

FINANCE COMMITTEE
Minutes – March 7, 2013

Call to Order. Chair Mawhinney called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, March 7, 2013, in Conference Room N-1 Rock County Courthouse East.

Committee Members Present. Supervisors Mawhinney, Kraft, Beaver and Podzilni.

Committee Members Excused: Supervisor Fox.

Staff Members Present. Sherry Oja, Finance Director; Randy Terronez, Assistant to County Administrator; Mickey Crittenden, Information Technology Director; Jodi Millis, Purchasing Manager; Ron Burdick, Airport Director; Sara Mooren, Fiscal Operating Division Manager, Human Services; Sue Balog, Senior Accountant/Assistant to Finance Director.

Others Present: None.

Approval of Agenda. Chair Mawhinney said there was an additional Pre-Approved Encumbrance Amendment for General Services under 6.D.1). Chair Mawhinney also mentioned that 8.A. should also be Review of Resolution. Supervisor Beaver moved approval of the amended agenda with these additions, second by Supervisor Podzilni. ADOPTED.

Committee Review and Approval of Per Meeting Allowances. Supervisor Kraft moved approval of per meeting allowances in the amount of \$11,672.36, second by Supervisor Podzilni. ADOPTED.

Approval of Minutes – February 14, 2013 and February 21, 2013. Supervisor Podzilni moved approval of the minutes of February 14, 2013 and February 21, 2013 as presented, second by Supervisor Beaver. ADOPTED.

Citizen Participation, Communications and Announcements. Mr. Crittenden said Maintenance was the first group to move into the new Rock Haven building. All telephones and computers are moved and ready for them. ADRC is pretty much all set up, staff went through the training for the call center. Supervisor Beaver asked Mr. Terronez for the move date of Rock Haven residents, which he responded it would be May 13, 2013. Mr. Terronez also mentioned that May 11, 2013 from 1:00 P.M. – 4:00 P.M. would be the open house for the public. He said April 30, 2013 is planned for the County Board tour that will be late afternoon or early evening. Supervisor Podzilni announced Supervisor Dave Brown passed away while shoveling snow on Tuesday. Supervisor Kraft said the Rock County Ag Hall of Fame at Rotary Gardens would honor Supervisors Arnold and Knudson Friday, March 15, 2013.

Transfers and Appropriations.

Developmental Disabilities Board-2012

<u>FROM</u>		<u>TO</u>	
<u>Account #</u>	<u>Amount</u>	<u>Account #</u>	<u>Amount</u>
33-3310-0000-62604	\$193,632	33-3310-0000-62601	\$193,632

Nursing Home Reloc. CIP1B
 33-3310-0000-63104 \$ 263
 Printing & Duplication

Purchase of Care
 33-3310-0000-63100 \$ 118
 Office Supplies & Expense
 33-3310-00000-63300 145
 Travel

Human Services

FROM

Account # **Amount**
 36-3664-0000-63400 \$ 2,463
 YSC Operating Supplies

TO

Account # **Amount**
 36-3664-0000-67130 \$ 2,463
 Terminals and PCs

Sheriff's Office

FROM

Account # **Amount**
 21-2140-2011-63908 \$ 1,445
 Investigative Exp-HIDTA11
 21-2140-2011-67172 10,558
 Cap. Assets 500-999 HIDTA11

TO

Account # **Amount**
 21-2140-2011-61210 \$ 11,303
 Overtime-HIDTA11
 21-2140-2011-64200 700
 Training-HIDTA11

Supervisor Beaver moved approval of the above Transfers for the Finance Committee, second by Supervisor Podzilni. ADOPTED.

Bills and Encumbrances

Finance Director	\$	1,800.00
County Clerk		250.80
Elections		6,098.65
County Treasurer		57.84
Register of Deeds		1,468.00
ROD Redaction		1,350.00
Information Technology		18,088.71

Supervisor Beaver moved approval of the above Bills and Encumbrances for the Finance Committee, second by Supervisor Podzilni. ADOPTED.

Bills Over \$10,000

Beloit Police Department	\$	40,000.00
Blackhawk Technical College		12,026.47
CESA 2		10,511.07
Martin Farms LLC		10,780.00
TeamIntel		10,273.00
WI Dept. of Transportation		17,941.96

Supervisor Beaver moved approval of the above Bills Over \$10,000 for the Finance Committee, second by Supervisor Podzilni. ADOPTED.

Encumbrances Over \$10,000

Sherman Sanitation Services LLC \$ 10,300.00

Supervisor Podzilni moved approval of the above Encumbrances Over \$10,000 for the Finance Committee, second by Supervisor Beaver. ADOPTED.

Pre-Approved Encumbrance Amendments.

General Services

CG Schmidt \$ 71,647.00
CG Schmidt 37,873.46
Rock Road Companies 65,000.00
Peterson Cleaning, Inc. 40,656.00

Supervisor Beaver moved approval of the above Pre-Approved Encumbrance Amendments, second by Supervisor Podzilni. ADOPTED.

Human Services

Rock Valley Community Programs, Inc. \$ 149,911.00

Supervisor Beaver moved approval of the above Pre-Approved Encumbrance Amendment, second by Supervisor Podzilni. ADOPTED.

Approval of Bills for Other Departments. None.

Resolutions.

Authorizing Additional Contingency Funding and Amending the 2013 Budget for Rock Haven Project

Mr. Terronez said this resolution is not needed.

Amendment #2 to Land Loan #1 Resolution to Amend Resolution No. 10-4C-013 Advance Land Acquisition Loan Originally Dated April 22, 2010 Reconstituted Loan Agreement Dated February 14, 2013

“NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors, hereafter referred to as Sponsor, duly assembled this _____ day of _____, 2013 that it is deemed to be in the best interest of the Sponsor to amend the application for a State loan to acquire land or interests in land for the improvement of the Southern Wisconsin Regional Airport; and

BE IT FURTHER RESOLVED, that the Sponsor respectfully requests the following changes to the Resolution No. 10-4C-013 Advance Land Acquisition Loan and/or the Responsibility and Performance Note:

Land Loan funding breakdown:

	<u>Original Loan</u>	<u>Amended Loan Amount</u>
Sponsor Share (20%)	\$ 240,000	\$ 280,000
Loan Amount (80%)	\$ 960,000	\$1,120,000
Total Land Loan project	\$1,200,000	\$1,400,000

BE IT FURTHER RESOLVED, that the total amount of the loan, plus interest will be repaid to the State, in full, within five years of the date of the reconstituted loan agreement. Repayment may be made by annual budget appropriations, or project appropriations of the County, State and FAA, or a combination of both methods acceptable to the Secretary of Transportation and the applicant.

BE IT FINALLY RESOLVED, you are requested to take such action as may be deemed necessary by the facts presented.”

Supervisor Beaver moved approval of the above resolution, second by Supervisor Podzilni. ADOPTED.

Amending the 2013 Human Services Department Budget To Accept Funding for Juvenile Early Intervention Services

“**NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled this _____ day of _____, 2013, does hereby authorize the acceptance of the juvenile early intervention funds.

BE IT FURTHER RESOLVED, that the Human Services Department budget for 2013 be amended as follows:

....”

Supervisor Kraft moved approval of the above resolution, second by Supervisor Podzilni. ADOPTED.

Accepting the Automatic License Plate Recognition Bid and Approving the Memorandum of Understanding

“**NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled this _____ day of _____, 2013, that the bid for the ALPR be awarded to 3M/PIPS Technology Corporation, of Knoxville, TN the lowest bidder.

BE IT FURTHER RESOLVED to accept the memorandum of understanding between the Rock County Sheriff’s Office and the Greenfield Police Department.

BE IT FURTHER RESOLVED to amend the budget to use Equitably Shared Funds as follows:

....”

Supervisor Beaver moved Purchasing Procedural Endorsement and Finance Committee Endorsement of the above resolution, second by Supervisor Kraft. ADOPTED.

Adjournment. Supervisor Beaver moved adjournment at 8:15 A.M., second by Supervisor Podzilni. ADOPTED.

Respectfully submitted,

Sue Zastoupil
Human Resources Secretary

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.