



**PLANNING & DEVELOPMENT COMMITTEE MEETING
THURSDAY, FEBRUARY 13, 2020 – 8:00 A.M.
ROCK COUNTY COURTHOUSE CONFERENCE CENTER – 2ND FLOOR RM 250
JANESVILLE, WI**

Agenda

1. Call to Order
2. Adoption of Agenda
3. **Action Item:** Approval of Minutes of the Planning & Development Meeting held Thursday January 9, 2020 at 8:00 am.
4. Citizen Participation, Communications and Announcements
5. Code Enforcement
 - A. **Action Item:** Tabled from December 12, 2019 Planning & Development Committee Meeting - Approve, Approve with Conditions or Deny a Shoreland Conditional Use Permit for MHC Blackhawk LLC (aka Blackhawk Campground) to fill and grade to elevate roads and camp sites to address persistent high water associated with Clear, Duck and Mud Lakes in Milton Township.
 - B. **Action Item:** Approve, Approve with Conditions or Deny Preliminary Land Divisions:
 - 2019 077 (Bradford Township) – Tracy
 - 2019 078 (Harmony Township) – Campion
 - C. Information Item: Administrative Quarterly Report
6. Community Development
 - A. Information Item: Housing Rehabilitation Loans 093519D2 & 094409D1 Repayment (60 - Day Extension granted at October 24, 2019 Planning & Development Committee Meeting)

- B. Information Item: Draft of Revised Citizen Grievance Process for Income Determination: Rock County Community Development Policies and Procedures for HOME and CDBG Programs - Section V Cross Cutting Program Requirements
- 7. Finance
 - A. Information Item: Committee Review of Payments
 - B. **Action Item:** Transfers
- 8. Committee Reports
- 9. Directors Report
 - A. WI State Statute 893.33(6): Recorded Easement Expiration Dates (County Surveyor – Brad Heuer)
 - B. Solar Rehab Sunset Clause project proposal
- 10. Adjournment

Future Meetings/Work Sessions

February 27, 2020 (8:00) am)
March 12, 2020 (8:00 am)
March 26, 2020 (8:00 am)
April 9, 2020 (8:00 am)



MINUTES
PLANNING & DEVELOPMENT COMMITTEE MEETING
THURSDAY, JANUARY 9TH – 8:00 A.M.
ROCK COUNTY COURTHOUSE CONFERENCE CENTER – 2ND FLOOR RM 250
JANESVILLE, WI

The meeting of the Rock County Planning & Development Committee was called to order at 8:00 a.m. on Thursday, January 9th at the Rock County Courthouse. Chair Sweeney presided. Supervisors present: Mary Mawhinney, Wes Davis. Supervisors Gustina and Owens were absent. QUORUM PRESENT.

Rock County Staff Present: Colin Byrnes (Planning Director) Andrew Baker (Senior Planner), Dana Sandwick, Rock County Planning Office Coordinator and Brad Heuer County Surveyor.

1. Call To Order. 8:00 am
2. Adoption of Agenda

Moved by Supervisor Davis, Seconded by Supervisor Mawhinney. Adopted (3-0)
3. **Action Item:** Approval of Minutes of the Planning & Development Meeting held Thursday December 12th, 2019 at 8:00 am.

Moved by Supervisor Mawhinney, **Seconded** by Supervisor Owens.
Approved (3-0)
4. Citizen Participation, Communications and Announcements
Supervisor Davis stated that there will be a Martin Luther King celebration Saturday January 11th from 3-5 pm at Blackhawk Technical College.
5. Code Enforcement

Action Item: Approve, Approve with Conditions, or Deny Preliminary Land Divisions.

LD2019_063 (Plymouth Township (Hoerler)
Moved by Supervisor Davis, **Seconded** by Supervisor Mawhinney. **Passed (3-0)** with Conditions.

- 1). Existing easements shall be shown and proposed utility easement(s) shall be placed on lots as requested by utility companies where applicable.
- 2). Note on Final CSM "Lot 1 contains existing buildings which utilize and existing private sewage system at the time of this survey, However, soils on the lot may be restrictive to the replacement of the existing system".
- 3). Proposed lot lines must include the POWTS area with the building which utilizes the system.
- 4). Final CSM shall be submitted to and approved by the Agency within 1 year after preliminary approval.
- 5). Final CSM shall be recorded with the Rock County Register of Deeds within 6 months of the final approval.

6. Community Development

- A. **Information Item:** Low to Moderate income Determination for Housing Rehab Eligibility – P&D December 12, 2019 Appeal Update.
The Committee reviewed a past appeal approved by the Committee.

The committee discussed the management of the project due to HUD rules and income standards. The committee also discussed the general finances of the program.

7. Finance

- A. Information Item: Committee Review of Payments Reviewed
- B. **Action Item:** Transfers
None.

8. Committee Reports

None.

9. Directors Report

- A. Semi-Annual report of staff attendance at out-of-state training, conventions, and conventions.

Mr. Byrnes gave the committee a schedule of upcoming dates of attendance for Jennifer Borlick and James Otterstein.

10. Adjournment

Moved by Supervisor Davis, **Seconded** By Supervisor Sweeney. All in Favor
Time: 8:35 am.

Respectfully Submitted – Kurt J. Wheeler, Acting Secretary

These minutes are not official until approved by Committee.

Future Meetings/Work Sessions

January 23, 2020 (8:00 am)
February 13, 2020 (8:00 am)
February 27, 2020 (8:00) am)



ROCK COUNTY
Planning & Development Agency

INTEROFFICE MEMORANDUM

TO: Rock County Planning and Development Committee

FROM: Planning & Development Agency Staff

A handwritten signature in blue ink, appearing to be "AMS", is written over the "FROM:" line.

SUBJECT: Shoreland Conditional Use Permit #2019 004 – Blackhawk Campground

MEETING DATE: February 13th, 2020 (Tabled action from December 12, 2019)

Summary:

The Rock County P&D Staff has received a request from MHC Blackhawk LLC (a.k.a. Blackhawk Campground) for a Shoreland Conditional Use Permit for filling and grading activities associated with raising/elevating interior secondary access roads and selected camp sites as a permanent solution to the persistent high water associated with Clear Lake, Duck Lake and Mud Lake and other internally drained areas on the property. The Conditional Use Permit is required because the project will involve greater than forty cubic yards of fill and/or greater than one thousand square feet of disturbance within the Shoreland Zoning District (1,000 feet landward of the lakes). This request is being made in compliance with Section 4.208(2) (A) and 4.214(3) of the County Shoreland Zoning Ordinance.

The property is located in part of Section 20, Milton Township, Parcels 6-13-157, 6-13-162, 6-13-162.1 and 6-13-164, at 3407 E Blackhawk Dr., Milton, WI.

Earlier in 2019, the Committee approved a Shoreland Conditional Use Permit for the applicant to elevate approximately seven hundred linear feet of the main access road to the park. That project has been completed.

This application was originally brought before the Committee on December 12, 2019. Following the Public Hearing and discussion action on the matter was tabled pending development of revised plans intended to address concerns and questions raised at the meeting. This staff report and recommendations have been amended based on the revised plans. In addition to addressing comments from the last meeting, the revised plan also includes new sanitary sewer installation in some areas of the property and construction of a new bathhouse.

Please see the applicant's narrative and associated documents in the packet for an additional summary of the proposed project. Additional explanation of the need of the project will be provided by the applicants at the meeting.

Applicable Ordinance Standards:

In the Shoreland Zoning Ordinance a Conditional Use Permit is required based on the amount of land disturbance and/or fill involved with the project, regardless of the post construction land use. In this

way the Shoreland Ordinance is different than a General Zoning Ordinance, wherein each Zoning District has specified Permitted land uses (such as residential construction) and those which require approval via a Conditional Use Permit (such as nonmetallic mining or certain commercial developments). In other words, when acting on a Conditional Use Permit request the Committee is indirectly deciding whether a proposed land use is consistent with the purpose and intent of the Ordinance, but if the proposed land use does not have associated filling and/or grading no Committee action is required. An example would be converting a barn to a commercial use in the Shoreland District. In this particular application, the request for a Conditional Use Permit is not associated with a proposed new development or a change in land use.

Per Section 4.214(3)(B) of Shoreland Zoning Ordinance, the Planning & Development Committee shall state in writing the grounds for granting or denying a conditional use permit. This memo and recommended Conditions of Approval are intended to provide a basis for the decision.

Section 4.214(3)(C) references “Standards Applicable to All Conditional Uses.” In deciding a conditional use permit application, the Committee shall evaluate the effect of the proposed use upon (ordinance language is in *italics* below and staff comments are in standard **bold** font):

1. *The maintenance of safe and healthful conditions.* **Safe and healthful conditions can be maintained based on the proposed project and the recommended conditions of approval below.**
2. *The prevention and control of water pollution including sedimentation.* **Water pollution will be prevented in the short term through the implementation of erosion/sediment control measures. Care must be taken to utilize clean fill as part of the project in all locations to not allow detrimental sedimentation into the Lakes. Sediment levels in the water runoff will be improved through the use of planned storm water management areas.**
3. *Compliance with local floodplain zoning ordinances and opportunity for damage to adjacent properties due to altered surface water drainage.* **The Lakes do not have a mapped Floodplain District because the water bodies are associated with a stream or river. Water entering the Lakes either comes from over land runoff or groundwater. In this case, the elevated surface of the Lakes is likely due to both. However, but the project as a whole could displace water as long as the Lake elevations stay high. For that reason, Staff carefully considered the extent of the proposed project that should be recommended for approval by the Committee.**
4. *The erosion potential of the site based on the degree and direction of slope, soil type and vegetative cover.* **There is potential for short term erosion during construction of this project, especially being directly adjacent to the Lakes. Care must be taken to utilize clean fill material to limit impact both short and long term and implement short term erosion control measures.**
5. *The location of the site with respect to existing or future access roads.* **Not applicable for this project.**
6. *The need of the proposed use in a shoreland location.* **The proposed project does not constitute a change of use as is the case in many Shoreland Conditional Use Permit requests, but rather an alteration of an existing use. With that in mind, the proposal to add fill to elevate the access roads and selected sites should be considered in terms of whether or not there are reasonable alternatives. For example, one alternative would be to abandon existing sites until such time (or if) water levels return to historically normal elevations. Clearly, a number of sites directly adjacent to the Lakes have already been lost due to the high water. It is understood that the owners and users of the property**

4

would prefer not to lose additional sites (or access to the sites) but it would be irresponsible to not consider that an option based on the standards of the Shoreland Zoning Ordinance. Overall, though, if completed according to plan (or as modified with conditions of approval), the project can be viewed as a consistent with all the Shoreland Zoning Ordinance standards.

7. *Its compatibility with uses on adjacent land. The use of the land will not be changed based on this proposal.*
8. *The amount of liquid and solid wastes to be generated and the adequacy of the proposed disposal system. Approval and use of the sewer system and private on-site disposal is monitored and approved by the County Health Department according to State standards.*
9. *Location factors under which:*
 - a. *Domestic uses shall be generally preferred; This standard can generally be met.*
 - b. *Uses not inherently a source of pollution within the area shall be preferred over uses that are or may be a pollution source; This standard can generally be met.*
 - c. *Use locations within an area tending to minimize the possibility of pollution shall be preferred over a use locations tending to increase that possibility. This standard can generally be met.*

Recommendation(s) and/or Action(s):

Staff has reviewed this project based on the Ordinance standards and information gathered from other Departments and Agencies. **Agency Staff recommends approval of the Shoreland Conditional Use Permit #2019 004 with the following conditions for the Committee to consider (based on plan presented at February 13th, 2020 meeting):**

1. As a means to achieve the various Purposes and Intent of the Shoreland Zoning Ordinance, all structures currently inundated or impacted by elevated Lake levels shall be permanently removed from the water within the duration of this permit. If Lake levels recede, replacement of structures on affected sites shall only be done when in compliance with Shoreland Zoning and Town Zoning Ordinances.
2. Any fill material brought to the site shall be native stone, rock or gravel. No earthen fill shall be used, other than for surface restoration and seeding of the side slopes. The purpose of this restriction is to limit the possibility of sedimentation or other forms of contamination.
3. The standards and specifications for installation of the new sanitary sewer mains and laterals shall be approved by the Rock County Health Department. Approval of the Shoreland Conditional Use Permit is applicable only to the associated land disturbing construction activity.
4. The smallest amount of bare ground shall be exposed for as short a time as feasible and re-stabilized in a timely fashion with approved Best Management Practices (BMPs). Temporary BMPs shall be installed to minimize the chance of erosion and sedimentation during the duration of the project.
5. If dewatering is necessary during construction all discharge shall be in upland areas and treated with BMPs designed to trap sediment.
6. The project shall be completed according to the approved plans and conditions of approval unless minor revisions are approved in advance by Staff. Significant revisions to the plans will require additional review and action by the Committee.

7. All other necessary permits or approvals for the project shall be obtained prior to starting work on site.
8. This permit expires one year from the date of Committee approval unless approved otherwise.



| | |
|-------------------------------------|------------|
| AGENCY USE ONLY | |
| Application Number: | CVP2019004 |
| Received By - Date (MM/DD/YYYY): | 11/22/19 |
| Date of Hearing: | 12/12/19 |
| Permit Fee: | \$600.00 |

Rock County Shoreland Conditional Use Permit Application

Required for projects consisting of land disturbance greater than 1000 square feet or 40 cubic yards of fill within the Shoreland Zoning District.

APPLICANT INFORMATION

LANDOWNER OR AUTHORIZED LANDOWNER REPRESENTATIVE

| | | | | | | | |
|----------|--|-------|--------|------------|----------------|------|-------|
| Name: | Tricia Lombardo, Senior Regional Manager | | | Telephone: | (312) 533-7255 | | |
| Address: | 3407 E. Blackhawk Drive | City: | Milton | State: | WI | Zip: | 53563 |

AGENT (i.e. Builder, Contractor, etc)

| | | | | | | | |
|----------|--|-------|------------|------------|----------------|------|-------|
| Name: | Silah & Sons, Inc (Tim Frank, Project Manager) | | | Telephone: | (608) 754-5330 | | |
| Address: | 348 N US Hwy 14 | City: | Janesville | State: | WI | Zip: | 53546 |

Identify the individual that will serve as the primary contact: LANDOWNER AGENT

PROPERTY INFORMATION

| | | | |
|---|--|---|---|
| Sub-division name: | Not applicable <input checked="" type="checkbox"/> | Lot number: | Not applicable <input type="checkbox"/> |
| Property location: | Town of Milton Section 20 (NE 1/4 & SE 1/4) | 1/4 of 1/4 | Tax parcel number (s) 026-020009 |
| Road/Street name (with address if applicable): 3407 E. Blackhawk Drive | Property size (Square feet or acres): 27.14 acres | Property dimensions (Feet): 560 X 2100 | |

Property is within/contains a (check all that apply):
 Floodplain Shoreland Wetland None

Property is adjacent to (check all that apply):
 Local/Town road County highway State highway U.S. highway

APPLICATION SITE PLAN REQUIREMENTS

Please include a Site Plan, prepared using the Rock County internet based Geographic Information System (www.co.rock.wi.us/planning-gis-maps-data), if possible, and including following information when applicable:

| | | |
|---|---|---|
| <input type="checkbox"/> Approximate location and dimension of disturbed area | <input type="checkbox"/> Floodplain Boundary | <input type="checkbox"/> Existing Buildings |
| <input type="checkbox"/> Identification and approximate location of Environmentally Sensitive Areas (e.g. steep slopes, wetlands, hydric soils, cultural resources, productive agricultural soils, woodlands) | <input type="checkbox"/> Area to be filled and volume of fill | <input type="checkbox"/> Erosion control measures |
| | <input type="checkbox"/> Planned impervious surfaces | |

APPLICANT STATEMENT AND SIGNATURE

I, as the undersigned, am a landowner applying for a Shoreland Conditional Use Permit or am serving as the primary contact for said landowner. I do hereby verify that I have reviewed and completed this application form, and submitted all information as required per this form, and that all information is correct, accurate, and true to the best of my knowledge and belief, with all information accessible to me. I understand that this permit application will be acted upon by the Rock County Planning and Development Committee following a Public Hearing and that Shoreland Zoning Ordinance section 4.214(3)(C) requires that the Committee shall evaluate the effect of the proposed use upon the following:

1. The maintenance of safe and healthful conditions.
2. The prevention and control of water pollution including sedimentation.
3. Compliance with local floodplain zoning ordinances and opportunity for damage to adjacent properties due to altered surface water drainage.
4. The erosion potential of the site based upon degree and direction of slope, soil type and vegetative cover.
5. The location of the site with respect to existing or future access roads.
6. The need of the proposed use in a shoreland location.
7. Its compatibility with uses on adjacent land.
8. The amount of liquid and solid wastes to be generated and the adequacy of the proposed disposal systems.
9. Location factors under which:
 - a. Domestic uses shall be generally preferred;
 - b. Uses not inherently a source of pollution within an area shall be preferred over uses that are or may be a pollution source;
 - c. Use locations within an area tending to minimize the possibility of pollution shall be preferred over use locations tending to increase that possibility.

I understand that County Staff may inspect the property as part of the review of this application. I understand the decision by the P&D Committee may be approved, approved with conditions or denial based on the site plan and evaluation of the above reference factors. A narrative which addresses the above referenced factors has been provided as part of this application. Any change in the approved plan requires review by this P&D Agency and possibly additional approval by the P&D Committee. Any change without prior approval is considered an Ordinance violation and may result in legal action.

| | |
|---|-----------------------|
| LANDOWNER OR AGENT SIGNATURE: <i>Kathy Jennings</i> | DATE: <u>11/21/19</u> |
|---|-----------------------|

AGENCY REVIEW

A complete review of the application is provided in the Staff memo presented to the P&D Committee.

Lot is within/contains a (check all that apply):

Floodplain
 Floodway
 Floodfringe
 Shoreland
 Wetland
 None

Shoreland Zoning Impervious Surface Standard
 Maximum allowable impervious surface is 15% of lot area, or 30% with approve mitigation plan.
 Does not apply

| | | |
|------------|--------------------------------|-------------|
| 4a. | Maximum Impervious Surface: | square feet |
| 4b. | Existing Impervious Surface: | square feet |
| 4c. | Additional Impervious Surface: | square feet |
| 4d. | New Total Impervious Surface: | square feet |

Mitigation Required Yes No If yes, additional planning is required.

Agency Recommended Action: Approve Approve with conditions Deny

PLANNING AND DEVELOPMENT COMMITTEE ACTION

Approve
 Approve with conditions
 Deny

AGENCY SIGNATURE: _____

TITLE: Administrator - Rock County Planning,
 Economic & Community Development Agency

DATE: _____



11/21/19
From Applicant

Project Narrative

Flooding has occurred at the Blackhawk Campground Resort due to rising lake water elevations at Clear Lake, Duck Lake and Mud Lake. Because of the current lake elevations, Blackhawk is experiencing a loss of shoreline, including losing sites along the shoreline and losing access to sites. Blackhawk is proposing to:

1. Add permanent measures to protect existing roadways to continue to allow safe access to sites at all three lakes.
2. Add permanent fill in Sewer Circle and Indian Village, two areas of the Campground (not along the shoreland) that have remained largely wet/under water since the flooding this past spring, in order to make these areas functional again. Also, in one of these areas (Indian Village) Blackhawk is proposing to construct an aerated pond to provide local storm water management.
3. Install temporary measures (along the shoreline) that could be removed if/when water levels recede to protect existing sites.

All areas disturbed by construction will be seeded, fertilized and mulched, and the lakes will be protected from any construction run-off.

ANDREW BAKER

From: Kathy Jennings <kjennings@msa-ps.com>
Sent: Monday, February 03, 2020 11:32 AM
To: ANDREW BAKER
Subject: RE: Conditional Use Permit Application - Blackhawk Campground Resort
Attachments: pics sewer circle.pdf; pics Indian Village.pdf

Good morning Andrew,

After the last meeting with Rock County Planning and Development, I revised the Blackhawk plans to incorporate several concerns brought up by the committee. The initial set of plans did not show any water storage on the upland side of the road (by Sewer Circle), however the revised set of plans do show a storage area. The storm water in this area is currently being pumped into a pipe under the new roadway and into the lake. The proposed plans show the water being pumped thru the same pipe, but the storage area is more defined. Fill is being requested to be added in order to improve this area so it is not a constant swamp—which is both an eyesore and causes odor. I have attached pictures of the “swamp” area the campground would like to improve. The side roads in this area have been slightly reconfigured to accommodate the storage area, including the parking lot, to get the water to drain. The storage area is intended to act as a water quality treatment for sediment prior to being pumped. The sites are also being reconfigured, however no additional sites are being added. At Indian Village, the water is intended to stay on-site, as there is no outlet for this water, and there is no intention to create an outlet for the water at Indian Village or to pump in anywhere. The standing, stagnant water (see attached pics) created an odor for the adjacent campers last season, and the campground would like to merely keep the water in a defined area of Indian Village and aerate it, in order to improve this problem caused by the high water. It is not the intention move the water anywhere on the campground, just keep it in a defined area and aerate it.

Erosion/sediment control measures will be taken to prevent water pollution of the adjacent lakes.

Sewer installation: the campground has been working with the Health Department since the flooding began in the Spring of 2019, and have been following all their recommendations. All plans for sewer will go through the proper authorities and receive approval prior to any construction. No additional volume will be going through the campground’s sewer system if/when sewer is installed—it will be merely getting to the end point through piping, rather than being transferred manually. Safe and healthful conditions will be maintained at all times.

Let me know if this addresses your concerns, or if you’d like me to expand on any points. Also, I wanted to point out the campground is going to build a bathhouse to replace the one that was destroyed/damaged by the flooding, and the location is shown on the plans sent to you previously. Are there any separate approvals I need from you at this point? I want to cover the overall plan of the campground for your committee.

Thank you!
Kathy



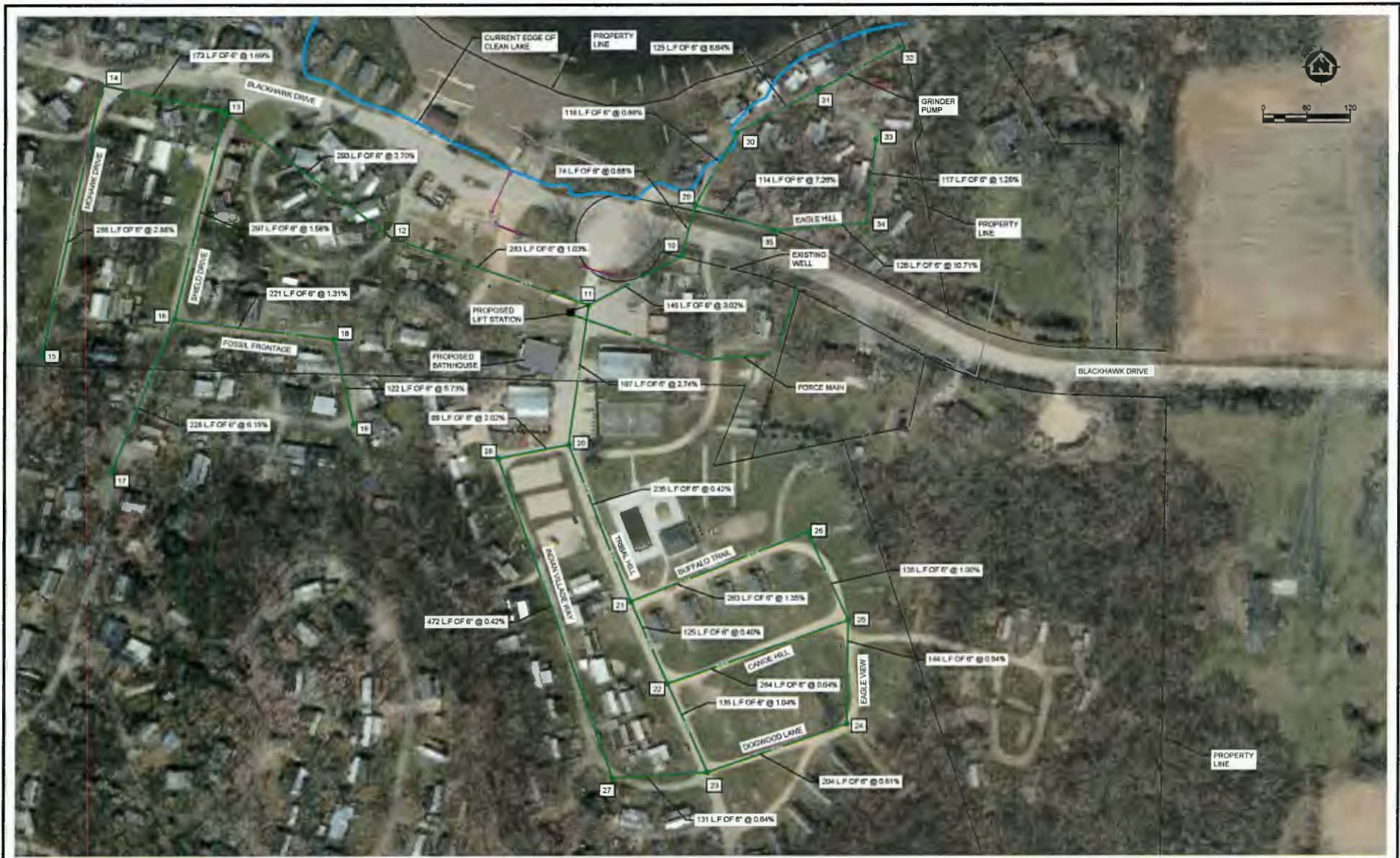
Kathy Jennings, PE | Senior Project Engineer

MSA Professional Services, Inc.

(608) 963-3905 Cell

(608) 355-8947 Office





| PROJECT DATE | DRAWN BY | CHKD | DATE | REVISION | BY |
|--------------|----------|------|------|----------|----|
| | MM | | | | |
| | MM | | | | |
| | MM | | | | |

MSA ENGINEERING | ARCHITECTURE | SURVEYING
 FUNDING | PLANNING | ENVIRONMENTAL
 1230 South Boulevard, Baraboo WI 53513
 608.335.2771 www.msa-wis.com

BLACKHAWK CAMPING RESORT
 EQUITY LIFESTYLE PROPERTIES
 MILTON, WISCONSIN

OVERALL - SANITARY SEWER LAYOUT

PROJECT NO.
19807001
 SHEET
 1

11



| PROJECT DATE | DRAWN BY | CHKD | DATE | REVISION | BY |
|--------------|----------|------|------|----------|----|
| | MSA | MSA | | | |
| | MSA | MSA | | | |
| | MSA | MSA | | | |

MSA
 ENGINEERING | ARCHITECTURE | SURVIVING
 FUNDING | PLANNING | ENVIRONMENTAL
 1330 South Boulevard, Baraboo WI 53913
 (608) 336-2771 www.msa-inc.com

BLACKHAWK CAMPING RESORT
 EQUITY LIFESTYLE PROPERTIES
 MILTON, WISCONSIN

SEWER CIRCLE & OFFICE AREA

PROJECT NO. 19807001
 SHEET 2

12



| PROJECT DATE | DRAWN BY | NO | DATE | REVISION | BY |
|--------------|----------|----|------|----------|----|
| | SK | | | | |
| | DK | | | | |
| | AK | | | | |

MSA ENGINEERING | ARCHITECTURE | SURVEYING
 PLANNING | FINANCING | ENVIRONMENTAL
 1230 South Boulevard, Baraboo WI 53913
 (608) 356-2772 www.msa-eps.com

BLACKHAWK CAMPING RESORT
 EQUITY LIFESTYLE PROPERTIES
 MILTON, WISCONSIN

INDIAN VILLAGE

PROJECT NO:
19807001
 SHEET
3

13



| PROJECT DATE | DESIGNED BY | CHKD BY | DATE | REVISION | BY |
|--------------|-------------|---------|------|----------|----|
| | MSA | | | | |
| | MSA | | | | |
| | MSA | | | | |

MSA ENGINEERING | ARCHITECTURE | SURVEYING
 FUNDING | PLANNING | ENVIRONMENTAL
 1230 South Boulevard, Baraboo WI 53913
 (608) 336-2775 www.msa-qa.com
 © MSA Professional Services, Inc.

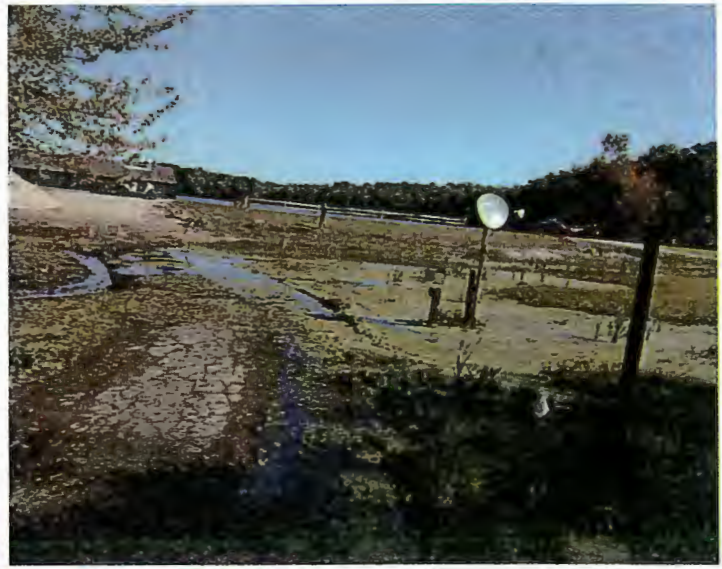
BLACKHAWK CAMPING RESORT
 EQUITY LIFESTYLE PROPERTIES
 MILTON, WISCONSIN

OVERALL - ROAD REPAIR

| | |
|-------------|----------|
| PROJECT NO. | 19807001 |
| SHEET | 4 |

14

Sewer Circle 2019



Indian Village 2019





ROCK COUNTY
Planning & Development Agency

INTEROFFICE MEMORANDUM

TO: Rock County Planning and Development Committee

FROM: Andrew Baker – P&D Agency Staff

SUBJECT: Preliminary Approval of Land Divisions

MEETING DATE: February 13th, 2020

Land Division Summary:

The following owners are seeking Land Division Preliminary Approval from the P&D Committee:

2019 077 (Bradford Township) – Tracy

2019 078 (Harmony Township) – Champion

Land Division Recommendation(s) or Action(s):

P&D Agency Staff recommends Preliminary Approval the above referenced Land Division(s) with conditions as presented.



PRELIMINARY MINOR LAND DIVISION – APPLICATION: REVIEW, RECOMMENDATION, AND ACTION FORM

AGENCY REVIEW

| | |
|--|---|
| 1. Applicant has contacted Town, Rock County Planning and Development Agency, and City(s)/Village (if applicable) officials and these parties have determined land division is feasible: | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| 2. Land division is consistent with Town's Comprehensive Plan – Future Land Use Map: | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| 3. Land division is located in a Farmland Preservation zoning district certified by the State of Wisconsin: If you answered Yes, proceed to 4. If you answered No, proceed to 5. | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| 4. Land division meets Town Base Farm Tract and any other applicable Farmland Preservation zoning district requirement: | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| 5. Land division is in an Agricultural Resources Priority Area, per the <i>Rock County Farmland Preservation Plan</i> : | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| 6. Land division will require a zoning change: | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| 7. Preliminary minor land division application is complete: | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |

If you answered **Yes** to 7., proceed to 9. If you answered **No** to 7., indicate the missing information below, 7a. – 7e. After all missing information is supplied, proceed to 8. An Agency recommendation (10.) will not be provided until all missing information has been supplied by the applicant.

| | Missing Information |
|---|--------------------------|
| 7a. A map clearly marked "PRELIMINARY PLAT OF SURVEY OR CERTIFIED SURVEY MAP", identifying the land division area and containing all of the following information: | <input type="checkbox"/> |
| a. Location of the land division area by section, township, and range: | <input type="checkbox"/> |
| b. Approximate location and dimension of all EXISTING streets and property lines, including name and ownership (if applicable), in and adjacent to the land division area: | <input type="checkbox"/> |
| c. EXISTING/PROPOSED County, Town, and City/Village (if applicable) zoning designations of all EXISTING/PROPOSED lot(s) and outlot(s), in and adjacent to the land division area: | <input type="checkbox"/> |
| d. Approximate location and dimension of all EXISTING/PROPOSED lot(s), outlot(s), and block(s), numbered for reference, in the land division area: | <input type="checkbox"/> |
| e. Indication of all PROPOSED lot(s) and outlot(s) use if other than single-family residential, in the land division area: | <input type="checkbox"/> |
| f. Distance from all PROPOSED lot(s) and outlot(s) point of beginning to section corner or quarter corner, in the land division area: | <input type="checkbox"/> |
| g. Approximate location, dimension and name (if applicable) of all of the following, whether EXISTING or PROPOSED, in the land division area: | <input type="checkbox"/> |
| (1) Buildings: | <input type="checkbox"/> |
| (2) Streets, alleys, and public ways: | <input type="checkbox"/> |
| (3) Driveways: | <input type="checkbox"/> |
| (4) Rail lines: | <input type="checkbox"/> |
| (5) Private water wells or water supply systems: | <input type="checkbox"/> |
| (6) Private onsite wastewater treatment systems or public sanitary sewer systems: | <input type="checkbox"/> |
| (7) Any other public utilities: | <input type="checkbox"/> |
| (8) Easements (Utility, drainageway, pedestrian way, etc.): | <input type="checkbox"/> |
| (9) Vegetative land cover type: | <input type="checkbox"/> |
| (10) Environmentally sensitive areas (Floodplain, steep slope, etc.): | <input type="checkbox"/> |
| (11) Productive agricultural soils, cultural resources, and woodlands: | <input type="checkbox"/> |
| (12) Surface water features: | <input type="checkbox"/> |
| (13) Drainageways: | <input type="checkbox"/> |
| (14) Detention or retention areas: | <input type="checkbox"/> |
| (15) Cemeteries: | <input type="checkbox"/> |
| (16) Bridges/culverts: | <input type="checkbox"/> |
| (17) Rock outcroppings: | <input type="checkbox"/> |
| h. Approximate location, dimension, name (if applicable), and purpose of all dedicated public parks or outdoor recreation lands, or any other public or private reservation, including any conditions, in the land division area: | <input type="checkbox"/> |
| i. Preliminary concept for connection with existing public sanitary sewer and water supply system or an alternative means of providing water supply and treatment and disposal of sewage, in the land division area: | <input type="checkbox"/> |
| j. Preliminary concept for collecting and discharging stormwater in the land division area: | <input type="checkbox"/> |

| AGENCY REVIEW | |
|---|---|
| | Missing Information |
| k. Scale, north arrow, and date of creation: | <input type="checkbox"/> |
| l. Any other information required by the Agency: | <input type="checkbox"/> |
| 7b. Map prepared at a scale not to exceed two hundred (200) feet to the inch, with the map pages numbered in sequence if more than one (1) page is required, and total map pages identified on each page: | <input type="checkbox"/> |
| 7c. Map prepared by a land surveyor licensed in Wisconsin: | <input type="checkbox"/> |
| 7d. All required application form information and required party's signature on the application form: | <input type="checkbox"/> |
| 7e. A hard copy of the application form and the map, an electronic copy of the map in a format compatible with the Agency's Geographic Information System (GIS), and application fee: | <input type="checkbox"/> |
| 8. Preliminary minor land division application is complete: | <input checked="" type="checkbox"/> Yes |
| 9. Preliminary minor land division application has been provided to other reviewing parties for review and comment, and if these parties have comments, said comments have been provided to the Agency: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If you answered No, the application must be provided to other reviewing parties before completing any further sections of this form. | |

| AGENCY RECOMMENDATION | |
|---|-----------------------|
| 10. Agency recommendation: <input type="checkbox"/> Approve <input checked="" type="checkbox"/> Approve With Conditions <input type="checkbox"/> Deny | |
| 11. If you answered Approve With Conditions to 10., list conditions (Use additional sheet (2a) if necessary): | |
| 1. Existing easements shall be shown and proposed utility easement(s) shall be placed on lots as requested by utility companies (where applicable). | |
| 2. Note on Final CSM: "Lot 1 contains existing buildings which utilize an existing private sewage system at the time of this survey. However,..." | |
| 3. "...soils on the lot may be restrictive to the replacement of the existing system." | |
| 12. Agency recommendation rationale and findings of fact (Use additional sheet (2a) if necessary): | |
| AGENCY SIGNATURE: <u><i>Amber</i></u> | DATE: <u>12/16/19</u> |
| TITLE: <u>Administrator - Rock County Planning, Economic & Community Development Agency</u> | |

| TOWN ACTION | |
|---|------------------------|
| 13. Town action: <input type="checkbox"/> Approve <input checked="" type="checkbox"/> Approve With Conditions <input type="checkbox"/> Deny | |
| 14. If you answered Approve With Conditions to 13., list conditions (Use additional sheet (2a) if necessary): | |
| 1. <u>Easement 33 feet from center of road for trees</u> | |
| 2. <u>and brush removal if necessary for safety.</u> | |
| 3. | |
| 15. Town action rationale and findings of fact (Use additional sheet (2a) if necessary): | |
| TOWN SIGNATURE: _____ | DATE: <u>1/21/2020</u> |
| TITLE: _____ | |

PLEASE RETURN THIS FORM, VIA POSTAL MAIL OR EMAIL, TO:

ROCK COUNTY PLANNING, ECONOMIC & COMMUNITY DEVELOPMENT AGENCY
51 N. MAIN ST.
JANESVILLE, WI 53545
EMAIL: BRYNES@CO.ROCK.WI.US

| ROCK COUNTY PLANNING AND DEVELOPMENT COMMITTEE ACTION | |
|---|-------------|
| 16. Committee action: <input type="checkbox"/> Approve <input type="checkbox"/> Approve With Conditions <input type="checkbox"/> Deny | |
| 17. If you answered Approve With Conditions to 16., list conditions (Use additional sheet (2a) if necessary): | |
| 1. | |
| 2. | |
| 3. | |
| 18. Committee action rationale and findings of fact (Use additional sheet (2a) if necessary): | |
| COMMITTEE SIGNATURE: _____ | DATE: _____ |
| TITLE: <u>Chair – Rock County Planning & Development Committee</u> | |

AGENCY RECOMMENDATION

11. If you answered Approve With Conditions to 10., list conditions:

- 3. Proposed lot lines must include the POWTS area with the building which utilizes the system.
- 4. Dedicated a thirty-three foot half road right of way along S. Carvers' Rock Road at the discretion of the Town.
- 5. Final CSM shall be submitted to and approved by the Agency within one year after preliminary approval.
- 6. Final CSM shall be recorded with the Rock Co. Register of Deeds within 6 months of the final approval.
- 7.
- 8.
- 9.
- 10.

12. Agency recommendation rationale and findings of fact:

The proposed Land Division creates one new 7.38 acre lot from an existing 48 acre property in Bradford Township. The purpose of the division is to separate the existing residence and buildings on the property from the larger parcel. The remaining parent parcel is greater than 35 acres, therefore there is not a requirement to include it as part of the Certified Survey Map.

As part of this proposal, the Town of Bradford will consider a rezoning of the area of proposed Lot 1 from A1 (Certified Farmland Preservation District) to AR (Agricultural Residential) based on the provisions in the Zoning Ordinance and, specifically, the standards for removing acres from eligibility for the Farmland Preservation Program.

TOWN ACTION

14. If you answered Approve With Conditions to 13., list additional conditions:

15. Town action rationale and findings of fact:

ROCK COUNTY PLANNING AND DEVELOPMENT COMMITTEE ACTION

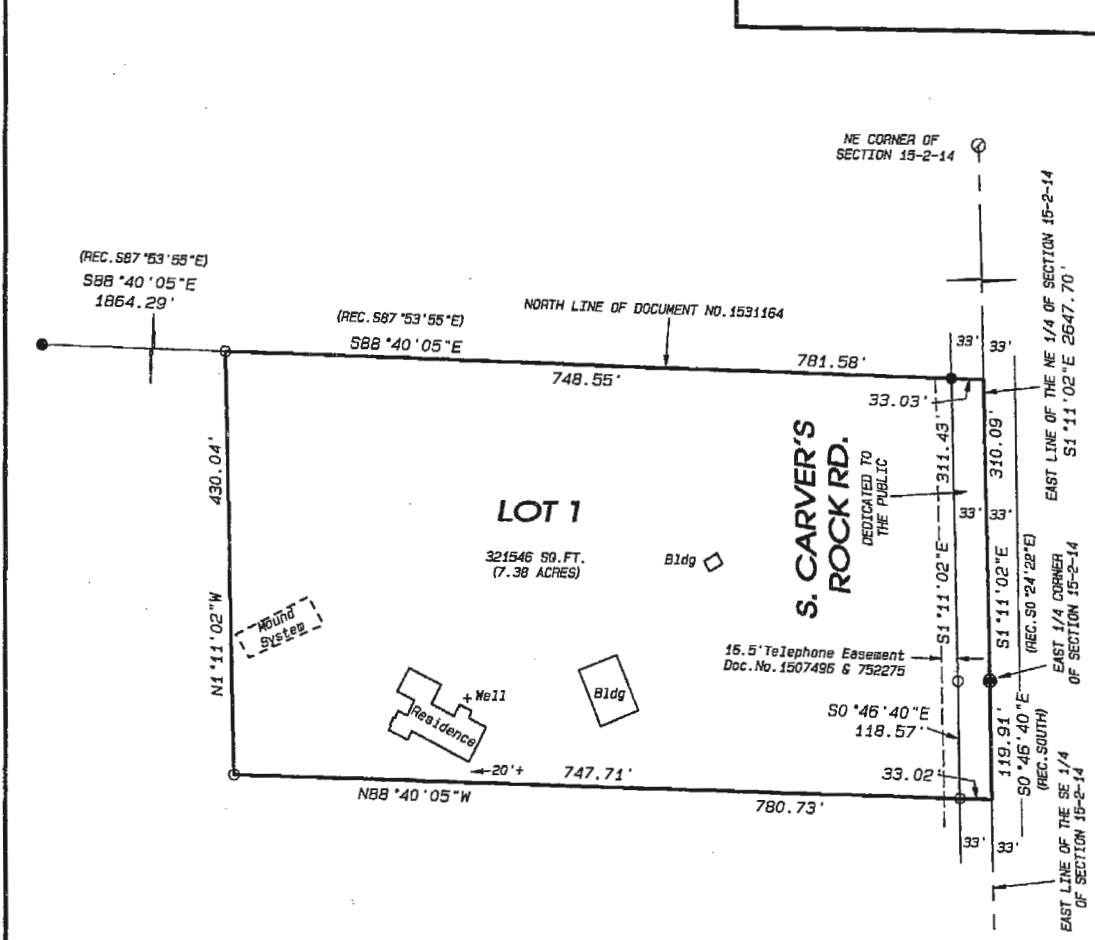
17. If you answered Approve With Conditions to 16., list conditions:

- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.

18. Committee action rationale and findings of fact:

CERTIFIED SURVEY MAP

PART OF THE SE 1/4 OF THE NE 1/4 AND PART OF THE NE 1/4 OF THE SE 1/4 OF SECTION 15, T.2N., R.14E. OF THE 4TH PM., TOWN OF BRADFORD, ROCK COUNTY, WISCONSIN.



LEGEND:

- SET IRON PIN, 3/4"x 24", 1.5 LBS./LIN.FT.
- FOUND 3/4" IRON PIN
- ⊙ FOUND ALUMINUM MONUMENT
- ⊙ FOUND CAST IRON MONUMENT



NOTES:

FIELDWORK COMPLETED _____

ASSUMED S1°11'02"E ALONG THE EAST LINE OF THE SE 1/4 OF SECTION 15-2-14.

NOTE: SINCE LOT 1 CONTAINS EXISTING BUILDINGS WHICH UTILIZE AN EXISTING PRIVATE SEWAGE SYSTEM, NO SOIL EVALUATION ON THE LOT WAS REQUIRED AT THE TIME OF THIS SURVEY. HOWEVER, SOILS ON THE LOT MAY BE RESTRICTIVE TO THE REPLACEMENT OF THE SYSTEM.



Project No. 119-523 For: TRACY

SHEET 1 OF 3 SHEETS

Combs & Associates
 • LAND SURVEYING
 • LAND PLANNING
 • CIVIL ENGINEERING

109 N. Milwaukee St.
 Janesville, WI 53548
 www.combsurvey.com
 tel: 608 752-0575
 fax: 608 752-0534

RECEIVED

NOV 27 2019



AGENCY USE ONLY

Application Number: LD2019_077

Received By - Date (MM/DD/YYYY): 11-27-19

PRELIMINARY LAND DIVISION APPLICATION FORM

PROPOSED LAND DIVISION CLASSIFICATION:

Major Land Division
Subdivision Plat Required
 Minor Land Division
CSM for lots 35 acres or less
Plat of Survey for lots greater than 35 acres
 Transfer to Adjoining Owner
Plat of Survey or CSM
 Lot Combination
CSM Required

- Applicant has contacted Town, Rock County Planning, Economic & Community Development Agency, and City(s)/Village (if land division is within Extra-Territorial Plat Approval Jurisdiction (ETJ) area) officials and these parties have determined land division is feasible: Yes No
- Land division is consistent with Town's Comprehensive Plan - Future Land Use Map: Yes No
- Land division area is located in a Farmland Preservation zoning district certified by the State of Wisconsin: Yes No
If you answered Yes, proceed to 4. If you answered No, proceed to 5.
- Land division meets Town Base Farm Tract and any other applicable Farmland Preservation zoning district requirement: Not Applicable Yes No
- Land division will require a zoning change: Yes No

APPLICANT INFORMATION

6. LANDOWNER OR AUTHORIZED LANDOWNER REPRESENTATIVE

a. Name: JOSHUA H TRACY & MINDY H TRACY Telephone: _____

Address: 3008 S CARVERS ROCK RD City: AVALON State: WI Zip: 53505

b. Name: _____ Telephone: _____

Address: _____ City: _____ State: _____ Zip: _____

7. AGENT (SURVEYOR AND DEVELOPER)

a. Surveyor name: COMBS AND ASSOCIATES, INC Telephone: 752-0575

Address: 109 W. MILWAUKEE STREET City: JANESVILLE State: WI Zip: 53548

b. Developer name: _____ Telephone: _____

Address: _____ City: _____ State: _____ Zip: _____

8. Identify the individual from 6. or 7. that will serve as the primary contact: 6a. 6b. 7a. 7b.

PROPERTY INFORMATION

9. Reason for application: Sale/ownership transfer Farm consolidation Create Conforming Lot Adjust Lot Line

10. Land division area location: Town of BRADFORD Section 15 1/4 of SE 1/4 Tax parcel number(s) - 6-3-105.1

11. Land division area is located within the Extra-Territorial Plat Approval Jurisdiction (ETJ) Area of a City(s)/Village: Yes No If Yes, identify: City(s)/Village of _____

12. Land division area is located adjacent to (check all that apply): Local/Town road County highway State highway U.S. highway

13. Landowner's contiguous property area (Square feet or acres): 48

14. Land division area (Square feet or acres): 7.6

15. Current zoning of land division area: A1

16. Number of new/additional lots created by land division: 1

17. Future zoning of new/additional lot(s) created by land division: A3

18. Future zoning of parent lot: A1

19. Covenants or restrictions will be placed on the land division area: Yes No
If Yes, identify covenants or restrictions: _____

20. A residential building is currently located in the land division area: Yes No
If Yes, the building utilizes a: Private onsite wastewater treatment system Public sanitary sewer system

21. Public improvement construction proposal/plan will be submitted by (mm/dd/yyyy): _____

22. Public improvement construction will begin on (mm/dd/yyyy): _____

APPLICANT STATEMENT AND SIGNATURE

I, as the undersigned, am a landowner applying for a land division in unincorporated Rock County, or am serving as the primary contact for said landowner. I do hereby verify that I have reviewed and completed this application form, and submitted all information as required per said documents, and that all information is correct, accurate, and true to the best of my knowledge and belief.

LANDOWNER/PRIMARY CONTACT SIGNATURE: B. A. Carl, Agent DATE: 11/27/19

| APPLICATION CHECKLIST | | | |
|---|-------------------------------------|-------------------------------------|----------------------|
| | Yes | No | Comment |
| 1. Have you included a map clearly marked "PRELIMINARY PLAT OF SURVEY, CERTIFIED SURVEY MAP OR SUBDIVISION PLAT", identifying the land division area and containing all of the following information? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| a. Location of the land division area by section, township, and range: | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| b. Approximate location and dimension of all EXISTING streets and property lines, including name and ownership (if applicable), in and adjacent to the land division area: | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| c. EXISTING/PROPOSED County, Town, and City/Village (if applicable) zoning designations of all EXISTING/PROPOSED lot(s) and outlot(s), in and adjacent to the land division area: | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| d. Approximate location and dimension of all PROPOSED lot(s), outlot(s) and blocks(s), numbered for reference, in the land division area: | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| e. Indication of all PROPOSED lot(s) and outlot(s) use if other than single-family residential, in the land division area: | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| f. Distance from all PROPOSED lot(s) and outlot(s) point of beginning to section corner or quarter corner, in the land division area: | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| g. Approximate location, dimension (if applicable), and name (if applicable) of all of the following, whether EXISTING or PROPOSED, in the land division area: | <input type="checkbox"/> | <input type="checkbox"/> | |
| (1) Buildings: | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| (2) Streets, alleys, and public ways: | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| (3) Driveways: | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| (4) Rail lines: | <input type="checkbox"/> | <input checked="" type="checkbox"/> | NONE |
| (5) Private water wells or water supply systems: | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| (6) Private onsite wastewater treatment systems or public sanitary sewer systems: | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| (7) Any other public utilities: | <input checked="" type="checkbox"/> | <input type="checkbox"/> | BLDGS. HAVE SERVICES |
| (8) Easements (Utility, drainageway, pedestrian way, etc.): | <input type="checkbox"/> | <input checked="" type="checkbox"/> | NONE PROPOSED |
| (9) Vegetative land cover type: | <input checked="" type="checkbox"/> | <input type="checkbox"/> | SEE AIR PHOTO |
| (10) Environmentally sensitive areas (Floodplain, steep slope, etc.): | <input type="checkbox"/> | <input checked="" type="checkbox"/> | NONE |
| (11) Productive agricultural soils, cultural resources, and woodlands: | <input type="checkbox"/> | <input checked="" type="checkbox"/> | NONE |
| (12) Surface water features: | <input type="checkbox"/> | <input checked="" type="checkbox"/> | NONE |
| (13) Drainageways: | <input type="checkbox"/> | <input checked="" type="checkbox"/> | NONE |
| (14) Detention or retention areas: | <input type="checkbox"/> | <input checked="" type="checkbox"/> | NONE |
| (15) Cemeteries: | <input type="checkbox"/> | <input checked="" type="checkbox"/> | NONE |
| (16) Bridges/culverts: | <input type="checkbox"/> | <input checked="" type="checkbox"/> | NONE |
| (17) Rock outcroppings: | <input type="checkbox"/> | <input checked="" type="checkbox"/> | NONE |
| h. Approximate location, dimension, name (if applicable), and purpose of all dedicated public parks or outdoor recreation lands, or any other public or private reservation, including any conditions, in the land division area: | <input type="checkbox"/> | <input checked="" type="checkbox"/> | NONE |
| i. Preliminary concept for connection with existing public sanitary sewer and water supply system or an alternative means of providing water supply and treatment and disposal of sewage, in the land division area: | <input type="checkbox"/> | <input checked="" type="checkbox"/> | NONE |
| j. Preliminary concept for collecting and discharging stormwater, in the land division area: | <input type="checkbox"/> | <input checked="" type="checkbox"/> | NONE |
| k. Scale, north arrow, and date of creation: | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| l. Any other information required by the Agency: | <input type="checkbox"/> | <input checked="" type="checkbox"/> | NOTHING REQUESTED |
| 2. Has the map been prepared at a scale not to exceed two hundred (200) feet to the inch, with the map pages numbered in sequence if more than one (1) page is required, and total map pages identified on each page? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 3. Has the map been prepared by a land surveyor licensed in Wisconsin? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 4. Have you provided all required application form information and has the required party signed this application form? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 5. Have you included a hard copy of this application form and the map, an electronic copy of the map in a format compatible with the Agency's Geographic Information System (GIS), and the application fee? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |

PLEASE SEND VIA POSTAL MAIL, OR HAND-DELIVER, THIS FORM,
A HARD COPY AND ELECTRONIC COPY OF THE PRELIMINARY MAP, AND THE APPLICATION FEE TO:

ROCK COUNTY PLANNING, ECONOMIC & COMMUNITY DEVELOPMENT AGENCY
51 N. MAIN ST.
JANESVILLE, WI 53545



Application Number: LD2019 078 Campion

PRELIMINARY MINOR LAND DIVISION – APPLICATION: REVIEW, RECOMMENDATION, AND ACTION FORM

AGENCY REVIEW

1. Applicant has contacted Town, Rock County Planning and Development Agency, and City(s)/Village (if applicable) officials and these parties have determined land division is feasible: Yes No
 2. Land division is consistent with Town's Comprehensive Plan – Future Land Use Map: Yes No
 3. Land division is located in a Farmland Preservation zoning district certified by the State of Wisconsin: Yes No
If you answered Yes, proceed to 4. If you answered No, proceed to 5.
 4. Land division meets Town Base Farm Tract and any other applicable Farmland Preservation zoning district requirement: Yes No
 5. Land division is in an Agricultural Resources Priority Area, per the *Rock County Farmland Preservation Plan*: Yes No
 6. Land division will require a zoning change: Yes No
 7. Preliminary minor land division application is complete: Yes No
- If you answered Yes to 7., proceed to 9. If you answered No to 7., indicate the missing information below, 7a. – 7e. After all missing information is supplied, proceed to 8. An Agency recommendation (10.) will not be provided until all missing information has been supplied by the applicant.

N/A

| | Missing Information |
|---|--------------------------|
| 7a. A map clearly marked "PRELIMINARY PLAT OF SURVEY OR CERTIFIED SURVEY MAP", identifying the land division area and containing all of the following information: | <input type="checkbox"/> |
| a. Location of the land division area by section, township, and range: | <input type="checkbox"/> |
| b. Approximate location and dimension of all EXISTING streets and property lines, including name and ownership (if applicable), in and adjacent to the land division area: | <input type="checkbox"/> |
| c. EXISTING/PROPOSED County, Town, and City/Village (if applicable) zoning designations of all EXISTING/PROPOSED lot(s) and outlot(s), in and adjacent to the land division area: | <input type="checkbox"/> |
| d. Approximate location and dimension of all EXISTING/PROPOSED lot(s), outlot(s), and block(s), numbered for reference, in the land division area: | <input type="checkbox"/> |
| e. Indication of all PROPOSED lot(s) and outlot(s) use if other than single-family residential, in the land division area: | <input type="checkbox"/> |
| f. Distance from all PROPOSED lot(s) and outlot(s) point of beginning to section corner or quarter corner, in the land division area: | <input type="checkbox"/> |
| g. Approximate location, dimension and name (if applicable) of all of the following, whether EXISTING or PROPOSED, in the land division area: | <input type="checkbox"/> |
| (1) Buildings: | <input type="checkbox"/> |
| (2) Streets, alleys, and public ways: | <input type="checkbox"/> |
| (3) Driveways: | <input type="checkbox"/> |
| (4) Rail lines: | <input type="checkbox"/> |
| (5) Private water wells or water supply systems: | <input type="checkbox"/> |
| (6) Private onsite wastewater treatment systems or public sanitary sewer systems: | <input type="checkbox"/> |
| (7) Any other public utilities: | <input type="checkbox"/> |
| (8) Easements (Utility, drainageway, pedestrian way, etc.): | <input type="checkbox"/> |
| (9) Vegetative land cover type: | <input type="checkbox"/> |
| (10) Environmentally sensitive areas (Floodplain, steep slope, etc.): | <input type="checkbox"/> |
| (11) Productive agricultural soils, cultural resources, and woodlands: | <input type="checkbox"/> |
| (12) Surface water features: | <input type="checkbox"/> |
| (13) Drainageways: | <input type="checkbox"/> |
| (14) Detention or retention areas: | <input type="checkbox"/> |
| (15) Cemeteries: | <input type="checkbox"/> |
| (16) Bridges/culverts: | <input type="checkbox"/> |
| (17) Rock outcroppings: | <input type="checkbox"/> |
| h. Approximate location, dimension, name (if applicable), and purpose of all dedicated public parks or outdoor recreation lands, or any other public or private reservation, including any conditions, in the land division area: | <input type="checkbox"/> |
| i. Preliminary concept for connection with existing public sanitary sewer and water supply system or an alternative means of providing water supply and treatment and disposal of sewage, in the land division area: | <input type="checkbox"/> |
| j. Preliminary concept for collecting and discharging stormwater in the land division area: | <input type="checkbox"/> |

24

| AGENCY REVIEW | |
|---|---|
| | Missing Information |
| k. Scale, north arrow, and date of creation: | <input type="checkbox"/> |
| l. Any other information required by the Agency: | <input type="checkbox"/> |
| 7b. Map prepared at a scale not to exceed two hundred (200) feet to the inch, with the map pages numbered in sequence if more than one (1) page is required, and total map pages identified on each page: | <input type="checkbox"/> |
| 7c. Map prepared by a land surveyor licensed in Wisconsin: | <input type="checkbox"/> |
| 7d. All required application form information and required party's signature on the application form: | <input type="checkbox"/> |
| 7e. A hard copy of the application form and the map, an electronic copy of the map in a format compatible with the Agency's Geographic Information System (GIS), and application fee: | <input type="checkbox"/> |
| 8. Preliminary minor land division application is complete: | <input checked="" type="checkbox"/> Yes |
| 9. Preliminary minor land division application has been provided to other reviewing parties for review and comment, and if these parties have comments, said comments have been provided to the Agency: If you answered No , the application must be provided to other reviewing parties before completing any further sections of this form. | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |

| AGENCY RECOMMENDATION | |
|---|--|
| 10. Agency recommendation: | <input type="checkbox"/> Approve <input checked="" type="checkbox"/> Approve With Conditions <input type="checkbox"/> Deny |
| 11. If you answered Approve With Conditions to 10., list conditions (Use additional sheet (2a) if necessary): | |
| 1. Existing easements shall be shown and proposed utility easement(s) shall be placed on lots as requested by utility companies (where applicable). | |
| 2. Note on Final CSM: "No buildings which produce wastewater are allowed until acceptable means... | |
| 3. ...of wastewater disposal is approved by the necessary governmental agencies." | |
| 12. Agency recommendation rationale and findings of fact (Use additional sheet (2a) if necessary): | |
| AGENCY SIGNATURE: <u><i>[Signature]</i></u> | DATE: <u>12/19/19</u> |
| TITLE: <u>Administrator - Rock County Planning, Economic & Community Development Agency</u> | |

| TOWN ACTION | |
|--|--|
| 13. Town action: | <input checked="" type="checkbox"/> Approve <input type="checkbox"/> Approve With Conditions <input type="checkbox"/> Deny |
| 14. If you answered Approve With Conditions to 13., list conditions (Use additional sheet (2a) if necessary): | |
| 1. _____ | |
| 2. <u>No conditions sent to staff. No rezone necessary</u> | |
| 3. <u>because zoning will change once annexed</u> | |
| 15. Town action rationale and findings of fact (Use additional sheet (2a) if necessary): | |
| TOWN SIGNATURE: _____ | DATE: _____ |
| TITLE: _____ | |

PLEASE RETURN THIS FORM, VIA POSTAL MAIL OR EMAIL, TO:

ROCK COUNTY PLANNING, ECONOMIC & COMMUNITY DEVELOPMENT AGENCY
51 N. MAIN ST.
JANESVILLE, WI 53545
EMAIL: BRYNES@CO.ROCK.WI.US

| ROCK COUNTY PLANNING AND DEVELOPMENT COMMITTEE ACTION | |
|--|---|
| 16. Committee action: | <input type="checkbox"/> Approve <input type="checkbox"/> Approve With Conditions <input type="checkbox"/> Deny |
| 17. If you answered Approve With Conditions to 16., list conditions (Use additional sheet (2a) if necessary): | |
| 1. _____ | |
| 2. _____ | |
| 3. _____ | |
| 18. Committee action rationale and findings of fact (Use additional sheet (2a) if necessary): | |
| COMMITTEE SIGNATURE: _____ | DATE: _____ |
| TITLE: <u>Chair – Rock County Planning & Development Committee</u> | |

25

AGENCY RECOMMENDATION

11. If you answered Approve With Conditions to 10., list conditions:

- 3. The lot frontage along County Hwy Y shall be labelled "No Access" on the final CSM.
- 4. Final CSM shall be submitted to and approved by the Agency within one year after preliminary approval.
- 5. Final CSM shall be recorded with the Rock Co. Register of Deeds within 6 months of the final approval.
- 6.
- 7.
- 8.
- 9.
- 10.

12. Agency recommendation rationale and findings of fact:

The proposed Land Division creates one new 1.1 acre lot from an existing 94 acre property in Harmony Township. The purpose of the division is to sell the portion of the property that was physically separated when N. Wright Rd right of way was acquired and the road was constructed around 2013. No formal land division was necessary at that time. The remaining parent parcel is greater than 35 acres, therefore it is not required to include it as part of the proposed Certified Survey Map.

County Hwy Y is an Access Controlled Highway in this location. Any access to the new lot will be permitted on N. Wright Rd if necessary as part of future development. It is the intention of the buyer of the new lot to apply for annexation to the City of Janesville.

TOWN ACTION

14. If you answered Approve With Conditions to 13., list additional conditions:

15. Town action rationale and findings of fact:

ROCK COUNTY PLANNING AND DEVELOPMENT COMMITTEE ACTION

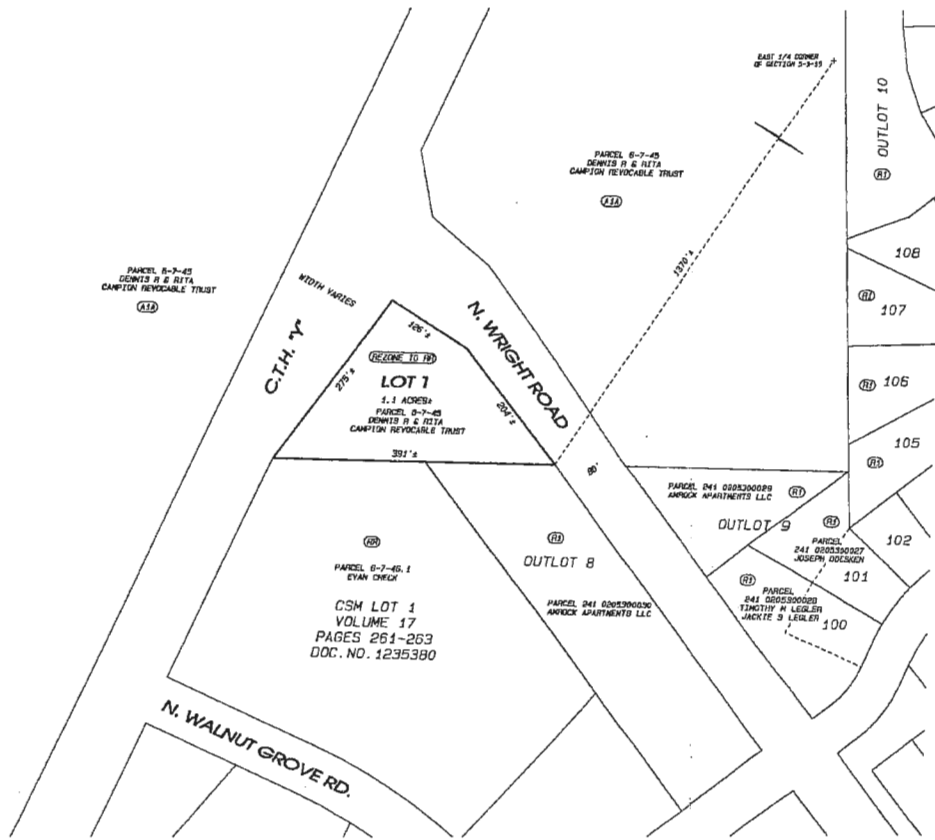
17. If you answered Approve With Conditions to 16., list conditions:

- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.

18. Committee action rationale and findings of fact:

PRELIMINARY CERTIFIED SURVEY MAP / REZONE MAP

PART OF THE NE 1/4 OF THE SE 1/4 OF SECTION 5, T.3N., R.13E. OF THE 4TH P.M., TOWN OF HARMONY, ROCK COUNTY, WISCONSIN.



NOTES:
 THIS MAP IS SUBJECT TO ANY AND ALL EASEMENTS
 AND AGREEMENTS, RECORDED AND UNRECORDED.
 THE BASIS OF BEARINGS IS ASSUMED.

| | | |
|---|--|--|
| <p>100 N. Milwaukee St. Janesville, WI 53401 www.combsurvey.com</p> | • LAND SURVEYING • LAND PLANNING • CIVIL ENGINEERING | DATE 12/05/19 BY BJJ PROJECT NO. 119-555 CLIENT CAMPION |
|---|--|--|

RECEIVED

DEC 13 2019



ROCK CO. PLANNING, ECONOMIC & COMMUNITY DEVELOPMENT AGENCY

AGENCY USE ONLY

Application Number: LD2019 078

Received By - Date (MM/DD/YYYY): 12-13-19

PRELIMINARY LAND DIVISION APPLICATION FORM

PROPOSED LAND DIVISION CLASSIFICATION:

Major Land Division
Subdivision Plat Required

 Minor Land Division
CSM for lots 35 acres or less
 Plat of Survey for lots greater than 35 acres

 Transfer to Adjoining Owner
Plat of Survey or CSM

 Lot Combination
CSM Required

- Applicant has contacted Town, Rock County Planning, Economic & Community Development Agency, and City(s)/Village (if land division is within Extra-Territorial Plat Approval Jurisdiction (ETJ) area) officials and these parties have determined land division is feasible: Yes No
- Land division is consistent with Town's Comprehensive Plan - Future Land Use Map: Yes No
- Land division area is located in a Farmland Preservation zoning district certified by the State of Wisconsin: Yes No
 If you answered Yes, proceed to 4. If you answered No, proceed to 5.
- Land division meets Town Base Farm Tract and any other applicable Farmland Preservation zoning district requirement: Not Applicable Yes No
- Land division will require a zoning change: Yes No

APPLICANT INFORMATION

6. LANDOWNER OR AUTHORIZED LANDOWNER REPRESENTATIVE

a. Name: DENNIS R & RITA CAMPION REVOCABLE TRUST Telephone: _____

Address: 114 MAGNOLIA WAY City: BRADENTON State: FL Zip: 34209

b. Name: _____ Telephone: _____

Address: _____ City: _____ State: _____ Zip: _____

7. AGENT (SURVEYOR AND DEVELOPER)

a. Surveyor name: COMBS AND ASSOCIATES, INC Telephone: 752-0575

Address: 109 W. MILWAUKEE ST City: JANESVILLE State: WI Zip: 53548

b. Developer name: _____ Telephone: _____

Address: _____ City: _____ State: _____ Zip: _____

8. Identify the Individual from 6. or 7. that will serve as the primary contact: 6a. 6b. 7a. 7b.

PROPERTY INFORMATION

9. Reason for application: Sale/ownership transfer Farm consolidation Create Conforming Lot Adjust Lot Line

10. Land division area location: Town of HARMONY NE 1/4 of SE 1/4
 Section 5 Tax parcel number(s) - 6-7-45

11. Land division area is located within the Extra-Territorial Plat Approval Jurisdiction (ETJ) Area of a City(s)/Village: Yes No
 If Yes, identify: City(s)/Village of CITY OF JANESVILLE

12. Land division area is located adjacent to (check all that apply):
 Local/Town road County highway State highway U.S. highway

13. Landowner's contiguous property area (Square feet or acres): 94

14. Land division area (Square feet or acres): 1.1

15. Current zoning of land division area: A1A

16. Number of new/additional lots created by land division: 1

17. Future zoning of new/additional lot(s) created by land division: A1A

18. Future zoning of parent lot: A1A

19. Covenants or restrictions will be placed on the land division area: Yes No
 If Yes, identify covenants or restrictions:

20. A residential building is currently located in the land division area: Yes No
 If Yes, the building utilizes a: Private onsite wastewater treatment system Public sanitary sewer system

21. Public improvement construction proposal/plan will be submitted by (mm/dd/yyyy): _____

22. Public improvement construction will begin on (mm/dd/yyyy): _____

APPLICANT STATEMENT AND SIGNATURE

I, as the undersigned, am a landowner applying for a land division in unincorporated Rock County, or am serving as the primary contact for said landowner. I do hereby verify that I have reviewed and completed this application form, and submitted all information as required per said documents, and that all information is correct, accurate, and true to the best of my knowledge and belief.

LANDOWNER/PRIMARY CONTACT SIGNATURE: [Signature] DATE: 12/9/2019

28

| APPLICATION CHECKLIST | | | |
|---|-------------------------------------|-------------------------------------|-------------------|
| | Yes | No | Comment |
| 1. Have you included a map clearly marked "PRELIMINARY PLAT OF SURVEY, CERTIFIED SURVEY MAP OR SUBDIVISION PLAT", identifying the land division area and containing all of the following information? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| a. Location of the land division area by section, township, and range: | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| b. Approximate location and dimension of all EXISTING streets and property lines, including name and ownership (if applicable), in and adjacent to the land division area: | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| c. EXISTING/PROPOSED County, Town, and City/Village (if applicable) zoning designations of all EXISTING/PROPOSED lot(s) and outlot(s), in and adjacent to the land division area: | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| d. Approximate location and dimension of all PROPOSED lot(s), outlot(s) and blocks(s), numbered for reference, in the land division area: | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| e. Indication of all PROPOSED lot(s) and outlot(s) use if other than single-family residential, in the land division area: | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| f. Distance from all PROPOSED lot(s) and outlot(s) point of beginning to section corner or quarter corner, in the land division area: | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| g. Approximate location, dimension (if applicable), and name (if applicable) of all of the following, whether EXISTING or PROPOSED, in the land division area: | <input type="checkbox"/> | <input type="checkbox"/> | |
| (1) Buildings: | <input type="checkbox"/> | <input checked="" type="checkbox"/> | NONE |
| (2) Streets, alleys, and public ways: | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| (3) Driveways: | <input type="checkbox"/> | <input checked="" type="checkbox"/> | NONE |
| (4) Rail lines: | <input type="checkbox"/> | <input checked="" type="checkbox"/> | NONE |
| (5) Private water wells or water supply systems: | <input type="checkbox"/> | <input checked="" type="checkbox"/> | NONE |
| (6) Private onsite wastewater treatment systems or public sanitary sewer systems: | <input type="checkbox"/> | <input checked="" type="checkbox"/> | NONE |
| (7) Any other public utilities: | <input type="checkbox"/> | <input checked="" type="checkbox"/> | NONE |
| (8) Easements (Utility, drainageway, pedestrian way, etc.): | <input type="checkbox"/> | <input checked="" type="checkbox"/> | NONE PROPOSED |
| (9) Vegetative land cover type: | <input checked="" type="checkbox"/> | <input type="checkbox"/> | SEE AIR PHOTO |
| (10) Environmentally sensitive areas (Floodplain, steep slope, etc.): | <input type="checkbox"/> | <input checked="" type="checkbox"/> | NONE |
| (11) Productive agricultural soils, cultural resources, and woodlands: | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| (12) Surface water features: | <input type="checkbox"/> | <input checked="" type="checkbox"/> | NONE |
| (13) Drainageways: | <input type="checkbox"/> | <input checked="" type="checkbox"/> | NONE |
| (14) Detention or retention areas: | <input type="checkbox"/> | <input checked="" type="checkbox"/> | NONE |
| (15) Cemeteries: | <input type="checkbox"/> | <input checked="" type="checkbox"/> | NONE |
| (16) Bridges/culverts: | <input type="checkbox"/> | <input checked="" type="checkbox"/> | NONE |
| (17) Rock outcroppings: | <input type="checkbox"/> | <input checked="" type="checkbox"/> | NONE |
| h. Approximate location, dimension, name (if applicable), and purpose of all dedicated public parks or outdoor recreation lands, or any other public or private reservation, including any conditions, in the land division area: | <input type="checkbox"/> | <input checked="" type="checkbox"/> | NONE |
| i. Preliminary concept for connection with existing public sanitary sewer and water supply system or an alternative means of providing water supply and treatment and disposal of sewage, in the land division area: | <input type="checkbox"/> | <input checked="" type="checkbox"/> | NONE |
| j. Preliminary concept for collecting and discharging stormwater, in the land division area: | <input type="checkbox"/> | <input checked="" type="checkbox"/> | NONE |
| k. Scale, north arrow, and date of creation: | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| l. Any other information required by the Agency: | <input type="checkbox"/> | <input checked="" type="checkbox"/> | NOTHING REQUESTED |
| 2. Has the map been prepared at a scale not to exceed two hundred (200) feet to the inch, with the map pages numbered in sequence if more than one (1) page is required, and total map pages identified on each page? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 3. Has the map been prepared by a land surveyor licensed in Wisconsin? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 4. Have you provided all required application form information and has the required party signed this application form? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 5. Have you included a hard copy of this application form and the map, an electronic copy of the map in a format compatible with the Agency's Geographic Information System (GIS), and the application fee? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |

PLEASE SEND VIA POSTAL MAIL, OR HAND-DELIVER, THIS FORM,
A HARD COPY AND ELECTRONIC COPY OF THE PRELIMINARY MAP, AND THE APPLICATION FEE TO:

ROCK COUNTY PLANNING, ECONOMIC & COMMUNITY DEVELOPMENT AGENCY
51 N. MAIN ST.
JANESVILLE, WI 53545

Rock County Planning
Administrative Quarterly Report

| | Q1 | | | Q2 | | | Q3 | | | Q4 | | | Year End Totals | | |
|-------------|--------|--------|------|--------|--------|------|--------|--------|------|--------|--------|------|-----------------|--------|------|
| | # Apps | Denial | Appr | # Apps | Denial | Appr | # Apps | Denial | Appr | # Apps | Denial | Appr | # Apps | Denial | Appr |
| 2010 | | | | | | | | | | | | | | | |
| BOA | 2 | 1 | 1 | 0 | 0 | 0 | 2 | 2 | 0 | 1 | 0 | 1 | 5 | 3 | 2 |
| LD | 11 | 0 | 8 | 15 | 0 | 10 | 21 | 0 | 16 | 20 | 0 | 24 | 67 | 0 | 58 |
| BP | 4 | 0 | 4 | 21 | 0 | 21 | 6 | 0 | 6 | 9 | 0 | 9 | 40 | 0 | 40 |
| SLP | 7 | 0 | 7 | 13 | 0 | 13 | 10 | 0 | 10 | 10 | 0 | 10 | 40 | 0 | 40 |
| 2011 | | | | | | | | | | | | | | | |
| BOA | 0 | 0 | 0 | 2 | 0 | 2 | 1 | 1 | 0 | 1 | 0 | 1 | 4 | 1 | 3 |
| LD | 9 | 0 | 12 | 17 | 0 | 9 | 17 | 0 | 14 | 18 | 0 | 14 | 61 | 0 | 53 |
| BP | 6 | 0 | 6 | 4 | 0 | 4 | 10 | 0 | 10 | 5 | 0 | 5 | 25 | 0 | 25 |
| SLP | 3 | 0 | 3 | 11 | 0 | 11 | 9 | 0 | 9 | 8 | 0 | 8 | 31 | 0 | 31 |
| 2012 | | | | | | | | | | | | | | | |
| BOA | 0 | 0 | 0 | 2 | 0 | 2 | 0 | 0 | 0 | 1 | 1 | 0 | 3 | 1 | 2 |
| LD | 11 | 0 | 14 | 19 | 0 | 14 | 6 | 0 | 12 | 14 | 0 | 8 | 50 | 0 | 48 |
| BP | 3 | 0 | 3 | 8 | 0 | 8 | 4 | 0 | 4 | 2 | 0 | 2 | 17 | 0 | 17 |
| SLP | 5 | 0 | 5 | 13 | 0 | 13 | 12 | 0 | 12 | 6 | 0 | 6 | 36 | 0 | 36 |
| 2013 | | | | | | | | | | | | | | | |
| BOA | 1 | 0 | 1 | 2 | 0 | 2 | 2 | 0 | 1 | 4 | 2 | 2 | 9 | 2 | 6 |
| LD | 13 | 0 | 11 | 10 | 0 | 9 | 18 | 0 | 17 | 10 | 0 | 11 | 51 | 0 | 48 |
| BP | 4 | 0 | 4 | 9 | 0 | 9 | 10 | 0 | 10 | 5 | 0 | 5 | 28 | 0 | 28 |
| SLP | 0 | 0 | 0 | 2 | 0 | 2 | 10 | 0 | 10 | 9 | 0 | 9 | 21 | 0 | 21 |
| 2014 | | | | | | | | | | | | | | | |
| BOA | 2 | 1 | 1 | 3 | 1 | 2 | 2 | 0 | 2 | 0 | 0 | 0 | 7 | 2 | 5 |
| LD | 14 | 0 | 9 | 18 | 0 | 11 | 19 | 0 | 9 | 0 | 0 | 0 | 51 | 0 | 29 |
| BP | 0 | 0 | 0 | 6 | 0 | 6 | 6 | 0 | 6 | 0 | 0 | 0 | 12 | 0 | 12 |
| SLP | 2 | 0 | 2 | 17 | 0 | 17 | 16 | 0 | 16 | 10 | 0 | 10 | 45 | 0 | 45 |
| 2015 | | | | | | | | | | | | | | | |
| BOA | 2 | 0 | 2 | 5 | 1 | 4 | 3 | 2 | 1 | 1 | 0 | 1 | 11 | 3 | 8 |
| LD | 25 | 0 | 4 | 15 | 0 | 22 | 22 | 0 | 8 | 19 | 0 | 6 | 81 | 0 | 40 |
| BP | 14 | 0 | 14 | 19 | 0 | 19 | 12 | 0 | 12 | 14 | 0 | 14 | 59 | 0 | 59 |
| SLP | 2 | 0 | 2 | 24 | 0 | 24 | 11 | 0 | 11 | 10 | 0 | 10 | 47 | 0 | 47 |
| 2016 | | | | | | | | | | | | | | | |
| BOA | 1 | 0 | 1 | 6 | 1 | 5 | 4 | 1 | 3 | 4 | 0 | 4 | 15 | 2 | 13 |
| LD | 14 | 0 | 14 | 18 | 0 | 18 | 11 | 0 | 11 | 14 | 0 | 14 | 57 | 0 | 57 |
| BP | 8 | 0 | 8 | 21 | 0 | 21 | 10 | 0 | 10 | 10 | 0 | 10 | 49 | 0 | 49 |
| SLP | 8 | 0 | 8 | 15 | 0 | 15 | 18 | 0 | 18 | 13 | 0 | 13 | 54 | 0 | 54 |
| 2017 | | | | | | | | | | | | | | | |
| BOA | 2 | 0 | 2 | 4 | 2 | 2 | 1 | 0 | 1 | 5 | 2 | 3 | 12 | 4 | 8 |
| LD | 12 | 0 | 12 | 24 | 0 | 24 | 20 | 0 | 20 | 28 | 0 | 28 | 87 | 0 | 84 |
| BP | 9 | 0 | 9 | 25 | 0 | 25 | 10 | 0 | 10 | 11 | 0 | 11 | 55 | 0 | 55 |
| SLP | 9 | 0 | 9 | 16 | 0 | 16 | 22 | 0 | 22 | 10 | 0 | 10 | 10 | 0 | 57 |
| 2018 | | | | | | | | | | | | | | | |
| BOA | 1 | 0 | 1 | 2 | 0 | 2 | 1 | 0 | 1 | 0 | 0 | 0 | 4 | 0 | 4 |
| LD | 16 | 0 | 16 | 19 | 0 | 19 | 17 | 0 | 17 | 35 | 0 | 35 | 87 | 0 | 87 |
| BP | 19 | 0 | 19 | 51 | 0 | 51 | 11 | 0 | 11 | 18 | 0 | 18 | 99 | 0 | 99 |
| SLP | 12 | 0 | 12 | 13 | 0 | 13 | 12 | 0 | 12 | 11 | 0 | 11 | 48 | 0 | 48 |
| 2019 | | | | | | | | | | | | | | | |
| BOA | 1 | 0 | 1 | 2 | 0 | 2 | 0 | 0 | 0 | 1 | 1 | 0 | 4 | 3 | 1 |
| LD | 13 | 0 | 13 | 21 | 0 | 21 | 19 | 0 | 19 | 27 | 0 | 27 | 80 | 0 | 80 |
| BP | 9 | 0 | 9 | 29 | 0 | 29 | 17 | 0 | 17 | 12 | 0 | 12 | 67 | 0 | 67 |
| SLP | 2 | 0 | 2 | 19 | 0 | 19 | 8 | 0 | 8 | 6 | 0 | 6 | 35 | 0 | 35 |

Draft -

Section V: Cross Cutting Program Requirements

B. Citizen Grievance Process

- If the complaint cannot be resolved to the satisfaction of the citizen by the designated official and it involves *Section V: Cross Cutting Program Requirements – C. Income Determination*, it will be forwarded to the State of Wisconsin Department of Administration for resolution. A written decision will be made within 30 days. The decision of the Department of Administration is final.

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION**
FOR THE MONTH OF DECEMBER 2019

| Account Number | Account Name | PO# | Check Date | Vendor Name | Description | Inv/Enc Amt |
|---------------------------------|----------------|----------|------------|------------------------------|------------------------|--------------|
| 64-6400-0000-63107 | Legal Notices | P1900674 | 01/09/2020 | GREATER BELOIT PUBLISHING CO | HURD AND MHC BLACKHAWK | 48.73 |
| Planning PROG TOTAL | | | | | | 48.73 |
| 64-6451-0000-64904 | Sundry Expense | P1900410 | 01/09/2020 | LANGE ENTERPRISES INC | 911 ADDRESS SIGN | 47.13 |
| Address Signs PROG TOTAL | | | | | | 47.13 |

I have reviewed the preceding payments in the total amount of **\$95.86**

Date: _____ Dept Head _____
Committee Chair _____

COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF JANUARY 2020

| Account Number | Account Name | PO# | Check Date | Vendor Name | Description | Inv/Enc Amt |
|--|-----------------|----------|------------|--------------------------------|-------------------------------|---------------|
| 10-1720-0000-63200 | Pubs/Subs/Dues | P2000678 | 01/23/2020 | WISCONSIN REAL PROPERTY LISTER | 2020 WRPLA MEMBERSHIP DUES MS | 70.00 |
| Real Property Descripton PROG TOTAL | | | | | | 70.00 |
| 10-1721-0000-63407 | Computer Supply | P2000479 | 01/09/2020 | US BANK | ROLL PAPER FOR PLANNING | 101.30 |
| 10-1721-0000-64200 | Training | P2000479 | 01/09/2020 | US BANK | 2020 WLIA CONF REG JB & MS | 800.00 |
| Land Records PROG TOTAL | | | | | | 901.30 |

I have reviewed the preceding payments in the total amount of **\$971.30**

Date:

Dept Head _____

Committee Chair _____

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION**
FOR THE MONTH OF JANUARY 2020

| Account Number | Account Name | PO# | Check Date | Vendor Name | Description | Inv/Enc Amt |
|--|------------------|----------|------------|--------------------------------|--------------------------------|-----------------|
| 64-6420-0000-63200 | Pubs/Subs/Dues | P2000681 | 01/09/2020 | DODGE DATA AND ANALYTICS LLC | 2020 ANNUAL SUBSCRIPTION | 425.00 |
| Economic Development Program PROG TOTAL | | | | | | 425.00 |
| 64-6460-0000-63116 | HA ADMIN.EXPENSE | P2000670 | 01/09/2020 | AMERICAN FAMILY INSURANCE | 2020 HOUSING AUTHORITY LIABILI | 215.00 |
| Housing Grant Clearing Account PROG TOTAL | | | | | | 215.00 |
| 64-6730-0000-63200 | Pubs/Subs/Dues | P2000559 | 01/09/2020 | US BANK | WI DSPS LICENSE | 69.36 |
| | | P2000669 | 01/09/2020 | WISCONSIN SOCIETY OF LAND SURV | 2020 ANNUAL SUBSCRIPTION RENEW | 180.00 |
| | | P2000672 | 01/09/2020 | WISCONSIN COUNTY SURVEYORS ASS | 2020 ANNUAL MEMBERSHIP DUES | 100.00 |
| | | P2000673 | 01/09/2020 | NATIONAL ASSOCIATION OF COUNTY | 2020 ANNUAL SUBSCRIPTION RENEW | 60.00 |
| 64-6730-0000-63300 | Travel | P2000559 | 01/09/2020 | US BANK | KALAHARI RESORT | 99.00 |
| 64-6730-0000-64200 | Training | P2000559 | 01/09/2020 | US BANK | IL LAND AND UWSP AT KALAHARI | 550.00 |
| Surveyor PROG TOTAL | | | | | | 1,058.36 |

COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF JANUARY 2020

| <u>Account Number</u> | <u>Account Name</u> | <u>PO#</u> | <u>Check Date</u> | <u>Vendor Name</u> | <u>Description</u> | <u>Inv/Enc Amt</u> |
|-----------------------|---------------------|------------|-------------------|--------------------|--------------------|--------------------|
|-----------------------|---------------------|------------|-------------------|--------------------|--------------------|--------------------|

I have reviewed the preceding payments in the total amount of \$1,698.36

Date:

Dept Head _____

Committee Chair _____