

ROCK COUNTY, WISCONSIN

**NOTE: Time,
Date & Location**



**FINANCE COMMITTEE
THURSDAY – FEBRUARY 27, 2020 - 5:45 P.M.
JURY DELIBERATION ROOM - FOURTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

AGENDA

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes – February 6, 2020
4. Citizen Participation, Communications and Announcements
5. Transfers and Appropriations
6. Review of Payments
7. Review of Payments Over \$10,000
8. Resolutions and Committee Endorsements
 - A. Authorizing Purchase of 2020 Budgeted Laptops
 - B. Contracting for Additional Architectural/Engineering Design Services for the Renovation of 1717 Center Ave. Building and Amending the 2020 Facilities Management Budget
9. Adjournment

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.



FINANCE COMMITTEE
Minutes – February 6, 2020

Call to Order. Vice Chair Beaver called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, February 6, 2020, in Conference Room N-1, Fifth Floor, Courthouse-East.

Committee Members Present. Supervisors Beaver, Podzilni and Yeomans.

Committee Members Excused: Supervisors Mawhinney and Fox.

Staff Members Present. Sherry Oja, Finance Director; Josh Smith, County Administrator; Randy Terronez, Assistant to County Administrator; Lisa Tollefson, County Clerk; Bridget Laurent, Deputy Corporation Counsel; Terri Carlson, Risk Manager; Sheriff Troy Knudson, Chief Deputy Craig Strouse, Captain Curt Fell, Diane Michaelis, Sheriff's Office; Brent Sutherland, Facilities Management Director; Dara Mosley, IT Deputy Director; Annette Mikula, Human Resources Director; Rich Greenlee, Corporation Counsel; Jodi Millis, Purchasing Manager.

Others Present: None.

Approval of Agenda. Supervisor Podzilni moved approval of the amended agenda as presented, second by Supervisor Yeomans. ADOPTED.

Approval of Minutes – January 9, 2020 and January 16, 2020. Supervisor Yeomans moved approval of the minutes of January 9, 2020 and January 16, 2020 as presented, second by Supervisor Podzilni. ADOPTED.

Citizen Participation, Communications and Announcements. Vice Chair Beaver invited all to help themselves to the treats she brought in celebration of a number of Committee and staff members birthdays.

Transfers and Appropriations. None.

Committee Review and Approval of Per Meeting Allowances. Supervisor Yeomans moved approval of the per meeting allowances in the amount of \$9,559.21, second by Supervisor Podzilni. ADOPTED.

Resolutions and Committee Endorsements.

Creating a 1.0 FTE Enterprise Desktop Administrator Position and Deleting a 1.0 FTE Instructor/Support Specialist Position

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2020 does hereby approve the creation of a 1.0 FTE Enterprise Desktop Administrator position and the deletion of a 1.0 FTE Instructor/Support Specialist position in the Information Technology Department budget.”

Supervisor Podzilni moved approval of the above resolution, second by Supervisor Yeomans. ADOPTED.

Amending the 2020 Human Services Department Budget to Accept a Community Mental Health Services Block Grant Supplemental Award for FFY 2020 and Creating a 1.0 FTE Human Services Professional Position Embedded in the Janesville Police Department

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2020 does hereby authorize the acceptance of the Community Mental Health Services Block Grant Supplemental Award for FFY 2020 and the creation of a 1.0 FTE Human Services Professional (Crisis Intervention Worker) embedded in the Janesville Police Department.

BE IT FURTHER RESOLVED that the Human Services Department budget for 2020 be amended as follows to fund (1) the 1.0 FTE Crisis Worker in the Janesville Police Department and (2) projects to enhance client services available through Beloit Area Community Health Center:

...”

Supervisor Podzilni moved approval of the above resolution, second by Supervisor Beaver.

The Committee and staff discussed the use of funds, how funds are allocated, the use of Janesville Police Department for this trial pilot program, and the effectiveness of Crisis Workers embedded in other police departments in Dane County.

Supervisor Yeomans moved to table the resolution until more questions can be answered, second by Supervisor Podzilni. TABLED.

Amending the 2019 Council on Aging Budget to Adjust Title C1, C2 Allocations

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____ 2020 does hereby amend the Adopted 2019 Rock County Council on Aging budget as follows:

...”

Supervisor Yeomans moved approval of the above resolution, second by Supervisor Podzilni.

The wrong executive summary was attached to the resolution and the committee asked for the correct one attached.

ADOPTED.

Amending the 2020 Council on Aging Budget to Adjust Title III-B, C1, C2, NSIP, Title III-D, NFCSP, AFCSP, MIPPA and SHIP Allocations

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled on this _____ day of _____, 2020 does hereby amend the 2020 Rock County Council on Aging budget as follows:

...”

Supervisor Yeomans moved approval of the above resolution, second by Supervisor Podzilni. ADOPTED.

Authorizing Acceptance of Anti-Methamphetamine Task Force Program Grant

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled on this _____ day of _____, 2020, that the Rock County Sheriff is authorized to accept funds under the Anti-Methamphetamine Task Force Grant.

BE IT FURTHER RESOLVED, that the 2020 budget be amended as follows:

...”

Supervisor Yeomans moved approval of the above resolution, second by Supervisor Podzilni. ADOPTED.

Acceptance of Wisconsin Department of Natural Resources County Conservation Aids Grant Funds and Amending Parks Budget

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled on this _____ day of _____, 2020 does hereby approve the acceptance of these funds and amend the Department of Public Works Parks Division 2020 Budget as follows:

...

BE IT FURTHER RESOLVED that the Parks Manager be hereby authorized and directed to sign the grant agreement and that these documents be submitted to the Wisconsin Department of Natural Resources.

BE IT FURTHER RESOLVED, that the Parks Manager be authorized to file all necessary documents for administration and reimbursement of this program.”

Supervisor Podzilni moved approval of the above resolution, second by Supervisor Yeomans. ADOPTED.

Request Approval for the Purchase of Panasonic Toughbooks Supervisor Podzilni moved approval of the request to purchase the budgeted replacement Panasonic Toughbooks at a cost of \$15,054, second by Supervisor Yeomans. ADOPTED.

Creating Five 0.4 FTE and One 0.15 FTE Positions and Amending the Council on Aging Budget

“**NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled on this _____ day of _____, 2020, does hereby approve creating five part-time positions in the County Budget to replace current Manpower positions, altering the 2020 Budget under the terms set forth below:

...”

Supervisor Podzilni moved approval of the above resolution, second by Supervisor Yeomans.

The Committee discussed the cost savings, liability, and these positions would not include driving.

ADOPTED.

Authorizing Part-Time Positions for Courthouse Security and Amending the 2020 Sheriff's Office Budget

“**NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled on this _____ day of _____, 2020 that the Rock County Sheriff's Office is authorized to hire 2.2 FTE part-time Court Deputies, which may include up to 7 individuals working less than 0.5 FTE each.

BE IT FURTHER RESOLVED that the 2020 Rock County budget be amended as follows:

...”

Supervisor Podzilni moved approval of the above resolution, second by Supervisor Yeomans.

Discussion on: differences between contracted personnel and Rock County Sheriff's Deputies; retired Sheriff's Office Deputies training; there will not be overtime costs; and retired Deputies can be used for transport, court services, etc.

ADOPTED on the following vote: YES – Supervisors Beaver and Podzilni; NO – Supervisor Yeomans; Absent – Supervisors Fox and Mawhinney.

Update, Discussion and Possible Action.

Charging Out OPEB Fees Ms. Oja handed out an explanation of OPEB liability coverage (attached) and explained this does not pertain to current staff, general retirees and that, per union contacts, it cannot be charged to law enforcement retirees.

Status of Sheriff's Office Bank Statements Ms. Oja informed the Committee the statements are caught up at this time.

Semi-annual Reports The Committee accepted the reports.

Adjournment. Supervisor Podzilni moved adjournment at 8:37 A.M., second by Supervisor Yeomans. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.

The Governmental Accounting Standards Board (GASB) sets the financial reporting rules for government. Per GASB, governments must report their Other Post-Employment Benefits (OPEB) liability. OPEB liabilities are costs that the government entity has promised to pay on employees' behalf in the future.

In order to comply with OPEB rules, valuations must be done at least every 2 years. The actuarial valuations must determine the OPEB cost which, is the annual required contribution (ARC) and the "net OPEB obligation" which is the difference between the employer's OPEB cost and actual annual employer contributions to the OPEB plan.

For FY 2019, Rock County's OPEB liability consists of:

- Health insurance provided to Deputy Sheriffs and Deputy Sheriff's Supervisor retirees and their dependents.
- Costs for other retirees who opt to pay 100% of their health insurance premiums until age 65.
- Costs for eligible employees participating in the Post Employment Health Plan (PEHP) to pay for healthcare premiums upon retirement.

The cost for completing the OPEB valuation for FY 2019 is \$10,500.

For FY 2020, Rock County's OPEB liability consists of:

- Health insurance provided to Deputy Sheriffs and Deputy Sheriff's Supervisor retirees and their dependents.

Due to the County moving from being self-insured to fully insured at 1/1/2020, the County no longer has future liability for general retirees or PEHP participants.

The cost for completing the OPEB valuation for FY 2020 is \$5,250

Recouping costs of OPEB Valuation:

- Law Enforcement retirees: Per union contracts, the County pays all the costs associated with health insurance. There is no mechanism in the contracts to recoup these costs.
- General retirees: Beginning 1/1/2020 the County does not have OPEB liabilities for this group. There could be some runout claims payments for 2019 services through March or so.
- Current staff: The actuarial valuation does not pertain to this group. Although, the actuary does estimate the future liability we may incur for current deputies.

ROCK COUNTY

COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF DECEMBER 2019

01/31/2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
00-0000-0001-17100	POSTAGE METER CH	P1900002	01/16/2020	UNITED MAILING SERVICES INC	DECEMBER FEES	528.15
GENERAL FUND PROG TOTAL						528.15

I have reviewed the preceding payments in the total amount of **\$528.15**

Date:

Dept Head _____

Committee Chair _____

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF DECEMBER 2019**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
05-1500-0000-63107	Legal Notices	P1900003	01/16/2020	GREATER BELOIT PUBLISHING CO	DEC PURCHASING LEGALS	42.12
05-1500-0000-68010	Expense Alloc	P1900001	01/09/2020	FINANCE DEPARTMENT PURCHASING	OCT TO DEC PETTY CASH	13.67
		P1900007	01/16/2020	PACKAGE PRO EXPRESS DELIVERY I	DECEMBER COURIER SERVICES	3,629.92
Financial Services PROG TOTAL						3,685.71
05-1520-1000-62119	Other Services	P1901798	01/02/2020	EMPLOYEE BENEFITS CORPORATION	EBC ADMIN FEES DEC.	1,577.80
Flex Spending (Section 125) PROG TOTAL						1,577.80
05-1560-0000-63104	Print/Duplicate	P1900006	01/16/2020	US BANK	DUPLICATION SUPPLIES	(154.19)
Central Services PROG TOTAL						(154.19)

I have reviewed the preceding payments in the total amount of **\$5,109.32**

Date:

Dept Head _____

Committee Chair _____

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF DECEMBER 2019**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
07-1430-0000-62119	Other Services					
		P1900540	01/30/2020	DIGGERS HOTLINE INC	NOVEMBER STANDARD EMAIL FEES	1.74
		P1901120	01/30/2020	CHARTER COMMUNICATIONS	DECEMBER 2019	274.97
07-1430-0000-62400	R & M Services					
		P1902614	01/09/2020	PARK PLACE TECHNOLOGIES LLC	PARK PLACE TECHNOLOGY SUPPORT	30,787.36
		P1902726	01/30/2020	HEARTLAND LABEL PRINTERS INC	BARRACUDA ENERGIZE UPDATE SUPP	1,639.88
07-1430-0000-62491	Software Maint					
		P1900606	01/30/2020	US BANK	HLTH-SURVEY MONKEY	384.00
		P1902399	01/23/2020	SMARSH INC	MOBILE GUARD - US CELLULAR CLO	4,686.00
		P1902726	01/30/2020	HEARTLAND LABEL PRINTERS INC	BARRACUDA ATP - 1 YEAR - EMAIL	1,768.65
07-1430-0000-63407	Computer Supply					
		P1900606	01/30/2020	US BANK	IT-COMP SUPPLY, CRAIG	155.20
		P1900784	01/30/2020	US BANK	IT COMP SUPPLIES 40.23,390.18	430.41
07-1430-0000-64200	Training					
		P1902656	01/23/2020	CORE BTS INC	REGISTRATION: KAYNE CUSHMAN	3,595.00
		P1902708	01/09/2020	GOGHGO INC	ITIL 4 FOUNDATION EXAM VOUCHER	4,425.00
		P1902803	01/23/2020	GOGHGO INC	GOGO ITIL 4 FOUNDATIONS STUDY	2,140.00
07-1430-0000-64701	Software Purch					
		P1900784	01/30/2020	US BANK	IT SFTW BEYOND TRUST REMOTE	7,289.91
07-1430-0000-67130	Terminals/PCs					
		P1900606	01/30/2020	US BANK	IT-FLUKE TESTER	2,329.05
		P1900784	01/30/2020	US BANK	IT MS PRO'S, BOMGAR APPL	4,903.13
Information Technology PROG TOTAL						64,810.30
07-1444-0000-62119	Other Services					
		P1902151	01/30/2020	EDCI	VMWARE MIGRATION/CONVERSION	220.00
07-1444-0000-62210	Telephone					
		P1902558	01/30/2020	MORSE GROUP INC,THE	LABOR AND MATERIALS FOR ADDING	4,973.35
		P1902584	01/30/2020	CORE BTS INC	FIREWALL IMPLEMENTATION SERVIC	6,490.00
07-1444-0000-67135	Software>\$25,000					
		P1901764	01/30/2020	EDCI	CITRIX UPGRADE 6.5 TO 7.15 LTS	495.00
IT Capital Projects PROG TOTAL						12,178.35

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF DECEMBER 2019**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
		P1900616	01/23/2020	FIDLAR COMPANIES	SERVICE 10/2019-12/2019	17,042.20
		P1902581	01/09/2020	FARO TECHNOLOGIES INC	SMA51001-EY-R FARO ZONE 3D	1,004.00
07-1450-0000-67143	IT Cross-Charges					
		P1900606	01/30/2020	US BANK	911-CABLE, RH-KEYBOARD	979.16
		P1900784	01/30/2020	US BANK	HR,DPW,HSD,RCSO,DA EQUIP	4,522.11
		P1902566	01/23/2020	BAYCOM INC	SHIPPING	6,597.00
		P1902621	01/09/2020	BAYCOM INC	AP-CCWWG-Q-S22222-BL ANTENNA	198.00
IT Charges to Departments PROG TOTAL						30,342.47

I have reviewed the preceding payments in the total amount of **\$107,331.12**

Date: _____ Dept Head _____
Committee Chair _____

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF DECEMBER 2019**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
14-1410-0000-44155	Work Permits	P1900011	01/09/2020	EQUAL RIGHTS DIVISION	DEC 2019 WORK PERMITS	60.00
14-1410-0000-63100	Office&Misc Exp	P1900012	01/16/2020	US BANK	STAPLES-CERTIFICATE PAPER	10.90
County Clerk PROG TOTAL						70.90
14-1411-0000-62491	Software Maint	P1900009	01/16/2020	ELECTION SYSTEMS AND SOFTWARE	ELECTION SYSTEM UPGRADE	5,860.00
14-1411-0000-63100	Office&Misc Exp	P1900012	01/16/2020	US BANK	AMZN-ANTI GLARE SCREEN PROTECT	18.59
Elections PROG TOTAL						5,878.59

I have reviewed the preceding payments in the total amount of **\$5,949.49**

Date: _____ Dept Head _____
Committee Chair _____

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION**
FOR THE MONTH OF DECEMBER 2019

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
17-1710-0000-63100	Office&Misc Exp					
		P1900303	01/02/2020	WISCONSIN DEPARTMENT OF ADMINI	MICROFILM STORAGE NOV2019	12.48
		P1900306	01/16/2020	US BANK	OFFICE SUPPLIES DEC 2019	32.02
17-1710-0000-63106	Plat Books					
		P1900305	01/16/2020	MAPPING SOLUTIONS	PLAT BOOK SALES DEC 2019	325.00
Register of Deeds PROG TOTAL						369.50
17-1715-0000-62119	Other Services					
		P1900304	01/16/2020	FIDLAR COMPANIES	REDACTION PROJECT DEC 2019	849.00
ROD Redaction Project PROG TOTAL						849.00

I have reviewed the preceding payments in the total amount of **\$1,218.50**

Date: Dept Head _____

Committee Chair _____

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF DECEMBER 2019**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
19-1912-0063-61710	Workers Comp	P1901848	01/16/2020	ALLIANCE,THE	WC DECEMBER 2019	5,875.48
		P1902754	01/02/2020	TK GROUP INC	IN HOUSE AUDIOMETRIC TEST	35.00
		Worker's Compensation PROG TOTAL				
19-1915-0000-62119	Other Services	P1901846	01/02/2020	PBA INC	PBA DEC PREMIUMS	22,965.25
		P1901848	01/16/2020	ALLIANCE,THE	DEC 19 ACCESS AND RETAINAGE	41,932.80
		P1902818	01/16/2020	MYIDEALDOCTOR LLC	DECEMBER 2019 MYIDEALDOC CONSU	3,572.00
19-1915-0000-62199	Prof Services	P1901796	01/16/2020	HEALTH CARE STRATEGIES INC	BIOMETRIC FAX FORMS DEC 19	4,245.00
		Health Insurance PROG TOTAL				
19-1933-0000-64904	Sundry Expense	P1900516	01/16/2020	US BANK	ROCK N WELLNESS BIGLIT CHALLENGE	41.87
		Employee Wellness Activities PROG TOTAL				

I have reviewed the preceding payments in the total amount of **\$78,667.40**

Date: _____ Dept Head _____
 Committee Chair _____

ROCK COUNTY

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION**
FOR THE MONTH OF JANUARY 2020

01/31/2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
00-0000-0001-17100	POSTAGE METER CH					
		P2000007	01/16/2020	UNITED STATES POSTAL SERVICE	REPLENISH POSTAGE	20,000.00
00-0000-0001-22158	SHORT TERM DISAB					
		P2000061	01/02/2020	NATIONAL INSURANCE SERVICES OF	NIS JANUARY STD LTD	9,901.19
00-0000-0001-22159	LONG TERM DIS					
		P2000061	01/02/2020	NATIONAL INSURANCE SERVICES OF	NIS JANUARY STD LTD	7,354.98
GENERAL FUND PROG TOTAL						37,256.17

I have reviewed the preceding payments in the total amount of **\$37,256.17**

Date:

Dept Head _____

Committee Chair _____

COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF JANUARY 2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
05-1500-0000-63200	Pubs/Subs/Dues	P2000006	01/16/2020	US BANK	MEMBERSHIP KIT FOR DENISE	354.00
Financial Services PROG TOTAL						354.00
05-1520-1000-62119	Other Services	P2000191	01/23/2020	EMPLOYEE BENEFITS CORPORATION	EBC COBRA TAKEOVER	390.00
Flex Spending (Section 125) PROG TOTAL						390.00
05-1560-0000-62400	R & M Services	P2000212	01/16/2020	RHYME BUSINESS PRODUCTS	2020 COLOR COPIER LEASE	844.00
Central Services PROG TOTAL						844.00

I have reviewed the preceding payments in the total amount of **\$1,588.00**

Date:

Dept Head _____

Committee Chair _____

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF JANUARY 2020**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
07-1430-0000-62400	R & M Services					
		P2000207	01/23/2020	AE BUSINESS SOLUTIONS	HITACHI HUS 130 6 MONTH	5,772.60
07-1430-0000-62491	Software Maint					
		P2000205	01/23/2020	MOTOROLA SOLUTIONS INC	PREMIERONE CAD AND PREMIERONE	26,780.00
		P2000270	01/23/2020	ORACLE CORPORATION	ORACLE BUSINESS INTELLIGENCE	8,093.82
		P2000563	01/23/2020	AE BUSINESS SOLUTIONS	HITACHI G350 SAN W INSTALLATIO	82,865.60
		P2000759	01/23/2020	ARCHIVE SOCIAL INC	ARCHIVE - STANDARD - 399	4,788.00
07-1430-0000-64200	Training					
		P2000729	01/23/2020	SHI INTERNATIONAL CORP	ULTIMATE ACCESS/24 MONTHS	30,960.00
Information Technology PROG TOTAL						159,260.02
07-1438-0000-62400	R & M Services					
		P2000205	01/23/2020	MOTOROLA SOLUTIONS INC	PREMIERONE CAD AND PREMIERONE	41,178.00
07-1438-0000-62491	Software Maint					
		P2000184	01/23/2020	MOTOROLA SOLUTIONS INC	2020 ANNUAL MAINTENANCE RENEWA	114,225.00
		P2000205	01/23/2020	MOTOROLA SOLUTIONS INC	PREMIERONE CAD AND PREMIERONE	226,001.00
Law Records PROG TOTAL						381,404.00
07-1444-0000-67135	Software>\$25,000					
		P2000563	01/23/2020	AE BUSINESS SOLUTIONS	HITACHI G350 SAN W INSTALLATIO	148,105.00
IT Capital Projects PROG TOTAL						148,105.00
07-1450-0000-62400	R & M Services					
		P2000152	01/23/2020	ELECTION SYSTEMS AND SOFTWARE	HARDWARE MAINT-DS200	200.00
		P2000183	01/23/2020	NAVIANT INC	FUJITSU FI-7000	5,110.00
		P2000269	01/23/2020	COVERTTRACK GROUP INC	RENEW COVERTTRACK MAPPING	1,200.00
07-1450-0000-62491	Software Maint					
		P2000152	01/23/2020	ELECTION SYSTEMS AND SOFTWARE	ELECTION WARE SOFTWARE RENEWAL	26,000.00
		P2000153	01/23/2020	RELIAS LEARNING LLC	HUMAN SERVICES DEPT (430)	27,546.79
		P2000155	01/23/2020	ROUTEMATCH SOFTWARE INC	ANNUAL TECHNICAL SUPPORT	12,106.38
		P2000156	01/23/2020	GOVERNMENTJOBS.COM INC	BIDDLE SOFTWARE SUBSCRIPTION F	3,750.00
		P2000184	01/23/2020	MOTOROLA SOLUTIONS INC	2020 ANNUAL MAINTENANCE RENEWA	20,240.43
		P2000205	01/23/2020	MOTOROLA SOLUTIONS INC	PREMIERONE CAD AND PREMIERONE	36,798.00

**COMMITTEE REVIEW REPORT
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FOR THE MONTH OF JANUARY 2020**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
		P2000214	01/23/2020	LEXIPOL LLC	LAW ENFORCEMENT POLICY MANUAL	12,708.00
		P2000267	01/23/2020	AMERICAN DATA	2020 BLANKET PURCHASE ORDER	5,091.27
		P2000271	01/23/2020	ESRI INC	ESRI SOFTWARE RENEWAL	44,600.00
		P2000272	01/23/2020	AERCOR WIRELESS INC	NM DIAGNOSTICS PREMIUM MAINTEN	12,740.77
		P2000281	01/23/2020	GIS WORKSHOP LLC	ROWEMAP TECH SUPPORT AND	948.00
		P2000758	01/23/2020	DUDE SOLUTIONS INC	ANNUAL MAINTENANCE RENEWAL FOR	22,332.69
IT Charges to Departments PROG TOTAL						231,372.33

I have reviewed the preceding payments in the total amount of **\$920,141.35**

Date:

Dept Head _____

Committee Chair _____

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF JANUARY 2020**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
14-1410-0000-63100	Office&Misc Exp	P2000009	01/16/2020	US BANK	STAPLES-BLACK TONER	469.29
		P2000712	01/16/2020	GRIMM BOOK BINDERY INC	BINDING OF 3 VOLUMES OF COUNTY	145.50
14-1410-0000-63200	Pubs/Subs/Dues	P2000701	01/16/2020	WISCONSIN MUNICIPAL CLERKS ASS	2020 WISCONSIN MUNICIPAL CLERK	65.00
		P2000702	01/16/2020	WISCONSIN COUNTY CLERKS ASSOCI	2020 WISCONSIN COUNTY CLERKS	125.00
14-1410-0000-64200	Training	P2000703	01/16/2020	WCCO	REGISTRATION: LISA TOLLEFSON	75.00
		County Clerk PROG TOTAL				
14-1411-0000-63100	Office&Misc Exp	P2000014	01/30/2020	ELECTION SYSTEMS AND SOFTWARE	DS200 COIN&BACKUP BATTERY SVC	140.00
14-1411-0000-64200	Training	P2000009	01/16/2020	US BANK	REGIS FOR 2020 WCA LEG EXCHANG	150.00
		Elections PROG TOTAL				

I have reviewed the preceding payments in the total amount of **\$1,169.79**

Date: _____ Dept Head _____
 _____ Committee Chair _____

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF JANUARY 2020**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
15-1540-0000-64200	Training	P2000778	01/30/2020	WCCO	REGISTRATION: MICHELLE ROETTGE	75.00
15-1540-0000-64926	Bank Charges	P2000016	01/23/2020	BRINKS INC	MONTHLY CHARGE DAILY PICKUP	590.93
County Treasurer PROG TOTAL						665.93

I have reviewed the preceding payments in the total amount of **\$665.93**

Date:

Dept Head _____

Committee Chair _____

**COMMITTEE REVIEW REPORT
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FOR THE MONTH OF JANUARY 2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
17-1710-0000-64200	Training					
		P2000714	01/16/2020	WISCONSIN REGISTER OF DEEDS AS	ROCK CO WRDA DUES 2020	125.00
		P2000732	01/23/2020	WCCO	WCCO CONF REG MAR2020 DISRUD	75.00
Register of Deeds PROG TOTAL						200.00

I have reviewed the preceding payments in the total amount of **\$200.00**

Date:

Dept Head _____

Committee Chair _____

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF JANUARY 2020**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
19-1911-0000-65201	Officials Bonds					
		P2000558	01/16/2020	TRAVELERS	2020 TREASURERS BOND	999.00
County Employee Bonds PROG TOTAL						999.00
19-1912-0063-61710	Workers Comp					
		P2000683	01/16/2020	ROBERTSON RYAN AND ASSOCIATES	2020-2021 EXCESS WORKERS COMP.	89,731.00
Worker's Compensation PROG TOTAL						89,731.00
19-1915-0000-62104	Consult Services					
		P2000484	01/30/2020	ASSOCIATED BENEFITS AND RISK C	AFG CONSULING FEES FEBRUARY	6,500.00
19-1915-0000-62119	Other Services					
		P2000254	01/16/2020	MYIDEALDOCTOR LLC	FEB MEMBERSHIP FEES	2,424.50
		P2000435	01/09/2020	PBA INC	PBA 3 MONTH MEDICAL RUNOUT	58,707.00
19-1915-0000-62199	Prof Services					
		P2000057	01/02/2020	COMPSYCH	FMLA EAP 1ST QUARTER	10,683.75
Health Insurance PROG TOTAL						78,315.25
19-1933-0000-64904	Sundry Expense					
		P2000020	01/16/2020	US BANK	2020 ROCKNWELLNESS AMHEARTASSC	35.00
Employee Wellness Activities PROG TOTAL						35.00

COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF JANUARY 2020

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
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I have reviewed the preceding payments in the total amount of **\$169,080.25**

Date:

Dept Head

Committee Chair

Rock County
REPORT OF PAYMENTS OVER \$10,000

2019

01/31/2020

<u>PO Number</u>	<u>Department Name</u>	<u>Program Name</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Amount Paid</u>
	DPW	Acquition Capita	ARING EQUIPMENT CO INC	TRAILER #4034	36,791.21
P1701616	FACILITIES	HWY Bldg/Grounds	ANGUS YOUNG ASSOCIATES INC	ARCHITECT ENGINEERING	27,776.56
P1800845	FACILITIES	CH Security	POTTER LAWSON ARCHITECTS INC	ENGINEERING SERVICES FOR THE	30,430.00
P1900076	FACILITIES	HWY Bldg/Grounds	DIVERSIFIED BUILDING MAINTENAN	DECEMBER CLEANING SERVICES	23,202.23
P1900172	ROCK HAVEN	Contract Service	GENESIS REHABILITATION SERVICE	SPEECH THERAPY	41,656.11
P1900254	FACILITIES	HCC Bldg Complex	DIVERSIFIED BUILDING MAINTENAN	CLEANING CONTRACT	10,341.67
P1900334	SHERIFF	Corrections	ADVANCED CORRECTIONAL HEALTHCA	2019 OVERAGES	12,105.52
P1900339	SHERIFF	Corrections	ARAMARK CORRECTIONAL SERVICES	DECEMBER INMATE MEALS (5)	52,361.76
P1900346	SHERIFF	Corrections	BI INC	DECEMBER MONITORING	19,806.23
P1900371	SHERIFF	Sheriff LES	KWIK TRIP EXTENDED NETWORK	CAR WASHES, OTHER	17,710.64
P1900616	INFORMATION TECH	IT Cross Charges	FIDLAR COMPANIES	SERVICE 10/2019-12/2019	17,042.20
P1900784	INFORMATION TECH	IT Cross Charges	US BANK	HR,DPW,HSD,RCSO,DA EQUIP	17,145.56
P1900957	911 COMM.	Comm Center	GENERAL COMMUNICATIONS INC	RADIO SYSTEM UPGRADE FOR: SM	162,978.07
P1901204	SR CIT PROG	Delivered Meals	BEST EVENTS	1ST HALF HDM SUPPLIES	47,013.57
P1901642	FACILITIES	HSD Building	VENTURE ARCHITECTS LLC	DESIGN SERVICES FOR RENOVATION	69,370.82
P1901839	FACILITIES	Jail Cap Improve	STATZ RESTORATION AND ENGINEER	EXTERIOR WALL RESTORATION AT T	30,400.00
P1901846	ALL OTHER GEN	Health Ins	PBA INC	PBA DEC PREMIUMS	22,965.25
P1901848	ALL OTHER GEN	Health Ins	ALLIANCE,THE	DEC 19 ACCESS AND RETAINAGE	41,932.80
P1901914	FACILITIES	HWY Bldg/Grounds	KLOBUCAR CONSTRUCTION CO INC	INTERIOR OFFICE RENOVATIONS AT	16,479.90

Rock County
REPORT OF PAYMENTS OVER \$10,000

01/31/2020

<u>PO Number</u>	<u>Department Name</u>	<u>Program Name</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Amount Paid</u>
P1902357	FACILITIES	CH Facility	NEWCORP CONSTRUCTION INC	COURTHOUSE ROOF REPLACEMENT	18,720.00
P1902510	FACILITIES	ASC Building	SUN MECHANICAL LLC	REPLACEMENT OF THE CHILLER AT	55,422.90
P1902551	FACILITIES	HWY Bldg/Grounds	JANESVILLE DOOR CO LTD	WASH BAY OVERHEAD DOOR	12,538.00
P1902614	INFORMATION TECH	Information Tech	PARK PLACE TECHNOLOGIES LLC	PARK PLACE TECHNOLOGY SUPPORT	30,787.36
P1902730	FACILITIES	CH Facility	COMMUNICATIONS CABLING AND NET	INSTALLATION OF DISTRIBUTED	37,951.47
P1902762	Airport	Airport Capital	WISCONSIN DEPARTMENT OF TRANSP	FBO RAMP RECONSTRUCTION JVL 10	49,785.53
P1902763	Airport	Airport Capital	WISCONSIN DEPARTMENT OF TRANSP	RUNWAY LIGHT PROJECT JVL1000	49,204.65
P1902764	Airport	Airport Capital	WISCONSIN DEPARTMENT OF TRANSP	TAXIWAY LIGHT PROJECT JVL1000	10,828.18
P1902837	LAND CONSERV.	LWC Plan Implemt	MOORE FAMILY FARM LLC	LR-035.19 NUTRIENT MANAGEMENT	11,528.00
P1902853	Airport	Airport Capital	WISCONSIN DEPARTMENT OF TRANSP	FBO RAMP LABOR-DLVY-OTHR	60,522.92

CLAIMS IN THE AMOUNT OF \$1,034,799.11 HAVE BEEN PAID FOR THE MONTH OF DECEMBER 2019

PLEASE CONTACT THE FINANCE DIRECTOR WITH ANY QUESTIONS:

SHERRY OJA

608-757-5534

SHERRY.OJA@CO.ROCK.WI.US

Rock County
REPORT OF PAYMENTS OVER \$10,000

2020

01/31/2020

<u>PO Number</u>	<u>Department Name</u>	<u>Program Name</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Amount Paid</u>
P2000007	NOT APPLICABLE	GENERAL FUND	UNITED STATES POSTAL SERVICE	REPLENISH POSTAGE	20,000.00
P2000057	ALL OTHER GEN	Health Ins	COMPSYCH	FMLA EAP 1ST QUARTER	10,683.75
P2000061	NOT APPLICABLE	GENERAL FUND	NATIONAL INSURANCE SERVICES OF	NIS JANUARY STD LTD	17,256.17
P2000096	FACILITIES	UW-Rock County	JOHNSON CONTROLS INC	SERVICES FOR UW ROCK	18,390.00
P2000124	FACILITIES	Eclipse Center	HENDRICKS COMMERCIAL PROPERTIE	JANUARY RENT	11,776.69
P2000150	911 COMM.	Comm Center	XYBIX SYSTEMS INC	2020 DISPATCH CONSOLE EXTENDED	14,091.96
P2000152	INFORMATION TECH	IT Cross Charges	ELECTION SYSTEMS AND SOFTWARE	ELECTION WARE SOFTWARE RENEWAL	26,200.00
P2000153	INFORMATION TECH	IT Cross Charges	RELIAS LEARNING LLC	HUMAN SERVICES DEPT (430)	27,546.79
P2000173	SHERIFF	Corrections	ADVANCED CORRECTIONAL HEALTHCA	FEB MENTAL HEALTH	156,317.58
P2000184	INFORMATION TECH	IT Cross Charges	MOTOROLA SOLUTIONS INC	2020 ANNUAL MAINTENANCE RENEWA	134,465.43
P2000205	INFORMATION TECH	IT Cross Charges	MOTOROLA SOLUTIONS INC	PREMIERONE CAD AND PREMIERONE	330,757.00
P2000214	INFORMATION TECH	IT Cross Charges	LEXIPOL LLC	LAW ENFORCEMENT POLICY MANUAL	12,708.00
P2000255	911 COMM.	Comm Center	GENERAL COMMUNICATIONS INC	2020 ANNUAL MAINTENANCE AGREEM	330,822.00
P2000271	INFORMATION TECH	IT Cross Charges	ESRI INC	ESRI SOFTWARE RENEWAL	44,600.00
P2000272	INFORMATION TECH	IT Cross Charges	AERCOR WIRELESS INC	NM DIAGNOSTICS PREMIUM MAINTEN	12,740.77
P2000435	ALL OTHER GEN	Health Ins	PBA INC	PBA 3 MONTH MEDICAL RUNOUT	58,707.00
P2000563	INFORMATION TECH	IT Capital Proj	AE BUSINESS SOLUTIONS	HITACHI G350 SAN W INSTALLATIO	230,970.60
P2000597	ROCK HAVEN	Administration	WISCONSIN DEPARTMENT OF HEALTH	PROVIDER TAX	21,760.00
P2000675	FACILITIES	Jail	JWC ENVIRONMENTAL INC	ITEM 30001-1200 MONSTER RENEW	11,190.78

Rock County
REPORT OF PAYMENTS OVER \$10,000

01/31/2020

<u>PO Number</u>	<u>Department Name</u>	<u>Program Name</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Amount Paid</u>
P2000683	ALL OTHER GEN	Worker's Comp	ROBERTSON RYAN AND ASSOCIATES	2020-2021 EXCESS WORKERS COMP	89,731.00
P2000696	COUNTY BOARD	County Board	WISCONSIN COUNTIES ASSOCIATION	2020 ROCK COUNTY MEMBERSHIP DU	18,098.00
P2000722	FACILITIES	UW-Rock County	SIEMENS INDUSTRY INC	FIRE SERVICE AGREEMENT - UW RO	13,607.00
P2000729	INFORMATION TECH	Information Tech	SHI INTERNATIONAL CORP	ULTIMATE ACCESS/24 MONTHS	30,960.00
P2000758	INFORMATION TECH	IT Cross Charges	DUDE SOLUTIONS INC	ANNUAL MAINTENANCE RENEWAL FOR	22,332.69
P2000779	911 COMM.	Comm Center	WISCONSIN DEPARTMENT OF JUSTIC	911 COMMUNICATION CENTER	12,768.00

CLAIMS IN THE AMOUNT OF \$1,678,481.21 HAVE BEEN PAID FOR THE MONTH OF JANUARY 2020

PLEASE CONTACT THE FINANCE DIRECTOR WITH ANY QUESTIONS:

SHERRY OJA

608-757-5534

SHERRY.OJA@CO.ROCK.WI.US

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Finance Committee
INITIATED BY



Diana Arneson
DRAFTED BY

Finance Committee
SUBMITTED BY

February 11, 2020
DATE DRAFTED

AUTHORIZING PURCHASE OF 2020 BUDGETED LAPTOPS

- 1 **WHEREAS**, the Rock County Information Technology department is authorized to purchase computer
- 2 equipment on behalf of the County; and,
- 3
- 4 **WHEREAS**, the replacement of all of the County's obsolete personal computers and laptops with up-to-
- 5 date Windows operating systems and warranties is a vital component of the Information Technology
- 6 department's 2020 Technology Initiatives; and,
- 7
- 8 **WHEREAS**, the Information Technology Department staff did review and configure equipment
- 9 available on the State of Wisconsin Contract # MNNVP-133 505ENT-O16-NASP; and,
- 10
- 11 **WHEREAS**, funds for this purchase are included in the 2020 Information Technology budget.
- 12
- 13 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 14 this _____ day of _____, 2020 that a Purchase Order for 100 Hewlett Packard ProBook 450 G6
- 15 laptop computers and 100 HP 3 year extended warranty service contracts with Accidental Damage
- 16 Protection be issued to CDW-G in Vernon Hills, IL in the amount of \$89,500.

Respectfully submitted,

FINANCE COMMITTEE

Mary Mawhinney, Chair

Mary Beaver, Vice Chair

Brent Fox

J. Russell Podzilni

Bob Yeomans

FISCAL NOTE:

Funds were included in the 2020 budget for the replacement of obsolete laptops.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

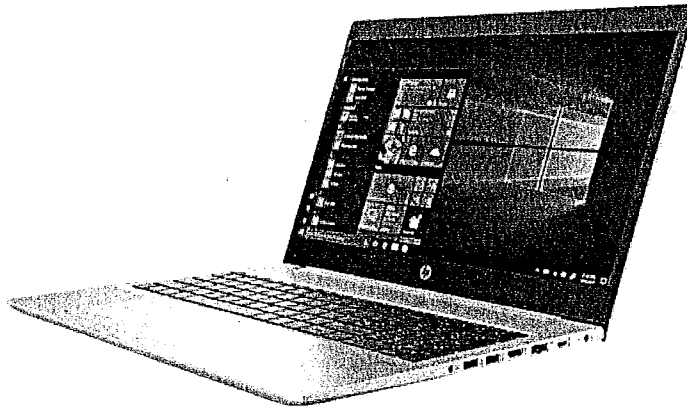
Josh Smith
County Administrator

Executive Summary for the Purchase of 2020 Budgeted Laptops

This resolution is to authorize the purchase of budgeted computer equipment for Rock County. All of the laptops in this resolution represent replacements for obsolete equipment that is out of warranty and no longer supported. The IT Department specified the computer equipment based on the application and operational needs of all Rock County departments. The items to be purchased are:

- 100 Hewlett Packard ProBook 450 G6 computers with a Core i5-8265U Processor, 256 GB Solid State Drive, 8 Gb of RAM, and a Windows 10 Pro 64-bit Operating System at \$778.00 each.
- 100 Electronic HP Care Pack Pick-Up and Return Service with Accidental Damage Protection at \$117.00 each

The total cost of the Hewlett Packard laptops and associated components, as listed above is \$89,500.00, and will be purchased from CDW-G Inc. in Vernon Hills, IL using pricing and terms from the State of Wisconsin contract # MNNVP-133 505ENT-O16-NASP.



QUOTE CONFIRMATION



DEAR DIANA ARNESON,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

Thanks.

ACCOUNT MANAGER NOTES: Adam Flynn
 Executive Account Manager
 866-723-3621
 adamfly@cdwg.com

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
LFVV923	2/10/2020	HP 450 G6	4119697	\$89,500.00

QUOTE DETAILS					
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE	
HP ProBook 450 G6 - 15.6" - Core i5 8265U - 8 GB RAM - 256 GB SSD - US Mfg. Part#: 5VC00UT#ABA UNSPSC: 43211503 Contract: Wisconsin HP Inc NVP Computer Equipment (MNNVP-133 505ENT-O16-NASP)	100	5375331	\$778.00	\$77,800.00	
Electronic HP Care Pack Pick-Up and Return Service with Accidental Damage P. Mfg. Part#: UK712E UNSPSC: 81112307 Electronic distribution - NO MEDIA Contract: Wisconsin HP Inc NVP Computer Equipment (MNNVP-133 505ENT-O16-NASP)	100	1540556	\$117.00	\$11,700.00	

PURCHASER BILLING INFO		SUBTOTAL	\$89,500.00
Billing Address: TJ JOHNSON ROCK COUNTY INFORMATION TECHNOLOGY 3530 N COUNTY HWY F JANESVILLE, WI 53545-0766 Phone: (608) 757-5035 Payment Terms: Master Card		SHIPPING	\$0.00
		SALES TAX	\$0.00
		GRAND TOTAL	\$89,500.00
	DELIVER TO Shipping Address: ROCK COUNTY INFORMATION TECHNOLOGY DIANA ARNESON 3530 N COUNTY HWY F JANESVILLE, WI 53545 Shipping Method: UPS Ground (1- 2 day)	Please remit payments to: CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515	

Need Assistance? CDW•G SALES CONTACT INFORMATION



Adam Flynn

(866) 723-3621

adamfly@cdwg.com

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

General Services Committee
INITIATED BY



Brent Sutherland- Director of
Facilities Management
DRAFTED BY

General Services Committee
SUBMITTED BY

February 11, 2020
DATE DRAFTED

**Contracting for Additional Architectural/Engineering Design Services for
the Renovation of 1717 Center Avenue Building and
Amending the 2020 Facilities Management Budget**

1 **WHEREAS**, design services were required for the renovation of 1717 Center Avenue property;
2 and,

3
4 **WHEREAS**, Rock County contracted with Venture Architects in the amount of \$724,000; and,
5

6 **WHEREAS**, the scope has increased to include efficiencies that were realized by adding additional
7 programs to the space, requiring additional hours of design; and,
8

9 **WHEREAS**, additional services are also needed to work with the Janesville and Beloit Transit to
10 design a bus stop pull-off for two buses; and,
11

12 **WHEREAS**, additional services are required for design work for conference room technology as
13 well as information technology infrastructure design; and,
14

15 **WHEREAS**, additional concept design services has been needed as Rock County has thoroughly
16 worked through program work flows requiring fifteen (15) different concept designs before the
17 final approval; and,
18

19 **WHEREAS**, additional engineering and architectural funds in the amount of \$174,000 are needed
20 for this project.
21

22 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly
23 assembled this _____ day of _____, 2020, to authorize the contract for
24 architectural/engineering services with Venture/Architects of Milwaukee, WI be amended in the
25 amount of \$174,000; and,
26

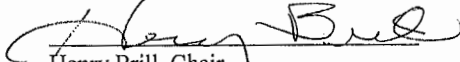
27 **BE IT FURTHER RESOLVED**, that the Facilities Management 2020 Budget be amended as
28 follows:

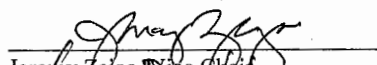
<u>ACCOUNT/DESCRIPTION</u>	<u>BUDGET 2/11/20</u>	<u>INCREASE/ (DECREASE)</u>	<u>AMENDED BUDGET</u>
<u>Source of Funds</u>			
18-1857-0000-47500	0	\$174,000	\$174,000
Prior Year Sales Tax			
<u>Use of Funds:</u>			
18-1857-0000-67200	\$5,196,000	\$174,000	\$174,000
Capital Improvements			

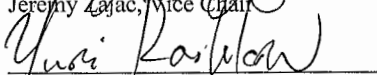
Contracting for Additional Architectural/Engineering Design Services for the Renovation of 1717 Center Ave. Building and Amending the 2020 Facilities Management Budget

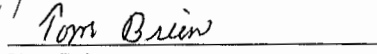
Respectfully submitted,


GENERAL SERVICES COMMITTEE


Henry Brill, Chair


Jeremy Zajac, Vice Chair


Yuri Rashkin


Tom Brien


Robert Potter


FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of _____

Mary Mawhinney, Chair

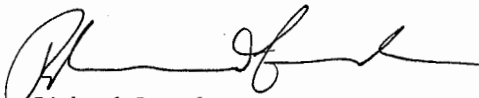
FISCAL NOTE:

This resolution approves the use of \$174,000 in prior year sales tax collections to fund additional engineering and architectural services.


Sherry Oja
Finance Director

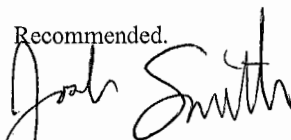
LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. Professional services are not subject to bidding requirements of § 59.52(29), Wis. Stats. As an amendment to the adopted 2020 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Josh Smith
County Administrator

Contracting for Additional Architectural/Engineering Design Services for the Renovation of 1717 Center Ave. Building and Amending the 2020 Facilities Management Budget

Executive Summary

The resolution before you approves \$174,000 for additional architectural and engineering design services with Venture Architects of Milwaukee, Wisconsin, for renovation of the 1717 Center Avenue building.

The scope of service has increased from the original proposal as follows:

1. During the early design phases, programs were added to the space to improve on efficiency and work flows.
2. Design services were added for a bus stop transfer point.
3. Design services for adding the audio and visual technology to the conference rooms.
4. Design services for Information Technologies infrastructure.
5. Additional design hours working with Rock County staff to developing the most efficient layout for citizen's experience in obtaining services and staff work flows. It took approximately fifteen (15) concept designs to get to the final approved design.