

FINANCE COMMITTEE
Minutes – December 26, 2012

Call to Order. Chair Mawhinney called the meeting of the Finance Committee to order at 7:30 A.M. on Wednesday, December 26, 2012, in Conference Room N-1 Rock County Courthouse East.

Committee Members Present. Supervisors Mawhinney, Kraft, Beaver, Fox and Podzilni.

Committee Members Excused: None.

Staff Members Present. Sue Balog, Assistant to Finance Director and Randy Terronez, Assistant to County Administrator.

Others Present: None.

Approval of Agenda. Supervisor Podzilni moved approval of the amended agenda as presented, second by Supervisor Fox. ADOPTED.

Citizen Participation, Communications and Announcements. Brief discussion of Rock Haven project was given.

Approval of Minutes – December 6, 2012. Supervisor Kraft moved approval of the minutes of December 6, 2012 as presented, second by Supervisor Podzilni. ADOPTED.

Transfers and Appropriations.

Sheriff's Office

FROM

<u>Account #</u>	<u>Amount</u>
21-2200-0000-64200	\$1,550
Training Expense	

TO

<u>Account #</u>	<u>Amount</u>
21-2200-0000-67171	\$1,550
Capital Assets	\$1,000 +

Supervisor Fox moved approval of the above Transfer for the Finance Committee, second by Supervisor Kraft. ADOPTED.

Bills and Encumbrances - 2012

Refund Prior Year Expense	\$	(1.09)
Finance Director		4,422.52
County Treasurer		326.00
Prepaid Budget – MGM Tricor		2,637.00

Bills and Encumbrances - 2013

Register of Deeds	2,250.00
Register of Deeds	149.76

Supervisor Podzilni moved approval of the above Bills and Encumbrances for the Finance Committee, second by Supervisor Fox. ADOPTED.

Bills Over \$10,000. None

Encumbrances Over \$10,000.

Johnson Controls	\$	27,195.00
Otis Elevator		34,618.08
Trane Company		15,758.04
Wright Express		297,000.00

Supervisor Podzilni moved approval of the above Encumbrances Over \$10,000 for the Finance Committee, second by Supervisor Kraft. ADOPTED.

Pre-Approved Encumbrance Amendments. None.

Approval of Bills for Other Departments.

Public Safety & Justice Committee - 2012

Prepaid Budget	\$	5,064.00
Sheriff		21,284.90
Equitable Funds		220.00
Correctional Facility		19,078.98
Circuit Courts		1,132.42
Clerk of Courts		50.00
911 Project Operations		1,616.92
District Attorney		855.26
Deferred Prosecution/Domestic Violence		120.00
Coroner		14,843.13
Child Support		786.03
Sheriff's Vehicles		1,119.05
Circuit Courts		3,000.00

Public Safety & Justice Committee - 2013

Mediation & Family Court Services	\$	20,000.00
Sheriff		297,000.00
Equitable Funds		4,463.00

Supervisor Podzilni moved approval of the above Bills and Encumbrances for the Public Safety & Justice Committee, second by Supervisor Beaver. ADOPTED.

Purchasing Procedural Endorsements.

Contracting for Design Services Relating to Replacement of the Membrane Roof on the Jail Building

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2012, contract with Beilman Architects of Madison, WI for drawings and specifications required for bidding out replacement of the roof on the Jail in the amount of \$19,500.00.”

Supervisor Fox moved Purchasing Procedural Endorsement of the above resolution, second by Supervisor Podzilni. ADOPTED.

Review of Resolutions.

Amending the 2013 Developmental Disabilities and Human Services Department Budgets for the Family Support Program

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors assembled this ____ day of _____, 2012, does hereby amend the 2013 Rock County Developmental Disabilities and Human Services Department budgets to move the budgetary appropriations for the Family Support Program as follows:

...”

Supervisor Kraft moved Finance Committee Endorsement of the above resolution, second by Supervisor Fox. ADOPTED.

Report on Cash Balances and Investments. Ms. Balog updated the Committee on cash balances and investments as of November 30, 2012.

Adjournment. Supervisor Fox moved adjournment at 8:04 A.M., second by Supervisor Beaver. ADOPTED.

Respectfully submitted,

Randy Terronez
Assistant to the County Administrator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.