

**COUNTY BOARD STAFF/FINANCE COMMITTEES**  
**August 20, 2010**

**Call to Order.** County Board Staff Committee Chair Podzilni called the joint meeting of the County Board Staff Committee and the Finance Committee to order at 8:30 A.M. at the Rock County Sheriff's Department in the Blue Room.

**Committee Members Present** County Board Staff Committee – Supervisors Podzilni, Arnold, Brill, Bussie, Collins, Peer, and Yankee. Finance Committee – Supervisors Beaver, Diestler, Mahwinney, and Podzilni.

**Committee Members Absent:** Supervisors Jensen and Kraft (County Board Staff) and Supervisors Beaver and Kraft (Finance Committee)

**Staff Members Present:** Craig Knutson, County Administrator; Randy Terronez, Assistant to the County Administrator; Elizabeth Pohlman McQuillen; CJS Planner/Analyst; Jeff Smith, Finance Director; Sheriff Robert Spoden; Commander Thomas Gehl; Commander Troy Knudson; Captain Erik Chellevoid; Diane Michaelis, Financial Office Manager; Rhoda Grosenick, Secretary II; Captain Jude Maurer; Captain Russell Steeber; Captain Gary Groelle; Sergeant Curtis Fell; Michael Southers, Instructor/Support Specialist from IT

**Others Present:** County Board Supervisors: Wiedenfeld

**Approval of Agenda.** Supervisor Yankee moved approval of the agenda as presented, second by Supervisor Brill. ADOPTED.

**Citizen Participation, Communications and Announcements.** None.

**Review and Discussion of Preliminary 2011 Budget Projections and Program Information – Sheriff's Office.** At this time Chair Podzilni turned the meeting over to Sheriff Spoden.

Sheriff Spoden commented that the goal of the Sheriff's Office is to continue to complete their mission to keep the County safe. He said that they recognize the difficult economic times and they have tried to keep the budget down. Sheriff Spoden said that the increases in the overall budget were due to mostly the health insurance increases and necessary equipment and technology updates.

Sheriff Spoden pointed out that drug and sex crimes investigations continue to remain a high priority for the Sheriff's Office. He said that they would continue to pursue violators of these laws through partnerships with other agencies (such as HIDTA, Internet Crimes Against Children and local jurisdictions) and through grant opportunities to reduce any budgetary impact. Sheriff Spoden explained that HIDTA stands for High Intensity Drug Trafficking Area. He informed the committees that Rock County is 1 out of 28 counties in the United States who are a partner in HIDTA.

Sheriff Spoden said that the Sheriff's Office would continue to focus on highway safety through the use of state and federal grants and through the use of newly acquired technology such as Badger TraCS software and squad cameras.

Sheriff Spoden said that they would be maintaining the Correctional Services operations at their current level. They are also anticipating the completion of the Jail Renovation Project and hope to continue the Community RECAP Program through additional grant funding. Sheriff Spoden said that he had a conversation with Secretary Raemisch the other day and he was wondering if the Rock County Jail Facility wanted to participate in a mental health pilot program.

Sheriff Spoden said that the total personnel at present are 203.5 and due to the economic times no additional personnel are being requested for 2011. He informed the committees that they are requesting the funding of two positions through a COPS grant.

Law Enforcement Services – Revenues/Personnel/Operational: Sheriff Spoden went through the revenues at this time, highlighting various line items. Due to the flooding the past couple of years they hadn't been able to patrol on the water and are looking at an increase in the State Aid for Water Patrol. Sheriff said that State Aid for Training is a new line item as the State now gives them an allotment of money for training as previously the bills were sent into the state for reimbursement. Sheriff Spoden said they are looking at an increase in False Alarm Fees as more and more home owners are getting alarm systems and the third time the Sheriff's Office has to go to a home to check a false alarm out there is a fee charged. He said they are looking at an increase in the Parking Ticket line item as they are now patrolling BTC, UW-Rock County and Rockvale Mobile Home Park. He said that Officer Fees have decreased as the City of Janesville was behind on reimbursing them for answering calls at UW-Rock County and now have caught up. As far as contributions, money that has been in this account is being rolled over into 2011. He said they were looking at a 5.89% increase in revenues over 2010 for 2011.

Sheriff Spoden went over the personnel portion at this time pointing out to the committees the big factor increasing this area was health insurance. No one is receiving a cost of living increase except for scheduled step increases per the union contracts thus the 1.76% increase as far as the wages portion. The overall percentage increase over 2010 for 2011 for personnel is 3.69%.

Sheriff Spoden went through the operational portion of the budget at this time highlighting various line items. He pointed out that there's a decrease in Physicals as some staff are covered now under their health insurance. Sheriff Spoden said that annual credit card fees have decreased and repair & maintenance services have gone down. Sergeant Strouse keeps a tight rein on the Crime Scene Supplies and there is a decrease there. Sheriff Spoden informed the committees that Clothing & Uniforms has an increase. Training Expense increased due to the money we're receiving now from the state. He pointed out to the committees that one of the bigger expense increases was under Software Purchase as they will be updating the software in the squad cars. Sheriff Spoden had Captain Groelle inform the committees about this project. He said that the Sundry line item includes items the prisoners purchase. Sheriff Spoden said that three copy machines were up for replacement this year but they were going to review this with Purchasing to see if one could possibly wait until next year if it was in good running condition.

Correctional Facility – Revenues/Personnel/Operational. Sheriff Spoden went through revenues, highlighting various line items. He pointed out that the Board of Prisoners-Federal line item shows a decrease as the number of calls out at Rock Valley have dropped substantially. Sheriff Spoden said that they anticipate an increase in Board of Prisoners – State as they are in a pilot program and Captain Chellevoid said they have on average 11-12 prisoners per day. The overall increase for revenues is .51% from 2010 to 2011.

Sheriff Spoden said that there were no increases in the personnel area except for the insurance. The overall increase for personnel is 3.90% from 2010 to 2011.

Sheriff Spoden went through the operational expenses, highlighting Household Services and Training Expenses, which increased due to the State sending the money to the County now rather than paying directly for training. The overall increase in the County Share for Correctional Services is 2.99% from 2010 to 2011.

RECAP (Rock County Education and Criminal Addictions Program). Sheriff Spoden informed the committees that this budget remained the same except for small increases on the part of the providers for their services.

Community RECAP. Sheriff Spoden said that this budget stayed pretty much the same as last year with the slight increase due to contracted personnel. He mentioned also that they filled a fourth counselor position and that increases the operational expenses. Revenues increased 1.46% from 2010 to 2011 and the operational expenses increased 19.35% from 2010 to 2011.

Pre-Budget Summary: Sheriff Spoden pointed out to the committees that the 2011 budget tax levy request for the Sheriff's Department overall is \$19,490,223 for a 4.53% increase. Sheriff Spoden said that if the budget needed to be reduced for 2011 they would have to make some staffing reductions. He went through these staffing reductions at this time. Sheriff Spoden pointed out to the committees that they have gotten over \$1 million in grants over the past three years. He said they would keep focusing on obtaining grants.

Chair Podzilni thanked Sheriff Spoden for his presentation. He pointed out to the committees that this was the last combined meeting for budget presentations.

Adjournment. Supervisor Bussie moved adjournment at 9:25 A.M., second by Supervisor Collins. ADOPTED.

Respectfully submitted,

Diane Rabe, HR Secretary

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEES.**