

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Public Safety & Justice
Committee
INITIATED BY



Kris Baker Ellis, Child Support Director
DRAFTED BY

Public Safety & Justice
Committee
SUBMITTED BY

November 15, 2017
DATE DRAFTED

Awarding Contract for Process Services

- 1 **WHEREAS**, funds have been incorporated into the 2018 Child Support Budget to contract with a
- 2 private firm for process service; and,
- 3
- 4 **WHEREAS**, Rock County requested sealed proposals from qualified vendors to provide process service
- 5 for the department, with one vendor responding; and,
- 6
- 7 **WHEREAS**, the proposal from Gregg Investigations, Inc. met the required specifications of RFP
- 8 #2018-03.
- 9
- 10 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors, duly assembled
- 11 this 14th day of DECEMBER, 2017 that a contract for Process Service commencing January 1, 2018,
- 12 be awarded to Gregg Investigations, Inc. of Janesville, Wisconsin, based on the terms and conditions set
- 13 forth in the contract.

Respectfully Submitted,

PUBLIC SAFETY & JUSTICE COMMITTEE

Mary Beayer
Mary Beayer, Chair

Henry Brill
Henry Brill, Vice Chair

Terry Fell
Terry Fell

Brian Knudson
Brian Knudson

Phillip Owens
Phillip Owens

FISCAL NOTE:

Funds have been recommended in the 2018 Child Support Budget for process service.

Sherry Oja

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.

Richard Greenlee
Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
Josh Smith
County Administrator

17-12A-422

Executive Summary

The purpose of this resolution is to authorize a contract with Gregg Investigations, Inc. for process service for Child Support Enforcement.

COUNTY OF ROCK
FINANCE DIRECTOR

 ORIGINAL

PURCHASING DIVISION



PROJECT NUMBER #2018-03
PROJECT NAME PROCESS SERVICE
PROPOSAL DUE DATE OCTOBER 5, 2017 – 12:00 NOON
DEPARTMENT CHILD SUPPORT ENFORCEMENT

	GREGG INVESTIGATIONS JANESVILLE WI
2018 COST PER SERVICE WITHIN ROCK COUNTY	\$ 33.00
2018 COST PER SERVICE OUTSIDE OF ROCK COUNTY	\$ 48.00
2019 INCREASE	\$ 1.00 PER SERVICE
2020 INCREASE	\$ 1.00 PER SERVICE

Request for Proposals was advertised in the Beloit Daily News and on the Internet.
Two additional vendors were solicited that did not respond.

PREPARED BY: JODI L. MILLIS
Purchasing Manager

DEPARTMENT HEAD RECOMMENDATION:

Christine G. Baker Ellis 10/10/17
Signature Date

GOVERNING COMMITTEE APPROVAL:

Mark Bauer 5-0 11/20/17
Chair Vote Date