



**Note: Date, Time,
Location Changes**

**FINANCE COMMITTEE
THURSDAY – FEBRUARY 9, 2012 – 5:45 P.M.
JURY DELIBERATION ROOM – COURTROOM H – FOURTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order and Approval of Agenda
2. Citizen Participation, Communications and Announcements
3. Transfers and Appropriations
 - A. County Administrator
4.
 - A. Bills
 - B. Bills Over \$10,000
 - C. Encumbrances Over \$10,000
 - D. Pre-Approved Encumbrance Amendments
 - E. Approval of Bills for Other Departments
5. Adjournment

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

11-101

Transfer No.

Requested by _____ County Administrator

Craig Knutson

Department _____

Department Head _____

Date

2/2/12

FROM

ACCOUNT #	DESCRIPTION	AMOUNT
01-1320-0000-61510	Retirement	6,454

TO

ACCOUNT #	DESCRIPTION	AMOUNT
01-1320-0000-61210 01-1320-0000-67130	Overtime Terminals & PCs	5,941 513

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended.

REQUIRED APPROVAL:

- Governing Committee
- Finance Committee

DATE _____

COMMITTEE CHAIR _____

File _____

ROCK COUNTY TRANSFER REQUESTS

2011

FINANCE DIRECTOR

RECEIVED

11-101

FEB 2 2012

TO: FINANCE DIRECTOR

DATE: 2/2/12

REQUESTED BY: County Administration

Department

Department Head Signature

FROM:	AMOUNT
1) ACCOUNT #: 01-1320-0000 - 61510 DESCRIPTION: Retirement CURRENT BALANCE: \$ 9,867 2-2-12 PROVIDED BY THE FINANCE DIRECTOR	\$ 5,941.00
2) ACCOUNT #: 01-1320-0000 - 61510 DESCRIPTION: Retirement CURRENT BALANCE: \$ 9,867 2-2-12 PROVIDED BY THE FINANCE DIRECTOR	\$ 513.00
3) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
4) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	

TO:	AMOUNT
ACCOUNT #: 61210 DESCRIPTION: Overtime	\$ 5,941.00
ACCOUNT #: 67130 DESCRIPTION: Terminals & PCs	\$ 513.00
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC:
Pension - retirement account under budget due to employees now having to pay 50% of pension costs.

REASON TRANSFER IS NECESSARY - BE SPECIFIC:
To cover overtime activity and computer hardware replacement.

RESOLUTION NO. _____

AGENDA NO. _____

SUBMITTED BY: FINANCE COMMITTEE

DATE: **FEB 09 2012**

INITIATED: FINANCE DIRECTOR

WHEREAS, THE FINANCE COMMITTEE HAS EXAMINED THE FOLLOWING BILLS OVER \$10,000 AS REQUIRED BY COUNTY BD. RULE H.(3), AND FOUND THEM TO BE PROPER AND WITHIN BUDGET.

~~NOW~~ THEREFORE BE IT RESOLVED, THE ROCK COUNTY BOARD OF SUPERVISORS AT ITS REGULAR MEETING ON **FEB 09 2012**, APPROVES PAYMENT AND AUTHORIZES AND DIRECTS THE COUNTY CLERK AND COUNTY TREASURER TO PAY THE SAME.

Vendor Name	Fund Name	Department Name	Program Name	Amount	Claim Amount
WISCONSIN COUNTIES ASSOCIATION	GENERAL FUND	COUNTY BOARD	COUNTY BOARD 12132011	18,958.00	18,958.00
CLAIMS IN THE AMOUNT OF	18,958.00	RESPECTFULLY SUBMITTED,			

HAVE BEEN APPROVED AND CHECKED BY THE GOVERNING COMMITTEES.

FINANCE COMMITTEE

LEGAL NOTE:
THE COUNTY BOARD RULE CITED REQUIRES THE COUNTY BOARD TO EXAMINE AND SETTLE ALL CLAIMS OVER \$10,000.00

JEFFREY S. KUGLITSCH
CORPORATION COUNSEL

ADMINISTRATIVE NOTE

FISCAL NOTE

RECOMMENDED

ABOVE LISTED CLAIMS ARE FULLY FUNDED.

CRAIG KNUTSON
COUNTY ADMINISTRATOR

JEFFREY SMITH
FINANCE DIRECTOR

PURCHASE ORDER NUMBER P1001806 PEID _____

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT GENERAL SERVICES

COMMITTEE GENERAL SERVICES

VENDOR NAME TRI-NORTH BUILDERS

ACCOUNT NUMBER 18-1849-0000-67200

FUNDS DESCRIPTION JAIL PROJECT ACCOUNT

AMOUNT OF INCREASE \$ 37,599.28

INCREASE FROM \$ 4,706,138.45 TO \$ 4,743,737.73

ACCOUNT BALANCE AVAILABLE \$ 393,343

REASON FOR AMENDMENT CHANGE ORDER #37 - SEE ATTACHED

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(if over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(if over \$10,000) Resolution # _____ Adoption Date _____

WHITE - COMMITTEE
YELLOW- PURCHASING
PINK - DEPARTMENT

TITLE: Program Request # 033

DATE: 12/21/2011

PROJECT: Rock County Phase # 1

JOB: 6440

TO: Attn: Holly Hawkins
Tri North Builders
2625 Research Park Drive
Fitchburg, WI 53711
Phone: 608.204.7209

CONTRACT NO: 6

DESCRIPTION OF CHANGE

Acceptance of this Change order will alter the contract value, and scope of work between Rock County and Tri North Builders as outlined in the line item descriptions noted below. (Reference Rock County Project # 2010-13 associated contract).

Table with 8 columns: Item, Description, Stock#, Quantity, Units, Unit Price, Tax Rate, Tax Amount, Net Amount. Contains 4 line items detailing contract value adjustments.

Summary table with 2 columns: Description and Amount. Rows include Original Contract Sum, Net Change by Previously Authorized Requests and Changes, Contract Sum Prior to This Change Order, Contract Sum Will be Increased, New Contract Sum Including This Change Order, Contract Time Will Not Be Changed, and Date of Substantial Completion.

ACCEPTED:

Tri North Builders

Rock County

The Samuels Group, Inc.

By: _____

By: _____

By: _____

Holly Hawkins

Randolph Terronez

Kevin Higgs

Date: 12/21/2011

Date: 12/21/2011

Date: 12/21/2011

TITLE: Program Request # 033

DATE: 12/21/2011

PROJECT: Rock County Phase # 1

JOB: 6440

TO: Attn: Holly Hawkins
Tri North Builders
2625 Research Park Drive
Fitchburg, WI 53711
Phone: 608.204.7209

CONTRACT NO: 6


DESCRIPTION OF CHANGE

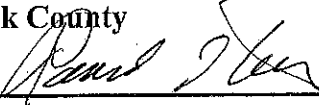
Item	Description	Stock#	Quantity	Units	Unit Price	Tax Rate	Tax Amount	Net Amount
00005	Increase scope of work as directed by PSI for Soils remediation at West Parking Lot (PR # 11) for cost as outlined in attached Tri North Builders Change Order Request # 1314.		1.000		\$20,964.81	0.00%	\$0.00	\$20,964.81
00006	Increase contract value and scope of work as described per Request for Information # 260 & Tri North Builders Change Order Request # 137.		1.000		\$586.59	0.00%	\$0.00	\$586.59

Unit Cost: \$37,599.28
Unit Tax: \$0.00
Total: \$37,599.28

The Original Contract Sum was	\$5,796,500.00
Net Change by Previously Authorized Requests and Changes	(\$1,090,361.55)
The Contract Sum Prior to This Change Order was	\$4,706,138.45
The Contract Sum Will be Increased	\$37,599.28
The New Contract Sum Including This Change Order	\$4,743,737.73
The Contract Time Will Not Be Changed	
The Date of Substantial Completion as of this Change Order Therefore is	

ACCEPTED:

Tri North Builders
By: 
Holly Hawkins

Rock County
By: 
Randolph Terronez

The Samuels Group, Inc.
By: 
Kevin Higgs

Digitally signed by Kevin Higgs
DN: cn=Kevin Higgs, o=The Samuels Group,
ou, email=higgs@samuelsgroup.net, c=US
Date: 2011.12.21 09:50:21 -0600

Date: 12/21/2011

Date: 12/21/2011

Date: 12/21/2011

PURCHASE ORDER NUMBER P1103172 PEID 051278

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT General Services

COMMITTEE General Services

VENDOR NAME CG Schmidt

ACCOUNT NUMBER 18-1851-0000-67200

FUNDS DESCRIPTION Change Order #4 Rock Haven Project

AMOUNT OF INCREASE \$ \$47,536.00

INCREASE FROM \$ 16,798,292.33 TO \$ 16,845,828.33

ACCOUNT BALANCE AVAILABLE \$ 2,878,143 1-19-12

REASON FOR AMENDMENT Change Order #4 Soils remediation per attachment

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(if over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(if over \$10,000) Resolution # _____ Adoption Date _____

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT

Rock County

CHANGE ORDER

No. 00004

51 South Main street
Jabesville, WI

Phone: 608.757.5543

TITLE: PCO # 021 Soils

DATE: 12/19/2011

PROJECT: Rock Haven Health Care Facility

JOB: 6637

TO: Attn: Jeff Kenley
C. G. Schmidt
10 East Doty Street
Madison, WI 53703

CONTRACT NO: 1

DESCRIPTION OF CHANGE

Acceptance of this Change order will alter the contract value, and scope of work between Rock County and C.G. Schmidt as outlined in the line item description noted below, (Reference Rock County PO # P1103172 and associated contract for Rock County Project # 2011-63).

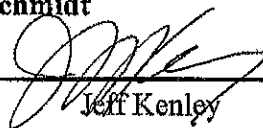
Item	Description	Stock#	Quantity	Units	Unit Price	Tax Rate	Tax Amount	Net Amount
00001	Increase contract value based on unit pricing for quantities identified in PCO # 21 for soil remediation as directed by PSI on site soils technician.		1.000		\$47,536.00	0.00%	\$0.00	\$47,536.00

Unit Cost: \$47,536.00
Unit Tax: \$0.00
Total: \$47,536.00

The Original Contract Sum was	\$25,685,000.00
Net Change by Previously Authorized Requests and Changes	(\$8,886,707.67)
The Contract Sum Prior to This Change Order was	\$16,798,292.33
The Contract Sum Will be Increased	\$47,536.00
The New Contract Sum Including This Change Order	\$16,845,828.33
The Contract Time Will Not Be Changed	
The Date of Substantial Completion as of this Change Order Therefore is	...

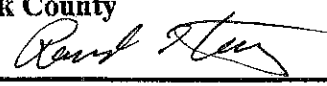
ACCEPTED:

C. G. Schmidt

By: 
Jeff Kenley

Date: 12/19/2011

Rock County

By: 
Randolph Terronez

Date: 12/20/2011

The Samuels Group, Inc.

By: Kevin Higgs
Digitally signed by Kevin Higgs
DN: cn=Kevin Higgs, o=The Samuels Group,
c=US, email=higgs@samuelsgroup.com, c=US
Date: 2011.12.19 08:13:54 -0500

Kevin C. Higgs

Date: 12/19/2011

PURCHASE ORDER NUMBER P1103172 PEID 051278

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT General Services

COMMITTEE General Services

VENDOR NAME CG Schmidt

ACCOUNT NUMBER 18-1851-0000-67200

FUNDS DESCRIPTION Change Order #3 Rock Haven Project

AMOUNT OF INCREASE \$ \$195,458.00

INCREASE FROM \$ 16,602,834.33 TO \$ 16,798,292.33

ACCOUNT BALANCE AVAILABLE \$ 2,878,143 *1-19-12*

REASON FOR AMENDMENT Change Order #3 Soils Remediation per attachment

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(if over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(if over \$10,000) Resolution # _____ Adoption Date _____

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT

Rock County

CHANGE ORDER

No. 00003

51 South Main street
Jabesville, WI

Phone: 608.757.5543

TITLE: PCO 16R to 20R Soils

DATE: 12/19/2011

PROJECT: Rock Haven Health Care Facility

JOB: 6637

TO: Attn: Jeff Kenley
C. G. Schmidt
10 East Doty Street
Madison, WI 53703

CONTRACT NO: 1


DESCRIPTION OF CHANGE

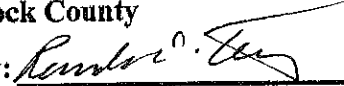
Acceptance of this Change order will alter the contract value, and scope of work between Rock County and C.G. Schmidt as outlined in the line item descriptions noted below. (Reference Rock County PO # P1103172 and associated contract for Rock County Project # 2011-63).

Item	Description	Stock#	Quantity	Units	Unit Price	Tax Rate	Tax Amount	Net Amount
00001	Increase contract value based on unit pricing for quantities identified in PCO # 16R for soil remediation as directed by PSI on site soils technician.		1.000		\$10,730.00	0.00%	\$0.00	\$10,730.00
00002	Increase contract value based on unit pricing for quantities identified in PCO # 17R2 for soil remediation as directed by PSI on site soils technician.		1.000		\$63,668.00	0.00%	\$0.00	\$63,668.00
00003	Increase contract value based on unit pricing for quantities identified in PCO # 18R for soil remediation as directed by PSI on site soils technician.		1.000		\$39,310.00	0.00%	\$0.00	\$39,310.00
00004	Increase contract value based on unit pricing for quantities identified in PCO # 19R for soil remediation as directed by PSI on site soils technician.		1.000		\$65,735.00	0.00%	\$0.00	\$65,735.00

The Original Contract Sum was	\$25,685,000.00
Net Change by Previously Authorized Requests and Changes	(\$9,082,165.67)
The Contract Sum Prior to This Change Order was	\$16,602,834.33
The Contract Sum Will be Increased	\$195,458.00
The New Contract Sum Including This Change Order	\$16,798,292.33
The Contract Time Will Not Be Changed	
The Date of Substantial Completion as of this Change Order Therefore is	...

ACCEPTED:

C. G. Schmidt
By: 
Jeff Kenley
Date: 12/19/2011

Rock County
By: 
Randolph Terronez
Date: 12/20/2011

The Samuels Group, Inc.
By: _____
Kevin C. Higgs
Date: 12/19/2011