



**FINANCE COMMITTEE
THURSDAY, MAY 16, 2013 - 7:30 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order and Approval of Agenda
2. Citizen Participation, Communications and Announcements
3. Approval of Minutes – May 2, 2013
4. Set Date(s) to Tour Properties
5. Approval for Extension of the Banking Contract with First National Bank
6. Review and Update Investment Policy
7. Transfers and Appropriations
8.
 - A. Bills
 - B. Bills Over \$10,000
 - C. Encumbrances Over \$10,000
 - D. Pre-Approved Encumbrance Amendments
 - E. Approval of Bills for Other Departments
9. Resolution and Purchasing Procedural Endorsement
 - A. Authorizing Purchase of Budgeted Network Servers
10. Review of Resolution
 - A. Acceptance of Acquisition and Development Grant Funds from the Wisconsin Department of Natural Resources for Turtle Creek Parkway and 2013 Budget Amendment
 - B. Amending the 2013 Planning, Economic & Community Development Agency Budget and Creating a 0.625 FTE Position in the Housing & Community Development Division of the Rock County Planning, Economic & Community Development Agency
11. Report on Cash Balances and Investments
12. Adjournment

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0515000000-68010	EXP.ALLOCATIONS	0.00 100.0%	9,608.23	33,216.91	-42,825.14		
ENC	R1302073-PO# 05/06/13 -VN#046302			COMMERCE BANK COMMERCIAL ACCOU		300.00	
				CLOSING BALANCE	-43,125.14		300.00
	FINANCE DIRECTOR		PROG-TOTAL-PO			300.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$300.00 INCURRED BY FINANCE DIRECTOR. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE _____ COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

MAY 16 2013

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1414100000-64200	TRAINING EXP	1,500.00 20.6%	310.00	0.00	1,190.00		
	P1301868-PO# 05/06/13 -VN#023529					258.00	
	P1301890-PO# 05/06/13 -VN#042646					125.00	
				CLOSING BALANCE	807.00		383.00
	COUNTY CLERK		PROG-TOTAL-PO			383.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$383.00 INCURRED BY COUNTY CLERK. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE **MAY 16 2013** COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1515410000-64901	TAX DEED EXP	20,000.00	0.0%	0.00	0.00	20,000.00	
	P1301813-PO# 05/06/13 -VN#048205					NOVA TITLE AND CLOSING SERVICE	6,020.00
					CLOSING BALANCE	13,980.00	6,020.00
	TAX DEED EXPENSE		PROG-TOTAL-PO				6,020.00

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$6,020.00 INCURRED BY TAX DEED EXPENSE. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE, COM-APPROVAL _____ DEPT-HEAD

MAY 16 2013

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
2324150000-67171	C.A. -\$1000/MORE P1301318-PO# 05/06/13 -VN#050382	1,468,500.00	75.8% 856,889.57	256,527.00	355,083.43	265.68	
				CLOSING BALANCE	354,817.75		265.68
	911 CAP.PROJ.		PROG-TOTAL-PO			265.68	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$265.68 INCURRED BY 911 CAPITAL PROJECTS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE **MAY 16 2013** COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD
 DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Uhencumb Balance	Inv/Enc Amount	Total
0714300000-62400	R & M SERV	211,793.00	35.3%	70,168.53	4,731.21	136,893.26	
	P1300650-PO# 05/06/13 -VN#019713					241.20	
	R1302015-PO# 04/25/13 -VN#036201					185.92	
					CLOSING BALANCE	136,466.14	427.12
0714300000-62421	COMPUTER EQUIP	9,000.00	12.7%	2,206.57	-1,062.78	7,856.21	
	P1300652-PO# 05/06/13 -VN#036454					189.00	
	P1301816-PO# 05/06/13 -VN#052678					109.00	
					CLOSING BALANCE	7,558.21	298.00
0714300000-62491	SOFTWARE MAINT	595,762.00	51.9%	249,893.77	59,351.08	286,517.15	
	P1301654-PO# 05/06/13 -VN#047033					199.00	
	P1301790-PO# 05/06/13 -VN#039125					999.00	
	P1301834-PO# 05/06/13 -VN#047033					3,575.00	
	P1301835-PO# 05/06/13 -VN#023905					40,335.00	
					CLOSING BALANCE	241,409.15	45,108.00
0714300000-63407	COMPUTER SUPPL	17,940.00	40.3%	6,800.69	438.03	10,701.28	
	P1301694-PO# 05/06/13 -VN#033353					163.68	
	P1301714-PO# 05/06/13 -VN#033353					153.38	
	P1301744-PO# 05/06/13 -VN#033353					16.11	
	P1301785-PO# 05/06/13 -VN#033353					22.68	
					CLOSING BALANCE	10,345.43	355.85
0714300000-64200	TRAINING EXP	45,250.00	55.6%	5,563.17	19,626.28	20,060.55	
	P1301765-PO# 05/06/13 -VN#027181					500.00	
	P1301831-PO# 05/06/13 -VN#034060					150.00	
					CLOSING BALANCE	19,410.55	650.00
0714300000-64701	SOFTWARE PURCH	79,622.00	18.8%	11,564.61	3,475.01	64,582.38	
	P1301589-PO# 05/06/13 -VN#052636					398.00	
					CLOSING BALANCE	64,184.38	398.00
0714300000-67130	TERMINALS/PC'S	115,521.00	44.4%	31,740.63	19,623.00	64,157.37	
	P1301590-PO# 05/06/13 -VN#050382					3,720.40	
	P1301640-PO# 05/06/13 -VN#050382					3,185.00	
	P1301744-PO# 05/06/13 -VN#033353					262.05	
					CLOSING BALANCE	56,989.92	7,167.45
0714300000-67131	OTHER COMP HARDW	109,579.00	31.7%	34,844.46	0.00	74,734.54	
	P1301723-PO# 05/06/13 -VN#049019					2,935.25	
	R1302105-PO# 05/08/13 -VN#049019					35,673.00	
					CLOSING BALANCE	36,126.29	38,608.25

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
071430000-67143	IT DEPT.CR-CHGS.	50,000.00	170.4%	59,182.82	26,048.44	-35,231.26	
	P1301668-PO# 05/06/13 -VN#033353			CDW GOVERNMENT INC		35.58	
	P1301686-PO# 05/06/13 -VN#047818			ENTERPRISE SYSTEMS GROUP		329.75	
	P1301687-PO# 05/06/13 -VN#047818			ENTERPRISE SYSTEMS GROUP		402.00	
	P1301749-PO# 05/06/13 -VN#033353			CDW GOVERNMENT INC		528.66	
*** OVERDRAFT ***				CLOSING BALANCE		-36,527.25	1,295.99
	INFORMATION TECH		PROG-TOTAL -PO			94,308.66	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$94,308.66 INCURRED BY INFORMATION TECHNOLOGY. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD
 MAY 16 2013 DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0714440000-67171	C.A. -\$1000/MORE	52,000.00	0.4%	211.60	0.00	51,788.40	
	P1301342-PO# 05/06/13 -VN#049019			CORE BTS INC		51,782.54	
				CLOSING BALANCE	5.86		51,782.54
	IT CAPITAL PROJ			PROG-TOTAL-PO		51,782.54	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$51,782.54 INCURRED BY IT CAPITAL PROJECTS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

MAY 16 2013

DATE _____ CHAIR

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Mickey Crittenden, Director of IT
INITIATED BY



Mickey Crittenden, Director of IT
DRAFTED BY

Finance Committee
SUBMITTED BY

May 7, 2013
DATE DRAFTED

Authorizing Purchase of Budgeted Network Servers

- 1 **WHEREAS**, the improvement and upgrade of the County's network server capacity is an active
- 2 Information Technology strategic initiative and Capital Improvement Program project; and,
- 3
- 4 **WHEREAS**, the replacement of older and under-performing servers is a key component for meeting
- 5 the current and future network server requirements associated with the County systems; and,
- 6
- 7 **WHEREAS**, the 2013 Land Records Information Technology budget did specify \$36,500 for the
- 8 replacement of aging servers used by Register of Deeds' Fidler system and an aging system used for
- 9 the County's GIS file services; and,
- 10
- 11 **WHEREAS**, the Information Technology Department staff did specify the configuration of a Cisco
- 12 server enclosure, replacement network servers, and associated components; and,
- 13
- 14 **WHEREAS**, the specified Cisco servers will be purchased using the pricing and terms of the State of
- 15 Wisconsin Cisco Contract #15-20664-001.
- 16
- 17 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 18 this _____ day of _____, 2013 that a Purchase Order for a Cisco enclosure and Cisco
- 19 blade servers be issued to Core BTS of Madison, WI in the amount of \$35,673.00.

Respectfully submitted,

FINANCE COMMITTEE

**PURCHASING PROCEDURAL
ENDORSEMENT**

Mary Mawhinney, Chair

Chair Vote Date

Sandra Kraft, Vice Chair

Mary Beaver

Brent Fox

J. Russell Podzilni

FISCAL NOTE:

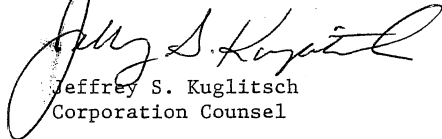
Sufficient funding is available in the Land Records Computer Hardware account, A/C 10-1721-0000-67131, for the cost of this purchase.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Executive Summary for the Purchase of Cisco Network Servers

As part of the 2013 Land Records IT budget, this budgeted project will replace aging Fidlar system servers used by the Register of Deeds Office and a Land Records GIS server used for file services. The new servers will replace out-of-support servers that are vital to the operations of the Register of Deeds Office and the County's GIS community. The replacement servers include:

- Cisco physical Blade Servers for hosting the above mentioned applications;
- 1 Cisco Blade Server Enclosure;
- Redundant power supplies and fans;
- Network switch and storage area network (SAN) connectivity;
- All associated cables, and
- Installation and first year's maintenance and support.

The Blade Server Enclosure and the servers will be located in the data center at the Health Care Center. They will be network-attached and will use the County's Storage Area Network for primary disk storage. These servers will have a useful life to the County of 5 – 7 years.

The total cost of the Cisco Server Enclosure and Blade Servers is \$35,673.00, and the servers will be purchased from Core BTS of Madison, WI using the pricing terms of the State of Wisconsin Cisco contract #15-20664-001.

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee
Initiated by

Public Works Committee
& Parks Advisory Committee
Submitted by



Lori Williams, Parks Director
Drafted by

April 18, 2013
Date Drafted

**ACCEPTANCE OF ACQUISITION AND DEVELOPMENT GRANT FUNDS
FROM THE WISCONSIN DEPARTMENT OF NATURAL RESOURCES
FOR TURTLE CREEK PARKWAY AND 2013 BUDGET AMENDMENT**

1 **WHEREAS**, the Rock County Board of Supervisors Resolution 10-9A-128 on the 9th day of September,
2 2010, purchased what is now called the Rock River Parkway property (formerly Stateline Boys and Girls
3 Club); and
4

5 **WHEREAS**, Rock County applied for DNR Stewardship grant funds pursuant to provisions of sec. 23.09(12)
6 of the Wisconsin Statutes and as authorized by county board resolution 12-3B-624 on the 22nd day of March,
7 2012 to acquire and develop this property for public outdoor recreation purposes as described in the
8 application; and
9

10 **WHEREAS**, our application for funding was approved by the Wisconsin DNR for \$70,000 with \$70,000
11 matching County Funds.
12

13 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
14 this ___ day of _____ 2013, does hereby accept the Stewardship grant;
15

16 **BE IT FURTHER RESOLVED**, that the Park's budget be amended as follows:
17

<u>Account/Description</u>	<u>Budget at 01/01/13</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
21 Source of Funds			
22 41-4592-4800-42200	\$54,738	\$70,000	\$124,738
23			
24 Use of Funds			
25 41-4592-4800-67200	\$204,476	\$70,000	\$274,476
26			

27 **BE IT FURTHER RESOLVED**, that the Rock County Parks Director be authorized to file all necessary
28 documents for administration and reimbursement of this program;

RESOLUTION ACCEPTANCE OF ACQUISITION AND DEVELOPMENT GRANT FUNDS FROM
THE WISCONSIN DEPARTMENT OF NATURAL RESOURCES FOR TURTLE CREEK PARKWAY AND
2013 BUDGET AMENDMENT

Page 2

Respectfully submitted,

PUBLIC WORKS COMMITTEE

Kurtis Yankee, Chair

Betty Jo Bussie, Vice Chair

Eva Arnold

Brent Fox

Vacant

PARKS ADVISORY COMMITTEE

Tom Presny

Floyd Finney

Dean Paynter

FINANCE COMMITTEE ENDORSEMENT:

Reviewed and approved on a vote of _____

Mary Mawhinney, Chair

FISCAL NOTE.

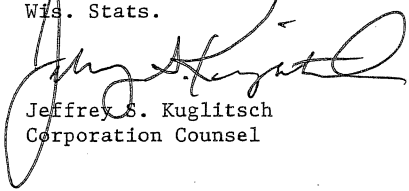
This resolution authorizes the acceptance and expenditure of \$70,000 in State Aid for the Turtle Creek Parkway. County matching funds of \$70,000 are required and are included in the 2012 and 2013 budgets.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2013 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

-EXECUTIVE SUMMARY-

**ACCEPTANCE OF ACQUISITION AND DEVELOPMENT GRANT FUNDS
FROM THE WISCONSIN DEPARTMENT OF NATURAL RESOURCES
FOR TURTLE CREEK PARKWAY AND 2013 BUDGET AMENDMENT**

The Rock County Parks, Outdoor Recreation, and Open Space (POROS) Plan implementation schedule identified land development of the recently acquired Turtle Creek Parkway near the Tiffany five arch stone bridge as a project in process. In order to move forward on this project, the Parks Division made application for Department of Natural Resources Stewardship Funds in addition to allocating capital improvement funds during the budget process.

The overall project includes building renovations including an accessible facility and restroom accommodations which have been completed. Future project plans to be completed by June 2015 include a canoe launch, pathway, and landscape improvements.

The grant being accepted requires a 50/50 match of local funds. The anticipated project is \$140,000, of which approximately \$70,000 would be Stewardship Funds. In 2012, \$70,000 was budgeted, with \$66,103 being expended in 2012 and \$3,897 of expenditure authority carried over to 2013

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Paul Benjamin
INITIATED BY



Paul Benjamin
DRAFTED BY

Planning and Development
Committee
SUBMITTED BY

April 30, 2013
DATE DRAFTED

**Amending the 2013 Planning, Economic & Community Development Agency
Budget and Creating a 0.625 FTE Position in the Housing & Community
Development Division of the Rock County Planning, Economic & Community
Development Agency**

1 **WHEREAS**, Housing and Community Development Division (Housing) of the Rock County Planning,
2 Economic & Community Development Agency (Agency) received funding from the State of Wisconsin's
3 Community Development Program for a Small Cities project in Orfordville; and,
4

5 **WHEREAS**, the City of Milton has contracted with Housing to manage the expenditure of CDBG
6 Revolving Loan Funds; and,
7

8 **WHEREAS**, Housing participates in a HOME Consortium with the Cities of Beloit and Janesville; and,
9

10 **WHEREAS**, Housing is contracted by Rock County Human Services Department to manage projects
11 designed to improved accessibility for its clients in the Long Term Support and Children's Long Term
12 Support projects; and,
13

14 **WHEREAS**, Housing has other sources of project funding including program income from various
15 Revolving Loan funds to undertake housing rehabilitation projects for eligible low to moderate income
16 applicants; and,
17

18 **WHEREAS**, the workload associated with such a number of projects exceeds the capacity of the
19 Housing and Community Development Division as it is currently structured; and,
20

21 **WHEREAS**, a cross-charge from another Rock County Department for the services of the County
22 Engineer in the Agency and the consolidation of two medical insurance line items result in sufficient
23 flexibility in the Agency's budget to support this position through the end of the year without additional
24 county levy.
25

26 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
27 this _____ day of _____, 2013 approves the position of Housing Specialist to be created in
28 Pay Range 13 effective May 26, 2013 through December 31, 2013 and the 2013 Planning, Economic &
29 Community Development Agency's budget be amended as follows:
30

<u>Account/Description</u>	<u>Budget 1/1/13</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
Source of Funds			
64-6400-0000-61610 Health Insurance	\$148,128	(\$21,187)	\$126,941
Use of Funds			
64-6460-0000-61100 Regular Wages	\$62,744	\$16,252	\$78,996
64-6460-0000-61400 FICA	\$4,800	\$1,243	\$6,043

41

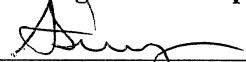
Amending the 2013 Planning, Economic & Community Development Agency Budget and Creating a 0.625 FTE Position in the Housing & Community Development Division of the Rock County Planning, Economic & Community Development Agency

Page 2

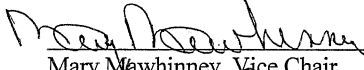
42	64-6460-0000-61510			
43	Retirement	\$4,204	\$1,081	\$5,285
44	64-6460-0000-61610			
45	Health Insurance	\$7,152	\$2,611	\$9,763

Respectfully submitted,

Planning and Development Committee



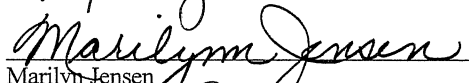
 Alan Sweeney, Chair



 Mary Mawhinney, Vice Chair



 Wayne Gustina



 Marilyn Jensen



 Phil Owens

County Board Staff Committee

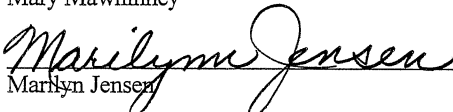
 J. Russell Podzilni, Chair

 Sandra Kraft, Vice Chair

 Eva Arnold

 Henry Brill

 Betty Jo Bussie

 Mary Mawhinney


 Marilyn Jensen

 Louis Peer

 Kurtis L. Yankee

FINANCE COMMITTEE ENCORSEMENT

Reviewed and approved on a vote of

 Mary Mawhinney, Chair Date

FISCAL NOTE:

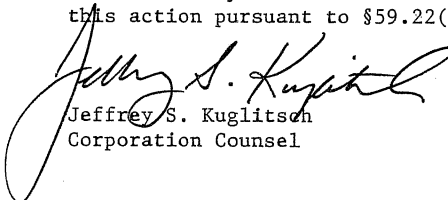
Sufficient funding is available for transfer from the Planning Department's Health Insurance account to fund this position.



 Sherry Oja
 Finance Director

LEGAL NOTE:

As an amendment to the adopted 2013 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats. County Board is authorized to take this action pursuant to §59.22(2), Wis. Stats.



 Jeffrey S. Kuglitsch
 Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



 Craig Knutson
 County Administrator

Executive Summary

The Housing and Community Development Division (Housing) of the Rock County Planning, Economic and Community Development Agency has multiple sources of funding in 2013 to undertake approximately 70 separate projects to rehabilitate homes for low to moderate income applicants in Rock County. These projects often involve replacing roofs, updating electrical circuitry, replacing windows, and occasionally furnaces. Sources of funding including the Home Consortium, Community Development Block Grant funding from the Wisconsin Department of Administration for a Small Cities project in the Village of Orfordville, the City of Milton CDBG program, and the Town of Beloit. About twelve other projects are being conducted under contract with the Rock County Human Services Department to construct accessibility structures for clients in the Children's Long Term Support Program and the Long Term Support Program. Housing also retains Program Income from five revolving loan funds. Totally, Housing anticipates work on 81 projects in 2013 and expending \$1,003,290 and will complete about half of these by the end of May 2013.

Housing currently has 1.0 FTE and a 0.5 LTE. The limited-term position is scheduled to terminate at the end of May 2013. Housing cannot complete the remaining 40 projects by the end of December 31, 2013 with just a 1.0 FTE, the Housing Division Manager. Housing projects with a 0.625 LTE remaining with the Housing Division Manager that it should be able to complete nearly all the projects.

No additional county levy is required.