



MINUTES
ROCK COUNTY PLANNING & DEVELOPMENT COMMITTEE
THURSDAY, SEPTEMBER 10, 2015 - 8:30 A.M.
COURTHOUSE CONFERENCE ROOM
SECOND FLOOR
ROCK COUNTY COURTHOUSE
JANESVILLE, WI

1. **CALL TO ORDER**

The meeting of the Rock County Planning & Development Committee was called to order at 8:18 a.m. on Thursday, September 10, 2015 at the Rock County Courthouse. Chair Alan Sweeney presided. Supervisors present: Wes Davis, Wayne Gustina and Jason Heidenreich. Supervisors absent: Mary Mawhinney – QUORUM PRESENT.

Planning & Development Staff Present: Colin Byrnes (Acting Director Planning and Development) and Kurt Wheeler (Planner II, Acting Secretary).

County Officials Present: Josh Smith (County Administrator)

Citizens Present: Harold Combs

2. **ADOPTION OF AGENDA**

Moved by Supervisor Davis, seconded by Supervisor Gustina. APPROVED (4-0)

3. **MEETING MINUTES – August 27th, 2015**

Motion made by Supervisor Heidenreich to accept minutes as written, seconded by Supervisor Davis. (4-0) ADOPTED

4. **CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS**

None

5. **RESOLUTION REALLOCATING THE POSITION OF SURVEYOR AND REORGANIZING THE SURVEYOR'S DEPARTMENT**

"NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors assembled this ____ day of _____, 2015, does hereby reallocate the position of Surveyor from Pay Range 23 to Pay Range 21 effective October 1, 2015 and approves the reorganization of the Surveyor's Office to be organizationally placed under supervision of the Planning and Development Department."

Motion to Approve made by Supervisor Heidenreich, Seconded by Supervisor Gustina
APPROVED (Yes-4 No-0, Absent-1)

6. **CODE ADMINISTRATION & ENFORCEMENT**

A. **Preliminary Land Division Approval**

- **LD 2015 048 (Fulton Township) Watson**

Supervisor Gustina made a motion to approve with conditions LD 2015 048;
Seconded by Supervisor Davis. All in favor – APPROVED (Yes–4 No-0, Absent–1)

Conditions

1. Show septic and well locations for existing structures on the Final CSM.
2. Notation on Final CSM: “Since Lot 1 contains existing buildings which utilize an existing private sewage system no soil evaluation on the lot was required at the time of this survey. However, soils on the lot may be restrictive to the replacement of the existing system.”
3. Dedicate 33' ½ road right of way along W. Hartzell Rd. and N. Wash Rd. at the discretion of the Town of Fulton.
4. Final Subdivision Plat to be submitted to and approved by the Planning and Development Agency within one (1) year of Preliminary Approval.
5. Certified Survey Maps subject to local approval must be recorded within six (6) months of their last approval.

- **LD 2015 051 (Lima Township) Kania Etal**

Supervisor Gustina made a motion to approve with conditions LD 2015 051;
Seconded by Chair Sweeney. All in favor – APPROVED (Yes–4 No-0, Absent–1)

Conditions

1. Indicate location of well and septic system on Final CSM Map.
2. Note on Final CSM: “Since Lot 1 contains existing buildings which utilize an existing private sewage system no soil evaluation on the lot was required at the time of this survey. However, soils on the lot may be restrictive to the replacement of the existing system.”
3. Dedicate a 40' half road right of way along CTH KK to Rock County.
4. Existing structures shall meet setback requirements.
5. Final Subdivision Plat to be submitted to and approved by the Planning and Development Agency within one (1) year of Preliminary Approval.
6. Certified Survey Maps subject to local approval must be recorded within six (6) months of their last approval.

- **LD 2015 052 (Lima Township) Raupp Rev. Trust**

Supervisor Gustina made a motion to approve with conditions LD 2015 052; Seconded by Supervisor Heidenreich. All in favor – APPROVED (Yes–4 No-0, Absent–1)

Conditions

1. Dedicate 33' half road right of way along N. County Line Rd. and E. Spring Brook Rd. at the discretion of the Town of Lima.
2. Show well and septic system location on Final CSM Map.
3. Note on Final CSM: "Since Lot 1 contains existing buildings which utilize an existing private sewage system no soil evaluation on the lot was required at the time of this survey. However, soils on the lot may be restrictive to the replacement of the existing system."
4. Indicate FEMA Floodplain on Final CSM Map as supplied by the Planning & Development Agency.
5. Final CSM shall be submitted for review and approval by the Planning and Development Agency within one (1) year of Preliminary Approval.
6. Certified Survey Maps subject to local approval must be recorded within six (6) months of their last approval.

7. **FINANCE**

A. **Department Bills/Transfers/Pre-Approved Encumbrances and Amendments to Encumbrances**

Motion to approve the departmental bills made by Supervisor Gustina, Seconded by Supervisor Heidenreich. All in favor - APPROVED (Yes-4, No-4, Absent-1)

8. **COMMUNITY DEVELOPMENT**

A. **Alteration of Existing Mortgage Request (Loan ID 097059D1)**

Motion made by Supervisor Heidenreich to accept a \$2,500 settlement offer for Rock County's \$4,000 loan for Loan ID 097059D1; seconded by Supervisor Davis. APPROVED (Yes-4, No-4, Absent-1)

Mr. Byrnes presented the request and provided information contained in the application request. There was discussion concerning the possible options and outcomes.

Motion to amend the acceptance of \$2,500 as a settlement offer and counteroffer a settlement of \$3,250 made by Supervisor Davis; seconded by Supervisor Gustina.
APPROVED (Yes-4, No-4, Absent-1)

9. **COMMITTEE REPORTS**

None.

10. **DIRECTORS REPORT**

Mr. Byrnes explained changes to NR 115 and possible ordinance amendments.

11. **ADJOURNMENT**

Supervisor Davis moved to adjourn the committee at 9:00 a.m. Seconded by Supervisor Gustina. ADOPTED (4-0)

Respectfully Submitted, by Kurt Wheeler, Acting Secretary

These Minutes are not official until approved by Committee.