

ROCK COUNTY, WISCONSIN



Board of Supervisors  
51 South Main Street  
Janesville, WI 53545  
(608)757-5510  
Fax (608)757-5511

**FINANCE COMMITTEE  
THURSDAY, AUGUST 8, 2013 - 5:45 P.M.  
JURY DELIBERATION ROOM – FOURTH FLOOR  
ROCK COUNTY COURTHOUSE-EAST**

**Agenda**

1. Call to Order and Approval of Agenda
2. Citizen Participation, Communications and Announcements
3. Transfers and Appropriations
4.
  - A. Bills
  - B. Bills Over \$10,000
  - C. Encumbrances Over \$10,000
  - D. Pre-Approved Encumbrance Amendments
  - E. Approval of Bills for Other Departments
5. Purchasing Procedural Endorsement
  - A. Requesting Authorization to Enter into a Contract with King Consulting
  - B. Authorizing Purchase of Supervisor Vehicles per State of Wisconsin Contract for the Rock County Sheriff's Office
  - C. Approving Purchase of Health Care Center Boiler Replacement Equipment
6. Adjournment

**NOTE: Location,  
Time & Date**

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Board of Health  
INITIATED BY \_\_\_\_\_



Karen Cain Health Officer  
DRAFTED BY \_\_\_\_\_

Board of Health  
SUBMITTED BY \_\_\_\_\_

July 29, 2013  
DATE DRAFTED \_\_\_\_\_

### REQUESTING AUTHORIZATION TO ENTER INTO A CONTRACT WITH KING CONSULTING

- 1    **WHEREAS**, Rock County Health Department applied for and was awarded a grant from the Wisconsin
- 2    Partnership Program for the development of a Fetal Infant Mortality Review Team (FIMR); and,
- 3
- 4    **WHEREAS**, this is a 3-year grant at \$50,000 per year, beginning May 1, 2013 and ending April 30,
- 5    2016; and,
- 6
- 7    **WHEREAS**, King Consulting will work with the project manager to inform & educate community
- 8    members regarding the project and to recruit for the Fetal Infant Mortality Review (FIMR) team and
- 9    African American Services Advisory Team (AASAT). (Year 1); and,
- 10
- 11   **WHEREAS**, King Consulting will assist with evaluation of the work plan; and,
- 12
- 13   **WHEREAS**, King Consulting will attend the FIMR and ASSAT in years 2 and 3; and,
- 14
- 15   **WHEREAS**, King Consulting will consult with the nursing staff involved in parent interviews in years 2
- 16    and 3; and,
- 17
- 18   **WHEREAS**, King Consulting will assist in developing necessary policy and procedure to fulfill the goals
- 19    and objectives of the grant; and,
- 20
- 21   **WHEREAS**, the total amount to be paid to Provider by Purchaser for services provided in accordance
- 22    with this Contract shall not exceed \$10,000 per year for the contract period for consulting fees; and
- 23    whereas reimbursement is limited to the actual allowable expenditures or the contracted amount,
- 24    whichever is less.
- 25
- 26   **NOW, THEREFORE BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled
- 27    on this \_\_\_\_\_ day of \_\_\_\_\_, 2013 does hereby authorize the Rock County Health
- 28    Department to enter into a contract with King Consulting for 3 years up to a maximum of \$10,000 per year
- 29    and a maximum total of \$30,000.

Respectfully submitted,

BOARD OF HEALTH

\_\_\_\_\_  
Sandra Kraft, Chair

\_\_\_\_\_  
Louis Peer, Vice Chair

\_\_\_\_\_  
Richard Bostwick

\_\_\_\_\_  
Mike Rundle

\_\_\_\_\_  
Dr. Aaron Best, M.D.

\_\_\_\_\_  
Dr. Dean Peterson, DVM

\_\_\_\_\_  
Dr. Connie Winter, DDS

\_\_\_\_\_  
Judith Wade

\_\_\_\_\_  
Eric Gresens, RPH

PURCHASING PROCEDURAL ENDORSEMENT

Reviewed and approved on a vote of

\_\_\_\_\_.

\_\_\_\_\_  
Mary Mawhinney, Chair

FISCAL NOTE:

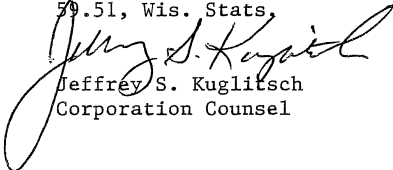
Sufficient funding is available from the Wisconsin Partnership Program grant for the cost of this contract.  
No County funds are required.



Sherry Oja  
Finance Director

LEGAL NOTE:

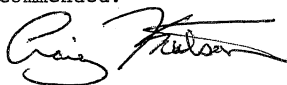
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson  
County Administrator

REQUESTING AUTHORIZATION FOR THE ROCK COUNTY HEALTH DEPARTMENT  
TO ENTER INTO A CONTRACT WITH KING CONSULTING

EXECUTIVE SUMMARY

The Rock County Health Department applied for and was awarded a grant from the Wisconsin Partnership Program (WPP) for the development of a Fetal Infant Mortality Review Team (FIMR). This is a 3-year grant at \$50,000 per year, beginning May 1, 2013 and ending April 30, 2016.

As part of the grant, Health Department staff is soliciting the assistance of King Consulting to work with the project manager to inform & educate community members regarding the project and to recruit for the Fetal Infant Mortality Review (FIMR) team and African American Services Advisory Team (AASAT) in the first year of the grant.

During year 2 and 3 of the grant, King Consulting will assist with evaluation of the work plan, attend the FIMR and ASSAT, consult with the nursing staff involved in parent interviews, and assist in developing necessary policy and procedure to fulfill the goals and objectives of the grant.

The total amount to be paid to King Consulting for services provided in accordance with the contract will not exceed \$10,000 annually, and reimbursement is limited to the actual allowable expenditures, or the contracted amount, whichever is less. For prompt submission and reimbursement from WPP, billing for services will occur no less than quarterly.

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS

Sheriff Robert Spoden  
INITIATED BY

Diane Michaelis  
DRAFTED BY



Public Safety and Justice  
Committee  
SUBMITTED BY

July 31, 2013  
DATE DRAFTED

AUTHORIZING PURCHASE OF SUPERVISOR VEHICLES PER STATE OF WISCONSIN  
CONTRACT FOR THE ROCK COUNTY SHERIFF'S OFFICE

1 WHEREAS, The Sheriff's Office normally includes two supervisor sport utility vehicles (SUVs) in their vehicle  
2 replacement plan, every other year; and,  
3

4 WHEREAS, The Sheriff's Office was notified that the 2014 police package Chevrolet Tahoes must be ordered by August  
5 22, 2013; and,  
6

7 WHEREAS, Section 19.08(4) of the Purchasing Ordinance does allow Rock County to purchase these vehicles through a  
8 cooperative purchasing agreement with the State of Wisconsin under Contract #15-07006-201; and,  
9

10 WHEREAS, Ewald Automotive of Oconomowoc, Wisconsin was awarded the State contract for Chevrolet Tahoes; and,  
11

12 WHEREAS, The Sheriff's Office and Purchasing staff have reviewed the State of Wisconsin bid specifications and  
13 recommend purchasing two Chevrolet Tahoes from Ewald Automotive; and,  
14

15 NOW, THEREFORE, BE IT RESOLVED by the Rock County Board duly assembled this \_\_\_\_\_ day of  
16 \_\_\_\_\_, 2013, that a Purchase Order be issued as follows:  
17

18 \$60,293 to Ewald Automotive for 2 Chevrolet Tahoes  
19

20 BE IT FURTHER RESOLVED that payment be made to the vendor upon receipt and acceptance by the Rock County  
21 Sheriff.  
22

23 BE IT FURTHER RESOLVED that the 2013 budget be amended as follows:  
24

25	Budget	Increase	Amended
26 <u>Account/Description</u>	<u>07/31/13</u>	<u>(Decrease)</u>	<u>Budget</u>
27 Source of Funds			
28 21-2190-0000-47000			
29 Transfer In	\$311,000.00	\$60,293.00	\$371,293.00
30			
31 Use of Funds			
32 21-2190-0000-67105			
33 Motor Vehicles	\$311,000.00	\$60,293.00	\$371,293.00

RESPECTFULLY SUBMITTED

PUBLIC SAFETY & JUSTICE COMMITTEE

PURCHASING PROCEDURAL ENDORSEMENT

\_\_\_\_\_  
Ivan Collins, Chair

\_\_\_\_\_  
Mary Mawhinney, Chair

\_\_\_\_\_  
Mary Beaver

\_\_\_\_\_  
Vote Date

\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
Brian Knudson

\_\_\_\_\_  
Larry Wiedenfeld

FISCAL NOTE:

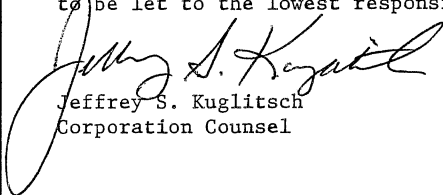
This resolution authorizes a transfer of \$60,293 from the General Fund to the Sheriff's Vehicle account.  
The Audited Unassigned General Fund balance as of 12/31/12 is \$25,453,843.



Sherry Oja  
Finance Director

LEGAL NOTE:

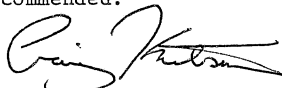
The County Board is authorized to take this action pursuant to secs. 59.01 and  
59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project  
to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson  
County Administrator

### EXECUTIVE SUMMARY

The Sheriff's Office normally includes two supervisor sport utility vehicles (SUVs) in their vehicle replacement plan, every other year. Two SUVs are scheduled for replacement in 2014.

The Sheriff's Office was notified that the 2014 police package Tahoes must be ordered by August 22, 2013. The last build for the 2014 models will be in November 2013.

The Sheriff's Office plans to purchase two 2014 model Tahoes in 2013. The funding source will be a transfer in from the General Fund. The 2015 models will have a different body style which will probably require purchasing different partitions and consoles. The Sheriff's Office will be able to use their current equipment if the 2014 models are purchased.

Under Section 19.08(4) of the Purchasing Ordinance, Rock County can utilize State of Wisconsin bids to purchase vehicles through cooperative purchasing agreement #15-07006-201. Ewald Automotive of Oconomowoc, Wisconsin was awarded the 2013 contract. The 2013 contract prices will still be valid for the purchase of 2014 model Tahoes until the end of the 2013 calendar year.

The Sheriff's Office and the Purchasing Staff reviewed the State of Wisconsin bid specifications to verify that they meet the Sheriff's Office's needs. The total cost breakdown for the vehicles is as follows:

Qty	Model	Cost	Total
2	Chevrolet Tahoe	\$30,146.50	\$60,293

Four wheel drive vehicles are an important part of the Sheriff's Office fleet. The four wheel drive vehicles are able to handle adverse road conditions.

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

General Services Committee  
INITIATED BY

General Services Committee  
SUBMITTED BY



Randy Terronez  
DRAFTED BY

July 31, 2013  
DATE DRAFTED

**APPROVING PURCHASE OF HEALTH CARE CENTER BOILER REPLACEMENT  
EQUIPMENT**

1 **WHEREAS**, the County replaced the Health Care Center boiler system in 2011 in order to increase  
2 energy efficiency by installing four packaged boiler units; and,  
3  
4 **WHEREAS**, from December, 2012 to present, all four of the boiler's heat exchangers have failed with  
5 the cause yet to be determined; and,  
6  
7 **WHEREAS**, replacement heat exchanger units are recommended to be ordered at this time in order to  
8 have the building ready for the fall heating season; and,  
9  
10 **WHEREAS**, it has been determined that the heat exchangers sole source provider is Patterson-Kelly  
11 Company; and,  
12  
13 **WHEREAS**, funding is available for the purchase of the equipment from the Jail/HCC Complex Capital  
14 Project account, pending determination of fault.  
15  
16 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled  
17 this \_\_\_\_\_ day of \_\_\_\_\_, 2013, that a purchase order be authorized for four (4) heat  
18 exchanger units in the amount of \$10,617 per unit plus freight charges as a sole source purchase from  
19 Patterson-Kelly Company of Stroudsburg, PA.; and,  
20  
21 **BE IT FURTHER RESOLVED**, that the payment be made to the vendor upon approval and acceptance of  
22 the General Services Committee.

Respectfully Submitted,

GENERAL SERVICES COMMITTEE

\_\_\_\_\_  
Phillip Owens, Chair

\_\_\_\_\_  
Henry Brill, Vice Chair

\_\_\_\_\_  
Ivan Collins

\_\_\_\_\_  
Jason Heidenreich

\_\_\_\_\_  
Edwin Nash

PURCHASING PROCEDURAL ENDORSEMENT

Reviewed and approved on a vote of

\_\_\_\_\_.

\_\_\_\_\_  
Mary Mawhinney, Chair



**APPROVING PURCHASE OF HEALTH CARE CENTER BOILER REPLACEMENT  
EQUIPMENT**

Page 2

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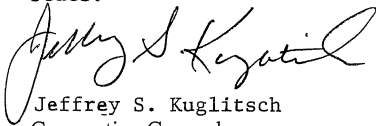
This resolution authorizes the use of \$43,000 for the purchase of HCC Boiler heat exchangers. The Jail/HCC Complex Capital account had \$302,143.63 of unencumbered funds estimated at 6/30/13.



Sherry Oja  
Finance Director

LEGAL NOTE:

County Board is authorized to take this action pursuant to secs. 59.01 and 59.52(6), Wis. Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson  
County Administrator

## Executive Summary

### Approving Purchase of Health Care Center Boiler Replacement Equipment

In January 2011, the County approved a bid award to H&H Industries of Madison in the amount of \$768,860 which replaced the aging Health Care Center boiler system with four (4) energy efficient, packaged boiler units and associated equipment. The total project including engineering was \$817,910 with grant and utility loan funds covering 93% of the project costs and County debt service covering the remaining 7%. IBC Engineers designed the project.

In December of 2012, leaking water was detected from the boilers. Approximately 100 gallons/day was coming out of the closed loop boiler system. Shortly thereafter, it was discovered that one of the four-boiler unit's heat exchanger component contained a split seam. A replacement heat exchanger was ordered, delivered and installed with the County's understanding that this would be within the five-year warranty period. (Note that the unit has not been placed on-line pending identification of the cause.)

In January, 2013, a 2<sup>nd</sup> boiler heat exchanger failed. Throughout the winter of 2012/13, the HCC operated with 2 boiler units. Subsequently, the remaining two boiler heat exchanger units began leaking.

The manufacturer (Patterson-Kelly Company) recently notified the County it would provide warranty coverage but has offered to supply the replacement units at ½ price. The company feels that the failure is due to other than equipment defect.

Efforts are underway to determine the cause (s) of the equipment failure (e.g., a design issue, manufacturer issue or other).

In order to get the HCC boilers back up and running by the fall heating season, staff recommends the purchase of four (4) Harsco heat exchangers (3 million BTU/unit) at \$10,617 each from Patterson-Kelly Company of East Stroudsburg, Pennsylvania as a sole source purchase. Costs to replace the four heat exchangers plus shipping costs total \$43,000.

The County is going out for bid for the installation of the units. The bid award would be scheduled to come to the September round of meetings.

Funds are available in the Jail/HCC Complex Project account, pending determination of fault.