

ROCK COUNTY, WISCONSIN



FINANCE COMMITTEE THURSDAY – NOVEMBER 7, 2019 - 7:30 A.M. CONFERENCE ROOM N-1 - FIFTH FLOOR ROCK COUNTY COURTHOUSE-EAST

AGENDA

1. Call to Order
2. Approval of Agenda
3. Citizen Participation, Communications and Announcements
4. Approval of Minutes – October 3, 2019 and October 16, 2019
5. Transfers and Appropriations
6. Committee Review and Approval of Per Meeting Allowances
7. Resolutions and Committee Endorsements
 - A. Cancellation of Checks Over Two Years Old
 - B. Amending the 2019 HSD Budget to Accept CLTS Funds and Creating 1.0 FTE Human Services Supervisor I Position
 - C. Authorizing Purchase of Ivanti IT Service Management Software
8. Updates and Possible Action
 - A. Review, Discussion and Recommended Revisions to the 2020 Recommended Budget
 - 1) Board of Health
 - 2) Public Safety & Justice Committee
 - 3) Other
9. Adjournment

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.



FINANCE COMMITTEE
Minutes – October 3, 2019

Call to Order. Chair Mawhinney called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, October 3, 2019 in Conference Room N-1, Fifth Floor, Rock County Courthouse-East.

Committee Members Present. Supervisors Mawhinney, Beaver, Yeomans and Podzilni.

Committee Members Excused: Supervisor Fox.

Staff Members Present. Sherry Oja, Finance Director; Josh Smith, County Administrator; Bridget Laurent, Deputy Corporation Counsel; Rich Greenlee, Corporation Counsel; Michelle Roettger, County Treasurer; Randy Terronez, Assistant to the County Administrator; Brent Sutherland, Facilities Management Director; Jim Sandvig, Information Technology Director; Jodi Millis, Purchasing Manager.

Others Present: None.

Approval of Agenda. Chair Mawhinney said that items 8.A. and 8.B. will be moved after item 6. Supervisor Podzilni moved approval of the amended agenda, second by Supervisor Yeomans. ADOPTED.

Approval of Minutes – September 19, 2019. Supervisor Yeomans moved approval of the minutes of September 19, 2019 as presented, second by Supervisor Beaver. ADOPTED.

Citizen Participation, Communications and Announcements. None.

Transfers and Appropriations. None.

Committee Review and Approval of Per Meeting Allowances. Supervisor Yeomans moved approval of per meeting allowances in the amount of \$13,016.48, second by Supervisor Podzilni. ADOPTED.

Discussion and Possible Action.

Request for Authorization to Contract with Brabazon Title Team Group for Foreclosure of Tax Lien Searches Supervisor Podzilni moved approval to contract with Brabazon Title Team Group for foreclosure of tax lien searches at a cost of \$65 per parcel in 2020 and 2021 and \$70 in 2022, second by Supervisor Yeomans.

Ms. Roettger said the cost went up a little but they do good work.
ADOPTED.

Greenway Properties Opening Bid Pricing Ms. Roettger informed the Committee: the partial lots have been combined; and the house sold on the surplus auction website.

Discussion on taxes, interest and penalties on these properties and what needs to be paid in these situations. The purchase price can be set at a lower price, but the taxes would still need to be paid and this would be up to the owner.

Mr. Greenlee said he could meet with Mr. Godek, City of Janesville, to see if they would come down on the specials.

Supervisor Podzilni moved to table this item until after Mr. Greenlee speaks to the City of Janesville Clerk, second by Supervisor Yeomans. TABLED.

Resolutions and Committee Endorsement.

Approving and Authorizing the Execution of the Joint Exercise of Powers Agreement Relating to Wisconsin PACE Commission

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____ 2019 does hereby approve the draft Commission Agreement, a copy of which is attached to this Resolution, and authorizes and directs the Rock County Board Chair to sign such document after receipt of preliminary approval from the other participating municipalities, approval from the Rock County official duly-appointed to approve the final form of the Commission Agreement and approval of the Rock County Corporation Counsel; and

BE IT FURTHER RESOLVED, that the Chair of the Rock County Board of Supervisors is hereby directed to appoint a board supervisor to act as Rock County’s official representative in relation to the final approval of the form of the Commission Agreement and to otherwise take all action necessary to effectuate the intent of this Resolution.”

Supervisor Beaver moved approval of the above resolution, second by Supervisor Yeomans.

The Committee discussed liability, incentives, would not be a second mortgage, there are already a few interested, there are about 10-20 in Wisconsin so far, and if the County could be included in the settlement process.

ADOPTED.

Creating Section 2.204 of the Rock County Ordinances

“CREATING SECTION 2.204 OF THE ROCK COUNTY ORDINANCES

The Board of Supervisors of the County of Rock, at its regular meeting this ____ day of _____, 2019, does ordain as follows:

I. Section 2.204 of the Rock County Ordinances is created to read as follows:

2.204 Property Assessed Clean Energy Financing

(1) Purpose. The County finds that renovations or additions to premises located in the County made to improve energy efficiency, improve water efficiency, and/or use renewable resource applications, increase property values, stimulate local economic activity, provide local and global environmental benefits, and promote the general welfare of the County residents. The purpose of this Section is to facilitate loans arranged by property owners or lessees to make such improvements by treating loan principal and interest, fees, and other charges as special charges eligible for inclusion on the tax roll of these properties.

(2) Statutory Authority. This ordinance is enacted pursuant to Wis. Stats. § 66.0627, as amended, which authorizes a County to make a loan or enter into an agreement regarding loan repayments to a third party for owner-arranged or lessee-arranged financing, to an owner or lessee of a premises located in the County for making or installing an energy efficiency improvement, a water efficiency improvement or a renewable resource application to a premises.

(3) Definitions. In this section:

(A) Annual installment – means the portion of the PACE loan that is due and payable for a particular year under the supplemental agreement.

(B) Borrower - means the property owner or lessee of the subject property that borrows the proceeds of a PACE loan.

(C) Default loan balance – means the outstanding balance, whether or not due, of a PACE loan at the time that the County receives foreclosure proceeds.

(D) Foreclosure proceeds – means the proceeds received by the County from the disposition of a subject property through an *in rem* property tax foreclosure.

(E) Loan amount – means the principal, interest, administrative fees (including the Program Administrator’s fees) and other loan charges to be paid by the borrower under the PACE loan.

(F) PACE – means the acronym for property assessed clean energy.

(G) PACE default provisions – means:

1. The delinquent annual installment(s) due when the County initiates the *in rem* property tax foreclosure on the subject property;

2. Any additional annual installment(s) that become due between the time that the County initiates *in rem* property tax foreclosure on the subject property and the date the County receives the foreclosure proceeds;

3. Any default interest charges applied to unpaid annual installments referenced in subs. 1. and 2. above, as provided in the supplemental agreement; and

4. Any default loan balance.

(H) PACE lender – means any person that makes a PACE loan, and which may include an affiliate of the borrower.

(I) PACE loan – means a loan made by a PACE lender to a borrower under this Section for energy efficiency improvements, water efficiency improvements, or renewable resource applications made to or installed on a subject property.

(J) Person – means any individual, association, firm, corporation, partnership, limited liability company, trust, joint venture or other legal entity, or a political subdivision as defined in Wis. Stat. § 66.0627.

(K) Program Administrator – means the person retained by the Wisconsin PACE Commission as provided in subsection (5)(B).

(L) Subject property – means any premises located in the County on which an energy efficiency improvements, water efficiency improvements, or renewable resource applications are being or have been made and financed through an outstanding PACE loan.

(M) Supplemental agreement – means a written agreement among a borrower, a PACE lender and the County, as provided for in subsection (7).

(N) Wisconsin PACE Commission – means the Wisconsin PACE Commission formed under Wis. Stats. § 66.0301, as amended, by the County and one or more other political subdivisions as defined in Wis. Stats. § 66.0627, pursuant to a Joint Exercise of Powers Agreement relating to the Wisconsin PACE Commission.

(4) Pace Loans as Special Charges; Delinquent Amounts as Liens. Any PACE loan made and secured pursuant to this Section shall be considered a special charge on the subject property. Any annual installment or portion of a PACE loan made and secured pursuant to the Section that becomes delinquent according to the terms of the PACE loan shall be a lien against the subject property and placed on the tax roll, as permitted pursuant to Wis. Stat. § 66.0627 as amended.

(5) Wisconsin Pace Commission.

(A) Any of the powers and duties of the County under this Section, except for those under subsection (9) may (but are not required to) be delegated to the Wisconsin PACE Commission.

(B) The Wisconsin PACE Commission is further authorized to retain a Program Administrator to act as its agent and administer the PACE program, subject to adherence with PACE program requirements set forth in this Section and in Wis. Stat. § 66.0627 as amended.

(6) Loan Approval.

(A) A prospective borrower applying for a PACE loan shall comply with the loan application process set forth in the program manual approved by the County.

(B) The County shall approve the financing arrangements between a borrower and PACE lender.

(7) Supplement Agreement.

(A) The County, the borrower and the PACE lender shall execute the supplemental agreement which, without limitation:

1. Shall inform the participants that the PACE loan amount shall be imposed as and considered a special charge, and each year's annual installment may be included on the property tax roll of the subject property as a special charge and an annual installment that is delinquent shall be a lien against the subject property pursuant to Wis. Stat. § 66.0627, as amended;

2. Shall recite the amount and the term of the PACE loan;

3. Shall provide for the amount, or a method for determining the amount, of the annual installment due each year;

4. Shall provide whether default interest may be applied to unpaid annual installments;

5. Shall require the PACE lender and the borrower to comply with all federal, state and local lending and disclosure requirements;

6. Shall provide for any fees payable to the County and/or Program Administrator;

7. Shall recite that the supplemental agreement is a covenant that runs with the land;

8. May provide for prepayments of annual installments by the borrower with a resulting reduction in the special charge for the prepayment, subject to any prepayment premium charged by the PACE lender, if any; and

9. May allow for amendment by the parties.

(B) Prior to executing the supplemental agreement, the owner of the subject property, if different from the borrower, and any existing mortgage holder(s) on the subject property must have executed a separate writing acknowledging the borrower's use of PACE financing for the subject property and the special charge that will be imposed under this Section and its consequences, including the remedies for collecting the special charge.

(C) Each PACE loan shall be amortized over the term of the PACE loan as provided in the supplemental agreement.

(D) The annual payments of a PACE loan may be payable in installments as authorized by Wis. Stat. § 66.0627, as amended.

(8) Annual Installments Added to Tax Rolls. Upon the request of the Program Administrator, the County shall place each year's annual installment on the tax roll for the subject property as permitted pursuant to Wis. Stat. § 66.0627, as amended.

(9) Remittance of Special Charges. The County shall promptly remit to the Wisconsin PACE Commission any payment(s) for a special charge imposed under this Section, including penalties and charges thereon, it may receive from any taxing district or the County Treasurer pursuant to Wis. Stat. Ch. 74 as amended.

(10) Property Tax Foreclosure Procedures.

(A) The County elects to utilize the provisions of Wis. Stat. § 75.521, as amended, for the purpose of enforcing tax liens if a subject property owner fails to pay any special charges imposed on the subject property under this Section as required.

(B) The County shall begin an *in rem* property tax foreclosure proceeding on the subject property at the earliest time allowed under Wisconsin Statutes, unless the County determines that subject property is a "brownfield" (as defined in Wis. Stat. § 75.106, as amended) or that *in rem* property tax foreclosure is not in the best interests of the County due to the condition of the property or for other reasons.

(C) If the County has determined that it will not commence an *in rem* property tax foreclosure proceeding, then the PACE lender may request that the County, pursuant to Wis. Stat. § 75.106, as amended, assign the County's right to take judgment against the subject property, provided that the PACE lender and the County fully comply with all provisions of Wis. Stat. § 75.106, as amended, concerning the subject property and the PACE lender agrees to pay the amounts required by Wis. Stat. § 75.36(3)(a)1 and 1m, as amended.

(11) Sale of Foreclosed Property. If the County prevails in an *in rem* property tax foreclosure action against a subject property, the County shall diligently proceed to sell the subject property pursuant to the procedures set forth in Wis. Stat. § 75.69, as amended.

(12) Distribution of Foreclosure Proceeds. The County treasurer shall follow the procedures set forth in Wis. Stat. § 75.36, as amended, to distribute the proceeds from the sale of a subject property.

II. Section 2.204 shall be effective upon publication.”

Supervisor Podzilni moved approval of the above resolution, second by Supervisor Yeomans. ADOPTED.

Amending the 2019 Human Services Department Budget to Accept a Community Mental Health Services Block Grant Supplemental Award for FFY 2019

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2019 does hereby authorize the acceptance of the Community Mental Health Services Block Grant Supplemental Award for FFY 2019; and

BE IT FURTHER RESOLVED, that the Human Services Department budget for 2019 be amended as follows:

..”

Supervisor Yeomans moved approval of the above resolution contingent on Human Services approval, second by Supervisor Beaver. ADOPTED.

Accepting United States Food and Drug Administration (FDA) ‘Additional’ Training Grant and Amending the 2019 Rock County Public Health Department Budget

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2019 does hereby authorize the Rock County Public Health Department to accept this grant in the amount of \$2,275, and amend the 2019 Rock County Public Health Department budget as follows:

..”

Supervisor Beaver moved approval of the above resolution, second by Supervisor Podzilni. ADOPTED.

Amending the 2019 Council on Aging Budget to Accept Medicare Improvements for Patients/Providers Act Grant Award

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2019 does hereby amend the 2019 Rock County Council on Aging budget as follows:

...”

Supervisor Yeomans moved approval of the above resolution contingent on Education, Veterans and Aging Services approval, second by Supervisor Beaver. ADOPTED.

Adjournment. Supervisor Beaver moved adjournment at 8:05 A.M., second by Supervisor Podzilni. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.



FINANCE COMMITTEE
Minutes – October 16, 2019

Call to Order. Chair Mawhinney called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, October 16, 2019, in the Conference Room N-1, Fifth Floor, Courthouse-East.

Committee Members Present. Supervisors Mawhinney, Beaver and Podzilni.

Committee Members Excused: Supervisors Fox and Yeomans.

Staff Members Present. Sue Balog, Assistant Finance Director; Josh Smith, County Administrator; Randy Terronez, Assistant to the County Administrator; Jim Sandvig, Information Technology Director; Lisa Tollefson, County Clerk; Jodi Millis, Purchasing Manager; Sandy Disrud, Register of Deeds.

Others Present: None.

Approval of Agenda. Supervisor Podzilni moved approval of the agenda, second by Supervisor Beaver. ADOPTED.

Approval of Minutes – September 26, 2019. Supervisor Beaver moved approval of the minutes of September 26, 2019 as presented, second by Supervisor Podzilni. ADOPTED.

Citizen Participation, Communications and Announcements. None.

Transfers and Appropriations. None.

Review of Payments. The Committee accepted the reports.

Review of Payments Over \$10,000. The Committee accepted the reports.

Resolutions and Committee Endorsements.

Authorizing Acceptance of 2019 Edward Byrne Memorial Justice Assistance Grant and Amending 2019 Budget

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2019, does approve and authorize the acceptance of the 2019 Edward Byrne Memorial Justice Assistance Grant; and

BE IT FURTHER RESOLVED, that the Chair of the Rock County Board of Supervisors is authorized to accept all funds on behalf of the County of Rock, the City of Beloit, and the City of Janesville; and

BE IT FURTHER RESOLVED, that the Sheriff's Office's budget for 2019 be amended as follows:

...”

Supervisor Podzilni moved approval of the above resolution, second by Supervisor Beaver. ADOPTED.

Updates, Review and Possible Action.

Update Regarding Information Technology Department Strategic Plan Mr. Sandvig went over changes and upcoming changes in the Information Technology Department (IT). Some of these changes include: the assessment done by Baker Tilly led to changes in how IT is governed, how it plans, executes, delivers, monitors and evaluates IT operations; a reorganization of the department to improve support and efficiency; and upgrades to infrastructure.

Review of 2020 Recommended Budget Mr. Smith went over the Finance Department and said the budget is pretty much the same other than legal notices will be a little higher due to the annual change in newspapers, and the reallocation of the Purchasing Specialist.

Mr. Smith said there are many changes happening in the IT Department as Mr. Sandvig already went over.

Ms. Tollefson briefly went over her budget and said they will be a little busier next year with additional elections and anticipated higher turnout.

Mr. Smith said there are no real changes to the Treasurer's budget other than Ms. Roettger had requested the deletion of a position, which he recommended.

Ms. Disrud said there are no real changes to her budget. She said revenue is expected to be down a bit due to re-financing on a down trend.

Mr. Smith said the Community Agency Initiatives is pretty much the same as last year. He added that the Southern Wisconsin Humane Society sent a letter but did not request an amount other than to leave it up to the County Board. Ms. Tollefson said towns who have appointed the Southern Wisconsin Humane Society as their Humane Director pay them as well as give them the refund they receive from the County.

Set Meeting Date and Time for Review, Discussion and Recommended Revisions to the 2020 Recommended Budget The Committee agreed on the regular meeting on November 7th at 7:30 A.M.

Discussion and Possible Change of November 7th Finance Meeting The Committee agreed to keep the meeting on November 7th at 7:30 A.M.

Adjournment. Supervisor Podzilni moved adjournment at 8:23 A.M., second by Supervisor Beaver. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

County Clerk

Initiated By



Lisa Tollefson

Drafted By

Finance Committee

Submitted By

October 21, 2019

Date Drafted

CANCELLATION OF CHECKS OVER TWO YEARS OLD

1 **WHEREAS**, Wis. Stat. § 59.64(4)(e) permits the destruction of checks over two years old.

2

3 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors, duly assembled
4 this _____ day of November, 2019, does hereby authorize that the following checks over two years
5 old be cancelled and credited back to the proper accounts.

6

7

COUNTY TREASURER MASTER - ACCOUNT #1155-776 (FIRST NATIONAL)

<u>DATE OF ISSUE</u>	<u>CHECK #</u>	<u>PAYABLE TO:</u>	<u>AMOUNT</u>
9. 02/17/2017	36025	PLACENSIA, JOSE	\$ 7.78
10. 05/15/2017	36047	WEININGER, ANDREW / WEXLAND EQUITY HOLDING	\$ 25.00
11. 06/22/2017	36053	OLSON, ERIK	\$ 19.45
12. 10/02/2017	36237	JOAN J RYAN IRREVOCABLE TRUST	\$ 6.18
13. 10/03/2017	36238	PANGSAN, NANTANA	\$ 52.78
SUBTOTAL: \$			111.19

14

15

16

COUNTY TREASURER GENERAL CHECKS - ACCOUNT #1155-784 (FIRST NATIONAL)

<u>DATE OF ISSUE</u>	<u>CHECK #</u>	<u>PAYABLE TO:</u>	<u>AMOUNT</u>
18. 11/17/2016	575060	WOOD, JAY	\$ 118.37
19. 11/17/2016	575132	DOBERSTEIN, COURTNEY LEE HESS	\$ 28.24
20. 11/17/2016	575176	ZAHN, CATHERINE R	\$ 19.06
21. 11/17/2016	575281	FICK, CODY	\$ 22.00
22. 11/23/2016	575511	HROBSKY, KRISTY LYNN	\$ 40.16
23. 12/08/2016	576151	BROETZMANN, MICAELA A	\$ 13.52
24. 12/08/2016	576157	FLEMING, MARLENA	\$ 4.62
25. 12/15/2016	576278	SAINTA INC	\$ 3,069.60
26. 12/15/2016	576512	SOCIAL SECURITY ADMINISTRATION	\$ 38.78
27. 12/15/2016	576532	SOCIAL SECURITY ADMINISTRATION	\$ 75.77
28. 12/15/2016	576533	SOCIAL SECURITY ADMINISTRATION	\$ 310.00
29. 12/15/2016	576537	BELANGER, PAMELA S	\$ 19.06
30. 12/15/2016	576540	BOSNAK, AMANDA J	\$ 19.06
31. 12/22/2016	576672	HULLAH, BLAKE	\$ 1,281.00
32. 12/22/2016	576767	NELSON, LATRELL	\$ 22.00
33. 12/22/2016	576768	NELSON, SAVONTAY	\$ 22.00
34. 01/05/2017	577095	GRAHN, KELLIE R	\$ 24.16
35. 01/05/2017	577130	ROMSTAD, DAVID ANTON	\$ 70.12
36. 01/12/2017	577290	CHANCY, BROCK	\$ 232.00
37. 01/12/2017	577323	FRY, MEGAN	\$ 48.29
38. 01/12/2017	577546	FRIEMUTH, KATELYN	\$ 4.32
39. 02/09/2017	578617	BARTRAM, THERESA A	\$ 232.00
40. 02/16/2017	579370	WOHLFERT, RANDY D	\$ 19.06
41. 02/23/2017	579597	CLIFTON, DONALD A	\$ 79.30
42. 03/02/2017	579695	JONES, BRANDON	\$ 3.00
43. 03/02/2017	579698	WILLIAMS, AMEENAH	\$ 178.85
44. 03/16/2017	580620	ATKINSON, TRACEY	\$ 1.47
45. 03/16/2017	580632	MATTERT, JARIOD	\$ 3.37

46	03/23/2017	580869	DYPOLD, GRETCHEN	\$	32.34
47	04/06/2017	581311	GRIFFIN, JOHN D ARTHUR	\$	60.30
48	04/06/2017	581312	LILLY, LEANTHONY D	\$	60.14
49	04/06/2017	581313	REED, MONIQUE	\$	32.26
50	04/06/2017	581318	LAWRENCE, LISA	\$	17.20
51	04/27/2017	582152	LIGHTNING, LARRY	\$	1.00
52	04/27/2017	582155	PREBONICH, JOHN	\$	2.40
53	04/27/2017	582263	HARPER, TANYA U	\$	23.00
54	05/04/2017	582470	WILLEY, DEB	\$	86.00
55	05/04/2017	582476	BURTNESS, RAYMOND W	\$	31.30
56	05/04/2017	582482	GILBANK, JAMES T	\$	47.30
57	05/04/2017	582548	ROCK COUNTY CORRECTIONAL OFFICE	\$	3,281.25
58	05/11/2017	582885	CHARTER COMMUNICATIONS	\$	25.00
59	05/18/2017	583317	DEVOE, LISA M	\$	19.06
60	05/18/2017	583321	DRAVIS MEDINA, PATRICIA A	\$	42.20
61	05/18/2017	583329	HAMILTON, MORGAN M	\$	47.30
62	05/18/2017	583344	PHILLIPS, JEANNE M	\$	35.06
63	05/25/2017	583591	ENZ, SHERRI	\$	22.00
64	06/01/2017	583725	BUCKNER, TIEARA J	\$	19.06
65	06/01/2017	583768	KAEMPFER, LINDSEY	\$	17.20
66	06/08/2017	583917	ACKERMAN, DEBRA J	\$	696.00
67	06/08/2017	583940	BOGAN, ANN	\$	232.00
68	06/22/2017	584799	SARGENT, SHERRIE L	\$	21.61
69	06/22/2017	584802	TINDER, GARRETT PATRICK	\$	31.30
70	06/29/2017	585062	MC CRORY, BARBARA W	\$	288.40
71	07/13/2017	585719	COX, JEFFREY JOSEPH	\$	23.14
72	07/20/2017	585966	BESSETTE, CASEY MITCHELL	\$	108.24
73	07/20/2017	586052	ZEMPEL, JAMES MICHAEL	\$	19.06
74	08/10/2017	587025	CLOUGH, JAMIE R	\$	27.22
75	08/10/2017	587051	STANIFORTH, MICHAEL JAMES	\$	36.40
76	08/10/2017	587081	CHURCHILL CONCRETE AND STONE	\$	157.12
77	08/24/2017	587545	SKWARLO, MORGAN DANYL	\$	31.30
78	08/31/2017	587645	CATHER, ROGER	\$	8.00
79	08/31/2017	587647	EDGE PAINTBALL	\$	607.50
80	08/31/2017	587649	LALAS BEAUTY SUPPLY	\$	400.00
81	08/31/2017	587665	CYWINSKI, AMBER	\$	4.92
82	08/31/2017	587809	MOSS, JOHNNY	\$	23.20
83	08/31/2017	587834	OCZUS, ALICIA	\$	22.26
84	08/31/2017	587835	POQUETTE, JAMES	\$	12.69
85	08/31/2017	587839	THOMPSON, BARBARA	\$	2.90
86	08/31/2017	587841	WENDT, COURTNEY	\$	1.60
87	09/21/2017	588605	DOHERTY, RHONDA	\$	3.80
88	09/21/2017	588791	HELLING, CODY CHRISTOPHER	\$	19.57
89	09/21/2017	588794	HUBER, BRIAN ALBERT	\$	22.12
90	09/21/2017	588843	WISCONSIN MANAGEMENT COMPANY	\$	51.75
91	10/26/2017	590299	GAPSKI, TANYA M	\$	3.75
92	11/02/2017	590484	BRADLEY, BRITTANY L	\$	54.12
93	11/02/2017	590507	DONNELLY, MARY ELLEN	\$	47.30
94	11/02/2017	590510	ELLWANGER, BLAKE A	\$	33.85
95	11/02/2017	590516	GARCIA, RICARDO	\$	19.06
96	11/02/2017	590530	HOFFMAN, DARLES D	\$	52.40
97	11/02/2017	590548	LAMMON, HEIDI L	\$	19.06
98	11/02/2017	590621	BREUNIG, CHARLES D	\$	8.02
99	11/02/2017	590622	CATTERUCCIA	\$	2.68
100	11/09/2017	590788	HARSHMAN, DEBRA	\$	232.00
101	11/09/2017	590927	WENDT, RENEE A	\$	548.00
102	11/09/2017	591106	DAVENPORT, DEAN	\$	23.20
103	11/09/2017	591134	TINDER, CALE	\$	2.68
104	11/16/2017	591361	KRUEGER, NATHAN	\$	17.20
105					
				SUBTOTAL: \$	13,815.97

106	HEALTH INSURANCE PBA - ACCOUNT #1217287 (FIRST NATIONAL)			
107	<u>DATE OF ISSUE</u>	<u>CHECK #</u>	<u>PAYABLE TO:</u>	<u>AMOUNT</u>
108	11/28/2016	68871	FISCHER, BRYAN	\$ 60.76
109	12/02/2016	69062	DEBOER, NATHAN W	\$ 39.97
110	12/02/2016	69117	WHITEWATER CHIROPRACTIC	\$ 31.80
111	12/09/2016	69187	WELCH, JODI	\$ 550.64
112	01/13/2017	70257	PABST, KATHLEEN	\$ 367.55
113	01/13/2017	70387	WINKLER, GREGORY E	\$ 27.61
114	01/13/2017	70388	WINKLER, GREGORY E	\$ 115.76
115	01/20/2017	70477	OTT-GRENAWALT, DARLA	\$ 106.41
116	01/20/2017	70510	SCHOVILLE, TIFFANY L	\$ 96.56
117	01/20/2017	70511	THOMPSON, CONNIE	\$ 106.41
118	01/27/2017	70742	ROEDER, BRIAN	\$ 577.64
119	02/10/2017	71098	KLINE, BETH E	\$ 19.24
120	02/10/2017	71160	GENZ, JOANIE L	\$ 25.66
121	02/10/2017	71242	WRIGHT, KENYATA	\$ 167.94
122	02/17/2017	71371	GENZ, JOANIE L	\$ 45.75
123	02/24/2017	71521	BEGGS, FRANCIS	\$ 22.95
124	02/24/2017	71586	FT HEALTHCARE HOME	\$ 50.00
125	03/10/2017	71890	CAVETT, ANTOINETTE	\$ 103.63
126	03/17/2017	72054	ROEDER, BRIAN	\$ 67.88
127	03/17/2017	72084	BEGGS, FRANCIS	\$ 90.31
128	03/31/2017	72504	CORE PHYSICAL THERAPY	\$ 2,112.71
129	04/07/2017	72877	EGGEN, JUDY	\$ 72.09
130	04/21/2017	73192	PARR, KENDRA M	\$ 15.30
131	04/28/2017	73406	THORPE CHIRO WORKS, SC	\$ 57.00
132	05/12/2017	73782	WHITEWATER CHIROPRACTIC	\$ 31.91
133	06/09/2017	74639	PARR, KENDRA M	\$ 15.30
134	07/14/2017	75640	MERITER HOSPITAL	\$ 1.80
135	07/21/2017	76032	WHITEWATER CHIROPRACTIC	\$ 31.91
136	09/15/2017	77480	MERITER HOSPITAL	\$ 88.01
137	09/29/2017	77970	BELOIT MEMORIAL HOSPITAL	\$ 15.48
138			SUBTOTAL:	\$ 5,115.98

140	CLERK OF COURTS (CCAP) - ACCOUNT #1179-591 (FIRST NATIONAL)			
141	<u>DATE OF ISSUE</u>	<u>CHECK #</u>	<u>PAYABLE TO:</u>	<u>AMOUNT</u>
142	07/15/2016	16C 026146	WEBB, HOLLY A	\$ 250.00
143	11/17/2016	16C 026665	HUFSTATLER, MATTHEW	\$ 96.00
144	11/17/2016	16C 026670	RODRIGUEZ LOYOLA, JOSE GUADALUP	\$ 126.00
145	11/17/2016	16C 026671	SALISBURY, VICKY L	\$ 49.90
146	12/08/2016	16C 026741	SMITH, LESTER C	\$ 4.50
147	12/08/2016	16C 026750	REINART, NICHOLAS R.	\$ 200.00
148	12/08/2016	16C 026760	KNUTSON, SEAN RYAN	\$ 10.00
149	12/16/2016	16C 026774	HERNANDEZ, LIZABETH S	\$ 57.00
150	12/16/2016	16C 026776	MCSHAN, STACY LYNN	\$ 50.00
151	12/16/2016	16C 026780	TURNER, NANCY	\$ 34.00
152	12/16/2016	16C 026782	HANSON, ROSS J	\$ 13.00
153	01/03/2017	17C 026822	LILBURN, JAMES	\$ 5.00
154	01/03/2017	17C 026827	SANCHEZ - MENKE, SAMANTHA	\$ 150.00
155	01/03/2017	17C 026830	GUILLEN, SALVADOR CORTEZ	\$ 40.00
156	01/20/2017	17C 026906	BOISSONNEAULT, HECTOR	\$ 150.00
157	01/20/2017	17C 026912	GUILLEN, SALVADOR CORTEZ	\$ 30.00
158	01/27/2017	17C 026921	COLE, WILFERD HARVEY JR	\$ 5.00
159	01/27/2017	17C 026924	LEAL DE RIVERA, MARIA	\$ 7.50
160	02/03/2017	17C 026954	DIGIOVANNI, DARIENNE STARR	\$ 3.70
161	02/10/2017	17C 027000	ROCK COUNTY REGISTER OF DEEDS	\$ 105.00
162	02/17/2017	17C 027014	FREEMAN, DIANNA NICOLE	\$ 7.47
163	02/17/2017	17C 027018	SCOTT, ARTHUR LEE	\$ 100.00
164	02/24/2017	17C 027044	RANSOM, LUCAS L	\$ 7.00
165	02/24/2017	17C 027055	WILLIAMS, TARA L	\$ 464.00

166	02/24/2017	17C 027062	PIGNATO, JESSICA MARIA	\$	5.00
167	02/24/2017	17C 027066	DIGIACOMO, MELANIE S	\$	5.00
168	03/10/2017	17C 027118	ORNDORF, KATHLEEN KAY	\$	49.50
169	03/10/2017	17C 027136	WHITE, ONTARIO DUANE	\$	25.00
170	03/17/2017	17C 027156	PETITT, DALTON JOHN	\$	50.00
171	03/17/2017	17C 027157	REYES, OLIVIA	\$	160.50
172	03/17/2017	17C 027172	UBC EQUIPMENT RENTALS	\$	249.00
173	03/17/2017	17C 027173	BROWN, DIANA L	\$	170.22
174	03/24/2017	17C 027194	KICKER, SANDY L	\$	3.43
175	03/24/2017	17C 027196	MCCANN, TORI MARIE	\$	7.50
176	04/07/2017	17C 027251	AGUILAR, DAVID	\$	100.00
177	04/07/2017	17C 027258	HILL, PAMELA DENISE	\$	50.00
178	04/07/2017	17C 027275	GUILLEN, SALVADOR CORTEZ	\$	30.00
179	04/13/2017	17C 027284	CHAMPION, CHAZ C	\$	222.00
180	04/13/2017	17C 027297	LOPEZ, ISRAEL	\$	187.00
181	04/13/2017	17C 027304	SMOSARSKI, ANDREW C	\$	250.00
182	04/13/2017	17C 027312	SCHULTZ, MARIAH D	\$	110.00
183	04/13/2017	17C 027319	MCNEIL, LEE CAMERON JR	\$	20.00
184	04/13/2017	17C 027330	FELLOWS, ERICK C	\$	49.71
185	04/20/2017	17C 027349	KINCAID, ANDREW D	\$	110.00
186	04/20/2017	17C 027352	MARTIN, JOSHUA A	\$	250.00
187	04/20/2017	17C 027365	WATTS, JENELLE M	\$	75.00
188	04/20/2017	17C 027381	GUILLEN, SALVADOR CORTEZ	\$	30.00
189	04/28/2017	17C 027382	DESAULNIERS, JOSHUA JOSEPH	\$	250.00
190	04/28/2017	17C 027386	HOPPE, TODD L	\$	10.00
191	04/28/2017	17C 027398	RUMERY, DAKOTA T	\$	19.00
192	05/05/2017	17C 027451	PITTS, TEGEN C	\$	110.00
193	05/05/2017	17C 027455	ROWLEY, JAMES	\$	5.00
194	05/05/2017	17C 027464	PITTMAN, RAPHAEL A	\$	86.50
195	05/05/2017	17C 027477	ARMSTRONG, JUSTIN	\$	51.74
196	05/12/2017	17C 027495	AIG SPECIALTY AUTO	\$	713.06
197	05/12/2017	17C 027501	BOMBARDIER RECREATION PRODUCTS	\$	6,420.61
198	05/12/2017	17C 027518	MCKINNON, BRANDON LEE	\$	228.82
199	05/12/2017	17C 027520	PATRICIA MARTIN	\$	120.00
200	05/12/2017	17C 027525	SHERROD, LUCY	\$	60.96
201	05/12/2017	17C 027528	TRUDEAU, PAULA	\$	43.94
202	05/19/2017	17C 027535	BROOKS, SHIRLEY	\$	71.00
203	05/19/2017	17C 027569	PENNEWELL, NANCY J	\$	59.00
204	05/26/2017	17C 027598	BURT, CHARLES	\$	92.75
205	05/26/2017	17C 027604	JORGENSON, JEREMY	\$	37.86
206	05/26/2017	17C 027611	SCHNUCK, MEGAN	\$	18.93
207	05/26/2017	17C 027615	UBC EQUIPMENT RENTALS	\$	130.00
208	06/02/2017	17C 027644	RAYNER, LARRY V JR	\$	89.83
209	06/02/2017	17C 027645	RAYNER, LARRY V SR	\$	252.79
210	06/02/2017	17C 027646	ROLLINS, CHIQUITA	\$	104.50
211	06/08/2017	17C 027664	SERVANT, JAMMIE S L	\$	10.00
212	06/16/2017	17C 027697	LYNCH, KRISTIANE	\$	150.00
213	06/16/2017	17C 027705	CRC MANAGEMENT	\$	150.00
214	06/16/2017	17C 027706	CUNA MUTUAL	\$	80.94
215	06/23/2017	17C 027729	MUELLER, BRANDON W	\$	237.00
216	07/07/2017	17C 027787	BOZIC, DARKO	\$	7.30
217	07/07/2017	17C 027796	SANDERS, AMANDA LYNN	\$	750.00
218	07/07/2017	17C 027805	HINSON, DEWEY R	\$	100.00
219	07/07/2017	17C 027807	LEMONS, JOCELYN L.	\$	27.96
220	07/07/2017	17C 027813	HURT, CHESTER	\$	270.00
221	07/21/2017	17C 027866	20TH CENTURY FOODS	\$	238.09
222	07/21/2017	17C 027877	WINSTON, RODRICK C	\$	385.00
223	08/04/2017	17C 027924	IVERSON, THOMAS DWAYNE	\$	2,750.00
224	08/11/2017	17C 027963	PURIFOY, CORY ANTOINE	\$	5.00
225	08/11/2017	17C 027965	FANNIE MAE CANDIES	\$	61.57

226	08/18/2017	17C 027971	CANNON, STEFANIE	\$	182.90
227	08/25/2017	17C 027993	NELSON, JESSICA L	\$	2.10
228	09/08/2017	17C 028055	DICKERSON, KALEB WILLIAM	\$	10.00
229	09/08/2017	17C 028067	BOMBARDIER RECREATION PRODUCTS	\$	217.00
230	09/08/2017	17C 028069	ECOATM	\$	25.00
231	09/08/2017	17C 028083	LOPEZ CERA, RAUL	\$	108.00
232	09/08/2017	17C 028099	WILLIAM T. DREW	\$	15.22
233	09/15/2017	17C 028134	MARTINEZ, JUBAL M	\$	82.00
234	09/29/2017	17C 028179	DARDEN, KHARDIJA I.	\$	2.86
235	10/06/2017	17C 028197	RAMOS FLORES, FELIPE	\$	10.00
236	10/06/2017	17C 028211	DANCY, GABRIEL	\$	774.00
237	10/06/2017	17C 028217	TORRES, WILLIAM	\$	41.00
238	10/12/2017	17C 028228	ENGLE, HEATHER	\$	32.90
239	10/12/2017	17C 028229	FRANCIS, DAVID ANDREW JR.	\$	63.37
240	10/12/2017	17C 028230	MURPHY, TERRENCE M.	\$	150.00
241	10/12/2017	17C 028231	WHYTE, ODEAN SHAWN	\$	10.00
242	10/19/2017	17C 028259	EASTMAN, DEBORAH SUE	\$	94.00
243	11/08/2017	17C 028327	WISE, GINGER L	\$	4.70
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SUBTOTAL: \$ 20,198.13

ROCK HAVEN PATIENT TRUST - ACCOUNT #59618 (FIRST COMMUNITY CREDIT UNION)

247	DATE OF ISSUE	CHECK #	PAYABLE TO:		AMOUNT
248	12/16/2016	2125	RUTH JOHNSON, ESTATE OF	\$	5.00
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SUBTOTAL: \$ 5.00

SHERIFF'S OFFICE INMATE TRUST II - ACCOUNT #1228859 (FIRST NATIONAL)

252	DATE OF ISSUE	CHECK #	PAYABLE TO:		AMOUNT
253	11/18/2016	076075	SMITH, MICHAEL MATTHEW	\$	18.00
254	11/28/2016	076101	HARDING, LISA MARIE	\$	51.45
255	12/05/2016	076124	VANTASSEL, MARY JANE	\$	19.06
256	01/03/2017	076220	HOLMES, RATONDA DIAMOND	\$	15.45
257	01/06/2017	076233	KAKUSKE, THOMAS WILLIAM	\$	38.54
258	01/12/2017	076251	WINCHESTER, CHRISTOPHER CHARLES	\$	97.85
259	02/07/2017	076342	SCHULTZ, PHILLIP ANDREW	\$	6.65
260	02/08/2017	076349	WEGNER, BRIAN CARL	\$	64.70
261	02/10/2017	076360	HIBBLER, ANTHONY CLARK	\$	15.96
262	02/24/2017	076409	CHRISTENSEN, BRADLEY JAMES	\$	10.19
263	03/13/2017	076481	GOSHA, RAYMOND JAHIEL	\$	10.02
264	03/15/2017	076497	MARTON, STEPHAN CHRISTOPHER	\$	123.70
265	03/27/2017	076560	HILLARY, SHAUN ERIC	\$	38.42
266	04/11/2017	076618	LOVELAND, AIMEE JO	\$	412.63
267	04/13/2017	076645	JACKSON, ROGER	\$	22.63
268	04/19/2017	076657	BENNETT, BYRON	\$	500.00
269	04/19/2017	076659	BOYD, NICOLE ASHLEY	\$	16.00
270	04/21/2017	076669	NEM, VANNA TIM	\$	21.00
271	04/24/2017	076676	HARRIS, JARROD RAYMOND	\$	114.00
272	04/26/2017	076681	RAMIREZ, FREDY MORALES	\$	105.92
273	04/28/2017	076699	CONYERS, DEJANEIL JAMES	\$	22.50
274	05/08/2017	076741	SMITH, DEON LAVELLE	\$	9.33
275	05/09/2017	076748	JUDD, MARIE	\$	26.76
276	05/10/2017	076756	HOLMES, GAGE LEONARD HUGH	\$	11.53
277	05/10/2017	076757	HILL, COREY JAMESON	\$	21.70
278	05/11/2017	076762	THOMPSON, NAKIELA ANTWIONETTE	\$	10.87
279	05/19/2017	076794	NOBLE, DYSEAN DONOVON	\$	23.00
280	05/24/2017	076817	KELLEY, CHASE A	\$	28.00
281	05/25/2017	076826	WILSON, STEPHEN HOWARD	\$	17.97
282	06/14/2017	076906	FORD, TYRAE LAMAR	\$	10.99
283	06/21/2017	076928	CLARK, MARQUISE DAVELLE	\$	12.50
284	06/30/2017	076986	ALPHONSE, JARVIS JAMES	\$	22.69
285	07/05/2017	077004	GOSHA, RAYMOND JAHIEL	\$	46.93

286	07/14/2017	077052	WASHINGTON, LORENZO M	\$	23.44
287	07/19/2017	077077	DOUGHERTY, SHANE ALLEN	\$	24.00
288	08/07/2017	077147	KEITHLEY, DEVON DANIEL	\$	32.40
289	08/08/2017	077155	WASHINGTON, LORENZO	\$	35.00
290	08/09/2017	077162	OLIVIL, ANDERAL	\$	14.50
291	08/14/2017	077172	HANTHORN, MARTIN DENNIS	\$	22.77
292	08/18/2017	077194	SHUMPERT, CHERELL LANIECE	\$	66.15
293	08/18/2017	077201	WORTHAM, KEARRA	\$	25.00
294	08/23/2017	077220	VANKO, JOHN JOSEPH	\$	14.88
295	09/01/2017	077250	ZANDER, KACY LYNN	\$	1.00
296	09/01/2017	077251	THOMAS, JIMMY ROLAND	\$	23.66
297	09/01/2017	077254	JONES, MICHAEL JARREL	\$	3.00
298	09/05/2017	077255	PAYNE, KEVIN LAMAR	\$	2.28
299	09/05/2017	077256	STEWART, LYNN EUGENE	\$	0.19
300	09/05/2017	077258	SAVAGE, DAZHANE SHANICE	\$	19.65
301	09/05/2017	077260	CHRISTOFFERSON, NATHAN THOMAS	\$	2.42
302	09/05/2017	077261	GARRETT, TERMAINE MAURICE	\$	1.35
303	09/05/2017	077265	GOSHA, RAYMOND JAHIEL	\$	2.54
304	09/05/2017	077266	DANIELS, KARMELLA RICHELLE	\$	27.08
305	09/05/2017	077271	JENNESS, AMY ELIZABETH	\$	7.23
306	09/06/2017	077277	GONZALEZ, DANIEL	\$	0.02
307	09/14/2017	077325	JOHNSON, OCTOVIO LEE	\$	3.35
308	09/15/2017	077328	HOPPE, CODEY MICHAEL	\$	86.49
309	09/19/2017	077345	GILES, STEPHANIE ANN	\$	8.00
310	09/22/2017	077359	PINEDA, ADOLFO	\$	16.10
311	09/22/2017	077360	CRAIG, PATRICK DANIEL	\$	1.41
312	09/22/2017	077363	MONYAK, FRANK JOSEPH	\$	2.90
313	09/27/2017	077380	CLARKE, LEO MAURICE	\$	1.08
314	09/27/2017	077383	MCADORY, TIMOTHY JON	\$	1.43
315	09/27/2017	077386	STURDEVANT, DEREK JAMES	\$	2.25
316	09/27/2017	077392	ANDERSON, KATIE ANN	\$	4.55
317	10/03/2017	077412	WINTERS, MICHAEL CHARLES	\$	23.00
318	10/03/2017	077419	MCCORRISTON, CAMERON DOUGLAS	\$	6.93
319	10/04/2017	077427	HOFFSTEAD, FREDERICK ALAN	\$	12.05
320	10/04/2017	077429	QUINCE, ANITA FAYE	\$	69.83
321	10/05/2017	077431	TONUCI, RONALD JOSEPH	\$	194.24
322	10/05/2017	077432	OLSEN, PAUL STUART	\$	2.23
323	10/05/2017	077435	THOMPSON, NAKIELA ANTOINETTE	\$	31.50
324	10/05/2017	077437	STREGE, ALEXANDER CHARLES	\$	2.13
325	10/09/2017	077451	TAVARES, DEAVON CHRISTOPHER	\$	2.65
326	10/09/2017	077452	ECCLES, DANIEL LEE	\$	2.19
327	10/09/2017	077456	TRUETTNER, CHRISTOPHER STEVEN	\$	12.59
328	10/12/2017	077469	BUTLER, JASON	\$	3.00
329	10/12/2017	077471	LAABS, ZACHARY TERRY	\$	421.00
330	10/12/2017	077480	HOOPS, BENJAMIN JACOB	\$	88.13
331	10/13/2017	077483	THAYER, TY NATHANIAL	\$	2.39
332	10/18/2017	077496	RODRIGUEZ GURROLA, WILBUR ADRIAN	\$	16.12
333	10/18/2017	077498	EVANS, GOLDY MARIE	\$	26.77
334	10/18/2017	077501	GEIGER, LATONDRIA ANN	\$	3.00
335	10/24/2017	077525	SEAY, MICHAEL STEVEN	\$	181.12
336	10/24/2017	077526	FIELDS, SHAWN COLLIS	\$	12.41
337	10/26/2017	077531	THAYER, TY NATHANIAL	\$	11.22
338	10/26/2017	077532	NELSON, BRIAN STEVEN	\$	3.76
339	10/27/2017	077537	SORENSEN, BRITTANY NICOLE	\$	4.00
340	10/31/2017	077547	GOLDEN, KENNETH RAY	\$	36.00
341	10/31/2017	077549	FREEMAN, CRYSTAL MAE	\$	7.50
342	11/01/2017	077553	HILLS, JOSEPH MATTHEW	\$	8.92
343	11/03/2017	077559	FURSETH, SIVEN ALLEN	\$	6.35
344	11/06/2017	077561	SAVAGE, DORSEY DANNY	\$	4.00
345	11/06/2017	077566	HIBBLER, LA TREASE MARIE	\$	20.50

346	11/08/2017	077585	SCHUH, ROBERT JOHN	\$	28.59
347	11/13/2017	077600	CASTILLO, JUAN MIGUEL	\$	4.30
348				SUBTOTAL: \$	3,691.48
349					
350	<u>SUMMARY</u>				
351	COUNTY TREASURER MASTER - ACCOUNT #1155-776			\$	111.19
352	COUNTY TREASURER MASTER - ACCOUNT #1155-784			\$	13,815.97
353	HEALTH INSURANCE PBA - ACCOUNT #1217287			\$	5,115.98
354	CLERK OF COURTS (CCAP) - ACCOUNT #1179-591			\$	20,198.13
355	ROCK HAVEN PATIENT TRUST - ACCOUNT #59618			\$	5.00
356	SHERIFF'S OFFICE INMATE TRUST II - ACCOUNT #12288599			\$	3,691.48
357					
358				TOTAL: \$	42,937.75

Respectfully submitted:

FINANCE COMMITTEE

Mary Mawhinney, Chair

J. Russell Podzilni

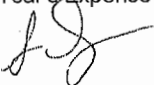
Mary Beaver, Vice Chair

Bob Yeomans

Brent Fox

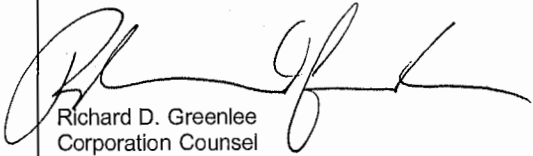
FISCAL NOTE:

Funds from these checks will be credited back depending upon the funding source of the original check. Checks from non-lapsing accounts will be credited back to those accounts, while the balance will be credited back to Refund of Prior Year's Expense in the General Fund.


Sherry Oja
Finance Director

LEGAL NOTE:

Appropriate action pursuant to § 59.64(4)(e), Wis. Stats.


Richard D. Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Josh Smith
County Administrator

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Katherine Luster
INITIATED BY



Julie Butz
DRAFTED BY

Human Services Board
SUBMITTED BY

September 26, 2019
DATE DRAFTED

**AMENDING THE 2019 HSD BUDGET TO ACCEPT CLTS FUNDS
AND CREATING 1.0 FTE HUMAN SERVICES SUPERVISOR I POSITION**

1 WHEREAS, the Human Services Department's Children's Long Term Support (CLTS) program makes
 2 Medicaid funding available to serve children who have substantial limitations due to developmental,
 3 emotional and/or physical disabilities; and,
 4
 5 WHEREAS, the State of Wisconsin began an initiative to eliminate the waitlist for CLTS services in
 6 2017 with an initial deadline of December 31, 2018; and,
 7
 8 WHEREAS, Rock County has made significant progress since November 2017 by enrolling 240
 9 additional children; and,
 10
 11 WHEREAS, demand for the CLTS program has grown and additional children continue to remain on the
 12 waitlist; and,
 13
 14 WHEREAS, the State of Wisconsin provided additional funding for children who are on the waitlist to
 15 continue to be enrolled in CLTS; and,
 16
 17 WHEREAS, in order to serve the additional children on the wait list, it is necessary to increase the
 18 capacity of the CLTS program; and,
 19
 20 WHEREAS, the increase in case managers to meet the Waitlist Elimination requirement has increased
 21 the need for additional support and oversight by a supervisor; and,
 22
 23 WHEREAS, the additional revenue in the CLTS program will cover the costs of the new position, and
 24 the computer, phone, and furniture for the new position; and,
 25
 26 WHEREAS, no additional county levy is required in 2019 due to the new revenue in the CLTS budget.
 27
 28 NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled
 29 this _____ day of _____, 2019 does hereby approve the creation of 1.0 FTE Human Services
 30 Supervisor I position in CLTS, and the purchase of a computer, phone and furniture for the new
 31 position.
 32

33 **BE IT FURTHER RESOLVED**, that the 2019 Budget be amended as follows:

35	Budget	Increase	Amended
36	<u>9/1/19</u>	<u>(Decrease)</u>	<u>Budget</u>
37 <u>Source of Funds</u>			
38 36-3691-0000-42100	\$5,422,455	\$309,536	\$5,731,991
39 Federal Aid			
40			
41 <u>Use of Funds</u>			
42 36-3691-0000-61100	\$1,196,814	\$5,316	\$1,202,130
43 Regular Wages			
44 36-3691-0000-61210	\$1,000	\$2,500	\$3,500
45 Overtime Wages			

Amending the 2019 HSD Budget to Accept CLTS Funds and Creating 1.0 FTE Human Services
 Supervisor I Position
 Page 2

46	36-3691-0000-61400	\$91,634	\$407	\$92,041
47	FICA			
48	36-3691-0000-61510	\$78,457	\$348	\$78,805
49	Retirement-Employers			
50	36-3691-0000-61610	\$427,371	\$1,415	\$428,786
51	Health Insurance			
52	36-3691-0000-61620	\$12,266	\$54	\$12,320
53	Dental Insurance			
54	36-3691-0000-61915	\$1,190	\$310	\$1,500
55	Certification/Licenses			
56	36-3691-0000-64604	\$3,421,696	\$297,786	\$3,719,482
57	Program Expense			
58	36-3691-0000-67130	\$6,100	\$1,400	\$7,500
59	Terminals & PC's			

Respectfully submitted,

HUMAN SERVICES BOARD

Brian Knudson
 Brian Knudson, Chair

Sally Jean Weaver-Landers, Vice Chair

Stephanie Aegerter
 Stephanie Aegerter

Terry Fell
 Terry Fell

David Homan
 David Homan

Ashley Kleven
 Ashley Kleven

Kathy Schulz
 Kathy Schulz

Terry Thomas
 Terry Thomas

Shirley Williams
 Shirley Williams

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni
 J. Russell Podzilni, Chair

Mary Mawhinney
 Mary Mawhinney, Vice Chair

Richard Bostwick
 Richard Bostwick

Hank Brill
 Hank Brill

Betty Jo Bussie
 Betty Jo Bussie

Louis Peer
 Louis Peer

Alan Sweeney
 Alan Sweeney

Terry Thomas
 Terry Thomas

Absent
 Bob Yeomans

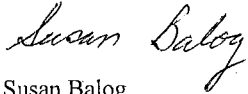
FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

 Mary Mawhinney, Chair Date

FISCAL NOTE:

The additional position will be fully funded with federal aid. No County funds are required.



Susan Balog
Assistant Finance Director

LEGAL NOTE:

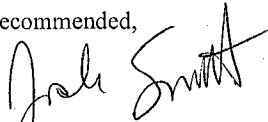
The County Board is authorized to take this action pursuant to secs. 59.22(2) and 59.52(19), Wis. Stats. As an amendment to the adopted 2019 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended,



Josh Smith
County Administrator

Executive Summary

AMENDING THE 2019 HSD BUDGET TO ACCEPT CLTS FUNDS
AND CREATING 1.0 FTE HUMAN SERVICES SUPERVISOR I POSITION

This resolution accepts additional funding for the Children's Long Term Support Program and authorizes HSD to create 1.0 FTE Human Services Supervisor I Position. This position provides the necessary support and oversight for a unit of 7-8 CLTS Case Managers. The increase in case managers to meet the State's Waitlist Elimination requirement has increased the need for additional support and oversight by a supervisor.

CLTS has been mandated by the State of Wisconsin to eliminate the waitlist and immediately enroll eligible children in CLTS. CLTS has made significant progress since the state mandated the elimination of the waitlist. Since November 2017, Rock County CLTS has opened and served an additional 240 children. There are an additional 68 children that Rock County has received funding for. It is necessary to recruit and hire for this position during the last quarter of 2019 to ensure that the staff are able to serve these additional children.

The resolution authorizes this position along with the necessary equipment and furnishings.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Finance Committee
INITIATED BY



Dara Mosley
DRAFTED BY

Finance Committee
SUBMITTED BY

October 26, 2019
DATE DRAFTED

**AUTHORIZING PURCHASE OF IVANTI IT SERVICE MANAGEMENT
SOFTWARE**

- 1 **WHEREAS**, the 2018 Baker Tilly audit identified a need for implementing configuration and change
- 2 management within the County Information Technology department; and,
- 3
- 4 **WHEREAS**, a workgroup of IT staff evaluated several service desk software products, and selected Ivanti
- 5 as the best choice for Rock County; and,
- 6
- 7 **WHEREAS**, the Ivanti Service Management software includes change management, configuration
- 8 management, help desk ticketing, problem resolution, and software and hardware tracking; and,
- 9
- 10 **WHEREAS**, the software is available from CDW-G, Inc. on State Contract #505ENT-M16-
- 11 VARSOFTWARE-04; and,
- 12
- 13 **WHEREAS**, funds for implementation of this software are available in the 2019 Information Technology
- 14 budget, and ongoing costs are included in the 2020 Recommended Budget.
- 15
- 16 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 17 this _____ day of _____, 2019 authorize the purchase agreement with CDW-G, Inc. for an
- 18 amount not to exceed \$106,650.40 for the purchase of the Ivanti Service Management software.

Respectfully submitted,

FINANCE COMMITTEE

Mary Mawhinney, Chair

Mary Beaver, Vice Chair

Brent Fox

J. Russell Podzilni

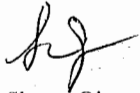
Bob Yeomans

AUTHORIZING PURCHASE OF IVANTI IT SERVICE MANAGEMENT SOFTWARE

Page 2

FISCAL NOTE:

Funds are available in the 2019 budget for the purchase of this software and in the 2020 budget for the annual maintenance costs.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

Executive Summary

The Information Technology audit, performed by Baker Tilly in 2018, identified several shortcomings concerning change management, configuration management, and software tracking. Ivanti's IT Service Management software addresses these concerns, and replaces the current Help Desk ticketing system previously developed by Rock County IT in 1996.

A workgroup within the IT staff evaluated several software packages before determining that the Ivanti software best matches the needs of both the Rock County IT staff as well as non IT staff.

The software will allow IT staff to more easily inventory the County's hardware and software, identify related support calls, create a knowledge base that the users can reference, and track changes that are occurring in the vast quantity of County-owned systems.

Along with the software, Ivanti will provide training for the IT staff on configuration and the best use of the system.

The access points are available from CoreBTS, Inc. under state Contract #:#505ENT-M16-DATATCOMM-01.

Funds for implementation of this software are available in the 2019 Information Technology budget, and ongoing costs are included in the 2020 Recommended Budget.

This resolution authorizes Rock County Information Technology to purchase the Ivanti IT Service Management Software from CDW-G, Inc. for an amount not to exceed \$106,650.40

QUOTE CONFIRMATION



DEAR GRANT ZICKERT,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

Thanks:


ACCOUNT MANAGER NOTES: Adam Flynn
 Executive Account Manager
 866-723-3621
 adamfly@cdw.com

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
KZQZ702	10/29/2019	IVANTI - YEAR 1 W/GLOBAL	4119697	\$106,650.40

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
<u>IVANTI CLOUD ANALYST ASSET MGR SUB 1Y</u> Mfg. Part#: SM-SMAMNU-C1-01 ** Ivanti Service Manager - Service Management Named Cloud Analyst with Asset Manager Subscription Year 1 10/31/2019 10/30/2020 ** Electronic distribution - NO MEDIA Contract: State of Wisconsin Software, Support and Maint Gov (505ENT-M16-VARSOFTWARE-04)	30	5511321	\$593.28	\$17,798.40
<u>Ivanti Service Manager VPN - Cloud Subscription License - 1 license</u> Mfg. Part#: SM-VPN-C UNSPSC: 43231501 * Ivanti Service Manager - SaaS VPN Cloud Subscription, Powered by HEAT Year 1 10/31/2019 10/30/2020 * Electronic distribution - NO MEDIA Contract: State of Wisconsin Software, Support and Maint Gov (505ENT-M16-VARSOFTWARE-04)	1	4755868	\$2,781.00	\$2,781.00
<u>Ivanti Service Manager BI Reporting - Cloud Subscription License - 1 server</u> Mfg. Part#: SM-BI-C UNSPSC: 43231501 * Ivanti Service Manager - SaaS BI Reporting Server Cloud Subscription, Powered by HEAT Year 1 10/31/2019 10/30/2020 * Electronic distribution - NO MEDIA Contract: State of Wisconsin Software, Support and Maint Gov (505ENT-M16-VARSOFTWARE-04)	1	4755866	\$8,343.00	\$8,343.00

QUOTE DETAILS (CONT)				
IVANTI IT ASSET MGMT CUSTOM SVC PKG	26600	5249996	\$0.93	\$24,738.00
Mfg. Part#: SVCS-UWM-CSTM-5				
**				
IT ASSET MANAGEMENT - CUSTOM SERVICES PACKAGE				
**				
Electronic distribution - NO MEDIA				
Contract: Wisconsin Counties Association				
IVANTI SERVICE MGR PRO IMPLEMENTATIN	1	5245113	\$45,000.00	\$45,000.00
Mfg. Part#: SVCS-SM-3				
*				
SERVICE MANAGER PROFESSIONAL - IMPLEMENTATION SUCCESS PACKAGE				
*				
Electronic distribution - NO MEDIA				
Contract: Wisconsin Counties Association				
Global Academy Annual Subscription - web-based training	2	5114664	\$3,995.00	\$7,990.00
Mfg. Part#: TRNG-IGA-1				
UNSPSC: 86101601				
Electronic distribution - NO MEDIA				
Contract: Wisconsin Counties Association				

PURCHASER BILLING INFO	SUBTOTAL	\$106,650.40
Billing Address: TJ JOHNSON ROCK COUNTY INFORMATION TECHNOLOGY 3530 N COUNTY HWY F JANESVILLE, WI 53545-0766 Phone: (608) 757-5035 Payment Terms: Master Card	SHIPPING	\$0.00
	SALES TAX	\$0.00
	GRAND TOTAL	\$106,650.40
	DELIVER TO	
Shipping Address: ROCK COUNTY INFORMATION TECHNOLOGY GRANT ZICKERT 3530 N COUNTY HWY F JANESVILLE, WI 53545 Shipping Method: ELECTRONIC DISTRIBUTION	Please remit payments to: CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515	

Need Assistance? CDW*G SALES CONTACT INFORMATION		
	Adam Flynn	(866) 723-3621 adamfly@cdwg.com

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdwg.com/content/terms-conditions/product-sales.aspx>
For more information, contact a CDW account manager

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MEMORANDUM

DATE: 10/28/2019

TO: Mary Mawhinney, Chair
Finance Committee

FROM: Marie-Noel Sandoval, M.P.H.
Health Officer/Director
Lou Peer, Chair
Board of Health

On behalf of the Board of Health

SUBJECT: Request Amendment to the 2020 proposed budget

The Board of Health is requesting the 2020 proposed budget be amended by \$31,130 to accommodate the requested deletion of two 0.4 Environmental Health Specialists in order to create a 1.0 FTE Environmental Health Specialist II per minutes of 10/16/2019 Board of Health meeting. Supporting information is attached.

The funds will be available from the following “new” funding sources which are in place or pending contract approval* for 2020. These funding opportunities were not anticipated during the 2020 County Budget preparations and therefore are additional revenue sources not included in the proposed 2020 County Budget.

Funding	Time frame	Expected award	Minimum estimate of award (conservative)	
Lead WIIN Water Grant*	2 year grant	\$5000 - \$10,000/yr	5 facilities @ \$1000/yr	\$5,000
Lead Safe Home Grant*	\$12,000,000 State-wide 2019-2020 Continued future funding expected	\$30,000 - \$50,000/yr	5 properties @ \$2000 Other services (e.g., outreach/education)	\$10,000 \$20,000
Medicaid Lead program	In process, continuous	\$5,500 - \$11,000/yr	5 EH cases @ \$900 (reimbursement increased to \$1100 from \$200) 10 Nurse visits @ \$100	\$4,500 \$1,000
DATCP	New responsibility of local health departments, continuous	\$1000 - \$3,800/yr	Licensing 6 - 23 temporary/mobile restaurant facilities	\$1000
TOTAL		\$41,500 - \$74,800		\$41,500

**official award letters have not been sent out, although grantors are preparing letters indicating that these awards will be forthcoming*

Thank you for your consideration.



Rock County Public Health Department

Additional 2020 Funding – Rock County Public Health Department

The following ‘new’ funding sources are in place or pending contract approval for 2020. These funding opportunities were not anticipated during the 2020 County Budget preparations and therefore are additional revenue sources not included in the proposed 2020 County Budget.

Lead WIIN Grant (New for 2020-21)

Funding source – Wisconsin Department of Health Services (DHS)

Grant Purpose – Provide lead water testing of daycare facilities

This grant is a non-competitive grant that will be in place in early 2020 and will continue for a 2-year period. The Rock County Public Health Department will assist in coordinating and collecting water samples for lead testing at local daycare facilities.

Estimated 2020 Revenue to RCPHD - \$5,000. It is estimated that at least 5 daycare facilities in Rock County will participate in this program at a reimbursement rate to RCPHD of \$1000 per facility. It is possible that more than 5 facilities may participate, therefore increasing revenue.

Lead Safe Homes CHIP Funding (2019, 2020, +)

Funding Source – Wisconsin DHS (through Federal Children’s Health Insurance Program)

Funding Purpose - A fund of 12 million dollars has been established in Wisconsin for conducting lead prevention activities with special emphasis of lead housing abatement. This funding is available through June of 2020 with additional annual funding likely. The RCPHD role in this funding would be in providing educational assistance, increasing blood lead testing, increasing the number of certified lead contractors, conducting lead risk assessments and clearances, and providing general project coordination of this program at the County level.

Estimated 2020 Revenue to RCPHD - \$30,000. It is estimated that the RCPHD would provide direct services to at least 5 lead abatement properties at an estimated rate of \$2,000 per property. In addition, the RCPHD would provide general prevention, educational, and recruitment services to this lead program in an effort to increase participation in the abatement program and increase blood lead testing and overall lead prevention awareness services for an estimated additional \$20,000 during 2020.

Lead Medicaid Program (ongoing program, increased funding to locals)

Funding Source – Medicaid

Funding Purpose - The RCPHD would be paid \$800 to conduct lead risk assessments of homes and an additional \$300 per home for conducting lead clearance testing of each home. In addition, public health nursing visits would be reimbursed at a rate of \$100 per visit. This program previously existed, however reimbursement rates have increase from \$200 per home to \$1100 per home and the nursing reimbursement is a new revenue source.

Estimated 2020 ‘Additional’ Revenue to RCPHD - \$5,500. It is estimated that RCPHD would assess and clear 5 cases annually with an additional revenue of \$900 per case. In addition, it is estimated that there would be 10 nursing visits reimbursed annually.

Additional DATCP Agent contract funding (change to agent contract)

In 2020, temporary or mobile restaurant licenses previously held by the State will now be the responsibility of local health departments. This change will result in RCPHD inspecting and licensing an additional 6 to 23 facilities in 2020 and beyond. This change will result in an estimated \$1000 to \$3800 in revenue annually.

Part time vs fulltime EH Specialist

Justification for the reallocation of two open Part-Time Employee (PTE) positions into one Full-Time Employee (FTE) position. Current PTE positions are 0.4 FTE positions.

1. Improved Employee Retention

EH Division 10 year employment trends

- Turnover Rate
 - PTE - 27%
 - FTE - 7% (all but 1 were retirements or internal advancement)
- Average Retention Time
 - PTE – Less than 1 year
 - FTE – 18 years

2. Reduced and Training Expenses

Significant cost reduction based on historical retention

- New employee hiring costs \$3000-\$7000
- New Employee training costs \$10,000-\$20,000 (supervisor and peer staff time)
- Double the time and cost for two 0.4 PTE vs one FTE
- PTE turnover rate is 4x higher, resulting in 8x higher costs in the long-term

3. Timing considerations

- There are currently two open PTE positions, which has not happened before. A future reallocation will potentially result in termination of employment for one or two PTE staff.
- A current well-trained and capable PTE employee is seeking an FTE position and may be lost if this opportunity isn't realized.

4. Increased EH Division Demands

- Additional mandated and needed EH services in recent years is well beyond the proposed 0.2 FTE increase.
- Increased State training and continuing education requirements necessitates more staff time, which significantly reduces the output efficiency of the PTE positions.

5. Additional Considerations

- Qualifications (degree, certifications) are the same for a FTE and a PTE, making it more difficult to recruit. Candidates that have invested in meeting the necessary credentials are typically seeking full-time employment.
- Additional office space and equipment (e.g. computer) needed for two PTE's vs 1 FTE.
- Additional time required by IT, Payroll, HR for two PTE's vs 1 FTE.
- A FTE provides more flexibility and the ability to be involved in multiple programs. A PTE is generally limited to one or two programs due to time constraints.

Form D

**Explanation & Justification for new positions, reallocations, reclassifications and upgrades
2020 Budget**

Department: Public Health

Division or Program: Environmental Health

Position Title: Environmental Health Specialist

Personnel Action: Reallocation

Fill in Explanation and Justification for the Requested Personnel Action Below:

The following recent activities present a unique opportunity in our Department that will allow us to better serve the needs of the public by combining two part-time positions into 1 full-time position:

- A part-time (0.4 FTE) EH staff member retired after 10 years, creating a current open 0.4 FTE Environmental Health Specialist position.
- A full-time Environment Health Specialist III recently retired. This position was filled with an existing staff member who is currently a part-time (0.4 FTE) Environmental Health Specialist II. With this staff person going full-time, we now have two 0.4 FTE Environmental Health Specialist positions open.

The following reasoning is provided as justification for the Public Health Department to combine two part-time Environmental Health Specialist positions into one full-time Environmental Health Specialist position:

- The demand for environmental public health services provided to the community have increased over the past several years and trends are indicating even more services may be necessary in the future. Specific examples include:
 - Drinking water nitrate issues in Rock County have been identified as a priority health concern. Staff time needed to analyze data, participate in the Rock County Nitrate Work Group, sample nitrate monitoring wells, and provide education to residents has been on a steady increase. Rock County is looked at as state-wide leader in addressing this issue and it is important to continue this effort with our local partners.
 - The Public Health Department in recent years has implemented a program of monitoring recreational surface water quality. This testing program has identified several water quality and public health issues that were previously unknown. This program is well received by the public and has received both local and state recognition, but has involved increased staff demands.
 - Licensed Facility permit numbers have steadily increased and due to changes in State & Federal regulations the complexity of inspections has increased resulting in more demand on each inspector's time.
 - Private Onsite Sewage Treatment System inspections reached a low level in 2012 due to the economy and housing slowdown. This impact resulted in a loss of an Environmental Health position. Since that economic down-turn, the housing market

has increased, resulting in the number of POWTS permits more than doubling in 2018 compared to 2012.

- Childhood lead poison prevention activities have always been a high priority in the Public Health Department. More emphasis is being placed on increasing blood lead tested, evaluation of homes for lead, and evaluating our schools, daycares and homes for lead in water systems. Demands for our services are increasing as we expand our partnerships to address this issue.
- Tick and mosquito-borne diseases are increasing in our community. We have implemented a limited monitoring program for mosquitos that can carry diseases such as West Nile Virus. In addition, we have developed partnerships with UW-Entomology to be a sentinel county for monitoring for mosquito species that can potentially carry Zika Virus. We have also received a 1-year grant to evaluate techniques and methods to sustainably monitor for tick-borne diseases utilizing several community partners. The future of these important vector-borne surveillance programs are depended on staff time availability.

In addition to the identified increases on Environmental Health staff demands, the combining of two part-time positions into one position will reduce management training demands and increase staff workload efficiencies. The complexity of job assignments given to part-time staff often is limited based on their time availability and training demands. Staff professional development can be limited in a part-time role.

Past history has shown us that recruiting and retaining part-time positions has been problematic. The number of applicants and quality of the applicant pool is typically substantially reduced. Retention is often an issue, as the part-time position is often a stepping stone for young professionals seeking full-time employment. Combining these positions will increase hiring efficiencies and staff retention.

The current opportunity of having two open part-time positions allows for this transition to one full-time position without eliminating a part-time staff person that is currently employed. If we were to re-hire the existing open part-time positions, the opportunity to make this change without affecting existing staff positions will be lost.

Based on the above justifications, and the unique situation of having two part-time positions currently open, this is an opportune time to increase efficiencies and ensure that environmental public health services can continue to serve the Rock County public at a high level into the future.

Department Head Signature



APPEAL OF THE ROCK COUNTY 2020 BUDGET
RECOMMENDED BY THE COUNTY ADMINISTRATOR

Department: Circuit Court

Appeal Requested: Reallocate two Deputy Registers in Probate from Range 4 to Range 3.

Basis for the Appeal: At the time that the Circuit Court budget was submitted to the County Administrator, it was unknown that approval would be recommended for the Deputy Clerks of Court under Jackie Gackstatter to receive a raise, moving them from Level 4 to Level 3.

~~There are two staff assigned to the Probate Office who perform essentially the exact same duties as the staff who are under the Clerk of Court. However, because the job title for the two staff in the Probate Office is Deputy Register in Probate rather than Deputy Clerk of Court, the reallocation recommended for approval in the budget by the County Administrator does not apply to them. The staff in the Probate Office should receive the same reallocation.~~

Cost associated with the Appeal: Attached is the information received from Human Resources which sets for the cost associated with the Appeal requested. The total cost for the two employees involved is \$1,850.

Requested modification of the Circuit Court budget: In order to cover the increased expense of reallocating the two staff in question from Level 4 to Level 3, the Circuit Court is proposing that \$650 be allocated from line item 63202 Law Books, \$650 from line item 63200 Publications/Dues/Subscriptions and \$550 from line item 63100 Office Supplies.

Thank you for your consideration.

Rock County
 FORM B - Requested Personnel Actions
 2020 Budget
 Range 3

Department: Circuit Court

Prepared by: Alyx Brandenburg

Division: _____

Approved by: _____

Position Title	Requested Action	FTE	Name	Pay Table	Salary	Social Security	Ret Code	Retire Amt.	Health Code	Health Amt.	Dental Code	Dental Amt.	Life Amt.	Total
Deputy Clerk of Court	Reallocation	1.00	DEANNA SCHOENE	2489A	856	65	G	58	NH	0	ND	0	0	979
Deputy Register in Probate	Reallocation	1.00	CRYSTAL GUDENS	2489A	752	58	G	51	NH	0	ND	0	0	861
Deputy Register in Probate	Reallocation	1.00	CATHERINE LUEDE	2489A	865	66	G	58	NH	0	ND	0	0	989
GRAND TOTAL		3.00			2,473	189		167		0		0	0	2,829