



ROCK COUNTY BOARD OF SUPERVISORS' MEETING
TUESDAY, NOVEMBER 15, 2016 – 9:00 A. M.
COUNTY BOARD ROOM/COURTROOM H
FOURTH FLOOR/COURTHOUSE EAST

Agenda

1. CALL TO ORDER
2. INVOCATION & PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES
6. PUBLIC HEARING
7. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS
8. NOMINATIONS, APPOINTMENTS AND CONFIRMATION
9. RECOGNITION OF COUNTY EMPLOYEES OR OTHERS
10. INTRODUCTION OF NEW RESOLUTIONS OR ORDINANCES BY SUPERVISORS FOR REFERRAL TO APPROPRIATE COMMITTEE
11. REPORTS
 - A. Annual Report by County Clerk Per Wis. Stats. 59.17(16)
 - B. Recommendations by Finance Committee for Revisions to the 2017 Recommended Budget
12. NEW BUSINESS
 - A. Supplementary Appropriations and Budget Changes - Roll Call
 - B. Contracts – Roll Call
 - C. Consideration and Adoption of Recommended 2017 Annual County Budget

NOTE: This is the session for action on the 2017 Budget. Upon completion of the consideration of the recommended budget and amendments thereto, prior to the appropriations resolution adopting the tax levy and tax rate, the County Board will recess for a short time to permit the Finance Committee to review and check the final numbers. The County Board will then reconvene and the Finance Committee will present their resolution setting the tax levy and tax rate.

 - F. Setting the Tax Levy and Tax Rate for 2016 (The Finance Committee will complete the resolution upon adoption of the 2017 Budget.)
 - G. Cancellation of Checks Over Two Years Old
13. ADJOURNMENT

ROCK COUNTY, WISCONSIN

*Office of the Rock County Clerk
51 South Main Street
Janesville, WI 53545*



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www.co.rock.wi.us*

*Lisa Tollefson, Rock County Clerk
Lisa Miannecki, County Clerk Deputy*

November 10, 2016

Honorable Chair, Vice-Chair and Board Members
of the Rock County Board of Supervisors

The following is the Annual Report by the County Clerk, per Wisconsin Statutes 59.17 (16):

The records for 2015 indicate the following:

Total Collections	\$316,899,262.08
Total Disbursements	\$321,375,146.04
Decrease in Cash Balance or Equivalency	\$ 4,475,883.96

The County disbursed \$228,408,193.70 in the first nine months of 2016. The Finance Director's office processed 14,110 general checks, 774 credit card payments and 25,624 payroll checks, including direct deposit of payroll checks, or an average of 4,501 checks per month. Collections for the same period were \$226,529,506.80. As a result, the cash balance of the County decreased by \$1,878,686.90.

Operational expenses for the first nine months of 2016 were \$135,968,790.59 with collected operational revenues, other than taxes, of \$71,709,844.33.

The unassigned General Fund balance as of January 1, 2016 was \$29,978,897. That was \$4,497,496 less than anticipated during the 2016 budget process. The January 1, 2016 General Fund balance was reduced by 2016 net supplemental appropriations of \$469,832, resulting in a September 30, 2016 balance of \$29,509,065.

Attached is a detailed list of the supplementary appropriations for the first nine months of 2016, from the General Fund and Contingency Fund.

Respectfully Submitted,



Lisa Tollefson
Rock County Clerk

ROCK COUNTY 2016 CHECKS AND RECEIPTS

General Receipts 01/01/16 through 09/30/16

9999GN00138001-9999GN00141200

Accounts Payable Checks 01/01/16 through 09/30/16

558653 - 572762

Virtual MasterCard Payments 01/01/16 - 09/30/16

4950 - 5723

Payroll Checks 01/01/16 through 09/30/16

302409 - 304190 Machine Written

374609 - 398450 Direct Deposit

SUPPLEMENTAL APPROPRIATIONS FROM THE GENERAL FUND IN 2016

19-1921-0000-47010

DATE	RESOLUTION #	DESCRIPTION	AMOUNT	TOTAL	BALANCE
01/01/16		Audited Unassigned Fund Balance Available			\$29,978,897
2/16/2016	RES. #16-2A-469	Human Services - Create four new positions - Children, Youth and Families Division due to increased case load. Create one new position for Youth Services Center for increased safety.	\$295,657	\$295,657	\$29,683,240
6/13/2016	RES. #16-6A-042	Airport - parts and repair of a multi-purpose piece of equipment used for snow blowing and clearing debris.	\$39,500	\$335,157	\$29,643,740
06/13/16	RES. #16-6A-043	Fairgrounds - additional funds needed for contract for maintenance and management-administrative services.	\$28,646	\$363,803	\$29,615,094
08/15/16	RES. #16-8A-085	Human Services - Staffing change for corporation counsel due to a significant increase in Child Protection cases.	\$21,100	\$384,903	\$29,593,994
09/12/16	RES. #16-9A-098	Developmental Disabilities Board - funding for Birth to Three program, now contracted with CESA-2.	\$84,929	\$469,832	\$29,509,065
09/30/16		Total		\$469,832	\$29,509,065

SUPPLEMENTAL APPROPRIATIONS FROM THE CONTINGENCY FUND IN 2016

19-1922-0000-64904

DATE	TRANSFER # OR RESOLUTION #	DESCRIPTION	AMOUNT	TOTAL	BALANCE
1/1/2016		Adopted 2016 Budget			\$100,000
05/28/16	TRANSFER #16-18	Human Resources - consultant for diversity study and additional diversity program expenses.	\$10,000	\$10,000	\$90,000
07/25/16	TRANSFER #16-27	Courts/Mediation - purchase a multi-function printer.	\$1,700	\$11,700	\$88,300
09/16/16	TRANSFER #16-42	Human Resources - repair costs for filling system.	\$2,586	\$14,286	\$85,714
09/30/16	Total			\$14,286	\$85,714

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Finance Committee
INITIATED BY



Sherry Oja, Finance Director
DRAFTED BY

Finance Committee
SUBMITTED BY

November 7, 2016
DATE DRAFTED

SETTING THE TAX LEVY AND TAX RATE FOR 2016

1 **WHEREAS**, the Rock County Board of Supervisors has considered requests for county expenditures
2 from county departments, activities and other entities; and,

3
4 **WHEREAS**, the Rock County Board of Supervisors has held a public hearing on the proposed 2017
5 Budget; and,

6
7 **WHEREAS**, the Rock County Board of Supervisors has determined that the total county share of the
8 2017 Budget should be in the amount of \$ _____.

9
10 **NOW, THEREFORE, BE IT RESOLVED**, that the sum of \$ _____ is hereby transferred
11 from the General Fund to be applied against the proposed budget.

12
13 **BE IT FURTHER RESOLVED**, that the detailed line items are not adopted but are for informational
14 purposes only.

15
16 **BE IT FURTHER RESOLVED**, that the state taxes and special charges as separately set out on the
17 attached report in the amount of \$1,744,496.98, are hereby ratified.

18
19 **BE IT FINALLY RESOLVED**, that the line summary budget and personnel roster, as modified, are
20 hereby adopted and that the resulting tax levy for 2016 be in the amount of \$ _____ which
21 reflects a rate of \$ _____ of equalized valuation.

Respectfully submitted,

FINANCE COMMITTEE

Mary Mawhinney, Chair

Sandra Kraft, Vice Chair

Mary Beaver

Brent Fox

J. Russell Podzilni

LEGAL NOTE:

Sections 65.90 and 59.51(2) of the Wisconsin Statutes make it clear that the County board is authorized to adopt a budget, levy taxes, and appropriate money. Pursuant to sec. 70.62(1), Wis. Stats., the County also must determine, by resolution, the amount of taxes to be levied in their county for the year.

Jeffrey S. Kuglitsch, Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith, County Administrator

FISCAL NOTE:

Resolution contains fiscal note.

Sherry Oja, Finance Director

16-11C-146

ROCK COUNTY

Prepared by State Controller's Office

Statement of Valuation of Taxable Property of the Counties of
 The State of Wisconsin, Determined by the Department of Revenue
 for 2016, and the Apportionment of Taxes and Special Charges
 for 2016, Collection in 2017

Forestry Mill Tax Sec 70.58-2		
Property Valuation	\$10,279,524,500.00	
State Forestry Tax Rate	<u>0.000169706</u>	\$1,744,496.98
<hr/>		
Special Charges Upon County For Charitable and Penal Purposes		
Cost of Proceedings - Charges	\$1,002.20	
Cost of Proceedings - Credits	<u>\$0.00</u>	\$1,002.20
Other Special Charges to County		\$0.00
		<hr/>
Total of All Taxes and Special Charges		<u><u>\$1,745,499.18</u></u>

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

County Clerk
Initiated By



Lisa Tollefson
Drafted By

Finance Committee
Submitted By

October 19, 2016
Date Drafted

CANCELLATION OF CHECKS OVER TWO YEARS OLD

1 WHEREAS, Wisconsin Statutes § 59.64(4)(e), permits the destruction of checks over two years old.

2
3 NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled
4 this _____ day of _____ 2016, the following checks that are over two years old be cancelled and
5 credited back to the proper accounts.
6
7
8

COUNTY TREASURER MASTER - ACCOUNT #1155-776 (FIRST NATIONAL)

<u>DATE OF</u>	<u>ISSUE</u>	<u>CHECK #</u>	<u>PAYABLE TO:</u>	<u>AMOUNT</u>
	3/13/14	12712	STIFTER, CHRISTINE L	\$ 62.25
	1/3/14	33031	WELCH, JUDITH L	\$ 39.48
	1/31/14	33321	AMERTIL, MELISSA R	\$ 203.19
			SUBTOTAL:	\$ 304.92

COUNTY TREASURER GENERAL CHECKS - ACCOUNT #1155-784 (FIRST NATIONAL)

<u>DATE OF</u>	<u>ISSUE</u>	<u>CHECK #</u>	<u>PAYABLE TO:</u>	<u>AMOUNT</u>
17	11/19/13	518676	PEICH, BRIAN M	\$ 19.06
18	12/10/13	519570	LAMENDOLA, MICHELLE	\$ 249.34
19	12/10/13	519612	PHILLIPS, JENNIFER	\$ 220.00
20	12/10/13	519718	GUSHEL, MONICA	\$ 7.70
21	01/24/14	522126	DEGONIA, KYLE	\$ 2.83
22	01/24/14	522128	GETCHEL ATTY AT LAW, ANDRIA M	\$ 2.83
23	01/31/14	522249	MERCY MALL PHARMACY	\$ 352.13
24	02/07/14	522631	ZEPKE, VIRGINIA	\$ 28.75
25	02/11/14	522854	ZINN, TAMMY	\$ 7.29
26	02/11/14	522934	LANGREHR, DELORES M	\$ 8.00
27	02/14/14	523064	HALLETT, MARY	\$ 193.70
28	02/14/14	523353	PATRICK, KATRINA	\$ 48.00
29	02/25/14	523765	SCHINDLER, JACOB P	\$ 19.06
30	02/25/14	523781	WILLIAMS, TIFFANY N	\$ 84.40
31	03/07/14	524270	SOMPPI, DAVID	\$ 21.09
32	03/07/14	524357	STRATTON, CONNIE	\$ 17.20
33	03/25/14	525462	TRACY, SARAH L	\$ 47.30
34	03/25/14	525467	WHITNEY, JASON C	\$ 19.06
35	04/01/14	525721	DAWSON, KEN	\$ 9.60
36	04/01/14	525735	FREDRICK, MICHAEL	\$ 8.00
37	04/01/14	525738	GRUNZEL FARMS INC	\$ 27.00
38	04/01/14	525747	HERBST, ALLEN	\$ 8.00
39	04/01/14	525770	LUETY, KENNETH	\$ 8.00
40	04/01/14	525777	MARKLEIN, LEE	\$ 16.00
41	04/01/14	525787	PENNYCOOK FAMILY TRUST	\$ 8.00
42	04/01/14	525810	SCHREIER, WILLIAM	\$ 10.00
43	04/01/14	525813	STOKSTAD, STEVE	\$ 16.00
44	04/08/14	526345	WISCONSIN ASSOCIATION OF JUDIC	\$ 100.00
45	04/08/14	526356	CONWAY, WILLIAM W	\$ 28.75
46	04/22/14	527085	HOUGH, LINDA J	\$ 62.60
47	05/16/14	528526	LOERKE, KIMBERLY M	\$ 31.30
48	05/20/14	528650	BLAND HEREFORD, JOYCE	\$ 1.75
49	05/30/14	529111	LAPP, SARAH	\$ 6.86
50	05/30/14	529112	LETCHER, DINEEN	\$ 6.86
51	05/30/14	529114	MAURER, SUSAN	\$ 31.24
52	06/27/14	530488	KNECHT, BECKIE	\$ 20.16
53	07/15/14	531342	KNOPE, ANDREW S	\$ 70.12
54	07/15/14	531345	MCCARTHY, PHILIP J	\$ 37.42
55	07/22/14	531897	REINSBACH, KATHY L WEIS	\$ 36.59
56	07/22/14	531905	WITHROW, LEOTA ELIZABETH	\$ 36.40
57	07/25/14	532044	MAY, JASON	\$ 2.80
58	08/08/14	532490	PEARSON, EDJRON	\$ 11.52
59	08/08/14	532491	PERKINS, CIATA	\$ 3.50
60	08/15/14	532970	DABSON, AMANDA OR JEFFERY	\$ 7.64
61	08/26/14	533485	BOELK, CORINE M	\$ 40.16

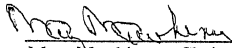
16-11C-147

Page 5


267	<u>SUMMARY</u>	
268	COUNTY TREASURER MASTER - ACCOUNT #1155-776	\$ 304.92
269	COUNTY TREASURER MASTER - ACCOUNT #1155-784	\$ 7,060.64
270	HEALTH INSURANCE PBA - ACCOUNT #1217287 (FIRST NATIONAL)	\$ 1,677.80
271	CLERK OF COURTS-(CCAP) ACCOUNT #1179-591 (FIRST NATIONAL)	\$ 19,385.98
272	DEVELOPMENTAL DISABILITIES BOARD-ACCOUNT #4814311540 (BMO HARRIS BANK)	\$ 30.00
273	ROCK COUNTY-ROCK HAVEN-PATIENT'S TRUST-ACCOUNT #59618-80 (FIRST COMM CREDIT UNION)	\$ 2,240.02
274	ROCK COUNTY-JAIL INMATE TRUST II-ACCT #12288599 (FIRST NATIONAL)	\$ 2,069.43
275	ROCK COUNTY-SHERIFF BAIL/BOND-ACCT #1214000 (FIRST NATIONAL)	\$ 9.71
276	ROCK COUNTY-HUMAN SERVICES EMERGENCY PETTY CASH-ACCOUNT #1100043268 (JOHNSON BANK)	\$ 45.00
277	TOTAL	\$ 32,823.50

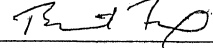
Respectfully submitted,

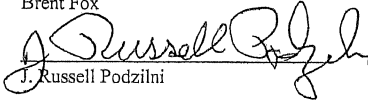
FINANCE COMMITTEE


Mary Mawhinney, Chair


Sandra Kraft, Vice Chair


Mary Beaver


Brent Fox


J. Russell Podzilni

FISCAL NOTE:

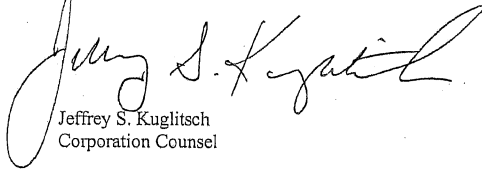
Funds from these checks will be credited back depending upon the funding source of the original check. Checks from non-lapsing accounts will be credited back to those accounts, while the balance will be credited back to Refund of Prior Year's Expense in the General Fund.



Sherry Oja
Finance Director

LEGAL NOTE:

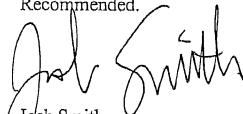
Appropriate action pursuant to section 59.64(4)(e), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Josh Smith
County Administrator