



**FINANCE COMMITTEE
THURSDAY, JULY 21, 2016 - 7:30 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

AGENDA

1. Call to Order and Approval of Agenda
 2. Citizen Participation, Communications and Announcements
 3. Transfers and Appropriations
 - A. Courts/Mediation and Family Court Services
 4. Review of Payments
 5. Review of Payments Over \$10,000
 6. Committee Approvals
 - A. Amending the Council on Aging Budget to Adjust NSIP and AFCSP Allocations
 - B. Purchase of Used Rock County Transit Vehicle and Amending the 2016 Council on Aging Budget
 7. Discussion and Possible Action on Pre-Qualification Statement Policy Review
 8. Discussion on Paperless Agendas
 9. Update on Owner's Claim for Damages to Animals from May 7, 2015
 10. Report on Cash Balances and Investments
 11. Adjournment
-

COMMITTEE REVIEW REPORT
FOR THE MONTH OF JUNE 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
00-0000-0001-17100	POSTAGE METER CH				
		P1600370	06/03/2016	UNITED MAILING SERVICES INC	735.26
		P1600825	06/07/2016	UNITED STATES POSTAL SERVICE	20,000.00
00-0000-0001-23050	R/E TRANSFER FEE				
			05/31/2016	WISCONSIN DEPARTMENT OF ADMINI	15,778.00
GENERAL FUND PROG TOTAL					36,513.26
00-0000-0063-29661	P & L TRUST				
		P1602068	06/07/2016	INTEGRITY MUTUAL INSURANCE	114,008.00
00-0000-0063-29663	W C TRUST				
			06/02/2016	ALLIANCE,THE	3,311.09
ISF-SELF INS PROG TOTAL					117,319.09

I have reviewed the preceding payments in the total amount of **\$153,832.35**

Date: _____ Dept Head _____
 _____ Committee Chair _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF JUNE 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
05-1500-0000-63100	OFC SUPP & EXP				
		P1600009	06/08/2016	JP MORGAN CHASE BANK NA	84.70
05-1500-0000-63107	PUBL & LEGAL				
		P1600010	05/31/2016	JANESVILLE GAZETTE INC	247.65
05-1500-0000-64200	TRAINING EXP				
		P1600009	06/05/2016	JP MORGAN CHASE BANK NA	1,189.11
05-1500-0000-68010	EXP.ALLOCATIONS				
		P1600008	06/08/2016	JP MORGAN CHASE BANK NA	143.94
05-1500-0000-68013	COST ALLOCATIONS				
		P1600008	06/05/2016	JP MORGAN CHASE BANK NA	3,397.94
FINANCE DIRECTOR PROG TOTAL					5,063.34
05-1530-0000-62130	AUDIT FEES				
		P1600053	05/26/2016	BAKER TILLY VIRCHOW KRAUSE LLP	28,220.00
AUDITING AND SPEC.ACCOUNTING PROG TOTAL					28,220.00
05-1560-0000-62400	R & M SERV				
		P1602029	06/01/2016	KONICA MINOLTA BUSINESS SOLUTI	939.72
		P1602030	06/03/2016	KONICA MINOLTA BUSINESS SOLUTI	1,099.89
CENTRAL DUPLICATING PROG TOTAL					2,039.61

COMMITTEE REVIEW REPORT
FOR THE MONTH OF JUNE 2016

<u>Account Number</u>	<u>Account Name</u>	<u>PO#</u>	<u>Inv Date</u>	<u>Vendor Name</u>	<u>Inv/Enc Amt</u>
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I have reviewed the preceding payments in the total amount of **\$35,322.95**

Date: _____ Dept Head _____

Committee Chair _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF JUNE 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
07-1430-0000-62119	OTHER SERVICES				
		P1600061	05/23/2016	CHARTER COMMUNICATIONS	935.18
		P1601823	06/10/2016	WISNET	2,250.00
07-1430-0000-62400	R & M SERV				
		P1601932	05/16/2016	GENERAL HEATING AND AIR CONDIT	497.88
07-1430-0000-62421	COMPUTER EQUIP				
		P1600214	05/16/2016	LASER PRINTER SOLUTIONS LLC	159.00
		P1600898	05/16/2016	PRINTER PARTS EXCHANGE LLC	177.00
07-1430-0000-62491	SOFTWARE MAINT				
		P1600059	06/05/2016	JP MORGAN CHASE BANK NA	20.54
		P1601812	05/24/2016	CERNER CORPORATION	6,985.80
		P1602063	05/18/2016	WINMAGIC DATA SECURITY	429.00
		P1602081	05/27/2016	SUNGARD BI TECH INC	28,367.85
07-1430-0000-63407	COMPUTER SUPPL				
		P1600216	06/01/2016	CDW GOVERNMENT INC	191.70
07-1430-0000-64200	TRAINING EXP				
		P1600059	06/05/2016	JP MORGAN CHASE BANK NA	484.44
07-1430-0000-67130	TERMINALS/PC'S				
		P1600216	06/03/2016	CDW GOVERNMENT INC	548.00
07-1430-0000-67160	CA \$500-\$4,999				
		P1601636	04/30/2016	HENRICKSEN	881.33
				INFORMATION TECHNOLOGY PROG TOTAL	41,927.72
07-1435-0000-62400	R & M SERV				
		P1600064	06/16/2016	ENTERPRISE SYSTEMS GROUP	37,024.50
07-1435-0000-62491	SOFTWARE MAINT				
		P1601928	06/01/2016	STUFF SOFTWARE INC	995.00
				TELEPHONE OPERATIONS PROG TOTAL	38,019.50
07-1438-0000-62400	R & M SERV				
		P1602000	06/17/2016	CDW GOVERNMENT INC	14,952.00
				LAW RECORDS PROG TOTAL	14,952.00
07-1444-0000-64701	SOFTWARE PURCH				
		P1601559	05/31/2016	HIGHLINE CORPORATION	600.00
				IT CAPITAL PROJECTS PROG TOTAL	600.00
07-1450-0000-62400	R & M SERV				
		P1600064	06/16/2016	ENTERPRISE SYSTEMS GROUP	1,607.50
		P1600210	05/18/2016	CINTAS FIRE PROTECTION	515.00
07-1450-0000-62491	SOFTWARE MAINT				
		P1600980	01/29/2016	CELLEBRITE USA INC	3,100.00
		P1601939	06/01/2016	POWERDMS INC	941.80
07-1450-0000-67130	TERMINALS/PC'S				
		P1602024	06/13/2016	CDW GOVERNMENT INC	546.48
07-1450-0000-67143	IT CROSS CHARGES				
		P1600980	01/29/2016	CELLEBRITE USA INC	3,285.00

COMMITTEE REVIEW REPORT
FOR THE MONTH OF JUNE 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
		P1601617	06/15/2016	CDW GOVERNMENT INC	982.40
		P1601725	05/13/2016	CDW GOVERNMENT INC	3,175.44
		P1601736	05/04/2016	CDW GOVERNMENT INC	0.00
		P1601798	05/16/2016	ADORAMA	376.00
		P1601799	05/13/2016	CDW GOVERNMENT INC	55.71
		P1601800	05/18/2016	ENTERPRISE SYSTEMS GROUP	197.00
		P1601824	05/16/2016	CDW GOVERNMENT INC	0.00
		P1601825	05/16/2016	CDW GOVERNMENT INC	186.70
		P1601833	05/18/2016	CDW GOVERNMENT INC	81.65
		P1601834	05/18/2016	CDW GOVERNMENT INC	2,115.35
		P1601835	05/18/2016	CDW GOVERNMENT INC	345.52
		P1601836	05/18/2016	CDW GOVERNMENT INC	172.76
		P1601854	05/19/2016	CDW GOVERNMENT INC	56.47
		P1601918	06/08/2016	CDW GOVERNMENT INC	683.32
		P1601919	06/06/2016	ENTERPRISE SYSTEMS GROUP	714.50
		P1601927	06/02/2016	CDW GOVERNMENT INC	162.48
		P1601929	06/03/2016	CDW GOVERNMENT INC	309.51
		P1601930	06/08/2016	CDW GOVERNMENT INC	196.70
		P1601941	06/07/2016	CDW GOVERNMENT INC	168.58
		P1601942	06/08/2016	CDW GOVERNMENT INC	273.15
		P1601944	06/07/2016	CDW GOVERNMENT INC	690.86
		P1601999	06/15/2016	CDW GOVERNMENT INC	136.94
		P1602001	06/10/2016	CDW GOVERNMENT INC	170.28
		P1602023	06/13/2016	CDW GOVERNMENT INC	561.67
		P1602051	06/15/2016	CDW GOVERNMENT INC	1,394.14
		P1602064	06/15/2016	CDW GOVERNMENT INC	5.17
		P1602079	06/21/2016	ENTERPRISE SYSTEMS GROUP	197.00
IT-CROSS CHARGES PROG TOTAL					23,405.08

I have reviewed the preceding payments in the total amount of **\$118,904.30**

Date: _____ Dept Head _____
 _____ Committee Chair _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF JUNE 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
10-1721-0000-63407	COMPUTER SUPPL	P1600864	06/05/2016	JP MORGAN CHASE BANK NA	108.06
LAND RECORDS PROG TOTAL					108.06

I have reviewed the preceding payments in the total amount of **\$108.06**

Date:

Dept Head _____

Committee Chair _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF JUNE 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
14-1410-0000-44155	WORK PERMITS		06/03/2016	EQUAL RIGHTS DIVISION	375.00
				COUNTY CLERK PROG TOTAL	375.00
14-1411-0000-63100	OFC SUPP & EXP				
		P1600221	05/31/2016	OFFICE PRO INC	89.70
		P1600222	05/25/2016	B AND H PHOTO VIDEO INC	189.96
				ELECTIONS PROG TOTAL	279.66

I have reviewed the preceding payments in the total amount of **\$654.66**

Date: _____ Dept Head _____

Committee Chair _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF JUNE 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
15-1540-0000-63100	OFC SUPP & EXP				
		P1601202	05/13/2016	STAPLES BUSINESS ADVANTAGE	269.28
15-1540-0000-64926	BANK SERV.CHGS.				
		P1600043	06/01/2016	BRINKS INC	440.08
COUNTY TREASURER PROG TOTAL					709.36

I have reviewed the preceding payments in the total amount of **\$709.36**

Date:

Dept Head _____

Committee Chair _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF JUNE 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
17-1710-0000-63100	OFC SUPP & EXP				
		P1600873	05/19/2016	WISCONSIN DEPARTMENT OF ADMINI	24.96
17-1710-0000-63106	PLAT BOOKS				
		P1600874	06/03/2016	MAPPING SOLUTIONS	325.00
REGISTER OF DEEDS PROG TOTAL					349.96
<hr/>					
17-1715-0000-62119	OTHER SERVICES				
		P1600737	05/31/2016	FIDLAR COMPANIES	2,911.50
ROD REDACTION PROJECT PROG TOTAL					2,911.50

I have reviewed the preceding payments in the total amount of **\$3,261.46**

Date: _____ Dept Head _____

Committee Chair _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF JUNE 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
19-1915-0000-62104	CONSULTING SERV	P1600021	05/25/2016	ASSOCIATED FINANCIAL GROUP LLC	3,250.00
19-1915-0000-62119	OTHER SERVICES		06/02/2016	ALLIANCE,THE	1,175.00
			06/01/2016	PBA INC	19,105.45
19-1915-0000-62199	OTHER SERV		06/01/2016	COORDINATED CARE PROGRAMS LLC	34,354.45
		P1600022	06/01/2016	COMPSYCH	10,675.50
HEALTH INSURANCE PROG TOTAL					68,560.40
19-1933-0000-64904	SUNDRY EXPENSE	P1601777	06/07/2016	JP MORGAN CHASE BANK NA	84.79
EMPLOYEE WELLNESS ACTIVITIES PROG TOTAL					84.79

I have reviewed the preceding payments in the total amount of **\$68,645.19**

Date:

Dept Head _____

Committee Chair _____

Rock County

REPORT OF PAYMENTS OVER \$10,000

07/01/2016

<u>Department Name</u>	<u>Program Name</u>	<u>Vendor Name</u>	<u>Amount Paid</u>
NOT APPLICABLE	GENERAL FUND	WISCONSIN DEPARTMENT OF ADMINI	15,778.00
NOT APPLICABLE	HEALTH INSURANCE	COORDINATED CARE PROGRAMS LLC	29,571.10
NOT APPLICABLE	HEALTH INSURANCE	PBA INC	19,105.45
NOT APPLICABLE	P & L INSURANCE	MUNICIPAL PROPERTY INSURANCE C	155,422.00
ALL OTHER GEN	HEALTH INSURANCE	COMPSYCH	10,675.50
FINANCE DIRECTOR	AUDIT/SPEC.ACCT.	BAKER TILLY VIRCHOW KRAUSE LLP	28,220.00
INFORMATION TECH	IT-CROSS CHARGES	ENTERPRISE SYSTEMS GROUP	38,632.00
NOT APPLICABLE	GENERAL FUND	UNITED STATES POSTAL SERVICE	20,000.00
DD BOARD	D.D.BOARD	ABILITIES INC	39,799.49
DD BOARD	D.D.BOARD	ALPHA HOMES OF WI INC	115,122.35
DD BOARD	D.D.BOARD	BROTOLOC SOUTH INC	10,633.66
DD BOARD	D.D.BOARD	CATHOLIC CHARITIES INC	149,528.95
DD BOARD	D.D.BOARD	CESA 2 VOA	17,595.30
DD BOARD	D.D.BOARD	CREATIVE COMMUNITY LIVING SERV	239,428.50
DD BOARD	D.D.BOARD	DUNGARVIN WISCONSIN LLC	250,354.98
DD BOARD	D.D.BOARD	GROUP LIVING HOME INC	15,212.32
DD BOARD	D.D.BOARD	HOMES FOR INDEPENDENT LIVING O	41,867.64
DD BOARD	D.D.BOARD	INDEPENDENT DISABILITY SERVICE	52,760.40
DD BOARD	D.D.BOARD	INDEPENDENT JOURNEYS INC	10,874.80
DD BOARD	D.D.BOARD	KANDU INDUSTRIES INC	238,305.73
DD BOARD	D.D.BOARD	LUTHERAN SOCIAL SERVICES	45,728.40
DD BOARD	D.D.BOARD	OPPORTUNITIES INC	12,428.64
DD BOARD	D.D.BOARD	PINNACLE ASSISTED LIVING SERVI	65,251.94
DD BOARD	D.D.BOARD	REM WISCONSIN INC	16,816.26
DD BOARD	D.D.BOARD	REM WISCONSIN II INC	410,131.60
DD BOARD	D.D.BOARD	REM WISCONSIN III INC	39,086.97

Rock County

REPORT OF PAYMENTS OVER \$10,000

07/01/2016

<u>Department Name</u>	<u>Program Name</u>	<u>Vendor Name</u>	<u>Amount Paid</u>
DD BOARD	D.D.BOARD	RIVERFRONT INC	218,487.90
DD BOARD	D.D.BOARD	SECURED LIVING LLC	79,282.56
ALL OTHER GEN	P & L INSURANCE	AXLEY BRYNELSON ATTORNEYS	26,292.31
INFORMATION TECH	LAW RECORDS	CDW GOVERNMENT INC	14,952.00
NOT APPLICABLE	ISF-SELF INS	INTEGRITY MUTUAL INSURANCE	114,008.00
INFORMATION TECH	INFORMATION TECH	SUNGARD BI TECH INC	28,367.85

CLAIMS IN THE AMOUNT OF \$2,569,722.60 HAVE BEEN PAID FOR THE MONTH OF **JUNE 2016**.

PLEASE CONTACT THE FINANCE DIRECTOR WITH ANY QUESTIONS

SHERRY OJA

608-757-5534

SHERRY.OJA@CO.ROCK.WI.US

Rock County

REPORT OF PAYMENTS OVER \$10,000

07/01/2016

<u>Department Name</u>	<u>Program Name</u>	<u>Vendor Name</u>	<u>Amount Paid</u>
ROCK HAVEN	UTILITIES	ALLIANT ENERGY/WP&L	16,895.59
ROCK HAVEN	SWRA-MAINTENTANC	COTTA TRANSMISSION LLC	18,247.00
FACILITIES	COURTHS FAC PROJ	SHOWERS BUILDING RESTORATION C	10,000.00
FACILITIES	U-ROCK EXPANSION	GILBANK CONSTRUCTION INC	135,850.00
FACILITIES	COURTHS FAC PROJ	BUTTERS FETTING CO INC	100,000.00
FACILITIES	ECLIPSE CENTER	DIVERSIFIED BUILDING MAINTENAN	21,025.95
ROCK HAVEN	RH CONT SERV T18	MJ CARE INC	28,006.38
ROCK HAVEN	SUPP SERV ADMIN	WISCONSIN DEPARTMENT OF HEALTH	21,760.00
ROCK HAVEN	SUPP SERV M STAF	WEST MD,WILLIAM PETER	10,515.00
ROCK HAVEN	SUPP SERV PHAR	OMNICARE PHARMACIES OF WISCONS	21,339.37
SHERIFF	SHERIFF	EWALD AUTOMOTIVE GROUP	35,816.50
SHERIFF	CORR.FACILITY	ADVANCED CORRECTIONAL HEALTHCA	83,640.10
SHERIFF	CORR.FACILITY	ARAMARK CORRECTIONAL SERVICES	41,898.23
FACILITIES	ECLIPSE CENTER	HENDRICKS COMMERCIAL PROPRTIE	10,879.48
SHERIFF	RECAP OPERATIONS	CESA 2	15,513.26
SHERIFF	CORR.FACILITY	BI INC	14,293.10
FACILITIES	U-ROCK EXPANSION	RH BATTERMAN AND COMPANY INC	31,074.50
FACILITIES	JAIL CAP.IMPROV.	BUTTERS FETTING CO INC	20,518.00
FACILITIES	JAIL CAP.IMPROV.	TRANE COMPANY	31,698.49
SHERIFF	SHERIFF	BANDT COMMUNICATIONS INC	24,966.00
SHERIFF	CORR.FACILITY	BI INC	15,010.02
SHERIFF	RECAP OPERATIONS	CESA 2	10,142.16
SHERIFF	SHERIFF	WRIGHT EXPRESS FSC	17,223.10
911 COMM.	911 OPERATIONS	WEST SAFETY SERVICES INC	13,200.00

Rock County

REPORT OF PAYMENTS OVER \$10,000

07/01/2016

CLAIMS IN THE AMOUNT OF \$749,512.23 HAVE BEEN PAID FOR THE MONTH OF JUNE 2016 .

PLEASE CONTACT THE FINANCE DIRECTOR WITH ANY QUESTIONS

SHERRY OJA

608-757-5534

SHERRY.OJA@CO.ROCK.WI.US

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Education, Veterans & Aging
Services Committee
INITIATED BY



Joyce Lubben
DRAFTED BY

Education, Veterans & Aging
Services Committee
SUBMITTED BY

July 1, 2016
DATE DRAFTED

AMENDING THE COUNCIL ON AGING BUDGET TO ADJUST NSIP AND AFCSP ALLOCATIONS

1 **WHEREAS**, the Council on Aging has received additional allocations from the federal Nutrition
2 Services Incentive Program and the state Alzheimer's Family Caregiver Support Program.
3

4 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
5 this _____ day of _____, 2016 does hereby amend the Adopted 2016 Rock County
6 Council on Aging budget as follows:
7

<u>Account/Description</u>	<u>Budget at 07/01/2016</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>Title III-C-1 (Nutrition Program)</u>			
<u>Source of Funds</u>			
30-3903-0000-42102 Nutrition Services Incentive Program	31,930	10,513	42,443
<u>Use of Funds</u>			
30-3903-0000-64904 Sundry Expense	3,303	10,513	13,816
<u>Alzheimer's Support Program</u>			
<u>Source of Funds</u>			
30-3920-0000-42200 State Aid	60,000	25,267	85,267
<u>Use of Funds</u>			
30-3920-0000-64615 Client Related Costs	54,000	25,267	79,267

Respectfully submitted,

EDUCATION, VETERANS & AGING SERVICES
COMMITTEE

FINANCE COMMITTEE
ENDORSEMENT

Rick Richard, Chair

Reviewed and approved on a vote of

Jeremy Zajac, Vice Chair

Mary Mawhinney, Chair

Phil Owens

Norvain Pleasant

Kathy Schulz

AMENDING THE COUNCIL ON AGING BUDGET TO ADJUST NSIP AND AFCSP
ALLOCATIONS

Page 2

FISCAL NOTE:

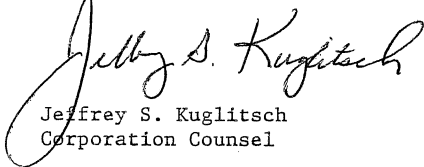
This resolution amends the Council on Aging's 2016 budget to accept \$10,513 additional Federal Aid for the NSIP program and an additional \$25,267 in State Aid for the Alzheimer's Support program. No County matching funds are required.



Sherry Oja
Finance Director

LEGAL NOTE:

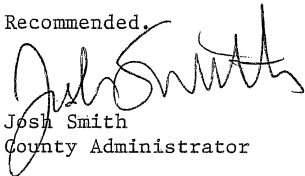
As an amendment to the adopted 2016 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

EXECUTIVE SUMMARY

The Council on Aging has received additional allocations from the federal Nutrition Services Incentive Program which is used to support the cost of the congregate nutrition program. In addition, the Wisconsin State Legislature has allocated additional funds in support of family caregivers of adults who have Alzheimer's disease or related dementia. These funds are to be used to provide caregiver respite.

No county tax levy is required.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Education, Veterans & Aging
Services Committee
INITIATED BY



Joyce Lubben
DRAFTED BY

Education, Veterans & Aging
Services Committee
SUBMITTED BY

June 29, 2016
DATE DRAFTED

**PURCHASE OF USED ROCK COUNTY TRANSIT VEHICLE AND
AMENDING THE 2016 COUNCIL ON AGING BUDGET**

1 **WHEREAS**, several vehicles in the Rock County Transit fleet are in need of replacement due to age and
2 excessive repairs; and,
3

4 **WHEREAS**, more transportation is being provided to groups such as sheltered workshops where it
5 requires more than one vehicle to accommodate those trips; and,
6

7 **WHEREAS**, per the Purchasing Policy, purchases of used vehicles and equipment, regardless of the cost,
8 shall be made only after attempting to obtain at least three written quotes from qualified vendors; and,
9

10 **WHEREAS**, three quotes were solicited for a demonstrator (used), Non-CDL, medium-sized bus with
11 four wheelchair capacity; and,
12

13 **WHEREAS**, Hoglund Bus and Truck was the sole dealer that met specifications and had a vehicle
14 available for immediate delivery; and,
15

16 **WHEREAS**, sufficient funds are available to be transferred in from the Elderly and Handicapped
17 Transportation Trust Fund for the cost of this vehicle.
18

19 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
20 this _____ day of _____, 2016 does approve that a Purchase Order be issued to Hoglund
21 Bus and Truck in the amount of \$62,800.
22

23
24 **BE IT FURTHER RESOLVED** that the 2016 budget be amended as follows:
25

<u>Account Description</u>	<u>Budget</u> <u>06/01/2016</u>	<u>Increase</u> <u>(Decrease)</u>	<u>Amended</u> <u>Budget</u>
<u>Source of Funds</u>			
30-3905-0000-47000	-0-	62,800	62,800
Transfer In			
<u>Use of Funds</u>			
30-3905-0000-67105	-0-	62,800	62,800
Motor Vehicles			

Respectfully submitted,

Education, Veterans & Aging Services Committee

Finance Committee Endorsement

Rick Richard, Chair

Reviewed and approved on a vote of

Jeremy Zajac, Vice Chair

Mary Mawhinney

Phil Owens

Norvain A. Pleasant, Jr.

Kathy Schulz

FISCAL NOTE:

This resolution authorizes the transfer in of \$62,800 from the E&H Transportation Trust Fund, 00-0000-0070-29606, for the purchase of a used transit vehicle. At the end of each year, the State allows any unspent State funding to be deposited into the E&H Transportation Trust Fund for future use (up to an accumulated total of \$80,000). There is currently \$149,246 in the Trust Fund available for use.



Sherry Oja
Finance Director

LEGAL NOTE:

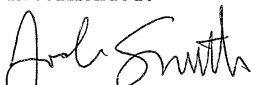
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. As an amendment to the adopted 2016 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

Executive Summary

Increasingly, Rock County Transit is transporting passengers in groups from such locations as sheltered workshops and Industries for the Blind. Currently, it takes multiple vehicles to accommodate those trips and there is not capacity to pick up other passengers along the way. Having a larger vehicle that can transport up to four wheelchairs at a time along with six ambulatory passengers, or two wheelchairs and 12 passengers, would save time and be more efficient in scheduling.

Quotes were solicited from qualified vendors for a used (demonstrator) mid-size, Non-CDL bus that would accommodate four wheelchairs. Those quotes were as follows:

Vendor	Shepard Brothers, Inc.	Hoglund Bus & Truck	Hoglund Bus & Truck
Vehicle Type	2016 Phoenix	2016 Glaval Universal	2016 Goshen Impulse
Mileage	4,200	971	2,500
Configuration	14 ambulatory + 2 w/c	12 ambulatory + 2 w/c	12 ambulatory + 2 w/c or 6 ambulatory + 4 w/c
Lift Capacity	800 lbs	1,000 lbs	1,000 lbs
Cost	\$56,371	\$59,200	\$62,800

The Hoglund 2016 Goshen Impulse was the only available used vehicle that accommodates four wheelchairs. The other two vehicles would have to be built new in order to have a four-wheelchair capacity, thus costing more than the used vehicle.

The balance in the Vehicle Replacement Trust Fund is \$149,246; \$69,246 over the state's limit of \$80,000. Therefore, there are sufficient funds to purchase this vehicle from the trust fund.

No county levy is required.

BIDDER'S QUALIFICATION STATEMENT

**INVITATION TO BID
PROJECT NUMBER
PROJECT NAME**

ATTACH AND SUBMIT WITH BID

NAME OF FIRM	
FIRM CONTACT	
ADDRESS AND/OR PO BOX	
CITY-STATE-ZIP	
TELEPHONE NUMBER	
FAX NUMBER	
E-MAIL	
WHEN ORGANIZED	
WHERE INCORPORATED	

Has your firm ever defaulted on any contract or failed to complete any work awarded to you?	YES	NO
Have any of your contracts resulted in lawsuits?	YES	NO
Has your firm or any member thereof, while performing work of the nature to which is being bid, ever filed bankruptcy?	YES	NO
Does your firm possess all technical qualifications and resources, including equipment, personnel, and financial resources, necessary to perform the work required for this project?	YES	NO
Does your firm possess all valid, effective licenses, registrations or certificates required by federal, state, county or local law, but not limited to, those for any type of trade work or specialty work?	YES	NO
Does your firm maintain a substance abuse policy for employees?	YES	NO
Will all employees assigned to this work have been through a safety training program within the last year?	YES	NO
Has your firm committed a willful violation of federal, state, or local government safety laws determined by a final decision of a court or government agency authority?	YES	NO
All employees assigned to this work will have to pass a Rock County Law Enforcement Background Check. Will your firm pre-screen these employees before they are submitted for a County Law Enforcement Background Check?	YES	NO
Has your firm had any type of business contracting or trade license, certification or registration revoked or suspended?	YES	NO
Has your firm been debarred by any federal, state or local government agency?	YES	NO

CURRENT CONTRACTS HELD: List contracts your organization has in progress as of the date of this statement. If contract is as a sub, give the name of the prime contractor, amount of total contract and amount of sub contract.

To adequately describe the scope of work, please feel free to attach a separate sheet with relevant information.

CONTRACT AMOUNT	SCOPE OF WORK	COMPLETION DATE	OWNER PHONE #	ARCHITECT PHONE #

LIST LAST FIVE CONTRACTS COMPLETED:

CONTRACT AMOUNT	SCOPE OF WORK	COMPLETION DATE	OWNER PHONE #	ARCHITECT PHONE #

In order for a bidder to be considered for an award of Contract, the County shall be satisfied that the bidder meets the following requirements:

- Has completed at least one (1) project of at least fifty percent (50%) of size, or value of work being bid.
- Said project shall have been of the scope and type currently being bid as outlined in the Specifications of this Project Manual.

CONTRACT AMOUNT	SCOPE OF WORK	COMPLETION DATE	OWNER PHONE #	ARCHITECT PHONE #

To adequately describe the scope of work, please feel free to attach a separate sheet with relevant information.

Do you have any objection to our inquiring about any or all of the projects listed above? If yes, describe the circumstances: Yes No

Will an on-site, skilled superintendent or foreman capable of executing the work under the Contract be assigned to this project? Yes No

Will this skilled superintendent or foreman actually be entrusted with executing the work under the Contract? Yes No

If no, please explain:

List the training and experience of the superintendent or foreman:

EQUIPMENT: List all major equipment to be used on this project.

DESCRIPTION	OWNED/LEASED	QTY	CONDITION

- Financing: Financial Statement must be provided upon request.
- List any additional information or references on company letterhead.

RECEIVED

FEB 26 2015

Owner's Claim for Damages to Animals

— AND —
Report of Investigation by Supervisors, Board or Committee
Under provisions of Wisconsin Dog Law Chapter 174, Wisconsin Statutes

COUNTY CLERK
ROCK COUNTY, WISCONSIN

STATE OF WISCONSIN,

ROCK COUNTY, } ss.

AFFIDAVIT OF OWNER

I, ROBERT C., JR. & ANNE L. HANNAWELL

being first duly sworn on oath depose and say that I am the legal owner of certain domestic animals located in the TOWN of TURTLE, and County as aforesaid

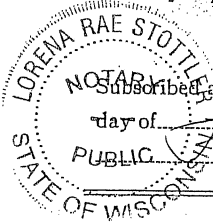
That on the 31ST day of JANUARY, 2015 (1) MINIATURE PAINT DONKEY, 8-YRS. OLD, (A.K.A. "LITTLE E")

met with death (or injuries) resulting from and directly caused by a dog or dogs (owned by ROSEANN SAMUEL of BELoit, WI.) or (the owner thereof being unknown to me).

That upon or before the discovery of the death (or injury) of said animals I observed the following:
VICTIM REQUIRED SUTURING/STAPLING OF FACE BY VET; ONLY GIVEN A 50/50 CHANCE OF SURVIVAL DUE TO EXTENSIVE FACIAL INJURIES. - DIED ON 2-3-15!

That by reason of these facts I claim that the death (or injury) of said animals is due to the work of some dog or dogs. And I therefore assess the fair and reasonable market value of said animals herein described, as follows:
\$650.00 (PAID \$800 WHEN HE WAS 4-MOS. OLD!)
- INCURRED \$519.90 IN VET. BILLS (JAMP) & \$200.00 FOR REMOVAL OF BODY (BAILEY)
TOTALLING = \$719.90

Have you paid the current dog tax on all dogs owned by you? YES. (Yes or No.)



(Owner) Robert C. Hannawell, Jr.
Subscribed and sworn to before me this 26th day of Feb., 2015 at 1901 E. Colton Rd. Beloit, WI

STATE OF WISCONSIN,

ROCK COUNTY, } ss.

AFFIDAVIT OF INVESTIGATING COMMITTEE

We, the Town Board of the Town of Turtle

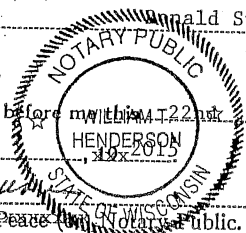
being individually first duly sworn on oath depose and say that we have investigated the claim of Robert C. Hannawell, Jr. and Anne L. Hannawell for damages, as aforesaid, to ascertain and determine whether, in fact, said damages were caused by some dog or dogs. That we have diligently investigated said claim and now find the facts to be as follows: Two pitbulls attacked the Hannawell's donkey on January 31, 2015, resulting in the donkey's death causing damages of \$519.90 for veterinary bills and \$200.00 for removal of the body for a total of \$719.90.

That by reason of the facts as aforesaid we further find, either (a) that said damage was caused by some dog or dogs, or (b) that said damage was not caused by some dog or dogs.

**And we further find that the assessed value of said animals at last assessment was

six hundred fifty and no/100s dollars (\$ 650.00); that their fair and reasonable market value is six hundred fifty and no/100s dollars (\$ 650.00);

By: Donald Splam By: Roger Anclan



Subscribed and sworn to before me this 22nd day of April, 2015

William T. Henderson
Justice of Peace (or) Notary Public.

William Brewer William Brewer
Tim Kopp Tim Kopp
David Bomkamp David Bomkamp
Supervisors, Board or Committee.

(OVER)

Discussion of Process to Appoint Individual to Complete Remainder of County Clerk's Term. Ms. Stottler went over the process she went through when she applied for the position.

Mr. Osborne informed the Committee that the Board, at that time, had decided on an Ad Hoc committee made up of the Finance Committee, County Board Chair and County Board Vice Chair. He asked the Committee what they would like the Ad Hoc committee to be comprised of.

The Committee discussed the process and the consensus was the Ad Hoc committee should be comprised of the Finance Committee and two additional Supervisors.

The Committee said they would meet prior to the County Board on May 14 at 5:45 P.M. to approve the resolution. Chair Mawhinney asked to have an item to set the process with the Ad Hoc committee at a meeting to be held on May 21 at 8:00 A.M., after the Finance Committee meeting.

Supervisor Kraft suggested the Committee members submit questions and issues to Mr. Osborne.

Supervisor Fox said he felt it would be beneficial to have Human Resources screen the number of applicants to a reasonable number.

Discussion and Possible Action on Claim. Ms. Timmerman referred to the Owner's Claim for Damages to Animals, which had been handed out, and sent a picture around of the miniature donkey that had been attacked and killed by two pit bulls on January 31, 2015. She asked the Committee if they wished to make a decision to pay the amount requested that day or to wait until after the current case requesting restitution from the owner of the pit bulls.

Supervisor Podzilni moved to wait to see if restitution is paid before bringing this request back to the Committee, second by Supervisor Kraft. ADOPTED.

Adjournment. Supervisor Fox moved adjournment at 8:05 A.M., second by Supervisor Kraft. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.

Treasurer Mr. Smith said the Treasurer's 2016 Recommended Budget is pretty much cost to continue. The interest on investments is up a little, the interest on delinquent taxes is still down a little, and overall interest is still down.

Information Technology Mr. Crittenden handed out the IT budget by fund code and the IT strategic initiatives for 2016 (attached) and went over his initiatives. He said he asked for two personnel actions and received one. He agreed with waiting for Human Resources review on the other.

Other Mr. Smith handed out a table on the sales tax usage from 2007-2016, and the recommended projects being funded with sales tax funds for 2016, went over them and answered questions.

Update, Discussion and Possible Action on May 7, 2015 Claim. Ms. Timmerman reminded the Committee this was the claim on the miniature donkey that was killed by a neighbors dogs. She said the owner of the dogs was charged in court two weeks ago, told the Judge the dogs had been put down, but that no restitution had been paid to date.

Supervisor Kraft moved to have Ms. Timmerman verify the dogs have been put down, if so, to pay the owner of the miniature donkey \$700 out of the Dog License fund, and to collect the funds paid out from the owner of the dog, second by Supervisor Podzilni. ADOPTED.

Adjournment. Supervisor Podzilni moved adjournment at 8:32 A.M., second by Supervisor Fox. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

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