



**Amended  
3/13/2012**

**FINANCE COMMITTEE  
THURSDAY, MARCH 15, 2012 - 7:30 A.M.  
CONFERENCE ROOM N-1 – FIFTH FLOOR  
ROCK COUNTY COURTHOUSE-EAST**

**Agenda**

1. Call to Order and Approval of Agenda
2. Citizen Participation, Communications and Announcements
3. Transfers and Appropriations
  - A. Rock Haven
  - B. Developmental Disabilities Board
  - C. Public Works
  - D. Human Services**
4.
  - A. Bills
  - B. Bills Over \$10,000
  - C. Encumbrances Over \$10,000
  - D. Pre-Approved Encumbrance Amendments
  - E. Approval of Bills for Other Departments
    - 1.) County Board Staff
5. Resolution
  - A. Voter Assistance Initiative and Amending Register of Deeds Budget
  - B. Authorizing the Amendment of the 2010 LiDAR Contract with Ayres Associates, Inc. and Amending the 2012 Land Records Budget
  - C. Authorizing Purchase of Additional Disk Storage
6. Review of Resolution
  - A. Amending 2012 Land Conservation Department Budget Tree and Shrub Sales Program
  - B. Authorizing Acceptance of Permanency Roundtable Funding and Amending the 2012 Human Services Department Budget
7. **Ordinance**
  - A. Repeal and Re-creation of Chapter VI of the Rock County Ordinance (Re- Apportionment of Supervisory Districts) (Ordinance will be provided at the meeting)**
8. Discussion on Investment Advisor
9. Report on Cash Balances and Investments
10. Adjournment

**ROCK COUNTY**

**SUPPLEMENTAL APPROPRIATIONS - TRANSFERS**

11-120

Transfer No.

Requested by Rock Haven

Sherry Gunderson

2/27/2012

Department

Department Head

Date

**FROM**

**TO**

ACCOUNT #	DESCRIPTION	AMOUNT
32-8000-9500-62451	Support Services Administration Special Assessments	\$ 22,000.00
32-8000-9300-62163	Support Services Environmental Laundry Services	\$ 800.00
32-8000-9700-62174	Support Services Medical Internist	\$ 7,500.00

ACCOUNT #	DESCRIPTION	AMOUNT
32-8000-9300-63404	Support Services Environmental Janitorial/Cleaning	\$ 22,000.00
32-8000-9300-64402	Support Services Environmental Linen Room Supplies	\$ 800.00
32-8000-9550-64902	Support Services Med Records Indirect Cost	\$ 7,500.00

**FISCAL NOTE:**

Sufficient funds are available in the above object code for the requested transfer.

**ADMINISTRATIVE NOTE:**

Recommended.

*OK*

**REQUIRED APPROVAL:**

Governing Committee

Finance Committee

DATE

*2-6-12*

COMMITTEE CHAIR

*[Signature]*

File

# ROCK COUNTY TRANSFER REQUESTS

# 11-120

TO: FINANCE DIRECTOR

2011 Budget

REQUESTED BY: Rock Haven

*Sunny Durdman*  
Department Head Signature

DATE: 2/27/2012

FROM:	AMOUNT
1) ACCOUNT #: 32-8000-9500-62451 DESCRIPTION: SUPPORT SERVICES ADMINISTRATION SPECIAL ASSESSMENTS CURRENT BALANCE: \$ 24,749 PROVIDED BY THE FINANCE DIRECTOR	\$ 22,000.00
2) ACCOUNT #: 32-8000-9300-62163 DESCRIPTION: SUPPORT SERVICES ENVIRONMENTAL LAUNDRY SERVICES CURRENT BALANCE: \$ 3,864 PROVIDED BY THE FINANCE DIRECTOR	\$ 800.00
3) ACCOUNT #: 32-8000-9700-62174 DESCRIPTION: SUPPORT SERVICES MEDICAL STAFF INTERNIST CURRENT BALANCE: \$ 12,447 PROVIDED BY THE FINANCE DIRECTOR	\$ 7,500.00
4) ACCOUNT #: DESCRIPTION: CURRENT BALANCE:	
PROVIDED BY THE FINANCE DIRECTOR	

TO:	AMOUNT
ACCOUNT #: 32-8000-9300-63404 DESCRIPTION: SUPPORT SERVICES ENVIRONMENTAL JANITORIAL/CLEANING	\$ 22,000.00
ACCOUNT #: 32-8000-9300-64402 DESCRIPTION: SUPPORT SERVICES ENVIRONMENTAL LINEN ROOM SUPPLIES	\$ 800.00
ACCOUNT #: 32-8000-9550-64902 DESCRIPTION: SUPPORT SERVICES MED RECORDS INDIRECT COST	\$ 7,500.00
ACCOUNT #: DESCRIPTION:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC:

- 1) Less nursing home fines than budgeted.
- 2) Lower utilization of laundry services due to fewer patient days.
- 3) Lower utilization of outside medical staff due to fewer patient days.

REASON TRANSFER IS NECESSARY - BE SPECIFIC:

- 1) Higher usage of janitorial/cleaning supplies than budgeted.
- 2) Higher utilization of linen room supplies than budgeted.
- 3) Greater cross charge from Human Services for medical records than budgeted.

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

11-121

Transfer No.

Requested by Rock Haven

Sherry Gunderson

Department

Department Head

2/27/2012  
Date

FROM

TO

ACCOUNT #	DESCRIPTION	AMOUNT
32-9000-9910-65109	General Service Insurance Other Insurance	\$ 600.00
32-9000-9940-61710	General Service Emp Benefits Workers Compensation	\$ 7,500.00
32-9000-9940-61915	General Service Emp Benefits Certifications/ Licenses/Other	\$ 800.00

ACCOUNT #	DESCRIPTION	AMOUNT
32-9000-9910-65103	General Service Insurance Public Liability	\$ 600.00
32-9000-9940-61720	General Service Emp Benefits Unemployment	\$ 2,000.00
32-9000-9940-63406	General Service Emp Clothing & Uniforms	\$ 6,300.00

**FISCAL NOTE:**

Sufficient funds are available in the above object code for the requested transfer.

**ADMINISTRATIVE NOTE:**

Recommended.



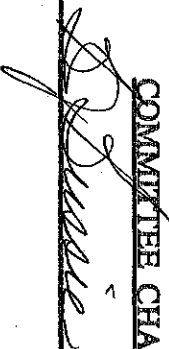
**REQUIRED APPROVAL:**

Governing Committee

Finance Committee

COMMITTEE CHAIR

DATE 3/16/12



File

# ROCK COUNTY TRANSFER REQUESTS

# 11-121

TO: FINANCE DIRECTOR

2011 Budget

REQUESTED BY: Rock Haven

*Shirley Burdwan*  
Department Head Signature

DATE: 2/27/2012

FROM:	AMOUNT
1) ACCOUNT #: 32-9000-9910-65109 DESCRIPTION: GENERAL SERVICE INSURANCE OTHER INSURANCE CURRENT BALANCE: \$ 5,321 PROVIDED BY THE FINANCE DIRECTOR	\$ 600.00
2) ACCOUNT #: 32-9000-9940-61710 DESCRIPTION: GENERAL SERVICE EMP BENEFITS WORKERS COMPENSATION CURRENT BALANCE: \$ 111,265 PROVIDED BY THE FINANCE DIRECTOR	\$ 7,500.00
3) ACCOUNT #: 32-9000-9940-61915 DESCRIPTION: GENERAL SERVICE EMP BENEFITS CERTIFICATIONS/LICENSES/OTHER CURRENT BALANCE: \$ 1,230 PROVIDED BY THE FINANCE DIRECTOR	\$ 800.00
4) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: PROVIDED BY THE FINANCE DIRECTOR	

TO:	AMOUNT
ACCOUNT #: 32-9000-9910-65103 DESCRIPTION: GENERAL SERVICE INSURANCE PUBLIC LIABILITY	\$ 600.00
ACCOUNT #: 32-9000-9940-61720 DESCRIPTION: GENERAL SERVICE EMP BENEFITS UNEMPLOYMENT	\$ 2,000.00
ACCOUNT #: 32-9000-9940-63406 DESCRIPTION: GENERAL SERVICE EMP BENEFITS CLOTHING & UNIFORMS	\$ 6,300.00
ACCOUNT #: DESCRIPTION:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC:

- 1) Less other insurance expense such as medical liability than budgeted.
- 2) Less workers compensation expense than budgeted.
- 3) Less expense for licenses than budgeted.

REASON TRANSFER IS NECESSARY - BE SPECIFIC:

- 1) Higher public liability expense such as WMMIC than budgeted.
- 2) Higher unemployment expense than budgeted.
- 3) Clothing and uniforms were not budgeted and were added as an expense after adoption of the 2011 budget.

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

11-119  
Transfer No.

Requested by Rock Haven

Sherry Gunderson

Department

Department Head

2/27/2012  
Date

FROM

TO

ACCOUNT #	DESCRIPTION	AMOUNT
32-8000-8100-64408	Support Services Materials Disposables	\$ 2,100.00
32-8000-8200-62104	Support Services Pharmacy Consulting Services	\$ 1,400.00
32-8000-9100-63109	Support Services Food Service Other Supplies & Expense	\$ 1,100.00

ACCOUNT #	DESCRIPTION	AMOUNT
32-8000-8100-64000	Support Services Materials Medical Supplies	\$ 1,500.00
32-8000-8200-63109	Support Services Pharmacy Other Supplies & Expense	\$ 2,000.00
32-8000-9100-63111	Support Services Food Service Paper Products	\$ 1,100.00

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended.

*OR*

REQUIRED APPROVAL:

- Governing Committee
- Finance Committee

DATE

2/16/12

COMMITTEE CHAIR

*[Signature]*

File

# ROCK COUNTY TRANSFER REQUESTS

# 11-119

2011 Budget

TO: FINANCE DIRECTOR

REQUESTED BY: Rock Haven

Department

*Bunny Durbin*  
Department Head Signature

DATE: 2/27/2012

FROM:	AMOUNT
1) ACCOUNT #: 32-8000-8100-64408 DESCRIPTION: SUPPORT SERVICES MATERIALS DISPOSABLES CURRENT BALANCE: \$ 20,761 PROVIDED BY THE FINANCE DIRECTOR	\$ 2,100.00
2) ACCOUNT #: 32-8000-8200-62104 DESCRIPTION: SUPPORT SERVICES PHARMACY CONSULTING SERVICES CURRENT BALANCE: \$ 1,466 PROVIDED BY THE FINANCE DIRECTOR	\$ 1,400.00
3) ACCOUNT #: 32-8000-9100-63109 DESCRIPTION: SUPPORT SERVICES FOOD SERVICE OTHER SUPPLIES & EXPENSE CURRENT BALANCE: \$ 1,462 PROVIDED BY THE FINANCE DIRECTOR	\$ 1,100.00
4) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: PROVIDED BY THE FINANCE DIRECTOR	

TO:	AMOUNT
ACCOUNT #: 32-8000-8100-64000 DESCRIPTION: SUPPORT SERVICES MATERIALS MEDICAL SUPPLIES	\$ 1,500.00
ACCOUNT #: 32-8000-8200-63109 DESCRIPTION: SUPPORT SERVICES PHARMACY OTHER SUPPLIES & EXPENSE	\$ 2,000.00
ACCOUNT #: 32-8000-9100-63111 DESCRIPTION: SUPPORT SERVICES FOOD SERVICE PAPER PRODUCTS	\$ 1,100.00
ACCOUNT #: DESCRIPTION:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC:

- 1) Less need for disposables than budgeted.
- 2) Less consulting pharmacy services than budgeted.
- 3) Lower utilization of food service supplies than budgeted.

REASON TRANSFER IS NECESSARY - BE SPECIFIC:

- 1) Higher usage of medical supplies than budgeted.
- 2) More need for pharmacy supplies than budgeted.
- 3) Higher usage of paper products in food service allowing for lower usage of other supplies.

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

11-118  
Transfer No.

Requested by Rock Haven

Sherry Gunderson

Department \_\_\_\_\_ Department Head \_\_\_\_\_

2/27/2012  
Date

FROM

TO

ACCOUNT #	DESCRIPTION	AMOUNT
32-7260-7400-62180	RH Contract Service T-18 Physical Therapy	\$ 11,000.00
32-7260-7400-62185	RH Contract Service T-18 Occupational Therapy	7,650.00
32-7260-7400-62186	RH Contract Service T-18 Speech Therapy	1,000.00

ACCOUNT #	DESCRIPTION	AMOUNT
32-7260-7400-62171	RH Contract Service T-18 Ambulance	\$ 3,350.00
32-7260-7400-62176	RH Contract Service T-18 Laboratory	1,300.00
32-7260-7400-62179	RH Contract Service T-18 Pharmacy	15,000.00

**FISCAL NOTE:**

Sufficient funds are available in the above object code for the requested transfer.

**ADMINISTRATIVE NOTE:**


Recommended.



**REQUIRED APPROVAL:**

- Governing Committee
- Finance Committee

**COMMITTEE CHAIR**

DATE 3-6-2012 

File



# ROCK COUNTY TRANSFER REQUESTS

# 11-118

TO: FINANCE DIRECTOR

2011 Budget

REQUESTED BY: Rock Haven

*Murray Dunham*  
Department Head Signature

DATE: 2/27/2012

FROM:	AMOUNT
1) ACCOUNT #: 32-7260-7400-62180 DESCRIPTION: RH CONTRACT SERVICE T-18 PHYSICAL THERAPY CURRENT BALANCE: \$ 11,761 PROVIDED BY THE FINANCE DIRECTOR	\$ 11,000.00
2) ACCOUNT #: 32-7260-7400-62185 DESCRIPTION: RH CONTRACT SERVICE T-18 OCCUPATIONAL THERAPY CURRENT BALANCE: \$ 7,658 PROVIDED BY THE FINANCE DIRECTOR	\$ 7,650.00
3) ACCOUNT #: 32-7260-7400-62186 DESCRIPTION: RH CONTRACT SERVICE T-18 SPEECH THERAPY CURRENT BALANCE: \$ 1,000 PROVIDED BY THE FINANCE DIRECTOR	\$ 1,000.00
4) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: PROVIDED BY THE FINANCE DIRECTOR	

TO:	AMOUNT
ACCOUNT #: 32-7260-7400-62171 DESCRIPTION: RH CONTRACT SERVICE T-18 AMBULANCE	\$ 3,350.00
ACCOUNT #: 32-7260-7400-62176 DESCRIPTION: RH CONTRACT SERVICE T-18 LABORATORY	\$ 1,300.00
ACCOUNT #: 32-7260-7400-62179 DESCRIPTION: RH CONTRACT SERVICE T-18 PHARMACY	\$ 15,000.00
ACCOUNT #: DESCRIPTION:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC:

- 1) Fewer Medicare patients receiving Physical Therapy versus budget.
- 2) Fewer Medicare patients receiving Occupational Therapy versus budget.
- 3) Fewer Medicare patients receiving Speech Therapy versus budget.

REASON TRANSFER IS NECESSARY - BE SPECIFIC:

- 1) Change in transit billing for patient transportation which is reimbursable and will offset additional cost.
- 2) Higher utilization of Laboratory services than budgeted.
- 3) Higher Medicare patient expense for Pharmacy services than budgeted.

**ROCK COUNTY**

**SUPPLEMENTAL APPROPRIATIONS - TRANSFERS**

11-117  
Transfer No.

Requested by Developmental Disabilities Board

John Hanevall

2/24/2012

Department

Department Head

Date

**FROM**

**TO**

ACCOUNT #	DESCRIPTION	AMOUNT
33-3310-0000-62604	Nursing Home Relocation (CIP 1B)	\$104,724
33-3310-0000-62606	Family Support	26,234
33-3310-0000-63100	Office Supplies & Expenses	26

ACCOUNT #	DESCRIPTION	AMOUNT
33-3310-0000-62601	Purchase of Care	\$104,724
33-3310-0000-62633	CITW-Children's Long Term Waiver	26,234
33-3310-0000-63200	Publications/Subscriptions	26

**FISCAL NOTE:**

Sufficient funds are available in the above object code for the requested transfer.

**ADMINISTRATIVE NOTE:**

Recommended.

**REQUIRED APPROVAL:**

Governing Committee   
 Finance Committee

DATE

COMMITTEE CHAIR

\_\_\_\_\_

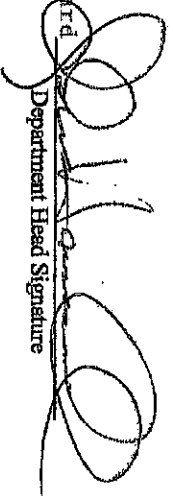
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# ROCK COUNTY TRANSFER REQUESTS

2011

FINANCE DIRECTOR  
RECEIVED

TO: FINANCE DIRECTOR  
REQUESTED BY: Developmental Disabilities Board  
Department

  
Department Head Signature

DATE: 2/24/2012  
# 11-117  
FEB-27 2012

FROM:	AMOUNT
1) ACCOUNT #: 33-3310-0000-62604 DESCRIPTION: Nursing Home Relocation (CIP 1B) CURRENT BALANCE: \$ 524,372.22 PROVIDED BY THE FINANCE DIRECTOR	\$104,724
2) ACCOUNT #: 33-3310-0000-62606 DESCRIPTION: Family Support CURRENT BALANCE: \$ 46,627.22 PROVIDED BY THE FINANCE DIRECTOR	26,234
3) ACCOUNT #: 33-3310-0000-63100 DESCRIPTION: Office Supplies & Expense CURRENT BALANCE: \$ 575.22 PROVIDED BY THE FINANCE DIRECTOR	26
4) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	

TO:	AMOUNT
ACCOUNT #: 33-3310-0000-62601 DESCRIPTION: Purchase of Care	\$104,724
ACCOUNT #: 33-3310-0000-62633 DESCRIPTION: CLW-Children's Long Term Waiver	26,234
ACCOUNT #: 33-3310-0000-63200 DESCRIPTION: Publications/Subscriptions	26
ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	

**REASON FOR TRANSFER - BE SPECIFIC:**

- 1) Additional funds are needed in Purchase of Care due to a CIPB client moving into an institutional facility for the majority of 2011.
- 2) Additional funds are needed in Children's Long Term Waiver due to a state directive to take additional children off of the waiting list.
- 3) Additional funds are needed in Publications/Subscriptions due to an increase in required dues & licensing fees.
- 4) Funds are available in Nursing Home Relocation (CIP 1B) because funds were budgeted for a CIP 1B client who is in an institution. Institutional costs are not covered by CIP funds.
- 5) Funds are available in Family Support because more kids transitioned from Family Support to the Children's Long Term Waiver.
- 6) Funds are available in Office Supplies & Expense because less need for office supplies due to 2 staff vacancies in 2011.

Revised: May 16, 1997

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

12-03  
Transfer No.

Requested by Developmental Disabilities Board

John Hanewall

Department

Department Head

2/24/2012  
Date

FROM

TO

ACCOUNT #	DESCRIPTION	AMOUNT
33-3310-0000-62620	Community Integration Prog. (CIP 1A)	\$ 86,937
33-3310-0000-62601	Purchase of Care	21,705
33-3310-0000-62604	Nursing Home Relocation (CIP 1B)	1,270

ACCOUNT #	DESCRIPTION	AMOUNT
33-3310-0000-62604	Nursing Home Relocation (CIP 1B)	\$ 108,642
33-3310-0000-62627	Brain Trauma	1,270

**FISCAL NOTE:**

Sufficient funds are available in the above object code for the requested transfer.

**ADMINISTRATIVE NOTE:**

Recommended.

**REQUIRED APPROVAL:**

- Governing Committee
- Finance Committee

DATE

COMMITTEE CHAIR

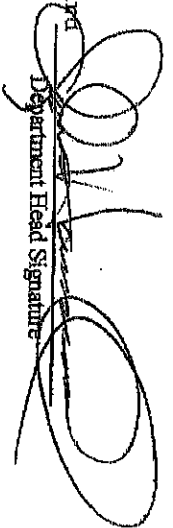
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# ROCK COUNTY TRANSFER REQUESTS

2012  
FINANCE DIRECTOR  
RECEIVED  
# 12-03  
FEB 27 2012

TO: FINANCE DIRECTOR

REQUESTED BY: Developmental Disabilities Board  
Department

  
Department Head Signature

DATE: 2/24/2012

FROM:	AMOUNT
<b>ACCOUNT #:</b> 33-3310-0000-62620 <b>DESCRIPTION:</b> Community Integration Prog. (CIP 1A) <b>CURRENT BALANCE:</b> \$ 629,288 <i>2-27-12</i> PROVIDED BY THE FINANCE DIRECTOR	\$86,937
<b>ACCOUNT #:</b> 33-3310-0000-62601 <b>DESCRIPTION:</b> Purchase of Care <b>CURRENT BALANCE:</b> \$ 256,064 <i>2-27-12</i> PROVIDED BY THE FINANCE DIRECTOR	21,705
<b>ACCOUNT #:</b> 33-3310-0000-62604 <b>DESCRIPTION:</b> Nursing Home Relocation (CIP 1B) <b>CURRENT BALANCE:</b> \$ 5,136,790 <i>2-27-12</i> PROVIDED BY THE FINANCE DIRECTOR	1,270
<b>ACCOUNT #:</b> <b>DESCRIPTION:</b> <b>CURRENT BALANCE:</b> \$ PROVIDED BY THE FINANCE DIRECTOR	

TO:	AMOUNT
<b>ACCOUNT #:</b> 33-3310-0000-62604. <b>DESCRIPTION:</b> Nursing Home Relocation (CIP 1B)	\$108,642
<b>ACCOUNT #:</b> 33-3310-0000-62627 <b>DESCRIPTION:</b> Brain Trauma	1,270
<b>ACCOUNT #:</b> <b>DESCRIPTION:</b> <b>CURRENT BALANCE:</b> \$ PROVIDED BY THE FINANCE DIRECTOR	

**REASON FOR TRANSFER - BE SPECIFIC:**

- 1) Additional funds are needed in Nursing Home Relocation (CIP 1B) due to one CIP 1B client filling a residential slot that was vacant due to a deceased CIP 1A client. Additional funds are needed in CIP 1B due to 2 current residential clients who have moved into a CIP eligible home.
- 2) Additional funds are needed in Brain Trauma due to a current client needing supported employment services in 2012.
- 3) Funds are available in the Community Integration Program (CIP 1A) because funds were budgeted for a CIP 1A client who is deceased. The CIP 1B client in line 1 filled the CIP 1A residential vacancy.
- 4) Funds are available in Purchase of Care because money was budgeted for 2 clients who resided in a home that was not eligible to be covered by CIP but the 2 clients recently moved into a new home that is a CIP eligible residence.
- 5) Funds are available in CIP 1B because money was budgeted for the Supported Employment Program which is now needed by a TRANSFER.DOC Brain Trauma client.

ROCK COUNTY

**SUPPLEMENTAL APPROPRIATIONS - TRANSFERS**

11-116  
Transfer No.

Requested by Public Works

Benjamin J. Coopman, Jr.

Department

Department Head

02/24/12  
Date

FROM

ACCOUNT #	DESCRIPTION	AMOUNT
41-4350-4280-46205	Compensation-Loss of Fixed Assets	\$6,104.19

TO

ACCOUNT #	DESCRIPTION	AMOUNT
41-4350-4280-67110	Capital Equipment	\$6,104.19

**FISCAL NOTE:**

Sufficient funds are available in the above object code for the requested transfer.

**ADMINISTRATIVE NOTE:**

Recommended.



**REQUIRED APPROVAL:**

- Governing Committee
- Finance Committee

DATE

COMMITTEE CHAIR

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
File

# ROCK COUNTY TRANSFER REQUESTS

# 11-116

TO: FINANCE DIRECTOR

REQUESTED BY: PUBLIC WORKS

Department

*Benjamin J. Depina, Jr.*  
Department Head Signature

DATE: FEBRUARY 24, 2012

FROM:	AMOUNT	TO:	AMOUNT
1) ACCOUNT #: <u>41-4350-4280-46205</u> DESCRIPTION: <u>COMPENSATION-LOSS OF FIXED ASSETS</u> CURRENT BALANCE: \$ <u>659,242</u> PROVIDED BY THE FINANCE DIRECTOR	6,104.19	ACCOUNT #: <u>41-4350-4280-67110</u> DESCRIPTION: <u>CAPITAL EQUIPMENT</u>	6,104.19
2) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: DESCRIPTION:	
3) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: DESCRIPTION:	
4) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: DESCRIPTION:	

REASON FOR TRANSFER - BE SPECIFIC: COUNTY PL0W #793 DAMAGED 3/9/2011 BY SUBDIVISION ROAD HAZARD. INSURANCE PROCESSED WILL BE APPLIED AS COST REDUCTION IN FORCED TRADE-IN ON REPLACEMENT PL0W IN ACCORDANCE WITH WISDOT ACCOUNTING MANUAL. TRANSFER REQUESTED FOR 2011.

*John Greder*

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0515000000-63100	OFC SUPP & EXP P1200971-PO# 03/05/12 -VN#016466	5,700.00 8.8%	65.39	438.75	5,195.86	32.13	
					CLOSING BALANCE 5,163.73		32.13
0515000000-68010	EXP.ALLOCATIONS P1201204-PO# 03/05/12 -VN#040481	0.00 100.0%	700.00	526.09	-1,226.09	31.08	
					CLOSING BALANCE -1,257.17		31.08
		FINANCE DIRECTOR	PROG-TOTAL-PO			63.21	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$63.21 INCURRED BY FINANCE DIRECTOR. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.  
FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

MAR 15 2012

DATE \_\_\_\_\_

CHAIR



Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1414110000-62114	TAB/CANVASING	1,800.00 0.0%	0.00	0.05	1,799.95		
	P1201091-PO# 03/05/12 -VN#014389			MATHEWS,STEPHANIE		50.00	
			CLOSING BALANCE		1,749.95		50.00
1414110000-63100	OFC SUPP & EXP	4,877.00 27.4%	454.44	884.75	3,537.81		
	P1201087-PO# 03/05/12 -VN#048914			INTAB		47.28	
			CLOSING BALANCE		3,490.53		47.28
		ELECTIONS	PROG-TOTAL-PO			97.28	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$97,28 INCURRED BY ELECTIONS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**MAR 15 2012**

DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1516400000-63100	OFC SUPP & EXP	2,500.00	8.8%	220.05	0.00	2,279.95	
	P1201142-PO# 03/05/12 -VN#030630						J AND G OFFICE PRODUCTS
							163.00
							CLOSING BALANCE
							2,116.95
							163.00
	COUNTY TREASURER						PROG-TOTAL-PO
							163.00

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$163.00  
 INCURRED BY COUNTY TREASURER. CLAIMS COVERING THE ITEMS ARE PROPER  
 AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**MAR 15 2012**

DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1017210000-62400	R & M SERV	13,975.00	0.0%	0.00	0.00	13,975.00	
	P1200788-PO# 03/05/12 -VN#010720						
							A AND D TECHNICAL SUPPLY CO IN
						1,126.12	
							CLOSING BALANCE
					12,848.88		1,126.12
1017210000-64200	TRAINING EXP	13,000.00	6.6%	799.71	64.00	12,136.29	
	P1201061-PO# 03/05/12 -VN#045601						
						140.00	
							CLOSING BALANCE
					11,996.29		140.00
							LAND RECORDS
							PROG-TOTAL-PO
						1,266.12	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,266.12 INCURRED BY LAND RECORDS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**MAR 15 2012**

DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prent Appropriation Spent	Yearly Prent Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0714300000-62400	R & M SERV	210,888.00	43.0%	65,262.23	25,464.48	120,161.29		
	P1200141-PO# 03/05/12 -VN#039713						1,427.85	
	P1200142-PO# 03/05/12 -VN#025432						2,145.00	
						CLOSING BALANCE	116,588.44	3,572.85
0714300000-62421	COMPUTER EQUIP	9,000.00	13.3%	1,199.66	0.01	7,800.33		
	P1201076-PO# 03/05/12 -VN#041544						2,627.27	
	P1201101-PO# 03/05/12 -VN#033353						70.20	
						CLOSING BALANCE	5,102.86	2,697.47
0714300000-62491	SOFTWARE MAINT	607,189.00	41.5%	240,966.67	11,170.70	355,051.63		
	P1200894-PO# 03/05/12 -VN#060378						1,758.20	
	P1201133-PO# 03/05/12 -VN#036684						250.00	
	P1201195-PO# 03/05/12 -VN#047155						2,500.00	
	P1201248-PO# 03/05/12 -VN#047033						407.85	
						CLOSING BALANCE	350,135.58	4,916.05
0714300000-63100	OFC SUPP & EXP	4,774.00	8.4%	231.26	172.90	4,369.84		
	P1201053-PO# 03/05/12 -VN#033353						1,410.00	
						CLOSING BALANCE	2,959.84	1,410.00
0714300000-64200	TRAINING EXP	47,500.00	55.6%	5,936.16	20,488.84	21,075.00		
	P1201078-PO# 03/05/12 -VN#051577						2,700.00	
						CLOSING BALANCE	18,375.00	2,700.00
0714300000-64701	SOFTWARE PURCH	103,186.00	19.9%	3,939.72	16,643.91	82,602.37		
	P1201052-PO# 03/05/12 -VN#033353						66.56	
						CLOSING BALANCE	82,535.81	66.56
0714300000-67130	TERMINALS/PC'S	127,049.00	3.3%	-5,617.68	9,922.63	122,744.05		
	P1201051-PO# 03/05/12 -VN#050382						3,996.00	
	P1201079-PO# 03/05/12 -VN#050382						1,998.00	
						CLOSING BALANCE	116,750.05	5,994.00
0714300000-67131	OTHER COMP HARDW	94,896.00	0.7%	239.58	495.30	94,161.12		
	P1201074-PO# 03/05/12 -VN#049019						587.05	
						CLOSING BALANCE	93,574.07	587.05
0714300000-67143	IT DEPT.CR-CHGS.	50,000.00	26.7%	6,981.93	6,381.04	36,637.03		
	P1200862-PO# 03/05/12 -VN#050378						879.10	
	P1200889-PO# 03/05/12 -VN#016173						583.80	
	P1201054-PO# 03/05/12 -VN#033353						37.94	
	P1201070-PO# 03/05/12 -VN#033353						141.74	

Account Number	Name	Yearly Prcent Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
		P1201132-PO# 03/05/12 -VN#033353		CDW GOVERNMENT INC		157.56	
		P1201205-PO# 03/05/12 -VN#051818		CHARACTER COMPUTING		143.36	
ENC		R1201356-PO# 02/28/12 -VN#036201		AMAZON.COM		189.99	
				CLOSING BALANCE	34,503.54		2,133.49
				INFORMATION TECH		24,077.47	
				PROG-TOTAL-PO			

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$24,077.47 INCURRED BY INFORMATION TECHNOLOGY. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.

B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**MAR 15 2012** DATE \_\_\_\_\_ CHAIR



Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1017210000-63407	COMPUTER SUPPL	6,000.00	27.3%	1,639.34	0.00	4,360.66	
	P1200898-PO# 03/08/12 -VN#048467			STAPLES ADVANTAGE		88.24	
				CLOSING BALANCE	4,272.42		88.24
	LAND RECORDS			PROG-TOTAL-PO		88.24	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$88.24 INCURRED BY LAND RECORDS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**MAR 15 2012**

DATE \_\_\_\_\_ CHAIR

PURCHASE ORDER NUMBER P1200410 PEID 031983

### PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT DD Board  
COMMITTEE Rock Co. DD Board  
VENDOR NAME Abilities Inc  
ACCOUNT NUMBER 33-3310-0000-62604  
FUNDS DESCRIPTION CIP LB  
AMOUNT OF INCREASE \$ 54,397  
INCREASE FROM \$ 163,867 TO \$ 218,264  
ACCOUNT BALANCE AVAILABLE \$ 5,136,663 <sup>2-21-12</sup>  
REASON FOR AMENDMENT One current client moved into services from an Adult Family Home.

### APPROVALS

GOVERNING COMMITTEE \_\_\_\_\_  
Chair \_\_\_\_\_ Date \_\_\_\_\_

FINANCE COMMITTEE \_\_\_\_\_  
(if over \$10,000) Chair \_\_\_\_\_ Date \_\_\_\_\_

COUNTY BOARD \_\_\_\_\_  
(if over \$10,000) Resolution # \_\_\_\_\_ Adoption Date \_\_\_\_\_

WHITE - COMMITTEE  
YELLOW - PURCHASING  
PINK - DEPARTMENT



PURCHASE ORDER NUMBER P1109532

PEID 043786

## PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT General Services

COMMITTEE General Services

VENDOR NAME Professional Service Industries

ACCOUNT NUMBER 18-1851-0000-67200

FUNDS DESCRIPTION Rock Haven Project

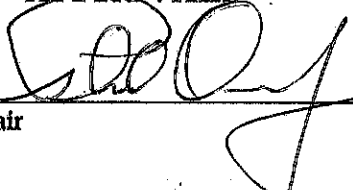
AMOUNT OF INCREASE \$30,000.00

INCREASE FROM \$31,936.00 TO \$61,936.00

ACCOUNT BALANCE AVAILABLE \$2,565,914 7-1-12

REASON FOR AMENDMENT Additional Material Testing Services

### APPROVALS

GOVERNING COMMITTEE  Chair \_\_\_\_\_ Date \_\_\_\_\_

FINANCE COMMITTEE (if over \$10,000) Chair \_\_\_\_\_ Date \_\_\_\_\_

COUNTY BOARD (if over \$10,000) Resolution # \_\_\_\_\_ Adoption Date \_\_\_\_\_

WHITE - COMMITTEE  
YELLOW - PURCHASING  
PINK - DEPARTMENT

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0814200000-61920	PHYSICALS	11,500.00 0.2%	31.00	0.00	11,469.00		
	P1201081-PO# 03/01/12 -VN#043927					941.00	
					CLOSING BALANCE	10,528.00	941.00
0814200000-64200	TRAINING EXP	26,985.00 45.6%	11,273.24	1,040.00	14,671.76		
	03/01/12 -VN#049974					15.74	
					CLOSING BALANCE	14,656.02	15.74
	HUMAN RESOURCES		PROG-TOTAL-PO			956.74	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$956.74 INCURRED BY HUMAN RESOURCES. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

COUNTY BOARD STAFF COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**MAR 13 2012**

DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1919320000-64904	SUNDRY EXPENSE	8,780.00	7.9%	250.00	446.70	8,083.30	
	P1201159-PO# 03/01/12 -VN#037860					ORIENTAL TRADING COMPANY INC	284.29
				CLOSING BALANCE	7,799.01		284.29
	EMPL.RELATED			PROG-TOTAL-PO			284.29

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$284.29 INCURRED BY EMPLOYEE RELATED. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

COUNTY BOARD STAFF COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**MAR 13 2012**

DATE \_\_\_\_\_ CHAIR

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

RICHARD BOSTWICK  
INITIATED BY



RANDY TERRONEZ  
DRAFTED BY

RICHARD BOSTWICK  
SUBMITTED BY

MARCH 7, 2012  
DATE DRAFTED

**VOTER ASSISTANCE INITIATIVE AND AMENDING REGISTER OF DEEDS BUDGET**

1       **WHEREAS**, State legislation now requires voters to present government-issued identification,  
2 such as a driver's license, a Department of Transportation issued identification, or a passport, in order  
3 to vote; and

4  
5       **WHEREAS**, Identification has not been required in the past, and many voters may not have the  
6 proper documentation needed to vote in upcoming elections; and

7  
8       **WHEREAS**, the state has made Department of Transportation identification available free of  
9 charge for those seeking the identification in order to vote but one must be able to present a birth  
10 certificate to obtain identification, and there is a charge for this record from local Register of Deeds  
11 Offices. In Rock County, the cost to obtain a certified birth certificate is \$20; and

12  
13       **WHEREAS**, Milwaukee County has set aside funds to pay for birth certificates for those who  
14 need the document to get an identification to vote and Dane County is considering a similar action; and

15  
16       **WHEREAS**, based upon Milwaukee County utilization, it has been suggested 200 free  
17 certified birth certificates be available for this purpose which would represent a cost impact of \$4,000,  
18 consisting of \$3,000 to the State and State Children's Trust Fund and \$1,000 in lost revenue to the  
19 Register of Deeds Office.

20  
21       **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly  
22 assembled this \_\_\_\_ day of \_\_\_\_\_, 2012 approves the Rock County Voter Assistance Initiative  
23 Program modeled after the Milwaukee County program.

24  
25       **BE IT FURTHER RESOLVED**, that the Register of Deeds shall provide free birth certificates  
26 for the purpose of obtaining a state issued ID card for voting purposes only, with the following  
27 rules/limitations:

- 28
- 29       • Individuals seeking a free birth certificate need to state in writing that the birth
  - 30       certificate is being obtained for the sole purpose of obtaining a state issued ID
  - 31       card for voting purposes.
  - 32       • Individuals will need to fill out a Birth Certificate Application.
  - 33       • Individuals must be of voting age as of the November 2012 election.
  - 34       • Only one free birth record will be given per applicant.
  - 35       • Free birth records will be stamped: FOR VOTER ID USE ONLY.
  - 36       • Will need to present acceptable forms of identification per state statute.
  - 37       • Eligible persons must be born in Rock County and a resident of Rock County
  - 38       (i.e., plan to vote in a Rock County election).
- 39

40       **BE IT FURTHER RESOLVED**, that the Register of Deeds Budget be amended as follows to  
41 provide up to 200 free birth certificates for voter identification:

42

VOTER ASSISTANCE INITIATIVE AND AMENDING REGISTER OF DEEDS BUDGET  
Page 2

<u>Account/Description</u>	<u>Budget at 01/01/2012</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>Source of Funds</u>			
19-1921-0000-47010 General Fund Application	\$ -0-	\$3,000	\$3,000
<u>Use of Funds</u>			
17-1710-0000-62140 Voter ID Birth Certificates	\$ -0-	\$3,000	\$3,000

BE IT FURTHER RESOLVED, that once the 200 free certificates have been issued in 201 the program will be terminated unless extended by action of the Rock County Board of Supervisors.

Respectfully submitted,

FINANCE COMMITTEE

\_\_\_\_\_  
Mary Mawhinney, Chair

\_\_\_\_\_  
Sandra Kraft, Vice Chair

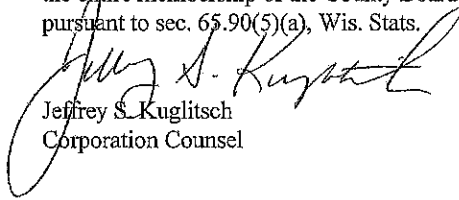
\_\_\_\_\_  
Mary Beaver

\_\_\_\_\_  
David Diestler

\_\_\_\_\_  
J. Russell Podzilni

LEGAL NOTE:

County Board is authorized to take this action pursuant to § 59.01 and 59.51, Wis. Stats. As an amendment to the adopted 2012 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

  
Jeffrey S. Kuglitsch  
Corporation Counsel

FISCAL NOTE:

This resolution amends the Register of Deeds' budget to provide free birth certificates to residents for voting purposes. The up to \$3,000 needed to pay the State portion of the birth certificate fee will come from the available General Fund fund balance.

  
Sherry Oja  
Finance Director

ADMINISTRATIVE NOTE:

Matter of policy.

  
Craig Knutson  
County Administrator

EXECUTIVE SUMMARY  
VOTER ASSISTANCE INITIATIVE AND  
AMENDING THE REGISTER OF DEEDS BUDGET

State legislation now requires voters to present government-issued identification, such as a driver's license; a Department of Transportation issued identification, or a passport, in order to vote. Identification has not been required in the past, and some voters may not have the proper documentation needed to vote in upcoming elections.

The Madison City Clerk's Office found that 10% of voters in the July 2011 special election did not have appropriate identification. The Brennan Center for Justice at New York University Law School estimates that 11% of Wisconsin voters lack acceptable photo identification. Additionally, the Brennan Center notes that 23% of people over the age of 65 do not have photo identification acceptable for voting, and that the burdens of addressing voter identification requirements fall disproportionately on minority and low-income voters.

The state has made Department of Transportation identification available free of charge for those seeking the identification in order to vote. However, one must be able to present a birth certificate to obtain identification, and there is a charge for this record from local Register of Deeds Offices. In Rock County, the cost to obtain a certified birth certificate is \$20. Of this amount, \$8 goes to the State, \$7 to the state Children's Trust Fund and the County retains \$5.

Milwaukee County has set aside funds to pay for birth certificates for those who need the document to get an identification to vote. **Milwaukee County's program is aimed at persons who were born in Milwaukee County and will vote in a Milwaukee County election.** The County budgeted \$100,000 representing 5,000 requests. Individuals seeking a free birth certificate need to state in writing that the birth certificate is being obtained for the purpose of obtaining an operator's license (driver's license) or an identification card for purposes of voting. In addition, the individual needs to attest that they have not previously received a state issued identification. The actual experience thus far in Milwaukee County is that less than 200 requests have been processed.

Dane County is reviewing a similar program.

The Rock County Register of Deeds Randy Leyes and Rock County Clerk Lori Stottler are in agreement with the need for such a program.

Based upon the Milwaukee utilization, the number of free certified birth certificates being proposed is 200 and represents a total cost impact of \$4,000. From a budget appropriation standpoint, the County would need to budget \$3,000 in the Register of Deeds Office budget to reflect the funds needed to be paid to the State (\$8 of the \$20 fee) and the State Children's Trust Fund (\$7 of the \$20 fee).

In addition to the \$3,000 necessary to pay the State and Children's Trust Fund, the County also will not realize \$1,000 (the \$5 of the \$20 fee), which would affect the Register of Deeds revenue. (The "lost" revenue does not necessitate a budget adjustment.)

It is being suggested that once the 200 certificates are issued under this program in 2012, the program would end unless extended by action of the County Board of Supervisors.

Finally, if the county decides to provide free birth records for the purpose of obtaining a state issued ID card for voting purposes, there has to be some rules/limitations for those that would request a free birth record.

- Individuals seeking a free birth certificate need to state in writing that the birth certificate is being obtained for the sole purpose of obtaining a state issued ID card for voting purposes.
- Individuals will need to fill out a Birth Certificate Application.
- Individuals must be of voting age as of the November 2012 election.
- Only one free birth record will be given per applicant.
- Free birth records will be stamped: FOR VOTER ID USE ONLY.
- Will need to present acceptable forms of identification per state statute.
- Eligible persons must be born in Rock County and a resident of Rock County (i.e., plan to vote in a Rock County election).

To qualify to receive a certified copy of a birth record, applicants at the counter will be asked to present two items of secondary identification. The information below is the current policy used for counter customers.

**SECONDARY IDENTIFICATION REQUIRES TWO OF THE FOLLOWING:**

- Government issued employee ID Badge with photo
- U.S. Passport
- Check/Bank Book
- Major Credit Card
- Health Insurance Card
- Recent dated, signed Lease
- Utility Bill or traffic ticket

To qualify to receive a certified copy of a birth record through the mail, applicants will be asked to submit two forms.

- Request for Free Birth Record stating that the birth certificate is being obtained for the purpose of obtaining a state issued ID card for voting purposes.
- Birth Certificate Application.

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Land Records Committee  
INITIATED BY



Michelle Schultz, Land Information Officer  
DRAFTED BY

Finance Committee  
SUBMITTED BY

February 27, 2012  
DATE DRAFTED

**Authorizing the Amendment of the 2010 LiDAR Contract with Ayres Associates, Inc. and Amending the 2012 Land Records Budget**

1 **WHEREAS**, the Rock County Board in resolution 10-1A-446 authorized the Land Information  
2 Officer to enter into a contract with Ayres Associates, Inc. to acquire and process LiDAR data for  
3 the Rock River / I-90 Corridor in the spring of 2010,  
4

5 **WHEREAS**, the Rock County Board in resolution 11-5B-375 authorized the Land Information  
6 Officer to enter into a contract with Ayres Associates, Inc. in 2011 to process LiDAR data  
7 originally acquired by FEMA in November of 2010 and to create a seamless countywide dataset  
8 from both flight areas,  
9

10 **WHEREAS**, it has been determined that the FEMA flight area does not align with the Rock  
11 River/I-90 Corridor flight area resulting in two gaps totaling 10 square miles between the two flight  
12 areas therefore a countywide seamless dataset is not achievable,  
13

14 **WHEREAS**, The cost to acquire and process the 10 square miles thus creating a seamless  
15 countywide data set is \$12,500 and would be completed during the spring/summer of 2012.  
16

17 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly  
18 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2012 does hereby amend the 2012 Land Records  
19 Budget as follows:  
20

<u>Account No.</u>	<u>Budget at</u>	<u>Increase</u>	<u>Amended</u>
<u>Description</u>	<u>1/1/12</u>	<u>(Decrease)</u>	<u>Budget</u>
<u>Source of Funds:</u>			
24 Land Records-Ortho Mapping	\$0	\$12,500	\$12,500
25 10-1723-0000-46400			
26 Funds Forwarded from			
27 Prior year			
<u>Use of Funds:</u>			
30 Land Records-Ortho Mapping			
31 10-1723-0000-62119			
32 Other Contracted Services	\$0	\$12,500	\$12,500

33  
34 **BE IT FURTHER RESOLVED**, that the existing contract with Ayres Associates, Inc. be  
35 amended to include these additional funds of \$12,500 to complete the updated Countywide  
36 Topographic Dataset.



Respectfully submitted,

FINANCE COMMITTEE

---

Mary Mawhinney, Chair

---

Sandra Kraft, Vice-Chair

---

Mary Beaver

---

David Diestler

---

J. Russell Podzilni

FISCAL NOTE:

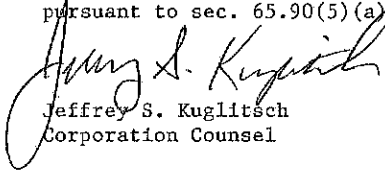
This resolution authorizes the use of \$12,500 in Land Records Ortho Mapping Fund Balance to complete the countywide topographic dataset. The Land Records Ortho Mapping Fund Balance is currently \$55,807.



Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. As an amendment to the adopted 2012 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson  
County Administrator

## Executive Summary

This resolution authorizes the amendment of the 2010 LiDAR contract with Ayres and Associates to obtain countywide elevation data. LiDAR, or Light Detection and Ranging, is a process of acquiring accurate elevation data by measuring light pulses directed at the surface of the earth from an airplane. In 2010, The Land Information Officer entered into a contract with Ayres and Associates to acquire and process elevation data for the I90/I39 and Rock River Corridor. In 2011, the Land Information Officer amended the 2010 contract to include processing of elevation data acquired by FEMA that should have covered all of the areas outside of the I90/I39 Rock River corridor that was flown in 2010. While the data was being processed it was determined that the FEMA data set did not align with the corridor that had been previously flown by Rock County and there were two gaps in the data totaling approximately 10 square miles. This contract will cover the acquisition and processing of the remaining 10 square miles and complete the countywide elevation data set.

The acquisition and processing of the data in the 2010 budget (\$108,180) and the processing of the data in the 2011 budget (\$98,600) were funded through the Community Development Block Grant Emergency Assistance Program. That funding is no longer available for this project.

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Finance Committee  
INITIATED BY



Mickey Crittenden  
DRAFTED BY

Finance Committee  
SUBMITTED BY

March 6, 2012  
DATE DRAFTED

**Authorizing Purchase of Additional Disk Storage**

1 **WHEREAS**, the addition of disk storage is a specified 2012 IT budget item; and,  
 2  
 3 **WHEREAS**, the increased data storage requirements for all Land Records-associated departments and  
 4 the Register of Deeds Office are prompting this disk storage purchase; and,  
 5  
 6 **WHEREAS**, a major portion of the additional storage is specifically for use by the planned and budgeted  
 7 replacement Land Records File Server; and,  
 8  
 9 **WHEREAS**, the increased disk storage will be installed within the County's existing storage area  
 10 network; and,  
 11  
 12 **WHEREAS**, the budgeted and specified disk storage will be purchased using the pricing and terms of the  
 13 State of Wisconsin contract #10-2052.  
 14  
 15 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled  
 16 this \_\_\_\_\_ day of \_\_\_\_\_, 2011 that a Purchase Order to add disk storage to the County's  
 17 storage area network be issued to AE Business Solutions in the amount of \$16,988.00.

18  
 19 Respectfully submitted,  
 20 **FINANCE COMMITTEE**  
 21 \_\_\_\_\_  
 22  
 23 Mary Mawhinney, Chair  
 24 \_\_\_\_\_  
 25  
 26 Sandra Kraft, Vice Chair  
 27 \_\_\_\_\_  
 28  
 29 J. Russell Podzilni  
 30 \_\_\_\_\_  
 31  
 32 David Diestler  
 33 \_\_\_\_\_  
 34  
 35 Mary Beaver

**LEGAL NOTE:**  
 The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.

*Jeffrey S. Kuglitsch*  
 Jeffrey S. Kuglitsch  
 Corporation Counsel

**FISCAL NOTE:**  
 Sufficient funding is included in the IT and Land Records' budgets for the purchase of additional disk storage.

*Sherry Gja*  
 Sherry Gja  
 Finance Director

**ADMINISTRATIVE NOTE:**

Recommended.

*Craig Knutson*  
 Craig Knutson  
 County Administrator

## **Executive Summary for Purchasing Additional Disk Storage**

The addition of disk storage is a specified item in the 2012 IT budget and was planned in order to address the growing storage requirements for the departments associated with the County's Land Records and the Register of Deeds Office. A major portion of the additional storage represents the planned storage component of the budgeted Land Records replacement File Server. The additional disk storage will provide for the projected needs for the targeted departments for at least 2 years.

The additional disk storage consists of the following main components:

- Approximately 6 terrabytes of high-speed disk drives;
- Rack-mounted Storage Expansion Tray, and
- Installation by the vendor.

All of the additional disk storage will be installed within the storage area network located in the County's data center at the Health Care Center.

The additional disk storage will cost \$16,988.00 and will be purchased from AE Business Solutions using the pricing and terms of the State of Wisconsin contract #10-2052.

RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS

Land Conservation Comm.  
INITIATED BY



Thomas Sweeney  
DRAFTED BY

Land Conservation Comm.  
SUBMITTED BY

February 27, 2012  
DATE DRAFTED

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AMENDING 2012 LAND CONSERVATION DEPARTMENT BUDGET  
TREE AND SHRUB SALES PROGRAM

WHEREAS, The Land Conservation Department annually sponsors a tree and shrub sales program; and,

WHEREAS, The 2012 program's projected sales are greater than anticipated; and,

WHEREAS, The Land Conservation Budget must be amended to increase both the program's revenues and expenditures to compensate for the projected increases; and,

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2012 hereby amends the Land Conservation Department's 2012 Budget as follows:

<u>A/C DESCRIPTION</u>	<u>BUDGET AT</u> <u>02/27/12</u>	<u>INCREASE</u> <u>(DECREASE)</u>	<u>AMENDED</u> <u>BUDGET</u>
<u>Source of Funds:</u>			
62-6200-0000-44100 Fees	\$ 9,500	\$ 1,500	\$ 11,000
<u>Use of Funds:</u>			
62-6200-0000-64319 Tree Purchase	\$ 6,000	\$ 1,500	\$ 7,500

Respectfully submitted:

LAND CONSERVATION COMMITTEE

Richard Bostwick  
Richard Bostwick, Chair

Larry Wiedenfeld  
Larry Wiedenfeld, Vice Chair

Eva Arnold  
Eva Arnold

Ronald Combs  
Ronald Combs

David Lewis  
David Lewis

Alan Sweeney  
Alan Sweeney

James Quade  
James Quade, USDA-FSA

Fred Yoss  
Fred Yoss

FINANCE COMMITTEE:

\_\_\_\_\_  
Mary Mawhinney, Chair

\_\_\_\_\_  
Sandra Kraft, Vice Chair

\_\_\_\_\_  
Mary Beaver

\_\_\_\_\_  
David Diestler

\_\_\_\_\_  
J. Russell Podznilni

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of \_\_\_\_\_

\_\_\_\_\_  
Mary Mawhinney, Chair

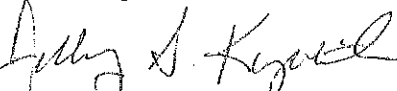
FISCAL NOTE:

This resolution amends the Land Conservation budget to reflect the increased reserves and expenditures anticipated from increased tree and shrub sales.

  
Sherry Oja  
Finance Director


LEGAL NOTE:

As an amendment to the adopted 2012 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

  
Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

  
Craig Knutson  
County Administrator

## **EXECUTIVE SUMMARY**

The Land Conservation Department annually sponsors a tree and shrub plant sales program. The 2012 program is expected to exceed the forecasted sales. A budget amendment for revenues and expenditures is being requested. This resolution requests an additional \$1,500.00 in expenditure authority that will be offset by the additional \$1,500.00 in revenues generated by the additional sales.

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

HUMAN SERVICES BOARD  
INITIATED BY



SARA MOOREN  
DRAFTED BY

HUMAN SERVICES BOARD  
SUBMITTED BY

FEBRUARY 21, 2012  
DATE DRAFTED

**AUTHORIZING ACCEPTANCE OF PERMANENCY ROUNDTABLE FUNDING AND AMENDING  
THE 2012 HUMAN SERVICES DEPARTMENT BUDGET**

1 **WHEREAS**, the Wisconsin Department of Children and Families awarded the Human Services  
2 Department a grant to conduct permanency roundtables; and,  
3  
4 **WHEREAS**, a permanency roundtable is an intervention designed to facilitate the permanency planning  
5 process for youth in out-of-home care by identifying realistic solutions to permanency obstacles for youth  
6 and moving them to a permanent living arrangement; and,  
7  
8 **WHEREAS**, the youth's case manager, supervisor, permanency consultant, trained facilitator, and other  
9 relevant professionals convene to create an individual permanency plan; and,  
10  
11 **WHEREAS**, the Human Services Department was awarded \$6,148 to conduct permanency roundtables  
12 for twenty four Child Protective Services and Juvenile Justice cases (families).

13  
14 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled  
15 this \_\_\_\_\_ day of \_\_\_\_\_, 2012, does hereby authorize the acceptance of Permanency  
16 Roundtable funding; and,  
17

18 **BE IT FURTHER RESOLVED**, that the Human Services Department budget for 2012 be amended  
19 as follows:  
20

Account/Description	Budget <u>2/22/12</u>	Increase (Decrease)	Amended Budget
<u>Source of Funds</u>			
36-3634-0000-42200 State Aid	\$10,000	\$6,148	\$16,148
<u>Use of Funds</u>			
36-3634-0000-64604 Program Expense	\$156,086	\$4,076	\$160,162
36-3634-0000-67130 Terminals and PCs	\$0	\$2,072	\$2,072



AUTHORIZING ACCEPTANCE OF PERMANENCY ROUNDTABLE FUNDING AND AMENDING  
THE 2012 HUMAN SERVICES DEPARTMENT BUDGET

Page 2

Respectfully submitted,

HUMAN SERVICES BOARD

\_\_\_\_\_  
Brian Knudson, Chair

\_\_\_\_\_  
Sally Jean Weaver-Landers, Vice

\_\_\_\_\_  
Terry Fell

\_\_\_\_\_  
Robert Fizzell

\_\_\_\_\_  
Kathy Kelm

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Phillip Owens

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Terry Thomas

\_\_\_\_\_  
Shirley Williams

\_\_\_\_\_  
Marvin Wopat


FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of \_\_\_\_\_

\_\_\_\_\_  
Mary Mawhinney, Chair


FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of \$6,148 in state aid for Human Services to conduct permanency roundtables. No additional County matching funds are required.

  
Sherry Oja  
Finance Director

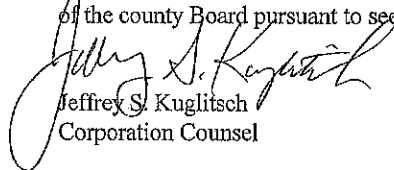
ADMINISTRATIVE NOTE:

Recommended.

  
Craig Knutson  
County Administrator

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2012 County Budget, this Resolution requires a 2/3 vote of the entire membership of the county Board pursuant to sec. 65.90(5)(a), Wis. Stats.

  
Jeffrey S. Kuglitsch  
Corporation Counsel

## **Executive Summary**

### **Authorizing Acceptance of Permanency Roundtable Funding and Amending the 2012 Human Services Department Budget**

This resolution authorizes acceptance of \$6,148 from the Wisconsin Department of Children and Families to conduct permanency roundtables for twenty-four Child Protective Services and Juvenile Justices cases (families).

A permanency roundtable is an intervention designed to facilitate the permanency planning process for youth in out-of-home care by identifying realistic solutions to permanency obstacles for youth and moving them to a permanent living arrangement. The youth's case manager, supervisor, permanency consultant, trained facilitator, and other relevant professionals convene to create an individual permanency plan. Funds will be used for supplies and training necessary to conduct the roundtables.

Currently Rock County has 126 youth in out-of-home care placements (101 Foster Home, 7 Group Home, 18 Residential Care Center). The average daily census for 2011 was 135 youth in out-of-home placements.

**No additional county funds are required.**