



**ROCK COUNTY BOARD OF SUPERVISORS' MEETING
THURSDAY, FEBRUARY 12, 2015 – 6:00 P. M.**

**COUNTY BOARD ROOM/COURTROOM H
FOURTH FLOOR/COURTHOUSE EAST**

Agenda

1. CALL TO ORDER
2. INVOCATION & PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES – JANUARY 22, 2015
6. PUBLIC HEARING
7. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS
8. NOMINATIONS, APPOINTMENTS AND CONFIRMATION
9. INTRODUCTION OF NEW RESOLUTIONS OR ORDINANCES BY SUPERVISORS FOR REFERRAL TO APPROPRIATE COMMITTEE
10. REPORTS
11. UNFINISHED BUSINESS
12. NEW BUSINESS
 - A. Supplementary Appropriations and Budget Changes - Roll Call
 1. Amending the 2015 Budget to Accept Brighter Futures Initiative Funding
 - B. Bills Over \$10,000 – No Roll Call
 - C. Encumbrances Over \$10,000 – Roll Call
 - D. Contracts – Roll Call
 1. Authorizing Purchase of Budgeted Network Servers
 2. Authorizing Option to Purchase Agreements for the Purchase of Agricultural Conservation Easements (PACE) Program
 3. Retaining Architectural Firm to Prepare Plans and Specifications for a Maintenance Storage Building at the Complex
 4. Authorizing Contract for Nursing Home Consulting Service
(Will be provided at the meeting)

NOTE: Item 12.D.4. will be considered by the Health Services Committee on February 11, 2015

ROCK COUNTY BOARD OF SUPERVISORS

February 12, 2015

Page 2

12. NEW BUSINESS (Continued)

5. Awarding Contract for Rock County 4-H Fairgrounds Craig Center Boiler Replacement

NOTE: Item 12.D.5. will be considered by the Agriculture and Extension Committee on February 11, 2015

- E. Adoption of the Rock County Parks, Outdoor Recreation and Open Space (POROS) Plan

NOTE: Item 12.E. will be considered by the Public Works Committee on February 10, 2015 and Planning and Development Committee on February 12, 2015

- F. Re-allocate Director of Nursing Position

NOTE: Item 12.F. will be considered by the County Board Staff Committee on February 10, 2015

- G. Claim

- H. Guidelines and Review Procedures on the Upcoming 5th Step Grievance

- I. **EXECUTIVE SESSION:** Per Section 19.85(1)(g), Wis. Stats. – Confer with Legal Counsel Regarding Possible Litigation

13. ADJOURNMENT

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board
INITIATED BY



Sara Mooren
DRAFTED BY

Human Services Board
SUBMITTED BY

January 16, 2015
DATE DRAFTED

Amending the 2015 Budget to Accept Brighter Futures Initiative Funding

1 **WHEREAS**, the Wisconsin Department of Children and Families has awarded the Human Services
2 Department \$36,771 of continuation funding for two months under the Brighter Futures Initiative grant
3 program; and,
4

5 **WHEREAS**, the Brighter Futures Initiative (BFI) promotes healthy families and youth; school readiness
6 for children; child safety in their families and communities; and successful navigation from childhood to
7 adulthood; and,
8

9 **WHEREAS**, Rock County was one of a select group of counties that had historically received Brighter
10 Futures funding annually prior to the state issuing a 2015 statewide request for proposals with only one
11 award per each of the five designated regions; and,
12

13 **WHEREAS**, although HSD was not the successful applicant the state offered funding for January and
14 February in recognition that Rock County may have service providers that need to change or discontinue
15 services; and,
16

17 **WHEREAS**, these continuation funds that need to be expended by February 28th will provide Rock
18 County and community partners additional funding during this transition time.
19

20 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
21 this _____ day of _____, 2015, does hereby accept of \$36,771 in Brighter Futures
22 Initiative funding and the Human Services Department budget for 2015 be amended as follows:
23

24	Budget	Increase	Amended
25	<u>1/1/15</u>	<u>(Decrease)</u>	<u>Budget</u>
26 <u>Source of Funds</u>			
27 36-3641-0000-42100	0	36,771	36,771
28 Federal Aid			
29			
30 <u>Use of Funds</u>			
31 36-3641-0000-64604	0	36,771	36,771
32 Program Expense			

15-2A-198

Amending the 2015 Budget to Accept Brighter Futures Initiative Funding

Page 2

Respectfully submitted,

HUMAN SERVICES BOARD

Brian Knudson
Brian Knudson, Chair

Sally Jean Weaver-Landers
Sally Jean Weaver-Landers, Vice-Chair

Terry Fell
Terry Fell

Linda Garrett
Linda Garrett

Billy Bob Grahn
Billy Bob Grahn

Ashley Kleven
Ashley Kleven

Kathy Schulz
Kathy Schulz

Terry Thomas
Terry Thomas

Shirley Williams
Shirley Williams

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of
5-0

Mary Mawhinney
Mary Mawhinney, Chair

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
Josh Smith
County Administrator

FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of \$36,771 in Federal Aid for the Brighter Futures program. No County matching funds are required.

Sherry Oja
Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2015 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

Jeffrey S. Kuglitsch
Jeffrey S. Kuglitsch
Corporation Counsel

Amending the 2015 Budget to Accept Brighter Futures Initiative Funding

Executive Summary

The Wisconsin Department of Children and Families has awarded the Human Services Department \$36,771 of continuation funding for two months under the Brighter Futures Initiative grant program. The Brighter Futures Initiative (BFI) promotes healthy families and youth; school readiness for children; child safety in their families and communities; and successful navigation from childhood to adulthood.

Rock County was one of a select group of counties that had historically received Brighter Futures funding annually prior to the state issuing a 2015 statewide request for proposals. Rock County had received \$220,624 per year. Only one award was made per each of the five designated regions and Dane County was awarded the funding for the Southern Region.

Although HSD was not the successful applicant, the state offered funding for January and February in recognition that Rock County may have service providers that need to change or discontinue services. These continuation funds need to be expended by February 28th and will provide Rock County and community partners additional funding during this transition time.

2014.1.1

APPROVAL OF BILLS OVER \$10,000.00

Rock County

02/04/2015

RESOLUTION NO. 15-2A-199 AGENDA NO. 12.B. (1)

INITIATED: FINANCE DIRECTOR

WHEREAS, THE FINANCE COMMITTEE HAS EXAMINED THE FOLLOWING BILLS OVER \$10,000 AS REQUIRED BY COUNTY BD. RULE H. (3). AND FOUND THEM TO BE PROPER AND WITHIN BUDGET.

NOW THEREFORE BE IT RESOLVED, THE ROCK COUNTY BOARD OF SUPERVISORS AT ITS REGULAR MEETING ON FEB 12 2015, APPROVES PAYMENT AND AUTHORIZES AND DIRECTS THE COUNTY CLERK AND COUNTY TREASURER TO PAY THE SAME.

Table with 5 columns: PO Number, Department Name, Program Name, Vendor Name, Claim Amount. Lists various claims including SHERIFF, CORONER/ME, HUMAN SERVICES, and BLACKHAWK TECHNICAL COLLEGE.

CLAIMS IN THE AMOUNT OF \$142,158.44 HAVE BEEN APPROVED AND CHECKED BY THE GOVERNING COMMITTEES.

RESPECTFULLY SUBMITTED,

FINANCE COMMITTEE

Handwritten signatures of finance committee members: Max Newkirk, D. Kraft, Brent Ho, Marc Beaman, Russ Podguzko.

LEGAL NOTE:

THE COUNTY BOARD RULE CITED REQUIRES THE COUNTY BOARD TO EXAMINE AND SETTLE ALL CLAIMS OVER \$10,000.00.

Handwritten signature of Jeffrey S. Kuglitsch, Corporation Counsel.

FISCAL NOTE:

ABOVE LISTED CLAIMS ARE FULLY FUNDED.

Handwritten signature of Sherry OJA, Finance Director.

ADMINISTRATIVE NOTE:

RECOMMENDED

Handwritten signature of Josh Smith, County Administrator.

15-2A-199

2015...

APPROVAL OF BILLS OVER \$10,000.00

Rock County

02/04/2015

RESOLUTION NO. _____ AGENDA NO. _____

INITIATED: FINANCE DIRECTOR

WHEREAS, THE FINANCE COMMITTEE HAS EXAMINED THE FOLLOWING BILLS OVER \$10,000 AS REQUIRED BY COUNTY BD. RULE H. (3). AND FOUND THEM TO BE PROPER AND WITHIN BUDGET.

NOW THEREFORE BE IT RESOLVED, THE ROCK COUNTY BOARD OF SUPERVISORS AT ITS REGULAR MEETING ON FEB 12 2015, APPROVES PAYMENT AND AUTHORIZES AND DIRECTS THE COUNTY CLERK AND COUNTY TREASURER TO PAY THE SAME.

<u>PO Number</u>	<u>Department Name</u>	<u>Program Name</u>	<u>Vendor Name</u>	<u>Claim Amount</u>
P1500478	911 COMM.	911 OPERATIONS	INTRADO SYSTEMS CORP	19,250.00
P1500851	911 COMM.	911 OPERATIONS	GENERAL COMMUNICATIONS INC	317,361.00
P1500904	INFORMATION TECH	LAW RECORDS	SPILLMAN TECHNOLOGIES INC	81,088.00
P1500922	GENERAL SERVICES	GENERAL SERVICES	SIMPLEX GRINNELL LP	10,320.00

CLAIMS IN THE AMOUNT OF \$428,019.00 HAVE BEEN APPROVED AND CHECKED BY THE GOVERNING COMMITTEES.

RESPECTFULLY SUBMITTED,

FINANCE COMMITTEE

Cheryl Mautner

D. Kraft

Burt Tro

Mary Brown

Durr Bodyle

ADMINISTRATIVE NOTE:

RECOMMENDED

Josh Smith

JOSH SMITH,
COUNTY ADMINISTRATOR

LEGAL NOTE:

THE COUNTY BOARD RULE CITED REQUIRES THE COUNTY BOARD TO EXAMINE AND SETTLE ALL CLAIMS OVER \$10,000.00.

Jeffrey S. Kuglitsch
JEFFREY S. KUGLITSCH,
CORPORATION COUNSEL

FISCAL NOTE:

ABOVE LISTED CLAIMS ARE FULLY FUNDED.

Sherry Oja

SHERRY OJA,
FINANCE DIRECTOR

2015

APPROVAL OF ENCUMBRANCES OVER \$10,000.00

Rock County

02/04/2015

RESOLUTION NO. 15-2A-200 AGENDA NO. 12.C.(1)

INITIATED: FINANCE DIRECTOR

WHEREAS, THE FINANCE COMMITTEE HAS EXAMINED THE FOLLOWING ENCUMBRANCES OVER \$10,000 AS REQUIRED BY COUNTY BD. RULE H.(3). AND FOUND THEM TO BE PROPER AND WITHIN BUDGET.

NOW THEREFORE BE IT RESOLVED, THE ROCK COUNTY BOARD OF SUPERVISORS AT ITS REGULAR MEETING ON FEB 12 2015, APPROVES PAYMENT AND AUTHORIZES AND DIRECTS THE COUNTY CLERK AND COUNTY TREASURER TO PAY THE SAME, UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

Table with 5 columns: PR number, Department Name, Program Name, Vendor Name, Claim Amount. Rows include HUMAN SERVICES, GENERAL SERVICES, SHERIFF, DPW.

CLAIMS IN THE AMOUNT OF \$87,277.04 HAVE BEEN APPROVED AND CHECKED BY THE GOVERNING COMMITTEES.

RESPECTFULLY SUBMITTED,

FINANCE COMMITTEE

Handwritten signatures of finance committee members on lines.

LEGAL NOTE:

THE COUNTY BOARD RULE CITED REQUIRES THE COUNTY BOARD TO EXAMINE AND SETTLE ALL CLAIMS OVER \$10,000.00.

Handwritten signature of Jeffrey S. Kuglitsch, Corporation Counsel.

FISCAL NOTE:

ABOVE LISTED CLAIMS ARE FULLY FUNDED.

Handwritten signature of Sherry OJA, Finance Director.

ADMINISTRATIVE NOTE: RECOMMENDED

Handwritten signature of Josh Smith, County Administrator.

15-2A-200

PURCHASE ORDER NUMBER P1302265 PEID 047607

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) and Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE 1-27-15

DEPARTMENT GENERAL SERVICES

COMMITTEE GENERAL SERVICES

VENDOR NAME SAMUELS GROUP

ACCOUNT NUMBER 18-1851-0000-67200

FUNDS DESCRIPTION ROCK HAVEN PROJECT

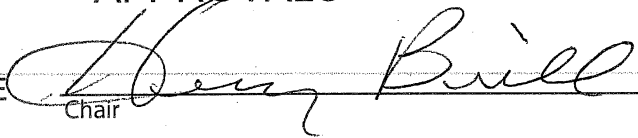
AMOUNT OF INCREASE \$ 11,820.42 SO 1/27/15

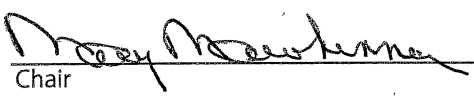
INCREASE FROM \$ 5,000.00 TO \$ 16,820.42

ACCOUNT BALANCE AVAILABLE \$ 797,087

REASON FOR AMENDMENT ADDITIONAL OWNERS REP SERVICES

APPROVALS

GOVERNING COMMITTEE 
Chair Date

FINANCE COMMITTEE  2-5-15
Chair Date
(If over \$10,000)

COUNTY BOARD _____
Resolution # Adoption Date
(If over \$10,000)

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Mickey Crittenden, Director of IT
INITIATED BY



Mickey Crittenden, Director of IT
DRAFTED BY

Finance Committee
SUBMITTED BY

January 27, 2015
DATE DRAFTED

Authorizing Purchase of Budgeted Network Servers

- 1 **WHEREAS**, the improvement and upgrade of the County's network server capacity is an active
- 2 Information Technology strategic initiative and Capital Improvement Program project; and,
- 3
- 4 **WHEREAS**, the replacement of older and under-performing servers is a key component for meeting
- 5 the current and future network server requirements associated with the County systems; and,
- 6
- 7 **WHEREAS**, the 2015 Information Technology Capital Projects budget (07-1444-0000-67131) did
- 8 include funding for the replacement of aging and under-performing general purpose servers; and,
- 9
- 10 **WHEREAS**, the Information Technology Department staff did specify the configuration of 6 Cisco
- 11 UCS replacement network servers and associated components; and,
- 12
- 13 **WHEREAS**, the specified Cisco servers will be purchased using the pricing and terms of the State of
- 14 Wisconsin Cisco Contract #15-20664-002.
- 15
- 16 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 17 this _____ day of _____, 2015 that a Purchase Order for a Cisco enclosure and Cisco
- 18 blade servers be issued to NETech Corp. of Madison, WI in the amount of \$70,784.10.
- 19
- 20 **BE IT FURTHER RESOLVED** that payment be made to the vendor upon approval and acceptance
- 21 by the Finance Committee.

15-2A-201

Respectfully submitted,

FINANCE COMMITTEE

Mary Mawhinney
Mary Mawhinney, Chair

Sandra Kraft
Sandra Kraft, Vice Chair

Mary Beaver
Mary Beaver

Brent Fox
Brent Fox

J. Russell Podzilni
J. Russell Podzilni

Authorizing Purchase of Budgeted Network Servers
Page 2

FISCAL NOTE:

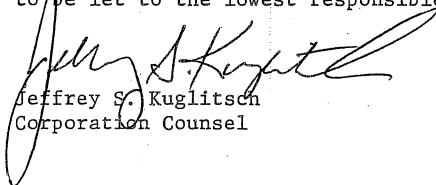
Sufficient funds are available in the IT Capital Projects account, A/C 07-1444-0000-67131, for the cost of these servers. This account is funded by Sales Tax revenue.



Sherry Oja
Finance Director

LEGAL NOTE:

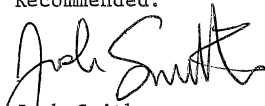
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

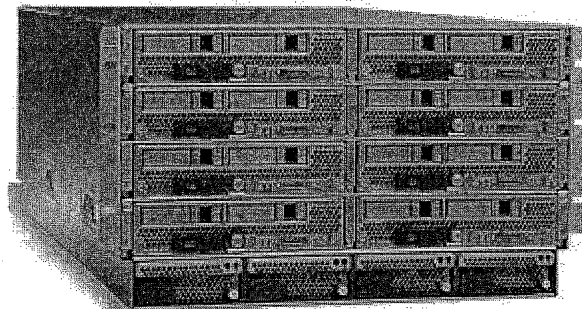
Executive Summary for the Purchase of Network Servers

As one of the budgeted 2015 IT Capital Projects, this purchase will replace 5 aging and under-performing general application servers and add capacity to the County's virtual server farm. The server purchase includes:

- 6 Cisco UCS physical Blade Servers for hosting general business applications and databases within the County's virtual server environment;
- 6 UCS Director Licenses for Server Management;
- All associated memory and cables;
- Installation and three years' maintenance and support.

The Blade Servers will be located in the data center at the Health Care Center. They will be network-attached and use the County's Storage Area Network for primary disk storage. These servers will have a useful life to the County of 5 – 7 years.

The total cost of the Cisco UCS Blade Servers and associated component, as listed above is \$70,784.10, and will be purchased from NETech Corp. of Madison, WI using the pricing and terms of the State of Wisconsin Cisco contract #15-20664-002.



RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

LAND CONSERVATION
COMMITTEE
INITIATED BY



THOMAS SWEENEY
DRAFTED BY

LAND CONSERVATION
COMMITTEE
SUBMITTED BY

January 15, 2015
DATE DRAFTED

AUTHORIZING OPTION TO PURCHASE AGREEMENTS FOR THE PURCHASE OF
AGRICULTURAL CONSERVATION EASEMENTS (PACE) PROGRAM

- 1 WHEREAS, the Rock County Purchase of Agricultural Conservation Easements (PACE) Program
2 acquires agricultural conservation easements ("Easements") on eligible lands throughout
3 unincorporated Rock County; and,
4
5 WHEREAS, the Rock County Board of Supervisors, through Resolution 14-10B-136 (October 23,
6 2014), authorized the Rock County PACE Program to begin the Easement acquisition process on the
7 following properties:
8
9 1. Morton - Rock County tax parcel number 6-10-101, Part of the W 1/2 of the SE 1/4, Section 14,
10 Township 2N, Range 13E, LaPrairie Township (approximately 68 total acres)
11
12 2. Francis - Rock County tax parcel number 6-20-162, Part of the SW 1/4 of Section 20, Township
13 4N, Range 10E, Union Township (approximately 112.5 total acres)
14
15 3. Kraus - Rock County tax parcel numbers 6-10-2 and 6-10-7, Part of the E 1/2 of Section 1,
16 Township 2N, Range 13E, LaPrairie Township (approximately 117 total acres)
17
18 4. Oberdeck - Rock County tax parcel number 6-6-50, Part of the E 1/2 of the W 1/2 of Section 7,
19 Township 4N, Range 12E, Fulton Township (approximately 124 total acres); and,
20
21 WHEREAS, to move toward completion of the Easement acquisition process, the Land Conservation
22 Department ("LCD") will submit Easement acquisition funding applications for the aforementioned
23 properties to the USDA-Natural Resources Conservation Service ("NRCS"); and,
24
25 WHEREAS, the NRCS requires, as a component of its application process, a signed purchase agreement
26 ("Option") between Rock County and the owners of the aforementioned properties; and,
27
28 WHEREAS, the Option identifies the estimated purchase price of the Easement based on the appraised
29 value along with the County and owner's obligations throughout the remainder of the Easement
30 acquisition process; and,
31
32 WHEREAS, the Option is subject to all terms and conditions of the Rock County - Conveyance
33 Agreement and Escrow Instructions (previously executed) and contingent upon Easement acquisition
34 funding from the NRCS; and,
35
36 WHEREAS, after execution of the Option, the LCD will submit an Easement acquisition funding
37 application to the NRCS for each property and, if funding is awarded, Rock County will acquire
38 Easements on the properties with future action by the County Board.
39
40 NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled
41 this _____ day of _____, 2015, does by enactment of this Resolution, authorize a Rock
42 County - Option to Purchase Agreement - Agricultural Conservation Easement for the Morton,
43 Francis, Kraus and Oberdeck properties, subject to all terms and conditions stated therein.

15-2A-202

EXECUTIVE SUMMARY

The Rock County Purchase of Agricultural Conservation Easements (PACE) Program acquires agricultural conservation easements ("Easements") on eligible lands throughout unincorporated Rock County. This resolution authorizes Rock County to execute an easement purchase agreement ("Option") with the property owner. The Option identifies the obligations of Rock County and the property owner in completing the Easement acquisition process and also includes the estimated purchase price of the Easement. The purchase price is considered estimated at this point because it is based on a fair market value appraisal of the property, which is not considered final until it is reviewed by a third party appraiser as part of the acquisition process.

Completion of the Easement acquisition process is subject to funding from the Natural Resources Conservation Service (NRCS). Applications, which include the Option documents, will be submitted to the NRCS for their funding consideration.

If the application from Rock County is selected for funding, a third party appraiser will be contracted by NRCS to review the real estate appraisals submitted as part of the application. The third party appraiser may request the appraiser to amend any part of the original appraisal if he/she determines that the NRCS appraisal guidelines for Conservation Easements have not been followed or met. The third party appraiser is the sole authority for making that determination. Once the appraisals have been authorized as complete the final easement value will be set, which may or may not alter the purchase price. The ability to adjust the purchase price based on the third party appraiser review is detailed in each Option.

The maximum payment for an easement purchase, including the County and NRCS share, is 75% of the fair market value. The NRCS will pay up to 50% and the federal program rule states that the local entity (County) must contribute at least 50% of the NRCS contribution (in the case of the maximum payment, 25% of the fair market value). In other words, the NRCS will contribute two times the County contribution, up to 50%.

Considering that the levels of contribution are flexible up to the federal maximum, the PACE Council and Land Conservation Committee separately discussed and voted on a policy which designated a range of total payment percentages for the 2014 application cycle based on the level of acquisition priority. The highest percentage (65-75% of the fair market value) would be paid to properties in the primary target acquisition areas. Each of the four applications subject to this resolution are in the primary target area. The LCC intends to approve a purchase price for each application, based on this policy, at the February 4, 2015 meeting.

Below is a summary of appraised values and purchase price range for each property:

Name	Total Easement Acres	Property Township	Total Appraised Value of Easement	Total Purchase Price Range	County Share Range
Francis	112.5	Union	\$ 236,250	\$153,563 - 177,188	\$51,188 - 59,063
Kraus	117	LaPrairie	\$ 298,350	\$193,928 - 223,763	\$64,643 - 74,588
Morton	68	LaPrairie	\$ 173,400	\$112,710 - 130,050	\$37,570 - 43,350
Orberdeck	124	Fulton	\$ 247,300	\$160,745 - 185,475	\$53,582 - 61,825

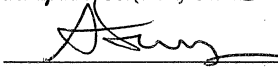
AUTHORIZING OPTION TO PURCHASE AGREEMENTS FOR THE PURCHASE OF AGRICULTURAL CONSERVATION EASEMENTS (PACE) PROGRAM

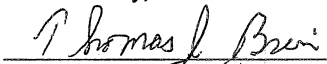
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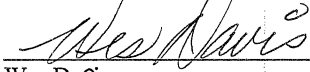
Respectfully submitted:

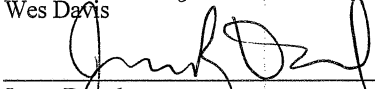
LAND CONSERVATION COMMITTEE

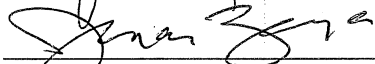

Richard Bestwick, Chair

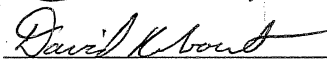

Alan Sweeney, Vice Chair

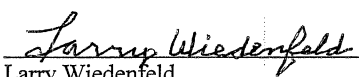

Thomas J. Brien


Wes Davis


Jason Dowd



Rick Richard JENEMY ZAJAC


David Rebut


Larry Wiedenfeld


ADMINISTRATIVE NOTE:

Recommended.


Josh Smith
County Administrator

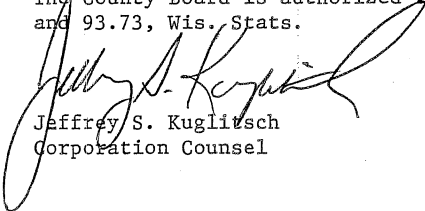
FISCAL NOTE:

This resolution authorizes Option to Purchase Agreements for agricultural conservation easements on four properties. Sufficient funds are available in the Land Conservation Department's PACE budget for the estimated purchase price of these easements. Purchase of these easements is subject to funding from the Natural Resources Conservation Service.


Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01, 59.51 and 93.73, Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

The General Services Committee
INITIATED BY



Robert Leu
DRAFTED BY

The General Services Committee
SUBMITTED BY

January 23, 2015
DATE DRAFTED

**Retaining Architectural Firm to Prepare Plans and Specifications
For a Maintenance Storage Building at the Complex**

- 1 **WHEREAS**, following reconstruction of the parking lot behind the Health Care Center in 2012, plans
- 2 were drafted for construction of maintenance storage garage, to replace the storage space lost when the
- 3 old buildings were demolished at the Complex in 2010; and
- 4
- 5 **WHEREAS**, bids received in August 2013 were significantly higher than expected, and therefore
- 6 additional funds appropriated in the 2014 budget so the building could be re-bid and constructed; and
- 7
- 8 **WHEREAS**, the concept plan for the building has been scaled back in size and scope; and
- 9
- 10 **WHEREAS**, in order to obtain bids for the building, architectural/engineering services are needed to
- 11 prepare the required plans and specifications.
- 12
- 13 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 14 this _____ day of _____, 2015, that Angus Young Architects of Janesville be retained to
- 15 prepare plans and specifications for a maintenance storage building at the Rock County Complex for
- 16 General Services in the amount of \$9,999.00; and
- 17
- 18 **BE IT FURTHER RESOLVED** that a reimbursable expense and design contingency be established in
- 19 an amount not to exceed of \$1,300.00.

15-2A-203

Respectfully submitted,

GENERAL SERVICES COMMITTEE:

Henry Brill
Henry Brill, Chair

Jason Heidenreich
Jason Heidenreich, Vice Chair

Thomas J. Brien
Thomas J. Brien

Absent
Edwin Nash

Jeremy Zajac
Jeremy Zajac

RETAINING ARCHITECTURAL FIRM TO PREPARE PLANS AND SPECIFICATIONS FOR A
MAINTENANCE STORAGE BUILDING AT THE COMPLEX

Page 2

FISCAL NOTE:

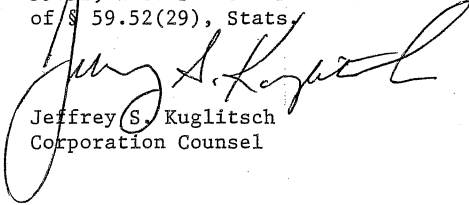
Budget appropriation remains in the 2014 budget for this project. Funding will need to be carried over to 2015. This project is being funded by sales tax revenue.



Sherry Oja
Finance Director

LEGAL NOTE:

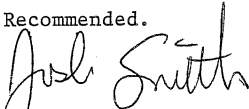
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.01, Wis. Stats. Professional services are not subject to bidding requirements of § 59.52(29), Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

Rock County, Wisconsin

51 South Main Street
Janesville, WI 53545

**General Services**

- Facilities Management
- Maintenance
- Duplicating
- Central Stores
(608)757-5518

Executive Summary

Retaining Firm to Prepare Plans and Specifications for a Maintenance Storage Building at the Complex

When the buildings were demolished behind the Health Care Center, storage space for maintenance vehicles, mowers, equipment, parts, and supplies was eliminated. Anticipating the construction of a storage garage, vehicles and equipment have been stored outside, and the remaining items stored in two rented trailers and one offsite storage unit.

With an initial budget of \$290,000.00 and a low bid of \$568,000.00, it was back to the drawing board. The original 7,200 square foot design will be scaled back to 4,800 square feet. Additional funds have been appropriated, increasing the budget to \$440,000.00.

The resolution before you hires Angus Young Architects of Janesville, to prepare the required plans and bid specifications, for \$9,999.00, plus a reimbursable expense allowance, not-to-exceed \$1,300.00.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Randy Thompson
INITIATED BY



Randy Thompson
DRAFTED BY

Agriculture & Extension Education Committee
SUBMITTED BY

February 5, 2015
DATE DRAFTED

Awarding Contract for Rock County 4-H Fairgrounds Craig Center Boiler Replacement

- 1 **WHEREAS**, the 2015 adopted budget contains \$86,150 in funds for capital improvement projects; and,
- 2
- 3 **WHEREAS**, the Craig Center boiler is in need of major repairs which are cost prohibitive for the age of
- 4 the boiler; and,
- 5
- 6 **WHEREAS**, it has been determined that replacing the existing boiler would be the most cost effective
- 7 use of fairgrounds capital improvement funds; and,
- 8
- 9 **WHEREAS**, the Rock County Purchasing Department did advertise and solicit bids for the Craig Center
- 10 boiler replacement with results attached.
- 11
- 12 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 13 this _____ day of _____, 2015, issue a Purchase Order to Tri-Cor Mechanical, Janesville,
- 14 WI, the lowest responsible bidder in the amount of \$10,149.00 to replace the Craig Center boiler at the
- 15 Rock County Fairgrounds.
- 16
- 17 **BE IT FURTHER RESOLVED** that payment be made to the vendor upon approval and acceptance by
- 18 the Agriculture and Extension Committee.

15-2A-205

Respectfully Submitted,

AGRICULTURE AND EXTENSION COMMITTEE

Richard Bostwick, Chair

Alan Sweeney, Vice Chair

Wes Davis

Jason Dowd

Larry Wiedenfeld

Awarding Contract for Rock County 4-H Fairgrounds Craig Center Boiler Replacement
Page 2

FISCAL NOTE:

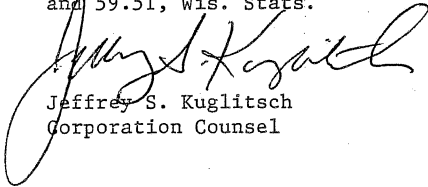
Sufficient funds are available in the Fairgrounds capital improvement account for the case of the boiler replacement. The Fairgrounds account is funded by rent revenues and sales taxes.



Sherry Oja
Finance Director

LEGAL NOTE:

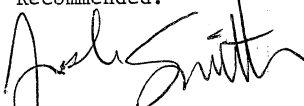
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

EXECUTIVE SUMMARY

Rock County is the owner of the Rock County Fairgrounds. The 4-H Fairgrounds property consists of 18.5 acres located at 1301 Craig Avenue, Janesville. The County of Rock is responsible for the capital improvements, repair and maintenance of the grounds and facilities.

The Craig Center is the only building that is heated and available for rent throughout the year. Rental income directly from the use of the Craig Center for various events and activities totals approximately \$16,000 annually. Rental income is used to partially offset operational cost of the fairgrounds.

The Craig Center boiler is in need of major repair or replacement. The cost to repair the existing boiler is prohibitive the given its age and condition. Replacement of the boiler is the most fiscally responsible decision.

The lowest bid was submitted by Tri-Cor Mechanical, Janesville, Wisconsin, in the amount of \$10,149.00. Project to be completed by February 27, 2015.

Respectfully Submitted,

Randy Thompson
Fairgrounds Manager

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

PURCHASING DIVISION
FAX (608) 757-5539
PHONE (608) 757-5515



BID SUMMARY

PROJECT NUMBER 2015-16
PROJECT NAME CRAIG CENTER BOILER - FAIRGROUNDS
BID DUE DATE FEBRUARY 4, 2015 - 1:30 PM (LOCAL TIME)
DEPARTMENT UW EXTENSION

	TRI-COR MECHANICAL JANESVILLE, WI	JC HEATING JANESVILLE, WI	ILLINGWORTH KILGUST MADISON, WI	BUTTERS FETTING JANESVILLE, WI
BASE BID WITH DEMO AND INSTALLATION				
BASE BID BOILER	\$ 4,007.00	\$ 8,978.94	\$ 7,932.52	\$ 7,276.00
DEMO & INSTALL	\$ 5,108.00	\$ 2,800.00	\$ 5,917.54	\$ 5,599.00
BASE BID TOTAL	\$ 9,115.00	\$ 11,778.94	\$ 13,850.06	\$ 12,875.00
MODEL NUMBER	TFT-200	TFT-250	TFT-250	TFT-200
OPTION #1 - CHEMICAL FEEDER AND INSTALLATION				
CHEMICAL FEEDER	\$ 554.00	\$ 1,250.00	\$ 721.39	\$ 579.00
INSTALLATION COST	\$ 480.00	\$ 420.00	\$ 612.64	\$ 2416.00
OPTION 1 TOTAL COST	\$ 1,034.00	\$ 1,670.00	\$ 1,334.03	\$ 2,995.00
BASE BID & OPTION #1	\$ 10,149.00	\$ 13,448.94	\$ 15,184.09	\$ 15,870.00
START DATE	FEBRUARY 16	FEBRUARY 23	FEBRUARY 23	MARCH 9
COMPLETION DATE	FEBRUARY 27	FEBRUARY 27	FEBRUARY 27	MARCH 13

Invitation to Bid was advertised in the Beloit Daily News and on the Internet.
Six additional vendors were solicited that did not respond.

PREPARED BY: ALAN DRANSFIELD, SENIOR BUYER

DEPARTMENT HEAD RECOMMENDATION: Tri-Cor Mechanical for #10, 149

Randy Thompson
SIGNATURE

2-5-14
DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR	VOTE	DATE

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee
INITIATED BY



Lori Williams, Parks Director
DRAFTED BY

Public Works & Planning Committees
SUBMITTED BY

January 27, 2015
DATE DRAFTED

Adoption of the Rock County Parks, Outdoor Recreation and Open Space (POROS) Plan

- 1 **WHEREAS**, it is good management practice for the Rock County Parks Division to have a long-
- 2 range plan for its operation and assets; and,
- 3
- 4 **WHEREAS**, Rock County needs to update the 2009-2014 POROS Plan in order to remain eligible
- 5 for State, Federal, and foundation grants, which along with local matching funds can be used to
- 6 help improve the County's parks, outdoor recreation facilities, and open space areas to the benefit
- 7 of Rock County Citizens; and,
- 8
- 9 **WHEREAS**, the proposed Rock County 2015-2020 POROS Plan is comprised of an Introduction,
- 10 Current Parks & Recreation Services, Community Needs Assessment, Goals & Objectives, and
- 11 Plan Implementation, and Maps and Park Conceptual Master Plans; and,
- 12
- 13 **WHEREAS**, the POROS planning process included a data layering process that used extensive
- 14 public participation including a Delphi Committee, mail, email, and phone surveys, staff input
- 15 sessions, and public input sessions; and,
- 16
- 17 **WHEREAS**, the 2015-2020 POROS Plan goals and priorities recommended by the Public Works,
- 18 Parks Advisory, and Planning & Development Committees are based on this extensive process of
- 19 public input; and,
- 20
- 21 **WHEREAS**, the POROS plan is intended to be used by the Rock County Board of Supervisors to
- 22 direct the Public Works Parks Advisory Committee and Parks Director and County Staff to pursue
- 23 appropriate park, outdoor recreation and open space items and projects; and,
- 24
- 25 **WHEREAS**, the proposed POROS Plan has been reviewed and recommended for adoption by
- 26 both the Parks and Planning Department Staffs; and,
- 27
- 28 **WHEREAS**, the proposed POROS Plan is consistent with the Rock County Comprehensive
- 29 Plan 2035.
- 30
- 31 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors on this
- 32 ____ day of _____, 2015, hereby adopts the 2015-2020 Rock County Parks, Outdoor
- 33 Recreation, and Open Space Plan chapter twelve of the Rock County Comprehensive Plan 2035;
- 34 and,
- 35
- 36 **BE IT FURTHER RESOLVED** that the Rock County Board of Supervisors shall pursue the
- 37 implementation of the Rock County Parks, Outdoor Recreation and Open Space Plan as
- 38 opportunities and resources are presented and available.

15-2A-206

Adoption of the Rock County Parks, Outdoor Recreation and Open Space (POROS) Plan
Page 2

Respectfully Submitted,

PUBLIC WORKS COMMITTEE

Betty Jo Bussie, Chair

Brent Fox, Vice-Chair

Eva M. Arnold

Rick Richard

Brenton Driscoll

PLANNING & DEVELOPMENT COMMITTEE

Alan Sweeney, Chair

Mary Mawhinney

Wes Davis

Wayne Gustina

Jason Heidenreich

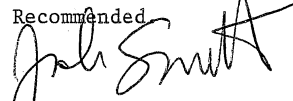
ENDORSED BY
PARKS ADVISORY COMMITTEE

Thomas Presny

Floyd Finney

Dean Paynter

ADMINISTRATIVE NOTE:

Recommended

Josh Smith
County Administrator

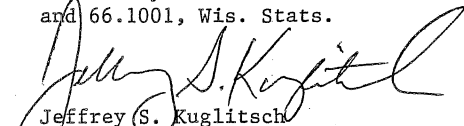
FISCAL NOTE:

Adoption of the POROS Plan has no fiscal impact in and by itself.


Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.69(1) and 66.1001, Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

– EXECUTIVE SUMMARY –

Rock County Park, Outdoor Recreation and Open Space Plan (POROS)

In order to remain eligible for state, federal and foundation grants, Rock County needs to update the POROS Plan. These grant funds, along with local matching funds can continue to be utilized to help improve the county's parks, outdoor recreation facilities, and open space areas to the benefit of Rock County citizens quality of life. The Plan has a five-year planning horizon. It will need to be updated in 2020 for the next five-year planning period.

The POROS planning process included a data gathering process that used extensive public participation including a Delphi Committee, email, mail and telephone surveys, staff input sessions, and public input sessions.

The proposed Rock County POROS Plan is one document and includes the following sections: 1) An Introduction including discussion of previous planning efforts, purpose and goals of the plan, 2) current assessment of Rock County Park System, 3) Community Needs Assessment, 4) Goals, Objectives and Policies, 5) Plan Implementation, and 6) Maps and Park conceptual master plans.

We realize that this is ambitious, but without enumeration, those projects would not be eligible for grant or other funding options.

A total of \$1,140,000 in capital projects was completed over the last five years as a result of having a POROS plan and being eligible for various grant opportunities. Grant funded dollars and ATC funds accounted for approximately \$815,000 of the improvements with \$325,000 funded by Rock County.

The proposed POROS Plan has been reviewed and recommended for adoption by both the Parks and Planning Department Staffs. The proposed POROS Plan update is consistent with the Rock County Comprehensive Plan 2035 and will be updated as chapter twelve of the plan.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

County Board Staff Committee
INITIATED BY



Amy Spoden, Acting HR Director
DRAFTED BY

County Board Staff Committee
SUBMITTED BY

February 4, 2015
DATE DRAFTED

RE-ALLOCATE DIRECTOR OF NURSING POSITION

- 1 **WHEREAS**, the position of Director of Nursing has become vacant due to a retirement; and
- 2
- 3 **WHEREAS**, given the critical nature of the nursing program at Rock Haven, it is imperative that the County
- 4 attract the best pool of applicants possible; and
- 5
- 6 **WHEREAS**, the 2013 Salary Study conducted by the Human Resources Department and the 2014 Leading Age
- 7 Wisconsin Nursing Home and Senior Housing Facility Survey indicate that the Director of Nursing current
- 8 wage is not Competitive with Rock County's comparables.
- 9
- 10 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors assembled this
- 11 _____ day of _____, 2015 hereby authorize that the classification of Director of Nursing be
- 12 reallocated from Pay Range 29 (\$69,937.56-\$85,048.31) to Pay Range 31 (\$74,727.22-\$90,706.90).

Respectfully Submitted,

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilini, Chair

Mary Mawhinney

Sandra Kraft, Vice-Chair

Louis Peer

Eva Arnold

Alan Sweeney

Henry Brill

Terry Thomas

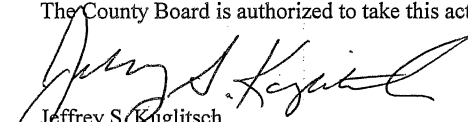
Betty Jo Bussie

15-2A-207

RE-ALLOCATE ROCK DIRECTOR OF NURSING
Page 2

LEGAL NTOE:

The County Board is authorized to take this action pursuant to secs. 59.01, 59.03 and 59.22, Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

FISCAL NOTE:

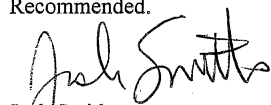
Minimal fiscal impact.



Sherry Oja
Finance Director

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

ROCK COUNTY, WISCONSIN



Corporation Counsel Office
51 South Main Street
Janesville, WI 53545
(608) 757-5530
Fax: (608) 757-5511

MEMORANDUM

TO: County Board Staff Committee
FROM: Jeffrey S. Kuglitsch, Corporation Counsel
DATE: January 7, 2015
RE: Notice of Claim

CLAIMANT: Frontier
DATE OF INCIDENT: 12/29/2013
DATE OF NOTICE OF CLAIM: March 31, 2014
AMOUNT CLAIMED: \$19,353.93
NATURE OF CLAIM: Rock County salting truck struck an aerial Frontier cable and pulled down two utility poles causing damage to Frontier property.
RECOMMENDATION: WMMIC has approved the claim and determined the County liable for damages in the amount requested.