

ROCK COUNTY, WISCONSIN



FINANCE COMMITTEE THURSDAY – MARCH 19, 2020 - 7:30 A.M. CONFERENCE ROOM N-1 - FIFTH FLOOR ROCK COUNTY COURTHOUSE-EAST

AGENDA

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes – February 27, 2020
4. Citizen Participation, Communications and Announcements
5. Transfers and Appropriations
6. Review of Payments
7. Review of Payments Over \$10,000
8. Resolutions and Committee Endorsements
 - A. Authorizing Acceptance of 2020 HIDTA Grant and Amending Sheriff's Office Budget
 - B. Amending Section 2.215 of Rock County Code of Ordinances - Bidding Requirements to County Purchasing Policy
 - C. Authorizing Purchase of VMWare Enterprise Software
 - D. Request for Authorization to Purchase Avatar Server Database Upgrade
9. Update, Discussion and Possible Action
 - A. Write-Off of Uncollectible Receivables - Rock Haven (Will be provided at meeting)
10. Adjournment

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.



FINANCE COMMITTEE
Minutes – February 27, 2020

Call to Order. Chair Mawhinney called the meeting of the Finance Committee to order at 5:45 P.M. on Thursday, February 27, 2020, in the Jury Deliberation Room, Fourth Floor, Courthouse-East.

Committee Members Present. Supervisors Mawhinney, Beaver and Podzilni.

Committee Members Excused: Supervisor Yeomans and Fox.

Staff Members Present. Randy Terronez, Assistant to the County Administrator; Dara Mosley, IT Deputy Director; Lisa Tollefson, County Clerk; Sandra Disrud, Register of Deeds; Bridget Laurent, Deputy Corporation Counsel; Richard Greenlee, Corporation Counsel; Terri Carlson, Risk Manager; and Brent Sutherland, Facilities Management Director.

Others Present: None.

Approval of Agenda. Supervisor Podzilni moved approval of the amended agenda as presented, second by Supervisor Beaver. ADOPTED.

Approval of Minutes – February 6, 2020. Supervisor Podzilni moved approval of the minutes of February 6, 2020 as presented, second by Supervisor Beaver. ADOPTED.

Citizen Participation, Communications and Announcements. None.

Transfers and Appropriations. None.

Review of Payments. The Committee accepted the reports.

Review of Payments Over \$10,000. The Committee accepted the reports.

Resolutions and Committee Endorsements.

Authorizing Purchase of 2020 Budgeted Laptops.

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____ 2020 that a Purchase Order for 100 Hewlett Packard ProBook 450 G6 laptop computers and 100 HP 3 year extended warranty service contracts with Accidental Damage Protection be issued to CDW-G in Vernon Hills, IL in the amount of \$89,500.”

Supervisor Podzilni moved approval of the above resolution, second by Supervisor Beaver. ADOPTED.

Contracting for Additional Architectural/Engineering Design Services for the Renovation of 1717 Center Ave. Building and Amending the 2020 Facilities Management Budget.

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____ 2020, to authorize the contract for the architectural/engineering services with Venture/Architects of Milwaukee, WI be amended in the amount of \$174,000; and,

BE IT FURTHER RESOLVED, that the Facilities Management 2020 Budget be amended as follows:

.....”

Supervisor Podzilni moved approval of the above resolution with the correction to the dollar amount on Line 35, second by Supervisor Beaver. ADOPTED.

Adjournment. Supervisor Beaver moved adjournment at 5:50 P.M., second by Supervisor Podzilni. ADOPTED.

Respectfully submitted,

Randy Terronez
Assistant to the County Administrator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.

Rock County Transfer Request - Over \$5,000

TO: FINANCE DIRECTOR Date 03/05/2020 Transfer No. 20-04
 Requested By Corporation Counsel Richard Greenlee
 Department Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 19-1922-0000-64904 Description: Contingency Fund Current Balance: \$50,000	\$881.00	Account #: 06-1620-0000-63109 Description: Other Supplies & Expenses	\$881.00
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

REASON TRANSFER IS NECESSARY - BE SPECIFIC

A security two-way radio that allows communications with the Sheriff's Office during emergencies is to be ordered for the Risk Manager at a cost of \$880.80.

FISCAL NOTE:

Sufficient funds are available in the contingency fund.
Susan Balog 3/6/20

ADMINISTRATIVE NOTE:

John Smith 3/6/20

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

- Governing Committee _____
- Finance Committee _____

ROCK COUNTY

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION**
FOR THE MONTH OF DECEMBER 2019

02/27/2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
00-0000-0061-17000	PREPAID BUDGET I					
		P1902634	02/06/2020	CDW GOVERNMENT INC	IVANTI SERVICE MANAGEMENT SYST	46,194.47
ISF-CS PROG TOTAL						46,194.47

I have reviewed the preceding payments in the total amount of **\$46,194.47**

Date: _____
Dept Head _____
Committee Chair _____

ROCK COUNTY

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION**
FOR THE MONTH OF DECEMBER 2019

02/27/2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
05-1500-0000-68010	Expense Alloc	P1900006	02/13/2020	US BANK	4TH QUARTER COPY CHARGES	11,962.76
Financial Services PROG TOTAL						11,962.76

I have reviewed the preceding payments in the total amount of **\$11,962.76**

Date: _____ Dept Head _____

Committee Chair _____

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF DECEMBER 2019**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
07-1430-0000-62119	Other Services	P1901011	02/06/2020	DEPARTMENT OF ADMINISTRATION	MICROFILM STORAGE DEC2019	315.45
07-1430-0000-62400	R & M Services	P1900563	02/20/2020	GENERAL HEATING AND AIR CONDIT	HEALTHCARE	1,453.00
07-1430-0000-62491	Software Maint	P1900532	02/20/2020	ORACLE CORPORATION	ORACLE BUSINESS ADDITIONAL	1,945.60
		P1902879	02/13/2020	GOVERNMENTJOBS.COM INC	SUBSCRIPTION FEE FOR INSIGHT	1,164.37
07-1430-0000-63102	Paper & Forms	P1902872	02/13/2020	MIDWEST MAILWORKS INC	TABBING - IN LINE ADDITIONAL	102.46
07-1430-0000-67130	Terminals/PCs	P1902713	02/27/2020	MARCO TECHNOLOGIES LLC	POLYCOM PREMIER 1 YR	7,273.02
Information Technology PROG TOTAL						12,253.90
07-1444-0000-62210	Telephone	P1902449	02/06/2020	MARCO TECHNOLOGIES LLC	FREIGHT	5,410.48
		P1902619	02/27/2020	MARCO TECHNOLOGIES LLC	POLYCOM TOTAL COVERAGE	5,828.00
07-1444-0000-67135	Software>\$25,000	P1902634	02/06/2020	CDW GOVERNMENT INC	IVANTI SERVICE MANAGEMENT SYS	60,455.93
IT Capital Projects PROG TOTAL						71,694.41
07-1450-0000-62491	Software Maint	P1900535	02/20/2020	ORACLE CORPORATION	ORACLE DATA BASE STANDARD	605.16
07-1450-0000-67143	IT Cross-Charges	P1902628	02/27/2020	WATCHGUARD VIDEO	SHIPPING	150.00
IT Charges to Departments PROG TOTAL						755.16

ROCK COUNTY

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION**
FOR THE MONTH OF DECEMBER 2019

02/27/2020

<u>Account Number</u>	<u>Account Name</u>	<u>PO#</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Inv/Enc Amt</u>
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I have reviewed the preceding payments in the total amount of **\$84,703.47**

Date:

Dept Head

Committee Chair

ROCK COUNTY

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION**
FOR THE MONTH OF DECEMBER 2019

02/27/2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
17-1710-0000-63100	Office&Misc Exp	P1900303	02/06/2020	WISCONSIN DEPARTMENT OF ADMINI	MICROFILM STORAGE DEC2019	12.48
Register of Deeds PROG TOTAL						12.48

I have reviewed the preceding payments in the total amount of **\$12.48**

Date:

Dept Head _____

Committee Chair _____

ROCK COUNTY

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION**
FOR THE MONTH OF DECEMBER 2019

02/27/2020

<u>Account Number</u>	<u>Account Name</u>	<u>PO#</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Inv/Enc Amt</u>
19-1912-0063-61710	Workers Comp	P1902862	02/06/2020	TK GROUP INC	AUDIOMETRIC IN HOUSE PROCESSIN	35.00
Worker's Compensation PROG TOTAL						35.00

I have reviewed the preceding payments in the total amount of **\$35.00**

Date: _____
Dept Head _____
Committee Chair _____

COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF FEBRUARY 2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
00-0000-0001-17100	POSTAGE METER CH					
		P2000004	02/13/2020	UNITED MAILING SERVICES INC	MONTHLY CHARGES FOR JAN	626.95
		P2000007	02/06/2020	UNITED STATES POSTAL SERVICE	REPLENISH POSTAGE	20,000.00
00-0000-0001-23080	DOG LICENSE FEES					
		P1902883	02/20/2020	DEPARTMENT OF ADMINISTRATION	STATE'S SHARE-DOG & MARR LICS	1,668.68
00-0000-0001-23090	MARRIAGE LICENSE					
		P1902883	02/20/2020	DEPARTMENT OF ADMINISTRATION	STATE'S SHARE OF 2019 MARRIAGE	20,725.00
GENERAL FUND PROG TOTAL						43,020.63
00-0000-0071-29264	DLF-SUPPLIES/EXP					
		P2000011	02/20/2020	ADAMS PUBLISHING GROUP OF SOUT	PUB DOG NOTICE	56.60
AGENCY FUNDS PROG TOTAL						56.60

I have reviewed the preceding payments in the total amount of **\$43,077.23**

Date:

Dept Head _____

Committee Chair _____

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF FEBRUARY 2020**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
05-1500-0000-63100	Office&Misc Exp	P2000006	02/13/2020	US BANK	SUPPLIES FOR ACCOUNTING	1,345.70
05-1500-0000-63107	Legal Notices	P2000005	02/20/2020	ADAMS PUBLISHING GROUP OF SOUT	JAN PURCHASING LEGALS	223.15
05-1500-0000-68010	Expense Alloc	P2000008	02/06/2020	PACKAGE PRO EXPRESS DELIVERY I	JANUARY COURIER SERVICES	3,626.43
Financial Services PROG TOTAL						5,195.28
05-1520-1000-62119	Other Services	P2000191	02/27/2020	EMPLOYEE BENEFITS CORPORATION	EBC JAN ADMIN FEES	3,393.65
Flex Spending (Section 125) PROG TOTAL						3,393.65
05-1560-0000-62400	R & M Services	P2000212	02/13/2020	RHYME BUSINESS PRODUCTS	2020 COLOR COPIER LEASE	844.00
05-1560-0000-63104	Print/Duplicate	P2000006	02/13/2020	US BANK	SUPPLIES FOR DUPLICATION	3,454.36
05-1560-0000-64904	Sundry Expense	P2000006	02/13/2020	US BANK	SUPPLIES	10.72
Central Services PROG TOTAL						4,309.08

ROCK COUNTY

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION**
FOR THE MONTH OF FEBRUARY 2020

02/27/2020.

<u>Account Number</u>	<u>Account Name</u>	<u>PO#</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Inv/Enc Amt</u>
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I have reviewed the preceding payments in the total amount of **\$12,898.01**

Date:

Dept Head _____

Committee Chair _____

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF FEBRUARY 2020**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
07-1430-0000-62119	Other Services	P2000261	02/20/2020	CHARTER COMMUNICATIONS	MARCH	559.94
		P2000858	02/20/2020	OFFICE PRO INC	SHRED PAPER	3.10
07-1430-0000-62400	R & M Services	P2000796	02/06/2020	QUALITY POWER SOLUTIONS LLC	GAMATRONIC P+ MAINTENANCE RENE	3,820.00
07-1430-0000-62421	Computer R&M	P2000266	02/20/2020	US BANK	IT-SCANKIT FOR RSCO	171.85
07-1430-0000-62491	Software Maint	P1902375	02/27/2020	ORACLE CORPORATION	ORACLE DATABASE STANDARD	1,122.86
		P2000260	02/20/2020	US BANK	IT-WIN7 LICENSES	24,300.00
		P2000266	02/20/2020	US BANK	IT -2CHECKOUT MS	21.21
		P2000798	02/06/2020	NETWRIX CORPORATION	NETWRIX AUDITOR STANDARD SUPPO	10,127.00
		P2000862	02/20/2020	SMARSH INC	MOBILE GUARD - US CELLULAR CLO	4,422.00
07-1430-0000-63100	Office&Misc Exp	P2000149	02/06/2020	HENRICKSEN	H38155-K9-S DOUBLE PEDESTAL DE	3,683.20
		P2000266	02/20/2020	US BANK	IT-OFFICE SUPPLIES	104.34
07-1430-0000-63200	Pubs/Subs/Dues	P2000266	02/20/2020	US BANK	IT - GIPAW MEMBERSHIP	50.00
07-1430-0000-63407	Computer Supply	P2000260	02/20/2020	US BANK	IT-DRIVES/KYBRD	1,272.99
07-1430-0000-64200	Training	P2000266	02/20/2020	US BANK	IT -TODD FLIGHT	421.87
		P2000624	02/20/2020	CORE BTS INC	CWS-215 CITRIX VIRTUAL APPS AN	4,000.00
07-1430-0000-64701	Software Purch	P2000842	02/20/2020	CORE BTS INC	CISCO ANYCONNECT PLUS LICENSE,	309.75
07-1430-0000-67130	Terminals/PCs	P2000260	02/20/2020	US BANK	IT-STORMWINDS MONITOR/MINI PC	5,443.48
07-1430-0000-67132	CW Replacements	P2000260	02/20/2020	US BANK	IT-EBDM JUSTICE POINT CONTRCTR	11,727.15
		Information Technology PROG TOTAL				
07-1435-0000-62400	R & M Services	P2000746	02/13/2020	MARCO TECHNOLOGIES LLC	2020 FULL MAINTENANCE SUPPORT	39,867.00

**COMMITTEE REVIEW REPORT
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FOR THE MONTH OF FEBRUARY 2020**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
Telephone Operations PROG TOTAL						39,867.00
07-1444-0000-64701	Software Purch	P1702101	02/20/2020	SUPERION LLC	OS-FEC-IF ONESOLUTION FINANCIA	160.00
General Ledger Upgrade PROG TOTAL						160.00
07-1444-0000-62119	Other Services	P1902151	02/20/2020	EDCI	VMWARE MIGRATION/CONVERSION	27.50
07-1444-0000-67135	Software>\$25,000	P1901764	02/20/2020	EDCI	CITRIX UPGRADE 6.5 TO 7.15 LTS	1,162.50
IT Capital Projects PROG TOTAL						1,190.00
07-1450-0000-62400	R & M Services	P2000746	02/13/2020	MARCO TECHNOLOGIES LLC	FULL MAINTENANCE 24X7X365	2,290.50
		P2000762	02/06/2020	PARADIGM IMAGING GROUP	FLEX SC OR SC XPRESS 42C 1 YEA	1,845.00
07-1450-0000-62491	Software Maint	P2000761	02/06/2020	CELLEBRITE USA INC	Software Maintenance	3,700.00
		P2000817	02/13/2020	DATASPEC INC	VETRASPEC RENEWAL	1,396.00
		P2000860	02/20/2020	TRADS	TLOXP SUBSCRIPTION SOFTWARE	340.19
		P2000917	02/20/2020	LEADS ONLINE LLC	LEADSONLINE TOTALTRACK	5,158.00
		P2000924	02/20/2020	AMERICAN DATA	FINANCIAL SETUP/TRAINING SESSI	180.00
07-1450-0000-67143	IT Cross-Charges	P2000260	02/20/2020	US BANK	SO-SURPRO/DAPRNTR/SOPRNTR/HSCB	4,238.94
		P2000266	02/20/2020	US BANK	HSD43.11/DPW18.98/DA253.86/COA	378.73
		P2000903	02/20/2020	MARCO TECHNOLOGIES LLC	JABRA HANDSET 450 - CORDLESS -	191.51
IT Charges to Departments PROG TOTAL						19,718.87

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF FEBRUARY 2020**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
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I have reviewed the preceding payments in the total amount of **\$132,496.61**

Date:

Dept Head _____

Committee Chair _____

COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF FEBRUARY 2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
14-1410-0000-44155	Work Permits	P2000013	02/20/2020	EQUAL RIGHTS DIVISION	JAN 2020 WORK PERMITS	37.50
14-1410-0000-63100	Office&Misc Exp	P2000009	02/20/2020	US BANK	AMAZON-SELF INKING RECD STAMP	69.24
County Clerk PROG TOTAL						106.74
14-1411-0000-63100	Office&Misc Exp	P2000009	02/20/2020	US BANK	AMAZON-30 FLASH DRIVES	109.08
14-1411-0000-63103	Legal Forms	P2000012	02/20/2020	ILLINOIS OFFICE SUPPLY	2000 SHEETS BALLOT STOCK	8,320.34
		P2000014	02/20/2020	ELECTION SYSTEMS AND SOFTWARE	2500 14" BALLOT CARDS W/S&H	405.19
14-1411-0000-63200	Pubs/Subs/Dues	P2000009	02/20/2020	US BANK	ELECTION CTR BLUE MEMBERSHIP	200.00
Elections PROG TOTAL						9,034.61

I have reviewed the preceding payments in the total amount of **\$9,141.35**

Date:

Dept Head _____

Committee Chair _____

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF FEBRUARY 2020**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
15-1540-0000-63100	Office&Misc Exp	P2000019	02/20/2020	US BANK	OFFICE SUPPLIES	184.07
15-1540-0000-64926	Bank Charges	P2000016	02/20/2020	BRINKS INC	MONTHLY DAILY PICKUP CHARGES	590.93
County Treasurer PROG TOTAL						775.00
15-1541-0000-64200	Training	P2000018	02/13/2020	WISCONSIN COUNTY TREASURERS AS	2020 DUES MICHELLE ROETTGER	100.00
Tax Deed Expense PROG TOTAL						100.00

I have reviewed the preceding payments in the total amount of **\$875.00**

Date:

Dept Head _____

Committee Chair _____

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION**
FOR THE MONTH OF FEBRUARY 2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
17-1710-0000-63100	Office&Misc Exp	P2000494	02/20/2020	US BANK	OFFICE SUPPLIES JAN 2020	51.14
Register of Deeds PROG TOTAL						51.14
17-1715-0000-62119	Other Services	P2000452	02/20/2020	FIDLAR COMPANIES	REDACTION PROJECT JAN 2020	2,414.50
ROD Redaction Project PROG TOTAL						2,414.50

I have reviewed the preceding payments in the total amount of **\$2,465.64**

Date:

Dept Head _____

Committee Chair _____

COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF FEBRUARY 2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
19-1912-0063-61710	Workers Comp	P2000186	02/27/2020	TK GROUP INC	JANUARY AUDIOGRAM PROCESSING	35.00
Worker's Compensation PROG TOTAL						35.00
19-1915-0000-62104	Consult Services	P2000484	02/27/2020	ASSOCIATED BENEFITS AND RISK C	MARCH CONSULTING	3,250.00
19-1915-0000-62119	Other Services	P2000254	02/13/2020	MYIDEALDOCTOR LLC	MYDEAL CONSULT AND MEMBERSHIP	2,412.50
		P2000861	02/13/2020	ALLIANCE,THE	JANUARY RETAINAGE	1,724.79
Health Insurance PROG TOTAL						7,387.29
19-1933-0000-64904	Sundry Expense	P2000020	02/20/2020	US BANK	ROCK N WELLNESS BIG LITTLE HE	47.32
Employee Wellness Activities PROG TOTAL						47.32

I have reviewed the preceding payments in the total amount of **\$7,469.61**

Date:

Dept Head _____

Committee Chair _____

Rock County
REPORT OF PAYMENTS OVER \$10,000

02/27/2020

<u>PO Number</u>	<u>Department Name</u>	<u>Program Name</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Amount Paid</u>
	Airport	Airport Maint	CITY OF JANESVILLE	FIRE PROTECTION	21,946.98
P1901642	FACILITIES	HSD Building	VENTURE ARCHITECTS LLC	DESIGN SERVICES FOR RENOVATION	126,441.82
P1901914	FACILITIES	HWY Bldg/Grounds	KLOBUCAR CONSTRUCTION CO INC	INTERIOR OFFICE RENOVATIONS AT	36,719.80
P1902265	FACILITIES	CH Facility	CUSTOM RESTORATION INC	EXTERIOR WALL RESTORATION AT T	42,987.25
P1902730	FACILITIES	CH Facility	COMMUNICATIONS CABLING AND NET	INSTALLATION OF DISTRIBUTED	37,951.47
P1902883	NOT APPLICABLE	GENERAL FUND	DEPARTMENT OF ADMINISTRATION	STATE'S SHARE OF 2019 MARRIAGE	22,393.68
P2000007	NOT APPLICABLE	GENERAL FUND	UNITED STATES POSTAL SERVICE	REPLENISH POSTAGE	20,000.00
P2000123	FACILITIES	HWY Bldg/Grounds	DIVERSIFIED BUILDING MAINTENAN	CLEANING FOR DPW	23,202.23
P2000124	FACILITIES	Eclipse Center	HENDRICKS COMMERCIAL PROPERTIE	MARCH RENT-BELOIT	23,553.38
P2000171	SHERIFF	Corrections	ARAMARK CORRECTIONAL SERVICES	JANUARY INMATE MEALS	42,234.42
P2000173	SHERIFF	Corrections	ADVANCED CORRECTIONAL HEALTHCA	MARCH MENTAL HEALTH SERVICES	78,158.79
P2000182	SHERIFF	Corrections	BI INC	JANUARY MONITORING	17,752.05
P2000192	SHERIFF	RECAP Operations	CESA 2	TREATMENT COUNSELOR	13,434.31
P2000251	SHERIFF	Sheriff LES	KWIK TRIP EXTENDED NETWORK	CAR WASHES, SUPPLIES	16,256.00
P2000260	INFORMATION TECH	IT Cross Charges	US BANK	SO-SURPRO/DAPRNTR/SOPRNTR/HSCB	46,982.56
P2000308	FACILITIES	HCC Bldg Complex	DIVERSIFIED BUILDING MAINTENAN	CLEANING CONTRACT	10,341.67
P2000538	ROCK HAVEN	Contract Service	GENESIS REHABILITATION SERVICE	SPEECH THERAPY	30,757.42
P2000597	ROCK HAVEN	Administration	WISCONSIN DEPARTMENT OF HEALTH	PROVIDER TAX	21,760.00
P2000664	SR CIT PROG	Delivered Meals	BEST EVENTS	HDM SUPPLIES	11,077.48

Rock County
REPORT OF PAYMENTS OVER \$10,000

02/27/2020

<u>PO Number</u>	<u>Department Name</u>	<u>Program Name</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Amount Paid</u>
P2000745	FACILITIES	Rock Haven	LA FORCE HARDWARE AND MANUFACT	AUTO OPERATOR & ELECTRIC STRIK	12,900.00
P2000746	INFORMATION TECH	IT Cross Charges	MARCO TECHNOLOGIES LLC	FULL MAINTENANCE 24X7X365	42,157.50
P2000754	SR CIT PROG	E&H Transport	MANPOWER GROUP US INC	TRANSIT DRIVERS W/E 01-19	20,644.25
P2000755	FACILITIES	CH Facility	JMB AND ASSOCIATES LLC	TRIP CHARGE	19,858.00
P2000773	Airport	Airport Maint	GREEN EARTH DEICER COMPANY INC	SHIPPING	22,457.65
P2000782	FACILITIES	U-ROCK Cap Proj	HALVERSON CARPET CENTER LTD	CARPET INSTALLATION IN WILLIAM	12,750.00
P2000798	INFORMATION TECH	Information Tech	NETWRIX CORPORATION	NETWRIX AUDITOR STANDARD SUPPO	10,127.00
P2000852	FACILITIES	UW-Rock County	TRANE COMPANY	ROCK COUNTY UW CAMPUS	28,784.61
P2000941	ROCK HAVEN	Maintenance	PROTECTION TECHNOLOGIES	2020 FIRE ALARM SERVICE CONTRA	11,106.00

CLAIMS IN THE AMOUNT OF \$824,736.32 HAVE BEEN PAID FOR THE MONTH OFFEBRUARY 2020

PLEASE CONTACT THE FINANCE DIRECTOR WITH ANY QUESTIONS:

SHERRY OJA

608-757-5534

SHERRY.OJA@CO.ROCK.WI.US

Rock County

REPORT OF PAYMENTS OVER \$10,000

02/27/2020

<u>PO Number</u>	<u>Department Name</u>	<u>Program Name</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Amount Paid</u>
P1900006	FINANCE	Finance	US BANK	4TH QUARTER COPY CHARGES	11,962.76
P1900330	CORONER/ME	Medical Examiner	DANE COUNTY MEDICAL EXAMINERS	CREDIT FOR EXAM OCT-DEC 2019	84,724.05
P1900334	SHERIFF	Corrections	ADVANCED CORRECTIONAL HEALTHCA	2019 OVERAGES	19,248.95
P1900879	SR CIT PROG	E&H Transport	MANPOWER GROUP US INC	TRANSIT DRIVERS W/E 12-15	10,887.80
P1902867	LAND CONSERV.	LWC Plan Implemt	BOBOLZ,LOREN	LR-024.19 NUTRIENT MANAGEMENT	15,748.00

CLAIMS IN THE AMOUNT OF \$142,571.56 HAVE BEEN PAID FOR THE MONTH OF DECEMBER 2019

PLEASE CONTACT THE FINANCE DIRECTOR WITH ANY QUESTIONS:

SHERRY OJA

608-757-5534

SHERRY.OJA@CO.ROCK.WI.US

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Sheriff Troy J. Knudson
INITIATED BY



Michelle Wilson
DRAFTED BY

Public Safety and Justice Committee
SUBMITTED BY

March 6, 2020
DATE DRAFTED

Authorizing the Acceptance of 2020 High Intensity Drug Trafficking Areas (HIDTA) Grant and Amending the Sheriff's Budget

1 **WHEREAS**, the Sheriff's Office has been awarded a \$65,000 grant from the High Intensity Drug Trafficking Areas
2 (HIDTA) Program; and,
3
4 **WHEREAS**, the HIDTA Program is a program administered by the Office of National Drug Control Policy (ONDCP);
5 and,
6
7 **WHEREAS**, the purpose of the Program is to reduce drug trafficking and drug production in the United States.
8
9 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled this _____
10 day of _____, 2020 to approve and authorize the acceptance of \$65,000 of HIDTA grant funds and to
11 authorize the Sheriff to sign the award documents.
12

13 **BE IT FURTHER RESOLVED** that the 2020 Sheriff's budget be amended as follows:

14	15 Account/ Description	16 Budget 01/01/20	17 Increase (Decrease)	18 Amended Budget
19	Source of Funds			
20	21-2140-2020-42100	\$0	\$65,000	\$65,000
21	Federal Aid			
22	Use of Funds			
23	21-2140-2020-61210	\$0	\$33,000	\$33,000
24	Overtime			
25	21-2140-2020-63904	\$0	\$3,000	\$3,000
26	Policing and First Aid Supplies			
27	21-2140-2020-63908	\$0	\$18,000	\$18,000
28	Investigative Expenses			
29	21-2140-2020-65331	\$0	\$11,000	\$11,000
30	Equipment Lease			
31				
32				
33				

Respectfully submitted,

Public Safety and Justice Committee

Finance Committee
Reviewed and approved on a vote of

Mary Beaver, Chair

Ron Bomkamp

Mary Mawhinney, Chair

Terry Fell

Brian Knudson

Philip Owens, Vice Chair

FISCAL NOTE:

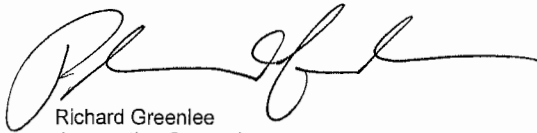
This resolution accepts and authorizes the spending of \$65,000 in Federal Aid for the HIDTA program. No additional County funds are required.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2020 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

Executive Summary

The Sheriff's Office was awarded a \$65,000 grant, from the High Intensity Drug Trafficking Areas (HIDTA) Program. This is an increase of \$5,000 from last year's award. The HIDTA program is administered by the Office of National Drug Control Policy (ONDCP). The Sheriff's Office has received HIDTA Program funds since 2009.

The purpose of the HIDTA Program is to reduce drug trafficking and drug production in the United States. The HIDTA Program provides funding resources to joint initiatives of federal, state, local, and tribal agencies in each area designated as a HIDTA to carry out activities that address the specific drug threats of those areas.

The grant funds will be used for overtime, supplies, investigative expenses, and leased vehicles.

Overtime	\$33,000
Supplies	\$3,000
Investigative Expenses	\$18,000
Leased Vehicles	<u>\$11,000</u>
Total	\$65,000

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

ROBERT POTTER, ROCK
COUNTY BOARD SUPERVISOR
INITIATED BY



RICHARD GREENLEE,
CORPORATION COUNSEL
DRAFTED BY

FINANCE COMMITTEE
SUBMITTED BY

JANUARY 23, 2019
DATE DRAFTED

AMENDING SECTION 2.215 OF THE ROCK COUNTY CODE OF ORDINANCES

1 The County Board of Supervisors of the County of Rock does ordain as follows:

2
3 I. Chapter 2 of the Rock County Ordinances shall be amended to read as follows (new
4 language underscored, deleted language struck through):

5
6 **2.215 Definitions**

7
8 (1) Bidder - shall mean all natural persons, corporations, partnerships, associations, joint ventures,
9 trusts, or any other form of business affiliation whatever, submitting an offer for the provision of goods
10 or services to the County in accord with specifications supplied by the County, or making an offer to
11 purchase an item in accord with a call for bids issued by the County.

12
13 (2) Decentralized purchasing authority - shall mean the authority to determine the need for and procure
14 goods and services in accordance with the delegation of such authority by the Finance Committee to a
15 department other than the Purchasing Division of the Finance Department. Such authority may only be
16 exercised in the requisitioning of specified purchases in a designated period of time as described in a
17 written purchase order issued by the Purchasing Division.

18
19 (3) Most responsible and responsive bidder - shall mean that the Bidder meets the following criteria:

20
21 (A) The Bidder maintains a permanent place of business in Wisconsin.

22
23 (B) The Bidder is authorized to do business in the State of Wisconsin.

24
25 (C) The Bidder, or agent, partner, employee or officer of the Bidder, is not debarred, suspended,
26 proposed for debarment or declared ineligible from contracting with any unit of federal, state,
27 or local government.

28
29 (D) The Bidder is in compliance with provisions of Section 2000e of Chapter 21, Title 42 of the
30 United States Code and Federal Executive Order No. 11346 as amended by Executive Order
31 No. 11375 (known as the Equal Opportunity Employer Provision).

32
33 (E) The Contractor has general liability, workers compensation, unemployment, and automobile
34 insurance at levels sufficient to protect the County given the size of the contract or bid.

35
36 (F) The Bidder has complied with all the provisions of any prevailing wage laws and federal
37 Davis-Bacon related Acts, and all rules and regulations therein, for projects undertaken by the
38 contractor that are covered by these laws, for the past (5) years.

39
40 (G) The Bidder participates in an apprenticeship program, if available.

41
42 (H) The Bidder has a written substance abuse prevention program meeting the requirements of
43 Wis. Stat. § 103.503.

44
45 (I) The employees or agents of Bidder who will perform work on the project are properly
46 classified as employees or independent contractors under all applicable state and federal laws.

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(J) The Bidder has not been the subject of any investigation, order or judgment from any state or federal agency or court concerning an employment practice, including but not limited to, classification of employees, unemployment insurance, or discrimination or payroll fraud. If the Bidder has been the subject of any investigation, order or judgment from any state or federal agency or court concerning an employment practice, the contractor must provide copies of the investigation, order or judgment and/or may be disqualified.

(K) The Bidder's employees or agents who will preform work on project are:

1. covered by a current worker's compensation policy; and properly classified under such:
and
2. have the health insurance coverage required by federal or state law.

(L) The Bidders employees or agents who will perform work on the project have access to health insurance coverage required by the federal Affordable Care Act.

(M) The Bidder possesses all applicable professional and trade licenses required for performing the public work.

(N) The Bidder has adequate financial resources to complete the public works contract, as well as all other work the bidder is presently under contract to complete.

(O) The Bidder is bondable for the terms of the proposed public works contract.

(P) The Bidder has a record of satisfactorily completing at least five projects of similar size and complexity within the last five years. Criteria which will be considered in determining satisfactory completion of projects may include, but are not limited to:

1. Completion of contracts in accordance with drawings and specifications;
2. Diligent execution of the work and completed contracts according to the established time schedules unless extensions are granted by the owner; and
3. fulfilled guarantee requirements of the contract documents.

(Q) The Bidder has, and diligently maintains, a written safety program.

(R) The Bidder has not received a serious, willful or repeated violation from OSHA in the last ten years, who offers, as appropriate, either lowest cost or highest payment, the best quality to the County, and who possesses the necessary financial responsibility, skill, ability and integrity to perform the obligations required by the transaction. However, in no instance may a bidder who has been convicted of bid rigging or price fixing within three years of submission of the bid involved and which involved a contract with the County, be considered the most responsible and responsive bidder.

(4) Professional Services - shall mean unique or technical functions performed by independent contractors whose primary occupation is the rendering of these services. Such services are characterized by extended analysis, the exercise of discretion and independent judgment in their performance, and an advanced, specialized type of knowledge, expertise, or training customarily acquired either by a prolonged course of study or equivalent experience in the field. Examples of professional services include, without limitation by reason of enumeration, medicine and the medical arts, management and systems consultation, research, the performing arts, surveyor and surveyor services, engineering and architectural design services.

(5) Purchase of Goods - shall mean any transaction between the County and any party or parties by which the County is to receive a tangible commodity or property, excepting real property, in exchange for money or other valuable consideration.

107 (6) Purchase of Services - shall mean any transaction between the County and any party by which the
108 County is to receive useful labor or activity in return for money or other valuable consideration, but
109 does not include labor performed as an employee of Rock County.

110

111 (7) County Auction - shall mean an auction conducted on behalf of Rock County which is advertised in
112 advance and open to the general public.

113

114 (8) Regulations - shall mean those rules or guidelines issued by the Finance Committee to implement
115 the provisions or administration of this ordinance.

116

117 (9) Transactions - shall mean any act or agreement between the County and any other party or parties
118 which alters the legal relationship between them, such as, but not limited to, contracts or agreements
119 for services or goods or any real or personal property, concessions, leases and rentals.

120

121 II. Section 2.215 shall be effective upon publication.

Respectfully submitted:

FINANCE COMMITTEE

Mary Mawhinney, Chair

Mary Beaver, Vice Chair

Brent Fox

J. Russell Podzilni

Bob Yeomans

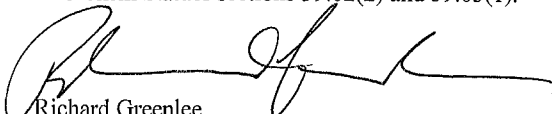
FISCAL NOTE:

Minimal fiscal impact.


Sherry Oja
Finance Director

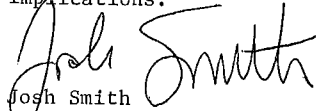
LEGAL NOTE:

The County Board is authorized to take this action by Wisconsin Statutes sections 59.02(2) and 59.03(1).


Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Matter of Policy. Many of these concepts exist within the County's bid specifications, and this resolution would simply incorporate them into the ordinance. Some other areas do depart slightly from the County's current practice and may merit further discussion so the Board fully understands the implications.


Josh Smith
County Administrator

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Finance Committee
INITIATED BY



Diana Arneson, Security Officer
DRAFTED BY

Finance Committee
SUBMITTED BY

March 10, 2020
DATE DRAFTED

AUTHORIZING PURCHASE OF VMWARE ENTERPRISE SOFTWARE

1 **WHEREAS**, the Rock County Information Technology Department is authorized to purchase computer
2 software on behalf of the County; and,
3
4 **WHEREAS**, the initial acquisition of VMWare virtualization software in 2019 was purchased to align
5 with the Information Technology Department's strategic direction to consolidate and standardize
6 according to industry best practices; and,
7
8 **WHEREAS**, the Information Technology Department's current virtual environment is licensed for five
9 installations of VMWare virtualization software; and,
10
11 **WHEREAS**, the Information Technology Department intends to expand the use of virtualization in 2020
12 to include 10 more installations of VMWare software in order to reduce hardware requirements and
13 consolidate the County's systems environment; and,
14
15 **WHEREAS**, the Information Technology Department staff did review and configure this software
16 available on the State of Wisconsin Software, Support and Maint Gov Contract # 505ENT-M16-
17 VARSOFTWARE-04; and,
18
19 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
20 this _____ day of _____, 2020 that a Purchase Order for the purchase of VMWare vSphere
21 Enterprise software be issued to CDW-G in Vernon Hills, IL in the amount of \$94,015.40.

Respectfully submitted,

FINANCE COMMITTEE

Mary Mawhinney, Chair

Mary Beaver, Vice Chair

Brent Fox

J. Russell Podzilni

Bob Yeomans

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator

FISCAL NOTE:

Funding for this purchase was included in the 2020 budget. The purchase is being funded by IT's fund balance.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. Requires the project to be let to the lowest responsible bidder.

Richard Greenlee
Corporation Counsel

EXECUTIVE SUMMARY

Prior to 2019, the Information Technology department supported a virtual environment using Citrix XenServer, a freeware based application which provides no end user license agreement and no long term support investment. One strategic course the IT Department intends to follow is one of standardization and consolidation. VMWare software is an industry leading application that affords the IT Department a means by which less hardware will need to be purchased and multiple operating systems can reside all within the same machine. This strategy leads to economies of scale and efficiency since less machines will need to be purchased and managed. Additionally, VMWare will be supported by trained engineers that will be able to assist the IT department as needed both in applications and software monitoring. In 2019, the Information Technology Department purchased 5 installations of VMWare software to begin the transition from Citrix XenServer to VMWare. In 2020, the first 5 installations of the software are in place and the Information Technology department is ready to take the next step with 10 more installations of VMWare.

The purchase of 10 more installations of VMWare vSphere software with a 3 year support contract will be procured from CDW-G via the State of Wisconsin contract # 505ENT-M16-VARSOFTWARE-04 in the amount of \$94,015.40.

QUOTE CONFIRMATION



DEAR DAVE TINKER,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

Thanks.



ACCOUNT MANAGER NOTES:


Adam Flynn
 Executive Account Manager
 866-723-3621
 adamfly@cdwg.com

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
LGSH065	2/27/2020	VMWARE 2020	4119697	\$94,015.40

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
VMware vSphere Enterprise Plus (v. 6) - license - 1 processor Mfg. Part#: VS6-EPL-C-T3 UNSPSC: 43233006 Electronic distribution - NO MEDIA Contract: State of Wisconsin Software, Support and Maint Gov (505ENT-M16-VARSOFTWARE-04)	20	5565851	\$2,500.25	\$50,005.00
VMware Support and Subscription Production - technical support - for VMware Mfg. Part#: VS6-EPL-3P-SSS-C UNSPSC: 86101601 Electronic distribution - NO MEDIA Contract: State of Wisconsin Software, Support and Maint Gov (505ENT-M16-VARSOFTWARE-04)	20	3645590	\$2,200.52	\$44,010.40

PURCHASER BILLING INFO		SUBTOTAL	\$94,015.40
Billing Address: TJ JOHNSON ROCK COUNTY INFORMATION TECHNOLOGY 3530 N COUNTY HWY F JANESVILLE, WI 53545-0766 Phone: (608) 757-5035 Payment Terms: Master Card		SHIPPING	\$0.00
		SALES TAX	\$0.00
		GRAND TOTAL	\$94,015.40
		DELIVER TO	
Shipping Address: ROCK COUNTY INFORMATION TECHNOLOGY DAVE TINKER 3530 N COUNTY HWY F JANESVILLE, WI 53545 Shipping Method: ELECTRONIC DISTRIBUTION			

Need Assistance? CDW•G SALES CONTACT INFORMATION

	Adam Flynn		(866) 723-3621		adamfly@cdwg.com
---	------------	--	----------------	--	------------------

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at
<http://www.cdw.com/content/terms-conditions/product-sales.aspx>
For more information, contact a CDW account manager

© 2020 CDW•G LLC, 200 N. Milwaukee Avenue, Vernon Hills, IL 60061 | 800.808.4239

Executive Summary

Netsmart Technologies Professional Services – Avatar Server / Database Upgrade

This quote authorizes HSD and Information Technology (IT) to engage Netsmart Technologies to provide the necessary professional services to facilitate the upgrade of HSD's electronic health record system (EHR), Avatar.

The IT Department is in the process of an update to its virtualized server environment and the servers that Avatar currently is hosted by need to be rebuilt. In order to ensure that the stability of the application and the integrity of the data is maintained through that process of migration – Netsmart needs to complete certain parts of the process.

The database upgrade that is included in this quote is mandated by the vendor (Netsmart) as part of the solution. This update also positions the department well for a much more significant update to the application in the next year and half.

The total cost for this is \$15,400 which provides 77 hours of consulting services for the configuration and installation of new Windows 2016 servers - and Avatar and Cache 2017 setup and migration to new LIVE and UAT, BLD, SBOX, and CSP Gateway.



Client #: 0004004
 Sales Order #: 0000003
 Quote #: 00148131
 Quote Date: 03/04/2016
 Quote Expiration: 03/31/2016

www.ntst.com

Presented to: Patrick Singer
 Rock County
 3530 N County Road F
 Janesville, WI 53545

Netsmart Contact: Scott Miller (smiller@ntst.com)
 +1 913-272-2296
 Remit to: Netsmart Technologies, Inc.
 PO Box 823519
 Philadelphia, PA 19182-3519

Quote Summary - Rock County Cache 2017 upgrade

Non-Recurring Fees		Recurring Fees (First Year)	
Professional Services	\$15,400.00		
Total Non-Recurring Fees	\$15,400.00	Total Recurring Fees	--
		Total Fees	\$15,400.00

Non-Recurring Fees Detail

	Qty	Unit	Price	Total
Software				
Intersystems Cache Version 2017 Upgrade (Lic)	1	EACH	\$0.00	\$0.00
Professional Services				
Plexus Cloud Services				\$15,400.00
			Total Fees	\$15,400.00

Terms and Conditions

Netsmart Pricing and Payment Policies

All fees set forth in this quote are due net 30 days, unless otherwise set forth in the master agreement that is identified at the end of this quote. Delinquent accounts will be subject to Netsmart's Delinquent Account Escalation Policy set forth at <http://www.ntst.com/ARpolicy>

The following terms apply to this quote:

- Valid until the expiration date shown above.
- Subject to and incorporates the terms and conditions of the master agreement.
- Unless identified separately below, does not include on site services or assistance, or charges for travel, living expense or travel time.

- 100% of the license, hardware, hosting set-up fees and 1st year of support and maintenance charges (pro-rated) are due on the date a legally binding commitment is executed by you and Netsmart ("Effective Date").
- Professional Services
 - Quoted professional services totaling less than or equal to \$10,000 are payable on the Effective Date.
 - Quoted professional services totaling more than \$10,000 will have the following payment terms: 50% due upon the Effective Date with the remaining 50% due 90 days after the Effective Date.
- FOB Origin. Shipping and taxes will be separately charged and added to the invoice with other charges quoted above.
- Netsmart has no obligation with respect to the software, hardware and/or services described in this quote until a binding agreement incorporating the terms of this proposal is executed between you and Netsmart.

Unless otherwise set forth in a Master Agreement, all recurring items included in this quote will be subject to an annual increase at a rate of 3.5% beginning one year following execution.

- If certain Third Party Products are being licensed under this quote, Client agrees to the pass through terms that apply to those Third Party Products at <http://www.ntst.com/passthroughterms/index.aspx>. Notwithstanding the foregoing, nothing contained in the third party pass through terms will diminish Netsmart's obligations under this quote or the underlying agreement between the parties and as between Netsmart and Client, in the event of a conflict of terms, the terms of this Quote shall prevail.



Client # 0004004
 Sales Order # 0000000
 Quote # 0000000
 Quote Date: 05/04/2010
 Quote Expiration: 05/31/2010

www.netsm.com

CONTRACT TO BE APPLIED TO THIS QUOTE BY REFERENCE

QUOTE ACCEPTED AND INCLUDED UNDER THE REFERENCED AGREEMENT

Rock County Avatar License and Service Agreement 06292012

[Leave blank if this is a Quote subject to a new agreement]

QUOTED ITEMS TO BE SHIPPED AND BILLED TO THE FOLLOWING:

Signature:

Billing Address: 3530 N County Road F

Name

Title:

Janesville
 WI
 53545

Date:

Shipping Address: 3530 N County Road F

Client PO Number:

Payment Method:

ACH/Wire Transfer

Janesville
 WI
 53545

Payment Due upon Execution:

0.00
