



**ROCK COUNTY BOARD OF SUPERVISORS' MEETING
THURSDAY, AUGUST 11, 2016 – 6:00 P.M.**

**COUNTY BOARD ROOM/COURTROOM H
FOURTH FLOOR/COURTHOUSE EAST**

Agenda

1. CALL TO ORDER
2. INVOCATION & PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES – July 14, 2016
6. PUBLIC HEARING
7. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS
8. NOMINATIONS, APPOINTMENTS AND CONFIRMATION
 - A. Appointments to the Emergency Medical Services Advisory Council
 - B. Appointments to the Local Emergency Planning Committee
 - C. Appointments to the Long Term Support Committee
9. RECOGNITION OF COUNTY EMPLOYEES OR OTHERS
 - A. To Recognize Linda Sime
 - B. Recognizing John Fucsalla

NOTE: Item 9.B. will be considered by the County Board Staff Committee on August 9, 2016
10. INTRODUCTION OF NEW RESOLUTIONS OR ORDINANCES BY SUPERVISORS FOR REFERRAL TO APPROPRIATE COMMITTEE
11. REPORTS
 - A. Review and Comments on the 2015 Certified Audit – Baker Tilly Virchow Krause, LLP
 - B. Planning & Development: Economic Dashboard Report
12. NEW BUSINESS
 - A. Supplementary Appropriations and Budget Changes - Roll Call
 - 1) Purchase of Used Rock County Transit Vehicle and Amending the 2016 Council on Aging Budget

ROCK COUNTY BOARD OF SUPERVISORS

AUGUST 11, 2016

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12. NEW BUSINESS

- 2) Amending the Council on Aging Budget to Adjust NSIP and AFCSP Allocations
- 3) Award the Contract for Parking Lot and Sidewalk Replacement Project and Amend 2016 Facilities Management Capital Budget
- 4) Awarding Quote for Outboard Engine and Amending Sheriff's Office Budget
- 5) Authorizing Acceptance of Cops and Kids Foundation Grant
- 6) Creating 1.0 Assistant Corporation Counsel Position, Deleting 0.5 Deputy Corporation Counsel Position and Amending the 2016 Budget

NOTE: Item 12.A.6. will be considered by the County Board Staff Committee on August 9, 2016

B. Contracts – Roll Call

- 1) Retaining Consultants to Complete an Analysis of our Parking Structure's Current Conditions
- 2) Awarding Contract for Carpet Replacement at Rock County Courthouse
- 3) Hiring an Engineering Firm to Conduct a Vehicular and Pedestrian Study at the Rock County Courthouse

C. Amending Resolution 16-5A-028 Finalizing the Sayre Joint Farms, LLC Property Agricultural Conservation Easement Assignment/Donation

D. Authorizing Approval to Double Fill the Facilities Superintendent Position

NOTE: Item 12.D. will be considered by the County Board Staff Committee on August 9, 2016

E. Authorizing Projects and Accepting Federal Aid for Bridge and Road Projects - 2016

NOTE: Item 12.E. will be considered by the Public Works Committee on August 11, 2016

13. ADJOURNMENT

APPOINTMENTS TO EMERGENCY MEDICAL SERVICES ADVISORY COUNCIL

POSITION: Members of the Emergency Medical Services Advisory Council

AUTHORITY: County Board Resolution #96-9A-071

TERM: Terms Expiring September 30, 2016

PER DIEM: For County Board Supervisors Only
Yes, Per Board Rule IV.J.

PRESENT MEMBER:

| | |
|-------------------|------------------------|
| Terry Fell | Chief John Rindfleisch |
| Erik Severson | Rob Lulling |
| Sgt. Shena Kohler | Gene Wright |
| Robert Swenarski | Commander Troy Knudson |

CONFIRMATION: Yes, by County Board of Supervisors

NEW APPOINTMENT:

| | |
|---------------------------|--------------------------------|
| Terry Fell | Chief John Rindfleisch |
| County Board Supervisor | Clinton Fire Department |
| | 145 Ogden Avenue |
| | Clinton, WI 53525-0153 |
| Erik Severson | Rob Lulling |
| Curtis Ambulance | Ryan Brothers Ambulance |
| PO Box 2007 | 1007 Jerome Avenue |
| Milwaukee, WI 53201-2007 | Janesville, WI 53546 |
| Sgt. Shena Kohler | Chief Gene Wright |
| Rock Co. Sheriff's Office | Town of Beloit Fire Dept - EMS |
| Emergency Management | 2445 S. Afton Rd. |
| | Beloit, WI 53511 |
| Robert Swenarski | Commander Troy Knudson |
| St. Mary's Hospital | Rock Co. Sheriff's Office |
| 3400 E. Racine St. | |
| Janesville, WI 53546 | |

EFFECTIVE DATE: August 11, 2016

APPOINTMENTS TO LONG TERM SUPPORT COMMITTEE

POSITION: Long Term Support Committee

AUTHORITY: Wis. Stats. 46.27 and
County Board Resolution #82-4C-015

TERM: Terms Ending June 30, 2017

PER DIEM: For County Board Supervisors Only
Yes, Per Board Rule IV.J.

CURRENT MEMBER:

| | |
|---------------------|-------------------------|
| Nancy Arnold | Ann Henning |
| Kim Burkhalter | Supervisor Terry Fell |
| Stephanie Guetschow | John Hanewall |
| Pat Hubbard | Supervisor Terry Thomas |
| Mary Jane Patch | Julie Butz |
| Jennifer Thompson | Anne Weirich |
| Jeanine Froeber | |

CONFIRMATION: For Information Only

NEW APPOINTMENTS:

| | |
|--|---|
| Nancy Arnold 3031 N. Whitetail Lane Janesville, WI 53545 | Anne Henning Beloit Memorial Hospital 1969 W. Hart Road Beloit, WI 53511 |
| Kim Burkhalter 1837 Alden Rd, Apt 22 Janesville, WI 53545 | Terry Fell - Chair County Board Supervisor |
| Stephanie Guetschow H14675 Misty Meadow Ln South Beloit, IL 61080 | John Hanewall Developmental Disabilities |
| Pat Hubbard Alternative Home Care 1519 W. Court Street Janesville, WI 53545 | Terry Thomas County Board Supervisor |
| Mary Jane Patch 2027 Vail Terrace Beloit, WI 53511 | Julie Butz Human Services |
| Jeanine Froeber Developmental Disabilities | Anne Weirich RC Health Department |
| | Jennifer Thompson Long Term Support |

EFFECTIVE DATE: August 11, 2016

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Charmian Klyve
INITIATED BY



Greg Winkler
DRAFTED BY

Human Service Board
SUBMITTED BY

March 30, 2016
DATE DRAFTED

TO RECOGNIZE LINDA SIME

1 **WHEREAS**, Linda Sime has served the citizens of Rock County for over twenty-nine (29) years as a
2 dedicated and valued employee of Rock County; and,
3

4 **WHEREAS**, Linda Sime began her Rock County career on February 9, 1987 as a Community
5 Education Specialist. After nearly six years in that position, Ms. Sime transferred to a Case Manager
6 located at the Merrill Community Center. Her personnel file is packed with notes expressing gratitude
7 to Ms. Sime for her community work with schools and other agencies during this time. Also, during
8 these first years with Rock County, Ms. Sime served on the Board of Directors of the Wisconsin
9 Prevention Network and with Protective Behaviors Inc. where she was a board member and a trainer.
10 In 1991, Ms. Sime was invited to Australia to teach this child abuse prevention curriculum; and,
11

12 **WHEREAS**, after a brief role as a Case Manager in the Community Support Program, Ms. Sime
13 became licensed as a Clinical Social Worker and in 1995, Ms. Sime settled into a Master Social
14 Worker position at the Janesville Counseling Center. She remains in this position, where she has
15 thrived for over 20 years, and continues until the day of her retirement. In this role, Ms. Sime has been
16 the primary psychotherapist for thousands of Rock County residents. She has engaged with consumers
17 who are struggling with a myriad of difficult behavioral health problems including depression, anxiety,
18 suicide, substance abuse, and trauma. She has helped consumers overcome these challenges as well as
19 assisting them to meet their basic needs such as housing, food, and access to healthcare. Ms. Sime has
20 worked closely with many colleagues through the years, both Rock County staff and community
21 partners; and,
22

23 **WHEREAS**, Linda Sime allows her heart to guide her as a Social Worker. She cares deeply about the
24 consumers with whom she works and has been a tireless advocate to help people improve their lives.
25 Ms. Sime has helped a multitude of people through very difficult times in their lives, including the
26 inevitable end of life challenges that people face. She has been present and available to many people
27 who have simply needed someone to listen. Ms. Sime has also been a meticulous record keeper. She
28 takes pride in her timely and detailed documentation both related to consumer records as well as
29 administrative paperwork. Ms. Sime will work her last day with Rock County Department of Human
30 Services on Friday, July 1, 2016; and,
31

32 **WHEREAS**, Linda Sime has proven herself to be a compassionate and caring employee, advocating
33 on behalf of Rock County residents; and,
34

35 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock County, wishes
36 to recognize Linda Sime for her achievements and significant contributions to the citizens of Rock
37 County and her lifelong and faithful service.
38

39 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors, duly
40 assembled this 1 day of July 2016, does hereby recognize Linda Sime for her 29 years
41 of service and extends best wishes to her in her future endeavors.
42

43 **BE IT FURTHER RESOLVED** that the County Clerk be authorized and directed to furnish a copy of
44 this resolution to Linda Sime.

I6-7A-061

RECOGNIZING LINDA SIME

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Respectfully submitted,

ROCK COUNTY HUMAN SERVICES BOARD

Brian Knudson
Brian Knudson, Chair

Sally Jean Weaver Landers
Sally Jean Weaver-Landers, Vice Chair

Karl Dommershausen
Karl Dommershausen

Terry Felt
Terry Felt

Linda Garrett
Linda Garrett

Absent
Ashley Kleven

Kathy Schulz
Kathy Schulz

Terry Thomas
Terry Thomas

Absent
Shirley Williams

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni
J. Russell Podzilni, Chair

Sandra Kraft
Sandra Kraft, Vice Chair

Eva Arnold
Eva Arnold

Henry Brill
Henry Brill

Betty Bussie
Betty Bussie

Mary Mawhinney
Mary Mawhinney

Louis Peer
Louis Peer

Absent
Alan Sweeney

Terry Thomas
Terry Thomas

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

General Services Committee
INITIATED BY

General Services Committee
SUBMITTED BY



Brent Sutherland-Director
Facilities Management
DRAFTED BY

July 25, 2016
DATE DRAFTED

RECOGNIZING JOHN FUCSALLA

- 1 **WHEREAS**, Jon Fucsalla began his career at Rock County in June 1987 as a Maintenance Worker
- 2 for General Services and worked at the Jail location; and
- 3
- 4 **WHEREAS**, Mr. Fucsalla has served the citizens of Rock County for the past 29 years as a
- 5 dedicated and valued employee of Rock County, and has retired effective July 25, 2016; and
- 6
- 7 **WHEREAS**, the Rock County Board of Supervisors representing the citizens of Rock County,
- 8 wishes to recognize Mr. Fucsalla for his long, dedicated and faithful service.
- 9
- 10 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors at its
- 11 regular meeting this ____ day of _____, 2016, directs that a sincere expression of recognition
- 12 be given to John Fucsalla for his 29 years of service and expresses to him best wishes for the future.

Respectfully submitted,

GENERAL SERVICES COMMITTEE

COUNTY BOARD STAFF COMMITTEE

Henry Brill, Chair

J. Russell Podzilni, Chair

Jason Heidenreich, Vice Chair

Sandra Kraft, Vice Chair

Jeremy Zajac

Eva M. Arnold

Bob Yeomans

Henry Brill

David Homan

Betty Jo Bussie

Mary Mawhinney

Louis Peer

Alan Sweeney

Terry Thomas

16-8A-079

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Education, Veterans & Aging
Services Committee
INITIATED BY



Joyce Lubben
DRAFTED BY

Education, Veterans & Aging
Services Committee
SUBMITTED BY

June 29, 2016
DATE DRAFTED

**PURCHASE OF USED ROCK COUNTY TRANSIT VEHICLE AND
AMENDING THE 2016 COUNCIL ON AGING BUDGET**

- 1 **WHEREAS**, several vehicles in the Rock County Transit fleet are in need of replacement due to age and
2 excessive repairs; and,
3
4 **WHEREAS**, more transportation is being provided to groups such as sheltered workshops where it
5 requires more than one vehicle to accommodate those trips; and,
6
7 **WHEREAS**, per the Purchasing Policy, purchases of used vehicles and equipment, regardless of the cost,
8 shall be made only after attempting to obtain at least three written quotes from qualified vendors; and,
9
10 **WHEREAS**, three quotes were solicited for a demonstrator (used), Non-CDL, medium-sized bus with
11 four wheelchair capacity; and,
12
13 **WHEREAS**, Hoglund Bus and Truck was the sole dealer that met specifications and had a vehicle
14 available for immediate delivery; and,
15
16 **WHEREAS**, sufficient funds are available to be transferred in from the Elderly and Handicapped
17 Transportation Trust Fund for the cost of this vehicle.
18
19 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
20 this _____ day of _____, 2016 does approve that a Purchase Order be issued to Hoglund
21 Bus and Truck in the amount of \$62,800.
22
23

24 **BE IT FURTHER RESOLVED** that the 2016 budget be amended as follows:

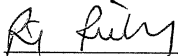
| <u>Account Description</u> | <u>Budget</u> <u>06/01/2016</u> | <u>Increase</u> <u>(Decrease)</u> | <u>Amended</u> <u>Budget</u> |
|----------------------------|------------------------------------|--------------------------------------|---------------------------------|
| <u>Source of Funds</u> | | | |
| 30-3905-0000-47000 | -0- | 62,800 | 62,800 |
| Transfer In | | | |
| <u>Use of Funds</u> | | | |
| 30-3905-0000-67105 | -0- | 62,800 | 62,800 |
| Motor Vehicles | | | |

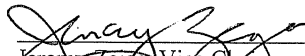
16-8A-080


Purchase of Rock County Transit Vehicle and Amending the 2016 Council on Aging Budget.

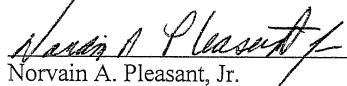
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Respectfully submitted,

Education, Veterans & Aging Services Committee

 Rick Richard, Chair


 Jeremy Zajac, Vice Chair

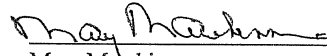

 Phil Owens


 Norvain A. Pleasant, Jr.



 Kathy Schulz
Finance Committee Endorsement

Reviewed and approved on a vote of

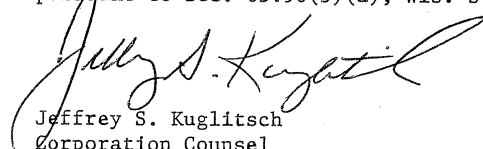
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 Mary Mawhinney
FISCAL NOTE:

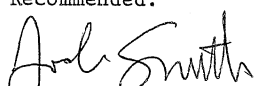
This resolution authorizes the transfer in of \$62,800 from the E&H Transportation Trust Fund, 00-0000-0070-29606, for the purchase of a used transit vehicle. At the end of each year, the State allows any unspent State funding to be deposited into the E&H Transportation Trust Fund for future use (up to an accumulated total of \$80,000). There is currently \$149,246 in the Trust Fund available for use.


 Sherry Oja
 Finance Director
LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. As an amendment to the adopted 2016 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


 Jeffrey S. Kuglitsch
 Corporation Counsel
ADMINISTRATIVE NOTE:

Recommended.


 Josh Smith
 County Administrator

Executive Summary

Increasingly, Rock County Transit is transporting passengers in groups from such locations as sheltered workshops and Industries for the Blind. Currently, it takes multiple vehicles to accommodate those trips and there is not capacity to pick up other passengers along the way. Having a larger vehicle that can transport up to four wheelchairs at a time along with six ambulatory passengers, or two wheelchairs and 12 passengers, would save time and be more efficient in scheduling.

Quotes were solicited from qualified vendors for a used (demonstrator) mid-size, Non-CDL bus that would accommodate four wheelchairs. Those quotes were as follows:

| Vendor | Shepard Brothers, Inc. | Hoglund Bus & Truck | Hoglund Bus & Truck |
|----------------------|-------------------------------|--------------------------------|--|
| Vehicle Type | 2016 Phoenix | 2016 Glaval Universal | 2016 Goshen Impulse |
| Mileage | 4,200 | 971 | 2,500 |
| Configuration | 14 ambulatory + 2 w/c | 12 ambulatory + 2 w/c | 12 ambulatory + 2 w/c or 6 ambulatory + 4 w/c |
| Lift Capacity | 800 lbs | 1,000 lbs | 1,000 lbs |
| Cost | \$56,371 | \$59,200 | \$62,800 |

The Hoglund 2016 Goshen Impulse was the only available used vehicle that accommodates four wheelchairs. The other two vehicles would have to be built new in order to have a four-wheelchair capacity, thus costing more than the used vehicle.

The balance in the Vehicle Replacement Trust Fund is \$149,246; \$69,246 over the state's limit of \$80,000. Therefore, there are sufficient funds to purchase this vehicle from the trust fund.

No county levy is required.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Education, Veterans & Aging
Services Committee
INITIATED BY



Joyce Lubben
DRAFTED BY

Education, Veterans & Aging
Services Committee
SUBMITTED BY

July 1, 2016
DATE DRAFTED

AMENDING THE COUNCIL ON AGING BUDGET TO ADJUST NSIP AND AFCSP ALLOCATIONS

1 **WHEREAS**, the Council on Aging has received additional allocations from the federal Nutrition
2 Services Incentive Program and the state Alzheimer's Family Caregiver Support Program.
3
4 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
5 this _____ day of _____, 2016 does hereby amend the Adopted 2016 Rock County
6 Council on Aging budget as follows:
7

| <u>Account/Description</u> | <u>Budget at 07/01/2016</u> | <u>Increase (Decrease)</u> | <u>Amended Budget</u> |
|--|---------------------------------|--------------------------------|---------------------------|
| <u>Title III-C-1 (Nutrition Program)</u> | | | |
| <u>Source of Funds</u> | | | |
| 30-3903-0000-42102 Nutrition Services Incentive Program | 31,930 | 10,513 | 42,443 |
| <u>Use of Funds</u> | | | |
| 30-3903-0000-64904 Sundry Expense | 3,303 | 10,513 | 13,816 |
| <u>Alzheimer's Support Program</u> | | | |
| <u>Source of Funds</u> | | | |
| 30-3920-0000-42200 State Aid | 60,000 | 25,267 | 85,267 |
| <u>Use of Funds</u> | | | |
| 30-3920-0000-64615 Client Related Costs | 54,000 | 25,267 | 79,267 |

16-8A-081

Respectfully submitted,

EDUCATION, VETERANS & AGING SERVICES
COMMITTEE

FINANCE COMMITTEE
ENDORSEMENT

Rick Richard
Rick Richard, Chair

Reviewed and approved on a vote of
7-0

Jeremy Zajac
Jeremy Zajac, Vice Chair

Mary Mawhinney
Mary Mawhinney, Chair

Phil Owens
Phil Owens

Norvain Pleasant
Norvain Pleasant

Kathy Schulz
Kathy Schulz

AMENDING THE COUNCIL ON AGING BUDGET TO ADJUST NSIP AND AFCSP
ALLOCATIONS

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FISCAL NOTE:

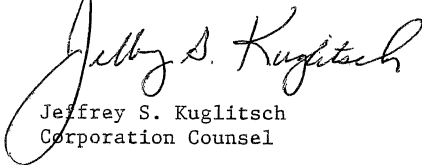
This resolution amends the Council on Aging's 2016 budget to accept \$10,513 additional Federal Aid for the NSIP program and an additional \$25,267 in State Aid for the Alzheimer's Support program. No County matching funds are required.



Sherry Oja
Finance Director

LEGAL NOTE:

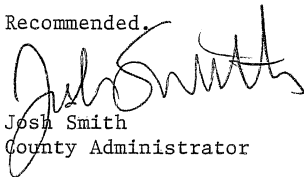
As an amendment to the adopted 2016 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

EXECUTIVE SUMMARY

The Council on Aging has received additional allocations from the federal Nutrition Services Incentive Program which is used to support the cost of the congregate nutrition program. In addition, the Wisconsin State Legislature has allocated additional funds in support of family caregivers of adults who have Alzheimer's disease or related dementia. These funds are to be used to provide caregiver respite.

No county tax levy is required.

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

General Services Committee
INITIATED BY

General Services Committee
SUBMITTED BY



Brent Sutherland –
Director of Facilities Management
DRAFTED BY

July 25, 2016
DATE DRAFTED

**Award the Contract for Parking Lot and Sidewalk Replacement Project
and Amend 2016 Facilities Management Capital Budget**

1 **WHEREAS**, funds were budgeted in 2016 for the replacement of parking lots and sidewalks at
2 911 Communications Center and the HCC building; and,
3
4 **WHEREAS**, funds were budgeted in 2016 for the replacement of sidewalks at the Council on
5 Aging and the Job Center buildings; and,
6
7 **WHEREAS**, specifications were drafted and went out for bid; and,
8
9 **WHEREAS** the bids came in higher than budgeted; and,
10
11 **WHEREAS**, the funds for RH. Batterman for construction management were not allocated for
12 the completion of the project.
13

14 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
15 assembled this ____ day of _____, 2016 hereby approves and authorizes awarding a
16 contract base bid and alternate bid in the amount of \$242,313.50 to Maddrell Excavating LLC of
17 Monroe, WI.
18

19 **BE IT FURTHER RESOLVED**, the Board approves a contract for \$7,700.00 for construction
20 management with RH Batterman.
21

22 **BE IT FURTHER RESOLVED**, that the Facilities Management 2016 budget be amended as
23 follows:

| <u>ACCOUNT/DESCRIPTION</u> | <u>BUDGET</u> <u>7/25/16</u> | <u>INCREASE/</u> <u>(DECREASE)</u> | <u>AMENDED</u> <u>BUDGET</u> |
|----------------------------|---------------------------------|---------------------------------------|---------------------------------|
| <u>Source of Funds</u> | | | |
| 18-1811-0000-47500 | -0- | 4,880 | 4,880 |
| Prior Year Sales Tax | | | |
| 18-1816-0000-47500 | -0- | 11,828 | 11,828 |
| Prior Year Sales Tax | | | |
| 18-1849-0000-47500 | -0- | 30,111 | 30,111 |
| Prior Year Sales Tax | | | |
| 18-1821-0000-47500 | -0- | 13,159 | 13,159 |
| Prior Year Sales Tax | | | |
| <u>Use of Funds:</u> | | | |
| 18-1811-0000-67200 | 80,510 | 4,880 | 85,390 |
| Capital Improvements | | | |
| 18-1816-0000-67200 | 69,000 | 11,828 | 80,828 |
| Capital Improvements | | | |
| 18-1849-0000-67200 | 686,627 | 30,111 | 716,738 |
| Capital Improvements | | | |
| 18-1821-0000-67200 | 475,734 | 13,159 | 488,893 |
| Capital Improvements | | | |

16-8A-082


**Award the Contract for Parking Lot and Sidewalk Replacement Project and Amend 2016
Facilities Management Capital Budget**

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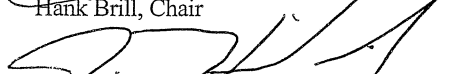
Respectfully submitted,

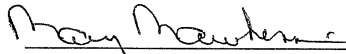
GENERAL SERVICES COMMITTEE

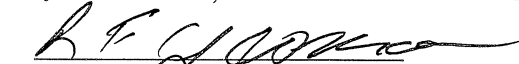
FINANCE COMMITTEE ENDORSEMENT

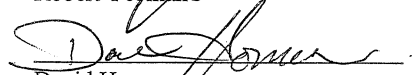

Hank Brill, Chair

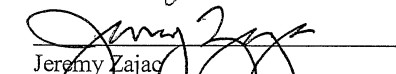
Reviewed and approved on a vote of 5-0


Jason Heidenreich, Vice Chair


Mary Mawhinney, Chair



Robert Yeoman


David Homan


Jeremy Zajac

FISCAL NOTE:

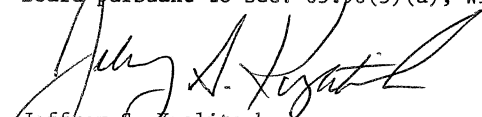
This resolution authorizes the awarding of contracts for the replacement of parking lots at 911 and the HCC building as well as the replacement of sidewalks at the 911, HCC, Council on Aging and Job Center buildings. Since the bids came in over what was budgeted for these projects, this resolution also authorizes a transfer in of \$59,978 in sales tax revenue to the various project accounts.



Sherry Oja
Finance Director


LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder. As an amendment to the adopted 2016 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Nick Osborne
Acting County Administrator

Rock County, Wisconsin

51 South Main Street
Janesville, WI 53545



General Services

Facilities Management
(608)757-5518

Executive Summary

Awarding Contract for Parking Lot and Sidewalk Replacement at 911, HCC, Council on Aging and Job Center and Budget Amendment

Rock County bid out parking lot replacement at the HCC and 911 buildings and sidewalk replacement at the Council on Aging and Job Center. There was an alternate bid to crack fill, seal and restripe the HCC back parking lot. The base bid was over budget by \$22,812.50. No funds were budgeted for the construction management by RH Batterman which is \$7,700.00. I am recommending the alternate bid also be added at \$29,465.00, this leaves this project over budgeted by \$59,977.50. I am requesting approval to complete this project and approve a budget amendment of \$59,977.50.



BID SUMMARY FORM

BID NUMBER 2016-30
BID NAME PARKING LOT RECONSTRUCTION & SIDEWALK REPLACEMENT
BID DUE DATE JULY 19, 2016 – 1:30 P.M.
DEPARTMENT FACILITIES MAINTENANCE


| | MADRELL MONROE WI | ROCK ROAD JANESVILLE WI | BARTELT ALBANY WI |
|-----------------------------------|----------------------|----------------------------|----------------------|
| HEALTH CARE CENTER PARKING LOT | 105,006.00 | 125,740.72 | 138,467.05 |
| 911 CENTER PARKING LOT | 56,377.50 | 69,305.62 | 87,716.45 |
| HEALTH DEPT/COA SIDEWALK | 10,860.00 | 11,601.00 | 13,607.10 |
| JOB CENTER SIDEWALK | 40,605.00 | 41,865.12 | 46,330.65 |
| TOTAL BASE BID | \$ 212,848.50 | \$ 248,512.46 | \$ 286,121.25 |
| ALTERNATE BID | 29,465.00 | 26,664.95 | 21,313.50 |
| TOTAL BID WITH ALTERNATE | \$ 242,313.50 | \$ 275,177.41 | \$ 307,434.75 |
| START DATE | 8/1/16 | 10 DAYS AFTER AWARD | 8/15/16 |
| COMPLETION | 10/14/16 | 10/14/16 | 9/30/16 |
| ADDENDUM RECEIVED | YES | YES | YES |
| BID BOND | YES | YES | YES |
| QUALIFICATIONS FORM | YES | YES | YES |

Alternate Bid: Crack filling, sealcoating, restriping rear Health Care Center parking lot.


Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Eleven additional vendors were solicited that did not respond. One bidder submitted a non-responsive bid because they did not include the Bidder's Qualifications Statement with their bid as required.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Madison Base bid + Alternate bid

 8-2-16
SIGNATURE DATE

GOVERNING COMMITTEE APPROVAL:

 5-0 8/2/16
CHAIR VOTE DATE

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Sheriff Robert D. Spoden
INITIATED BY



Diane Michaelis
DRAFTED BY

Public Safety and Justice
Committee
SUBMITTED BY

July 26, 2016
DATE DRAFTED

**Awarding Quote for Outboard Engine and
Amending Sheriff's Office Budget**

1 **WHEREAS**, the Sheriff's Office Boston Whaler boat is a vital rescue and patrol vehicle; and,
2
3 **WHEREAS**, the outboard engine in the Boston Whaler boat is failing; and,
4
5 **WHEREAS**, the Sheriff's Office recommends replacing the outboard engine in 2016; and,
6
7 **WHEREAS**, due to the vital nature of this rescue and patrol vehicle, the County Administrator used his
8 authority under Section 2.218(2)(b) of the County Purchasing Ordinance to authorize the solicitation of
9 quotes instead of the more formal bid process; and,
10
11 **WHEREAS**, the cost for a Mercury Marine 250 HP Verado four stroke outboard engine is \$10,995; and,
12
13 **WHEREAS**, the Sheriff's Office solicited quotes from qualified vendors for the Mercury Marine 250 HP
14 Verado outboard engine; and,
15
16 **WHEREAS**, the quotes were reviewed by the Rock County Sheriff's Office and the Rock County
17 Purchasing Manager, with the recommendation that the quote be awarded to the lowest, most responsive
18 and responsible quoter, Jerrys Sports Service Inc., of Beloit, Wisconsin.
19
20 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
21 this _____ day of _____, 2016 that the quote for the Mercury Marine 250 HP Verado
22 outboard engine be awarded to Jerrys Sports Service Inc., of Beloit, Wisconsin, in the amount of
23 \$10,995.00.

24
25 **BE IT FURTHER RESOLVED** that the Sheriff's Office budget be amended as follows:

| <u>Account Description</u> | <u>Budget at</u> | <u>Amount</u> | <u>Amended</u> |
|-------------------------------|------------------|--------------------|----------------|
| <u>Account Number</u> | <u>01/01/16</u> | <u>Incr (Decr)</u> | <u>Budget</u> |
| <u>Source of Funds</u> | | | |
| County Sales Tax | | | |
| 21-2100-0000-47500 | \$0 | \$2,749 | \$2,749 |
| State Aid for Water Patrol | | | |
| 21-2100-0000-42202 | \$26,731 | \$8,246 | \$34,977 |
| <u>Use of Funds</u> | | | |
| Capital Assets \$5,000 More | | | |
| 21-2100-0000-67161 | \$33,200 | \$10,995 | \$44,195 |

16-8A-083

Awarding Quote for Outboard Engine and Amending Sheriff's Office Budget
Page 2


Respectfully submitted,

PUBLIC SAFETY AND JUSTICE COMMITTEE

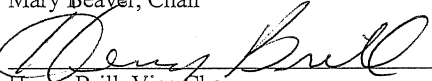
FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

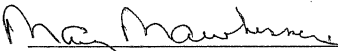
5-0



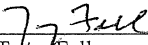
Mary Beaver, Chair




Henry Brill, Vice Chair



Mary Mawhinney, Chair



Terry Fell



Brian Knudson



Phil Owens

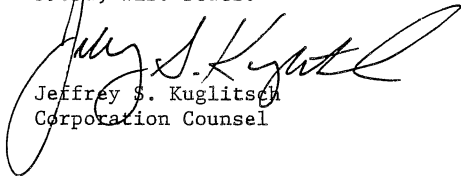
FISCAL NOTE:

This resolution authorizes the purchase of a new boat motor for the Sheriff's rescue and patrol boat. This purchase will be funded by a mix of state grant funds and sales tax revenue.


Sherry Oja
Finance Director


LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Nick Osborne
Acting County Administrator

Awarding Quote for Outboard Engine and Amending Sheriff's Office Budget

Executive Summary

The Sheriff's Office Boston Whaler boat is a vital rescue and patrol vehicle. The Boston Whaler is the primary patrol boat. The Boston Whaler is the only boat in the fleet with a dive door that effectively allows the dive team to deploy. It is crucial that this boat is in good working order for all emergency and non-emergency deployments.

The outboard engine in the Boston Whaler is failing. The Sheriff's Office recommends replacing the outboard engine in 2016. Originally the new engine was going to be requested in the 2017 budget.

The cost for a Mercury Marine 250 HP Verado four stroke outboard engine is \$10,995, after trade in. Funding will come the Department of Natural Resources (75%) and from sales tax revenue (25%).

Per Recreational Safety Deputy Christopher Krahn, the Sheriff's Office purchased the Boston Whaler patrol boat package new in 2009. To replace the entire boat, motor, and trailer would cost the Sheriff's Office over \$70,000. Currently, the boat and trailer are in good working condition, but the motor is in need of replacement. The motor replacement would allow the Boston Whaler to remain in the fleet for years to come.

The Sheriff's Office solicited quotes from qualified vendors for the Mercury Marine 250 HP Verado outboard engine. The quotes were reviewed by the Rock County Sheriff's Office and the Rock County Purchasing Manager, with the recommendation that the quote be awarded to the lowest, most responsive and responsible quoter, Jerrys Sports Service Inc., of Beloit, Wisconsin.

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Sheriff Robert D. Spoden
INITIATED BY



Diane Michaelis
DRAFTED BY

Public Safety and Justice
Committee
SUBMITTED BY

July 25, 2016
DATE DRAFTED

Authorizing Acceptance of
Cops and Kids Foundation Grant

1 WHEREAS, the Cops and Kids Foundation is a nonprofit organization which promotes collaborative
2 partnerships between law enforcement agencies and their communities; and,
3

4 WHEREAS, the Rock County Sheriff's Office is eligible to receive a grant of \$1,000 from the Cops
5 and Kids Foundation; and,
6

7 WHEREAS, the grant funds will be used to support the Rock County Cops and Bobbers fishing
8 program.
9

10 NOW, THEREFORE BE IT RESOLVED by the Rock County Board of Supervisors assembled this
11 _____ day of _____ 2016, that the Rock County Sheriff is authorized to accept funds from the
12 Cops and Kids Foundation; and,
13

14 BE IT FURTHER RESOLVED, that the 2016 budget be amended as follows:
15

| Account Description | Budget at | Amount | Amended |
|----------------------------|-----------------|--------------------|---------------|
| <u>Account Number</u> | <u>01/01/16</u> | <u>Incr (Decr)</u> | <u>Budget</u> |
| <u>Source of Funds</u> | | | |
| Other Grants and Contracts | | | |
| 21-2144-2016-46002 | \$0 | \$1,000 | \$1,000 |
| <u>Use of Funds</u> | | | |
| Sundry Expense | | | |
| 21-2144-2016-64904 | \$0 | \$1,000 | \$1,000 |

Respectfully submitted,

PUBLIC SAFETY AND JUSTICE COMMITTEE

FINANCE COMMITTEE ENDORSEMENT

Mary Beaver
Mary Beaver, Chair

Reviewed and approved on a vote
of 5-0

Henry Brill
Henry Brill

Mary Mawhinney
Mary Mawhinney, Chair

Terry Fell
Terry Fell

Brian Knudson
Brian Knudson

Phil Owens
Phil Owens

16-8A-084

Authorizing Acceptance of Cops and Kids Foundation Grant
Page 2

FISCAL NOTE:

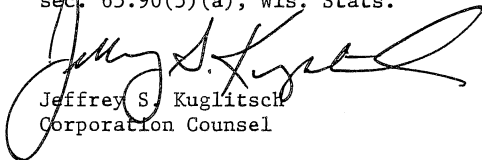
This resolution authorizes the acceptance and expenditure of \$1,000 in grant funding from the Cops and Kids Foundation. No County matching funds are required.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2016 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Nick Osborne
Acting County Administrator

**Authorizing Acceptance of
Cops and Kids Foundation Grant**

The Rock County Sheriff's Office has received a grant from the Cops and Bobbers fund, a component of the Cops and Kids Foundation, Inc. The Cops and Kids Foundation is an area nonprofit organization whose programs and services provide law enforcement with the tools and funding necessary to implement their award winning community service.

The grant is for \$1,000 and will be used to support the Rock County Cops and Bobbers fishing program. Various fishing supplies, boat rental, and other related materials will be purchased with the funds. Additionally, Cops and Bobbers will be providing fishing poles, life jackets, and T-shirts.

The primary goal of the Cops and Bobbers program is to teach kids how to fish. The cops are the hosts, and volunteers from the community can also assist. The goal of Cops and Bobbers is to get kids hooked on fishing rather than drugs and crime. Kids will get to interact with local cops and form a positive and friendly relationship.

The Cops and Bobbers events will be held at different locations throughout Rock County. No additional County funds are needed.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

JEFFREY S. KUGLITSCH
INITIATED BY



JEFFREY S. KUGLITSCH
DRAFTED BY

COUNTY BOARD STAFF
SUBMITTED BY

AUGUST 2, 2016
DATE DRAFTED

CREATING 1.0 ASSISTANT CORPORATION COUNSEL POSITION, DELETING .5 DEPUTY CORPORATION COUNSEL POSITION AND AMENDING THE 2016 BUDGET

1 WHEREAS, the amount of Child Protection cases in the Department of Human Services has
2 dramatically increased this year to the point that over 100 children have been taken into protective
3 custody as of June 2016; and
4

5 WHEREAS, hearings need to be held before the Court on these matters within 48 hours and
6 ultimately further legal proceedings such as Children in Need of Protection actions and termination of
7 parental rights need to occur; and
8

9 WHEREAS, substantiation appeals are now required to have formal hearings before
10 Administrative Law Judges which require legal representation by Rock County; and
11

12 WHEREAS, the number of appeals has also dramatically increased putting a strain on legal
13 resources; and
14

15 WHEREAS, currently we have one full time Assistant Corporation Counsel assigned to handle
16 these matters for the Human Services Department which is inadequate given the case load; and
17

18 WHEREAS, currently there is a vacant .5 Deputy Corporation Counsel position; and
19

20 WHEREAS, to handle the Human Services Department caseload, it is proposed that we eliminate
21 the .5 Deputy Corporation Counsel position and create an additional 1.0 Assistant Corporation Counsel
22 position; and
23

24 WHEREAS, some funding is available for 2016 in the Corporation Counsel salary account due to
25 the vacant .5 Deputy Corporation Counsel. In addition, partial reimbursement for the new position may
26 be provided by the State of Wisconsin, Department of Children and Families Federal IV-E funding.
27

28 NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly
29 assembled this 11th day of August, 2016 that they move to delete the .5 Deputy Corporation Counsel
30 position and approve the creation of an additional 1.0 Assistant Corporation Counsel.
31

32 BE IT FURTHER RESOLVED that the 2016 Budget be amended as follows:
33

| 34 Account/Description | Budget | Increase | Amended |
|---------------------------------|----------------|-------------------|---------------|
| 35 <u>Source of Funds</u> | <u>8/01/16</u> | <u>(Decrease)</u> | <u>Budget</u> |
| 36 19-1921-0000-47010 | | | |
| 37 General Fund Application | \$363,803 | \$ 21,100 | \$384,903 |
| 38 | | | |
| 39 <u>Use of Funds</u> | | | |
| 40 36-3634-0000-62123 | \$155,921 | \$ 21,100 | \$177,021 |
| 41 Corporation Counsel Services | | | |
| 42 | | | |

16-8A-085

COUNTY BOARD STAFF:

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Mary Mawhinney


Louis Peer

Alan Sweeney

Terry Thomas

FINANCE COMMITTEE ENDORSEMENT

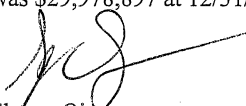
Review and approved on a vote of 5-0



Mary Mawhinney, Chair

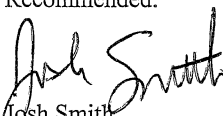
FISCAL NOTE:

This resolution authorizes the use of \$21,100 from the General Fund fund balance to help fund the cost of creating an additional 1.0 Assistant Corporation Counsel. The General Fund unassigned fund balance was \$29,978,897 at 12/31/15.


Sherry Oja
Finance Director

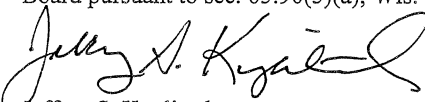
ADMINISTRATIVE NOTE:

Recommended.


Josh Smith
County Administrator

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.22(2), Wis. Stats. As an amendment to the adopted 2015 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

The General Services Committee
INITIATED BY



Brent Sutherland
DRAFTED BY

The General Services Committee
SUBMITTED BY

July, 8, 2016
DATE DRAFTED

Retaining Consultants to Complete an Analysis of our Parking Structures' Current Conditions

- 1 **WHEREAS**, as commissioned by the County Board in September, Mead and Hunt Engineering
- 2 continues to work on the plans and specifications for Phase 1 security upgrades at the Courthouse to
- 3 include: duress alarms, card access, door control and video surveillance; and
- 4
- 5 **WHEREAS**, second phase of security improvements will include building access with weapons
- 6 screening, parking; and
- 7
- 8 **WHEREAS**, before any recommendations can be made relative to the number and location of building
- 9 entrances, and parking, the General Services Committee needs more information on current parking
- 10 structures and the life cycle cost; and
- 11
- 12 **WHEREAS**, because of their extensive experience in underground parking structures, Walker
- 13 Restoration Consultants made a site visit to assess the current condition of the two Court House
- 14 underground parking structures and submitted a proposal for services to conduct a study that would
- 15 generate a report of the current conditions and repair costs.
- 16
- 17 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 18 this _____ day of _____, 2016, hereby retains Walker Restoration Consultants of Chicago to
- 19 complete a study of our current underground parking structures conditions and life cycle cost in the
- 20 amount of \$9,000.

16-8A-086

Respectfully Submitted,

GENERAL SERVICES COMMITTEE

Henry Brill, Chair

Jason Heidenreich, Vice Chair

Dave Homan

Bob Yeomans

Jeremy Zajac

Retaining Consultants to Complete an Analysis of our Parking Structure's Current Conditions
Page 2

FISCAL NOTE:

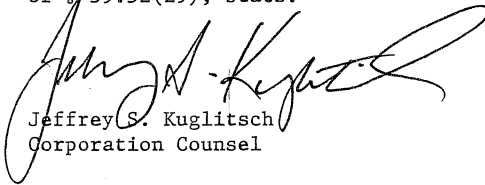
Sufficient funding is available in the Courthouse Security Project account for the cost of this contract. This account is funding by sales tax revenue.



Sherry Oja
Finance Director

LEGAL NOTE:

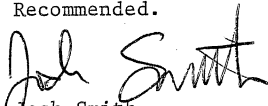
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. Professional services are not subject to bidding requirements of § 59.52(29), Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

Executive Summary

Retaining Walker Restoration Consultants for services relating to the evaluation of the current conditions of the two underground parking structures at the Courthouse

Phase 2 of the Courthouse Security Upgrade Project will address building access and weapons screening. Due to the complexity of the topic, numerous options, and the short term/long term cost implications, the General Services Committee wants more information before making recommendations to the County Board.

To that end, the Committee, and thus this resolution, retains Walker Restorations Consultants to evaluate at the current conditions and life cycle cost of the underground parking structures at the Courthouse for a sum of \$9,000.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

The General Services Committee
INITIATED BY

The General Services Committee
SUBMITTED BY



Brent Sutherland- Director-
Facilities Management
DRAFTED BY

July 25, 2016
DATE DRAFTED

Awarding Contract for Carpet Replacement at Rock County Courthouse

- 1 **WHEREAS**, the 2016 budget included funds to replace carpet at Rock County Courthouse; and
- 2
- 3 **WHEREAS**, funds are budgeted over several years for carpet replacement at the Courthouse; and
- 4
- 5 **WHEREAS**, an inspection was completed and a list drafted of the areas to be replaced this year; and
- 6
- 7 **WHEREAS**, Halverson flooring has the State bid for carpet, 505ENT-015-FLOORING-00.
- 8
- 9 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 10 this _____ day of _____, 2016, and awards a contract to replace carpet at the
- 11 Rock County Courthouse in the amount of \$30,000.00, to Halverson Flooring of Janesville, WI.

Respectfully submitted,

GENERAL SERVICES COMMITTEE

Henry Brill, Chair

Jason Heidenreich, Vice Chair

Bob Yeomans

David Homan

Jeremy Zajac

FISCAL NOTE:

The Courthouse Capital Account has \$30,000 budgeted for carpet replacement. This account is funded by sales tax revenue.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Nick Osborne
Acting County Administrator

16-8A-087

Rock County, Wisconsin

51 South Main Street
Janesville, WI 53545



General Services

Facilities Management
(608)757-5518

Executive Summary

Awarding Contract for Carpet Replacement at the Courthouse

Many areas throughout the Courthouse is in need of having the carpet replaced. There is a need to replace a certain amount of carpet each year. Halverson Flooring will replace carpet areas throughout the courthouse. A Purchase order was issued in 2015 for \$30,000.00 Halverson flooring holds the current state contract for flooring. State contract number is **505ENT-015-FLOORING-00**

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

The General Services Committee
INITIATED BY



Brent Sutherland
DRAFTED BY

The General Services Committee
SUBMITTED BY

July 26, 2016
DATE DRAFTED

**Hiring an Engineering Firm to Conduct a Vehicular and Pedestrian Study at the
Rock County Courthouse**

- 1 **WHEREAS**, as commissioned by the County Board in September 2015, Mead and Hunt Engineering
- 2 continues to work on the plans and specifications for Phase 1 security upgrades at the Courthouse to
- 3 include: duress alarms, card access, door control and video surveillance; and,
- 4
- 5 **WHEREAS**, Phase II of security improvements will include building access with weapons screening;
- 6 and,
- 7
- 8 **WHEREAS**, before any Phase II recommendations can be made relative to the number and location of
- 9 building entrances, and thus screening stations, the General Services Committee needs more information
- 10 on the number of people and vehicles that access the courthouse on a normal day; and,
- 11
- 12 **WHEREAS**, because of their experience in conducting pedestrian and vehicular studies in public
- 13 buildings, Mead & Hunt submitted a proposal for these services.
- 14
- 15 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors, duly
- 16 assembled this _____ day of _____, 2016, hereby retains Mead and Hunt of Wauwatosa, WI
- 17 to conduct the pedestrian (\$19,565) and vehicular study (\$21,028) at the Courthouse in an amount not to
- 18 exceed \$40,593.

Respectfully Submitted,

GENERAL SERVICES COMMITTEE

Henry Brill, Chair

Jason Heidenreich, Vice Chair

Bob Yeomans

Dave Homan

Jeremy Zajac

16-8A-088

Hiring an Engineering Firm to Conduct a Vehicular and Pedestrian Study at the Rock
County Courthouse

Page 2

FISCAL NOTE:

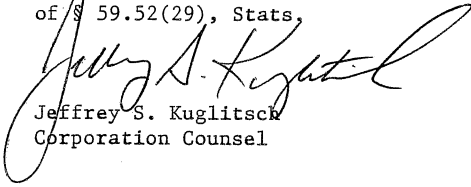
Sufficient funds are available in the Courthouse Security capital account for this contract. This project is funded by sales tax revenues.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. Professional services are not subject to bidding requirements of § 59.52(29), Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Nick Osborne
Acting County Administrator

Rock County, Wisconsin

51 South Main Street
Janesville, WI 53545



General Services

Facilities Management
(608)757-5518

Executive Summary

Retaining Engineering Firm to Conduct a Vehicular and Pedestrian Study at Rock County Courthouse

The Executive Summary before you hires Mead Hunt to conduct a vehicular and pedestrian traffic study at Rock County Courthouse and submit a report of the findings to the General Services Committee. This information is needed for the Courthouse Security design Phase II.

- Pedestrian two week traffic count cost- \$19,565.00
- Vehicular one week traffic count cost - \$21,028.00
- Total cost - \$40,593.00

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

LAND CONSERVATION
COMMITTEE
INITIATED BY



THOMAS SWEENEY
DRAFTED BY

LAND CONSERVATION
COMMITTEE
SUBMITTED BY

JULY 12, 2016
DATE DRAFTED

**AMENDING RESOLUTION 16-5A-028 FINALIZING THE SAYRE JOINT FARMS, LLC PROPERTY
AGRICULTURAL CONSERVATION EASEMENT ASSIGNMENT/DONATION**

1 **WHEREAS**, the Rock County Board of Supervisors approved the Resolution 16-5A-028 during their May 5,
2 2016 meeting, which authorized the Purchase of Agricultural Conservation Easements (PACE) Program to accept
3 the Sayre Joint Farms, LLC Agricultural Conservation Easement through the donation component of the Program;
4 and,
5

6 **WHEREAS**, this amendment to Resolution 16-5A-028 authorizes the County to supplement the purchase price of
7 the Sayre Joint Farms, LLC Agricultural Conservation Easement; and,
8

9 **WHEREAS**, a PACE application was submitted by Sayre Joint Farms, LLC to the Land Conservation Department
10 (LCD) in 2015 to purchase a PACE easement on approximately 356 acres of real property located in part of
11 Sections 8 & 17, Township 3 North, Range 11 East, Town of Center, Rock County Tax Parcel Numbers; 6-4-131,
12 6-4-132, 6-4-129.1, 65-4.59, and 6-4-130.3; and,
13

14 **WHEREAS**, the application was recommended for approval by LCD and the PACE Council, approved by the
15 LCC to be considered a donated easement in accordance with the Rock County PACE Program Manual, which
16 only allows the LCD to fund administrative costs associated with title commitments, title insurance and the real
17 estate appraisals; and,
18

19 **WHEREAS**, the LCD partnered with the Natural Heritage Land Trust (NHLT) to secure an alternative funding
20 source from the Wisconsin Department of Natural Resources (DNR) Knowles-Nelson Stewardship Program
21 (KNSP) to fund this Agriculture Conservation Easement purchase, and;
22

23 **WHEREAS**, the DNR conducted a second real estate easement appraisal for the Sayre Joint Farms, LLC property
24 as required by the KNSP policy and this appraisal determined the purchase price of the easement to be one hundred
25 and fifty dollars (\$150.00) per acre less than the County's easement appraisal; and,
26

27 **WHEREAS**, Sayre Joint Farms, LLC representative was made aware of the second appraisal purchase price and
28 determined it was too low and requested Land Conservation Committee (LCC) the review the potential of a
29 supplemental payment to the purchase price as determined by the second appraisal conducted by the DNR; and,
30

31 **WHEREAS**, the LCC reviewed the request during their July 6, 2016 meeting and authorized the LCD staff to
32 negotiate a supplemental payment within a set perimeter for said easement purchase with the Sayre Joint Farms,
33 LLC Representative; and,
34

35 **WHEREAS**, Staff negotiated the supplemental payment of fifty dollars (\$50.00) per acre for a total payment of
36 seventeen thousand and eight hundred dollars (\$17,800.00) to be made by the PACE Program; and,
37

38 **WHEREAS**, the easement will be purchased by the NHLT and the County in 2016 and the easement will be
39 assigned to the NHLT and Rock County, in partnership by DNR. After the purchase has been completed, the
40 NHLT will assign the easement in full to the County.
41

42 **NOW, THEREFORE, BE IT RESOLVED**, the Rock County Board of Supervisors duly assembled this _____
43 day of _____, 2016, do by enactment of this Resolution authorizes and accepts the Agricultural
44 Conservation Easement on the Sayre Joint Farms, Inc. Property and authorizes the LCD to undertake final
45 necessary activities identified therein and obligate necessary funds to complete said activities.
46

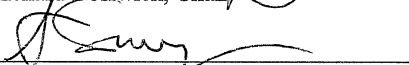
47 **BE IT FURTHER RESOLVED**, the County Board Chair and/or the County Clerk will act as the County's
48 agent(s) for closing of said easement.

16-8A-089

Respectfully submitted:

LAND CONSERVATION COMMITTEE


Richard Bostwick, Chair


Alan Sweeney, Vice-Chair

Wes Davis

Anders Dowd


Brenton Driscoll



Kara Hawes


David Rebout, USDA-FSA Representative


Jeremy Zajac

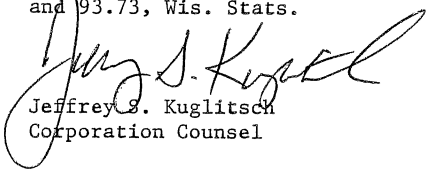
FISCAL NOTE:

This resolution approves the purchase of an agricultural conservation easement. Sufficient funds are available in the Land Conservation Department's PACE budget for the estimated County portion of the purchase price of this easement.


Sherry Oja
Finance Director


LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01, 59.51 and 93.73, Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Nick Osborne
Acting County Administrator

EXECUTIVE SUMMARY

This resolution will amend Resolution 16-5A-028 which authorized the Land Conservation Department (LCD) to finalize acquisition of the Agricultural Conservation Easement under the Purchase of Agricultural Conservation Easement Program (PACE) for the Sayre Joint Farm, LLC Properties, which will be the first Easement acquired through an alternative funding source by the Program.

Resolution 16-5A-028; FINALIZING THE SAYRE JOINT FARMS, LLC PROPERTY AGRICULTURAL CONSERVATION EASEMENT ASSIGNMENT/DONATION was approved by the County Board during their May 5, 2016 meeting. This resolution authorized the county to accept the easement as if a landowner donated the full easement to the county, which only includes administration costs associated with the purchase.

This resolution which amends Resolution 16-5A-028, will supplement the alternative funding source to purchase the easement at a rate of \$50.00 per acres for a total of \$17,800.00. The supplement is needed to assure Sayre Joint Farms, LLC, agrees to the final purchase price. Administrative costs will remain the same or approximately \$3,000.00.

The DNR conducted a second real estate easement appraisal for the Sayre Joint Farms, LLC. property as required by the KNSP policy and this appraisal determined the purchase price of the easement to be one hundred and fifty dollars (\$150.00) per acre less than the County's easement appraised purchase price. Sayre Joint Farms, LLC requested Land Conservation Committee (LCC) the review the potential of a supplemental payment to the purchase price as determined by the second appraisal conducted by the DNR.

The LCC reviewed the request during their July 6, 2016 meeting and authorized the LCD staff to negotiate a supplemental payment within a set perimeter for said easement purchase with the Sayre Joint Farms, LLC Representative. Staff negotiated the supplemental payment of fifty dollars (\$50.00) per acre for a total payment of seventeen thousand and eight hundred dollars (\$17,800.00) to be made by the PACE Program.

Please note that the supplemental payment of \$17,800.00 is approximately Two Hundred Forty Thousand Four Hundred and Twenty Five Dollars (\$240,425.00) less than if the County fully funded their 25% of the easement appraised value.

Acquisition of easements such as this is intended to protect and preserve productive agricultural lands in Rock County, encouraging and promoting the goals of a strong agricultural economy and community identity, intergovernmental cooperation, and a regional land use vision throughout the County.

For this aspect of the PACE Program, the value of the Easement was determined by a qualified Real Estate Appraiser utilizing IRS approved standards and criteria. Conducting this appraisal process allows the landowner to deduct the value of the easement from their income taxes as a non-cash charitable donation.

If this resolution is approved, the LCD will complete the Easement acquisition process on the Sayre Joint Farms, LLC Property.

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

General Services Committee
INITIATED BY

General Services Committee
SUBMITTED BY



Brent Sutherland -
Director of Facilities Management
DRAFTED BY

July 25, 2016
DATE DRAFTED

Authorizing Approval to Double Fill the Facilities Superintendent Position

- 1 **WHEREAS**, Doug Keating Facilities Superintendent at Rock Haven/HCC announced his
- 2 intention to retire on June 14, 2016; and
- 3
- 4 **WHEREAS**, his last day of work was July 19, 2016; and
- 5
- 6 **WHEREAS**, he has benefit time that continues until Sept 7, 2016; and
- 7
- 8 **WHEREAS** there is a need to get this position filled prior to Sept 7, 2016.
- 9
- 10 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
- 11 assembled this ____ day of _____, 2016 does hereby approve and authorize double
- 12 filling the Facilities Superintendent position for Rock Haven/ HCC buildings.

Respectfully Submitted,

GENERAL SERVICES COMMITTEE

Henry Brill, Chair

Jason Heidenreich, Vice Chair

Bob Yeomans

David Homan

Jeremy Zajac

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Mary Mawhinney

Louis Peer

Alan Sweeney

Terry Thomas

16-8A-090

Authorizing Approval to Double Fill the Facilities Superintendent Position
Page 2

FISCAL NOTE:

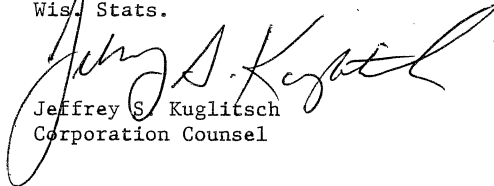
There are sufficient projected savings in the HCC Maintenance utilities accounts to transfer to wages and benefits to fund the double filling of the RH/HCC Facilities Superintendent position.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to § 59.22(2),
Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Nick Osborne
Acting County Administrator

Rock County, Wisconsin

51 South Main Street
Janesville, WI 53545



General Services

Facilities Management
(608)757-5518

Executive Summary

Requesting to Double Fill The Facilities Superintendent Position at Rock Haven-HCC

Rock Haven – HCC Facilities Superintendent announced his retirement June 14, 2016. His last day of work was July 19, 2016. He is using benefit time until Sept 7, 2016. I am requesting approval to hire and fill his vacant position before Sept 7, 2016.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Benjamin J. Coopman, Jr.
INITIATED BY



Benjamin J. Coopman, Jr., PE.
DRAFTED BY

Public Works Committee
SUBMITTED BY

August 2, 2016
DATE DRAFTED

**AUTHORIZING PROJECTS AND ACCEPTING FEDERAL AID
FOR BRIDGE AND ROAD PROJECTS- 2016**

- 1 **WHEREAS**, the Department of Public Works (DPW) has applied for and been approved for federal aid
- 2 to design and construct various local bridge and road projects throughout Rock County; and,
- 3
- 4 **WHEREAS**, these projects include design and/or construction of CTH F (Towns of Janesville & Fulton),
- 5 and CTH MM (Ruger Avenue, City of Janesville); and,
- 6
- 7 **WHEREAS**, these projects also include design and construction of bridges on Skinner Road (Town of
- 8 Newark), Creek Road (Town of Bradford), Emerald Grove Road (Town of Bradford), Mineral Point
- 9 Road (Town of Janesville) and Janesville-Hanover Road (Town of Rock); and,
- 10
- 11 **WHEREAS**, Rock County acts as the Sponsor for many of these local projects.
- 12
- 13 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 14 this _____ day of _____, 2016 does hereby authorize these road and bridge projects and accept
- 15 the respective federal aid; and,
- 16
- 17 **BE IT FURTHER RESOLVED** that existing funds within the Town Bridge Aid Account be reallocated
- 18 to fund \$64,800 of anticipated local design costs in 2016; and,
- 19
- 20 **BE IT FURTHER RESOLVED** that the Director of Public Works is authorized to execute the related
- 21 project agreements for the project.

16-8A-091

Respectfully submitted,

PUBLIC WORKS COMMITTEE

Betty Jo Bussie, Chair

Brent Fox, Vice Chair

Eva M. Arnold

Brenton Driscoll

Rick Richard

AUTHORIZING PROJECTS AND ACCEPTING FEDERAL AID FOR BRIDGE AND ROAD
PROJECTS- 2016

Page 2

FISCAL NOTE:

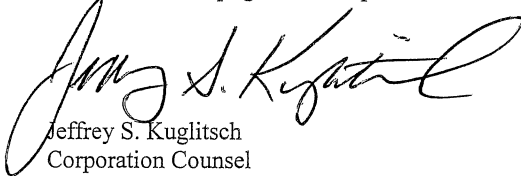
This resolution authorizes various bridge and road projects. These projects will be funded 80% by State/Federal funding and 20% local funding. The local funding share of bridge projects is split equally between the County and respective town. The anticipated 2016 local share of design costs is \$64,800, with the County share being half (\$32,400). The County Highway Bridge account has sufficient funding for the 2016 County share of design costs. Construction costs for these projects will need to be included in future budgets.



Sherry Oja
Finance Director

LEGAL NOTE:


The County Board is authorized to take this action pursuant to §§ 59.01, 59.51 and 82.08, Wis. Stats, and to accept grant funds pursuant to sec. 59.52(19), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

Executive Summary

The Department of Public Works (DPW) routinely applies for federal aid funding for design and construction of local bridges and county highways within the County. DPW has received notification from the Wisconsin Department of Transportation that several of the projects have been approved for federal aid for design and/or construction. The State and Federal Aid participation amounts to 80% of each respective phase. The bridge projects are:

| Road | Over | Community | Phase | Local Amount |
|--------------------|-------------|-----------------|--------------|--------------|
| Skinner | Raccoon Cr. | T of Newark | Design | \$14,040 |
| Skinner | Raccoon Cr. | T of Newark | Construction | \$65,680 |
| Emerald Grove | WSOR | T of Bradford | Design | \$19,020 |
| Emerald Grove | WSOR | T of Bradford | Construction | \$172,000 |
| Mineral Point | Fisher Cr. | T of Janesville | Design | \$15,240 |
| Mineral Point | Fisher Cr. | T of Janesville | Construction | \$70,480 |
| Janesville-Hanover | Markham Cr. | T of Rock | Design | \$16,460 |
| Janesville-Hanover | Markham Cr. | T of Rock | Construction | \$66,420 |
| Creek | WSOR | T of Bradford | Construction | \$340,000 |

The road projects are:

| Road | From | To | Phase | Local Amount |
|----------------|--------------------|--------------------|--------------|--------------|
| CTH F (North) | Indianford (South) | Indianford (North) | Construction | \$354,980 |
| CTH MM (Ruger) | Wuthering Hills | USH 14 | Construction | \$474,966 |

Half of the amounts of the design phase of the bridge projects would be borne by the respective town wherein the bridge is located and the other half would come from the County's segregated levy for Town Bridge (Culvert) Aid.

The construction phase of the bridge and road projects would be requested for funding in subsequent budget years.