



**ROCK COUNTY BOARD OF SUPERVISORS' MEETING  
THURSDAY, MARCH 28, 2013 – 6:00 P. M.**

**COUNTY BOARD ROOM/COURTROOM H  
FOURTH FLOOR/COURTHOUSE EAST**

**Agenda**

1. CALL TO ORDER
2. INVOCATION & PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA

**EXECUTIVE SESSION:** Per Section 19.85(1)(g), Wis. Stats. Conferring with Legal Counsel Regarding Potential Litigation

The Board will Reconvene in Open Session at Approximately 6:20 P.M.

5. APPROVAL OF MINUTES – MARCH 14, 2013
6. PUBLIC HEARING
7. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS
8. NOMINATIONS, APPOINTMENTS AND CONFIRMATION
  - A. Appointment to Board of Health
  - B. Appointment to City of Janesville TIF 21 Amendment – Brent Fox
9. INTRODUCTION OF NEW RESOLUTIONS OR ORDINANCES BY SUPERVISORS FOR REFERRAL TO APPROPRIATE COMMITTEE
10. REPORTS
11. UNFINISHED BUSINESS
12. NEW BUSINESS
  - A. Supplementary Appropriations and Budget Changes - Roll Call
    1. Accepting Arrowhead Libraries Offer Computer Training Grant and Amending the 2013 Arrowhead Library System Budget
    2. Accepting Digital Content Buying Pool Grant and Amending the 2013 Arrowhead Library System Budget
    3. Approving Additional Contingency Funding and Amending 2013 Budget for the Rock Haven Facility Replacement Project

**ROCK COUNTY BOARD OF SUPERVISORS**

**March 28, 2013**

**Page 2**

12. NEW BUSINESS

- B. Bills Over \$10,000 – No Roll Call
- C. Encumbrances Over \$10,000 – Roll Call
- D. Contracts – Roll Call
  
- E. Recognizing Rock County Social Workers

NOTE: Items 12. E. will be considered by the Human Services Board on March 27, 2013

- F. To Amend the 2013 Human Services Budget to Delete a 1.0 FTE Administrative Assistant Position and Create a 1.0 FTE Secretary I Position

NOTE: Items 12. F. will be considered by the Human Services Board on March 27, 2013 and County Board Staff Committee on March 28, 2013

13. ADJOURNMENT

## APPOINTMENTS TO THE BOARD OF HEALTH

**POSITION:** Member of the Board of Health

**AUTHORITY:** Wis. Stats. 251.03(4)

**TERMS:** Two Year Terms Ending March 31, 2015

**PER DIEM:** Yes, Per Board Rule IV.J.

**PRESENT MEMBERS:** Dr. Aaron Best MD  
 Dr. Dean Peterson DVM  
 James Rooney R.Ph  
 Judith Wade R.N., WHNP  
 Dr. Connie Winter DDS

**CONFIRMATION:** Yes, by County Board of Supervisors

**NEW APPOINTMENTS:**

Dr. Aaron Best, M.D. Dean Riverview Clinic 3200 E. Racine St. Janesville, WI 53546	Judy Wade R.N., WHNP 721 Grant Street Beloit, WI 53511
Dr. Dean Peterson DVM Janesville Animal Med. Cnt. 5021 N. State Road 26 Janesville, WI 53546	Dr. Connie Winter DDS 584 E. Merrifield Road Edgerton, WI 53534
James Rooney R.Ph 1814 Edon Drive Janesville, WI 53546	

**EFFECTIVE DATE:** March 28, 2013

**APPOINTMENT TO THE CITY OF JANESVILLE JOINT REVIEW BOARD  
FOR TAX INCREMENTAL FINANCING DISTRICT NO. 21 AMENDMENT**

**POSITION:** Member of TIF District No. 21

**AUTHORITY:** Wis. Stats. 66.1105(4)

**TERM:** Indefinite

**PER DIEM:** Yes, Per Board Rule IV.J.

**CONFIRMATION:** Yes, by County Board of Supervisors

**NEW APPOINTMENT:** Brent Fox  
2520 N. Parker Drive  
Janesville, WI 53545

**EFFECTIVE DATE:** March 28, 2013

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Steven T. Platteter  
INITIATED BY



Steven T. Platteter  
DRAFTED BY

Arrowhead Library System Board  
SUBMITTED BY

March 1, 2013  
DATE DRAFTED

**ACCEPTING ARROWHEAD LIBRARIES OFFER COMPUTER TRAINING  
GRANT AND AMENDING THE 2013 ARROWHEAD LIBRARY SYSTEM  
BUDGET**

1 **WHEREAS**, the Arrowhead Library System (ALS) has been notified of the approval of the Arrowhead  
2 Library System's Arrowhead libraries Offer Computer Training grant #13-53-9926-13-142-LSTA; and,  
3

4 **WHEREAS**, the ALS Board has accepted the grant for a total of \$6,188.  
5

6 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled  
7 this \_\_\_\_\_ day of \_\_\_\_\_, 2013 amends the Arrowhead Library System's budget as follows:  
8  
9

<u>Account Number/ Description</u>	<u>Budget at 01/01/13</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>Source of Funds:</u>			
51-5275-2013-42100 Federal Aid	-0-	\$6,188	\$6,188
<u>Use of Funds:</u>			
51-5275-2013-61100 Regular Wages	-0-	\$4,974	\$4,974
51-5275-2013-61400 FICA	-0-	\$381	\$381
51-5275-2013-61510 Retirement	-0-	\$333	\$333
51-5275-2013-63300 Travel	-0-	\$500	\$500

13-3B-279

Respectfully submitted,

**ARROWHEAD LIBRARY SYSTEM BOARD**

Richard Bostwick  
Richard Bostwick, President

Mike Rundle  
Mike Rundle

Chuck Goldstein  
Chuck Goldstein

Jane Haag  
Jane Haag

Doreen Dalman  
Doreen Dalman

Absent  
Jose Carrillo


Absent  
Bill Wilson

**ACCEPTING ARROWHEAD LIBRARIES OFFER COMPUTER TRAINING GRANT AND  
AMENDING THE 2013 ARROWHEAD LIBRARY SYSTEM BUDGET**

Page 2

**FINANCE COMMITTEE APPROVAL:**

Reviewed and approved on a vote of 5-0.

 3/21/13  
Mary Mawhinney, Chair Date

**FISCAL NOTE:**

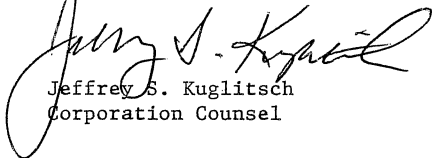
This resolution authorizes the acceptance and expenditure of \$6,188 in Federal Aid for the Arrowhead Library System. No County matching funds are required.



Sherry Oja  
Finance Director

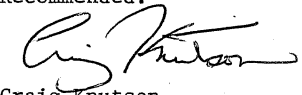
**LEGAL NOTE:**

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2013 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

  
Jeffrey S. Kuglitsch  
Corporation Counsel

**ADMINISTRATIVE NOTE:**

Recommended.

  
Craig Knutson  
County Administrator

Grant # 13-53-9926-13-142-LSTA

Accepting Arrowhead Library System's ***Arrowhead Libraries Offer Computer Training*** & Amending the 2013 Arrowhead Library System Budget

Summary of Grant: The Arrowhead Library System will provide computer classes for the public and library staff at each of the seven libraries in the Arrowhead Library System. Libraries in Beloit, Clinton, Edgerton, Evansville, Janesville, Milton and Orfordville are participating in the computer training.

		Budgeted 2013	Revised
51-5275-2013-42100	Federal Aid	0	\$6,188
51-5275-2013-61100	Regular Wages	0	\$ 4974
51-5275-2013-61400	FICA	0	\$ 381
51-5275-2013-61510	Retirement	0	\$ 333
51-5275-2013-63300	Travel	0	\$ 500

ALS Board Members

Bill Wilson

Richard Bostwick – President

Mike Rundle

Chuck Goldstein

Janet Haag

Jose Carrillo

Doreen Dalman

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Steven T. Platteter  
INITIATED BY



Steven T. Platteter  
DRAFTED BY

Arrowhead Library System Board  
SUBMITTED BY

March 1, 2013  
DATE DRAFTED

**ACCEPTING DIGITAL CONTENT BUYING POOL GRANT AND AMENDING  
THE 2013 ARROWHEAD LIBRARY SYSTEM BUDGET**

1 **WHEREAS**, the Arrowhead Library System (ALS) has been notified of the approval of the Arrowhead  
2 Library System's Digital Content Buying Pool grant #13-53-9926-13-106-LSTA; and,  
3

4 **WHEREAS**, the ALS Board has accepted the grant for a total of \$3,846.  
5

6 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled  
7 this \_\_\_\_\_ day of \_\_\_\_\_, 2013 amends the Arrowhead Library System's budget as follows:  
8

<u>Account Number/ Description</u>	<u>Budget at 01/01/13</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>Source of Funds:</u>			
12 51-5281-2013-42100	-0-	\$3,846	\$3,846
13 Federal Aid			
<u>Use of Funds:</u>			
16 51-5281-2013-62119	-0-	\$3,846	\$3,846
17 Other Contracted Services			

13-3B-280

Respectfully submitted,

**ARROWHEAD LIBRARY SYSTEM BOARD**

Richard Bostwick  
Richard Bostwick, President

Mike Rundle  
Mike Rundle

Chuck Goldstein  
Chuck Goldstein

Janet Haag  
Janet Haag

Doreen Dalman  
Doreen Dalman

Absent  
Jose Carrillo

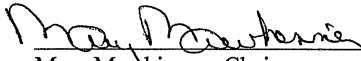
Absent  
Bill Wilson



**ACCEPTING DIGITAL CONTENT BUYING POOL GRANT AND AMENDING THE 2013  
ARROWHEAD LIBRARY SYSTEM BUDGET ACCEPTING ARROWHEAD LIBRARIES**  
Page 2

**FINANCE COMMITTEE APPROVAL:**

Reviewed and approved on a vote of 5-0.

 3-21-13  
Mary Mawhinney, Chair Date

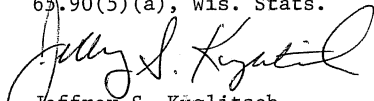
**FISCAL NOTE:**

This resolution authorizes the acceptance and expenditure of \$3,846 in Federal Aid for the Arrowhead Library System. No County matching funds are required.

  
Sherry Oja  
Finance Director


**LEGAL NOTE:**

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2013 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

  
Jeffrey S. Kuglitsch  
Corporation Counsel

**ADMINISTRATIVE NOTE:**

Recommended.

  
Craig Knutson  
County Administrator

Grant # 13-53-9926-13-106LSTA

Accepting Arrowhead Library System's Digital Content Buying Pool Grant & Amending the 2013 Arrowhead Library System Budget

Summary of Grant: In May 2011 the Division for Libraries and Technology (DLT) sponsored a statewide E-book Summit. A major recommendation from the Summit was the need to establish a statewide digital content buying pool. In a follow-up action, a committee from the Summit and the Wisconsin Public Library Consortium (WPLC) set a target goal of allocating \$1 million for e-books and audio book purchases. That goal has since been met. Starting in 2012, DLT began committing grant funds for e-books to supplement funds committed by the state's 17 public library systems and their member libraries. For 2013, the public library systems have committed \$800,000 to the buying pool with DLT awarding \$100,000 of \$200,000 (final award is dependent on the 2013 Federal Budget). Each library system amount is based on a formula of current OverDrive e-book use and system population. Persons with compatible electronic devices anywhere in the state can now access over 63,000 items from any of Wisconsin's 385 public libraries. This collection will grow considerably as new titles are added throughout the coming year.

		Budgeted 2013	Revised
51-5281-2013-42100	Federal Aid	0	\$3,846
51-5281-2013-62119	Contractual	0	\$3846

ALS Board Members

Bill Wilson

Richard Bostwick – President

Mike Rundle

Chuck Goldstein

Janet Haag

Jose Carrillo

Doreen Dalman

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

General Services Committee  
INITIATED BY

Randy Terronez  
DRAFTED BY

General Services Committee  
SUBMITTED BY



March 19, 2013  
DATE DRAFTED

**APPROVING ADDITIONAL CONTINGENCY FUNDING AND AMENDING 2013 BUDGET FOR  
THE ROCK HAVEN FACILITY REPLACEMENT PROJECT**

1 **WHEREAS**, the Rock Haven facility replacement project is nearing completion with all the previously  
2 allotted contingency funds depleted, requiring additional monies to be placed in the project contingency  
3 account; and,  
4

5 **WHEREAS**, pending change orders and related project costs will result in a need for additional funding  
6 as recommended by the Samuels Group in the amount of \$214,845; and,  
7

8 **WHEREAS**, funding is available from the Net Assets (fund balance) of the Rock Haven Operations  
9 account.  
10

11 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors duly assembled  
12 this \_\_\_\_ day of \_\_\_\_\_, 2013 that the Contingency budget be increased a total of \$214,845 to  
13 cover change orders and related project costs as recommended by the Samuels Group with funds to come  
14 from the Net Assets of the Rock Haven operational account, and that the 2013 budget be amended as  
15 follows:  
16

<u>Account/Description</u>	<u>Budget</u> <u>1/24/13</u>	<u>Increase</u> <u>(Decrease)</u>	<u>Amended</u> <u>Budget</u>
<b><u>Source of Funds</u></b>			
00-0000-0050-46400			
Net Assets – Rock Haven	\$ 39,096	\$214,845	\$253,941
<b><u>Use of Funds</u></b>			
18-1851-0000-67200			
Capital Project-Rock Haven	\$31,134,096	\$214,845	\$31,348,941

26  
27 **BE IT FINALLY RESOLVED**, that the General Services Committee be delegated the authority to  
28 approve all change orders for the Rock Haven Facility Replacement Project and report any change orders  
29 over \$10,000 to the Rock County Board of Supervisors at its regularly scheduled meeting.  
30

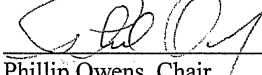
13-3B-281

**APPROVING ADDITIONAL CONTINGENCY FUNDING AND AMENDING THE 2013 BUDGET FOR THE ROCK HAVEN FACILITY REPLACEMENT PROJECT**

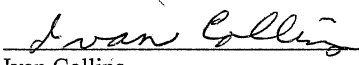
Page 2

Respectfully Submitted,

GENERAL SERVICES COMMITTEE

  
Phillip Owens, Chair

  
Henry Brill, Vice Chair

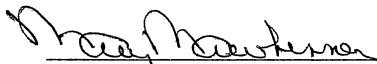
  
Ivan Collins

Absent  
Jason Heidenreich

  
Edwin Nash


PURCHASING PROCEDURAL ENDORSEMENT AND FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of 5-0.

  
Mary Mawhinney, Chair

FISCAL NOTE:

This resolution authorizes a transfer of \$214,845 from Rock Haven's Net Assets to the Rock Haven capital project account. Rock Haven's Net Assets are estimated to be \$3,815,900 at 12/31/12.

  
Sherry Oja  
Finance Director


LEGAL NOTE:

County Board is authorized to take this action pursuant to sec. 59.01 & sec. 59.51 WI Stats. As an amendment to the adopted 2013 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

  
Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATOR'S NOTE:

Recommended.

  
Craig Knutson  
County Administrator

## Executive Summary

### Approving Additional Contingency Funding and Amending the 2013 Budget for the Rock Haven Replacement Facility Project

The Samuels Group recommends Program Request #25 and #26 in the total amount of \$161,862 and includes:

- Plumbing and electrical work for preheat storage tank and heat recovery chiller system (\$20,055\*)
- Contractor time for researching fire damper issue (\$9,812\*)
- Chiller bypass to hot water boilers as back up heating system (\$7,431\*)
- Reprogramming fire alarm and nurse call systems (\$4,598\*)
- Building Inspector/Fire Marshall issues (\$4,377\*)
- Electrical Inspector issues (\$3,034\*)
- Door hardware for card reader (\$1,338)
- Exhaust fan work for oxygen storage tank rooms (\$1,217\*)
- CG Schmidt Project Delay expenses (\$110,000)

Additionally, staff have discovered an error in account balance that placed the project budget \$52,982.62 in the red - a result of timing differences between program requests approved by the General Services Committee and the change order(s) included in pre-approved encumbrance amendment(s).

The total of \$214,845 would come from the Net Assets (fund balance) of the Rock Haven operational account.

**\* Pending final review by Architect/Engineer and/or negotiated settlement**

RESOLUTION NO. 13-3B-282

AGENDA NO. 12.B.

SUBMITTED BY: FINANCE COMMITTEE

DATE: **MAR 21 2013**

INITIATED: FINANCE DIRECTOR

WHEREAS, THE FINANCE COMMITTEE HAS EXAMINED THE FOLLOWING BILLS OVER \$10,000 AS REQUIRED BY COUNTY BD. RULE H.(3), AND FOUND THEM TO BE PROPER AND WITHIN BUDGET.

NOW THEREFORE BE IT RESOLVED, THE ROCK COUNTY BOARD OF SUPERVISORS AT ITS REGULAR MEETING ON **MAR 28 2013**, APPROVES PAYMENT AND AUTHORIZES AND DIRECTS THE COUNTY CLERK AND COUNTY TREASURER TO PAY THE SAME.

Vendor Name	Fund Name	Department Name	Program Name	Amount	Claim Amount
CORE BTS INC	ISF-CS	INFORMATION T	INFORMATION T DRP124645	11,980.00	11,980.00
CLAIMS IN THE AMOUNT OF	11,980.00	RESPECTFULLY SUBMITTED.			

HAVE BEEN APPROVED AND CHECKED BY THE GOVERNING COMMITTEES.

FINANCE COMMITTEE

*Mary Mawhorne*

*A. Kraft*

*Brent Fox*

*May Beaman*

*Dawn Godwin*

LEGAL NOTE:  
THE COUNTY BOARD RULE CITED REQUIRES THE COUNTY BOARD TO EXAMINE AND SETTLE ALL CLAIMS OVER \$10,000.00

*Jeffrey S. Kuglitsch*  
JEFFREY S. KUGLITSCH  
CORPORATION COUNSEL

ADMINISTRATIVE NOTE

FISCAL NOTE

RECOMMENDED

ABOVE LISTED CLAIMS ARE FULLY FUNDED.

*Craig Knutson*

CRAIG KNUTSON  
COUNTY ADMINISTRATOR

*Sherry Oja*  
SHERRY OJA  
FINANCE DIRECTOR

13-3B-282

RESOLUTION NO. 13-3B-283

AGENDA NO. 12.C.(1)

SUBMITTED BY: FINANCE COMMITTEE  
DATE: **MAR 21 2013**

INITIATED: FINANCE DIRECTOR

WHEREAS, THE FINANCE COMMITTEE HAS EXAMINED THE FOLLOWING ENCUMBRANCES OVER \$10,000 AS REQUIRED BY COUNTY BD. RULE H.(3), AND FOUND THEM TO BE PROPER AND WITHIN BUDGET.

NOW THEREFORE BE IT RESOLVED, THE ROCK COUNTY BOARD OF SUPERVISORS AT ITS REGULAR MEETING ON **MAR 28 2013**, APPROVES PAYMENT AND AUTHORIZES AND DIRECTS THE COUNTY CLERK AND COUNTY TREASURER TO PAY THE SAME, UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

Vendor Name	Fund Name	Department Name	Program Name	PR Number	Claim Amount
MANPOWER INC	SRF-HUMAN SERVIC	HUMAN SERVICES	CPS	R1301525	38,750.00
NETSMART TECHNOLOGIES INC	SRF-HUMAN SERVIC	HUMAN SERVICES	SPECIAL HSD A/C	R1301528	245,350.00
RAO, RAMACHANDRA	EF-HCC	ROCK HAVEN	ROCK HAVEN	R1301478	25,000.00
STEINIG TAL KENNEL LLC	GENERAL FUND	SHERIFF	EQUITABLE FUNDS	R1301549	11,000.00
ULTIMATE EXCAVATING INC	CPF-ALL OTHER	DPW	PARKS CAP PROJ	R1301360	48,300.00

CLAIMS IN THE AMOUNT OF 368,400.00

HAVE BEEN APPROVED AND CHECKED BY THE GOVERNING COMMITTEES.

FINANCE COMMITTEE

*Mary Newkner*

*D. Knept*

*Brent Top*

*Mar Beaver*

*Russ Bodzich*

LEGAL NOTE:

THE COUNTY BOARD RULE CITED REQUIRES THE COUNTY BOARD TO EXAMINE AND SETTLE ALL CLAIMS OVER \$10,000.00

*Jeffrey S. Kuglitsch*  
JEFFREY S. KUGLITSCH  
CORPORATION COUNSEL

FISCAL NOTE

ABOVE LISTED CLAIMS ARE FULLY FUNDED.

*Sherry Oja*  
SHERRY OJA  
FINANCE DIRECTOR

ADMINISTRATIVE NOTE

RECOMMENDED

*Craig Knutson*  
CRAIG KNUTSON  
COUNTY ADMINISTRATOR

13-3B-283

PURCHASE ORDER NUMBER P1300530 PEID 044418

**PRE-APPROVED ENCUMBRANCE AMENDMENT FORM**

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting ([balog@co.rock.wi.us](mailto:balog@co.rock.wi.us)), Cheryl Mikrut in Accounting ([mikrut@co.rock.wi.us](mailto:mikrut@co.rock.wi.us)) and Jodi Millis in Purchasing ([jodi@co.rock.wi.us](mailto:jodi@co.rock.wi.us)). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE 03/05/13

DEPARTMENT Rock Haven

COMMITTEE Health Services

VENDOR NAME William West MD

ACCOUNT NUMBER 32 8000 9700 62174

FUNDS DESCRIPTION Internist

AMOUNT OF INCREASE \$ 100000.00

INCREASE FROM \$ 30000.00 TO \$ 130000.00

ACCOUNT BALANCE AVAILABLE ~~\$ 159745~~ 133,345.99 SB <sup>3/7/13</sup>

REASON FOR AMENDMENT Higher than anticipated medical needs.

**APPROVALS**

GOVERNING COMMITTEE *Sally J. Dussie* 3/13/13  
Chair Date

FINANCE COMMITTEE *Mary Rowland* 3-21-13  
Chair Date

(If over \$10,000)

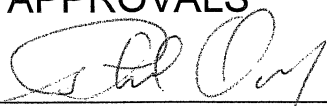

COUNTY BOARD \_\_\_\_\_  
Resolution # Adoption Date

(If over \$10,000)



PURCHASE ORDER NUMBER P1103172 PEID 051278**PRE-APPROVED ENCUMBRANCE AMENDMENT FORM**

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting ([balog@co.rock.wi.us](mailto:balog@co.rock.wi.us)), Cheryl Mikrut in Accounting ([mikrut@co.rock.wi.us](mailto:mikrut@co.rock.wi.us)) **and** Jodi Millis in Purchasing ([jodi@co.rock.wi.us](mailto:jodi@co.rock.wi.us)). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE MARCH 13, 2013DEPARTMENT GENERAL SERVICESCOMMITTEE GENERAL SERVICESVENDOR NAME CG SCHMIDTACCOUNT NUMBER 18-1851-0000-67200FUNDS DESCRIPTION ROCK HAVEN REPLACEMENT PROJECTAMOUNT OF INCREASE \$ 25,393.00INCREASE FROM \$ 17,845,780.69 TO \$ 17,871,173.69ACCOUNT BALANCE AVAILABLE \$ 116,090.49 SB 03/14/13REASON FOR AMENDMENT CHANGE ORDER #32**APPROVALS**GOVERNING COMMITTEE  Chair \_\_\_\_\_ Date \_\_\_\_\_FINANCE COMMITTEE  Chair \_\_\_\_\_ Date 3-21-13

(If over \$10,000)

COUNTY BOARD \_\_\_\_\_ Resolution # \_\_\_\_\_ Adoption Date \_\_\_\_\_

(If over \$10,000)

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Charmian J. Klyve, Director  
INITIATED BY



Katherine Flanagan  
DRAFTED BY

Human Services Board  
SUBMITTED BY

March 11, 2013  
DATE DRAFTED

**RECOGNIZING ROCK COUNTY  
SOCIAL WORKERS**

1 **WHEREAS**, March has been declared National Social Worker Recognition Month; and  
2  
3 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock  
4 County, wish to recognize the Rock County Human Services Social Workers for their  
5 excellence in delivering services to the citizens of Rock County; and,  
6  
7 **WHEREAS**, the Social Workers of the Rock County Department of Human Services provide  
8 services to a wide variety of Rock County citizens; and,  
9  
10 **WHEREAS**, Social Workers in the Mental Health area provide a wide array of treatment and  
11 psychosocial rehabilitation services to individuals living with serious mental illness thereby  
12 reducing the need for hospital based care; and provide family crisis stabilization services, in-  
13 home family services as well as services to children with severe and persistent mental illness  
14 to provide support to the families and reduce the need for out of home placement of children  
15 and adolescents; and facilitate access to treatment for individuals with addictive and co-  
16 occurring disorders to assist individuals with overcoming challenges and improving quality of  
17 life; and,  
18  
19 **WHEREAS**, the Social Workers in the Juvenile Justice & Prevention Services Division  
20 provide high-quality juvenile intake, community supervision, diversion, and residential care of  
21 youth in the Rock County area. Juvenile Justice Social Workers guide and support at-risk  
22 youth and their families who have violated the law. On a weekly basis Juvenile Justice Social  
23 Workers make difficult decisions that balance the need to keep the community safe and direct  
24 youth to a crime free life; and,  
25  
26 **WHEREAS**, the Child Protective Services Social Workers provide essential safety services  
27 and respond to reports of abuse and neglect; and work to control for the safety of children who  
28 are at risk of abuse, maltreatment and/or neglect; and intervene to alter the conditions within  
29 the families which create the risk of maltreatment and/or neglect, relying upon home-based  
30 services and collaboration with other professionals providing essential services to these  
31 children/families; and,  
32  
33 **WHEREAS**, the Social Workers in the Adult Community Services area provide services to  
34 individuals with persistent and chronic mental illness assisting them to live in the community;  
35 and prevent costly hospitalizations whenever possible; and,  
36  
37 **WHEREAS**, the Social Workers in the Long Term Support Division support the frail elderly  
38 and individuals with physical disabilities in our community in a variety of ways; they assess  
39 individuals to understand what they need help with, while encouraging them to do what they  
40 can; they search out providers to care for them, yet listen and respect their opinions of what  
41 they want; they work to ensure each persons health and safety, but also allow individuals to  
42 make their own decisions; and they care for each individual they work with as it shows  
43 through the relationships they build with their clients. LTS workers preserve the dignity and  
44 spirit of each of their clients each day they come to work; and,  
45

13-3B-284

46 **NOW THEREFORE BE IT RESOLVED** that the Rock County Board of Supervisors, duly  
47 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2013, do hereby recognize the Rock  
48 County Social Workers for their excellent work and diligent efforts in the delivery of services  
49 to needy Rock County citizens and their families in 2013.

50

51 **BE IT FURTHER RESOLVED** that the County Clerk be authorized and directed to furnish  
52 a copy of this resolution to the Rock County Human Services Department.

Respectfully Submitted,

**Rock County Human Services Board**

\_\_\_\_\_  
Brian Knudson, Chair

\_\_\_\_\_  
Phillip Owens

\_\_\_\_\_  
Sally Jean Landers-Weavers, Vice Chair

\_\_\_\_\_  
Terry Thomas

\_\_\_\_\_  
Terry Fell

\_\_\_\_\_  
Shirley Williams

\_\_\_\_\_  
William Grahn

\_\_\_\_\_  
Marvin Wopat

\_\_\_\_\_  
Ashley Kleven

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Charmian Klyve, HSD Director  
INITIATED BY

Charmian Klyve, HSD Director  
DRAFTED BY



Human Services Board  
SUBMITTED BY

March 20, 2013  
DATE DRAFTED

**TO AMEND THE 2013 HUMAN SERVICES  
BUDGET TO DELETE A 1.0 FTE ADMINISTRATIVE ASSISTANT POSITION AND  
CREATE A 1.0 FTE SECRETARY I POSITION**

1 **WHEREAS**, the Human Services Department has a vacancy in an Administrative Assistant position  
2 created by the retirement of the incumbent; and,  
3  
4 **WHEREAS**, in the beginning of 2012 the Rock County Human Services Department (HSD) assumed  
5 the lead fiscal and administrative responsibilities for a seven county consortium to perform economic  
6 support functions for the Southern Income Maintenance Consortium; and,  
7  
8 **WHEREAS**, the HSD Director and the Manager of the Economic Support Division have re-assessed  
9 their staffing needs for the Division in light of this new role which includes a heavy emphasis on  
10 monitoring State performance standards across all seven counties; and,  
11  
12 **WHEREAS**, HSD has an urgent need for a position to create and track State standards and produce  
13 confidential reports, not only based on the work of the Rock County staff, but also staff in the other six  
14 counties in the Consortium; and,  
15  
16 **WHEREAS**, HSD can function with one less Administrative Assistant position, but is in need of the  
17 unilateral position skill level identified in the position description and further the confidential nature of  
18 this position; and,  
19  
20 **WHEREAS**, the incumbent in the position was a long tenured employee with the County, therefore,  
21 hiring for this position would not require a budgetary adjustment.  
22  
23 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly  
24 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2013 deletes the (1.0 FTE) Administrative  
25 Assistant in HSD and creates the position of a (1.0 FTE) Secretary I in HSD.

13-3B-285

Respectfully submitted,

**Human Services Board**

\_\_\_\_\_  
Brian Knudson, Chair

\_\_\_\_\_  
Phillip Owens

\_\_\_\_\_  
Sally Jean Weaver-Landers, Vice Chair

\_\_\_\_\_  
Terry Thomas

\_\_\_\_\_  
Terry Fell

\_\_\_\_\_  
Shirley Williams

\_\_\_\_\_  
Billy Bob Grahn

\_\_\_\_\_  
Marvin Wopat

\_\_\_\_\_  
Ashley Kleven

To Amend the 2013 Human Services Budget to Delete a 1.0 FTE Administrative Assistant Position and Create A Secretary I Position  
Page 2

**COUNTY BOARD STAFF COMMITTEE**

\_\_\_\_\_  
J. Russell Podzilni, Chair

\_\_\_\_\_  
Marilynn Jensen

\_\_\_\_\_  
Sandra Kraft, Vice Chair

\_\_\_\_\_  
Louis Peer

\_\_\_\_\_  
Eva Arnold

\_\_\_\_\_  
Kurtis Yankee

\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
Mary Mawhinney

\_\_\_\_\_  
Betty Jo Bussie

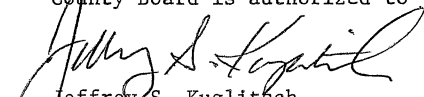
FISCAL NOTE:

This resolution deletes a 1.0 FTE Administrative Assistant and creates a 1.0 FTE Secretary I position. Sufficient funding is available in the HSD budget for this staffing change.

  
Sherry Oja  
Finance Director


LEGAL NOTE:

County Board is authorized to take this action pursuant to § 59.22(2), Wis. Stats.

  
Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

  
Craig Knutson  
County Administrator

## EXECUTIVE SUMMARY

The Human Services Department has a 1.0 Administrative Assistant position vacated by a retiring incumbent and is seeking to create a 1.0 Secretary 1 position. Creation of this position is necessitated by Rock County assuming fiscal and administrative oversight for the Southern Income Maintenance Consortium which includes Rock County and six surrounding counties.

Rock County holds the contract with the State of Wisconsin on behalf of the Southern Income Maintenance Consortium and is responsible for monitoring the performance standards set forth in that contract. As a result, the role of Rock County as lead agency requires that we consistently monitor and track our outcomes and take corrective action as needed. This position will be responsible for that report tracking and monitoring for Rock County, as well as our partner counties. It is a unilateral position as the position tracks the performance of Rock County Economic Support staff as well as the Economic Support staff within of our partner agencies.

The creation of this position will not result in the need for any additional budgetary authority as the incumbent was a long tenured employee paid at the top of the salary range.