



**ROCK COUNTY BOARD OF SUPERVISORS' MEETING
THURSDAY, SEPTEMBER 28, 2017 – 6:00 P.M.**

**COUNTY BOARD ROOM/COURTROOM H
FOURTH FLOOR/COURTHOUSE EAST**

Agenda

1. CALL TO ORDER
2. INVOCATION & PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES – September 14, 2017
6. PUBLIC HEARING
7. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS
8. NOMINATIONS, APPOINTMENTS AND CONFIRMATION
 - A. Appointment to Council on Aging Advisory Board/Council on Aging Nutrition Advisory Council
9. RECOGNITION OF COUNTY EMPLOYEES OR OTHERS
 - A. Recognizing Deputy Matthew E. Reckard
10. INTRODUCTION OF NEW RESOLUTIONS OR ORDINANCES BY SUPERVISORS FOR REFERRAL TO APPROPRIATE COMMITTEE
11. REPORTS
 - A. Sheriff's Office Annual Report – Sheriff Robert Spoden
12. NEW BUSINESS
 - A. Supplementary Appropriations and Budget Changes - Roll Call
 - 1) Amending the 2017 HSD Budget to Accept CLTS Funds and Create 11.0 Positions
 - B. Contracts – Roll Call
 - 1) Authorizing a Change Order for UW-Rock County Air Handling Unit Replacement Project
 - 2) Awarding Contract for Fraud Prevention Investigations to Central States Investigation Agency, LLC

ROCK COUNTY BOARD OF SUPERVISORS

SEPTEMBER 28, 2017

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12. NEW BUSINESS

- 3) Awarding the Contract for Wisconsin Home Energy Assistance Program (WHEAP) Services
 - 4) Authorizing Professional Services Agreement with NetSmat Technologies
- C. Amending Section 3.104 of the Rock County Ordinances
(Second Reading and Adoption)
- D. Changing the Hall of Honor from an Annual Process to Once Every Two Years

13. ADJOURNMENT

**APPOINTMENT TO COUNCIL ON AGING ADVISORY BOARD/COUNCIL ON
AGING NUTRITION ADVISORY COUNCIL**

POSITION: Member of the Council on Aging Advisory Board/
Council on Aging Nutrition Advisory Council

AUTHORITY: County Board Resolution #79-6B-280

TERM: Unexpired Term Ending 12/31/2019

PER DIEM: For County Board Supervisors Only
Yes, Per Board Rule IV.J.

CONFIRMATION: Yes, by County Board of Supervisors

PRESENT MEMBER: Jenny Schmidt

NEW APPOINTMENT: Vicki Gobel
113 Cherry Street
Edgerton, WI 53534

DATE: September 28, 2017

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Sheriff Robert D. Spoden
INITIATED BY



Chief Deputy Barbara J. Tillman
DRAFTED BY

Public Safety & Justice
Committee
SUBMITTED BY

September 5, 2017
DATE DRAFTED

RECOGNIZING DEPUTY MATTHEW E. RECKARD

- 1 **WHEREAS**, Matthew E. Reckard began his employment with Rock County on September 11, 1989, as
- 2 a Correctional Officer in the Rock County Sheriff's Office; and
- 3
- 4 **WHEREAS**, Matthew E. Reckard was promoted to the rank of Deputy on February 1, 1992, working in
- 5 the Patrol Division, Civil Process, and Court Services; and
- 6
- 7 **WHEREAS**, throughout his tenure with the Sheriff's Office, Deputy Reckard has served in many
- 8 capacities including; as a Firearms Instructor, Boat Patrol, Water Rescue Team, and SWAT Team; and
- 9
- 10 **WHEREAS**, Deputy Reckard has received numerous commendations and letters of appreciation; and
- 11
- 12 **WHEREAS**, Deputy Reckard will retire from public service on October 6, 2017.
- 13
- 14 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
- 15 assembled this _____ day of _____, 2017, does hereby recognize Deputy Matthew E.
- 16 Reckard for his over 28 years of faithful service and recommends that a sincere expression of
- 17 appreciation be given to Deputy Matthew E. Reckard along with best wishes for the future.

17-9A-333

Respectfully submitted,

PUBLIC SAFETY & JUSTICE COMMITTEE

COUNTY BOARD STAFF COMMITTEE

Mary Beaver
Mary Beaver, Chair

J. Russell Podzilni
J. Russell Podzilni, Chair

Henry Brill
Henry Brill, Vice Chair

Sandra Kraft
Sandra Kraft, Vice Chair

Terry Fell
Terry Fell

Eva Arnold
Eva Arnold

Brian Knudson
Brian Knudson

Henry Brill
Henry Brill

Phillip Owens
Phillip Owens

Betty Jo Bussie
Betty Jo Bussie

Mary Mawhinney
Mary Mawhinney

Louis Keer
Louis Keer

Alan Sweeney
Alan Sweeney

Terry Thomas
Terry Thomas

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Katherine Luster
INITIATED BY



Marci Taets, HSD Analyst
DRAFTED BY

County Board Staff Committee
Finance Committee
Human Services Board
SUBMITTED BY

September 19, 2017
DATE DRAFTED

Amending the 2017 HSD Budget to Accept CLTS Funds and Create 11.0 FTE Positions

1 WHEREAS, the Children's Long Term Support (CLTS) waiver program makes Medicaid funding
2 available to serve children who have substantial limitations due to developmental, emotional and/or
3 physical disabilities; and,
4

5 WHEREAS, the State of Wisconsin has launched an initiative to eliminate the waiting list for long-term
6 supports for more than 2,200 children with developmental disabilities, physical disabilities or severe
7 emotional disturbances across the state; and,
8

9 WHEREAS, as of September 2017 there were 181 children on the wait list for CLTS services in Rock
10 County; and,
11

12 WHEREAS, the Wisconsin Department of Health Services has asked all counties to submit plans that
13 call for the elimination of CLTS wait lists by December 2018; and,
14

15 WHEREAS, the state has made additional funds available to the Rock County Human Services
16 Department based on the number of enrollments off of the program wait list; and,
17

18 WHEREAS, in order to serve the children on the wait list, it is necessary to increase the capacity of the
19 CLTS program by hiring six additional case managers and a supervisor; and,
20

21 WHEREAS, 50 of the children on the wait list screen eligible for both CLTS and CCS services
22 resulting in the need to hire three additional joint CLTS/CCS case managers and one supervisor in the
23 CCS program; and,
24

25 WHEREAS, it is necessary to begin the recruitment process in 2017 in order to hire supervisors by the
26 end of the year and case managers who can start in early January; and,
27

28 WHEREAS, it is necessary to amend the 2017 budget to accept additional revenue in the CLTS
29 program and to cover the costs of the supervisors and the computers, phones, and furniture for all of the
30 new positions; and,
31

32 WHEREAS, no additional county levy is required in 2017 due to the new revenue in the CLTS budget
33 and underspending of line items within both the CLTS and CCS budgets.
34

35 NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled
36 this ____ day of _____, 2017, does hereby approve the creation of 6.0 FTE Social Worker
37 positions and one Human Services Supervisor I in the CLTS Program; 3.0 FTE joint CLTS/CCS Social
38 Worker positions and one Human Services Supervisor II in the CCS program; and the purchase of
39 computers, phones and furniture for the new positions.
40

41 BE IT FURTHER RESOLVED, that the 2017 Budget be amended as follows:

Account/Description	Budget	Increase	Amended
<u>Source of Funds-CLTS</u>	<u>9/1/17</u>	<u>(Decrease)</u>	<u>Budget</u>
36-3691-0000-42100	\$2,446,371	\$10,760	\$2,457,131
Federal Aid			

17-9B-358

48	<u>Use of Funds-CLTS</u>			
49	36-3691-0000-61100	\$612,870	\$4,887	\$617,757
50	Regular Wages			
51				
52	36-3691-0000-61400	\$46,961	\$374	\$47,335
53	FICA			
54				
55	36-3691-0000-61510	\$41,742	332	\$42,074
56	Retirement			
57				
58	36-3691-0000-61610	\$213,828	\$1,373	\$215,201
59	Health Insurance			
60				
61	36-3691-0000-61620	\$6,042	\$54	\$6,096
62	Dental Insurance			
63				
64	36-3691-0000-64604	\$1,569,655	(\$13,690)	\$1,555,965
65	Program Expense			
66				
67	36-3691-0000-67130	\$2,800	\$10,500	\$13,300
68	Terminals & PCs			
69				
70	36-3691-0000-67160	\$2,225	\$6,930	\$9,155
71	HSD Equipment \$500 - \$5000			
72				
73	<u>Use of Funds-CCS</u>			
74	36-3707-0000-64604	\$169,627	(\$9,960)	\$159,667
75	Program Expense			
76				
77	36-3707-0000-67130	\$16,100	\$6,000	\$22,100
78	Terminals & PCs			
79				
80	36-3707-0000-67160	\$59,118	\$3,960	\$63,078
81	HSD Equipment \$500 - \$5000			

Respectfully submitted,

HUMAN SERVICES BOARD

COUNTY BOARD STAFF COMMITTEE

Brian Knudson, Chair

J. Russell Podzilni, Chair

Sally Jean Weaver-Landers, Vice Chair

Sandra Kraft, Vice Chair

Karl Dommershausen

Eva Arnold

Terry Fell

Henry Brill

Linda Garrett

Betty Jo Bussie

Ashley Kleven

Mary Mawhinney

Kathy Schulz

Louis Peer

Terry Thomas

Alan Sweeney

Shirley Williams

Terry Thomas

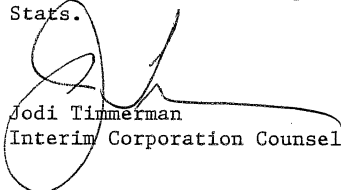
FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

Mary Mawhinney, Chair Date


LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats and to take this action pursuant to sec. 59.22(2), Wis. Stats. As an amendment to the adopted 2017 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jodi Timmerman
Interim Corporation Counsel

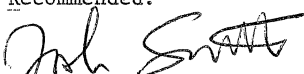
FISCAL NOTE:

This resolution creates 11.0 new FTEs in the HSD CLTS/CCS program areas. These positions will be funded by federal aid.


Sherry Oja
Finance Director

ADMINISTRATIVE NOTE:

Recommended.


Josh Smith
County Administrator

Executive Summary

The Children's Long Term Support (CLTS) waiver program provides Medicaid funding for children who fall under three separate groups: Developmental Disabilities (DD), Physical Disabilities (PD), and Severe Emotional Disabilities (SED). At present, there are about 220 children served by this program in Rock County. The new State Budget expands access to care by providing \$14,067,300 in fiscal year 2017-18 and \$25,205,500 in fiscal year 2018-19 to eliminate the waiting list for long-term supports for more than 2,200 children with developmental disabilities, physical disabilities or severe emotional disturbances across the state.

The Wisconsin Department of Health Services has asked all counties to submit plans that call for the elimination of CLTS wait lists by December of 2018. Additional funding will be made available to counties based on the number of enrollments off of the program wait lists. As of September 18, 2017 there were 181 children on the wait list for CLTS services in Rock County. Of the 181 children, approximately 50 children screen eligible for both CLTS and CCS services. This resolution will provide Rock County with the capacity to serve the children on the wait list by authorizing six additional case managers and one supervisor in the CLTS program and three joint CLTS/CCS case managers and one supervisor in the CCS program. State mandate requires a child who is dually eligible for both CCS and CLTS to be funded first by CCS and CLTS be the funding of last resort to cover any unmet needs the child has. This resolution also includes funding for phones, computers, and furniture for the new positions.

The funding for the salaries and benefits for 11.0 FTE are already included in the 2018 HSD Budget Request and Administrator's Recommendation. The creation of the new positions is accomplished by the adoption of this resolution. The delay in the passage of the State Budget makes it difficult to hire new staff by year end. The HSD hopes to have the new Supervisors in place by December. The goal is to finish the recruitment process in 2017 so that all new staff can start in early January. There is no additional levy cost attributed to the 11.0 FTE in 2017.

The expansion of the CLTS program will help meet HSD's goal of having long term care services available and accessible to assist with and reduce the number of out-of-home placements and reduce the substitute care budget. The CLTS program will have the capacity to serve 400 children by the end of 2018.

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

General Services Committee
INITIATED BY



Brent Sutherland – Director of
Facilities Management
DRAFTED BY

General Services Committee
SUBMITTED BY

September 14, 2017
DATE DRAFTED

Authorizing a Change Order for UW-Rock County Air Handling Unit Replacement Project

- 1 **WHEREAS**, funds were budgeted in 2017 for the replacement of five air handling unit's at UW-
- 2 Rock County campus; and
- 3
- 4 **WHEREAS**, a contract was approved in the amount of \$614,000 to Tricor Mechanical, a
- 5 division of Total Mechanical Inc. of Janesville, WI, for the replacement of air the handling units;
- 6 and
- 7
- 8 **WHEREAS**, a \$35,000 contingency also was approved to cover any possible unforeseen items;
- 9 and
- 10
- 11 **WHEREAS**, the specifications required the fire alarm duct detection system for shut down in the
- 12 event of a fire to be reinstalled in the new air handling units; and
- 13
- 14 **WHEREAS**, the old system did not have the required detectors to move, so a new fire duct
- 15 detection system will need to be added to all five air handling units per code.
- 16
- 17 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
- 18 assembled this ____ day of _____, 2017, does hereby approve and authorizes a
- 19 change order in the amount of \$13,854 to Tricor Mechanical, a division of Total Mechanical Inc.
- 20 of Janesville, WI, for the installation of a fire duct detection system to the 5 air handling units.

Respectfully submitted,

GENERAL SERVICES COMMITTEE

Henry Brill, Chair

Jason Heidenreich, Vice Chair

Robert Yeomans

David Homan:

Jeremy Zajac

17-9B-353

Authorizing a Change Order for UW-Rock County Air Handling Unit Replacement Project
Page 2

FISCAL NOTE:

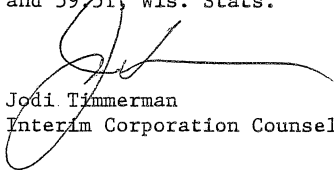
Sufficient funds are available in the UW-Rock Capital Account for the cost of this change order.
This project is being funded from sales tax revenue.



Sherry Oja
Finance Director

LEGAL NOTE:

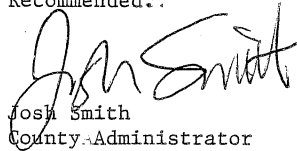
The County Board is authorized to take this action pursuant to secs. 59.01
and 59.51, Wis. Stats.



Jodi Timmerman
Interim Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended..



Josh Smith
County Administrator

Executive Summary

Approving a Change Order for UW-Rock County Air Handling Unit Replacement Project

The UW Rock County Campus has 5 air handling units that are currently being replaced.

The resolution before you approves a change order in the amount of \$13,854 to Tricor Mechanical, a Division of Total Mechanical of Janesville, Wisconsin, for the installation of a new fire duct detection system as required by code.

The County Board on 4/13/17 approved resolution 17-4A-257 to contract with Tricor Mechanical in the amount of \$614,000.50 for this air handling replacement project with a contingency fund of \$35,000 for any possible unforeseen items.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Katherine Luster
INITIATED BY



Phil Boutwell
DRAFTED BY

Human Services Board
SUBMITTED BY

September 18, 2017
DATE DRAFTED

**Awarding Contract for Fraud Prevention Investigations to Central States
Investigation Agency, LLC**

- 1 **WHEREAS**, The new State Budget increased Fraud Prevention Investigations (FPI) funding statewide
- 2 from \$1.0 million to \$1.5 million in 2018 to investigate economic support cases flagged for potential
- 3 overpayments due to fraudulent application or misrepresenting continued eligibility; and,
- 4
- 5 **WHEREAS**, the Southern Income Maintenance Consortium partners wish to pool their funding totaling
- 6 \$145,000 in 2018 and seek a qualified contractor to conduct FPI services; and,
- 7
- 8 **WHEREAS**, the Purchasing Department solicited proposals for the Rock County Human Services, which
- 9 serves as the lead administrative agency for the Southern Consortium; and,
- 10
- 11 **WHEREAS**, eight raters representing the seven counties in the Southern Consortium evaluated proposals
- 12 from six firms and selected the Central States Investigation Agency, LLC as their top choice.
- 13
- 14 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 15 this _____ day of _____, 2017, does hereby approve entering into a contract for
- 16 paraprofessional services with Central States Investigation Agency, LLC of Madison, Wisconsin under the
- 17 terms set forth in Request for Proposal #2017-45, and authorize the County Board Chair to approve the
- 18 contract.

Respectfully submitted,

HUMAN SERVICES BOARD

Brian Knudson, Chair

Sally Jean Weaver-Landers, Vice Chair

Karl Dommershausen

Terry Fell

Linda Garrett

Ashley Kleven

Kathy Schulz

Terry Thomas

Shirley Williams

17-9B-354

FISCAL NOTE:

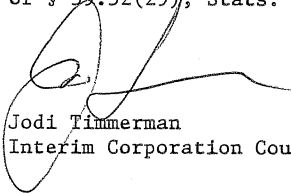
This resolution approves a 2018 contract for fraud investigation services for the Southern Income Maintenance Consortium for which Rock County is the fiscal agent. These services would be funded by state revenue.



Sherry Oja
Finance Director

LEGAL NOTE:

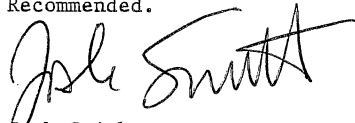
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. Professional services are not subject to bidding requirements of § 59.52(29), Stats.



Jodi Timmerman
Interim Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

Executive Summary
Fraud Prevention Investigations (FPI)

Eight raters representing the seven counties in the Southern Consortium evaluated six proposals and selected Central States Investigation, LLC as their top choice. Seven of the eight raters picked Central States as their top choice. Central States will charge \$405 to conduct an investigation. At present, it does investigations for two IM Consortia in Wisconsin, and comes highly recommended through reference checks.

The Southern Consortium wished to solicit proposals for a FPI contractor in 2018. The additional state funding was seen as an opportunity to ask for higher standards of investigation under a new contract for FPI. O'Brien and Associates, the current contract provider did not submit a proposal, and its contract will lapse at year end.

The Southern Consortium has approximately 55,000 open economic support cases for Foodshare and Medicaid. In 2016, 428 cases, or less than 1% of the caseload was referred to O'Brien and Associates for FPI. Referrals are made when ES workers see irregularities in the cross references of state databases. Often, they are a result of changes in work status that are not reported that result in the overpayment of benefits. Whether fraudulent or not, when benefits are owed to the state, it is called a "claim" and incentives exist for repayments on the claim. When intentional acts of fraud are uncovered, the case is referred to the District Attorney for prosecution.

The Southern Consortium Directors believe that effective fraud prevention improves program compliance and overpayment recovery. Statewide statistics from 2016 show that for every dollar spent on fraud investigations, 23 dollars are recovered through reimbursement on overpayments. Counties receive 15% of every dollar recovered on claims, with the remainder going back to the state and federal government. In 2018, Rock County Human Services has budgeted an \$80,000 claims recovery as its share of the Southern Consortium fraud prevention effort.

Some of the referrals for FPI involve cases where the recipient disputes the overpayment finding and request an administrative hearing. An impartial administrative law judge examines the facts and makes a finding. The hearings require the investigations to meet a "Clear and Convincing Proof" standard. If the law judge finds the standard has not been met, he/she will rule in favor of the client. Thus, the contract will hold Central States to a high standard for investigation so that the Southern Consortium counties prevail in cases that go to an administrative hearing.

The 2018 State Fraud Funding allocation to the Southern Consortium would pay for 360 investigations. Should the number of referrals exceed the funding to pay for them, the Southern Consortium will either stop making referrals, or ask for an additional appropriation to fund the estimated referrals through the end of 2018.



PROPOSAL SUMMARY FORM

PROPOSAL NUMBER: 2018-45
 PROPOSAL NAME: FRAUD PREVENTION INVESTIGATIONS
 PROPOSAL DUE DATE: JULY 31, 2017 - 12 NOON
 DEPARTMENT: HUMAN SERVICES - ECONOMIC SUPPORT DIVISION

	CENTRAL STATES INVESTIGATIONS LACROSSE WI	NORTH SHORE INVESTIGATIONS PORT WASHINGTON WI	GREGG INVESTIGATIONS JANESVILLE WI	MARKLEY INVESTIGATIONS BELOIT WI	INTERSTATE REPORTING MEMMONEE FALLS WI
RATER 1	87	85	79	79	71
RATER 2	90	85	82	82	60
RATER 3	87	88	86	85	55
RATER 4	91	77	77	80	40
RATER 5	90	85	85	80	65
RATER 6	90	90	90	90	55
RATER 7	95	85	80	10	0
RATER 8	90	70	70	70	50
TOTAL SCORE	720	665	649	576	396

Proposals were evaluated based on the following criteria:
 Cost - 50 Points Maximum
 Experience - 20 Points Maximum

Meets County Expectations - 20 Points Maximum
 References - 10 Points Maximum

Request for Proposals was advertised in the Janesville Beloit and on the Internet.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION:

Central States Investigations

SIGNATURE

9/19/17
DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR

VOTE

DATE

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board
INITIATED BY



Sara Mooren
DRAFTED BY

Human Services Board
SUBMITTED BY

September 19, 2017
DATE DRAFTED

**Awarding the Contract for Wisconsin Home Energy
Assistance Program (WHEAP) Services**

- 1 **WHEREAS**, the Human Services Department annually receives funding from the State of Wisconsin
- 2 Department of Administration Wisconsin Home Energy Assistance Program (WHEAP) to assist eligible
- 3 low-income Rock County residents with their heating and energy needs; and,
- 4
- 5 **WHEREAS**, a request for proposals was issued to administer this program in Rock County with Energy
- 6 Services, Inc. being the only entity to submit a proposal; and,
- 7
- 8 **WHEREAS**, Department staff reviewed the proposal which met all requirements of the specifications set
- 9 forth in the request for proposals; and,
- 10
- 11 **WHEREAS**, WHEAP funding is allocated on a federal fiscal year and a contract for \$340,455 with Energy
- 12 Services, Inc. would begin on October 1, 2017 and end on September 30, 2018 with the option for up to
- 13 two one-year extensions; and,
- 14
- 15 **WHEREAS**, awarded funding will be targeted for direct client services, general operations and outreach
- 16 in the community.
- 17
- 18 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 19 this _____ day of _____, 2017, does hereby award a contract to Energy Services, Inc. for
- 20 WHEAP Services in Rock County.

17-9B-355

Respectfully submitted,

HUMAN SERVICES BOARD

Brian Knudson, Chair

Sally Jean Weaver-Landers, Vice Chair

Karl Dommershausen

Terry Fell

Linda Garrett

Ashley Kleven

Kathy Schulz

Terry Thomas

Shirley Williams

Awarding the Contract for Wisconsin Home Energy Assistance Program (WHEAP) Services
Page 2

FISCAL NOTE:

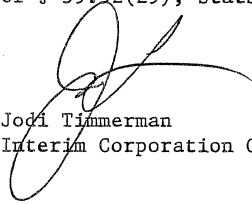
This resolution awards the contract for WHEAP services to Energy Services. This contract is funded by a pass-through grant from the State. No County matching funds are required.



Sherry Oja
Finance Director

LEGAL NOTE:

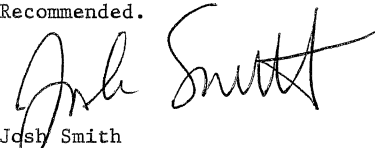
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. Professional services are not subject to the bidding requirements of § 59.52(29), Stats.



Jodi Timmerman
Interim Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

Executive Summary

Awarding the Contract for Wisconsin Home Energy Assistance Program (WHEAP) Services

The Human Services Department annually receives funding from the State of Wisconsin Department of Administration Wisconsin Home Energy Assistance Program (WHEAP) to assist eligible low-income Rock County residents with their utility costs.

A request for proposals (RFP# 2017-48) was issued to administer this program in Rock County. Energy Services, Inc. was previously awarded these funds and was the only entity to submit a proposal for this award. Department staff reviewed the proposal, which met all requirements of the specifications set forth in the request for proposals.

Funding is allocated on a federal fiscal year and a contract will begin on October 1, 2017 and end September 30, 2018. Rock County will have the option for up to two 1-year extensions.

The total contract amount will be \$340,455 for client services, general operations, and outreach.

Services provided by Energy Services will include:

- Publicizing a telephone number where persons can call for WHEAP information year-round and provide information on transportation to application site (s).
- Publicizing eligibility requirements, information on how to apply, location of application sites, times to apply, the availability of heating assistance, crisis assistance and weatherization.
- Provide outreach services to targeted population groups including high-risk households, the elderly, and the handicapped. This is to include assistance with the preparation and submittal of application by persons who are homebound. Provide an annual written detailed "Outreach Plan and Strategy" and "Coordination Plan" to Rock County Human Services Department.
- Establish a central location for the distribution and receipt of applications.
- Assure that all sites are accessible to all potential applicants including those with physical disabilities and that these sites are physically and geographically located throughout Rock County. Allow for flexible office hours to accommodate clients who cannot apply during normal business hours.
- Verify application information and supporting documents and certify that the application is correct. Enter certified application (s) into the WHEAP System.
- Resolve application and check issuance problems.
- Coordinate with other local agencies serving low-income persons.

No additional county funds are required.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board
INITIATED BY



Patrick Singer
DRAFTED BY

Human Services Board
SUBMITTED BY

September 1, 2017
DATE DRAFTED

Authorizing Professional Services Agreement with Netsmart Technologies

- 1 **WHEREAS**, the Human Services Department's (HSD) has numerous data systems and reporting
- 2 requirements that are supported under the Administrative Services Division's Technology Records and
- 3 Quality Management (TRQM) Unit, including primary administrative responsibility for HSD's
- 4 electronic health record solution; and,
- 5
- 6 **WHEREAS**, HSD has tried unsuccessfully for over a year to fill a vacant HSD Data Analyst position
- 7 which plays a critical role in supporting the Department's need for accurate data for decision-making and
- 8 state and federal reporting; and,
- 9
- 10 **WHEREAS**, HSD will continue to recruit for this position in the future but would like to secure
- 11 temporary professional services to complete specific current needed tasks; and,
- 12
- 13 **WHEREAS**, HSD would like to contract with Netsmart Technologies for a three month period (October
- 14 1st through December 31st) at a cost of \$14,300 plus some limited travel expenses to complete specific
- 15 tasks outlined in the agreement that include developing specific program reports and electronic forms,
- 16 assisting with expansion of managed services within Avatar; and,
- 17
- 18 **WHEREAS**, Netsmart Technologies will assign the work to The Joxel Group, a well-respected
- 19 professional services agency who works as an affiliate of Netsmart, with significant experience in the
- 20 public behavioral health sector and with the Avatar EHR solution; and,
- 21
- 22 **WHEREAS**, The Joxel Group will provide 6.2 hours per week of professional services to supplement
- 23 existing HSD resources and ensure that the continued success of the Avatar implementation in the
- 24 County.
- 25
- 26 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 27 this _____ day of _____, 2017, does hereby authorize the agreement with Netsmart
- 28 Technologies.

17-9B-356

Respectfully submitted,

HUMAN SERVICES BOARD

Brian Knudson, Chair

Sally Jean Weaver-Landers, Vice Chair

Karl Dommershausen

Terry Fell

Linda Garrett

Ashley Kleven

Kathy Schulz

Terry Thomas

Shirley Williams

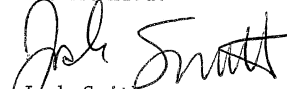
FISCAL NOTE:

Funds are available for the cost of this contract due to the vacant Data Analyst position.


Sherry Oja
Finance Director

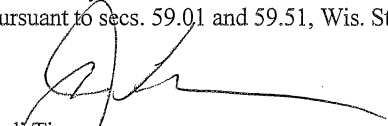
ADMINISTRATIVE NOTE:

Recommended.


Josh Smith
County Administrator

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.


Jodi Timmerman
Interim Corporation Counsel

Executive Summary

The Human Services Department (HSD) has numerous data systems and reporting requirements that are supported under the Administrative Services Division's Technology Records and Quality Management (TRQM) Unit.

One of the major resource demands is for the Department's electronic health record (EHR) system, Avatar. This is supported by the TRQM Supervisor, Billing Supervisor, an Application Support Specialist and a recently upgraded HSD Data Analyst (formerly another Application Specialist Position).

The goal of this upgraded Data Analyst is improve upon the strong foundation of data reporting already built in HSD to spread in to analytics and data modeling. Due to an inability to recruit a quality candidate to fill the HSD Data Analyst position there is need to secure a temporary professional services to assist with the continued growth and operation of Avatar.

The Joxel Group (Joxel) is a well-respected professional services agency who works as an affiliate of Netsmart Technologies, with significant experience in the public behavioral health sector and with the Avatar EHR solution. Several Wisconsin Counties, including Milwaukee, Waukesha and Brown have benefited from their expertise in delivering a quality implementation and support of Avatar to their human services departments.

HSD has built a strong relationship with Joxel through our leadership of the Wisconsin Avatar User Group (WAUG) and are comfortable that the resources that Joxel can provide will allow additional time to recruit a candidate to grow our data analytics capabilities, while still being able to meet the significant support needs of the department.

Projects that would be addressed with the contracted Joxel resources include PPS Exception Reporting, Treatment Plan Development, Implementation of Signature Pads for Modeled Forms, Development of Additional Modeled Forms for Program Data Tracking, Expansion of MSO Authorizations in to Additional HSD Programs, Development of Widgets and Reports to Improve HSD Program Operations.

The hours per week provided by Joxel will be 6.2 hours to supplement existing HSD resources. This source of funds to pay for this service is available due to the HSD Data Analyst vacancy and underspending in Behavioral Health (BH) contracted services.

**ORDINANCE
ROCK COUNTY BOARD OF SUPERVISORS**

Public Works Committee
INITIATED BY



Duane M. Jorgenson, Jr.
DRAFTED BY

Public Works Committee
SUBMITTED BY

August 25, 2017
DATE DRAFTED

AMENDING SECTION 3.104 OF THE ROCK COUNTY ORDINANCES

1 The Rock County Board of Supervisors at its regular meeting this ____ day of
2 _____, 2017, does ordain as follows:

3
4 I. Section 5.02(16)(a) of the Rock County Code of Ordinances shall be amended to read as
5 follow (new language underscored, ~~deleted language crossed-out~~);

6
7 **3.104 Parking Prohibited in Certain Specified Places**

8 ...

9
10
11 (2) Janesville Township Parking

12
13 (a) No person shall park any vehicle on the east side of County Trunk Highway "E" from a
14 point 100 feet southeasterly of the southern-most intersection of County Trunk Highway
15 "E" and North Hackbarth Road to a point 100 feet northwesterly of the intersection of
16 County Trunk Highway "E" and West Hilltop Drive, a distance of 1,060 feet, in Janesville
17 Township.

18
19 ~~(2)~~(3) Plymouth Township Parking

20
21 (a) No person shall park any vehicle on either the east or west sides of County Trunk Highway
22 "H" from Front Street to South Street, a distance of 1,350 feet, in Plymouth Township.

23
24 ~~(3)~~ (4) Any person violating county ordinances 3.104 (1) ~~or through~~ (2) may be required to
25 forfeit not less than \$3.00 nor more than \$50.00.

26
27 (4) ~~(5)~~ Any person violating those county ordinances incorporating and set out fully in
28 Wisconsin Statutes 346.50 to 346.55 shall be subject to the forfeiture as provided in s.
29 346.56, Stats.

30
31 II. Section 3.104 shall be effective upon publication.

Respectfully Submitted:

PUBLIC WORKS COMMITTEE

Betty Jo Bussie
Betty Jo Bussie, Chair

Brent Fox
Brent Fox, Vice-Chair

Eva Arnold
Eva Arnold

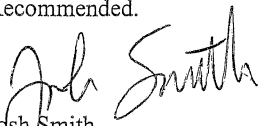
Brenton Driscoll
Brenton Driscoll

Rick Richard
Rick Richard

17-9A-331

ADMINISTRATIVE NOTE:

Recommended.



Jdsh Smith
County Administrator

FISCAL NOTE:

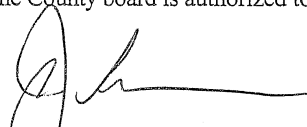
Minimal fiscal impact.



Sherry Oja
Finance Director

LEGAL NOTE:

The County board is authorized to take this action by Wisconsin Statutes section 59.02(2).



Jodi Timmerman
Interim Corporation Counsel

Executive Summary
Amending Chapter Three of Ordinances
Parking Prohibited in Certain Specified Places - CTH E

County Trunk Highway (CTH) "E" is located between USH 14 and the city limits of the City of Janesville. In the area proposed for no parking, there is a residential area on the east side of the road and commercial/residential area on the west side of the roadway.

Concerns were raised from local residents related to challenges and safety issues caused by patrons of a commercial property (tavern) parking on both sides of CTH E, primarily during events held by the tavern. The concerns were 1) vision issues related to entering/exiting residential driveway, 2) patrons crossing CTH E, and 3) impacts to mail delivery (mailboxes are located on the west side of the roadway), with the primary concern being the vision issue.

This issue has been brought to and discussed by the Rock County Traffic Safety Commission, the Rock County Sheriff's Office (RCSO) and the Rock County Department of Public Works (DPW).

From those discussions, the DPW evaluated this area for compliance with Wisconsin State Statutes. Based on Wisconsin State Statute 346.51, the parking of vehicles along a highway is allowed as long as the following criteria is met; 1) an unobstructed width of 15 feet upon the roadway allows free passage of other vehicles and 2) parked vehicles are capable of being seen from a distance of 500 feet in each direction along the highway. Both criteria are capable of being met.

The RCSO has responded to calls of concern regarding the parking of vehicles in this area and each time the vehicles were parked in compliance with Wisconsin State Statutes.

The Rock County Driveway Access Policy states "Driveways shall have a minimum of 650 feet of clear sight distance in both directions along the intersection public road to promote safe ingress and egress from the access." Clear sight distance can be impeded when vehicles are parked along the highway even if those vehicles are parked in compliance with statutory requirements.

Wisconsin State Statute 346.53(6) allows for parking to be prohibited, limited, or restricted by official traffic signs.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Supervisor Rick Richard
INITIATED BY



Nick Osborne
DRAFTED BY

Education, Veterans, and Aging
Services Committee
SUBMITTED BY

September 5, 2017
DATE DRAFTED

**CHANGING THE HALL OF HONOR FROM AN ANNUAL PROCESS TO ONCE EVERY
TWO YEARS**

- 1 WHEREAS, the Hall of Honor was established by County Board resolution on March 25, 1982; and
- 2
- 3 WHEREAS, Rock County has held an annual ceremony to recognize residents that have made significant
- 4 contributions to Rock County and its citizens; and
- 5
- 6 WHEREAS, there have been few Hall of Honor nominations in recent years and none in 2017; and
- 7
- 8 WHEREAS, changing the Hall of Honor process to once every two years would allow more time for
- 9 nominations to be made.
- 10
- 11 NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled
- 12 this _____ day of _____, 2017 does hereby change the Hall of Honor process to once every two
- 13 years.

17-9B-357

Respectfully submitted,

EDUCATION, VETERANS, AND AGING
SERVICE COMMITTEE

Rick Richard, Chair

Jeremy Zajac, Vice Chair

Phillip Owens

Norvain Pleasant

Kathy Schulz

FISCAL NOTE:

Minimal fiscal impact.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to §§ 59.01 and 59.51, Wis. Stats.

Jodi Timmerman
Interim Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator

CHANGING THE HALL OF HONOR FROM AN ANNUAL PROCESS TO ONCE EVERY TWO YEARS

EXECUTIVE SUMMARY

Since 1982, the Rock County Board of Supervisors has chosen to honor a maximum of three residents each year as inductees into the Rock County Hall of Honor. In recent years, the County has received few nominations and in 2017, the Hall of Honor ceremony was cancelled because there were no nominations. It is believed that altering the Hall of Honor process to take place every two years may increase interest and allow more time for residents to submit nominations.