



**FINANCE COMMITTEE  
THURSDAY, SEPTEMBER 5, 2013 - 7:30 A.M.  
CONFERENCE ROOM N-1 – FIFTH FLOOR  
ROCK COUNTY COURTHOUSE-EAST**

**Agenda**

1. Call to Order and Approval of Agenda
2. Committee Review and Approval of Per Meeting Allowances
3. Approval of Minutes – August 8, 2013 and August 9, 2013
4. Citizen Participation, Communications and Announcements
5. Transfers and Appropriations
6.
  - A. Bills
  - B. Bills Over \$10,000
  - C. Encumbrances Over \$10,000
  - D. Pre-Approved Encumbrance Amendments
  - E. Approval of Bills for Other Departments
7. Review of Resolution
  - A. Amending the 2013 Council on Aging Budget to Adjust Title III Allocations
  - B. Approving Additional Contingency Funding and Amending 2013 Budget for the Rock Haven Facility Replacement Project
  - C. Accepting Additional Community Transformation Grant Funding and Amending the 2013 Rock County Health Department Budget
  - D. Authorizing 2013 Lead Based Paint Hazard Control Healthy Homes Grant Program Award Agreement for Rock County
8. Purchasing Procedural Endorsement
  - A. Awarding Contract for Phase II – Courthouse Parking Structure Maintenance
  - B. Contracting for Replacement of the Roof on the Rock County Jail
  - C. Installation of County Supplied Heat Exchangers on Patterson-Kelly Boilers – General Services-Health Care Center
9. Reconsideration and Possible Action on Adjusting Opening Bid Prices on Foreclosed Properties
10. Review of Purchasing Procedural Endorsement Policy
11. Adjournment

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
07-1430-0000-62400	R & M SERV	P1300649	07/30/2013	ENTRE COMPUTER SOLUTIONS	118.75
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	211,793.00	79,030.92	34,612.08	118.75	98,031.25
07-1430-0000-62491	SOFTWARE MAINT	P1302732	08/08/2013	FASTER ASSET SOLUTIONS INC	7,726.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	595,762.00	397,094.29	58,561.37	7,726.00	132,380.34
07-1430-0000-63100	OFC SUPP & EXP	R1302987	08/13/2013	AMAZON.COM	29.19
<b>ENC</b>	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,210.00	964.83	260.71	29.19	3,955.27
07-1430-0000-67143	IT CROSS CHARGES	P1301488	03/22/2013	ENTERPRISE SYSTEMS GROUP	2,684.50
		P1302635	08/05/2013	HEWLETT PACKARD DIRECT CDWG	495.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	50,000.00	129,367.50	17,465.22	3,179.50	(100,012.22)
<b>INFORMATION TECHNOLOGY PROG TOTAL</b>				<b>11,053.44</b>	

I have examined the preceding bills and encumbrances in the total amount of **\$11,053.44**  
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
 B. Bills under \$10,000 to be paid.  
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **SEP 05 2013**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

**COMMITTEE APPROVAL REPORT**

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
10-1721-0000-62119 ENC	OTHER SERVICES	R1303074	08/21/2013	FIDLAR COMPANIES	75,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	183,662.00	46,460.72	2,654.20	75,000.00	59,547.08
10-1721-0000-64200	TRAINING EXP				
		P1302831	08/16/2013	WISCONSIN LAND INFORMATION ASS	95.00
		P1302832	08/19/2013	METROPOLIS RESORT AND CONFERE	140.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	12,500.00	5,446.27	0.00	235.00	6,818.73
<b>LAND RECORDS PROG TOTAL</b>				<b>75,235.00</b>	

I have examined the preceding bills and encumbrances in the total amount of **\$75,235.00**  
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
 B. Bills under \$10,000 to be paid.  
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **SEP 05 2013**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
14-1410-0000-63100	OFC SUPP & EXP	P1300723	08/06/2013	CFS PRODUCTS INC	250.80
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,300.00	1,865.80	50.00	250.80	133.40
<b>COUNTY CLERK PROG TOTAL</b>				<b>250.80</b>	

I have examined the preceding bills and encumbrances in the total amount of **\$250.80**  
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
 B. Bills under \$10,000 to be paid.  
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **SEP 05 2013**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
15-1540-0000-64200	TRAINING EXP				
		P1302798	08/20/2013	POINTE RESORT AND HOTEL,THE	210.00
		P1302799	08/20/2013	WISCONSIN COUNTY TREASURERS A	125.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	975.00	458.00	0.00	335.00	182.00
<b>COUNTY TREASURER PROG TOTAL</b>				<b>335.00</b>	

I have examined the preceding bills and encumbrances in the total amount of **\$335.00**  
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
 B. Bills under \$10,000 to be paid.  
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **SEP 05 2013**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

**COMMITTEE APPROVAL REPORT**

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
17-1710-0000-63100	OFC SUPP & EXP	P1302474	08/02/2013	OFFICE PRO		326.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	3,060.00	426.90	62.40	326.00	2,244.70	
17-1710-0000-63105	RECORD BOOKS	P1302475	08/10/2013	EXCEL BINDING INC		519.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	725.00	0.00	0.00	519.00	206.00	
				<b>REGISTER OF DEEDS PROG TOTAL</b>	<b>845.00</b>	

I have examined the preceding bills and encumbrances in the total amount of **\$845.00**  
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
 B. Bills under \$10,000 to be paid.  
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **SEP 05 2013**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
19-1933-0000-64904	SUNDRY EXPENSE				
ENC		R1303028	08/16/2013	AMAZON.COM	200.98
ENC		R1303099	08/23/2013	AMAZON.COM	82.70
ENC		R1303110	08/23/2013	AMAZON.COM	68.00
		P1302777	08/16/2013	SHOPKO INC #130	31.75
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	6,232.00	1,760.72	0.00	383.43	4,087.85
<b>EMPLOYEE WELLNESS ACTIVITIES PROG TOTAL</b>				<b>383.43</b>	

I have examined the preceding bills and encumbrances in the total amount of **\$383.43**  
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
 B. Bills under \$10,000 to be paid.  
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **SEP 05 2013**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Education, Veterans & Aging  
Services  
INITIATED BY



Joyce Lubben  
DRAFTED BY

Education, Veterans & Aging  
Services  
SUBMITTED BY

July 19, 2013  
DATE DRAFTED

**AMENDING THE 2013 COUNCIL ON AGING BUDGET TO ADJUST TITLE III  
ALLOCATIONS**

1 **WHEREAS**, The Council on Aging receives Older Americans Act Title III funds that are estimated in  
2 the budget preparation process; and,  
3

4 **WHEREAS**, the final 2013 Title III allocations have been received from the Greater Wisconsin Agency  
5 on Aging Resources.  
6

7 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled  
8 this \_\_\_\_\_ day of \_\_\_\_\_, 2013 does hereby amend the Adopted 2013 Rock County  
9 Council on Aging budget as follows:

10

<u>Account/Description</u>	<u>Budget at 07/01/2013</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<b><u>Title III-B (Supportive Services)</u></b>			
<b><u>Source of Funds</u></b>			
30-3901-0000-42100 Federal Aid	124,327	469	124,796
<b><u>Use of Funds</u></b>			
30-3901-0000-62614 Purchased Services	8,000	469	8,469
<b><u>Title III-C-1 (Congregate Meals)</u></b>			
<b><u>Source of Funds</u></b>			
30-3903-0000-42100 Federal Aid	271,722	5,146	276,868
<b><u>Use of Funds</u></b>			
30-3903-0000-63408 Program Supplies	0	5,146	5,146
<b><u>Title III-C-2 (Home Delivered Meals)</u></b>			
<b><u>Source of Funds</u></b>			
30-3904-0000-42100 Federal Aid	93,515	379	93,894
<b><u>Use of Funds</u></b>			
303904-0000-62105 Contracted Food Services	88,078	379	88,457
<b><u>Title III-E (National Family Caregiver Support Program)</u></b>			
<b><u>Source of Funds</u></b>			
30-3915-0000-42100 Federal Aid	60,653	6,270	66,923
<b><u>Use of Funds</u></b>			
30-3915-0000-64615 Client Related Costs	19,477	6,270	25,747

43

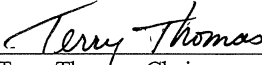


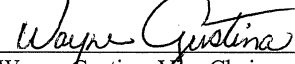
**Amending the 2013 Council on Aging Budget to Adjust Title III Allocations**

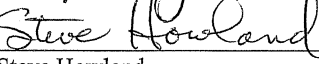
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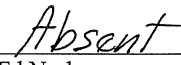
Respectfully submitted,

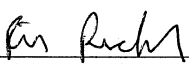
**Education, Veterans & Aging Services Committee**

  
\_\_\_\_\_  
Terry Thomas, Chair

  
\_\_\_\_\_  
Wayne Gustina, Vice Chair

  
\_\_\_\_\_  
Steve Howland

  
\_\_\_\_\_  
Ed Nash

  
\_\_\_\_\_  
Rick Richard

**Finance Committee Endorsement**

Reviewed and approved on a vote of \_\_\_\_\_

\_\_\_\_\_  
Mary Mawhinney, Chair

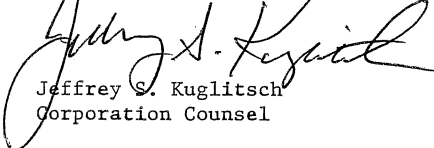
FISCAL NOTE:

This resolution amends the Council on Aging's 2013 budget to accept an additional \$12,264 in Federal Aid for various programs. No County matching funds are required.

  
Sherry Oja  
Finance Director

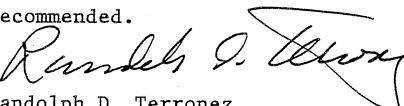
LEGAL NOTE:

As an amendment to the adopted 2013 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

  
Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

  
Randolph D. Terronez  
Acting County Administrator

## **EXECUTIVE SUMMARY**

The Council on Aging budget is funded primarily with federal Older Americans Act and state revenues. During the budget preparation process, the amount of funding is estimated. Actual amounts are not available until the contract is received from the Greater Wisconsin Agency on Aging Resources, the area agency on aging.

This budget amendment provides increases for Titles III-B (Supportive Services), III-C-1 (Congregate Meals), III-C-2 (Home Delivered Meals) and III-E (Family Caregiver Support Program). These increases are due to funding formula adjustments as a result of the 2010 census.

No county funds are required.

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

General Services Committee  
INITIATED BY



Randy Terronez  
DRAFTED BY

General Services Committee  
SUBMITTED BY

August 19, 2013  
DATE DRAFTED

**APPROVING ADDITIONAL CONTINGENCY FUNDING AND AMENDING 2013 BUDGET FOR  
THE ROCK HAVEN FACILITY REPLACEMENT PROJECT**

1 **WHEREAS**, residents moved into the new Rock Haven facility on May 13; and  
 2  
 3 **WHEREAS**, there are several issues yet to be resolved prior to the project's close-out; and,  
 4  
 5 **WHEREAS**, additional funding as recommended by the Samuels Group in the amount of \$42,527 is  
 6 needed; and,  
 7  
 8 **WHEREAS**, funding is available from the Net Assets (fund balance) of the Rock Haven Operations  
 9 account.  
 10  
 11 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors duly assembled  
 12 this \_\_\_\_\_ day of \_\_\_\_\_, 2013 that the Contingency budget be increased a total of \$42,527 to  
 13 cover change orders as recommended by the Samuels Group with funds to come from the Net Assets of  
 14 the Rock Haven operational account, and that the 2013 budget be amended as follows:

<u>Account/Description</u>	<u>Budget</u> <u>5/31/13</u>	<u>Increase</u> <u>(Decrease)</u>	<u>Amended</u> <u>Budget</u>
<b>Source of Funds</b>			
00-0000-0050-46400			
Net Assets – Rock Haven	\$457,012	\$ 42,527	\$499,539
<b>Use of Funds</b>			
18-1851-0000-67200			
Capital Project-Rock Haven	\$31,552,012	\$ 42,527	\$31,594,539


26 **BE IT FINALLY RESOLVED**, that the General Services Committee be delegated the authority to  
 27 approve all change orders for the Rock Haven Facility Replacement Project and report any change orders  
 28 over \$10,000 to the Rock County Board of Supervisors at its regularly scheduled meeting.

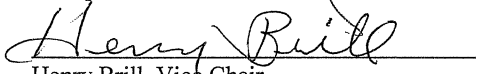
**APPROVING ADDITIONAL CONTINGENCY FUNDING AND AMENDING THE 2013 BUDGET FOR THE ROCK HAVEN FACILITY REPLACEMENT PROJECT**

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Respectfully Submitted,


GENERAL SERVICES COMMITTEE

  
Phillip Owens, Chair

  
Henry Brill, Vice Chair

  
Ivan Collins

  
Jason Heidenreich

  
Edwin Nash

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of \_\_\_\_\_.

\_\_\_\_\_  
Mary Mawhinney, Chair

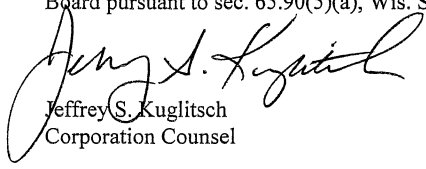
FISCAL NOTE:

This resolution authorizes a transfer of \$42,527 from Rock Haven's Net Assets to the Rock Haven capital project account. Rock Haven's Net Assets are estimated to be \$4,728,081 at 12/31/12.

  
Sue Balog  
Senior Accountant/Assistant to Finance Director

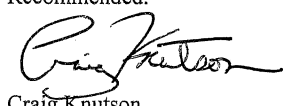
LEGAL NOTE:

County Board is authorized to take this action pursuant to sec. 59.01 & sec. 59.51 WI Stats. As an amendment to the adopted 2013 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

  
Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATOR'S NOTE:

Recommended.

  
Craig Knutson  
County Administrator

## **Executive Summary**

### **Approving Additional Contingency Funding and Amending the 2013 Budget for the Rock Haven Replacement Facility Project**

The Samuels Group recommends Program Request #33 in the amount of \$42,527 and covers the following items:

- Construction Directive #3 in the amount of \$9,055 for owner requested item pertaining to door swings to egress doors that required the replacement of 2 sets of doors and frames, drywall repairs and painting,
- Construction Directive #5.1 in the amount of \$33,472 covering additional magnetic door holders, replacing door and frame with fire rated door and frame, emergency lighting in storage rooms, and adding door fasteners to various doors. These changes are a result of a follow up state inspection.

Funds in the total requested amount of \$42,527 would come from the Net Assets (fund balance) of the Rock Haven operational account.

## Program Request #33

To: General Services Committee  
From: Kevin Higgs, Owners Representative  
Date: August 19, 2013

RE: Rock County Project # 2011-63 -Rock Haven Skilled Nursing Facility

### WISCONSIN

311 Financial Way  
Suite 300  
Wausau, WI 54401  
phone 715.842.2222  
fax 715.848.8088

### IOWA

317 6<sup>th</sup> Avenue  
Suite 720  
Des Moines, IA 50309  
phone 515.232.6443  
fax 515.288.0471  
  
313 E 5<sup>th</sup> Street  
Waterloo, IA 50703  
phone 319.232.6443  
fax 319.233.3191

#### **Change Order Request #208**

**Total Cost; \$ 9,055.00**

PCO #209 pertains to Construction Change Directive #003.  
Construction Change Directive #003 directs the Contractor to change the swing of (2) pairs of dual egress doors at N1 & N4. This directive required replacement of both sets of doors and frames, drywall repairs and painting.

#### **Change Order Request #215**

**Total Cost; \$ 33,472.00**

PCO #215 pertains to Construction Change Directive #005.1.  
Construction Change Directive #005.1 directs the Contractor to add additional magnetic door hold opens (Owner request), replace door 150 with a 45 minute rated door/frame, add emergency lighting in storage room 60, add UL approved astragals at doors 024.1 & 025 and add UL approved astragals at (8) Dutch door locations. The changes noted above are required as a result of a follow up DHS inspection.

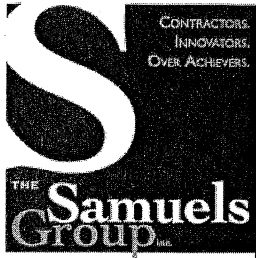
**Total cost for Program Request #33 = \$ 42,527.00**

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environments

www.samuelsgroup.net



RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Board of Health  
INITIATED BY \_\_\_\_\_



Gerri Waugh, Account Clerk II  
DRAFTED BY

Board of Health  
SUBMITTED BY \_\_\_\_\_

August 26, 2013  
DATE DRAFTED

### Accepting Additional Community Transformation Grant Funding and Amending the 2013 Rock County Health Department Budget

- 1 WHEREAS, Rock County has been identified as a county with significant health concerns; and  
 2  
 3 WHEREAS, Rock County Health Department is a member of the Transform Rock County Coalition,  
 4 an organization whose goal is to improve the health of Rock County citizens; and  
 5  
 6 WHEREAS, Rock County Health Department was awarded a Community Transformation Grant in the  
 7 amount of \$450,000 in 2012 from the Transform Wisconsin Program to transform the health of Rock  
 8 County citizens; and  
 9  
 10 WHEREAS, Rock County Health Department has been awarded additional funds in the amount of  
 11 \$3,500 to implement activities that address preventing exposure to second hand smoke, improving school  
 12 nutrition, and increasing physical activity in communities.  
 13  
 14 **NOW, THEREFORE BE IT RESOLVED**, that the Rock County Board of Supervisors duly  
 15 assembled on this \_\_\_\_\_ day of \_\_\_\_\_, 2013 does hereby authorize the Rock  
 16 County Health Department to accept the additional Rock County Community Transformation Grant funds  
 17 and amend the 2013 Rock County Health Department Budget as follows:  
 18

<u>Account/Description</u>	<u>Budget</u>	<u>Increase</u>	<u>Amended</u>
<u>Source of Funds</u>	<u>8/26/13</u>	<u>(Decrease)</u>	<u>Budget</u>
31-3161-0000-42100			
Federal Aid	\$450,000	\$3,500	\$453,500
<u>Use of Funds</u>			
31-3161-0000-63110			
Administrative Expense	\$450,000	\$3,500	\$453,500

Respectfully submitted,

BOARD OF HEALTH

\_\_\_\_\_  
Sandra Kraft, Chair

\_\_\_\_\_  
Louis Peer, Vice Chair

\_\_\_\_\_  
Richard Bostwick

\_\_\_\_\_  
Mike Rundle

\_\_\_\_\_  
Vacant

\_\_\_\_\_  
Dr. Dean Peterson, DVM

\_\_\_\_\_  
Dr. Connie Winter, DDS

\_\_\_\_\_  
Judith Wade

\_\_\_\_\_  
Eric Gresens

**Accepting Additional Community Transformation Grant Funding and  
Amending the 2013 Rock County Health Department Budget**

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FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

\_\_\_\_\_.

\_\_\_\_\_  
Mary Mawhinney, Chair

FISCAL NOTE:

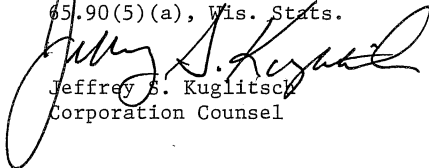
This resolution authorizes the acceptance and expenditure of \$3,500 in additional Community Transformation grant funding. No County matching funds are required.



Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2013 County Budget, this Resolution requires a 2/3 vote of the entire membership of a County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson  
County Administrator



**Accepting Additional Community Transformation Grant Funding and  
Amending the 2013 Rock County Health Department Budget**

**EXECUTIVE SUMMARY**

Rock County Health Department is a member of the 'Transform Rock County' coalition, and was awarded a Transform Wisconsin grant in 2012 in the amount of \$450,000

The three main focus areas of the grant are: 1) reducing exposure to secondhand smoke in multi-unit housing; 2) improving school nutrition for children; and 3) increasing the opportunities for physical activity in our communities.

Salary and benefits for the project manager, all supplies, equipment, mileage, training, and miscellaneous expenses are being reimbursed by the grant. The grant allows for mini-grants or subcontracting to coalition members who will assist in meeting the goals of the grant.

The grant began on August 1, 2012 and continues until September 30, 2014. Rock County Health Department has been awarded an additional \$3,500 for this grant, needing to be spent by September 30, 2013.

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Planning & Development Committee  
INITIATED BY

Colin Byrnes; David Somppi  
DRAFTED BY



Planning & Development Committee  
SUBMITTED BY

July 30, 2013  
DATE DRAFTED

**AUTHORIZING 2013 LEAD BASED PAINT HAZARD CONTROL HEALTHY HOMES  
GRANT PROGRAM AWARD AGREEMENT FOR ROCK COUNTY**

1     **WHEREAS**, the United States Government, through the U.S. Department of Housing & Urban  
2     Development (HUD) Healthy Homes and Lead Hazard Control Programs, has made available  
3     \$98,300,000.00 in FY2013 funds nationwide for local and County governments to implement  
4     programs to reduce lead levels in children under 6; and,  
5

6     **WHEREAS**, the Rock County Board of Supervisors, at its meeting on January 10, 2013, approved the  
7     preparation and filing of an application for Rock County to receive funds from this Program; and  
8

9     **WHEREAS**, HUD has approved a Lead Based Paint Hazard Control Healthy Homes Grant for Rock  
10    County for \$2,500,000; and,  
11

12    **WHEREAS**, the purpose of this Grant is to provide funding to address lead hazards in 81 homes  
13    occupied by low income families with children under 6; and,  
14

15    **WHEREAS**, this Grant will provide the financial resources to assist low income households with  
16    improving their housing, reduce the number of children in Rock County with elevated blood lead  
17    levels, save costs associated with treatment of children with elevated blood lead levels, improve Rock  
18    County's housing stock and property tax base, and provide resources for public education, training,  
19    and administrative expenses.  
20

21    **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors on  
22    this \_\_\_\_\_ of \_\_\_\_\_, 2013, hereby accepts the Lead Based Paint Hazard Control  
23    Healthy Homes Grant Program Award for \$2,500,000 from the U.S. Department of Housing & Urban  
24    Development, and authorizes the County Board Chair to sign the respective Grant Agreement; and,  
25

26    **BE IT FURTHER RESOLVED**, that the 2013 Rock County budget be amended as follows:  
27

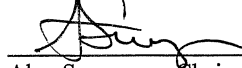
<u>Budget at</u>		<u>Increase</u>	<u>Amended</u>
<u>A/C Description</u>	<u>01/01/2013</u>	<u>(Decrease)</u>	<u>Budget</u>
<b><u>Revenue</u></b>			
Federal Aid Revenue	\$ 0	\$ 2,500,000	\$ 2,500,000
64-6465-2013-42100			
<b><u>Expense</u></b>			
Administration Expense	\$ 0	\$ 230,000	\$ 230,000
64-6465-2013-63110			
Home Rehabilitation	\$ 0	\$ 2,070,000	\$ 2,070,000
64-6465-2013-64913			
Healthy Homes Program Expense	\$ 0	\$ 200,000	\$ 200,000
64-6465-2013-64604			

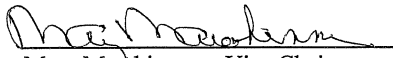
**AUTHORIZING 2013 LEAD-BASED PAINT HAZARD CONTROL HEALTHY HOMES  
GRANT PROGRAM AWARD AGREEMENT FOR ROCK COUNTY**


Page 2


Respectfully Submitted,

**PLANNING & DEVELOPMENT COMMITTEE**

  
\_\_\_\_\_  
Alan Sweeney – Chair

  
\_\_\_\_\_  
Mary Mawhinney – Vice Chair

  
\_\_\_\_\_  
Wayne Gustina

  
\_\_\_\_\_  
Marilyn Jensen

  
\_\_\_\_\_  
Phillip Owens


**FINANCE COMMITTEE ENDORSEMENT**

Reviewed and approved on a vote of

\_\_\_\_\_  
  
\_\_\_\_\_  
Mary Mawhinney, Chair

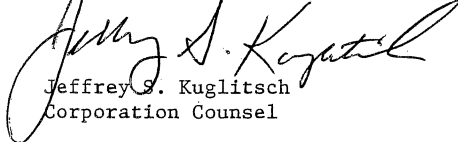
**FISCAL NOTE:**

This resolution authorizes the acceptance and expenditure of \$2,500,000 in Federal Aid for the Healthy Homes and Lead Hazard Control Programs. Matching funds will be provided from CDBG revolving loan funds and personnel services from Rock County, the City of Beloit and the City of Janesville.

  
\_\_\_\_\_  
Sherry Oja  
Finance Director

**LEGAL NOTE:**

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2013 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

  
\_\_\_\_\_  
Jeffrey S. Kuglitsch  
Corporation Counsel

**ADMINISTRATIVE NOTE:**

Recommended.

  
\_\_\_\_\_  
Craig Knutson  
County Administrator

**Resolution Authorizing  
2013 Lead-Based Paint Hazard Control – Healthy Homes  
Grant Program Award Agreement for Rock County**

**Executive Summary**

Rock County has received a \$2,500,000 grant from the U.S. Department of Housing & Urban Development (HUD) Lead-Based Paint Hazard Control Program. Submitting the application for this program was approved by the County Board at its meeting on January 10, 2013.

This grant will fund a program to provide grants for owner- and renter-occupied properties to reduce lead hazard and housing-related health hazards on their property. The Program is intended to reduce the number of children in Rock County with elevated blood lead levels.

The properties will be occupied or available to be occupied by low income households with children under 6, especially those with elevated blood lead levels. A total of 114 Rock County housing units are proposed to have identified lead hazards addressed through this Program. The housing units and funding are proposed to be split: 40 for the City of Beloit, 40 for the City of Janesville, and 34 for Rock County outside of the Cities of Beloit & Janesville. The housing units, program and administrative funds will be evenly split between owner- and renter-occupied properties.

A total of \$1,978,400 will be made available from the Grant for lead hazard control and healthy homes activities. A total of \$230,000 is proposed for administrative purposes. A total of \$ 291,600 is proposed for public education, inspections, testing, training, and equipment.

The Rock County Planning Agency, Rock County Health Department, the Cities of Janesville and Beloit, and local governments in Rock County will work together on this program. A mutual cooperation agreement for this grant is being developed between the Rock County Planning & Development Agency, the Rock County Health Department, and the Cities of Beloit and Janesville.

Program match will be provided by \$ 88,920 over the 3-year grant period for additional lead hazard reduction work from Community Development Block Grant revolving funds from Rock County, the City of Beloit, and the City of Janesville. An additional \$227,614 in match will be provided over the 3-year grant period in personnel services from Rock County, the City of Beloit, and the City of Janesville.

Rock County is the grantee. The City of Janesville will be the lead agency. They will compile financial and monitoring information and conduct required marketing and public education activities. The Planning & Development Agency will handle draw requests and financial reporting. The Rock County Health Department will be conduct required testing. Rock County and the Cities of Beloit and Janesville will administer individual lead hazard control and healthy homes activities, as well as jointly working on promotional activities and training.

The performance period for this contract is August 1, 2013 – July 31, 2016.

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

The General Services Committee  
INITIATED BY



Robert Leu  
DRAFTED BY

The General Services Committee  
SUBMITTED BY

AUGUST 12, 2013  
DATE DRAFTED

**Awarding Contract for Phase II - Courthouse Parking Structure Maintenance**

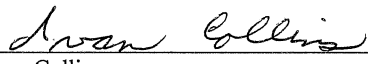
1 **WHEREAS**, the east and west parking ramps were constructed in 1996 and 1998 respectively; and,  
 2  
 3 **WHEREAS**, work under Phase I was completed in 2011 and included caulking of the joints between the  
 4 pre-cast double- t's and re-welding of connecting flanges; and,  
 5  
 6 **WHEREAS**, work under Phase II will be done this fall and will focus on caulking and replacement of  
 7 poured in place concrete, plus additional welding of connecting flanges and repair of spalled concrete on  
 8 the double-t's; and,  
 9  
 10 **WHEREAS**, specifications were prepared, and bids solicited, with the bid results attached.  
 11  
 12 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled  
 13 this \_\_\_\_\_ day of \_\_\_\_\_, 2013, that a Contract for Phase II - Courthouse  
 14 Parking Structure Maintenance be awarded to the lowest responsible and responsive bidder, Truesdell  
 15 Corporation of Tempe, Arizona for the base bid amount of \$108,880.00 plus the alternate bid in the  
 16 amount of \$14,900.00 for a total contract of \$123,780.00; and,  
 17  
 18 **BE IT FURTHER RESOLVED**, that a project contingency of \$60,000.00 be established to cover any  
 19 change orders authorized by the General Services Committee.

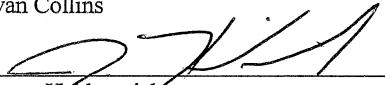
**Respectfully submitted,**

General Services Committee:

  
\_\_\_\_\_  
Phillip Owens, Chair

  
\_\_\_\_\_  
Henry Brill, Vice Chair

  
\_\_\_\_\_  
Ivan Collins

  
\_\_\_\_\_  
Jason Heidenreich

  
\_\_\_\_\_  
Edwin Nash

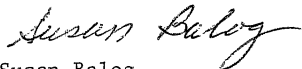
Purchasing Procedural Endorsement:

\_\_\_\_\_  
Mary Mawhinney      Vote      Date

Awarding Contract for Phase II -Courthouse Parking Structure Maintenance  
Page 2

FISCAL NOTE:

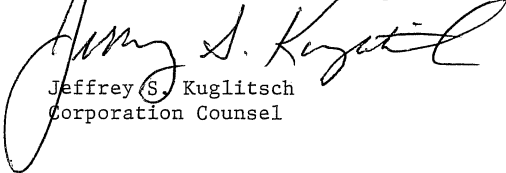
Sufficient funding is available in the General Services Courthouse Facility Project account, 18-1842-0000-67200, for the cost of this project.



Susan Balog  
Sr. Accountant/Assistant to Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson  
County Administrator

## **Executive Summary**

### **Awarding Contract for Phase II - Courthouse Parking Structure Repairs**

As stated in the resolution, Phase I repairs were completed in 2011, and included caulking of joints between the double tee's, and re-welding of failed connecting flange plate that stabilize the ramp. Phase II will involve caulking along the poured-in-place concrete, additional flange plate welding, concrete repair/replacement, and sealing of the deck surface.

As with Phase I, the need for additional work is expected as exact conditions are uncovered. Bidders provided unit pricing that will be used to calculate the cost of additional work. The project will be completed this fall when deck temperatures are cooler.

The need for maintenance and repair is not unusual for parking structures. Typically, after 15 years, the first major repair efforts occur. Winters are particularly hard with the freeze thaw cycles, and the heavy use of salt. Similar to a bridge deck, the rebar in a parking structure deteriorates as salt penetrates the concrete. The need for maintenance will accelerate with time. Keeping up with it will help extend the life of the structure before it has to be replaced.

BID SUMMARY FORM

BID NUMBER 2013-19  
 BID NAME PHASE II PARKING STRUCTURE REPAIRS  
 BID DUE DATE MAY 20, 2013 - 1:30 P.M.  
 DEPARTMENT GENERAL SERVICES


	TRUESDELL CORP TEMPE AZ	STRUCTURAL PRESERVATION ELGIN IL	RAM CONSTRUCTION LIVONIA MI	PROAXIS RESTORATION MAZOMANIE WI	CMR MILWAUKEE WI	LS BLACK CONSTRUCTORS ST PAUL MN
BASE BID	108,880.00	104,051.92	120,000.00	143,429.70	151,910.00	185,746.00
ALTERNATE BID	14,900.00	29,204.00	20,860.00	17,880.00	17,880.00	27,416.00
<b>TOTAL COST</b>	<b>\$ 123,780.00</b>	<b>\$ 133,255.92</b>	<b>\$ 140,860.00</b>	<b>\$ 161,309.70</b>	<b>\$ 169,790.00</b>	<b>\$ 213,162.00</b>
BID BOND	YES	YES	YES	YES	YES	YES

Alternate Bid: Silane sealer over double tees.

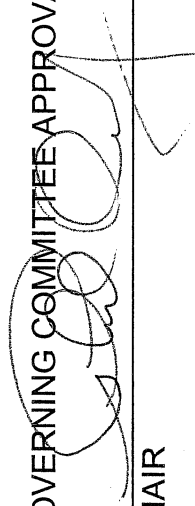
Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Twenty-one additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Truesdell Corp. Low Bid

 8/13/13  
SIGNATURE DATE

GOVERNING COMMITTEE APPROVAL:



CHAIR VOTE DATE

PURCHASING PROCEDURAL ENDORSEMENT:

CHAIR VOTE DATE



**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

The General Services Committee  
INITIATED BY



Robert Leu  
DRAFTED BY

The General Services Committee  
SUBMITTED BY

August 22, 2013  
DATE DRAFTED

**Contracting for Replacement of the Roof on the Rock County Jail**

- 1 **WHEREAS**, the roof on the Jail is 28 years old, and repairs are no longer holding back the leaks; and,
- 2
- 3 **WHEREAS**, funds were appropriated in the 2013 Budget for replacement of the roof; and,
- 4
- 5 **WHEREAS**, specifications were prepared and bids solicited for the work.
- 6
- 7 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 8 this \_\_\_\_\_ day of \_\_\_\_\_, 2013, that a contract for replacement of the Jail's roof be
- 9 awarded to the low bidder, Tri-County Contracting of New Berlin, WI in the amount of \$247,952.00; and,
- 10
- 11 **BE IT FURTHER RESOLVED** that a project contingency in the amount of \$15,000 be established to
- 12 cover all change orders authorized by the General Services Committee.

Respectfully submitted,

**General Services Committee:**

\_\_\_\_\_  
Phillip Owens, Chair

\_\_\_\_\_  
Henry Brill, Vice Chair

\_\_\_\_\_  
Ivan Collins

\_\_\_\_\_  
Jason Heidenreich

\_\_\_\_\_  
Edwin Nash

**Purchasing Procedural Endorsement:**

\_\_\_\_\_  
Mary Mawhinney, Finance Committee Chair

\_\_\_\_\_  
Vote                      Date

**FISCAL NOTE:**

Sufficient funding is available in the Jail Capital Improvement account, A/C 18-1837-0000-67200, for the cost of this project.

Sherry Oja  
Finance Director

**LEGAL NOTE:**

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

Jeffrey S. Kuglitsch  
Corporation Counsel

**ADMINISTRATIVE NOTE:**

Recommended.

Craig Knutson  
County Administrator

# **Executive Summary**

## **Awarding Contract for Replacement of the Roof on the Rock County Jail**

The resolution before you awards a contract for replacement of the 28 year old roof on the Jail. Until recently, repairing the roof was possible. Two years ago the roof on Pinehurst was replaced.

Membrane roofs have evolved over the past 28 years with development of better adhesives for vertical parapet wall applications. The new roof will carry a warranty of 10 years and should last 40 years.

The cost to replace the roof is \$247,952.00 and will be done by Tri-County Contracting of New Berlin, WI. The estimated start date is September 23<sup>rd</sup>, with completion around October 31<sup>st</sup>.

ROCK COUNTY, WISCONSIN  
FINANCE DIRECTOR

PURCHASING DIVISION  
FAX (608) 757-5539  
PHONE (608) 757-5515

**BID SUMMARY**

PROJECT NUMBER 2013-35  
PROJECT NAME EPDM ROOF REPLACEMENT  
BID DUE DATE AUGUST 20, 2013 -- 1:30 P.M.  
DEPARTMENT GENERAL SERVICES DEPARTMENT

	TRI-COUNTY CONTRACTING NEW BERLIN, WI	DISTINCTIVE ROOFING ROCKFORD, IL	MALY ROOFING MADISON, WI	NIEMAN CENTRAL LYNDON STATION, WI	LONG LIFE ROOFING WISCONSIN DELLS, WI	MCDERMAID ROOFING ROCKFORD, IL
BID BOND RECEIVED	YES	YES	YES	YES	YES	YES
ADDENDA RECEIVED	YES	YES	YES	YES	YES	YES
BASE BID	\$ 247,952.00	\$ 255,495.00	294,400.00	\$ 304,070.00	\$ 318,240.00	\$ 396,000.00

Invitation to Bid was advertised in the Beloit Daily News and on the Internet. Sixteen additional vendors were solicited that did not respond.

PREPARED BY: Alan Dransfield  
SENIOR BUYER

DEPARTMENT HEAD RECOMMENDATION: Low Bid.  
Robert Pen 8/22/13  
SIGNATURE DATE

GOVERNING COMMITTEE APPROVAL:  
CHAIR \_\_\_\_\_ VOTE \_\_\_\_\_ DATE \_\_\_\_\_

PURCHASING PROCEDURAL ENDORSEMENT:  
CHAIR \_\_\_\_\_ VOTE \_\_\_\_\_ DATE \_\_\_\_\_

 ORIGINAL

ROCK COUNTY, WISCONSIN  
FINANCE DIRECTOR

PURCHASING DIVISION



**QUOTE SUMMARY FORM**

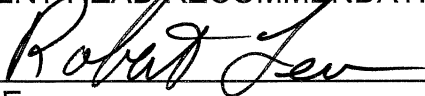
PROJECT NUMBER 2013-37  
PROJECT NAME INSTALLATION OF COUNTY-SUPPLIED HEAT EXCHANGERS ON PATTERSON-KELLY BOILERS  
BID DUE DATE AUGUST 13, 2013 – 12:00 NOON  
DEPARTMENT GENERAL SERVICES – HEALTH CARE CENTER


	TRI-COR MECHANICAL JANESVILLE WI	BRADLEY SHEET METAL JANESVILLE WI
FIRM QUOTE	\$ 6,920.00	\$ 20,650.00
START DATE	9/1/13	9/6/13
COMPLETE DATE	10/1/13	9/30/13

Invitation to Bid was advertised in the Beloit Daily News and on the Internet. Five additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: TRI-COR MECHANICAL

 8/13/13  
SIGNATURE DATE

GOVERNING COMMITTEE APPROVAL:  
 5-0 8/20/13  
CHAIR VOTE DATE

PURCHASING PROCEDURAL ENDORSEMENT:  
\_\_\_\_\_  
CHAIR VOTE DATE