

FINANCE COMMITTEE
March 1, 2012

Call to Order. Acting Chair Kraft called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, March 1, 2012, in Conference Room N-1 Rock County Courthouse East.

Committee Members Present. Supervisors Kraft, Beaver, Diestler and Podzilni.

Committee Members Excused: Supervisor Mawhinney.

Staff Members Present. Sherry Oja, Finance Director; Craig Knutson, County Administrator; Randy Terronez and Nick Osborne, Assistants to County Administrator; Al Dransfield, Senior Buyer; Mickey Crittenden, Information Technology Director; Michelle Schultz, Real Property Lister; Phil Boutwell, Human Services Deputy Director; Sue Balog, Controller.

Others Present: None.

Approval of Agenda. Supervisor Podzilni moved approval of the amended agenda as presented, second by Supervisor Diestler. ADOPTED.

Committee Review and Approval of Per Meeting Allowances. Supervisor Beaver moved approval of per meeting allowances in the amount of \$11,874.56, second by Supervisor Diestler. ADOPTED.

Approval of Minutes – February 9, 2012 and February 16, 2012. Supervisor Diestler moved approval of the minutes of February 9, 2012 with the following correction of the adjournment time of 8:50 A.M. and Ms. Zastoupil announced the February 16, 2012 minutes with the following two corrections, Deputy Treasurer (not Chief Deputy), to collect 2008 taxes... as amended, second by Supervisor Podzilni. ADOPTED as amended.

Citizen Participation, Communications, Announcements, Information. Ms. Oja mentioned that the County collected \$139,975.05 in sales tax year to date over the same time period last year.

Ms. Oja introduced Sue Balog and informed the Committee that Ms. Balog was promoted to the position of Assistant to the Finance Director effective March 5, 2012.

Transfers and Appropriations.

911 Communications Center

FROM

<u>Account #</u>	<u>Amount</u>
23-2400-0000-62420	\$ 1,118
Machinery/Equipment R&M	

TO

<u>Account #</u>	<u>Amount</u>
23-2400-0000-67171	\$ 1,118
Cap Assets \$1,000/More	

<u>Coroner</u>			
<u>FROM</u>		<u>TO</u>	
<u>Account #</u>	<u>Amount</u>	<u>Account #</u>	<u>Amount</u>
28-2600-0000-62170	\$ 5,589	28-2600-0000-61300	\$ 564
Physicians & Other		Per Diems	
		28-2600-0000-63300	5,025
		Travel	

Supervisor Podzilni moved approval of the above Transfers for the Finance Committee, second by Supervisor Beaver. ADOPTED.

2012 Bills and Encumbrances

County Clerk	\$	3,350.51
County Treasurer		154.45
Register of Deeds		150.00
Land Records		923.94
Information Technology		4,678.17
Humane Society		50.00

Supervisor Diestler moved approval of the above Bills and Encumbrances for the Finance Committee, second by Supervisor Podzilni. ADOPTED.

Bills Over \$10,000.

Blackhawk Technical College	\$	14,924.75
CESA 2		21,641.05
City of Janesville		18,901.19
MGM Tricor Inc.		47,603.00
Wis. Dept. of Justice		12,018.00

Supervisor Podzilni moved approval of the above Bills Over \$10,000 for the Finance Committee, second by Supervisor Beaver. ADOPTED.

Encumbrances Over \$10,000.

Clearview North	\$	100,390.00
Crossroads Counseling Center		20,675.00
Manpower, Inc.		38,000.00
UW Hospital & Clinic		180,500.00

Supervisor Beaver moved approval of the above Encumbrances Over \$10,000 for the Finance Committee, second by Supervisor Diestler. ADOPTED.

Pre-Approved Encumbrance Amendments. None.

Approval of Bills for Other Departments. None.

Review of Resolutions.

Authorizing Acceptance of the In-Home Safety Services Initiative Grant and Amending the 2012 Human Services Department Budget

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled on this _____ day of _____, 2012, does hereby authorize the acceptance of the In-Home Safety Services Initiative grant; and,

BE IT FURTHER RESOLVED, the Rock County Human Services Director is authorized to sign all In-Home Safety Services Initiative grant documents on behalf of Rock County; and,

BE IT FURTHER RESOLVED, that the Human Services Department budget for 2012 be amended as follows:

...”

Supervisor Podzilni moved Finance Committee Endorsement of the above resolution, second by Supervisor Diestler. ADOPTED.

Reauthorization of Self-Insurance

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this _____ day of _____, 2012, that the County Board:

- (1) Provide for the continuation of a self-insured worker’s compensation program that is currently in effect.
- (2) Authorize the county Clerk to forward certified copies of this resolution to the Worker’s Compensation Division, Wisconsin Department of Workforce Development.”

Supervisor Diestler moved approval of the above resolution, second by Supervisor Podzilni. ADOPTED.

Authorizing Purchase of Riding Lawnmower for Health Care Center Grounds

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2012 that a Purchase Order be issued to Gielow’s Lawn and Garden of Milwaukee, for a Toro74269 riding lawn mower, for the low bid amount of \$13,474.65.”

Supervisor Beaver moved Purchasing Procedural Endorsement of the above resolution, second by Supervisor Diestler. ADOPTED.

Adjournment. Supervisor Podzilni moved adjournment at 7:50 A.M., second by Supervisor Diestler. ADOPTED.

Respectfully submitted,

Sue Zastoupil
Human Resources Secretary

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.