

ROCK COUNTY, WISCONSIN



Board of Supervisors
51 South Main Street
Janesville, WI 53545
(608)757-5510

***NOTE: Time, Date
and Location***

**FINANCE COMMITTEE
THURSDAY – AUGUST 11, 2011 – 5:45 P.M.
JURY DELIBERATION ROOM – COURTROOM H - FOURTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order & Approval of Agenda
2. Approval of Transfers
 - A. County Administrator
3. Review of Resolutions
 - A. Authorizing the Acceptance of a Lake Management Protection Grant for Shoreland Zoning Ordinance Development
 - B. Awarding Contract for UW-Rock County Parking Lot Expansion and Maintenance
4. Adjournment

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

11-31
Transfer No.

Requested by County Administrator

Craig Knutson

Department

Department Head

Date 8/3/11

FROM

TO

ACCOUNT #	DESCRIPTION	AMOUNT
19-1922-0000-64904	Contingency Fund	2,500

ACCOUNT #	DESCRIPTION	AMOUNT
01-1320-0000-621119	Professional Services	2,500

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended.



REQUIRED APPROVAL:

- Governing Committee
- Finance Committee

DATE

COMMITTEE CHAIR

File

ROCK COUNTY TRANSFER REQUESTS

FINANCE DIRECTOR
RECEIVED
11-31
AUG 3 2011

TO: FINANCE DIRECTOR

REQUESTED BY: County Administration

DATE: August 3, 2011

Department _____

Department Head Signature _____

FROM:	AMOUNT
1) ACCOUNT #: 19-1922-0000-64904 DESCRIPTION: Contingency CURRENT BALANCE: \$ <i>68,964.00</i> PROVIDED BY THE FINANCE DIRECTOR <i>[Signature]</i>	\$ 2,500.00
2) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
3) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
4) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	

TO:	AMOUNT
ACCOUNT #: 01-1320-0000-62119 DESCRIPTION: Co. Admin. - Professional Services	\$ 2,500.00
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC:
 No other source of funds can be identified at this time.

REASON TRANSFER IS NECESSARY - BE SPECIFIC:
 To pay for the asbestos removal of the Buck Property, located near Indianford Dam with the property consisting of two structures..

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Planning & Development Agency
INITIATED BY



Paul Benjamin
DRAFTED BY

Planning & Development Agency
SUBMITTED BY

July 27, 2011
DATE DRAFTED

**AUTHORIZING THE ACCEPTANCE OF A LAKE MANAGEMENT PROTECTION GRANT
FOR SHORELAND ZONING ORDINANCE DEVELOPMENT**

- 1 **WHEREAS**, Rock County is required to adopt shoreland zoning regulations in accordance with
2 Wisconsin State Statute 59.692; and,
3
4 **WHEREAS**, Rock County adopted shoreland zoning regulations in 1983 and subsequent amendments;
5 and,
6
7 **WHEREAS**, on February 1, 2010, the State of Wisconsin Department of Natural Resources amended NR
8 115 Shoreland Zoning to protect our lakes and rivers; and,
9
10 **WHEREAS**, Rock County has until February 1, 2012 to amend its shoreland zoning ordinance to comply
11 with Wisconsin State Statute 59.692 and NR 115; and,
12
13 **WHEREAS**, Rock County intends to continue to enforce shoreland zoning regulations and amend
14 ordinance language to comply with NR 115 in order to protect water quality, public recreation
15 opportunities, natural ecosystems and natural beauty; and,
16
17 **WHEREAS**, Rock County will utilize existing staff from the Planning and Development Agency, who
18 are qualified to carry out the responsibilities of this ordinance amendment and public education, and
19 existing budget support resources to insure no additional net appropriation funding is required; and,
20
21 **WHEREAS**, the Rock County Board of Supervisors, on April 14th, 2011, authorized the Rock County
22 Planning and Development Agency to apply for a Lake Management Protection Grant for Ordinance
23 Development; and,
24
25 **WHEREAS**, Rock County has been notified of approval of a Lake Management Protection Grant, which
26 shall provide reimbursement for up to 75 percent of the County's cost of preparing a shoreland zoning
27 ordinance amendment in compliance with NR 115 not to exceed \$5,000 based upon a total ordinance
28 amendment cost of \$6,667.00; and,
29
30 **WHEREAS**, it is necessary for the Rock County Board of Supervisors to approve the acceptance of the
31 Grant for Rock County to receive funds from this program.
32
33 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors on this ____ day
34 of _____, 2011 hereby authorizes and approves that the Rock County Planning and Development
35 Agency may accept funds and assistance available from the Wisconsin Department of Natural Resources
36 under the Lake Management Protection Grant program for the Development of Local Regulations and
37 Ordinances, authorized by Chaps 281.69 and 281.71, Wis. Stats and NR 191, Wis. Admin. Code.
38
39 **BE IT FURTHER RESOLVED** that the Rock County Board of Supervisors hereby authorizes that Paul
40 Benjamin, Planning Director, may act on behalf of the Rock County Planning and Development Agency
41 to sign the grant agreement, accepting the grant award from the State of Wisconsin for financial aid for
42 shoreland ordinance development, and sign documents related to the administration of the grant.

AUTHORIZING A LAKE MANAGEMENT PROTECTION GRANT ACCEPTANCE FOR SHORELAND ZONING ORDINANCE DEVELOPMENT

Page 2

43 **BE IT FURTHER RESOLVED** by the Rock County Board of Supervisors that the Rock County
44 Planning and Development Agency will meet the obligations of NR 115 and meet the financial
45 obligations under this grant including the matching commitment of \$1,667.

46
47 **BE IT FURTHER RESOLVED** that the 2011 County Budget be amended as follows:
48

49		Budget at	Amount of	Amended
50	<u>Source of Funds:</u>	<u>July 1, 2011</u>	<u>Increase/Decrease</u>	<u>Budget</u>
51	State Aid			
52	64-6406-0000-42200	-0-	\$ 5,000	\$ 5,000
53				
54	<u>Use of Funds:</u>			
55	Administration Expense			
56	64-6406-0000-63110	-0-	\$ 5,000	\$ 5,000
57				

Respectfully submitted,

Planning & Development Committee

Alan Sweeney, Chair

Mary Mawhinney, Vice Chair

Wayne Gustina

Marilynn Jensen

Phillip Owens


FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

Mary Mawhinney, Chair

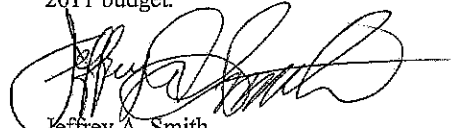
ADMINISTRATIVE NOTE:

Recommended


Craig Knutson
County Administrator


FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of a \$5,000 State Grant for Shoreland Zoning Ordinance development. The County's 25% matching share is already included in Planning's 2011 budget.


Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action by Wisconsin Statutes section 59.52(19). As an amendment to the adopted 2011 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sgs, 65.90(5)(a), Wis. Stats.


Eugene R. Dumas
Deputy Corporation Counsel

EXECUTIVE SUMMARY

RESOLUTION AUTHORIZING THE ACCEPTANCE OF A LAKE MANAGEMENT PROTECTION GRANT FOR SHORELAND ZONING ORDINANCE DEVELOPMENT

In February 1, 2010, revised Shoreland Zoning rules went into effect in Wisconsin through the amendment of Chapter NR 115 Wisconsin Administrative Code. These revisions are a result of a multi-year process of public comments, hearings and modifications conducted in an effort to balance the public purpose of shoreland zoning with property rights of landowners.

Wisconsin counties are required to adopt and enforce shoreland zoning regulations to “further the maintenance of safe and healthful conditions; prevent and control water pollution; protect spawning grounds, fish and aquatic life; control building sites, placement of structures and land uses and reserve shore cover and natural beauty.” Rock County has enforced a shoreland zoning ordinance, with amendments, since 1983. The revision to the state code requires counties to adopt the amendments by February 1, 2012.

The Department Natural Resources (DNR) provides grant funding through the Lake Protection Grant Program for ordinance development. Grant awards in the amount of \$5000 maximum are available for counties who choose to amend their ordinance to meet minimum standards. This is a reimbursement grant program consisting of a 75% state cost-share, which will require the county to provide at least \$1667.00 in local match for a total minimum project cost of \$6667.00 in order to receive the full grant amount. Rock County Planning and Development Agency staff intends to complete this project with existing staff and resources (which may be considered the local match), including conducting public education, without exceeding this cost.

The Rock County Board of Supervisors authorized the Rock County Planning and Development Agency to submit a grant application on April 14, 2011, which was subsequently approved for funding as part of the state biennial budget process. The project period is July 1, 2011 to December 31, 2012. In order to accept the award, a final agreement must be signed and returned to the DNR.

By the proposed action, the Rock County Board of Supervisors authorizes the Rock County Planning and Development Agency, through Paul Benjamin, Director, to sign the grant agreement to accept the partial funding for the required shoreland ordinance amendments. Approval of the resolution also amends the 2011 County Budget to accept these funds.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

General Services Committee
INITIATED BY



Robert Leu
DRAFTED BY

General Services Committee
SUBMITTED BY

July 26, 2011
DATE DRAFTED

Awarding Contract for UW-Rock County Parking Lot Expansion and Maintenance

- 1 **WHEREAS**, additional parking is needed at UW Rock County, along with select repair and patching of
- 2 existing parking areas, drives and concrete sidewalks; and,
- 3
- 4 **WHEREAS**, the new 100 car parking lot will be located south of the present parking lot; and,
- 5
- 6 **WHEREAS**, project completion by Labor Day is necessary to facilitate the demand for parking when
- 7 classes resume; and,
- 8
- 9 **WHEREAS**, specifications were prepared and bids solicited for the work.
- 10
- 11 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 12 this _____ day of _____, 2011, that a contract for the Parking Lot Expansion
- 13 and Maintenance at UW-Rock County be awarded to Rock Road, of Janesville in the bid amounts of:
- 14
- 15 Base Bid (New 100 Car Parking Lot) - \$96,385.12
- 16 Alternate #1 (Existing Parking Lot Repairs) - \$49,447.50
- 17 Alternate #2 (Sidewalk Spot Repairs) - \$23,940
- 18
- 19 Total Contract Amount: \$169,772.62, with a completion date of 9/6/11
- 20
- 21 **BE IT FURTHER RESOLVED**, that a contingency in the amount of \$10,000.00 be established to cover
- 22 authorized change orders.

Respectfully submitted,

Purchasing Procedural Endorsement

General Services Committee:

Mary Mawhinney, Chair

Phillip Owens, Chair

Vote Date

Henry Brill, Vice Chair

Ronald Combs

Jason Heidenreich

Mary Mawhinney

Awarding Contract for UW-Rock County Parking Lot Expansion and Maintenance
Page 2

FISCAL NOTE:

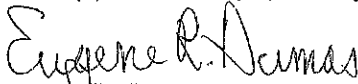
Sufficient funds are available in General Services' UW-Rock County Expansion Project, A/C 18-1843-0000-67200, for this contract. This capital project account is largely funded with County Sales Tax proceeds.



Sherry Oja
Senior Accountant/Assistant to the Finance Director

LEGAL NOTE:

The County Board is authorized to take this action by Wisconsin Statutes 59.01, 59.51(2) and 59.52(29) and by the Rock County Purchasing Ordinance.



Eugene R. Dumas
Deputy Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Rock County, Wisconsin

51 South Main Street
Janesville, WI 53545



General Services

- Facilities Management
- Maintenance
- Duplicating
- Central Stores
(608)757-5518
FAX 757-5516

Executive Summary

Resolution Awarding Contract for Parking Lot Expansion and Maintenance at UW-Rock County

The demand for parking has increased to the point where a new 100 car parking lot has been designed for the south end of the campus. In addition to the new parking lot, repairs are needed to existing parking areas, drives and sidewalks.

The specifications split the work into three parts as follows:

Base Bid – Covers all the work to build a new 100 car parking lot south of the existing parking lots. The old tennis courts will be removed prior to preparing the base.

Alternate Bid #1 – Covers repairs to the existing parking lots and drives. Due to the fact funds would not cover all the repair work needed, only the worst areas will be repaired. Bidders were given specific quantities of square yards, linear feet, etc, in order to determine a cost. These same unit prices will be used to calculate the cost of additional work deemed necessary.

Alternate Bid #2 – Covers sidewalk removal and replacement in select areas. The cracked or deteriorated cement sections were outlined on a site plan in order that a total price could be calculated. The bidders were asked for a unit price in the event additional sidewalk replacement is necessary.

The contractor anticipates completing the work on September 6th, which corresponds with the start of classes on the Campus.

The \$10,000.00 contingency will be used to cover additional work as deemed necessary using unit pricing provided on the bid form.

**COUNTY OF ROCK
FINANCE DIRECTOR**

PROJECT:
PROJECT #:
BID DUE DATE:
DEPARTMENT:

UW ROCK COUNTY PARKING LOT EXPANSION & MAINTENANCE
#2011-66
JULY 25, 2011 - 1:45 PM (CDT)
GENERAL SERVICES - UW ROCK COUNTY CAMPUS

DESCRIPTION	R&K & SONS EVANSVILLE WI	ROCK ROAD JANESVILLE WI	FRANK BROS JANESVILLE WI	BJOIN LIMESTONE JANESVILLE WI	SILHA & SONS JANESVILLE WI
BID BOND RCVD	YES	YES	YES	YES	YES
BASE BID	\$ 100,021.40	\$ 96,385.12	\$ 107,173.65	\$ 110,955.87	\$ 108,614.39
ALTERNATE #1	\$ 46,715.80	\$ 49,447.50	\$ 50,827.00	\$ 47,637.20	\$ 44,498.30
ALTERNATE #2	\$ 21,840.00	\$ 23,940.00	\$ 20,160.00	\$ 23,184.00	\$ 32,340.00
TOTAL COST BASE + ALT 1 & 2	\$ 168,577.20	\$ 169,772.62	\$ 178,160.65	\$ 181,777.07	\$ 185,452.69
START DATE	9/6/11	8/15/11	8/15/11	8/12/11	8/15/11
COMPLETION DATE	11/01/11	9/6/11	9/23/11	9/2/11	9/20/11

This project was advertised in the Beloit Daily News and on the Internet at www.co.rock.wi.us. Twelve additional vendors were solicited that did not respond.

Prepared By: Alan [Signature]
Senior Buyer

Department Head Recommendation: Rock Road with a completion date of 9/6/11
Signature: [Signature] Date: 7/26/11

Governing Committee Approval: _____
Chair Vote Date
Purchasing Procedural Endorsement: _____
Chair Vote Date