



**ROCK COUNTY BOARD OF SUPERVISORS' MEETING
THURSDAY, JANUARY 12, 2017 – 6:00 P.M.**

**COUNTY BOARD ROOM/COURTROOM H
FOURTH FLOOR/COURTHOUSE EAST**

Agenda

1. CALL TO ORDER
2. INVOCATION & PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES - December 15, 2016
 - Developmental Disabilities Board Minutes – December 14, 2016
 - Rock County Long Term Support Committee Minutes – November 1, 2016
6. PUBLIC HEARING
7. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS
8. NOMINATIONS, APPOINTMENTS AND CONFIRMATION
 - A. Appointment to the Children's Community Options Program (CCOP) Advisory Committee
9. RECOGNITION OF COUNTY EMPLOYEES OR OTHERS
 - A. Recognizing Patricia Nixon

NOTE: Item 9.A. will be considered by the County Board Staff Committee on January 10, 2017

- B. Recognizing Vehicle Maintenance Technician Michael Natter

NOTE: Item 9.B. will be considered by the Public Safety and Justice Committee on January 9, 2017 and County Board Staff Committee on January 10, 2017

10. INTRODUCTION OF NEW RESOLUTIONS OR ORDINANCES BY SUPERVISORS FOR REFERRAL TO APPROPRIATE COMMITTEE
11. REPORTS
12. NEW BUSINESS
 - A. Supplementary Appropriations and Budget Changes - Roll Call
 - 1) Approval of a Change Order for the Council on Aging and the Health Department and Amending 2016 Facilities Management Capital Budget

ROCK COUNTY BOARD OF SUPERVISORS
JANUARY 12, 2017
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12. NEW BUSINESS

B. Contracts – Roll Call

- 1) Awarding the Contract for Replacing Air Handling Units #14 and #15 at the Job Center
- 2) Retaining an Architectural & Engineering Firm to Prepare Plans and Specifications for the Construction of a New Medical Examiners Garage
- 3) Authorizing Purchase of Vehicles per State of Wisconsin Contract for the Rock County Sheriff's Office

NOTE: Item 12.B.3. will be considered by the Public Safety and Justice Committee on January 9, 2017.

C. Claim

13. ADJOURNMENT

**APPOINTMENTS TO THE CHILDREN'S COMMUNITY OPTIONS PROGRAM
(CCOP) ADVISORY COMMITTEE**

POSITION: Member of the Coordinated Services Team (CST)
Advisory Committee

AUTHORITY: County Board Resolution 16-12A-186

TERM: Various (Then every 3 years thereafter)

PER DIEM: For County Board Supervisors Only
(Per Board Rule IV.J.)

CONFIRMATION: Yes, by County Board of Supervisors

APPOINTMENTS:

<u>Terms Ending April 30, 2017</u>	
Tera O'Connor Human Services – Mental Health	Shari Faber 2007 Excalibur Dr. Janesville, WI 53546
Carrie Kulinski Rock River Charter School 31 W. Milwaukee Street Janesville, WI 53548	Tamryn Graf 1831 Hoover St. Janesville, WI 53545
<u>Terms Ending April 30, 2018</u>	
Barb Werfel 1720 Highland Ave. Janesville, WI 53548	Misty Frutiger 139 S. Crescent Dr. Milton, WI 53563
<u>Terms Ending April 30, 2019</u>	
Lance Horozewski Human Services – CY&F	Melissa Zanzinger 9209 N. County Rd. H Edgerton, WI 53534

EFFECTIVE DATE: January 12, 2017

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Katherine Flanagan
INITIATED BY



April Heim
DRAFTED BY

Human Service Board
SUBMITTED BY

December 19, 2016
DATE DRAFTED

RECOGNIZING PATRICIA NIXON

1 **WHEREAS**, Patricia Nixon has served the citizens of Rock County for over twenty-two (22)
2 years as a dedicated and valued employee of Rock County; and,
3

4 **WHEREAS**, Patricia Nixon began her career on July 18, 1994 as a Public Safety Utility
5 Clerk for the Sheriff's office. On November 21st, 1994 Ms. Nixon transferred to the Human
6 Services Department, as an Account Clerk II, and on January 16, 1995 Ms. Nixon took a
7 position at the Courthouse as the Deputy Clerk of Court; and,
8

9 **WHEREAS**, In October of 2002, Ms. Nixon returned to Human Services in the Economic
10 Support Division as an Economic Support Specialist/caseworker, where she handled new and
11 ongoing W2, Medicaid, and Food Stamp/FoodShare cases for just over six years. Ms. Nixon
12 then was promoted to the Child Care Coordinator on January 5th, 2009, where she certified
13 and monitored Child Care providers for Rock County and monitored the WI Shares Child
14 Care Assistance program. On January 1st, 2013 Ms. Nixon become an Economic Support
15 Supervisor overseeing Economic Support staff as well as working with the Southern
16 Consortium. On February 17th, 2014 Ms. Nixon took on the challenging role of ES Division
17 Lead Economic Support Supervisor. In July, 2014 she stepped in and served as Interim ES
18 Division Manager until February, 2015 whereupon she resumed her duties as the Lead
19 Economic Support Supervisor; and,
20

21 **WHEREAS**, Ms. Nixon's extensive background and experience in Economic Support made
22 her uniquely qualified to lead the work of the Division and ensure a smooth transition of
23 duties and responsibilities to the new ES Division manager; and,
24

25 **WHEREAS**, Patricia Nixon proved herself to be a no-nonsense, down-to-earth leader who
26 focused on getting the job done with good customer service in mind while showing empathy
27 and giving advocacy to the Job Center reception staff, ES workers and program participants;
28 and,
29

30 **WHEREAS**, Ms. Nixon will be retiring from Rock County Human Services on January 7,
31 2017; and,
32

33 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock
34 County, wishes to recognize Patricia Nixon for her significant contributions to Rock County
35 and the Human Services Department and her long and faithful service.
36

37 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors,
38 duly assembled this _____ day of _____, 2017, does hereby recognize Patricia
39 Nixon for her twenty-two (22) years of service and extend best wishes to her in her future
40 endeavors; and,
41

42 **BE IT FURTHER RESOLVED** that the County Clerk be authorized and directed to furnish
43 a copy of this resolution to Patricia Nixon.

17-1A-196

Recognizing Patricia Nixon
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Respectfully Submitted,

ROCK COUNTY HUMAN SERVICES BOARD

Brian Knudson
Brian Knudson, Chair

Sally Jean Weaver Landers
Sally Jean Weaver-Landers, Vice Chair

Karl Dommershausen
Karl Dommershausen

Terry Fell
Terry Fell

Linda Garrett
Linda Garrett

ABSENT
Ashley Kleven

Kathy Schultz
Kathy Schultz

Terry Thomas
Terry Thomas

ABSENT
Shirley Williams

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Mary Mawhinney

Louis Peer

Alan Sweeney

Terry Thomas

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Sheriff Robert D. Spoden
INITIATED BY



Chief Deputy Barbara J. Tillman
DRAFTED BY

Public Safety & Justice Committee
SUBMITTED BY

December 13, 2016
DATE DRAFTED

RECOGNIZING VEHICLE MAINTENANCE TECHNICIAN MICHAEL NATTER

- 1 **WHEREAS**, Michael Natter began his employment as a Vehicle Maintenance Technician at the Rock County
- 2 Sheriff's Office on February 5, 2001; and,
- 3
- 4 **WHEREAS**, Michael Natter was assigned to the Rock County Sheriff's Office Maintenance Garage; and has
- 5 diligently worked on maintaining the Rock County Sheriff's Office vehicle fleet by keeping them in top notch
- 6 condition; and,
- 7
- 8 **WHEREAS**, he has diligently served the citizens of Rock County as a dedicated and valued employee of the
- 9 Rock County Sheriff's Office over the past 15 years; and,
- 10
- 11 **WHEREAS**, Michael Natter resigned from public service, effective November 28, 2016.
- 12
- 13 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this
- 14 ____ day of _____, 2017, does hereby recognize Vehicle Maintenance Technician Michael Natter for his
- 15 over 15 years of faithful service and recommends that a sincere expression of appreciation be given to Michael
- 16 Natter along with best wishes for the future.
- 17
- 18 **BE IT FURTHER RESOLVED**, that the County Clerk be authorized and directed to furnish a copy of this
- 19 resolution to Michael Natter.

Respectfully submitted,

PUBLIC SAFETY & JUSTICE COMMITTEE

COUNTY BOARD STAFF COMMITTEE

Mary Beaver, Chair

J. Russell Podzilni, Chair

Henry Brill, Vice Chair

Sandra Kraft, Vice Chair

Terry Fell

Eva Arnold

Brian Knudson

Henry Brill

Phil Owens

Betty Jo Bussie

Mary Mawhinney

Louis Peer

Alan Sweeney

Terry Thomas

17-1A-197

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

General Services Committee
INITIATED BY



Brent Sutherland -
Director of Facilities Management
DRAFTED BY

General Services Committee
SUBMITTED BY

December 28, 2016
DATE DRAFTED

Approval of a Change Order for the Council on Aging and the Health Department and Amending 2016 Facilities Management Capital Budget

1 **WHEREAS**, funds were budgeted in 2016 for the replacement of the fascia on the Council on
 2 Aging and Health Department building, and;
 3
 4 **WHEREAS**, work was underway and after all the old fascia was removed, it was discovered the
 5 wood backing as outlined in the specifications was only on the Health Department section, and;
 6
 7 **WHEREAS**, the added cost to add the required wood backer to the Council on Aging side of the
 8 building is \$10,750.
 9
 10 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
 11 assembled this ____ day of _____, 2017, does hereby approve and authorize a change
 12 order in the amount of \$10,750.00 to Mc Dermaid Roofing and Insulation out of Rockford,
 13 Illinois.
 14

15 **BE IT FURTHER RESOLVED**, that the Facilities Management 2016 budget be amended as
 16 follows:

<u>ACCOUNT/DESCRIPTION</u>	<u>BUDGET</u> <u>12/28/16</u>	<u>INCREASE/</u> <u>(DECREASE)</u>	<u>AMENDED</u> <u>BUDGET</u>
<u>Source of Funds</u>			
18-1811-0000-47400			
21 Transfer In-Fund Balance	0	\$10,750	\$10,750
<u>Use of Funds:</u>			
24 18-1811-0000-67200	\$43,340	\$10,750	\$54,090
25 Capital Improvements			

17-1A-198

Respectfully submitted,

GENERAL SERVICES COMMITTEE

FINANCE COMMITTEE ENDORSEMENT

Hank Brill, Chair

Reviewed and approved on a vote of 3-0

Jason Heidenreich, Vice Chair

Mary Mawhinney, Chair

Robert Yeoman

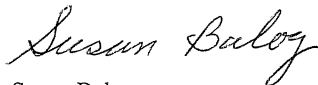
David Homan

Jeremy Zajac

**Approval of a Change Order for the Council on Aging and the Health Department
and Amending 2016 Facilities Management Capital Budget**

FISCAL NOTE:

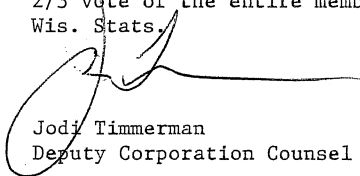
This resolution authorizes the use of a portion of prior year sales tax to fund the change order cost for the Council on Aging and Health Department fascia. There is approximately 1.4 million available in the sales tax fund.



Susan Balog
Assistant Finance Director

LEGAL NOTE:

As an amendment to the adopted 2016 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jodi Timmerman
Deputy Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Randy Terronez
Assistant to the County Administrator

Rock County, Wisconsin

Facilities Management
51 South Main Street
Janesville, WI 53545
(608) 757-5527



Executive Summary

Authorizing a Change Order for Replacing Council on Aging & Health Department Fascia and Amending 2016 Facilities Management Capital Budget

The Council on Aging & Health Department fascia replacement project was underway. Once the fascia was removed it was discovered the required wood backer was only on the Health Department side and not around the entire building as indicated by the specifications.

The resolution before you approves a change order with McDermaid Roofing & Insulating Company of Rockford, Illinois, in the amount of \$10,750.00.

This Resolution also amends the 2016 Facilities Management Budget, by increasing the budget by \$10,750.00, using a portion of the sales tax to fund the change order cost to complete the replacement of the fascia.

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

General Services Committee
INITIATED BY

General Services Committee
SUBMITTED BY



Brent Sutherland -
Director of Facilities Management
DRAFTED BY

December 27, 2016
DATE DRAFTED

Awarding the Contract for Replacing Air Handling Units #14 and #15 at the Job Center

- 1 **WHEREAS**, funds were budgeted in 2016 for the replacement of air handling units #14 and #15
- 2 at the Rock County Job Center, and;
- 3
- 4 **WHEREAS**, the two units are beyond their useful life and no longer reliable, and;
- 5
- 6 **WHEREAS**, specifications were drafted and bids solicited with five qualified contractors
- 7 responding.
- 8
- 9 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
- 10 assembled this ____ day of _____, 2017 does hereby approve and authorize
- 11 awarding a contract in the amount of \$45,929.50 to JC Heating and Cooling Inc. of Janesville
- 12 WI, for the replacement of air handling units #14 and #15.
- 13
- 14 **BE IT FURTHER RESOLVED**, that a \$3,000.00 contingency also be approved to cover any
- 15 possible unforeseen items.
- 16
- 17 Respectfully submitted,

17-1A-199

GENERAL SERVICES COMMITTEE

Hank Brill, Chair

Jason Heidenreich, Vice Chair

Robert Yeomans

David Homan

Jeremy Zajac

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

Jodi Timmerman
Deputy Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator

FISCAL NOTE:

Funds were included in the 2016 budget for replacing two Air Handling Units at the Job Center. There are sufficient funds to cover a \$3,000 contingency.

Susan Balog
Assistant Finance Director

Rock County, Wisconsin

Facilities Management
51 South Main Street
Janesville, WI 53545
(608) 757-5527



Executive Summary

Awarding the Contract for Replacing Air Handling Unit's #14 and #15 at the Job Center

The Job Center Air Handling Units #14 and #15 are beyond their useful life and unreliable. Bids were solicited for the replacement of these units with five qualified contractors responding.

The resolution before you approves contracting the low bidder, JC Heating and Cooling Inc. of Janesville WI, in the amount of \$45,929.50.

This resolution also provides a contingency fund of \$3,000 for any possible unforeseen items.

Funds were budgeted in 2016 for this project.

ORIGINAL



BID SUMMARY FORM

BID NUMBER 2017-24
 BID NAME JOB CENTER AIR HANDLING UNIT REPLACEMENTS
 BID DUE DATE DECEMBER 19, 2016 - 1:30 P.M.
 DEPARTMENT FACILITIES MANAGEMENT

	JC HEATING JANESVILLE WI	TRI-COR MECHANICAL JANESVILLE WI	H&H INDUSTRIES MADISON WI	GENERAL HEATING MADISON WI	ILLINGWORTH KILGUST WEST ALLIS WI
BASE BID	\$ 45,929.50	\$ 46,490.00	\$ 51,346.00	\$ 52,000.00	\$ 53,602.00
ADDENDA	YES	YES	YES	NO	YES
BID BOND	YES	YES	YES	YES	YES
START DATE	2/13/17	5 WEEKS AFTER AWARD	4/1/17	8 WEEKS AFTER AWARD	2/14/17
COMPLETION	2/18/17	7 WEEKS	4/14/17	2 WEEKS	3/15/17

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Five additional vendors were solicited that did not respond. One vendor submitted a "No Bid". One bidder failed to supply the required Bid Bond and therefore cannot be considered.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: *Recommend J C Heating + Cooling Place*

[Signature]
SIGNATURE

10-27-16
DATE

DATE

GOVERNING COMMITTEE APPROVAL: /s/ Henry Brill

1/3/17

CHAIR

5-0

VOTE

DATE

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

The General Services Committee
INITIATED BY



Brent Sutherland- Director-
Facilities Management
DRAFTED BY

The General Services Committee
SUBMITTED BY

December 21, 2016
DATE DRAFTED

1 **Retaining an Architectural & Engineering Firm to Prepare Plans and Specifications**
2 **for the Construction of a new Medical Examiners Garage**
3

4 **WHEREAS**, the 2017 budget included funds for the construction of a new medical examiners garage,
5 and;

6
7 **WHEREAS**, the Medical Examiners garage and holding area is located in the old Rock Haven building,
8 and;

9
10 **WHEREAS**, the new building will be built on the HCC complex near the Maintenance garage, and;

11
12 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
13 this _____ day of _____, 2017, that Angus Young Architects/Engineering firm
14 of Janesville, WI. Will be retained to prepare project plans and specifications, in the amount of
15 \$11,300.00.

17-1A-200

Respectfully submitted,

General Services Committee:

Henry Brill, Chair

Jason Heidenreich, Vice Chair

Bob Yeomans

David Homan

Jeremy Zajac

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. Professional services are not subject to bidding requirements of § 59.52(29), Stats.

Jodi Zimmerman
Deputy Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator

FISCAL NOTE:

Funds have been included in the 2017 budget for a new medical examiner's garage.

Susan Balog
Assistant Finance Director

Rock County, Wisconsin
51 South Main Street
Janesville WI 53545



General Services
Facilities Management
Maintenance
(608) 757-5527

Executive Summary
Retaining an Architectural & Engineering Firm to Prepare Plans
and Specifications
for the Construction of a new Medical Examiners Garage

The resolution before you is retaining Angus Young Architects/Engineering Firm to prepare plans and specifications for the construction of a new Medical Examiners garage.

This garage space is currently located in the old Rock haven building which is costing approximately \$50,000 annually in just utilities. The new Medical Examiners garage will be built at the HCC complex near the new maintenance storage garage.

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Sheriff Robert Spoden
INITIATED BY

Capt. Gary L. Groelle
DRAFTED BY



Public Safety and Justice
Committee
SUBMITTED BY

December 9, 2016
DATE DRAFTED

AUTHORIZING PURCHASE OF VEHICLES PER STATE OF WISCONSIN
CONTRACT FOR THE ROCK COUNTY SHERIFF'S OFFICE

- 1 **WHEREAS**, funds are included in the 2017 budget for the purchase of nine (9) vehicles to be
- 2 used by the Rock County Sheriff's Office; and,
- 3
- 4 **WHEREAS**, Section 2.218 (4) of the Purchasing Ordinance does allow Rock County to
- 5 purchase these vehicles through a cooperative purchasing agreement with the State of Wisconsin
- 6 under contract #505ENT-M17-2017VEHICS-00; and,
- 7
- 8 **WHEREAS**, Ewald Automotive of Oconomowoc, Wisconsin was awarded the State contract for
- 9 Dodge Chargers; and,
- 10
- 11 **WHEREAS**, the Sheriff's Office and Purchasing staff have reviewed the State of Wisconsin bid
- 12 specifications and recommend purchasing nine (9) Dodge Charger cars, from Ewald Automotive.
- 13
- 14 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board duly assembled this
- 15 _____ day of _____, 2016 that a Purchase Order be issued for \$219,784.50 to
- 16 Ewald Automotive for nine (9) Dodge Charger cars.

17-1A-201

Respectfully Submitted,

PUBLIC SAFETY & JUSTICE COMMITTEE

Mary Beaver, Chair

Henry Brill, Vice Chair

Terry Fell

Brian Knudson

Phil Owens

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator

FISCAL NOTE:

Sufficient funds were included in the 2017 budget for the purchase of these vehicles. The purchase is being funded by a combination of sales tax revenue and tax levy.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

Jeffrey S. Kuglitsch
Corporation Counsel

EXECUTIVE SUMMARY

Funds are included in the 2017 budget for the purchase of vehicles to be used by the Rock County Sheriff's Office. Under Section 2.218 (4) of the Purchasing Ordinance, Rock County can utilize State of Wisconsin bids to purchase vehicles through cooperative purchasing agreement #505ENT-M17-2017VEHICS-00.

The Sheriff's Office and the Purchasing Staff reviewed the State of Wisconsin bid specifications to verify that they meet the Sheriff's Office's needs. The total cost for the vehicles is:

\$24,420.50 each, for a total of \$219,784.50 for nine (9) 2017 Dodge Chargers.

ROCK COUNTY, WISCONSIN



Corporation Counsel Office
51 South Main Street
Janesville, WI 53545
(608) 757-5530
Fax: (608) 757-5511

MEMORANDUM

TO: County Board Staff Committee
FROM: Jeffrey S. Kuglitsch, Corporation Counsel
DATE: October 26, 2016
RE: Notice of Claim

CLAIMANT: Keith E. Schroeder
DATE OF INCIDENT: September 23, 2015
DATE OF NOTICE OF CLAIM: October 25, 2016
AMOUNT CLAIMED: \$50,000.00
NATURE OF CLAIM: Keith E. Schroeder sustained injuries and damages in a motorcycle accident on North Hillside Road on 9/23/15. The Town of Fulton contracted another company for their road project and Rock County was not involved.
RECOMMENDATION: Denial.