

FINANCE COMMITTEE
July 21, 2011

Call to Order. Chair Mawhinney called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, July 21, 2011, in Conference Room N-1 on the fifth floor of the Rock County Courthouse-East.

Committee Members Present. Supervisors Mawhinney, Kraft, Podzilni, Beaver and Diestler.

Committee Members Excused: None.

Staff Members Present. Sherry Oja, Senior Accountant/Assistant to the Finance Director; Randy Terronez and Nick Osborne, Assistants to County Administrator; Mickey Crittenden, IT Director; Michelle Schultz, Real Property Lister; Joyce Lubben, Director of Elderly Programs; Diane Michaelis, Finance Office Manager, Sheriff's Office.

Others Present: None.

Approval of Agenda. Chair Mawhinney said there was an addition of the bills for County Board Staff Committee added as item 5.E.3. Supervisor Beaver moved approval of the agenda with this addition, second by Supervisor Podzilni. ADOPTED.

Approval of Minutes. Supervisor Diestler moved approval of the minutes of July 7, 2011 as presented, second by Supervisor Kraft. ADOPTED.

Citizen Participation, Communications, Announcements, Information. None.

Transfers and Appropriations.

Council on Aging

FROM

Account #

00-0000-0001-46205

Loss of Fixed Assets

Amount

\$5,274.58

TO

Account #

30-3905-0000-62410

E&H Repair & Maintenance

Amount

\$5,274.58

Supervisor Kraft moved approval of the above Transfer for the Finance Committee, second by Supervisor Podzilni. ADOPTED.

Bills/Encumbrances

Tax Deed Expense

\$ 3,185.41

Employee Related

36.39

Land Records

59.58

Information Technology

77,470.34

GL Upgrade

17,320.00

Capital Projects

3,250.00

Stray Dogs

150.00

Supervisor Kraft moved approval of the above Bills and Encumbrances for the Finance Committee, second by Supervisor Diestler. ADOPTED.

Bills Over \$10,000.

CESA 2	\$ 17,446.51
Edgewave	14,440.00
Enterprise Systems Group	34,385.50
General Communications Inc.	16,300.00
Hewlett Packard Direct CDWG	34,800.54
Hewlett Packard Direct CDWG	63,350.48
Motorola Solutions, Inc.	114,012.00
Novell Inc.	28,494.84

Supervisor Diestler moved approval of the above Bills over \$10,000 for the Finance Committee, second by Supervisor Podzilni. ADOPTED.

Encumbrances Over \$10,000. None.

Pre-Approved Encumbrance Amendments. None.

Approval of Bills for Other Departments.

Arrowhead Library System

Arrowhead Library	\$ 2,864.47
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Supervisor Diestler moved approval of the above Bills for Other Departments – Arrowhead Library System for the Finance Committee, second by Supervisor Kraft. ADOPTED.

Public Safety & Justice

Sheriff	\$ 1,894.95
RECAP Operations	15,246.51
Correctional Facility	6,593.12
Mediation & Family Court Services	1,285.83
Clerk of Courts	231.00
911 Project Operations	269.59
District Attorney	6,188.30
Deferred Prosecution/Domestic Violence	60.00
Coroner	713.92
Child Support	288.62
911 Capital Projects	100,438.19
911 Capital Projects	114,012.00

Supervisor Diestler moved approval of the above Bills for Other Departments – Public Safety & Justice for the Finance Committee, second by Supervisor Kraft. ADOPTED.

County Board Staff

County Board	\$	1,050.64
Corporation Counsel		67.94
Human Resources		7,836.74
P&L Insurance		33.00
Risk Management		321.58

Supervisor Diestler moved approval of the above Bills for Other Departments – County Board Staff for the Finance Committee, second by Supervisor Kraft. ADOPTED.

Review of Resolutions.

Accepting the Cold Case Grant and Amending the Sheriff’s Office 2011 Budget

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2011 does approve and authorize the acceptance of the Cold Case grant; and,

BE IT FURTHER RESOLVED, that the Sheriff’s Office budget for 2011 be amended as follows:

...”

Supervisor Kraft moved approval of the above resolution, second by Supervisor Diestler. ADOPTED.

Accepting High Intensity Drug Trafficking Area (HIDTA) Grant and Amending the Sheriff’s Budget

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2011 to approve and authorize the Sheriff to sign the award documents; and,

BE IT FURTHER RESOLVED, that the 2011 Sheriff’s budget be amended as follows:

...”

Supervisor Diestler moved approval of the above resolution, second by Supervisor Podzilni. ADOPTED.

Amending the Council on Aging Budget to Increase the Elderly and Handicapped Transportation Program Budget and to Receive State Health Insurance Program Funds

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2011 that it does hereby amend the Adopted 2011 Rock County Council on Aging budget as follows:

...”

Supervisor Kraft moved approval of the above resolution pending approval by the Education, Veterans and Aging Services Committee, second by Supervisor Diestler. ADOPTED.

Semi Annual Report. The Committee accepted the Semi-Annual Reports – Attendance at Conventions/Conferences for the County Clerk, Finance, Information Technology, Land Records, Register of Deeds and Treasurer and asked for them to be placed in file.

Approval of 2010 Land Records Modernization Plan. Supervisor Kraft moved approval of the 2010 Land Records Modernization Plan, second by Supervisor Beaver. ADOPTED.

Set Time and Date for Tour of Tax Delinquent Properties. Supervisor Podzilni moved to set August 24, 2011 at 6:00 A.M. to tour the 76 properties, second by Supervisor Beaver. ADOPTED.

Ms. Lubben agreed to obtain the best route for the tour of these properties using their route manager equipment.

Report on Cash Balances and Investments. Ms. Oja updated the Committee on cash balances and investments as of June 30, 2011.

Adjournment. Supervisor Diestler moved adjournment at 8:12 A.M., second by Supervisor Beaver. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.