



**FINANCE COMMITTEE
THURSDAY, MARCH 21, 2013 - 7:30 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order and Approval of Agenda
2. **EXECUTIVE SESSION:** Per Section 19.85(1)(g), Wis. Stats. Conferring with Legal Counsel Regarding Potential Litigation
3. Citizen Participation, Communications and Announcements
4. Approval of Minutes – March 7, 2013
5. Transfers and Appropriations
 - A. Coroner
 - B. Sheriff's Office (2)
 - C. Rock Haven (3)
6.
 - A. Bills
 - B. Bills Over \$10,000
 - C. Encumbrances Over \$10,000
 - D. Pre-Approved Encumbrance Amendments
 - 1) General Services
 - 2) Rock Haven
 - E. Approval of Bills for Other Departments
 - 1) County Board Staff
7. Review of Resolution
 - A. Authorizing Additional Contingency Funding and Amending the 2013 Budget for Rock Haven Project (Will be provided at the meeting.)
 - B. Accepting Digital Content Buying Pool Grant and Amending the 2013 Arrowhead Library System Budget
 - C. Accepting Arrowhead Libraries Offer Computer Training Grant and Amending the 2013 Arrowhead Library System Budget
8. Report on Cash Balances and Investments
9. Adjournment

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

12-110
Transfer No.

Requested by Coroner

Jenifer Keach

Department

Department Head

2/28/13

Date

FROM

ACCOUNT #	DESCRIPTION	AMOUNT
28-2600-0000-62170	Physicians and Other Services	\$4,094
28-2600-0000-62170	Physicians and Other Services	\$2,361

TO

ACCOUNT #	DESCRIPTION	AMOUNT
28-2600-0000-61300	Per Diems	\$4,094
28-2600-0000-63300	Travel	\$2,361

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended. *OK*

REQUIRED APPROVAL:

DATE COMMITTEE CHAIR

Governing Committee

Finance Committee

File

ROCK COUNTY TRANSFER REQUESTS

RECEIVED
MAR 1 2013
FINANCE

2012
Budget
#12-110

TO: FINANCE DIRECTOR

REQUESTED BY: CORONER
Department

Jennifer Hensch
Department Head Signature

DATE: 2-28-2013

FROM:	AMOUNT
1) ACCOUNT #: 28-2600-0000-62170 DESCRIPTION: Physicians + Other Services CURRENT BALANCE: \$ 23,649 3-413 PROVIDED BY THE FINANCE DIRECTOR	\$ 4,094
2) ACCOUNT #: 28-2600-0000-62170 DESCRIPTION: Physicians + Other Services CURRENT BALANCE: \$ 19,555 3-413 PROVIDED BY THE FINANCE DIRECTOR	\$ 2,361
3) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
4) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	

TO:	AMOUNT
ACCOUNT #: 28-2600-0000-61300 DESCRIPTION: per Diems	\$ 4,094
ACCOUNT #: 28-2600-0000-63300 DESCRIPTION: Travel	\$ 2,361
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	

REASON FOR TRANSFER - BE SPECIFIC:

The line items 61300 and 63300 were over budget for 2012 due to increasing case load and associated travel costs.

Rock County Transfer Request - Over \$500

TO: FINANCE DIRECTOR Date 03/12/13 (2012) Transfer No. 12-117
 Requested By Sheriff's Office Sheriff Spoden
 Department Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 21-2130-2012-67171 Description: Capital Assets-\$1,000/More Current Balance: \$65,000 SO 3/12/13	\$65,000.00	Account #: 21-2130-2012-67172 Description: Capital Assets \$500-\$999	\$65,000.00
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

This transfer is requested in order to align the budget with the actual grant activity. The assets purchased were individually less than \$1,000. The correct budget account is 67172.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

This transfer is requested in order to align the budget with the actual grant activity. The assets purchased were individually less than \$1,000. The correct budget account is 67172.

FISCAL NOTE:

Sufficient funding is available for transfer.
45
3-12-13

ADMINISTRATIVE NOTE:

Recommended
OR
3-12-13

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

- Governing Committee _____
- Finance Committee _____

Rock County Transfer Request - Over \$500

TO: FINANCE DIRECTOR Date 03/13/13 (2012) Transfer No. 12-119
 Requested By Sheriff's Office Department Sheriff Robert Spoden Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 21-2140-2012-61210 Description: Overtime - HIDTA12 Current Balance: \$11,679 SO 3/14/13	\$7,751.00	Account #: 21-2140-2012-67171 Description: Cap Assets 500-999 - HIDTA12	\$9,265.00
Account #: 21-2140-2012-63908 Description: Investigative Exp - HIDTA12 Current Balance: \$2,055 SO 3/14/13	\$2,055.00	Account #: 21-2140-2012-69501 Description: Aid to Localities	\$ 541.00
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

These transfers are requested in order to align the budget with the actual grant activity. In order to achieve the grant goals, it was determined that fewer funds should be spent on overtime and confidential buys.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

These transfers are requested in order to align the budget with the actual grant activity. In order to achieve the grant goals, it was determined that more funds should be spent on capital items and aid to localities.

FISCAL NOTE:

Sufficient funding is available for transfer.

*85
3/14/13*

ADMINISTRATIVE NOTE:

Recommended

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

Governing Committee _____

Finance Committee _____

Rock County Transfer Request - Over \$500

TO: FINANCE DIRECTOR Date 03/04/2013 Transfer No. 12-116
 Requested By Rock Haven Department Sherry Gunderson Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 32-8000-9300-63111 Description: Sup Srv-Env-Paper Products Current Balance: \$8,445 SO 3/5/13	\$6,910	Account #: 32-8000-9300-63404 Description: Sup Srv-Env-Jan/Clean Supply	\$5,010
Account #: Description: Current Balance:		Account #: 32-8000-9300-64409 Description: Sup Srv-Env-Furnishings	\$1,900
Account #: 32-9000-9940-61610 Description: Gen Srv-Emp Ben-Health Ins Current Balance: \$352,194 SO 3/5/13	\$17,475	Account #: 32-8000-9500-62109 Description: Sup Srv-Admin-Personnel Srv	\$8,300
Account #: Description: Current Balance:		Account #: 32-8000-9550-64902 Description: Sup Srv-Med Rec-Indirect Cost	\$9,175

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

Reduction of paper products cost with the elimination of contract cleaning at Health Care Center building.
 More employees paying towards Health Insurance premium and less family plans than budgeted.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

More cleaning supplies and furnishings related to preparation of move to new Rock Haven.
 Higher cross charges from other county department for Personnel Service and Medical Records than budgeted.

FISCAL NOTE:

Sufficient funds are available for transfer. *85 3-5-13*

ADMINISTRATIVE NOTE:

Recommended *[Signature]*

REQUIRED APPROVAL

- Governing Committee DATE 3-13-13
- Finance Committee

COMMITTEE CHAIR
[Signature]

Rock County Transfer Request - Over \$500

TO: FINANCE DIRECTOR Date 03/04/2013 Transfer No. 12-115
 Requested By Rock Haven Department Sherry Gunderson Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 32-7260-7400-62179-6 <i>SP</i> Description: RH Contract Service-Pharmacy Current Balance: \$21,742 SO 3/5/13	\$2,660	Account #: 32-7260-7400-62171 Description: RH Contract Serv-Ambulance	\$1,125
Account #: Description: Current Balance:		Account #: 32-7260-7400-62181 Description: RH Contract Serv-Laboratory	\$550
Account #: Description: Current Balance:		Account #: 32-7500-7100-62622 Description: RH Nrsg Admin-Transportation	\$985
Account #: 32-8000-8100-63104 Description: Sup Serv Mat-Prnt&Duplicating Current Balance: \$1,425 SO 3/5/13	\$1,370	Account #: 32-8000-8100-63100 Description: Sup Serv Mat-Office Supplies	\$1,370

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

Different needs for Medicare patients caused lower expenses in pharmacy and more expense for ambulance and laboratory.
 Bought more office supplies and used less printing and duplicating.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

Different needs for Medicare patients caused lower expenses in pharmacy and more expense for ambulance and laboratory.
 Bought more office supplies and used less printing and duplicating.

FISCAL NOTE:

Sufficient funds are available for transfer. *853513*

ADMINISTRATIVE NOTE:

Recommended *[Signature]*

REQUIRED APPROVAL

- Governing Committee DATE 3-13-13
- Finance Committee

COMMITTEE CHAIR

[Signature]

Rock County Transfer Request - Over \$500

RECEIVED

MAR 14 2013

FINANCE

TO: FINANCE DIRECTOR Date 03/04/2013 Transfer No. 12-113
 Requested By Rock Haven Department Sherry Gunderson Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 32-9000-9940-61610 Description: Gen Srv-Emp Ben-Health Ins Current Balance: \$352,194 SO 3/5/13	\$101,265	Account #: 32-9000-9940-61710 Description: Gen Srv-Emp Ben-Wrks Comp	\$90,000
Account #: Description: Current Balance:		Account #: 32-9000-9940-61720 Description: Gen Srv-Emp Ben-Unemp Cmp	\$10,250
Account #: Description: Current Balance:		Account #: 32-9000-9940-61920 Description: Gen Srv-Emp Ben-Physicals	\$1,015
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

More employees paying towards Health Insurance premium and less family plans than budgeted.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

Higher Workers Compensation and Unemployment claims than budgeted. These costs had been going down for several years and increased in 2012. Also more employees hired than anticipated resulting in more cost for physicals.

FISCAL NOTE:

Sufficient funds are available for transfer. *3-5-13*

ADMINISTRATIVE NOTE:

Recommended *[Signature]*

REQUIRED APPROVAL

Governing Committee

Finance Committee

DATE

3-13-13

COMMITTEE CHAIR

[Signature]

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0515000000-63200	PUBL/SUBCR/DUES	1,613.00 18.2%	295.00	0.00	1,318.00		
	P1301363-PO# 03/12/13 -VN#052596		IGFOA			25.00	
ENC	R1301563-PO# 03/12/13 -VN#052519		JP MORGAN CHASE BANK NA			375.00	
			CLOSING BALANCE		918.00		400.00
0515000000-64200	TRAINING EXP	10,123.00 3.5%	355.00	0.00	9,768.00		
ENC	R1301563-PO# 03/12/13 -VN#052519		JP MORGAN CHASE BANK NA			5,000.00	
			CLOSING BALANCE		4,768.00		5,000.00
0515000000-68010	EXP.ALLOCATIONS	0.00 100.0%	75.79	41,724.21	-41,800.00		
ENC	R1301563-PO# 03/12/13 -VN#052519		JP MORGAN CHASE BANK NA			500.00	
			CLOSING BALANCE		-42,300.00		500.00
	FINANCE DIRECTOR		PROG-TOTAL-PO			5,900.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$5,900.00 INCURRED BY FINANCE DIRECTOR. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE **MAR 21 2013** COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD
 DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1414110000-62114	TAB/CANVASING	900.00	5.5%	50.00	0.00	850.00	
	P1300728-PO# 03/12/13 -VN#044915			DYKE, DONALD		50.00	
	P1300729-PO# 03/12/13 -VN#025104			BREIDENSTEIN, BILL		50.00	
				CLOSING BALANCE	750.00		100.00
1414110000-63100	OFC SUPP & EXP	2,500.00	0.0%	0.00	0.02	2,499.98	
	P1300733-PO# 03/12/13 -VN#050412			PAPER RECOVERY SERVICE CORPORA		92.68	
	P1300735-PO# 03/12/13 -VN#050842			OWEN G DUNN CO INC		529.25	
				CLOSING BALANCE	1,878.05		621.93
1414110000-63107	PUBL & LEGAL	2,750.00	0.0%	0.00	0.00	2,750.00	
	P1300774-PO# 03/12/13 -VN#011191			BELOIT DAILY NEWS		451.24	
				CLOSING BALANCE	2,298.76		451.24
	ELECTIONS			PROG-TOTAL-PO		1,173.17	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,173.17 INCURRED BY ELECTIONS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

MAR 21 2013

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1017210000-64200	TRAINING EXP	12,500.00	9.8%	1,235.89	0.00	11,264.11	
	P1301012-PO# 03/12/13 -VN#025466			GRAND GENEVA RESORT		420.00	
				CLOSING BALANCE	10,844.11		420.00
	LAND RECORDS			PROG-TOTAL-PO		420.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$420.00 INCURRED BY LAND RECORDS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE **MAR 21 2013** COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD
 DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1717150000-62119	OTHER SERVICES P1301196-PO# 03/12/13 -VN#043416	142,000.00	164.8%	133,214.76	100,852.87	-92,067.63	5,963.25
*** OVERDRAFT ***	TRANSFER REQUIRED			CLOSING BALANCE		-98,030.88	5,963.25
	ROD REDACTION			PROG-TOTAL-PO			5,963.25

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$5,963.25 INCURRED BY ROD REDACTION PROJECT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE **MAR 21 2013** COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0714300000-62400	R & M SERV	211,793.00 35.3%	65,542.18	9,357.55	136,893.27		
	P1300650-PO# 03/12/13 -VN#019713			GENERAL HEATING AND AIR CONDIT		56.25	
				CLOSING BALANCE	136,837.02		56.25
0714300000-62421	COMPUTER EQUIP	9,000.00 2.1%	656.42	-466.98	8,810.56		
	P1300652-PO# 03/12/13 -VN#036454			PARTS NOW		147.80	
	P1301246-PO# 03/12/13 -VN#033353			CDW GOVERNMENT INC		508.54	
	P1301280-PO# 03/12/13 -VN#033353			CDW GOVERNMENT INC		254.27	
				CLOSING BALANCE	7,899.95		910.61
0714300000-63200	PUBL/SUBCR/DUES	560.00 8.9%	50.00	0.00	510.00		
	P1301346-PO# 03/12/13 -VN#052593			WISCONSIN SPILLMAN USERS GROUP		150.00	
				CLOSING BALANCE	360.00		150.00
0714300000-67130	TERMINALS/PC'S	115,521.00 23.0%	17,486.93	9,119.70	88,914.37		
	P1301291-PO# 03/12/13 -VN#033353			CDW GOVERNMENT INC		679.00	
				CLOSING BALANCE	88,235.37		679.00
0714300000-67131	OTHER COMP HARDW	109,579.00 23.5%	1,169.92	24,641.20	83,767.88		
	P1301126-PO# 03/12/13 -VN#049019			CORE BTS INC		5,602.05	
				CLOSING BALANCE	78,165.83		5,602.05
0714300000-67143	IT DEPT.CR-CHGS.	50,000.00 87.9%	22,660.16	21,321.09	6,018.75		
	P1301201-PO# 03/12/13 -VN#033353			CDW GOVERNMENT INC		391.20	
	P1301213-PO# 03/13/13 -VN#049019			CORE BTS INC		11,980.00	
	P1301230-PO# 03/12/13 -VN#033353			CDW GOVERNMENT INC		131.78	
	P1301264-PO# 03/12/13 -VN#033353			CDW GOVERNMENT INC		1,561.75	
	P1301272-PO# 03/12/13 -VN#033353			CDW GOVERNMENT INC		98.43	
*** OVERDRAFT ***	TRANSFER REQUIRED						
				CLOSING BALANCE	-8,144.41		14,163.16
0714300000-67172	C.A. \$500-\$999	2,449.00 0.0%	0.00	0.00	2,449.00		
	P1301184-PO# 03/12/13 -VN#040733			B AND H PHOTO VIDEO INC		570.69	
				CLOSING BALANCE	1,878.31		570.69
0714350000-63407	COMPUTER SUPPL	350.00 0.0%	0.00	0.00	350.00		
	P1301325-PO# 03/12/13 -VN#011310			BLACK BOX CORPORATION		162.91	
				CLOSING BALANCE	187.09		162.91

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
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			INFORMATION TECH	PROG-TOTAL-PO		22,294.67	
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I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$22,294.67 INCURRED BY INFORMATION TECHNOLOGY. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE **MAR 21 2013** COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DATE _____ CHAIR

PURCHASE ORDER NUMBER P1103172 PEID 051278

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) **and** Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE MARCH 13, 2013

DEPARTMENT GENERAL SERVICES

COMMITTEE GENERAL SERVICES

VENDOR NAME CG SCHMIDT

ACCOUNT NUMBER 18-1851-0000-67200

FUNDS DESCRIPTION ROCK HAVEN REPLACEMENT PROJECT

AMOUNT OF INCREASE \$ 25,393.00

INCREASE FROM \$ 17,845,780.69 TO \$ 17,871,173.69

ACCOUNT BALANCE AVAILABLE \$ 116,090.49 SB 03/14/13

REASON FOR AMENDMENT CHANGE ORDER #32

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(If over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(If over \$10,000) Resolution # _____ Adoption Date _____

PURCHASE ORDER NUMBER P1300530

PEID 044418

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) and Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE 03/05/13

DEPARTMENT Rock Haven

COMMITTEE Health Services

VENDOR NAME William West MD

ACCOUNT NUMBER 32 8000 9700 62174

FUNDS DESCRIPTION Internist

AMOUNT OF INCREASE \$ 100000.00

INCREASE FROM \$ 30000.00 TO \$ 130000.00

ACCOUNT BALANCE AVAILABLE ~~\$ 159745~~ 133,345.99 SB ^{3/7/13}

REASON FOR AMENDMENT Higher than anticipated medical needs.

APPROVALS

GOVERNING COMMITTEE

Setty P. Dussie 3/13/13
Chair Date

FINANCE COMMITTEE

(If over \$10,000)

Chair Date

COUNTY BOARD

(If over \$10,000)

Resolution # Adoption Date

2013 . . .

Rock County - Production

03/06/13

COMMITTEE APPROVAL REPORT

Page 1

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0814200000-63100	OFC SUPP & EXP	3,500.00 21.9%	149.93	619.72	2,730.35		
	P1300847-PO# 03/05/13 -VN#016466		STORAGE SYSTEMS MIDWEST INC			29.50	
			CLOSING BALANCE		2,700.85		29.50
0814200000-64200	TRAINING EXP	26,985.00 16.9%	4,563.33	0.00	22,421.67		
	03/05/13 -VN#049974		O CONNELL, DAVID			22.43	
			CLOSING BALANCE		22,399.24		22.43
	HUMAN RESOURCES		PROG-TOTAL-PO			51.93	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$51.93 INCURRED BY HUMAN RESOURCES. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

COUNTY BOARD STAFF _____ COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

MAR 12 2013

DATE _____ CHAIR

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Steven T. Platteter
INITIATED BY



Steven T. Platteter
DRAFTED BY

Arrowhead Library System Board
SUBMITTED BY

March 1, 2013
DATE DRAFTED

**ACCEPTING DIGITAL CONTENT BUYING POOL GRANT AND AMENDING
THE 2013 ARROWHEAD LIBRARY SYSTEM BUDGET**

1 **WHEREAS**, the Arrowhead Library System (ALS) has been notified of the approval of the Arrowhead
2 Library System's Digital Content Buying Pool grant #13-53-9926-13-106-LSTA; and,
3

4 **WHEREAS**, the ALS Board has accepted the grant for a total of \$3,846.
5

6 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
7 this _____ day of _____, 2013 amends the Arrowhead Library System's budget as follows:
8

<u>Account Number/ Description</u>	<u>Budget at 01/01/13</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>Source of Funds:</u>			
51-5281-2013-42100 Federal Aid	-0-	\$3,846	\$3,846
<u>Use of Funds:</u>			
51-5281-2013-62119 Other Contracted Services	-0-	\$3,846	\$3,846

Respectfully submitted,

ARROWHEAD LIBRARY SYSTEM BOARD

Richard Bostwick, President

Mike Rundle

Chuck Goldstein

Janet Haag

Doreen Dalman

Jose Carrillo

Bill Wilson

ACCEPTING DIGITAL CONTENT BUYING POOL GRANT AND AMENDING THE 2013
ARROWHEAD LIBRARY SYSTEM BUDGET ACCEPTING ARROWHEAD LIBRARIES
Page 2

FINANCE COMMITTEE APPROVAL:

Reviewed and approved on a vote of _____.

Mary Mawhinney, Chair

Date

FISCAL NOTE:

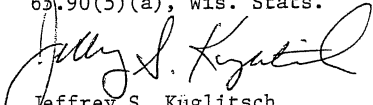
This resolution authorizes the acceptance and expenditure of \$3,846 in Federal Aid for the Arrowhead Library System. No County matching funds are required.



Sherry Oja
Finance Director

LEGAL NOTE:


The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2013 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 69.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Grant # 13-53-9926-13-106LSTA

Accepting Arrowhead Library System's Digital Content Buying Pool Grant & Amending the
2013 Arrowhead Library System Budget

Summary of Grant: In May 2011 the Division for Libraries and Technology (DLT) sponsored a statewide E-book Summit. A major recommendation from the Summit was the need to establish a statewide digital content buying pool. In a follow-up action, a committee from the Summit and the Wisconsin Public Library Consortium (WPLC) set a target goal of allocating \$1 million for e-books and audio book purchases. That goal has since been met. Starting in 2012, DLT began committing grant funds for e-books to supplement funds committed by the state's 17 public library systems and their member libraries. For 2013, the public library systems have committed \$800,000 to the buying pool with DLT awarding \$100,000 of \$200,000 (final award is dependent on the 2013 Federal Budget). Each library system amount is based on a formula of current OverDrive e-book use and system population. Persons with compatible electronic devices anywhere in the state can now access over 63,000 items from any of Wisconsin's 385 public libraries. This collection will grow considerably as new titles are added throughout the coming year.

		Budgeted 2013	Revised
51-5281-2013-42100	Federal Aid	0	\$3,846
51-5281-2013-62119	Contractual	0	\$3846

ALS Board Members

Bill Wilson

Richard Bostwick – President

Mike Rundle

Chuck Goldstein

Janet Haag

Jose Carrillo

Doreen Dalman

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Steven T. Platteter
INITIATED BY



Steven T. Platteter
DRAFTED BY

Arrowhead Library System Board
SUBMITTED BY

March 1, 2013
DATE DRAFTED

**ACCEPTING ARROWHEAD LIBRARIES OFFER COMPUTER TRAINING
GRANT AND AMENDING THE 2013 ARROWHEAD LIBRARY SYSTEM
BUDGET**

1 **WHEREAS**, the Arrowhead Library System (ALS) has been notified of the approval of the Arrowhead
2 Library System's Arrowhead libraries Offer Computer Training grant #13-53-9926-13-142-LSTA; and,
3

4 **WHEREAS**, the ALS Board has accepted the grant for a total of \$6,188.
5

6 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
7 this _____ day of _____, 2013 amends the Arrowhead Library System's budget as follows:
8
9

<u>Account Number/ Description</u>	<u>Budget at 01/01/13</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>Source of Funds:</u>			
51-5275-2013-42100 Federal Aid	-0-	\$6,188	\$6,188
<u>Use of Funds:</u>			
51-5275-2013-61100 Regular Wages	-0-	\$4,974	\$4,974
51-5275-2013-61400 FICA	-0-	\$381	\$381
51-5275-2013-61510 Retirement	-0-	\$333	\$333
51-5275-2013-63300 Travel	-0-	\$500	\$500

Respectfully submitted,

ARROWHEAD LIBRARY SYSTEM BOARD

Richard Bostwick, President

Mike Rundle

Chuck Goldstein

Janet Haag

Doreen Dalman

Jose Carrillo

Bill Wilson

ACCEPTING ARROWHEAD LIBRARIES OFFER COMPUTER TRAINING GRANT AND
AMENDING THE 2013 ARROWHEAD LIBRARY SYSTEM BUDGET

Page 2

FINANCE COMMITTEE APPROVAL:

Reviewed and approved on a vote of _____.

Mary Mawhinney, Chair

Date

FISCAL NOTE:

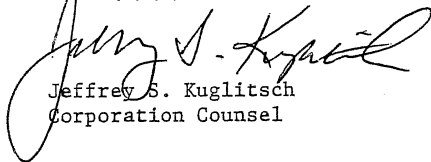
This resolution authorizes the acceptance and expenditure of \$6,188 in Federal Aid for the Arrowhead Library System. No County matching funds are required.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2013 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Grant # 13-53-9926-13-142-LSTA

Accepting Arrowhead Library System's *Arrowhead Libraries Offer Computer Training* & Amending the
2013 Arrowhead Library System Budget

Summary of Grant: The Arrowhead Library System will provide computer classes for the public and library staff at each of the seven libraries in the Arrowhead Library System. Libraries in Beloit, Clinton, Edgerton, Evansville, Janesville, Milton and Orfordville are participating in the computer training.

		Budgeted 2013	Revised
51-5275-2013-42100	Federal Aid	0	\$6,188
51-5275-2013-61100	Regular Wages	0	\$ 4974
51-5275-2013-61400	FICA	0	\$ 381
51-5275-2013-61510	Retirement	0	\$ 333
51-5275-2013-63300	Travel	0	\$ 500

ALS Board Members

Bill Wilson
Richard Bostwick – President
Mike Rundle
Chuck Goldstein
Janet Haag
Jose Carrillo
Doreen Dalman