

FINANCE COMMITTEE
Minutes – May 23, 2013

Call to Order. Chair Mawhinney called the meeting of the Finance Committee to order at 5:30 P.M. on Thursday, May 23, 2013, in the Jury Deliberation Room, fourth floor, Rock County Courthouse East.

Committee Members Present. Supervisors Mawhinney, Kraft, Beaver, Fox and Podzilni.

Committee Members Excused: None.

Staff Members Present. Sherry Oja, Finance Director; Craig Knutson, County Administrator; Dave O’Connell, Human Resources Director; Commander Erik Chellevoid.

Others Present: None.

Approval of Agenda. Chair Mawhinney said items 6.A. and 6.B. should be removed and the addition of a transfer for the Sheriff’s Office and bills for County Board Staff Committee. Supervisor Fox moved approval of the agenda with these deletions and additions, second by Supervisor Podzilni. ADOPTED.

Citizen Participation, Communications and Announcements. Ms. Oja handed out a copy of the County Sales Tax Receipts through May 2013. Ms. Oja handed out a draft copy of the new Committee Approval Report her department is working on and said they should be ready sometime during the first two weeks of June. The Committee said they thought the report was much easier to follow.

Transfers and Appropriations.

Sheriff’s Office

FROM

<u>Account #</u>	<u>Amount</u>
21-2195-0000-63100	\$ 2,375
Office Supplies – ESF	

TO

<u>Account #</u>	<u>Amount</u>
21-2195-0000-67171	\$ 2,375
Capital Assets \$1,000+	

Supervisor Kraft moved approval of the above Transfer for the Finance Committee, second by Supervisor Beaver. ADOPTED.

Bills and Encumbrances. None.

Bills Over \$10,000. None.

Encumbrances Over \$10,000. None.

Pre-Approved Encumbrance Amendments.

General Services

CG Schmidt	\$	44,027.00
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Supervisor Podzilni moved approval of the above Pre-Approved Encumbrance Amendments, second by Supervisor Fox. ADOPTED.

The Committee asked to have the Change Order attached when appropriate.

Approval of Bills for Other Departments.

County Board Staff

County Administrator	\$	340.00
Corporation Counsel		464.00
Human Resources		261.00
Health Insurance Trust		47,384.25

Supervisor Beaver moved approval of the above Bills and Encumbrances for County Board Staff, second by Supervisor Fox. ADOPTED.

Purchasing Procedural Endorsement.

Request to Purchase Lexipol Custody Advantage for the Sheriff's Office for a cost of \$8,127.50 Commander Chellevoid explained the program and added that it is a risk management tool. Mr. Knutson added that WMMIC partially funded the program.

Supervisor Podzilni moved approval to purchase Lexipol Custody Advantage for the Sheriff's Office, second by Supervisor Beaver. ADOPTED.

Review of Resolution.

Amending the 2013 Council on Aging's Elderly and Handicapped Transportation and New Freedom Budgets

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2013 does hereby accept the above mentioned grants and amend the Adopted 2013 Rock County Council on Aging budget as follows:

...”

Supervisor Fox moved Finance Committee Endorsement of the above resolution, second by Supervisor Kraft. ADOPTED.

Adjournment. Supervisor Podzilni moved adjournment at 5:40 P.M., second by Supervisor Fox. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.