



**ROCK COUNTY BOARD OF SUPERVISORS' MEETING  
THURSDAY, SEPTEMBER 8, 2016 – 6:00 P.M.**

**COUNTY BOARD ROOM/COURTROOM H  
FOURTH FLOOR/COURTHOUSE EAST**

**Agenda**

1. CALL TO ORDER
  2. INVOCATION & PLEDGE OF ALLEGIANCE
  3. ROLL CALL
  4. ADOPTION OF AGENDA
  5. APPROVAL OF MINUTES – August 11, 2016
  6. PUBLIC HEARING
    - A. Authorizing Full/Partial Purchases of Agricultural Conservation Easements on Properties Within Priority Areas of the Rock County Purchase Agricultural Conservation Easements (PACE) Program and Amending the PACE Manual (First Reading)
- NOTE: Item 6.A. will be considered by the Land Conservation Committee on September 7, 2016
7. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS
  8. NOMINATIONS, APPOINTMENTS AND CONFIRMATION
    - A. Appointment to the Arrowhead Library System Board
    - B. Appointments to the Behavioral Health Redesign Steering Committee
  9. RECOGNITION OF COUNTY EMPLOYEES OR OTHERS
    - A. Recognizing Geralyn Waugh for Service to Rock County
    - B. Recognizing Sue Lewiston for Service to Rock Haven
    - C. Jury Appreciation Month
    - D. Recognizing September 21, 2016 as the International Day of Peace in Rock County, Wisconsin
  10. INTRODUCTION OF NEW RESOLUTIONS OR ORDINANCES BY SUPERVISORS FOR REFERRAL TO APPROPRIATE COMMITTEE

**ROCK COUNTY BOARD OF SUPERVISORS**

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11. REPORTS

- A. Facilities Management Project Updates as of 8/25/16

12. NEW BUSINESS

- A. Supplementary Appropriations and Budget Changes - Roll Call

- 1) Amending the 2016 Human Services Department Budget to Accept Funding for Juvenile Early Intervention Services
- 2) To Request Funding from the General Fund and Modify the 2016 Developmental Disabilities Board Budget and Increase the CESA-2, Birth-to-Three Program
- 3) Awarding the Contract for Window Glass Replacement at the Rock County Courthouse and Amending 2016 Facilities Management Capital Budget

NOTE: Item 12.A.3. will be considered by the General Services Committee on September 6, 2016

- B. Contracts – Roll Call

- 1) Authorizing Purchase of Liebert Air Conditioning Unit for Sheriff's Office Computer Room
- 2) Purchasing Additional Watchguard Digital In-car Cameras and the Watchguard Infrastructure for the Rock County Sheriff's Office South Station

NOTE: Item 12.B.2. will be considered by the Public Safety and Justice Committee on September 8, 2016

- 3) Authorizing Purchase of Two-way Radios for the Department of Public Works
- 4) Awarding a Contract for Fire Door Upgrades Main Shop – Department of Public Works
- 5) Awarding a Contract for Shop Hoist Replacement at the Main Shop and Reallocating Funds in the Buildings and Grounds Budget – Department of Public Works

NOTE: Items 12.B.3., 12.B.4. and 12.B.5. will be considered by the Public Works Committee on September 8, 2016

- 6) Contracting for Replacement of the Roofs on the Courthouse, Youth Services Center, Health Care Center and the File Storage Building
- 7) Authorizing the Replacement of Honeywell Controller at the Rock County Jail
- 8) Awarding Contract for Masonry Wall Repairs on the Council on Aging Building

NOTE: Items 12.B.7. and 12.B.8. will be considered by the General Services Committee on September 6, 2016

**ROCK COUNTY BOARD OF SUPERVISORS**

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12. NEW BUSINESS

- C. Authorizing Application with Wisconsin Department of Natural Resources for County Fish and Game Project Grant Funds
- D. Acceptance of Rock County 2016-2017 Snowmobile DNR Grant S-4596

NOTE: Items 12.C. and 12.D. will be considered by the Public Works Committee on September 8, 2016

- E. Authorizing the District Attorney to Increase a .4 Legal Stenographer Position to a 1.0 Legal Stenographer Position
- F. Minimum Staffing Levels for the Rock County Jail

NOTE: Items 12.E. and 12.F will be considered by the Public Safety and Justice Committee on September 8, 2016

- G. Authorizing Approval to Double Fill Rock Haven Administrative Assistant Position for Facilities Management

NOTE: Item 12.G. will be considered by the General Services Committee on September 6, 2016

- H. Authorization to Approve the Sale of County Property Located at 9236 N. County Road F, Town of Fulton, Edgerton, WI

NOTE: Item 12.H. will be considered by the County Board Staff Committee on September 8, 2016

13. ADJOURNMENT

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Land Conservation Committee  
INITIATED BY



Thomas Sweeney  
DRAFTED BY

Land Conservation Committee  
SUBMITTED BY

August 22, 2016  
DATE DRAFTED

**AUTHORIZING FULL/PARTIAL PURCHASES OF AGRICULTURAL CONSERVATION  
EASEMENTS ON PROPERTIES WITHIN PRIORITY AREAS OF THE ROCK COUNTY  
PURCHASE AGRICULTURAL CONSERVATION EASEMENTS (PACE) PROGRAM AND  
AMENDING THE PACE MANUAL**

- 1 **WHEREAS**, the Rock County Board of Supervisors officially approved the Rock County Purchase of  
2 Agricultural Conservation Easements Program ("Program") and adopted the document entitled Rock  
3 County PACE Program Manual, identifying and outlining all aspects of Program's development and  
4 implementation, on January 13, 2011; and,  
5  
6 **WHEREAS**, the mission of the Program is to work in cooperation with local governments to enhance  
7 Rock County's quality of life by building consensus towards a regional vision, to include preservation of  
8 agricultural land, the agricultural economy, and the County's rural character, and responsible growth and  
9 development in appropriate areas; and,  
10  
11 **WHEREAS**, the Program works towards achieving its mission by acquiring Agricultural Conservation  
12 Easements on eligible lands within identified targeted areas throughout the unincorporated areas of Rock  
13 County; and,  
14  
15 **WHEREAS**, an essential component of the Program is the Land Conservation Committee's ("LCC")  
16 partnership with the USDA-NRCS ("NRCS"). NRCS agreed to provide funding (50%) for easement  
17 purchases if the submitted applications were approved for funding. This partnership was predicated on  
18 the NRCS budget of well over One Million Dollars (>\$1,000,000) for state wide funding. Within the  
19 recent past this funding has been reduced to less than Two Hundred and Thirty Thousand Dollars  
20 (<\$230,000) for state wide application; and  
21  
22 **WHEREAS**, current Program policies require the landowners to donate a minimum of thirty three  
23 percent (33%) of the Agricultural Conservation Easement value, as defined by the easement appraisal,  
24 Rock County pays the applicant 17% of the easement value and the USDA-NRCS Agricultural  
25 Conservation Easement ("ALE") Program pays the applicant the remaining 50% of the easement value.  
26 Rock County pays all costs associated with the purchase of the easement, which includes; the  
27 Agricultural Conservation Easement appraisal, all title work and title insurance, recording fees, and a  
28 land survey, if needed; and,  
29  
30 **WHEREAS**, the Program policies do not allow the county to pursue purchases of Agricultural  
31 Conservation Easements as a sole purchaser or to fund a larger portion of a conservation easement  
32 when federal funding is less than the 50% level as described in the current Program Policy; and,  
33  
34 **WHEREAS**, the NRCS notified Rock County that funding was available for one partially funded  
35 easement for program year 2016 from the pool of four (4) applications forwarded for consideration. The  
36 partial funding offered was less than the 50% of the easement value. Consideration for purchase of this  
37 easement must be approved by County Board action; and,  
38  
39 **WHEREAS**, the PACE Council and LCC have discussed the merits of a Full/Partial Purchase Program  
40 component for individuals who fit into the Program acquisition priorities and concluded that the Program  
41 needs to fill this void to assure the programs longevity and continue to be make this program available to  
42 applicants in the future; and,

AUTHORIZING FULL/PARTIAL PURCHASES OF AGRICULTURAL CONSERVATION EASEMENTS ON PROPERTIES WITHIN PRIORITY AREAS OF THE ROCK COUNTY PURCHASE AGRICULTURAL CONSERVATION EASEMENTS (PACE) PROGRAM AND AMENDING THE PACE MANUAL Page 2

43 **WHEREAS**, if this resolution is approved, the LCC will pursue easement purchases from Landowners,  
44 located in eligible priority areas as defined in the PACE Program Manual, will be allowed to fully fund  
45 easements purchases from within the priority areas, will be allowed to exceed the policy caps if available  
46 federal funding is less than the 50% of the Agricultural Conservation Easement purchase price, and  
47 continue to allow the Program to pay for costs associated with the Agricultural Conservation Easement  
48 appraisal, associated title work, title insurance, recording fees, and all administration costs, subject to  
49 County Board approval.

50

51 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled  
52 this \_\_\_\_\_ day of \_\_\_\_\_, 2016, authorizes the LCC and Program staff to accept  
53 applications to the PACE Program for the full / partial funded purchases of an Agricultural Conservation  
54 Easements, process applications according to the Program policies and procedures, and authorizes  
55 program costs with the full /partial purchases of the Agricultural Conservation Easements.

56

57 **BE IT FURTHER RESOLVED**, that Section V – Implementation of the PACE Manual be modified to  
58 reflect the policy change

59

Respectfully submitted:

LAND CONSERVATION COMMITTEE

\_\_\_\_\_  
Richard Bostwick, Chair

\_\_\_\_\_  
Alan Sweeney, Vice Chair

\_\_\_\_\_  
Wes Davis

\_\_\_\_\_  
Anders Dowd

\_\_\_\_\_  
Brenton Driscoll

\_\_\_\_\_  
Kara Hawes

\_\_\_\_\_  
David Rebut, USDA-FSA Representative

\_\_\_\_\_  
Jeremy Zajac

AUTHORIZING FULL/PARTIAL PURCHASES OF AGRICULTURAL CONSERVATION  
EASEMENTS ON PROPERTIES WITHIN PRIORITY AREAS OF THE ROCK COUNTY  
PURCHASE AGRICULTURAL CONSERVATION EASEMENTS (PACE) PROGRAM  
AND AMENDING THE PACE MANUAL  
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FISCAL NOTE:

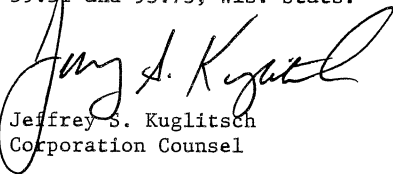
This resolution authorizes the Land Conservation Departments to accept PACE applications for easements that are funded less than 50% by the federal government. Therefore, the County would be contributing more to these easement purchases. Each easement purchase and funding request would still need approval by the County Board.



Sherry Oja  
Finance Director

LEGAL NOTE:

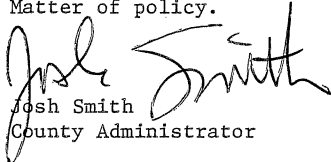
The County Board is authorized to take this action pursuant to secs. 59.01,  
59.51 and 93.73, Wis. Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Matter of policy.



Josh Smith  
County Administrator

**AUTHORIZING FULL/PARTIAL PURCHASES OF AGRICULTURAL CONSERVATION  
EASEMENTS ON PROPERTIES WITHIN PRIORITY AREAS OF THE ROCK COUNTY  
PURCHASE AGRICULTURAL CONSERVATION EASEMENTS (PACE) PROGRAM AND  
AMENDING THE PACE MANUAL**

**EXECUTIVE SUMMARY**

The PACE Council and the Land Conservation Committee ("LCC") have discussed the merits of incorporating a fully funded / increased partial funded agricultural conservation easement component into the PACE program ("Program"). Under the current Program Policy, landowners are required to make a minimum thirty three percent (33%) donation of the easement value, as determined by a Wisconsin Certified Appraiser. Rock County pays the applicant 17% of the easement purchase value and the USDA-NRCS ("NRCS") Agricultural Land Easement Program ("ALE") pays the applicant the remaining 50% of the easement purchase price. Rock County pays all costs associated with the purchase of the easement, which includes; the Agricultural Conservation Easement appraisal, all title work and title insurance, recording fees, and a land survey, if needed.

When the Program was adopted by County Board, The LCC developed a partnership with the USDA-NRCS to provide 50% funding of easement purchase price, as described above. The USDA-NRCS dedicated approximately over One Million Dollars (>\$1,000,000) for state wide application. Beginning in 2016, the NRCS has reduced the overall state wide funding for their program to less than Two Hundred and Thirty Thousand Dollars (<\$230,000). This level of funding has hampered the continuation of the County's Program. NRCS dedicated funding for one easement purchase in Dane County at the aforementioned 50% rate. The remaining funding was offered to Rock County for an easement purchase, which equates to less than the 50% of the proposed easement purchase price. The NRCS funding was shifted from the ALE program to the Wetland Reserve Program.

This resolution is approved by Rock County Board of Supervisors the PACE Manual will be amended to allow the LCC to fully fund agricultural conservation easements purchases and allow for an increase of the county's share if federal funding falls short of the 50% of the easement purchase price. All other PACE Program eligibility components, as outlined in the PACE Manual will remain in place.

County Board Resolution 11-1A-250, Resolution to Approve the Start of Rock County Purchase of Agriculture Conservation Easement Program (PACE) and Approval of the PACE Manual, stated that a public hearing and approval by Rock County Board of Supervisors are needed to modify specific components of the PACE Manual, specifically Section IV-Program Development (II. Eligibility or III. Priority) or Section V. – Program Implementation (I. Oversight and Administration or IV. Application). This resolution does request amendments to Section V, therefore a public hearing is required.

**APPOINTMENT TO ARROWHEAD LIBRARY SYSTEM BOARD**

**POSITION:** Member of the Arrowhead Library System Board

**AUTHORITY:** Wis. Stats. 43.19 and County Board Resolution 73-7-64

**TERM:** Unexpired Term Ending December 31, 2018

**PER DIEM:** Yes, Per Board Rule IV.J.

**PRESENT MEMBER:** John Watrous

**CONFIRMATION:** Yes, by County Board of Supervisors

**NEW APPOINTMENT:** Maribeth Miller  
2481 Oxford Lane  
Beloit, WI 53511

**EFFECTIVE DATE:** September 8, 2016



**APPOINTMENTS TO THE BEHAVIORAL HEALTH REDESIGN STEERING  
COMMITTEE**

**POSITION:** Alternate Members of the Behavioral Health Redesign  
Steering Committee

**AUTHORITY:** County Board Resolution 12-3A-608

**TERM:** Unexpired Terms Ending April 30, 2018

**PER DIEM:** For County Board Supervisors Only  
(Per Board Rule IV.J.)

**PRESENT MEMBERS:** Judge Richard Werner (to Judge Bates)  
Greg Winkler (to Linda Scott-Hoag)

**CONFIRMATION:** Yes, by County Board of Supervisors

**APPOINTMENTS** Judge Daniel Dillon (to Judge Bates)  
  
Bette Trimble (to Linda Scott-Hoag)  
Outpatient Program Manager  
Human Services Department

**EFFECTIVE DATE:** September 8, 2016

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Board of Health  
INITIATED BY

Marie-Noel Sandoval  
DRAFTED BY

Board of Health  
SUBMITTED BY

07/22/2016  
DATE DRAFTED



### RECOGNIZING GERALYN WAUGH FOR SERVICE TO ROCK COUNTY

- 1 **WHEREAS**, GERALYN has provided services to Rock County citizens for over 30 years; and,
- 2
- 3 **WHEREAS**, GERALYN Waugh began her career with Rock County as a Clerk/Typist for the Health Care Center on
- 4 March 24, 1986; and
- 5
- 6 **WHEREAS**, GERALYN moved to the position of Administrative Assistant for Public Health on June 16, 1987 and
- 7 later into the Account Clerk II position where she diligently served in that role until her retirement on September
- 8 2, 2016; and,
- 9
- 10 **WHEREAS**, GERALYN has made countless contributions during her tenure with Rock County. Along with her
- 11 account clerk duties including grant billing, accounts payable and receivable, she has assisted with budget
- 12 preparation, payroll, and has taken countless hours of Board of Health meeting minutes. Her dedication to Public
- 13 Health has been vital to the Department for many years.
- 14
- 15 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled on this
- 16 \_\_\_\_\_ day of \_\_\_\_\_, 2016, does hereby thank GERALYN Waugh for her dedication and
- 17 contributions to the citizens of Rock County; and,
- 18
- 19 **BE IT FURTHER RESOLVED** that a copy of this resolution be presented to GERALYN Waugh with the Rock
- 20 County Board of Supervisors' best wishes for her future plans.

Respectfully submitted,

#### BOARD OF HEALTH

Sandra Kraft  
Sandra Kraft, Chair

Louis Peer  
Louis Peer, Vice Chair

Linda Garrett  
Linda Garrett

Richard Bostwick  
Richard Bostwick

Absent  
Dr. Keith Konkol, M.D.

Dean Peterson DVM  
Dr. Dean Peterson, DVM

Connie Winter DDS  
Dr. Connie Winter, DDS

Judith Wade WHNP  
Judith Wade, WHNP

Eric Gresens R.Ph  
Eric Gresens, R.Ph

#### COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni  
J. Russell Podzilni, Chair

Sandra Kraft  
Sandra Kraft, Vice Chair

Eva Arnold  
Eva Arnold

Henry Brill  
Henry Brill

Absent  
Betty Jo Bussie

Mary Mawhinney  
Mary Mawhinney

Louis Peer  
Louis Peer

Alan Sweeney  
Alan Sweeney

Absent  
Terry Thomas

16-9A-093

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Health Services Committee  
INITIATED BY



Sue Prostko  
DRAFTED BY

Health Services Committee  
SUBMITTED BY

July 29, 2016  
DATE DRAFTED

### RECOGNIZING SUE LEWISTON FOR SERVICE TO ROCK HAVEN

- 1 **WHEREAS**, Sue Lewiston has served the citizens of Rock County over the past 26 years, 5 months as a
- 2 dedicated and valued employee of Rock County; and,
- 3
- 4 **WHEREAS**, Sue Lewiston began her career with Rock Haven as a Recreational Therapist on March 20, 1990;
- 5 and,
- 6
- 7 **WHEREAS**, Sue Lewiston accepted the Activity Director position on January 1, 2013; and,
- 8
- 9 **WHEREAS**, Sue Lewiston has worked diligently in that position, planned and hosted social events for
- 10 residents including musical entertainment, holiday gatherings, pet therapy visits and many other events until
- 11 her retirement on September 9, 2016; and,
- 12
- 13 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock County, wishes to
- 14 commend Sue Lewiston for her long and faithful service.
- 15
- 16 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled this
- 17 \_\_\_\_\_ day of \_\_\_\_\_, 2016 does hereby recognize Sue Lewiston for her 26 years, 5 months of service
- 18 and extend their best wishes to her in her future endeavors.

16-9A-094

Respectfully submitted,

COUNTY BOARD STAFF COMMITTEE

HEALTH SERVICES COMMITTEE

Norvain A. Pleasant  
Norvain Pleasant, Chair

Brenton Driscoll  
Brenton Driscoll, Vice Chair

Terry Fell  
Terry Fell

Dave Homan  
Dave Homan

Absent  
Anders Dowd

/s/J. Russell Podzilni  
J. Russell Podzilni, Chair

/s/Sandra Kraft  
Sandra Kraft, Vice Chair

Absent  
Betty Jo Bussie

/s/Eva Arnold  
Eva Arnold

/s/Mary Mawhinney  
Mary Mawhinney

/s/Alan Sweeney  
Alan Sweeney

/s/Henry Brill  
Henry Brill

/s/Louis Peer  
Louis Peer

Absent  
Terry Thomas

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Public Safety and Justice Committee  
INITIATED BY



Jacki Gackstatter  
DRAFTED BY

Public Safety and Justice Committee  
SUBMITTED BY

August 5, 2016  
DATE DRAFTED

**JURY APPRECIATION MONTH**

1 **WHEREAS**, the right to have a trial by fair and representative jury is an essential safeguard protected by both the  
2 Untied States and Wisconsin Constitutions; and,  
3  
4 **WHEREAS**, service as a juror in the Rock County Circuit Court is, along with voting, one of the most important  
5 responsibilities of citizenship; and,  
6  
7 **WHEREAS**, the Wisconsin State Court System, partnering with the State Bar of Wisconsin, has established  
8 September as Juror Appreciation Month, a time to publicly recognize the contribution of those who are summoned  
9 and serve.  
10  
11 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this  
12 \_\_\_\_\_ day of \_\_\_\_\_, 2016:  
13  
14 • Educate the public about jury duty and the importance of jury service; and,  
15 • Applaud the efforts of jurors who fulfill their civic duty; and,  
16 • Ensure that all jurors are treated with respect and that their service is not unduly  
17 burdensome.  
18  
19 **BE IT FURTHER RESOLVED**, by the Rock County Board of Supervisors extends its sincere thanks and  
20 appreciation to all employers who pay employees their normal wages while allowing them to serve as jurors,  
21 preventing financial hardship and fostering community strength.  
22  
23 **BE IT FURTHER RESOLVED**, by the Rock County Board Supervisors honors the service and commitment of  
24 citizens who perform jury duty, who by participating in the judicial process aid those elected to serve the citizens  
25 of Rock County by preserving the rule of law, the basis for a free society.

Respectfully submitted,

PUBLIC SAFETY AND JUSTICE COMMITTEE

Mary Beaver  
Mary Beaver, Chair

Henry Brill  
Henry Brill, Vice Chair

Terry Fell  
Terry Fell

Brian Knudson  
Brian Knudson

Phil Owens  
Phil Owens

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzinski  
J. Russell Podzinski, Chair

Sandra Kraft  
Sandra Kraft, Vice Chair

Absent  
Eva Arnold

Henry Brill  
Henry Brill

Betty Jo Bussie  
Betty Jo Bussie

Mary Mawhinney  
Mary Mawhinney

Louis Peer  
Louis Peer

Alan Sweeney  
Alan Sweeney

Terry Thomas  
Terry Thomas

16-9A-095

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Supervisors Russ Podzilni and  
Sandra Kraft  
INITIATED BY



Neil and Kay Deupree  
DRAFTED BY

County Board Staff  
Committee  
SUBMITTED BY

August 17, 2016  
DATE DRAFTED

**RECOGNIZING SEPTEMBER 21, 2016 AS THE INTERNATIONAL DAY OF PEACE IN  
ROCK COUNTY, WISCONSIN**

- 1 **WHEREAS**, the first International Day of Peace was observed September 21, 1982; and
- 2
- 3 **WHEREAS**, Peace Day is a co-operative movement to unite the strengths of existing organizations
- 4 and projects toward making Peace a practical reality in the 21st century, marked worldwide by millions
- 5 of people; and
- 6
- 7 **WHEREAS**, the International Day of Peace has been celebrated in Rock County annually since 2011;
- 8 and
- 9
- 10 **WHEREAS**, the International Day of Peace provides an opportunity for our citizens to connect with
- 11 one another and to combat alienation and mistrust; and
- 12
- 13 **WHEREAS**, local groups supporting and sponsoring the Day of Peace include Diversity Action Team
- 14 of Rock County, Rock Valley Fellowship of Reconciliation, Hedberg Public Library, Rock Valley
- 15 Veterans for Peace; and
- 16
- 17 **WHEREAS**, the International Day of Peace will be observed on September 24, 2016, from 1 pm until
- 18 4 pm, at Hedberg Public Library in Janesville, Wisconsin.
- 19
- 20 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors on this \_\_\_\_\_
- 21 day of \_\_\_\_\_, 2016, that the day of September 21, 2016 be recognized as International Day of
- 22 Peace in Rock County.
- 23
- 24 **BE IT FURTHER RESOLVED** by the Board of Supervisors to call upon all Rock County citizens to
- 25 support celebrating a day of global ceasefire and non-violence.
- 26

16-9A-096

Respectfully submitted,

COUNTY BOARD STAFF:

J. Russell Podzilni  
J. Russell Podzilni, Chair

Mary Mawhinney  
Mary Mawhinney

Sandra Kraft  
Sandra Kraft, Vice Chair

Louis Peer  
Louis Peer

Absent  
Eva Arnold

Alan Sweeney  
Alan Sweeney

Henry Brill  
Henry Brill

Terry Thomas  
Terry Thomas

Betty Jo Bussie  
Betty Jo Bussie

# FACILITIES MANAGEMENT PROJECT UPDATES AS OF 8/25/16

## PROJECTS OUT FOR BID

| BUILDING   | PROJECT NAME                             | STATUS                              | BID DUE DATE | COMMITTEE APPROVAL | COUNTY BOARD APPROVAL |
|--|--|-------------------------------------|--------------|--------------------|-----------------------|
| COUNCIL ON AGING                                 | MASONRY WORK                             | PRE-BID 7/20                        | 8/15         | 9/6                | 9/8                   |
| COUNCIL ON AGING                                 | FASCIA REPLACEMENT                       | PRE-BID 8/17                        | 8/31         | 9/20               | 9/22                  |
| COURTHOUSE                                       | WINDOWS                                  | PRE-BID 8/1                         | 8/22         | 9/6                | 9/8                   |
| COURTHOUSE                                       | TOWER DEMOLITION                         | PRE-BID 8/11                        | 8/30         | 9/20               | 9/22                  |
| COURTHOUSE                                       | MASONRY REPAIRS                          | NO PRE-BID – INDIVIDUAL SITE VISITS | 9/21         | 10/4               | 10/13                 |
| COURTHOUSE, HCC, YOUTH SERVICES, RECORDS STORAGE | ROOFS                                    | PREBID 7/20                         | 8/10         | 9/6                | 9/8                   |
| HCC COMPLEX                                      | LIGHTNING PROTECTION & SURGE SUPPRESSION | PRE-BID 8/23                        | 9/7          | 9/20               | 9/22                  |
| HEALTH CARE CENTER                               | ELEVATOR MODERNIZATION                   | PRE-BID 9/12                        | 9/29         | 10/18              | 10/20                 |
| JAIL   | AC REPLACEMENT                           | PRE-BID 7/26                        | 8/17         | 9/6                | 9/8                   |
| JOB CENTER                                       | ELECTRICAL SERVICE ENTRANCE              | PRE-BID 8/24                        | 9/12         | 9/20               | 9/22                  |

## PROJECTS IN PROGRESS

| BUILDING                               | PROJECT NAME                    | STATUS  |
|--|---------------------------------|---|
| COURTHOUSE                             | CARPET                          | CARPET IS ON ORDER, SCHEDULED TO BE SHIPPED SEPT 26, 2016 AND INSTALLATION WILL BEGIN OCT 3, 2016   |
| COURTHOUSE                             | SECURITY                        | PHASE I – 90% COMPLETE  |
| COURTHOUSE,<br>JAIL, YOUTH<br>SERVICES | FALL PROTECTION<br>RAILINGS-    | COURTHOUSE AND YOUTH SERVICES WAS IN THE ROOF BIDS TO BE INSTALLED WITH THE NEW ROOFS. ROOF TOP RAILING SYSTEMS ARE BEING EVALUATED   |
| HEALTH DEPT                            | HVAC CONTROLS                   | PO ISSUED. SCHEDULED TO BE COMPLETED IN OCTOBER 2016.   |
| HCC, COA, 911,<br>JOB CENTER           | SIDEWALKS &<br>PARKING LOTS     | PO ISSUED. PRE-CONSTRUCTION MEETINGS ARE SCHEDULED FOR 8/30/16  |
| JAIL                                   | SEWAGE GRINDER<br>DESIGN        | MET WITH BATTERMAN. TWO OTIONS WERE BEING PURSUED. ONE FOR \$286,000 AND ONE FOR \$688,000. AFTER DISCUSSION WITH STAFF AT THE JAIL. A THIRD OPTION IS BEING QUOTED 8/29/2016   |
| JAIL                                   | VICTAULIC PIPE<br>ENGINEERING   | SPECS ARE BEING WRITTEN. FIELD VERIFYING COUNTS AND ACCURACY OF THE PRINTS  |
| JAIL                                   | FLOOR TILE                      | JAIL ADMINISTRATION REQUESTED POLISHED CONCRETE VERSES TILE. LESS MAINTENANCE. COST MORE UP FRONT COST. FUNDING OPTIONS BEING EVALUATED.  |
| JAIL                                   | GREASE TRAP                     | PO WAS ISSUED FOR THE FLOOR CUTTING AROUND THE TRAP 8/26/2016. PLUMBER WILL BE ONSITE 8/30/16 TO MEASURE TRAP FOR NEW ONE. WHEN NEW ONE ARRIVES JAIL STAFF WILL REMOVE OLD ONE AND PLUMBER WILL INSTALL THE NEW ONE. JAIL STAFF WILL REPLACE CONCRETE FLOOR AND TILE AROUND TRAP AFTER IT IS INSTALLED. |
| JOB CENTER                             | BATHROOM<br>REMODEL             | PLANS ALMOST COMPLETE AND WILL BE SENT TO THE CITY OF JANESVILLE PLANNING FOR APPROVAL. BIDS WILL GO OUT AFTER CITY APPROVES.   |
| JOB CENTER                             | HVAC STUDIES                    | PO HAS BEEN ISSUED TO IBC ENGINEERING TO COMPLETE THE SPEC'S FOR THE REPLACEMENTS OF THE TWO FAILED AIR HANDLING UNITS AT THE JOB CENTER. IBC ENGINEERING ALSO SUBMITTED A PROPOSAL FOR SPEC'S REGARDING CONTROLS.  |
| UW-ROCK                                | AIR HANDLER                     | WILL GO BACK OUT FOR BIDS IN SEPTEMBER.<br>WORK WILL START 6/1/17.  |
| UW-ROCK                                | SECURITY & MASS<br>NOTIFICATION | PROJECT IS ABOUT 2 WEEKS BEHIND SCHEDULE DUE TO STANLEY CONTROLS SCHEDULE. THEY ARE UNWILLING TO TURN AROUND SHOP DRAWINGS QUICKER AS REQUESTED. GILBANK AND FOLEY ELECTRIC ARE WORKING ON SCHEDULES FOR CERTAIN TASKS TO HELP CLOSE THE COMPLETION DATE GAP.   |

## COMPLETE PROJECTS

| BUILDING         | PROJECT NAME                      | STATUS                                     |
|------------------|-----------------------------------|--|
| COURTHOUSE       | BRICK & PLANTERS                  | COMPLETED                                  |
| COURTHOUSE       | BOILER BREECHING                  | COMPLETED                                  |
| ECLIPSE CENTER   | CARPET                            | COMPLETED                                  |
| HEALTH DEPT      | CABINETS & DOORS                  | COMPLETED                                  |
| HEALTH DEPT      | CARPET                            | COMPLETED                                  |
| JAIL             | WATER HEATER                      | COMPLETED                                  |
| JAIL             | CHILLER CONTROLS                  | COMPLETED                                  |
| JAIL             | CART WASHER AND SHOWERS REFURBISH | COMPLETED                                  |
| JAIL             | LOADER                            | PURCHASED & DELIVERED                      |
| JAIL             | CARPET                            | COMPLETED                                  |
| JAIL             | HONEYWELL BLDG INTEGRATION        | COMPLETED                                  |
| STORAGE BUILDING | STORAGE BUILDING                  | COMPLETED – NO RENTAL UNITS BEING UTILIZED |
| UW-ROCK          | BANDROOM WALL & PARAPET           | COMPLETED                                  |
| UW-ROCK          | PARKING LOT                       | COMPLETED                                  |
| UW-ROCK          | HVAC STUDY                        | COMPLETED                                  |



**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board  
INITIATED BY



Sara Mooren  
DRAFTED BY

Human Services Board  
SUBMITTED BY

August 15, 2016  
DATE DRAFTED

**Amending the 2016 Human Services Department Budget  
To Accept Funding for Juvenile Early Intervention Services**

1 **WHEREAS**, the Wisconsin Department of Children and Families (DCF) awarded the Human Services  
 2 Department \$33,847 in juvenile justice early intervention funds for early intervention services for  
 3 juveniles at risk of serious delinquency; and,  
 4  
 5 **WHEREAS**, the Department has partnered with Community Action, Inc. to provide evidence-based  
 6 mentoring and positive youth development programming for youth enrolled in the program; and  
 7  
 8 **WHEREAS**, the goals of the mentoring program includes improving academic performance, delaying  
 9 initiation of sexual activity, preventing the entrance into the juvenile justice system, improving self-  
 10 efficacy and establishing a career path plan.  
 11  
 12 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled  
 13 this \_\_\_\_\_ day of \_\_\_\_\_, 2016, does hereby authorize the acceptance of the juvenile early  
 14 intervention funds.

15  
16 **BE IT FURTHER RESOLVED**, that the Human Services Department budget for 2016 be amended  
17 as follows:  
18

| 19                           | Budget         | Increase          | Amended       |
|------------------------------|----------------|-------------------|---------------|
| 20 Account/Description       | <u>8/15/16</u> | <u>(Decrease)</u> | <u>Budget</u> |
| 21 <u>Source of Funds</u>    |                |                   |               |
| 22 36-3656-0000-42200        | \$86,410       | \$33,847          | \$120,257     |
| 23 State Aid                 |                |                   |               |
| 24                           |                |                   |               |
| 25 <u>Use of Funds</u>       |                |                   |               |
| 26 36-3656-0000-62119        | \$0            | \$33,847          | \$33,847      |
| 27 Other Contracted Services |                |                   |               |

Respectfully submitted,

HUMAN SERVICES BOARD

Brian Knudson  
Brian Knudson, Chair

Sally Jean Weaver Landers  
Sally Jean Weaver-Landers, Vice Chair

Terry Fell  
Terry Fell

Linda Garrett  
Linda Garrett

Karl Dommershausen  
Karl Dommershausen

ABSENT  
Ashley Kleven

Kathy Schulz  
Kathy Schulz

Terry Thomas  
Terry Thomas

Shirley Williams  
Shirley Williams

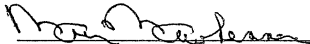
16-9A-097

Amending the 2016 Human Services Department Budget to Accept Funding For Juvenile Early  
Intervention Services

Page 2

FINANCE COMMITTEE ENDORSEMENT

Review and approved on a vote of 5:0

  
\_\_\_\_\_  
Mary Mawhinney, Chair                      Date

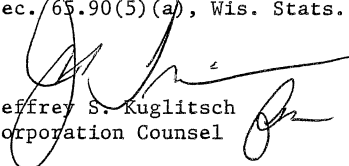
FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of \$33,847 in State Aid for Juvenile Early Intervention Services. No County matching funds are required.

  
Sherry Oja  
Finance Director

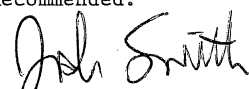
LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2016 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

  
Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

  
Josh Smith  
County Administrator

**Amending the 2016 Human Services Department Budget  
To Accept Funding for Juvenile Early Intervention Services**

**Executive Summary**

The Wisconsin Department of Children and Families (DCF) has awarded the Human Services Department \$33,847 in juvenile justice early intervention funds for early intervention services for juveniles at risk of serious delinquency. This funding was previously provided through the Department of Corrections but is now administered at the state level by DCF. Some level of funding has been awarded to Rock County since 2011 but the amount varies greatly from year to year.

The Human Services Department has used these funds in 2016 to partner with Community Action, Inc. to provide evidence-based mentoring and positive youth development programming for youth enrolled in the program. The goals of the mentoring program includes improving academic performance, delaying initiation of sexual activity, preventing the entrance into the juvenile justice system, improving self-efficacy and establishing a career path plan.

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

John Hanewall  
INITIATED BY



John Hanewall  
DRAFTED BY

Rock County DD Board  
SUBMITTED BY

August 1, 2016  
DATE DRAFTED

**TO REQUEST FUNDING FROM THE GENERAL FUND AND MODIFY THE  
2016 DEVELOPMENTAL DISABILITIES BOARD BUDGET AND INCREASE  
THE CESA-2, BIRTH-TO-THREE PROGRAM**

1 **WHEREAS**, the Developmental Disabilities Board has contracted with CESA-2 to operate the State  
2 mandated Birth-to-Three Program for Rock County in CY 2016; and,  
3

4 **WHEREAS**, the award of 2016 funds in the amount of \$902,901 from Purchase of Care 33-3310-0000-  
5 62601 will be paid to CESA-2 by the Developmental Disabilities Board in 2016; and,  
6

7 **WHEREAS**, CESA-2's costs for operating the Birth-to-Three program for the first six months of 2016  
8 has exceeded the CY2016 budgeted amount by \$84,929; and,  
9

10 **WHEREAS**, the Developmental Disabilities Board is requesting to use \$84,929 of the County's General  
11 Fund to fund the therapy component of the Birth to Three program due to the initial start-up costs,  
12 increased number of children receiving therapy and multiple therapy services and the transition of  
13 services from a previous provider to CESA-2 in CY2015; and,  
14

15 **WHEREAS**, the State of Wisconsin's Birth to Three Program, Bureau of Children's Services, DHS, has  
16 agreed to work closely with Rock County and specifically, CESA-2, to identify ways to reduce costs and  
17 increase billing revenue, and,  
18

19 **WHEREAS**, the CESA-2 anticipates a budgetary shortfall the last six months of CY2016 resulting in a  
20 second request for a funding increase to reconcile the actual costs for operating the program; and,  
21

22 **WHEREAS**, the increased funding in the amount of \$84,929 will address the budgetary shortfall in the  
23 Rock County Birth to Three Program for the first half of 2016.  
24

25 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled  
26 this \_\_\_\_\_ day of \_\_\_\_\_, 2016 does hereby amend the 2016 Rock County DD Board  
27 Budget as follows:  
28

| <u>Account/Description</u> | <u>Budget<br/>08/01/2016</u> | <u>Amount of<br/>Increase</u> | <u>Amended<br/>Budget</u> |
|----------------------------|------------------------------|-------------------------------|---------------------------|
| <u>Source of Funds</u>     |                              |                               |                           |
| 19-1921-0000-47010         | \$363,803                    | \$84,929                      | \$448,732                 |
| General Fund Application   |                              |                               |                           |
| <u>Use of Funds</u>        |                              |                               |                           |
| 33-3310-0000-62601         | \$1,165,478                  | \$84,929                      | \$1,250,407               |
| Purchase of Care           |                              |                               |                           |

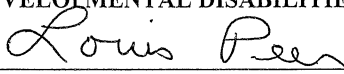
16-9A-098

TO REQUEST FUNDING FROM THE GENERAL FUND AND MODIFY THE 2016 DEVELOPMENTAL DISABILITIES BOARD BUDGET AND INCREASE THE CESA-2, BIRTH-TO-THREE PROGRAM

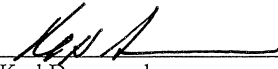
Page 2

Respectfully submitted,

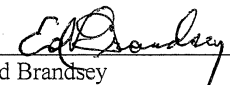
**DEVELOPMENTAL DISABILITIES BOARD**

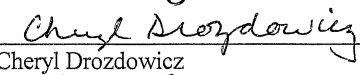
  
\_\_\_\_\_  
Louis Peer, Chair

  
\_\_\_\_\_  
Nancy Lannert, Vice Chair

  
\_\_\_\_\_  
Karl Dommershausen

  
\_\_\_\_\_  
Wayne Gustina

  
\_\_\_\_\_  
Ed Brandsey

  
\_\_\_\_\_  
Cheryl Drozdowicz

  
\_\_\_\_\_  
Becky Hemmerl

  
\_\_\_\_\_  
Lynda Olson

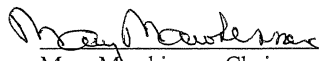
  
\_\_\_\_\_  
Bridget Rolek

FINANCE COMMITTEE ENDORSEMENT

ADMINISTRATIVE NOTE:

Review and approved on a vote of 5-0

Recommended.

  
\_\_\_\_\_  
Mary Mawhinney, Chair

  
\_\_\_\_\_  
Josh Smith  
County Administrator

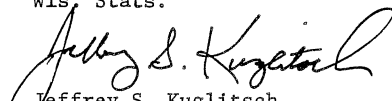
FISCAL NOTE:

This resolution authorizes the use of \$84,929 from the General Fund fund balance for additional costs associated with the Birth to Three program. The General Fund unassigned fund balance was \$29,978,897 at 12/31/15.

  
\_\_\_\_\_  
Sherry Oja  
Finance Director

LEGAL NOTE:

As an amendment to the adopted 2016 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

  
\_\_\_\_\_  
Jeffrey S. Kuglitsch  
Corporation Counsel

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

General Services Committee  
INITIATED BY

General Services Committee  
SUBMITTED BY



Brent Sutherland -  
Director of Facilities Management  
DRAFTED BY

August 24., 2016  
DATE DRAFTED

**Awarding the Contract for Window Glass Replacement at the Rock County Courthouse and Amending 2016 Facilities Management Capital Budget**

1 WHEREAS, new windows were installed in the 1955 section of the Courthouse in 2007; and  
 2  
 3 WHEREAS, in 2008 the double pane glass panel seals started failing; and  
 4  
 5 WHEREAS, the manufacturer warrantied the glass units and issued the County a settlement  
 6 check for the 928 glass units in the amount of \$ 45,742.00; and  
 7  
 8 WHEREAS, specifications were drafted and bids solicited for replacement of the windows with  
 9 four vendors responding; and  
 10  
 11 WHEREAS funds were not budgeted for this glass replacement in 2016.  
 12  
 13 NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly  
 14 assembled this \_\_\_\_ day of \_\_\_\_\_, 2016 hereby approves and authorizes awarding a  
 15 contract in the amount of \$139,900 to Country Glass Inc. of Beloit, Wisconsin.  
 16

17 **BE IT FURTHER RESOLVED**, that the Facilities Management 2016 budget be amended as  
18 follows:

| 19 Account/Description     | Budget    | Increase   | Amended   |
|----------------------------|-----------|------------|-----------|
| 20                         | 9/01/16   | (Decrease) | Budget    |
| 21 <u>Source of Funds:</u> |           |            |           |
| 22 18-1842-0000-46900      | -0-       | \$45,742   | \$45,742  |
| 23 Window Settlement       |           |            |           |
| 24                         |           |            |           |
| 25 18-1842-0000-47500      | -0-       | \$94,158   | \$94,158  |
| 26 Prior Year Sales Tax    |           |            |           |
| 27                         |           |            |           |
| 28 <u>Use of Funds:</u>    |           |            |           |
| 29 18-1842-0000-67200      |           |            |           |
| 30 Capital Improvements    | \$664,984 | \$139,900  | \$804,884 |

Respectfully submitted,

GENERAL SERVICES COMMITTEE

\_\_\_\_\_  
Henry Brill, Chair

\_\_\_\_\_  
David Homan

\_\_\_\_\_  
Jason Heidenreich, Vice Chair

\_\_\_\_\_  
Jeremy Zajac

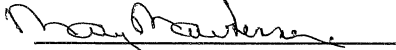
\_\_\_\_\_  
Robert Yeomans

16-9A-099

Awarding the Contract for Window Glass Replacement at the Rock County  
Courthouse and Amending 2016 Facilities Management Capital Budget  
Page 2

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of 5-0

  
Mary Mawhinney, Chair

FISCAL NOTE:

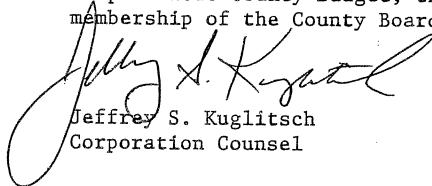
This resolution authorizes the replacement of faulty windows in the Courthouse. The cost of this project is being funded by \$45,742 received from the warranty settlement for the current windows and by \$94,158 from sales tax revenues collected in prior years. As of 9/01/16, there is \$2.0 million of prior years' sales tax revenues available for appropriation.



Sherry Oja  
Finance Director

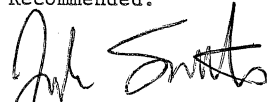
LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder. As an amendment to the adopted 2016 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

  
Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

  
Josh Smith  
County Administrator

## Executive Summary

### **Replace Glass Window Panes at the Rock County Courthouse**

The resolution before you authorizes the replacement of 928 glass window panes in the 1955 section of the Courthouse.

These windows were installed in 2007. The double pane glass seals started failing in 2008. The manufacturer did warranty the glass units and issued a settlement check for \$45,742.00.

The windows will be replaced with a high quality design equal to the ones in the 1999 section, in which we have experienced no failures. The total cost to replace the windows is \$139,900. After subtracting the settlement cost of \$45,742.00 the additional cost is \$94,158.00.

If approved the installation will start Oct 1, 2016, with a completion date of Dec 31, 2016.



ROCK COUNTY, WISCONSIN  
FINANCE DIRECTOR

 ORIGINAL

PURCHASING DIVISION



### BID SUMMARY FORM

BID NUMBER 2016-42  
 BID NAME COURTHOUSE WINDOW GLASS REPLACEMENT  
 BID DUE DATE AUGUST 22, 2016 – 1:30 P.M.  
 DEPARTMENT FACILITIES MANAGEMENT

|                 | COUNTRY GLASS<br>BELOIT WI | LUECK'S<br>OSHKOSH WI | ACKMAN GLASS<br>WILLIAMS BAY WI | MID-STATE GLASS<br>PORTAGE WI   |
|-----------------|----------------------------|-----------------------|---------------------------------|---------------------------------|
| <b>BASE BID</b> | <b>\$ 139,900.00</b>       | <b>\$ 235,240.00</b>  | <b>\$ 250,000.00</b>            | <b>\$ 261,400.00</b>            |
| QUALIFICATIONS  | YES                        | YES                   | YES                             | YES                             |
| BID BOND        | YES                        | YES                   | YES                             | YES                             |
| ADDENDUM        | YES                        | YES                   | YES                             | YES                             |
| START DATE      | 10/1/16                    | 10/3/16               | 11/1/16                         | WHEN MATERIALS<br>ARE AVAILABLE |
| COMPLETION      | 12/31/16                   | 12/30/16              | 4/1/17                          | 90 WORKING DAYS                 |

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Four additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: *But Smith*

*Country Glass - But Smith* 9-1-16  
 SIGNATURE DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR

VOTE

DATE

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Dara Mosley  
INITIATED BY



Dara Mosley  
DRAFTED BY

Finance Committee  
SUBMITTED BY

Aug 18, 2016  
DATE DRAFTED

**Authorizing Purchase of Liebert Air Conditioning Unit for Sheriff's Office  
Computer Room**

- 1 **WHEREAS**, the air conditioning unit in the Rock County Sheriff's Office computer room has been in
- 2 use for over twenty years and requires regular maintenance; and,
- 3
- 4 **WHEREAS**, a new smaller, more efficient air conditioning unit is capable of servicing the conditioning
- 5 of the computer room; and
- 6
- 7 **WHEREAS**, Purchasing solicited bids from qualified vendors for the purchase and installation of the
- 8 new air conditioning unit; and,
- 9
- 10 **WHEREAS**, Purchasing staff reviewed the one qualified bid received and recommends awarding the
- 11 contract to General Heating & Air of Madison, WI (summary attached); and,
- 12
- 13 **WHEREAS**, 2015 funds were carried over for the purchase of this air conditioning unit for the Sheriff's
- 14 Office; and,
- 15
- 16 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 17 this \_\_\_\_\_ day of \_\_\_\_\_, 2016 that a purchase order be issued to General Heating & Air of
- 18 Madison, WI for the purchase and installation of a Liebert air conditioning unit for \$10,451.

16-9A-100

Respectfully submitted,

**FINANCE COMMITTEE**

Mary Mawhinney  
Mary Mawhinney, Chair

Sandra Kraft  
Sandra Kraft, Vice Chair

J. Russell Podzilni  
J. Russell Podzilni

Absent  
Mary Beaver

Brent Fox  
Brent Fox

**FISCAL NOTE:**

Sufficient funding is available in IT's budget for the cost of this purchase. This purchase is being funded by tax levy.

Sherry Oja

Sherry Oja  
Finance Director

**LEGAL NOTE:**

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.

Jodi Timmerman  
Jodi Timmerman  
Deputy Corporation Counsel

**ADMINISTRATIVE NOTE:**

Recommended.  
Josh Smith  
Josh Smith  
County Administrator

### **Executive Summary**

The current air conditioning unit in the Rock County Sheriff's Office computer room was installed when the Sheriff's Office took ownership of the Pinehurst building. At that time, the unit selected was used to cool a computer room that housed two very large mainframe computers and some small networking equipment.

The unit has been experiencing more and more problems maintaining temperature and humidity and, at its age, needs to be replaced.

Today, the computer room holds much smaller servers which don't require the cooling capacity of the current unit. Therefore, a new unit was quoted that matches the needs of today's computing environment.

This resolution authorizes the County to issue a Purchase Order to General Heating & Air for \$10,451 for the purchase and installation of a Liebert Air Conditioning Unit.

ROCK COUNTY, WISCONSIN  
FINANCE DIRECTOR

PURCHASING DIVISION



**BID SUMMARY FORM**

BID NUMBER 2016-41  
 BID NAME JAIL LIEBERT AIR CONDITIONER UNIT REPLACEMENT  
 BID DUE DATE AUGUST 17, 2016  
 DEPARTMENT FACILITIES MANAGEMENT

|            |                                     |
|------------|-------------------------------------|
|            | GENERAL HEATING & AIR<br>MADISON WI |
| BASE BID   | \$10,451.00                         |
| START DATE | 10/26/16                            |
| COMPLETION | 10/17/16                            |

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Three additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: GENERAL HEATING

Mishay Citterton 8/18/16  
 SIGNATURE DATE

GOVERNING COMMITTEE APPROVAL:

Mary Anderson 50 9-1-16  
 CHAIR VOTE DATE

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Sheriff Robert D. Spoden  
INITIATED BY



Captain Gary L. Groelle  
DRAFTED BY

Public Safety & Justice Committee  
SUBMITTED BY

August 25, 2016  
DATE DRAFTED

**PURCHASING ADDITIONAL WATCHGUARD DIGITAL IN-CAR VIDEO CAMERAS AND THE WATCHGUARD INFRASTRUCTURE FOR THE ROCK COUNTY SHERIFF'S OFFICE SOUTH STATION**

- 1 WHEREAS, the Rock County Sheriff's Office has used a Digital In-Car Video Recording system for
- 2 the last six (6) years; and,
- 3
- 4 WHEREAS, the Rock County Sheriff's Office currently has five (5) Digital In-Car Video Recording
- 5 Cameras that we have purchased from WatchGuard Video in 2014-2015; and,
- 6
- 7 WHEREAS, the Sheriff's Office would like to purchase eight (8) more similar Digital In-Car Video
- 8 Recording Cameras, from WatchGuard Video; and,
- 9
- 10 WHEREAS, the Sheriff's Office would like to purchase thirty-two (32) Viewing Licenses and one (1)
- 11 Server from WatchGuard Video, so the Rock County Sheriff's Office South Station would then be
- 12 compatible for Digital In-Car Video Recording Cameras.
- 13
- 14 NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly
- 15 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2016 approves and authorizes the purchase of eight (8)
- 16 Digital In-Car Video Recording Cameras; thirty-two (32) Viewing Licenses and a South Station Server,
- 17 and that a purchase order be issued to WatchGuard Video of Allen, TX, in the amount of \$48,800.00.

Respectfully submitted,

PUBLIC SAFETY & JUSTICE COMMITTEE

\_\_\_\_\_  
Mary Beaver, Chair

\_\_\_\_\_  
Henry Brill, Vice Chair

\_\_\_\_\_  
Terry Fell

\_\_\_\_\_  
Brian Knudson

\_\_\_\_\_  
Phil Owens

FISCAL NOTE:

Sufficient funds are available in the Sheriff's Office capital asset account (\$38,414) and Justice Assistance Grant account (\$10,386) for the cost of this purchase.

Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith  
County Administrator

Jeffrey S. Kuglitsch  
Corporation Counsel

101-V6-9

**PURCHASING ADDITIONAL WATCHGUARD  
DIGITAL IN-CAR VIDEO CAMERAS AND THE WATCHGUARD  
INFRASTRUCTURE FOR THE ROCK COUNTY SHERIFF'S OFFICE SOUTH STATION**

**EXECUTIVE SUMMARY**

The Rock County Sheriff's Office, in an effort to make its Sheriff's Office and patrol deputies safer and more efficient, is purchasing eight (8) additional Digital In-Car Video Cameras to go with their current system. This system would allow video footage to be recorded from deputies' squads while they are patrolling our highways. The footage recorded by this system will often times be used in a court of law as evidence. This evidence would then support the deputies' actions and the arrests that they make. Mobile squad cameras have proven time and time again to be a very valuable piece of equipment for the Sheriff's Office and law enforcement agencies across the county. Currently, the Sheriff's Office has five (5) of their patrol squad cars equipped with WatchGuard video cameras.

The purchase of the thirty-two (32) WatchGuard Viewing Licenses and one (1) WatchGuard server, will enable the deputies and the squads they utilize at the Rock County Sheriff's Office South Station to be compatible with the WatchGuard Video system.

The WatchGuard Video Company employs the industry's largest engineering team and has invested about \$30 million specifically into the development of digital in-car video systems for law enforcement. They are the world's largest manufacturer of In-Car Video equipment for Law Enforcement. They supply to nearly one-third of all the U.S. Law Enforcement agencies. WatchGuard is designed and manufactured in the U.S.A.

The total cost for eight (8) additional In-Car Video cameras is \$48,800.00. The funding will come from the Sheriff's Office budget and from the 2015-16 Justice Assistance Grants (JAG), see below.

This is additional equipment to the original bid #2014-54.

|                       |              |   |                    |
|-----------------------|--------------|---|--------------------|
| 8 - Cameras           | @ \$5,200.00 | = | \$41,600.00        |
| 1 - Server            | @ \$4,800.00 | = | \$4,800.00         |
| 32 - Viewing Licenses | @ \$75.00    | = | <u>\$2,400.00</u>  |
| <b>TOTAL COSTS:</b>   |              |   | <b>\$48,800.00</b> |

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Public Works Committee

Ben Coopman, Public Works Director  
DRAFTED BY

INITIATED BY



August 29, 2016

Public Works Committee  
SUBMITTED BY

DATE DRAFTED

**AUTHORIZATING PURCHASE OF TWO-WAY RADIOS FOR THE  
DEPARTMENT OF PUBLIC WORKS**

- 1 **WHEREAS**, Section 2.218(3)(c) of the Purchasing Ordinance does allow Rock County to
- 2 purchase items through a cooperative purchasing agreement with the State of Wisconsin under
- 3 contract #505ENT-O16-SAFETYCOMM-04; and,
- 4
- 5 **WHEREAS**, General Communications of Madison, Wisconsin was awarded the 2016 State
- 6 Contract for Kenwood Mobile and Portable Two-Way Radios; and,
- 7
- 8 **WHEREAS**, The Kenwood Radio Corporation is offering a rebate on these mobile and portable
- 9 radios through the month of September; and,
- 10
- 11 **WHEREAS**, the Purchasing Division and Public Works Department did review the State of
- 12 Wisconsin bid specifications for compliance and recommend purchasing 40 Mobile and 10 Portable
- 13 Two-Way Radios from General Communications.
- 14
- 15 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
- 16 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2016, does authorize purchase of these Two-
- 17 Way Radios through the State Contract from General Communications of Madison, Wisconsin, in
- 18 the amount of \$26,010.90.

16-9A-102

Respectfully submitted,

PUBLIC WORKS COMMITTEE

\_\_\_\_\_  
Betty Jo Bussie, Chair

\_\_\_\_\_  
Brent Fox, Vice-Chair

\_\_\_\_\_  
Eva M. Arnold

\_\_\_\_\_  
Brenton Driscoll

\_\_\_\_\_  
Rick Richard

AUTHORIZING PURCHASE OF TWO-WAY RADIOS FOR THE DEPARTMENT OF PUBLIC WORKS

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Page 2

FISCAL NOTE:

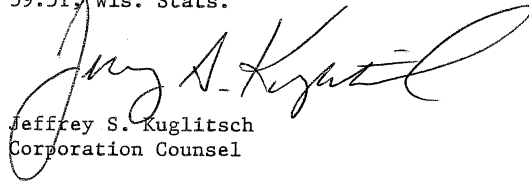
Sufficient funds are available in the DPW Equipment Cost Pool for the purchase of these radios.



Sherry Oja  
Finance Director

LEGAL NOTE:

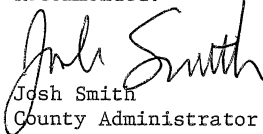
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator



- Executive Summary -

The purpose of this resolution is to authorize the purchase 40 mobile and 10 portable two-way radios for the Department of Public Works (DPW), Highway Division. \$60,000 was included in the Department's 2016 budget for this purpose.

The DPW radios are based on analogue technology. Radio manufacturers are no longer producing these radios, in response to demand for better quality provided by digital radios. The current DPW radios are over ten years old and are failing or not getting good radio coverage due to this less reliable analogue platform.

This resolution is one of two that will be proposed in 2016 to effect the beginning of a two year migration to digital technology within the 160 radios of DPW. This first one is for the purchase of only those radios that can be purchased from the State Bid. There is a mail-in, manufacturer's rebate on this equipment that reduces the total cost of this phase by \$2,350.00. A copy of the General Communications' quote is attached.

Later in the year, DPW in conjunction with the Purchasing Division will be seeking bids for installation of these radios plus purchase of related radio repeater equipment and incidental radio items. The second resolution will be presented in October of 2016.

Funding for the remaining phase of the project will be sought in the 2017 budget.



Name: Rock County Highway

Date: 8/31/2016

Street: 3715 Newville Road

Fax:

City, State, Zip: Janesville, WI 53545

Phone: (608) 757-5464

Attn: Ben Coopman / Mike Turk / Duane Jorgenson

Account Rep: Ron Sampson

| Radio Equipment Quotation |         |  |            |                                  |
|---------------------------|---------|--|------------|----------------------------------|
| Qty                       | Model   | Description  | Unit Price | Total Price                      |
| 40                        | NX-820G | Kenwood UHF Dash Mount Mobile Radio<br>Includes:<br>Multi-Channel Capability with Scan<br>45 Watts of Power<br>10 Character Alphanumeric Display<br>Analog / Digital Capable | \$ 478.80  | \$ 19,152.00                     |
| 40                        |         | Setup, Align and Program<br>* State Contract # 505ENT-O16-SAFETYCOMM-04 - Subtotal   | \$ 15.00   | \$ 600.00<br><u>\$ 19,752.00</u> |
| 10                        | NX-300  | Kenwood UHF <b>Digital</b> Portable Radio (NX-300K)<br>Includes:<br>5 Watts of Power<br>3 Year Warranty  | \$ 478.80  | \$ 4,788.00                      |
| 10                        |         | Antenna (KRA-23M)  | \$ 9.59    | \$ 95.90                         |
| 10                        |         | Lithium-ion Battery (1950 mAh) (KNB-47L)   | \$ 73.50   | \$ 735.00                        |
| 10                        |         | Single Unit Rapid Rate Charger (KSC-32)  | \$ 49.00   | \$ 490.00                        |
| 10                        |         | Align and Set-up for Radios<br>* State Contract # 505ENT-O16-SAFETYCOMM-04 - Subtotal  | \$ 15.00   | \$ 150.00<br><u>\$ 6,258.90</u>  |
|                           |         | <u>Radio Rebates</u>   |            |                                  |
| 40                        |         | NX-820 Mobile Radios   | \$ 45.00   | \$ -1,800.00                     |
| 10                        |         | NX-300 Portable Radios   | \$ 55.00   | \$ -550.00                       |
|                           |         | Total Rebate   |            | <u>\$ -2,350.00</u>              |
|                           |         | Total for above Radio Equipment  |            | <u>\$ 23,660.90</u>              |
|                           |         | <i>Note: Installation is not included on this quote.</i>   |            |                                  |
|                           |         | Quote good until September 30, 2016 (Rebates expire)   |            |                                  |

2880 Commerce Park Drive, Madison, WI 53719 / (608) 438-3461 / (800) 356-3200

rsampson@gencomm.com

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee  
INITIATED BY



Ben Coopman, Public Works Director  
DRAFTED BY

Public Works Committee  
SUBMITTED BY

August 29, 2016  
DATE DRAFTED

### AWARDING A CONTRACT FOR FIRE DOOR UPGRADES MAIN SHOP – DEPARTMENT OF PUBLIC WORKS

- 1 **WHEREAS**, an annual inspection of the fire doors identified need to update the existing fire doors
- 2 to comply with current code requirements; and,
- 3
- 4 **WHEREAS**, the Department of Public Works (DPW) budgeted for upgrading fire doors at the
- 5 Main Shop on Newville Road; and,
- 6
- 7 **WHEREAS**, the DPW, in conjunction with the County Purchasing Division, solicited bids for
- 8 upgrading fire doors at DPW's Main Shop.
- 9
- 10 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors convened
- 11 this \_\_\_\_\_ day of \_\_\_\_\_, 2016 hereby awards the bid for upgrading fire doors at DPW's Main
- 12 Shop to the lowest responsible bidder, Overhead Door Company of Madison, WI with a base bid of
- 13 \$33,900 for bringing the fire doors into compliance with current code requirements and alternate A of
- 14 \$16,180 for installing motorized door operators for two frequently used fire doors, for a total bid
- 15 amount of \$50,080.
- 16
- 17 **BE IT FURTHER RESOLVED** that payment be made to the vendor upon approval of the Public
- 18 Works Committee.

16-9A-103

Respectfully submitted,

PUBLIC WORKS COMMITTEE

\_\_\_\_\_  
Betty Jo Bussie, Chair

\_\_\_\_\_  
Brent Fox, Vice Chair

\_\_\_\_\_  
Eva M. Arnold

\_\_\_\_\_  
Brenton Driscoll

\_\_\_\_\_  
Rick Richard

AWARDING A CONTRACT FOR FIRE DOOR UPGRADES MAIN SHOP – DEPARTMENT OF  
PUBLIC WORKS

Page 2

FISCAL NOTE:

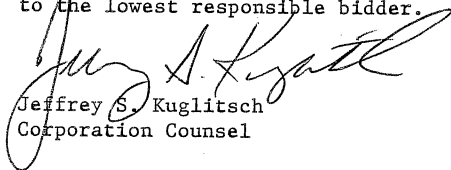
Sufficient funds were included in the 2016 budget for the cost of this project.



Sherry Oja  
Finance Director

LEGAL NOTE:

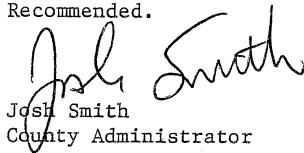
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator

**- Executive Summary -**

The Department of Public Works (DPW) Building was built in 1981. There are eight (8) existing fire doors that are all original to the building.

The fire doors are required to be inspected annually to ensure they meet code requirements. In the last annual inspection, it was determined that one of the doors did not meet the code requirements for drop rate. This prompted the need to replace that fire door. In evaluating the other seven (7) fire doors, there were items of concern with meeting code requirements that were brought to the attention of DPW Staff.

The purpose of these fire doors is to isolate areas of the building in the event of a fire. This helps to minimize damage to the building, equipment, etc.

The base bid is for the replacement of one fire door and for upgrades to the other fire doors to comply with code requirements.

Alternate A is for the installation of motorized operators for two (2) frequently used fire doors. Currently, all fire doors are manually operated.

Staff is recommending the award of a contract to lowest responsible bidder, Overhead Door Company of Madison, WI for the base bid in the amount of \$33,900.00 and Alternate A in the amount of \$16,180.00, for a total bid amount of \$50,080.00. \$75,000 is budgeted for the project.

ROCK COUNTY, WISCONSIN  
FINANCE DIRECTOR

PURCHASING DIVISION



### BID SUMMARY FORM

BID NUMBER 2016-34 REBID  
 BID NAME FIRE DOOR UPGRADES  
 BID DUE DATE AUGUST 15, 2016 – 1:30 P.M.  
 DEPARTMENT PUBLIC WORKS

|                 | OVERHEAD DOOR COMPANY<br>OF MADISON WI |
|-----------------|--|
| BASE BID        | 33,900.00                              |
| ALTERNATE A     | 16,180.00                              |
| TOTAL BID       | \$ 50,080.00                           |
| START DATE      | 5 WEEKS FROM RECEIPT OF ORDER          |
| COMPLETION DATE | 10 WORKING DAYS                        |

Alternate A – Motorized Operators for doors

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Three additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: OVERHEAD DOOR COMPANY = \*50,080.00

Benjamin J. Crispman, Jr. 8-30-16  
 SIGNATURE DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR

VOTE

DATE

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee  
INITIATED BY



Ben Coopman, Public Works Director  
DRAFTED BY

Public Works Committee  
SUBMITTED BY

August 29, 2016  
DATE DRAFTED

### AWARDING A CONTRACT FOR SHOP HOIST REPLACEMENT AT THE MAIN SHOP AND REALLOCATING FUNDS IN THE BUILDINGS AND GROUNDS BUDGET - DEPARTMENT OF PUBLIC WORKS

- 1 **WHEREAS**, the Department of Public Works (DPW) budgeted for a shop hoist replacement at the
- 2 Main Shop on Newville Road; and,
- 3
- 4 **WHEREAS**, the DPW, in conjunction with the County Purchasing Division, solicited bids for the
- 5 shop hoist replacement at DPW's Main Shop; and,
- 6
- 7 **WHEREAS**, several other buildings and grounds projects were accomplished under budget.
- 8
- 9 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors convened
- 10 this \_\_\_\_\_ day of \_\_\_\_\_, 2016 hereby awards the bid for the shop hoist replacement at DPW's
- 11 Main Shop to the lowest responsible bidder, Midwest Equipment Specialists of McFarland, WI with a
- 12 total bid of \$291,513, and reallocate unspent funds within the DPW buildings and grounds budget to
- 13 complete this project.
- 14
- 15 **BE IT FURTHER RESOLVED** that payment be made to the vendor upon approval of the Public
- 16 Works Committee.

Respectfully submitted,

PUBLIC WORKS COMMITTEE

\_\_\_\_\_  
Betty Jo Bussie, Chair

\_\_\_\_\_  
Brent Fox, Vice Chair

\_\_\_\_\_  
Eva M. Arnold

\_\_\_\_\_  
Brenton Driscoll

\_\_\_\_\_  
Rick Richard

16-9A-104

**AWARDING A CONTRACT FOR SHOP HOIST REPLACEMENT AT THE MAIN SHOP  
AND REALLOCATING FUNDS IN THE BUILDINGS AND GROUNDS BUDGET –  
DEPARTMENT OF PUBLIC WORKS**

Page 2

FISCAL NOTE:

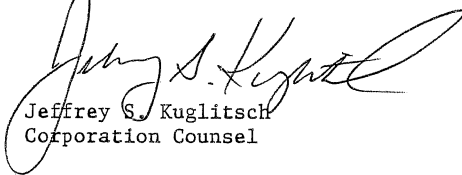
Funds are available in the Highway Building and Grounds cost pool for the cost of this project.



Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator



**- Executive Summary -**

The Department of Public Works (DPW) Building has seven (7) shop hoists that vary in applications.

The shop hoist to be replaced is original to the building and is failing to the point that it is no longer reliable or effective to use. There are concerns with leaking hydraulic fluid and the effects of those fluids. The maintenance of this lift has increased to keep in functioning. There are also safety concerns with the lift, as the safety mechanisms only function when the lift is fully raised and not incrementally.

With the increased size and weight of vehicles within the fleet, DPW Staff's ability to work on the larger vehicles is limited due to the capabilities of the existing hoists. The proposed shop hoist is adjustable and capable of lifting all of the vehicles in the fleet. This allows for better flexibility in use.

Staff is recommending the award of a contract to lowest responsible bidder, Midwest Equipment Specialists of McFarland, WI for the total bid in the amount of \$291,513.00, and to reallocate unspent funds within the buildings and grounds budget. \$150,000 is budgeted for the project. There is adequate funding available within the buildings and grounds budget to cover the remaining \$141,513.00 without postponing any projects.

ROCK COUNTY, WISCONSIN  
FINANCE DIRECTOR

PURCHASING DIVISION



### BID SUMMARY FORM

**BID NUMBER**        2016-49  
**BID NAME**         SHOP HOIST REPLACEMENT  
**BID DUE DATE**    AUGUST 16, 2016 – 1:30 P.M.  
**DEPARTMENT**    PUBLIC WORKS

|                   | MIDWEST EQUIPMENT SPECIALISTS<br>MCFARLAND WI |
|-------------------|---|
| BASE BID          | \$ 291,513.00                                 |
| BID BOND RECEIVED | YES   |
| ADDENDUM RECEIVED | YES   |
| START DATE        | 11/14/16                                      |
| COMPLETION        | 12/30/16                                      |

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Two additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: MIDWEST EQUIPMENT SPECIALISTS = \$291,513.00

Benjamin J. Coopman, Jr.  
SIGNATURE

8-30-16  
DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR

VOTE

DATE

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

The General Services Committee  
INITIATED BY

The General Services Committee  
SUBMITTED BY



Brent Sutherland- Director of  
Facilities Management  
DRAFTED BY

August 15, 2016  
DATE DRAFTED

**Contracting for Replacement of the Roofs on the Courthouse, Youth Services Center, Health Care Center and the File Storage Building**

- 1 **WHEREAS**, the roofs on the north and south wings of the 1955 section of the Courthouse, Youth
- 2 Services Center and east wing of the Health Care Center are all more than 20 years old and in need of
- 3 replacement; and,
- 4
- 5 **WHEREAS**, the roof on the file store room at the Health Care Center complex is still tile and in need of
- 6 replacement; and,
- 7
- 8 **WHEREAS**, funds were appropriated in the budget for replacement of these roofs; and,
- 9
- 10 **WHEREAS**, specifications were prepared and bids solicited for each building separately.
- 11
- 12 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 13 this \_\_\_\_\_ day of \_\_\_\_\_, 2016, that a contract for replacement of the Youth Services,
- 14 Health Care Center and File storage building roofs be awarded to Maly Roofing, of Madison, WI, in the
- 15 amount of \$200,750.00; and ,
- 16
- 17 **BE IT FURTHER RESOLVED** that a contract for replacement of the Courthouse roof be awarded to
- 18 Distinctive Roofing, of Rockford, IL, in the amount of \$216,136.00.

16-9A-105

Respectfully submitted,

GENERAL SERVICES COMMITTEE

\_\_\_\_\_  
Henry Brill, Chair

\_\_\_\_\_  
Jason Heidenreich, Vice Chair

\_\_\_\_\_  
Bob Yeomans

\_\_\_\_\_  
Dave Homan

\_\_\_\_\_  
Jeremy Zajac

Contracting for Replacement of the Roofs on the Courthouse, Youth Services Center,  
Health Care Center and the File Storage Building  
Page 2

FISCAL NOTE:

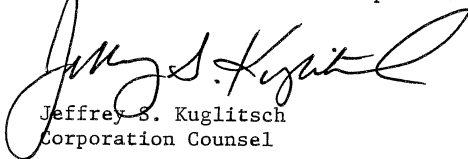
Funding is available in the Facilities Management budget for the cost of these roof replacements.  
These projects are funded by sales tax revenue.



Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Jobsh Smith  
County Administrator

## Executive Summary

### Awarding Contract for Replacement of the Courthouse, Health Care Center, Youth Services Center and the File Storage Building Roofs

The resolution before you awards two contracts for replacement of the following roofs:

- Courthouse 1955 east and west wings, which are 22 years old (membrane)
- Health Care Center east wing, which is 25 years old (membrane)
- Youth Services Center, which is 26 years old. (membrane)
- File storage, which is 30+ years old. (currently tile which will be replaced with shingles)

Each building was bid separately and required all bidders to complete and submit with their bid a Rock County's Bidder's Qualification Statement. The bids were reviewed by the Facilities Management Director and the Purchasing Manager and the recommendation is to award the contract to the lowest, most responsive and responsible bidders as follows:

#### Maly Roofing

|                       |                     |
|-----------------------|---------------------|
| Youth Services Center | \$111,900.00        |
| Health Care Center    | \$ 24,350.00        |
| File Storage Building | <u>\$ 64,500.00</u> |
| Total Award           | \$200,750.00        |

#### Distinctive Roofing

|            |              |
|------------|--------------|
| Courthouse | \$216,136.00 |
|------------|--------------|

ROCK COUNTY, WISCONSIN  
FINANCE DIRECTOR

 ORIGINAL

PURCHASING DIVISION



**BID SUMMARY FORM**

BID NUMBER 2016-37  
 BID NAME YOUTH SERVICES CENTER ROOF REPLACEMENT  
 BID DUE DATE AUGUST 10, 2016 - 1:30 P.M.  
 DEPARTMENT FACILITIES MANAGEMENT

|                         | MALY ROOFING<br>MADISON WI | NEWCORP CONST<br>LODI WI | NIEMAN ROOFING<br>LYNDON STATION WI | MCDERMAID ROOFING<br>ROCKFORD IL | DISTINCTIVE ROOFING<br>ROCKFORD IL |
|-------------------------|----------------------------|--------------------------|-------------------------------------|----------------------------------|------------------------------------|
| BASE BID                | \$ 111,900.00              | \$ 125,600.00            | \$ 134,100.00                       | \$ 156,340.00                    | \$ 159,700.00                      |
| QUALIFICATIONS RECEIVED | YES                        | YES                      | YES                                 | YES                              | YES                                |
| BID BOND RECEIVED       | YES                        | YES                      | YES                                 | YES                              | YES                                |
| ADDENDUM RECEIVED       | YES                        | YES                      | YES                                 | YES                              | YES                                |
| START DATE              | 11/1/16                    | 9/19/16                  | 10/3/16                             | 8/31/16                          | 10/3/16                            |
| COMPLETION DATE         | 4/30/17                    | 11/15/16                 | 12/30/16                            | 10/31/16                         | 12/31/16                           |

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Six additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: \_\_\_\_\_

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

GOVERNING COMMITTEE APPROVAL: \_\_\_\_\_ CHAIR \_\_\_\_\_ VOTE \_\_\_\_\_ DATE \_\_\_\_\_



BID SUMMARY FORM

BID NUMBER 2016-36  
 BID NAME COURTHOUSE ROOF REPLACEMENT – 1955 SIDE  
 BID DUE DATE AUGUST 10, 2016 – 1:30 P.M.  
 DEPARTMENT FACILITIES MANAGEMENT

|                         | DISTINCTIVE ROOFING<br>ROCKFORD IL | WALSDORF ROOFING<br>KIEL WI | NIEMAN ROOFING<br>LYNDON STATION WI |
|-------------------------|------------------------------------|-----------------------------|-------------------------------------|
| BASE BID                | \$ 216,136.00                      | \$ 229,900.00               | \$ 248,100.00                       |
| QUALIFICATIONS RECEIVED | YES                                | YES                         | YES                                 |
| BID BOND RECEIVED       | YES                                | YES                         | YES                                 |
| ADDENDUM RECEIVED       | YES                                | YES                         | YES                                 |
| START DATE              | 10/3/16                            | 9/30/16                     | 10/3/16                             |
| COMPLETION DATE         | 12/31/16                           | 11/30/16                    | 12/30/16                            |

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Seven additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Distinctive Roofing

*Jodi Millis*  
 SIGNATURE \_\_\_\_\_ DATE 8-15-16

GOVERNING COMMITTEE APPROVAL: \_\_\_\_\_  
 CHAIR \_\_\_\_\_ VOTE \_\_\_\_\_ DATE \_\_\_\_\_

**ORIGINAL**



**BID SUMMARY FORM**

BID NUMBER: 2016-39  
 BID NAME: HEALTH CARE CENTER ROOF REPLACEMENT  
 BID DUE DATE: AUGUST 10, 2016 - 1:30 P.M.  
 DEPARTMENT: FACILITIES MANAGEMENT

|                      | MALY ROOFING<br>MADISON WI | DISTINCTIVE ROOFING<br>ROCKFORD IL | NIEMAN ROOFING<br>LYNDON STATION WI | MCDERMAID ROOFING<br>ROCKFORD IL |
|----------------------|----------------------------|------------------------------------|-------------------------------------|----------------------------------|
| <b>BASE BID</b>      | <b>\$ 24,350.00</b>        | <b>\$ 36,455.00</b>                | <b>\$ 38,750.00</b>                 | <b>\$ 41,064.00</b>              |
| QUALIFICATIONS REC'D | YES                        | YES                                | YES                                 | YES                              |
| BID BOND RECEIVED    | YES                        | YES                                | YES                                 | YES                              |
| ADDENDUM RECEIVED    | YES                        | YES                                | YES                                 | YES                              |
| START DATE           | 10/19/16                   | 10/3/16                            | 10/3/16                             | 8/31/16                          |
| COMPLETION DATE      | 12/31/16                   | 12/31/16                           | 12/30/16                            | 10/1/16                          |

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Seven additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Maly Roofing

SIGNATURE: *Jodi Millis* DATE: 8-15-16

GOVERNING COMMITTEE APPROVAL: \_\_\_\_\_ VOTE: \_\_\_\_\_ DATE: \_\_\_\_\_



ORIGINAL

ROCK COUNTY, WISCONSIN  
FINANCE DIRECTOR

PURCHASING DIVISION



### BID SUMMARY FORM

BID NUMBER 2016-38  
 BID NAME FILE STORAGE BUILDING ROOF REPLACEMENT  
 BID DUE DATE AUGUST 10, 2016 – 1:30 P.M.  
 DEPARTMENT FACILITIES MANAGEMENT

|                         | MALY ROOFING<br>MADISON WI | CPR ROOFING<br>ROCKFORD IL |
|-------------------------|----------------------------|----------------------------|
| <b>BASE BID</b>         | <b>\$ 64,500.00</b>        | <b>\$ 91,200.00</b>        |
| QUALIFICATIONS RECEIVED | YES                        | YES                        |
| BID BOND RECEIVED       | YES                        | YES                        |
| ADDENDUM                | YES                        | YES                        |
| START DATE              | 10/17/16                   | 10/1/16                    |
| COMPLETION DATE         | 11/30/16                   | 11/1/16                    |

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Eight additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Maly Roofing

*Brent Stuchlik*  
SIGNATURE

8-15-16  
DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR

VOTE

DATE

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

The General Services Committee  
INITIATED BY



Brent Sutherland  
DRAFTED BY

The General Services Committee  
SUBMITTED BY

August 15, 2016  
DATE DRAFTED

**Authorizing the Replacement of Honeywell Controller at the Rock County Jail**

- 1 **WHEREAS**, the 1986 Honeywell Building Automation System controller has failed; and,
- 2
- 3 **WHEREAS**, attempts have been made to restore the system, however the system components are
- 4 proprietary, obsolete, and no longer available; and,
- 5
- 6 **WHEREAS**, without this controller functioning, control and adjustment of the building HVAC systems
- 7 and smoke dampers must be made manually.
- 8
- 9 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 10 this \_\_\_\_\_ day of \_\_\_\_\_, 2016, hereby authorizes a purchase order be issued Honeywell
- 11 Building Solutions in the amount of \$27,208, for the required engineering, equipment, installation, setup,
- 12 programming, checkout, and training

16-9A-106

Respectfully submitted,

GENERAL SERVICES COMMITTEE

\_\_\_\_\_  
Henry Brill, Chair

\_\_\_\_\_  
Jason Heidenreich, Vice Chair

\_\_\_\_\_  
Dave Homan

\_\_\_\_\_  
Bob Yeomans

\_\_\_\_\_  
Jeremy Zajac

FISCAL NOTE:

Funding is available in the Jail Capital Account for a study of the Jail HVAC controls. This funding will instead be used to repair the controls for one of the three air handling units. This account is funded by sales tax revenue.

Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder. Given that some of our Honeywell systems were recently installed, these controls need to be able to communicate with those systems. This severely limits our available options. Honeywell systems are proprietary in nature and make other sources cost prohibitive.

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith  
County Administrator

Jeffrey S. Kuglitsch  
Corporation Counsel

*Executive Summary*

**Replace failed controller at the Jail**

The resolution before you authorizes the repair of the controls for one of the air handling units at the Jail that has failed. This controller also shuts down smoke dampers in a fire situation to prevent the spread of smoke. This controller is part of the building automation system that receives the programming from the head end system. This is proprietary equipment, therefore not bid out.

This is one of three air handling units with these 30 year old controls. We will use some of the funds that was budgeted for an HVAC study of these controls. This is one of three of the air handling units with these 30 year controls.

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

General Services Committee  
INITIATED BY



Brent Sutherland  
DRAFTED BY

General Services Committee  
SUBMITTED BY

August 17, 2016  
DATE DRAFTED

**Awarding Contract for Masonry Wall Repairs  
on the Council on Aging Building**

- 1 **WHEREAS**, funds were placed in the 2016 budget for repair of the exterior wall at the Rock County
- 2 Council on Aging building; and,
- 3
- 4 **WHEREAS**, the brick is in need of tuck pointing, some brick replaced and expansion joints installed to
- 5 prevent further damage; and,
- 6
- 7 **WHEREAS**, specifications were prepared and bids solicited from qualified masonry contractors; and,
- 8
- 9 **WHEREAS**, bids were reviewed by the Facilities Management Director and the Purchasing Manager
- 10 with the recommendation to award the contract to the lowest, most responsive and responsible bidder.
- 11
- 12 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors duly assembled
- 13 this \_\_\_\_\_ day of \_\_\_\_\_, 2016 that a purchase order be issued to Dollinger Masonry L.L.C. of
- 14 Lanark, Illinois in the amount of \$13,000 for masonry wall repairs at the Council on Aging building.

16-9A-107

Respectfully Submitted,

GENERAL SERVICES COMMITTEE

\_\_\_\_\_  
Henry Brill, Chair

\_\_\_\_\_  
Jason Heidenreich, Vice Chair

\_\_\_\_\_  
Bob Yeomans

\_\_\_\_\_  
Dave Homan

\_\_\_\_\_  
Jeremy Zajac

FISCAL NOTE:

Sufficient funds are available in Facilities Management budget for the cost of the masonry repairs. This project is being funded by sales tax revenue.

Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.

Jodi Timmerman  
Deputy Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith  
County Administrator

## **Executive Summary**

### **Awarding Contract to Dollinger Masonry L.L.C. for Council on Aging Building Masonry Wall Repair**

The Council on Aging building exterior masonry wall is in need of tuck pointing, replacing bricks and cutting in expansion joints, to prevent further deterioration due to water damage and spaulding of the brick.

Bids were solicited with two contractors responding. The high bid was \$16,400.00 and the low bid was \$13,000.00.

Director of Facilities Management and Purchasing Manger are recommending awarding the bid to the lowest, most responsive and responsible bidder, Dollinger Masonry L.L.C from Lanark, Illinois.

 ORIGINAL

ROCK COUNTY, WISCONSIN  
FINANCE DIRECTOR

PURCHASING DIVISION



**BID SUMMARY FORM**

**BID NUMBER**            2016-35  
**BID NAME**              MASONRY REPAIRS – COUNCIL ON AGING BUILDING  
**BID DUE DATE**        AUGUST 15, 2016 – 1:30 P.M.  
**DEPARTMENT**        FACILITIES MANAGEMENT

|                 |                                |   |
|-----------------|--------------------------------|---|
|                 | DOLLINGER MASONRY<br>LANARK IL | SHOWERS BUILDING<br>RESTORATION<br>MCFARLAND WI |
| BASE BID        | \$ 13,000.00                   | \$ 16,400.00                                    |
| START DATE      | 9/12/16                        | 9/6/16  |
| COMPLETION DATE | 11/12/16                       | 10/6/16   |

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Nine additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: I Recomend Dollinger  
Masonry LLC But hunter 8-17-16  
 SIGNATURE DATE

GOVERNING COMMITTEE APPROVAL:

\_\_\_\_\_  
 CHAIR VOTE DATE

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee  
*Initiated by*



Lori Williams, Parks Director  
*Drafted by*

Public Works Committee  
& Parks Advisory Committee  
*Submitted by*

August 16, 2016  
*Date Drafted*

### AUTHORIZING APPLICATION WITH WISCONSIN DEPARTMENT OF NATURAL RESOURCES FOR COUNTY FISH AND GAME PROJECT GRANT FUNDS

- 1 **WHEREAS**, the legislature of the State of Wisconsin enacted legislation providing for allocation to the
- 2 respective counties in the state on an acreage basis for the county fish and game projects on the condition that
- 3 the counties match the state allocation; and
- 4
- 5 **WHEREAS**, Rock County desires to participate in county fish and game projects pursuant to provisions of
- 6 s.23.09(12) of the Wisconsin Statutes.
- 7
- 8 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors, this \_\_\_\_\_
- 9 day of \_\_, 2016, that the Board is hereby authorized to expend the funds appropriated and the funds to be
- 10 received from the State of Wisconsin for the improvement of the fish and wildlife habitat, and to operate and
- 11 maintain or to cause to be operated and maintained the project for its intended purpose.
- 12
- 13 **BE IT FURTHER RESOLVED** that the Rock County Board of Supervisors authorizes the Parks Director
- 14 to act on behalf of Rock County to submit a state grant application to the Wisconsin Department of Natural
- 15 Resources (DNR) for 2017 financial aid for county fish and game projects; sign documents; and the necessary
- 16 action to undertake, direct and complete the approved projects.

16-9A-108

Respectfully submitted,

PUBLIC WORKS COMMITTEE

PARKS ADVISORY COMMITTEE

\_\_\_\_\_  
Betty Jo Bussie, Chair

\_\_\_\_\_  
Tom Presny

\_\_\_\_\_  
Brent Fox, Vice Chair

\_\_\_\_\_  
Floyd Finney

\_\_\_\_\_  
Eva M. Arnold

\_\_\_\_\_  
Dean Paynter

\_\_\_\_\_  
Rick Richard

\_\_\_\_\_  
Brenton Driscoll

12.c.(2)

AUTHORIZING APPLICATION WITH WISCONSIN DEPARTMENT OF NATURAL RESOURCES  
FOR COUNTY FISH AND GAME PROJECT GRANT FUNDS

Page 2

FISCAL NOTE:

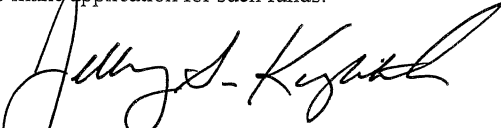
This resolution only authorizes an application for a grant and therefore has no fiscal impact at this time. If a grant is awarded, a subsequent resolution would be required to accept the grant and amend the budget.



Sherry Oja  
Finance Director

LEGAL NOTE:

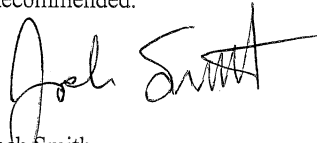
The authority to accept grant funds pursuant to sec. 59.52(19), Wis. Stats., necessarily implies the authority to make application for such funds.



Jeffrey S. Kughitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator



- EXECUTIVE SUMMARY -  
**AUTHORIZING APPLICATION WITH  
WISCONSIN DEPARTMENT OF NATURAL RESOURCES FOR  
COUNTY FISH AND GAME PROJECT GRANT FUNDS**

Each Wisconsin County is allocated a certain amount of money annually to fund small projects on a 50/50 match basis. Rock County may apply for a maximum of \$1,927 in 2016 for use in 2017. Parks plans to access this funding source to help pay for invasive species control at Magnolia Bluff Park and Carver-Roehl Park. Additional funds may be available after initial funds are distributed. Though this funding source requires a 50% match by the County, all time and materials supplied by the Parks and Highway Divisions, as well as other community resources may be used as in-kind match. The Multi-Use Trail group and other volunteers have assisted with various invasive species control projects in the past and have expressed a strong interest in continuing the effort.

The species to be controlled using this grant is primarily buckthorn. For the past few years, we have used these funds for buckthorn and garlic mustard control in Carver-Roehl Park, and we've achieved a noticeable reduction of the invasive species. We feel the time is now appropriate to share these efforts with both parks that have State Natural Areas.

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee  
*Initiated by*

Public Works Committee  
& Parks Advisory Committee  
*Submitted by*



Lori Williams, Parks Director  
*Drafted by*

August 30, 2016  
*Date Drafted*

### ACCEPTANCE OF ROCK COUNTY 2016-2017 SNOWMOBILE DNR GRANT S-4596

1     **WHEREAS**, the Rock County Board of Supervisors Resolution #81-6A-038, on the 11th day of  
2     June, 1981, adopted the Rock County Snowmobile Plan; and,  
3

4     **WHEREAS**, the Rock County Preliminary Application for 100% funding was approved by the  
5     Wisconsin Department of Natural Resources in the total amount of \$56,600 to provide 226.4  
6     miles of Rock County Trails; and,  
7

8     **WHEREAS**, upon completion by signature of Recreation Aids Grant Agreements, Rock County  
9     will qualify for 100% funding for acquisition of trail easements, bridge development, insurance  
10    and maintenance of the trail, payable as follows: 50% in advance and 50% upon inspection and  
11    approval for development; and,  
12

13    **WHEREAS**, the Rock County Snowmobile trail provides a needed winter recreational facility  
14    in Rock County.  
15

16    **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors on  
17    this \_\_\_\_\_ day of \_\_\_\_\_, 2016, hereby accepts the 2016-2017 Rock  
18    County Snowmobile Grant.  
19

20    **BE IT FURTHER RESOLVED**, that the County Board Chair is hereby authorized and  
21    directed to sign the grant agreement and that this document be submitted to the Wisconsin  
22    Department of Natural Resources.  
23

24    **BE IT FURTHER RESOLVED**, that the Parks Director be named the Snowmobile Trail  
25    Coordinator and act as authorized official to file all necessary documents for administration  
26    and reimbursement of this program, with the Rock County Alliance of Snowmobile Clubs  
27    named as subcontractor to carry out the work of the program (signing, grooming, and general  
28    trail maintenance). The Rock County Alliance of Snowmobile Clubs is a 501(c)(3) federal  
29    charitable organization. They are in partnership with Rock County to carry out this  
30    recreational program in Rock County.

16-9A-109

Respectfully submitted,

PUBLIC WORKS COMMITTEE

\_\_\_\_\_  
Betty Jo Bussie, Chair

\_\_\_\_\_  
Brent Fox, Vice Chair

\_\_\_\_\_  
Eva M. Arnold

\_\_\_\_\_  
Brenton Driscoll

\_\_\_\_\_  
Rick Richard

PARKS ADVISORY COMMITTEE

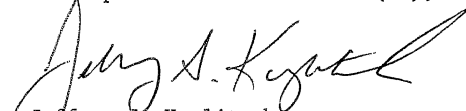
\_\_\_\_\_  
Tom Presny

\_\_\_\_\_  
Floyd Finney

\_\_\_\_\_  
Dean Paynter


LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats.

  
Jeffrey S. Kuglitsch  
Corporation Counsel


ADMINISTRATIVE NOTE:

Recommended.

  
Josh Smith  
County Administrator

FISCAL NOTE:

\$56,600 is include in the Parks' 2016 budget, A/C 41-4592-4596, for the 2016-2017 Snowmobile Grant Program.

  
Sherry Oja  
Finance Director

## EXECUTIVE SUMMARY

ACCEPTANCE OF 2016-2017 ROCK COUNTY SNOWMOBILE FUNDING  
DNR GRANT S-4596

This resolution provides final authorization to accept funding for the winter 2016-2017 Rock County Snowmobile Trail Program.

Our pre-application has been reviewed and the grant we are accepting is:

|        |   |           |
|--------|---|-----------|
| S-4596 | Trail Maintenance 226.4 miles @ \$250                       | \$56,600  |
|        | Lease Acquisition (now part of<br>Maintenance @ \$250/mile) | \$0       |
|        | Insurance (none)  | \$0 _____ |
|        | Grant Total   | \$56,600  |

The Rock County Public Works Committee and the Parks Advisory Committee will subcontract this work to the Rock County Alliance of Snowmobile Clubs and they will provide most of the actual labor and machinery to do this work. The Rock County Alliance of Snowmobile Clubs is a partner with Rock County to bring this recreational opportunity to the citizens of Rock County. This group is a federal 501(3)(c) tax exempt and State of Wisconsin Chapter 181 charitable not for profit organization. Any clerical, bookkeeping or field work (including labor, materials, and machinery) by DPW Parks Division or Highway Division is 100% billed. Any time spent by the Parks Director to administer and inspect the work of this program is billed to the grant.

These funds are 100% provided by the payments snowmobilers have made through license and prorated fuel tax payments. Rock County receives a 50% advance payment check after the completed contract is signed, the balance due upon final close out of the grant.

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

David J. O'Leary  
INITIATED BY



David J. O'Leary  
DRAFTED BY

Public Safety & Justice  
Committee  
SUBMITTED BY

August 16, 2016  
DATE DRAFTED

**AUTHORIZING THE DISTRICT ATTORNEY TO INCREASE A .4 LEGAL  
STENOGRAPHER POSITION TO A 1.0 LEGAL STENOGRAPHER POSITION**

1 **WHEREAS**, the number of criminal referrals to District Attorney's Office has increased significantly in  
2 2015 and 2016; and  
3  
4 **WHEREAS**, the amount of digital evidence in criminal cases has increased dramatically, especially in  
5 serious felony cases, and  
6  
7 **WHEREAS**, discovery of all evidence must be provided to each defense attorney in a timely manner  
8 requiring the collecting, documenting and copying of often a dozen or more discs in a single case; and  
9  
10 **WHEREAS**, the additional discovery, limited space and record retention requirements necessitate the  
11 sorting and scanning of every file upon closing in addition to the regular data entry, transcription and file  
12 management, has put a considerable strain on existing staff to attempt to keep up on the volume of case  
13 work; and  
14  
15 **WHEREAS**, the Office of District Attorney is staffed at 8.0 FTE Legal Stenographers assigned to  
16 handle this work which is inadequate; and  
17  
18 **WHEREAS**, currently there is a vacant 0.4 FTE Legal Stenographer position; and  
19  
20 **WHEREAS**, to handle the current case work, it is proposed that the District Attorney's Office increase  
21 the 0.4 FTE Legal Stenographer position to a 1.0 FTE Legal Stenographer position; and  
22  
23 **WHEREAS**, funding in the amount of \$14,544 is available in the District Attorney regular wages  
24 account due to the vacant 0.4 FTE Legal Stenographer and other short term vacancies this year.  
25  
26  
27 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled  
28 this \_\_\_\_ day of \_\_\_\_\_, 2016 to approve the District Attorney's Office request to  
29 increase the 0.4 FTE Legal Stenographer position to a 1.0 FTE Legal Stenographer position with funds to  
30 come from the available Office budget.

Respectfully submitted,

**PUBLIC SAFETY & JUSTICE COMMITTEE**

\_\_\_\_\_  
Mary Beaver, Chair

\_\_\_\_\_  
Henry Brill, Vice Chair

\_\_\_\_\_  
Terry Fell

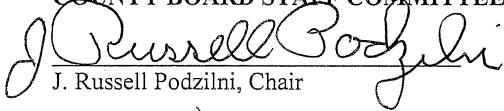
\_\_\_\_\_  
Brian Knudson

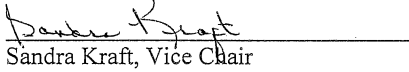
\_\_\_\_\_  
Phil Owens

16-9A-110

AUTHORIZING THE DISTRICT ATTORNEY TO INCREASE A .4 LEGAL STENOGRAPHER POSITION TO A 1.0 LEGAL STENOGRAPHER POSITION  
Page 2

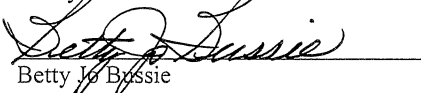
COUNTY BOARD STAFF COMMITTEE

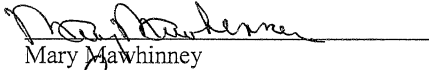
  
J. Russell Podzilni, Chair

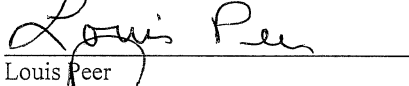
  
Sandra Kraft, Vice Chair

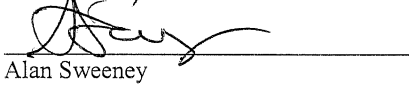
Absent  
Eva Arnold

  
Henry Brill

  
Betty Jo Bussie

  
Mary Mawhinney

  
Louis Peer

  
Alan Sweeney

  
Terry Thomas

ADMINISTRATIVE NOTE:

Recommended.

  
Josh Smith  
County Administrator

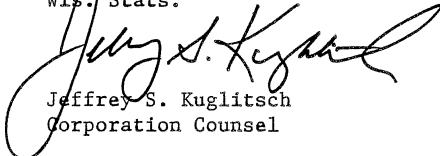
FISCAL NOTE:

This resolution authorizes the increase of a .4 FTE Legal Stenographer position to a 1.0 FTE Legal Stenographer position. Sufficient funding is available in the District Attorney's budget for the increased wages and fringe benefits due to staff vacancies.

  
Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to § 59.22(2), Wis. Stats.

  
Jeffrey S. Kuglitsch  
Corporation Counsel

**- EXECUTIVE SUMMARY -**

**AUTHORIZING DISTRICT ATTORNEY TO INCREASE A 0.40 FTE  
LEGAL STENOGRAPHER TO A 1.0 FTE LEGAL STENOGRAPHER**

The District Attorney's Office is requesting to increase a vacant 0.40 Legal Stenographer position to a 1.0 FTE Legal Stenographer position at a cost, for the balance of 2016, of \$14,544 with funds to come from available budgeted monies in the salary & wages account.

The Office is budgeted at 8.4 FTE Legal Stenographers with the 0.40 position currently vacant.

Since last year, the District Attorney's Office has seen a significant increase in the number of criminal referrals from law enforcement agencies. The amount of digital evidence in criminal cases has increased dramatically, especially in serious felony cases. Defense attorneys must be provided evidence during the discovery process in a timely manner requiring the collecting, documenting and copying of often a dozen or more discs in a single case.

Existing staff are under considerable strain in an attempt to keep up with the volume of casework in such areas as data entry, transcription and file management. Further, the limited records space and record retention requirements necessitate the sorting and scanning of every file upon closing.

The 0.60 FTE increase in Legal Stenographers would greatly alleviate the workload.

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Sheriff Robert D. Spoden  
INITIATED BY



Cmdr. Erik Chellevoid  
DRAFTED BY

Public Safety and Justice Committee  
SUBMITTED BY

August 19, 2016  
DATE DRAFTED

**Minimum Staffing Levels for the Rock County Jail**

- 1 **WHEREAS**, Wisconsin Administrative Code DOC 350.20 (Double Ceiling) establishes that a written
- 2 agreement must be in place between the Sheriff and County Board as to the minimum staffing levels
- 3 required to safely operate the jail; and,
- 4
- 5 **WHEREAS**, on September 7, 1989, the State of Wisconsin granted the Rock County Sheriff's Office
- 6 permission to double cell inmates; and,
- 7
- 8 **WHEREAS**, in order to continue to double cell inmates, this written agreement must be filed with the
- 9 Wisconsin Department of Corrections; and,
- 10
- 11 **WHEREAS**, this written agreement shall remain in effect until rescinded or amended by mutual
- 12 written agreement of the County Board and Sheriff.
- 13
- 14 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 15 this \_\_\_\_\_ day of \_\_\_\_\_, 2016 that the Staffing Agreement for Operation of the Rock
- 16 County Jail be approved.
- 17
- 18 **BE IT FURTHER RESOLVED** that the County Board Chair is authorized to enter into and amend the
- 19 agreement.

16-9A-111

Respectfully submitted,

PUBLIC SAFETY AND JUSTICE COMMITTEE

\_\_\_\_\_  
Mary Beaver, Chair

\_\_\_\_\_  
Henry Brill, Vice Chair

\_\_\_\_\_  
Terry Fell

\_\_\_\_\_  
Brian Knudson

\_\_\_\_\_  
Phil Owens



MINIMUM STAFFING LEVELS FOR THE ROCK COUNTY JAIL  
Page 2

FISCAL NOTE:

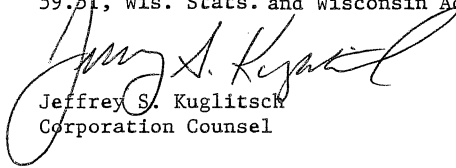
No fiscal impact.



Sherry Oja  
Finance Director

LEGAL NOTE:

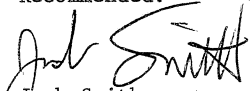
The County Board is authorized to take this action pursuant to §§ 59.01 and 59.51, Wis. Stats. and Wisconsin Administrative Code § DOC 350.20.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator

## Executive Summary

Wisconsin Administrative Code DOC 350.20 (Double Celling) establishes that a written agreement must be in place between the Sheriff and County Board as to the minimum staffing levels required to safely operate the jail.

On September 7, 1989, the State of Wisconsin granted the Rock County Sheriff's Office permission to double cell inmates. In order to continue to double cell inmates, this written agreement must be filed with the Wisconsin Department of Corrections. It shall remain in effect until rescinded or amended by mutual written agreement of the County Board and Sheriff.

This agreement is cost neutral as it does not increase or decrease staffing levels as established in the adopted county budget.

## STAFFING AGREEMENT FOR OPERATION OF THE ROCK COUNTY JAIL

This agreement is entered into between Sheriff Robert D. Spoden and the Rock County Board of Supervisors for the purpose of jointly agreeing upon the minimum staffing levels needed to ensure the health, safety, and security of the staff and inmates at the Rock County Jail. This agreement addresses the requirement of Wisconsin Administrative Code Chapter DOC 350.20(1) which states, *"The county board and sheriff shall determine jointly the adequate staffing needs, including support staff and services that are required to ensure the health, safety, and security of the jail staff and inmates when using cells for double occupancy. The joint determinations shall be in writing and signed by the representatives of the county board and the sheriff and shall be filed with the department. The written joint determination shall remain in effect until rescinded or amended by mutual written agreement of the county board and sheriff. Unless there is adequate staff as agreed upon by the county board and sheriff, double celling may not occur."*

The terms of this agreement are as follows:

1. First Shift (7 a.m. – 3 p.m.) shall operate with a minimum of the following staff:
  - 14 Officers
  - 1 Supervisors (Sergeants, Captains, etc.)
  - 1 Healthcare Staff
  - 2 Clerical/Support/Program Staff
  
2. Second Shift (3 p.m. – 11 p.m.) shall operate with a minimum of the following staff:
  - 14 Officers
  - 1 Supervisors (Sergeants, Captains, etc.)
  - 1 Healthcare Staff
  - 2 Clerical/Support/Program Staff
  
3. Third Shift (11 p.m. – 7 a.m.) shall operate with a minimum of the following staff:
  - 10 Officers
  - 1 Supervisors (Sergeants, Captains, etc.)
  - 1 Healthcare Staff
  
4. The above listed staffing plan is representative of shifts during the normal (Monday – Friday) work week. Staffing levels on weekends and holidays for 1<sup>st</sup> and 2<sup>nd</sup> shift are fifteen officers, one supervisor and one healthcare staff member.
  
5. In compliance with WI Statute §302.41, there shall be at least one officer/deputy on duty of the same gender as those incarcerated at the jail.
  
6. It shall be understood that the aforementioned staffing determination is the minimum necessary to operate the Rock County Jail, and that unforeseen circumstances to facility operations may require additional staffing to ensure the safety of the inmates and staff.

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

General Services Committee  
INITIATED BY



Brent Sutherland –  
Director of Facilities Management  
DRAFTED BY

General Services Committee  
SUBMITTED BY

August 25, 2016  
DATE DRAFTED

### Authorizing Approval to Double Fill Rock Haven Administrative Assistant Position for Facilities Management

- 1 **WHEREAS**, Kris Mills Administrative Assistant at Rock Haven/HCC announced on August 9,
- 2 2016 she is resigning; and
- 3
- 4 **WHEREAS**, her last day of work is December 30, 2016; and
- 5
- 6 **WHEREAS**, Kris has worked for Rock County for the past 35 years; and
- 7
- 8 **WHEREAS**, Kris manages the State required documentation of the Rock Haven Facilities
- 9 Management Department; and
- 10
- 11 **WHEREAS**, Kris also serves many roles for the entire Rock Haven facilities; and
- 12
- 13 **WHEREAS**, there is a training need to overlap Kris with the new Administrative Assistant for
- 14 30 days; and
- 15
- 16 **WHEREAS**, there is enough money currently in 2016 employee wages to cover the cost.
- 17
- 18 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
- 19 assembled this \_\_\_\_ day of \_\_\_\_\_, 2016 does hereby approve and authorize double
- 20 filling the Administrative Assistant position for Rock Haven/ HCC buildings.

16-9A-112

Respectfully Submitted,

GENERAL SERVICES COMMITTEE

\_\_\_\_\_  
Henry Brill, Chair

\_\_\_\_\_  
Jason Heidenreich, Vice Chair

\_\_\_\_\_  
Bob Yeomans

\_\_\_\_\_  
David Homan

\_\_\_\_\_  
Jeremy Zajac

Authorizing Approval to Double Fill Rock Haven Administrative Assistant Position  
for Facilities Management  
Page 2

FISCAL NOTE:

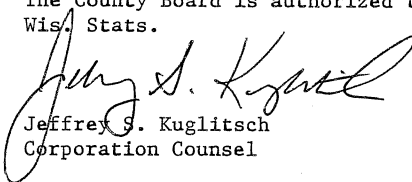
Sufficient funds are available in the HCC Facilities Maintenance account to double fill the  
Administrative Assistant position for 30 days.



Sherry Oja  
Finance Director

LEGAL NOTE:

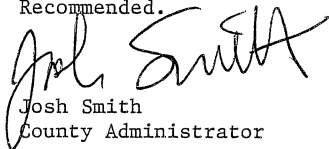
The County Board is authorized to take this action pursuant to § 59.22(2),  
Wis. Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator

*Executive Summary*

**Requesting to Double Fill the Administrative Assistant Position at Rock Haven-HCC Facilities Management Department**

Rock Haven/Health Care Center, Administrative Assistant, Kris Mills announced her resignation on August 9, 2016 after 35 years of service. Her last day of work will be December 30, 2016. I am requesting approval to double fill this position for 30 days to allow for training. Kris manages many functions for Rock Haven/Health Care Center complex. There are enough funds in the 2016 employee wages to cover this additional cost.

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Randy Terronez  
INITIATED BY



Randy Terronez  
DRAFTED BY

County Board Staff  
Committee  
SUBMITTED BY

August 31, 2016  
DATE DRAFTED

AUTHORIZATION TO APPROVE THE SALE OF COUNTY PROPERTY LOCATED AT 9236 N. COUNTY ROAD F, TOWN OF FULTON, EDGERTON, WI.

- 1 **WHEREAS**, the County of Rock owns approximately 3.5 acres of vacant land at 9236 N. County Road F
- 2 in the Town of Fulton, more commonly known as the Buck property; and,
- 3
- 4 **WHEREAS**, the County agrees to the terms of the buyer contained in County-Offer No. 2 dated August
- 5 29, 2016 which provides in part for the buyers inspection period through October 31, 2016 and closing no
- 6 later than November 15, 2016.
- 7
- 8 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 9 this \_\_\_\_ day of \_\_\_\_\_, 2016, that Mr. Jeff Schultz and/or his assigns is given an option to purchase 3.5
- 10 acres (MOL) of the Rock County property located at 9236 N. County Road F in the Town of Fulton at a
- 11 price of \$155,000 and such other terms and conditions as shall be agreed upon at time of sale.
- 12
- 13 **BE IT FURTHER RESOLVED** that if this transaction is completed within the appropriate timeframes,
- 14 the County will place the purchase price of \$147,250 (\$155,000 less \$7,750 realtor's 5% commission) in
- 15 the PDR/PACE Program Account.
- 16
- 17 **BE IT FURTHER RESOLVED** that the County Board Chair and County Clerk are hereby authorized to
- 18 sign a deed to transfer the property to Mr. Jeff Schultz, as well as any other documents necessary to
- 19 complete the transaction.

Respectfully Submitted,

COUNTY BOARD STAFF COMMITTEE

\_\_\_\_\_  
J. Russell Podzilni, Chair

\_\_\_\_\_  
Mary Mawhinney

\_\_\_\_\_  
Sandra Kraft, Vice Chair

\_\_\_\_\_  
Louis Peer

\_\_\_\_\_  
Eva Arnold

\_\_\_\_\_  
Alan Sweeney

\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
Terry Thomas

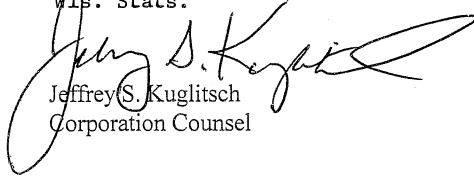
\_\_\_\_\_  
Betty Jo Bussie

16-9A-113

AUTHORIZATION TO APPROVE THE SALE OF COUNTY PROPERTY LOCATED AT 9236 N.  
COUNTY ROAD F, TOWN OF FULTON, EDGERTON, WI.  
Page 2

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01, 59.51 and 59.52(6),  
Wis. Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

FISCAL NOTE:


This resolution authorizes the sale of 3.5 acres of County property. Proceeds of the sale (less realtor's  
commission) will be assigned for future use by PDR/PACE Program.



Sherry Oja  
Finance Director

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator



Authorization to Approve the Sale of County Property at 9236 N.  
County Road F, Town of Fulton, Edgerton, WI.

Executive Summary

This resolution authorizes the sale of approximately 3.5 acres of county property located at 9236 N. County Road F, in the Township of Fulton, Edgerton, WI to Jeff Schultz in the amount of \$155,000 and as further outlined in the Counter-Offer #2 dated August 29, 2016 which provides for an inspection period through October 31, 2016 and closing by November 15, 2016.

Proceeds (less the realtor's 5% commission) would go to the PACE program.