



MINUTES
ROCK COUNTY PLANNING & DEVELOPMENT COMMITTEE
THURSDAY AUGUST 23, 2018 – 8:00 A.M.
COURTHOUSE CONFERENCE ROOM Second Floor
ROCK COUNTY COURTHOUSE
JANESVILLE, WI

1. **CALL TO ORDER**

The meeting of the Rock County Planning & Development Committee was called to order at 8:00 a.m. on Thursday, August 9, 2018 at the Rock County Courthouse. Vice-Chair Mary Mawhinney presided. Supervisors present: Mary Mawhinney, Wayne Gustina, Phil Owens, and Supervisor Wes Davis. Supervisor Sweeney was absent – QUORUM PRESENT.

Rock County Staff Present: Colin Byrnes (Planning and Development Director), Andrew Baker (Zoning Administrator), and Kurt Wheeler (Planner III, Acting Secretary).

Others present: Kathy Kamp WPHD.

2. **ADOPTION OF AGENDA**

Moved by Supervisor Owens, Seconded by Supervisor Gustina to approve the adoption of the agenda. Adopted (4-0).

3. **MEETING MINUTES – AUGUST 9, 2018**

Motion made by Supervisor Owens, Seconded by Supervisor Gustina to accept the August 9th meeting minutes. APPROVED (4-0)

4. **CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS**

None

5. **CODE ADMINISTRATION AND ENFORCEMENT**

- A. **Action Item:** Land Division LD 2018 044 (Lima Township) – Hookstead
Moved by Supervisor Gustina with conditions, Seconded by Supervisor Owens.
Approved (4-0).

Conditions:

1. Utility easements shall be placed on lots as requested by utility companies.

2. Note on Final CSM "Lot 1 contains buildings which utilize an existing private sewage system at the time of this survey. However, soils on the lot may be restrictive to the replacement of the existing system"
3. Proposed lot lines must include the POWTS area with building which utilizes the system.
4. Dedicate a 33 foot half road right of way along N. Lima Center Rd. at the discretion of the Town of Lima.
5. Final CSM shall be submitted to and approved by the Agency one year after preliminary approval.
6. CSM's subject to local approval shall be recorded with the Rock County Register of Deeds within 6 months of their last approval.

B. Action Item: Land Division LD2018 045 (Lima Township) - Quade

Motion to Approve with Conditions made by Supervisor Gustina, Seconded by Supervisor Owens. Approved (4-0).

Conditions:

1. Utility easements shall be placed on the lot as requested by utility companies.
2. Note on final CSM "No buildings which produce wastewater are allowed on lot 1 until acceptable means of wastewater disposal is approved by the necessary governmental agencies".
3. Dedicate 33 half road right of way along E L-J Townline Rd. at the discretion of the Town of Lima.
4. Final CSM shall be submitted to and approved by the Agency one year after the preliminary approval.
5. CSM's subject to local approval shall be recorded with the Rock County Register of Deeds within 6 months of their last approval.

6. COMMUNITY DEVELOPMENT

A. Action Item: Citizen Objection – Rock County Community Development Program Loan ID 020228D1

Ms. Kamp explained the loan parameters and project history to the committee. After hearing the activities of the owners, contractors, and inspectors associated to this project and options from Ms. Kamp, along with significant discussion Supervisor Owens made a motion to cancel this project, Seconded by Supervisor Davis. All in Favor (4-0).

7. **FINANCE**

Action Item:

A. Transfers

Supervisor Owens made a motion to Approve, Seconded by Supervisor Gustina.
Approved (4-0)

8. **COMMITTEE REPORTS**

None.

9. **DIRECTOR'S REPORT**

A. Wisconsin Department of Administration Demographic Services Center 2018
Population estimates.

Mr. Byrnes presented the changes in population within Rock County based on data
from the Services Center.

10. **ADJOURNMENT**

Supervisors Davis and Owens moved and seconded to adjourn the Committee at 8:45
a.m. All in Favor (4-0).

Respectfully Submitted – Kurt J. Wheeler, Acting Secretary

These minutes are not official until approved by Committee.

Future Meetings/Work Sessions

September 13, 2018 (8:00 am)

September 27, 2018 (8:00am)

October 11, 2018 (8:00 am)