year Revenue	\$0	\$30,875	\$30,875

AMENDING THE ROCK COUNTY BUDGET AND AUTHORIZING PAYMENT TO THE VILLAGE OF ORFORDVILLE FOR THE REIMBURSEMENT OF COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FUNDS

Page 2

Respectfully Submitted,

PLANNING & DEVELOPMENT COMMITTEE

Alan Sweeney, Chair

Mary Mawhinney, Vice Chair

Wayne Gustina

Jason Heidenreich

Wes Davis

FISCAL NOTE:

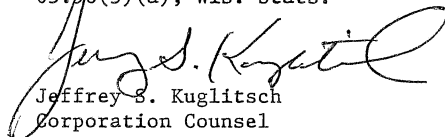
This resolution authorizes the use of \$30,875 from the General Fund for the repayment of CDBG funds that did not meet eligibility requirements.



Sherry Oja
Finance Director

LEGAL NOTE:

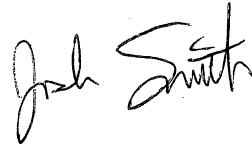
The County Board is authorized to take this action pursuant to §§ 59.01 & 59.51, Wis. Stats. As an amendment to the adopted 2015 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

_____.

Mary Mawhinney, Chair

**AMENDING THE ROCK COUNTY BUDGET AND AUTHORIZING PAYMENT TO THE
VILLAGE OF ORFORDVILLE FOR THE REIMBURSEMENT
OF COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FUNDS**

EXECUTIVE SUMMARY

The Rock County Planning, Economic and Community Development Agency provided Administration Services to the Village of Orfordville for a Community Development Block Grant Fund (CDBG Fund) for the rehabilitation of housing. These Federal CDBG Funds provide money for rehabilitating affordable rental units or owner occupied housing for low-income households. Funds are provided to eligible property owners in the form of a 0% deferred payment loan that is repaid upon sale or transfer of the property, or when the property is no longer the homeowner's primary place of residence.

In February of 2015, the Wisconsin Department of Administration (DOA) conducted a monitoring of the Village of Orfordville's Program. The monitoring resulted in Findings that cited program deficiencies in the area of determining program eligibility. Two (2) projects were identified as having CDBG Funds expended on costs or activities that did not meet the eligibility requirements for funding under the CDBG Program. The total Funding disbursed for these two (2) projects was \$30,875. The contractual agreement for Administration Services provided by the Rock County Planning, Economic and Community Development Agency to the Village of Orfordville obligates Rock County to repay the Village for these ineligible project costs. The Village would then in turn reimburse the DOA the \$30,875.

Money disbursed for project costs or administrative expenses for these ineligible projects must be reimbursed from non-federal funds. This Resolution proposes to pay these funds from the Rock County General Fund account in an effort to address and close out the monitoring Findings. Therefore, funds in the amount of \$30,875 will be an outright supplemental appropriation from the General Fund.