



**FINANCE COMMITTEE
THURSDAY, JULY 18, 2013 - 7:30 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order and Approval of Agenda
2. Citizen Participation, Communications and Announcements
3. Review of 2013 \$6 Million Capital Improvement Debt Issue - Carol Wirth, President, Wisconsin Public Finance Professionals, LLC
4. Approval of Minutes – July 3, 2013
5. Transfers and Appropriations
 - A. Human Services
6.
 - A. Bills
 - B. Bills Over \$10,000
 - C. Encumbrances Over \$10,000
 - D. Pre-Approved Encumbrance Amendments
 - E. Approval of Bills for Other Departments
 - 1) County Board Staff
 - 2) Public Safety and Justice
7. Discussion and Possible Action on Elimination of DNR Services
8. Review of Resolution
 - A. Authorizing Additional Contingency Funding and Amending the 2013 Budget for Rock Haven Project (Will be provided at the meeting.)
9. Semi-Annual Report – Attendance at Conventions/Conferences
 - A. County Clerk
 - B. Finance
 - C. Information Technology
 - D. Land Records
 - E. Register of Deeds
 - F. Treasurer
10. Discussion and Possible Action on Updates to the Purchasing Manual
11. Report on Cash Balances and Investments
12. Adjournment

Rock County Transfer Request - Over \$500

TO: FINANCE DIRECTOR Date 7/1/13
 Requested By Human Services Department
 Department

Transfer No. 13-22
Charmian Klyve
 Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 36-3664-0000-67200 Description: Capital Improvement Current Balance: \$11,400	\$10,000	Account #: 36-3664-0000-62119 Description: Other Contracted Services	\$10,000
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

We are prioritizing the use of YSC funds in 2013 and would like to re-direct a portion of our capital budget to cover WCCF costs.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

HSD will be contracting with the same consultants (WCCF) that evaluated and provided recommendations for the Youth Services Center a few years ago. They will provide follow-up recommendations from that prior review and also review any current organizational issues and provide additional recommendations.

FISCAL NOTE:

Sufficient funds available for transfer. SB 07/03/13

ADMINISTRATIVE NOTE:

REQUIRED APPROVAL

Governing Committee 7-10-13
 Finance Committee

COMMITTEE CHAIR

Bruce Knudson

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
00-0000-0001-17000	PREPAID BUDGET I	P1302423	07/01/2013	REGAL SOFTWARE TECHNOLOGIES L	1,266.68
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	0.00	40,117.42	1,266.68	1,266.68	(42,650.78)
GENERAL FUND PROG TOTAL					1,266.68
00-0000-0063-29662	HEALTH INS TRUST	P1302429	07/11/2013	UNITED STATES TREASURY	3,009.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	0.00	(316,818.98)	16,113.33	3,009.00	297,696.65
ISF-SELF INS PROG TOTAL					3,009.00

I have examined the preceding bills and encumbrances in the total amount of **\$4,275.68**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JUL 18 2013**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
05-1500-0000-62491	SOFTWARE MAINT	P1302423	07/01/2013	REGAL SOFTWARE TECHNOLOGIES L	633.32
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,900.00	1,266.68	633.32	633.32	(633.32)
05-1500-0000-68010	EXP.ALLOCATIONS	P1301641	07/01/2013	STATELINE COPY PRODUCTS INC	126.57
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	0.00	0.00	33,102.22	126.57	(33,228.79)
FINANCE DIRECTOR PROG TOTAL				759.89	

I have examined the preceding bills and encumbrances in the total amount of **\$759.89**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JUL 18 2013**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
07-1430-0000-62400	R & M SERV	P1300908	06/11/2013	ENTERPRISE SYSTEMS GROUP	1,607.50
		P1302285	06/20/2013	CDW GOVERNMENT INC	524.48
		P1302324	06/27/2013	QUALITY POWER SOLUTIONS LLC	1,350.00
		P1302376	06/24/2013	ELECTION SYSTEMS AND SOFTWARE	202.96
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	211,793.00	74,163.68	5,518.99	3,684.94	128,425.39
07-1430-0000-62421	COMPUTER EQUIP	P1302301	06/24/2013	LASER PRINTER SOLUTIONS LLC	135.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	9,000.00	2,823.57	0.00	135.00	6,041.43
07-1430-0000-62491	SOFTWARE MAINT	P1302167	06/10/2013	SHI INTERNATIONAL CORP	4,190.00
		P1302185	06/12/2013	CDW GOVERNMENT INC	12,250.00
		P1302282	06/20/2013	CDW GOVERNMENT INC	459.00
		P1302323	05/31/2013	SUNGUARD PUBLIC SECTOR INC	26,003.43
		P1302376	06/24/2013	ELECTION SYSTEMS AND SOFTWARE	8,121.75
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	595,762.00	301,794.87	84,138.61	51,024.18	158,804.34
07-1430-0000-63407	COMPUTER SUPPL	P1302119	06/06/2013	CDW GOVERNMENT INC	0.00
		P1302163	06/05/2013	CDW GOVERNMENT INC	62.62
		P1302183	06/14/2013	CDW GOVERNMENT INC	128.83
		P1302217	06/13/2013	CDW GOVERNMENT INC	35.52
		P1302266	06/19/2013	CDW GOVERNMENT INC	34.92
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	17,940.00	10,409.61	547.36	261.89	6,721.14
07-1430-0000-67130	TERMINALS/PC'S	P1301867	06/07/2013	BAYCOM INC	15,168.00
		P1302138	06/04/2013	CDW GOVERNMENT INC	619.16
		P1302188	06/12/2013	CDW GOVERNMENT INC	45.21
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	115,521.00	48,313.08	0.00	15,832.37	51,375.55
07-1430-0000-67143	IT DEPT.CR-CHGS.	P1302103	06/03/2013	CDW GOVERNMENT INC	154.79
		P1302108	06/04/2013	CDW GOVERNMENT INC	36.58
		P1302281	06/20/2013	CDW GOVERNMENT INC	191.00
		P1302284	06/20/2013	CDW GOVERNMENT INC	73.92
		P1302312	06/25/2013	CDW GOVERNMENT INC	1,075.56
		P1302322	06/10/2013	ENTERPRISE SYSTEMS GROUP	772.00
		P1302365	06/04/2013	GWAAR	2,400.00

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	50,000.00		90,411.51	38,771.18	4,703.85	(83,886.54)
INFORMATION TECHNOLOGY PROG TOTAL					75,642.23	
07-1435-0000-62400	R & M SERV	P1300908	06/11/2013	ENTERPRISE SYSTEMS GROUP		32,383.50
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	81,700.00		34,319.24	0.00	32,383.50	14,997.26
TELEPHONE OPERATIONS PROG TOTAL					32,383.50	

I have examined the preceding bills and encumbrances in the total amount of **\$108,025.73**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JUL 18 2013**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
15-1541-0000-64901	TAX DEED EXP	P1302336	06/30/2013	BELOIT DAILY NEWS	2,876.18
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	20,000.00	6,706.18	69.88	2,876.18	10,347.76
TAX DEED EXPENSE PROG TOTAL				2,876.18	

I have examined the preceding bills and encumbrances in the total amount of **\$2,876.18**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date:

JUL 1 8 2013

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
19-1933-0000-64904	SUNDRY EXPENSE				
		P1302293	06/17/2013	FRIEND,AMY	26.82
		P1302337	06/13/2013	IRHKE,CONNIE	36.93
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	6,232.00	694.85	713.25	63.75	4,760.15
EMPLOYEE WELLNESS ACTIVITIES PROG TOTAL				63.75	

I have examined the preceding bills and encumbrances in the total amount of **\$63.75**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JUL 18 2013**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
01-1320-0000-63200 ENC	PUBL/SUBCR/DUES	R1302476	06/19/2013	JP MORGAN CHASE BANK NA	44.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,654.00	951.44	172.26	44.00	2,486.30
COUNTY ADMINISTRATOR PROG TOTAL				44.00	

I have examined the preceding bills and encumbrances in the total amount of **\$44.00**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: JUL 18 2013

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
06-1620-0000-64200	TRAINING EXP				
		P1302248	06/14/2013	WISCONSIN COUNTIES ASSOCIATION	175.00
		P1302332	06/27/2013	WISCONSIN CHILD SUPPORT ENFORC	1,200.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,367.00	154.00	0.00	1,375.00	3,838.00
CORPORATION COUNSEL PROG TOTAL				1,375.00	

I have examined the preceding bills and encumbrances in the total amount of **\$1,375.00**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JUL 18 2013**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
08-1420-0000-64200	TRAINING EXP		06/10/2013	O CONNELL,DAVID	30.68
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	26,985.00	9,448.44	1,480.00	30.68	16,025.88
HUMAN RESOURCES PROG TOTAL				30.68	

I have examined the preceding bills and encumbrances in the total amount of **\$30.68**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JUL 18 2013**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
19-1910-0000-65103	PUBLIC LIABILITY	P1302221	06/12/2013	BOSS,RHONDA	52.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	230,000.00	151,917.74	5,038.26	52.00	72,992.00
PROPERTY & LIABILITY INSURANCE PROG TOTAL					52.00

I have examined the preceding bills and encumbrances in the total amount of **\$52.00**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JUL 18 2013**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
21-2100-0000-62210	TELEPHONE	P1302333	06/19/2013	MULLIGANS CELLULAR AND PAGING	52.20
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	48,500.00	28,745.46	1,119.48	52.20	18,582.86
21-2100-0000-62410	R & M-VEHICLES	P1300269	06/14/2013	FRANK BOUCHER CHRYSLER DODGE	324.77
		P1300273	05/22/2013	GORDIE BOUCHER FORD LINCOLN ME	2,574.18
		P1300407	05/31/2013	SIGN A RAMA USA	15.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	131,426.04	69,979.22	30,182.03	2,913.95	28,350.84
21-2100-0000-62420	MACH & EQUIP RM	P1300285	06/07/2013	MENARDS	23.84
		P1302151	06/18/2013	BROWNELLS INC	1,696.77
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,600.00	3,741.12	839.02	1,720.61	(700.75)
21-2100-0000-63405	SECURITY SUPPL	P1300414	06/04/2013	UNIFORM DEN EAST	240.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	21,093.00	20,175.47	240.00	240.00	437.53
21-2100-0000-63406	CLOTHING/UNIFORM	P1301138	03/07/2013	BELOIT SPORT CENTER	1,288.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	57,375.00	31,567.27	27,746.61	1,288.00	(3,226.88)
21-2100-0000-63900	AMMO/RANGE SUPPL	P1302240	06/18/2013	ULTRAMAX AMMUNITION	3,403.49
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	32,391.00	7,269.42	1,962.26	3,403.49	19,755.83
21-2100-0000-63902	CRIME PREVENTION	P1302334	06/21/2013	RIVER CITY SUPPLY INC	522.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	4,500.00	2,967.94	0.00	522.00	1,010.06
21-2100-0000-63904	POLICING/1ST AID	P1302239	06/14/2013	RAY ALLEN MFG CO INC	25.99
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	15,565.00	13,740.68	1,582.93	25.99	215.40
21-2100-0000-63905	PISTOL RANGE/CO	P1300248	05/03/2013	ACE PORTABLES	300.00

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	1,000.00		0.00	299.99	300.00	400.01
21-2100-0000-64200	TRAINING EXP					
			06/24/2013	MAURER, JUDE		140.00
		P1302296	06/14/2013	CITY OF ELMHURST		250.00
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	37,000.00		14,864.13	5,211.16	390.00	16,534.71
21-2100-0000-64205	STAFF EDUC					
			06/28/2013	LAUFENBERG, JASON		940.98
			06/28/2013	WILLIAMS, JAY		337.86
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	38,000.00		18,461.02	0.00	1,278.84	18,260.14
SHERIFF PROG TOTAL					12,135.08	
21-2167-0000-64904	SUNDRY EXPENSE					
		P1300285	06/18/2013	MENARDS		28.47
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	5,000.00		990.43	128.47	28.47	3,852.63
RECAP OPERATIONS PROG TOTAL					28.47	
21-2195-0000-67105	MOTOR VEHICLES					
		P1302302	06/11/2013	GENERAL FIRE EQUIPMENT COMPAN'		337.92
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	50,000.00		5,737.49	22,979.50	337.92	20,945.09
EQUITABLY SHARED FUNDS PROG TOTAL					337.92	
21-2200-0000-63300	TRAVEL					
		P1301225	06/17/2013	PTS OF AMERICA LLC		1,516.40
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	15,000.00		2,124.81	8,636.40	1,516.40	2,722.39
21-2200-0000-63406	CLOTHING/UNIFORM					
			06/16/2013	GROSENICK, RHODA		14.56
		P1302152	06/27/2013	DRYSDALES		80.95
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	51,915.00		27,856.30	0.00	95.51	23,963.19
21-2200-0000-64200	TRAINING EXP					
		P1302303	06/22/2013	LIFELINE TRAINING LTD		129.00

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	32,690.00		17,232.27	2,633.64	129.00	12,695.09
21-2200-0000-64904	SUNDRY EXPENSE					
		P1300251	06/14/2013	ASSOCIATED BAG COMPANY		152.06
		P1302157	06/18/2013	PEPPERBALL		267.00
		P1302158	06/11/2013	GALLS INC		1,828.71
		P1302160	06/14/2013	ALLIANCE IDENTIFICATION AND SE		2,810.60
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	135,000.00		42,337.96	29,492.38	5,058.37	58,111.29
CORRECTIONAL FACILITY PROG TOTAL					6,799.28	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
----------------	--------------	-----	----------	-------------	-------------

I have examined the preceding bills and encumbrances in the total amount of **\$19,300.75**
Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
B. Bills under \$10,000 to be paid.
C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JUL 18 2013**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
22-1200-0000-62122	ATTORNEY FEES	P1300324	06/20/2013	JOOS,ATTY MELISSA BROOKE	3,542.00
		P1300325	06/20/2013	KOLPIEN,ATTY THOMAS	385.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	200,000.00	87,757.36	111,314.00	3,927.00	(2,998.36)
22-1200-0000-62125	INDIGENT FEES	P1300324	06/20/2013	JOOS,ATTY MELISSA BROOKE	969.32
		P1300325	06/20/2013	KOLPIEN,ATTY THOMAS	1,736.00
		P1300331	05/23/2013	FRANK,ATTY MATTHEW	350.00
		P1300332	06/06/2013	GRUBB LAW FIRM SC	676.20
		P1300797	06/20/2013	FREIER,ATTY JOSEPH	6,226.75
		P1301091	06/27/2013	LAW OFFICE OF MICHAEL SHANNON	434.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	125,000.00	38,823.07	10,392.27	10,392.27	65,392.39
22-1200-0000-62170	PHYSICIAN/OTHER	P1300340	06/12/2013	PSYCHOLOGY CLINIC INC,THE	375.00
		P1300341	06/05/2013	FELGUS MD,MATTHEW	1,139.00
		P1300346	06/23/2013	WARNER PHD,DAVID E	500.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	140,000.00	46,062.84	2,014.00	2,014.00	89,909.16
22-1200-0000-62501	REPORTER FEES	P1300347	06/21/2013	BARKLEY,MICAL	78.00
		P1300351	06/21/2013	KANE,KRISTINE	24.00
		P1300354	06/21/2013	SELF RPR CSR,MALISSA J	16.00
		P1300916	07/02/2013	PINS,JENNIFER LYNN	50.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	15,000.00	3,868.50	168.00	168.00	10,795.50
22-1200-0000-62503	INTERPRETER FEES	P1300358	05/14/2013	GONZALEZ,VICTOR M	1,700.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	65,000.00	20,904.07	1,700.00	1,700.00	40,695.93
22-1200-0000-63100	OFC SUPP & EXP	P1302075	06/20/2013	TRANSCRIPTIONGEAR.COM	862.18
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	13,100.00	3,290.45	51.00	862.18	8,896.37
22-1200-0000-63200	PUBL/SUBCR/DUES	P1302212	06/24/2013	LEGAL DIRECTORIES PUBLISHING C	47.75
		P1302321	06/26/2013	WISCONSIN REGISTER IN PROBATE	50.00

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	9,000.00	3,939.89	2,698.48	97.75	2,263.88
22-1200-0000-64200	TRAINING EXP				
		P1302321	06/26/2013	WISCONSIN REGISTER IN PROBATE	35.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	700.00	220.00	0.00	35.00	445.00
CIRCUIT COURTS PROG TOTAL				19,196.20	
22-1201-0000-63200	PUBL/SUBCR/DUES				
		P1302300	06/13/2013	ASSOCIATION FOR CONFLICT RESOL	260.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	645.00	357.35	0.00	260.00	27.65
MEDIATION/FAMILY COURT SERVICE PROG TOTAL				260.00	
22-1209-0000-62400	R & M SERV				
		P1300339	06/17/2013	CLOCK MASTER	90.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,200.00	253.41	90.00	90.00	766.59
CLERK OF COURTS PROG TOTAL				90.00	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
----------------	--------------	-----	----------	-------------	-------------

I have examined the preceding bills and encumbrances in the total amount of **\$19,546.20**
Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
B. Bills under \$10,000 to be paid.
C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JUL 18 2013**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
23-2400-0000-62119	OTHER SERVICES	P1300768	06/30/2013	OCCUPATIONAL HEALTH AND WELLNI	388.80
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	14,087.00	9,784.20	388.80	388.80	3,525.20
23-2400-0000-62218	DATA COMMUNICTN,		06/23/2013	SUKUS,KATHY	49.99
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,680.00	910.58	469.36	49.99	250.07
23-2400-0000-62420	MACH & EQUIP RM	P1300772	07/01/2013	BRILL,HANK	735.00
		P1302395	07/03/2013	FERRELLGAS	236.95
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	21,800.00	11,231.34	3,678.03	971.95	5,918.68
23-2400-0000-64200	TRAINING EXP		06/28/2013	SCHMIDT,SHELLEY	940.98
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	24,000.00	8,362.07	8,589.90	940.98	6,107.05
911 PROJECT OPERATIONS PROG TOTAL				2,351.72	

I have examined the preceding bills and encumbrances in the total amount of **\$2,351.72**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JUL 1 8 2013**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
24-1610-0000-62119	OTHER SERVICES	P1300240	06/04/2013	PAPER RECOVERY SERVICE CORPOF	16.25
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	500.00	24.48	16.25	16.25	443.02
24-1610-0000-62124	CRIMINAL INVEST	P1302171	06/03/2013	GREEN COUNTY CLERK OF COURTS	12.50
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,500.00	423.76	367.73	12.50	7,696.01
24-1610-0000-62126	OFFICER FEES	P1302379	06/24/2013	DOUGLAS COUNTY SHERIFFS DEPAR	80.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,500.00	2,810.00	0.00	80.00	5,610.00
24-1610-0000-62501	REPORTER FEES	P1300291	06/20/2013	NELSON,DEBRA A	32.00
		P1300293	07/02/2013	MACEK,KAILA	8.50
		P1300294	06/07/2013	KANE,KRISTINE	6.00
		P1300295	06/26/2013	BARKLEY,MICAL	483.50
		P1300296	06/13/2013	GARCIA,RONALD W	18.00
		P1300367	07/02/2013	SELF RPR CSR,MALISSA J	19.50
		P1301956	06/28/2013	HILL,KRISTEN	38.00
		P1302169	05/29/2013	HARRELSON,PHILIP C	80.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,000.00	2,120.00	2,285.61	685.50	2,908.89
24-1610-0000-63200	PUBL/SUBCR/DUES	P1302377	07/02/2013	CLASS A	25.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,000.00	6,829.00	0.00	25.00	1,146.00
24-1610-0000-64200	TRAINING EXP	P1302377	07/02/2013	CLASS A	45.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	4,000.00	2,283.49	144.00	45.00	1,527.51
DISTRICT ATTORNEY PROG TOTAL				864.25	
24-1611-0000-62503	INTERPRETER FEES	P1300368	06/14/2013	GONZALEZ,VICTOR M	40.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,500.00	320.00	40.00	40.00	1,100.00
DEF PROSC-DOMESTIC VIOLENCE PROG TOTAL				40.00	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
----------------	--------------	-----	----------	-------------	-------------

I have examined the preceding bills and encumbrances in the total amount of **\$904.25**
Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
B. Bills under \$10,000 to be paid.
C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JUL 18 2013**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
28-2600-0000-62170	PHYSICIAN/OTHER	P1300624	07/02/2013	MERCY HEALTH SYSTEM	478.25
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	135,500.00	44,080.38	(4,169.49)	478.25	95,110.86
CORONER PROG TOTAL					478.25

I have examined the preceding bills and encumbrances in the total amount of **\$478.25**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JUL 1 8 2013**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
34-3850-0000-62126	OFFICER FEES				
		P1300385	06/24/2013	GREGG INVESTIGATIONS INC	45.00
		P1302280	06/13/2013	MARATHON COUNTY SHERIFFS DEPA	75.00
		P1302348	06/18/2013	CB SERVICES AGENCY INC	45.00
		P1302349	06/19/2013	CIVIL PROCESS INVESTIGATION	55.00
		P1302350	06/24/2013	MUNICIPAL PROCESS SERVICE OF W	50.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	22,600.00	6,978.40	1,048.21	270.00	14,303.39
34-3850-0000-63100	OFC SUPP & EXP				
		P1302388	06/26/2013	J AND G OFFICE PRODUCTS	131.25
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	21,200.00	6,015.28	243.95	131.25	14,809.52
CHILD SUPPORT PROG TOTAL				401.25	

I have examined the preceding bills and encumbrances in the total amount of **\$401.25**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JUL 18 2013**

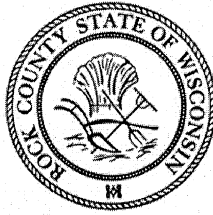
Dept Head _____

Committee Chair _____

ROCK COUNTY, WISCONSIN

*Office of the Rock County Clerk
51 South Main Street
Janesville, WI 53545*

*Lori Stottler, Rock County Clerk
Maureen K. Johnson, Deputy*



*Office (608) 757-5660
Fax (608) 757-5662
www.co.rock.wi.us
stottler@co.rock.wi.us*

July 1, 2013

To: Finance Committee Chair Mawhinney and committee members

Cc: Craig Knutson, Administrator

Re: Semi-Annual Report Attendance at Conventions/Conferences

Dear Chair Mawhinney and Committee members;

Per Resolution 06-9A-087, I am required to submit semi-annually all instances of attendance at all training, conventions and conferences that exceed costs of \$1,000 per event, per employee.

Please allow this memo to serve as notice of reporting that the County Clerk's office did not attend any training, conventions or conferences exceeding \$1,000.00 per event, per employee between January 1 and June 30, 2013.

Thank you.

A handwritten signature in cursive script, appearing to read "Lori Stottler".

Lori Stottler
Rock County Clerk

2013 TRAINING COSTS SEMI ANNUAL REPORT - Rock County Communications Center

MO	DATES	EMPLOYEE	CLASS/EVENT	LOCATION	SEMINAR FEE	MILEAGE	MEALS	Misc	FLIGHT COSTS	HOTELS	TOLLS	PARKING	CAR	TOTALS
JAN														\$0.00
FEB														\$0.00
MAR														\$0.00
APR														\$0.00
MAY														\$0.00
JUN	6/16 - 6/20	Kathy Sukus	NENA (National Emergency Number Assoc.) Conference	Charlotte, NC	579.00	87.01	110.36		383.10	754.56	n/a	35.00	219.66	\$2,218.69
JUL														\$0.00
AUG														\$0.00
SEPT														\$0.00
OCT														\$0.00
NOV														\$0.00
DEC														\$0.00
			COLUMN TOTALS		\$579.00	\$87.01	\$110.36		\$383.10	\$754.56	\$0.00	\$35.00	\$219.66	\$2,218.69

ROCK COUNTY, WISCONSIN



**Real Property
Description Department**
51 South Main Street
Janesville, WI 53545
(608) 757-5610

MEMORANDUM

DATE: July 1, 2013
TO: Finance Committee
FROM: Michelle Schultz, Real Property Lister/LIO *MS*
RE: Semi-Annual Report – Attendance at Conferences/Conventions

No member of the Land Records Committee used Land Records funds in attending any training, conference or convention that exceeded the cost of \$1,000 per event, per employee over the past six months.

Cc: Craig Knutson



MEMO

DATE: June 24, 2013

TO: Craig Knutson
County Administrator

FROM: Randy Leyes
Rock County Register of Deeds

SUBJECT: Semi – Annual Report – Attendance at Conventions/Conferences

This is to advise you that the Register of Deeds office did not have any training, conventions, or conferences that exceeded the total cost of \$1,000 per event for the period of January 1, 2013 through June 30, 2013.

Cc: Craig Knutson, County Administrator

MEMO

To: Finance Committee
From: Vicki Brown, Rock County Treasurer
Date: June 18, 2013
Re: Semi-Annual Report – Attendance at Conferences/Conventions

No staff member in the Treasurer's Office attended any training, conference, or convention that exceeded the cost of \$1,000 per event, per employee over the past six months.

Cc: Craig Knutson