



Note: Time

**FINANCE COMMITTEE
THURSDAY, JULY 19, 2012 - 7:00 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Meet and Greet with Cutwater Asset Management Consultants from 7:00 – 7:30 A.M.
2. Call to Order and Approval of Agenda at 7:30 A.M.
3. Citizen Participation, Communications and Announcements
4. Approval of Minutes – July 5, 2012
5. Set Date to Tour Properties
6. Report by Cutwater Asset Management
7. Transfers and Appropriations
8.
 - A. Bills
 - B. Bills Over \$10,000
 - C. Encumbrances Over \$10,000
 - D. Pre-Approved Encumbrance Amendments
 - 1) Finance
 - 2) Rock Haven
 - 3) Sheriff's Office (2)
 - E. Approval of Bills for Other Departments
 - 1) Public Safety & Justice Committee
9. Purchasing Procedural Endorsement
 - A. Authorizing Purchase of Front Load Washers, Dryers and Pedestals for Rock Haven
 - B. Authorizing Purchase of Appliances for Rock Haven
 - C. Authorizing Purchase of Outdoor Benches without Arms for Rock Haven
10. Report on Cash Balances and Investments
11. Adjournment

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

12-17
Transfer No.

7/10/12
Date

Requested by Finance

Sherry Oja
Department Head

Department

FROM

ACCOUNT #	DESCRIPTION	AMOUNT
19-1922-0000-64904	Contingency Fund	6,000

TO

ACCOUNT #	DESCRIPTION	AMOUNT
05-1530-0000-62130	Audit Fees	6,000

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended.



REQUIRED APPROVAL:

Governing Committee

Finance Committee

DATE

COMMITTEE CHAIR

File

ROCK COUNTY TRANSFER REQUESTS

#12-17

TO: FINANCE DIRECTOR

REQUESTED BY: Finance

Department



Department Head Signature

DATE: 7/10/12

FROM:		AMOUNT
1)	ACCOUNT #: 19-1922-0000-64904 DESCRIPTION: Contingency Fund CURRENT BALANCE: \$ 75,000 PROVIDED BY THE FINANCE DIRECTOR	\$ 6,000.00
2)	ACCOUNT #: DESCRIPTION:	
3)	CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR ACCOUNT #: DESCRIPTION:	
4)	CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR ACCOUNT #: DESCRIPTION:	

TO:		AMOUNT
1)	ACCOUNT #: 05-1530-0000-62130 DESCRIPTION: Audit Fees	\$ 6,000.00
2)	ACCOUNT #: DESCRIPTION:	
3)	ACCOUNT #: DESCRIPTION:	
4)	ACCOUNT #: DESCRIPTION:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC:
Contingency fund has not been used yet in 2012

REASON TRANSFER IS NECESSARY - BE SPECIFIC:

Two grant programs (CDBG and Lead Hazard Reduction) need to be added to audit procedures due to prior year findings. This was not anticipated when originally setting the audit fees.

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1515410000-64901	TAX DEED EXP	20,000.00 34.7%	6,956.98	0.00	13,043.02		
	P1202254-PO# 07/06/12 -VN#011191			BELOIT DAILY NEWS		73.55	
				CLOSING BALANCE	12,969.47		73.55
				TAX DEED EXPENSE			73.55
				PROG-TOTAL-PO			

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$73.55 INCURRED BY TAX DEED EXPENSE, CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE **JUL 19 2012** COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1919330000-64904	SUNDRY EXPENSE	5,000.00	50.7%	2,099.67	435.50	2,464.83	
	P1202268-PO# 07/06/12 -VN#062071			CONKLIN, LAURA		10.55	
	P1202279-PO# 07/06/12 -VN#013780			KMART CORP #4255		219.73	
	P1202280-PO# 07/06/12 -VN#016117			SHOPKO INC #130		197.08	
	P1202287-PO# 07/06/12 -VN#044396			IHRKE, CONNIE		26.35	
				CLOSING BALANCE		2,011.12	453.71
		EMPL. RELATED		PROG-TOTAL-PO		453.71	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$453.71 INCURRED BY EMPLOYEE RELATED. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED, THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE **JUL 19 2012** COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD _____
 DATE _____ CHAIR _____

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0714300000-62400	R & M SERV	210,888.00 42.3%	74,056.86	15,276.43	121,554.71		
	P1202242-PO# 07/06/12 -VN#051229			TOWER TECHNOLOGIES GROUP LLC		675.00	
				CLOSING BALANCE	120,879.71		675.00
0714300000-62421	COMPUTER EQUIP	9,000.00 59.3%	4,909.95	430.07	3,659.98		
	P1200144-PO# 07/06/12 -VN#036454			PARTS NOW		277.00	
				CLOSING BALANCE	3,382.98		277.00
0714300000-62491	SOFTWARE MAINT	607,189.00 69.4%	324,130.46	97,340.81	185,717.73		
	P1202012-PO# 07/06/12 -VN#047033			SOLARWINDS INC		395.00	
	P1202109-PO# 07/06/12 -VN#040905			IBM CORP		346.37	
	P1202246-PO# 07/06/12 -VN#011296			SUNGARD BI TECH INC		22,413.82	
				CLOSING BALANCE	162,562.54		23,155.19
0714300000-63407	COMPUTER SUPPL	16,103.00 25.6%	1,920.71	2,217.06	11,965.23		
	P1201679-PO# 07/06/12 -VN#016466			STORAGE SYSTEMS MIDWEST INC		186.54	
	P1202092-PO# 07/06/12 -VN#033353			CDW GOVERNMENT INC		8.70	
	P1202101-PO# 07/06/12 -VN#033353			CDW GOVERNMENT INC		1,368.48	
	P1202117-PO# 07/06/12 -VN#033353			CDW GOVERNMENT INC		307.37	
				CLOSING BALANCE	10,094.14		1,871.09
0714300000-64701	SOFTWARE PURCH	103,186.00 21.7%	6,827.45	15,636.80	80,721.75		
	P1200737-PO# 07/06/12 -VN#051708			UNIVERSITY OF WISCONSIN MADISO		381.00	
				CLOSING BALANCE	80,340.75		381.00
0714300000-67130	TERMINALS/PC'S	127,049.00 20.6%	19,696.54	6,519.79	100,832.67		
	P1202092-PO# 07/06/12 -VN#033353			CDW GOVERNMENT INC		1,885.66	
	P1202118-PO# 07/06/12 -VN#050382			DELL		999.00	
	P1202149-PO# 07/06/12 -VN#033353			CDW GOVERNMENT INC		1,402.20	
ENC	R1202584-PO# 07/10/12 -VN#038028			BAYCOM INC		22,752.00	
				CLOSING BALANCE	73,793.81		27,038.86
0714300000-67131	OTHER COMP HARDW	94,896.00 14.3%	5,457.75	8,139.11	81,299.14		
	P1201603-PO# 07/06/12 -VN#025791			SGTS INC		7,966.00	
	P1202061-PO# 07/06/12 -VN#048561			CITIES DIGITAL		1,636.23	
	P1202106-PO# 07/06/12 -VN#033353			CDW GOVERNMENT INC		902.71	
				CLOSING BALANCE	70,794.20		10,504.94
0714300000-67143	IT DEPT.CR-CHGS.	50,000.00 88.7%	30,967.31	13,424.48	5,608.21		
	P1202062-PO# 07/06/12 -VN#050382			DELL		999.00	
	P1202174-PO# 07/06/12 -VN#033353			CDW GOVERNMENT INC		501.68	
	P1202182-PO# 07/06/12 -VN#033353			CDW GOVERNMENT INC		135.78	
				CLOSING BALANCE	3,971.75		1,636.46

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
	INFORMATION TECH		PROG-TOTAL-PO			65,539.54	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$65,539.54 INCURRED BY INFORMATION TECHNOLOGY. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE **JUL 19 2012** COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD
 DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0000000071-29264	DLF-SUPPLIES/EXP P1202319-PO# 07/06/12 -VN#047778	0.00 100.0%	-2,243.32	0.00	2,243.32	511.76	
	NATIONAL BAND AND TAG CO						
	CLOSING BALANCE				1,731.56		511.76
	BAL.SHEET A/C		PROG-TOTAL-PO			511.76	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$511.76 INCURRED BY BALANCE SHEET ACCOUNT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD,
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE **JUL 19 2012** COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0515000000-64200 ENC	TRAINING EXP R1202601-PO# 07/11/12 -VN#011296	13,937.00 26.8%	3,748.91	0.00	10,188.09	6,800.00	
							CLOSING BALANCE
					3,388.09		6,800.00
	FINANCE DIRECTOR		PROG-TOTAL-PO			6,800.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$6,800.00 INCURRED BY FINANCE DIRECTOR. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE **JUL 19 2012** COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DATE _____ CHAIR

PURCHASE ORDER NUMBER P1200442 PEID 048450

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT Finance

COMMITTEE Finance

VENDOR NAME Baker Tilly

ACCOUNT NUMBER 05-1530 -0000- 62130

FUNDS DESCRIPTION Audit Fee

AMOUNT OF INCREASE \$ 6,000

INCREASE FROM \$ 81,000 TO \$ 87,000

ACCOUNT BALANCE AVAILABLE \$ 6,000 - if transfer approved 7-10-12

REASON FOR AMENDMENT Additional programs needed to be included in the single Audit.

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(if over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(if over \$10,000) Resolution # _____ Adoption Date _____

WHITE - COMMITTEE
YELLOW- PURCHASING
PINK - DEPARTMENT

PURCHASE ORDER NUMBER P1200487 PEID 015393

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

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DEPARTMENT Rock Haven
COMMITTEE Health Services
VENDOR NAME Gulf South Medical Supply
ACCOUNT NUMBER 32 8000 8100 64000
FUNDS DESCRIPTION Medical Supplies
AMOUNT OF INCREASE \$ 20,000.00
INCREASE FROM \$ 31,000.00 TO \$ 51,000.00
ACCOUNT BALANCE AVAILABLE \$ 31,552.00
REASON FOR AMENDMENT Change of vendors for Medical Supply

APPROVALS

GOVERNING COMMITTEE 1st Betty Jo Bussie 7/11/12
Chair Date

FINANCE COMMITTEE _____
(if over \$10,000) Chair Date

COUNTY BOARD _____
(if over \$10,000) Resolution # Adoption Date

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT

PURCHASE ORDER NUMBER P1200497 PEID 012665

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT Sheriff's Office

COMMITTEE Public Safety and Justice

VENDOR NAME Elan Financial Services

ACCOUNT NUMBER 21-2100-0000-63200

FUNDS DESCRIPTION Publications/ Subscriptions - LES

AMOUNT OF INCREASE \$ 2,070.00

INCREASE FROM \$ 0.00 TO \$ 2,070.00

ACCOUNT BALANCE AVAILABLE \$ 4,051.00 SB 7/3/12

REASON FOR AMENDMENT Printing of annual report

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(if over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(if over \$10,000) Resolution # _____ Adoption Date _____

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT

PURCHASE ORDER NUMBER P1200355 PEID 042952

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT Sheriff's Office

COMMITTEE Public Safety and Justice

VENDOR NAME Charter Communications

ACCOUNT NUMBER 21-2200-0000-64904

FUNDS DESCRIPTION Sundry - Jail

AMOUNT OF INCREASE \$ \$1,000.00

INCREASE FROM \$ 2,544.00 TO \$ 3,544.00

ACCOUNT BALANCE AVAILABLE \$ 105,069.33 SB 7/3/12

REASON FOR AMENDMENT Increase in jail cable cost due to
new outlets

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(if over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(if over \$10,000) Resolution # _____ Adoption Date _____

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
2121000000-62410	R & M-VEHICLES	130,000.00 58.9%	48,673.81	27,932.13	53,394.06		
	P1200539-PO# 07/11/12 -VN#011809			CITY LOCK AND KEY CO		36.00	
	P1200542-PO# 07/11/12 -VN#012562			FAGAN CHEVROLET AND CADILLAC I		1,944.31	
	P1200548-PO# 07/11/12 -VN#042793			GLASSWORKS OF WISCONSIN INC		370.00	
	P1200554-PO# 07/11/12 -VN#013661			JEFFERSON FIRE AND SAFETY INC		240.00	
				CLOSING BALANCE	50,803.75		2,590.31
2121000000-62420	MACH & EQUIP RM	6,000.00 25.4%	1,526.81	0.00	4,473.19		
	P1200532-PO# 07/11/12 -VN#018588			BANDT COMMUNICATIONS INC		310.50	
	P1200561-PO# 07/11/12 -VN#014534			MENARDS		50.52	
				CLOSING BALANCE	4,112.17		361.02
2121000000-63406	CLOTHING/UNIFORM	59,220.00 58.8%	34,858.07	0.00	24,361.93		
	07/11/12 -VN#016699			STOIKES, BAMBI		102.84	
	07/11/12 -VN#021290			COULTER, DOUG		126.60	
	07/11/12 -VN#029480			NEGUS, RICHARD J		178.29	
	07/11/12 -VN#048159			REILLY, BRENT		78.80	
	07/11/12 -VN#049096			FIRKUS, CRIS		35.61	
	07/11/12 -VN#049450			BROWN, NICK		197.09	
	P1200546-PO# 07/11/12 -VN#012827			GALLS INC		194.58	
	P1200558-PO# 07/11/12 -VN#037985			LARK UNIFORMS		111.80	
	P1200566-PO# 07/11/12 -VN#027012			MMPR		614.20	
	P1200588-PO# 07/11/12 -VN#050128			UNIFORM DEN EAST		285.49	
	P1202260-PO# 07/11/12 -VN#049401			INTAPOL		747.95	
				CLOSING BALANCE	21,688.68		2,673.25
2121000000-63904	POLICING/1ST AID	18,094.00 37.3%	7,267.31	-508.34	11,335.03		
	P1200592-PO# 07/11/12 -VN#046670			EDGERTON HOSPITAL AND HEALTH S		155.00	
	P1202301-PO# 07/11/12 -VN#017408			WISCONSIN DEPARTMENT OF AGRICU		548.10	
				CLOSING BALANCE	10,631.93		703.10
2121000000-64200	TRAINING EXP	34,500.00 76.4%	26,810.94	-450.00	8,139.06		
	P1202255-PO# 07/11/12 -VN#052076			CODE 3 ASSOCIATES INC		450.00	
				CLOSING BALANCE	7,689.06		450.00
2121000000-64205	STAFF EDUC	38,000.00 26.2%	9,961.66	0.00	28,038.34		
	07/11/12 -VN#016040			SELBY, STEVE		1,284.75	
				CLOSING BALANCE	26,753.59		1,284.75
2121000000-67130	TERMINALS/PC'S	54,338.00 0.0%	0.00	0.00	54,338.00		
	P1202300-PO# 07/11/12 -VN#046406			KUTTER HARLEY DAVIDSON		885.69	
				CLOSING BALANCE	53,452.31		885.69
2121000000-67171	C.A. -\$1000/MORE	6,787.00 49.7%	1,508.70	1,865.00	3,413.30		
				PS-SHERIFF			

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
P1202043-PO#	07/11/12 -VN#047457		PHYSIO CONTROL INC			2,044.15	
			CLOSING BALANCE		1,369.15		2,044.15
	SHERIFF		PROG-TOTAL-PO			10,992.27	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$10,992.27 INCURRED BY SHERIFF. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.
PUBLIC SAFETY & JUSTICE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____

DEPT-HEAD

JUL 16 2012

DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
2121670000-64904	SUNDRY EXPENSE	5,000.00 22.4%	953.79	170.67	3,875.54		
	P1200561-PO# 07/11/12 -VN#014534		MENARDS			32.84	
			CLOSING BALANCE		3,842.70		32.84
	RECAP OPERATIONS		PROG-TOTAL-PO			32.84	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$32.84 INCURRED BY RECAP OPERATIONS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PUBLIC SAFETY & JUSTICE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JUL 16 2012

DATE _____ CHAIR

Account Number	Name	Yearly Prort Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
2122000000-62161	HOUSEHOLD SERV	36,319.00	50.2%	25,350.49	-7,099.21	18,067.72	
	P1200561-PO# 07/11/12 -VN#014534			MENARDS		38.76	
	P1200584-PO# 07/11/12 -VN#030803			STAPLES		295.78	
				CLOSING BALANCE		17,733.18	334.54
2122000000-63100	OFC SUPP & EXP	6,500.00	46.9%	3,008.60	40.03	3,451.37	
	P1200561-PO# 07/11/12 -VN#014534			MENARDS		42.45	
				CLOSING BALANCE		3,408.92	42.45
2122000000-63406	CLOTHING/UNIFORM	46,570.00	2.3%	24,010.14	-22,926.14	45,486.00	
	P1200546-PO# 07/11/12 -VN#012827			GALLS INC		164.99	
	P1200558-PO# 07/11/12 -VN#037985			LARK UNIFORMS		429.04	
	P1200566-PO# 07/11/12 -VN#027012			MMPR		689.75	
				CLOSING BALANCE		44,302.22	1,183.78
2122000000-64200	TRAINING EXP	35,868.00	56.1%	14,442.28	5,704.58	15,721.14	
	P1202256-PO# 07/11/12 -VN#038452			CMI EDUCATION INSTITUTE INC		89.99	
	P1202258-PO# 07/11/12 -VN#045959			NORTHEAST WISCONSIN TECHNICAL		205.00	
				CLOSING BALANCE		15,426.15	294.99
2122000000-64904	SUNDRY EXPENSE	135,000.00	9.0%	28,738.36	-16,499.51	122,761.15	
	P1200537-PO# 07/11/12 -VN#020525			BOB BARKER COMPANY INC		644.00	
	P1202257-PO# 07/11/12 -VN#040570			DELUXE BUSINESS CHECKS AND SOL		64.74	
				CLOSING BALANCE		122,052.41	708.74
	CORR.FACILITY			PROG-TOTAL-PO		2,564.50	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$2,564.50 INCURRED BY CORRECTIONAL FACILITY, CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PUBLIC SAFETY & JUSTICE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JUL 16 2012

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
2212000000-62176	LABORATORY	1,500.00 27.8%	178.00	-595.98	1,917.98		
	P1202185-PO# 07/11/12 -VN#051819			DNA DIAGNOSTICS CENTER		476.00	
				CLOSING BALANCE	1,441.98		476.00
2212000000-63202	LAW BOOKS	30,000.00 1.1%	13,530.98	-13,192.78	29,661.80		
	P1201008-PO# 07/11/12 -VN#038607			THOMSON WEST		43.00	
				CLOSING BALANCE	29,618.80		43.00
	CIRCUIT COURTS		PROG-TOTAL-PO			519.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$519.00 INCURRED BY CIRCUIT COURTS, CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PUBLIC SAFETY & JUSTICE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JUL 16 2012

DATE _____ CHAIR

Account Number	Name	Yearly Prort Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
2324000000-62218	DATA COMMUNICTN.	1,608.00	83.2%	854.56	483.38	270.06	
		07/11/12 -VN#024911		SUKUS,KATHY		47.99	
				CLOSING BALANCE		222.07	47.99
2324000000-62420	MACH & EQUIP RM	17,442.00	14.9%	1,613.28	998.21	14,830.51	
		P1200381-PO# 07/11/12 -VN#018472		BRILL,HANK		735.00	
				CLOSING BALANCE		14,095.51	735.00
2324000000-64200	TRAINING EXP	30,000.00	27.0%	8,636.20	-527.96	21,891.76	
		P1200374-PO# 07/11/12 -VN#010928		APCO INTERNATIONAL INC		285.00	
				CLOSING BALANCE		21,606.76	285.00
		911 PROJ.OPER.		PROG-TOTAL-PO		1,067.99	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,067.99 INCURRED BY 911 PROJECT OPERATION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PUBLIC SAFETY & JUSTICE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JUL 16 2012

DATE _____ CHAIR

Account Number	Name	Yearly Pront Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
2416100000-62501	REPORTER FEES	8,000.00	1.7%	1,819.70	-1,683.64	7,863.94	
	P1200770-PO# 07/11/12 -VN#031133			NELSON, DEBRA A		49.50	
	P1200776-PO# 07/11/12 -VN#018141			GARCIA, RONALD W		66.00	
				CLOSING BALANCE	7,748.44		115.50
2416100000-63202	LAW BOOKS	500.00	15.0%	192.56	-117.55	424.99	
	P1200779-PO# 07/11/12 -VN#033730			STATE BAR OF WISCONSIN		60.55	
				CLOSING BALANCE	364.44		60.55
2416100000-63300	TRAVEL	8,750.00	38.6%	3,381.85	0.00	5,368.15	
	07/11/12 -VN#049828			TJOA, GWANNY		152.07	
				CLOSING BALANCE	6,216.08		152.07
				DIST. ATTORNEY		328.12	
				PROG-TOTAL-PO			

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$328.12 INCURRED BY DISTRICT ATTORNEY. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS
 A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
 B. BILLS UNDER \$10,000 TO BE PAID.
 C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PUBLIC SAFETY & JUSTICE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD
JUL 16 2012 DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
2826000000-62170	PHYSICIAN/OTHER	130,500.00 1.3%	40,931.89	-39,163.94	128,732.05		
	P1200384-PO# 07/11/12 -VN#023413			DANE COUNTY CORONERS OFFICE		2,900.00	
	P1200385-PO# 07/11/12 -VN#040341			HAAS DO, THOMAS S		1,100.00	
			CLOSING BALANCE		124,732.05		4,000.00
2826000000-63200	PUBL/SUBCR/DUES	640.00 48.4%	310.00	0.00	330.00		
	P1202251-PO# 07/11/12 -VN#017400		WCMEA			90.00	
			CLOSING BALANCE		240.00		90.00
2826000000-64200	TRAINING EXP	4,500.00 17.7%	225.00	575.00	3,700.00		
	P1202252-PO# 07/11/12 -VN#043068		AMERICAN BOARD OF MEDICOLEGAL			100.00	
			CLOSING BALANCE		3,600.00		100.00
	CORONER		PROG-TOTAL-PO			4,190.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$4,190.00 INCURRED BY CORONER. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PUBLIC SAFETY & JUSTICE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JUL 16 2012

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3438500000-62126	OFFICER FEES	22,600.00	37.6%	8,899.37	-393.26	14,093.89	
	P1200948-PO# 07/11/12 -VN#013019					GREGG INVESTIGATIONS INC	344.00
	P1202238-PO# 07/11/12 -VN#050782					WINNEBAGO COUNTY SHERIFFS OFFI	103.32
	P1202239-PO# 07/11/12 -VN#012151					DANE COUNTY SHERIFFS OFFICE	83.33
	P1202240-PO# 07/11/12 -VN#010745					ADAMS COUNTY SHERIFF DEPARTMEN	59.04
	P1202261-PO# 07/11/12 -VN#013659					JEFFERSON COUNTY SHERIFFS DEPA	60.00
	P1202293-PO# 07/11/12 -VN#049641					MILWAUKEE COUNTY SHERIFFS DEPA	60.00
	P1202294-PO# 07/11/12 -VN#052081					SHADOW PROCESS SERVICE LLC	60.00
	P1202321-PO# 07/11/12 -VN#051515					VEENSTRA PROCESS SERVICES LLC	72.00
	P1202336-PO# 07/11/12 -VN#012151					DANE COUNTY SHERIFFS OFFICE	41.11
						CLOSING BALANCE	13,211.09
							882.80
3438500000-62503	INTERPRETER FEES	2,600.00	0.0%	600.00	-599.99	2,599.99	
	P1200368-PO# 07/11/12 -VN#049570					GONZALEZ, VICTOR M	80.00
						CLOSING BALANCE	2,519.99
							80.00
						CHILD SUPPORT	962.80
						PROG--TOTAL--PO	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$962.80 INCURRED BY CHILD SUPPORT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PUBLIC SAFETY & JUSTICE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT.-HEAD

JUL 16 2012

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
2625490000-67200	CAPITAL IMPROV	12,500.00	0.0%	0.00	0.00	12,500.00	
	P1202015-PO# 07/11/12 -VN#043712			BENDLIN FIRE EQUIPMENT CO		9,638.00	
				CLOSING BALANCE	2,862.00		9,638.00
	2012 HAZMAT GRNT		PROG-TOTAL-PO			9,638.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$9,638.00 INCURRED BY 2012 HAZMAT GRANT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD,
- B. BILLS UNDER \$10,000 TO BE PAID,

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PUBLIC SAFETY & JUSTICE COMMITTEE APPROVES THE ABOVE, COM-APPROVAL _____ DEPT-HEAD

JUL 16 2012

DATE _____ CHAIR

Account Number	Name	Yearly Pront Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
2625620000-64203	EDUC MAT & SUPPL	1,200.00	18.6%	223.89	0.00	976.11	
	P1202138-PO# 07/11/12 -VN#023466			POSITIVE PROMOTIONS		571.98	
				CLOSING BALANCE	404.13		571.98
	2011-2012			PROG-TOTAL-PO		571.98	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$571.98 INCURRED BY 2011-2012 LEPC GRANT, CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PUBLIC SAFETY & JUSTICE COMMITTEE APPROVES THE ABOVE, COM-APPROVAL _____ DEPT-HEAD

JUL 16 2012

DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
2121900000-67105	MOTOR VEHICLES	322,000.00	88.3%	284,478.40	0.00	37,521.60	
	P1202204-PO# 07/11/12 -VN#046406					KUTTER HARLEY DAVIDSON	623.00
	P1202205-PO# 07/11/12 -VN#019613					SIGN A RAMA USA	725.00
	P1202299-PO# 07/11/12 -VN#019613					SIGN A RAMA USA	1,050.00
						CLOSING BALANCE	35,123.60
							2,398.00
	SHERIFF'S VEH.					PROG-TOTAL-PO	2,398.00

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$2,398.00 INCURRED BY SHERIFF'S VEHICLES. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PUBLIC SAFETY & JUSTICE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JUL 16 2012

DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
2324150000-67171	C.A. -\$1000/MORE P1202151-PO# 07/11/12 -VN#033353	1,468,500.00	70.2% 754,824.65	277,196.60	436,478.75	2,813.39	
					CLOSING BALANCE	433,665.36	2,813.39
		911 CAP.PROJ.	PROG-TOTAL-PO			2,813.39	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$2,813.39 INCURRED BY 911 CAPITAL PROJECTS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PUBLIC SAFETY & JUSTICE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JUL 16 2012

DATE _____ CHAIR

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Sherry Gunderson
INITIATED BY



Sherry Gunderson
DRAFTED BY

General Services Committee
SUBMITTED BY

June 29, 2012
DATE DRAFTED

AUTHORIZING PURCHASE OF FRONT LOAD WASHERS, DRYERS AND PEDESTALS FOR ROCK HAVEN

- 1 WHEREAS, construction is underway for Rock County's new 128-bed skilled nursing facility; and,
- 2
- 3 WHEREAS, the facility design includes four neighborhood laundry rooms where residents and/or families
- 4 can launder personal clothing; and,
- 5
- 6 WHEREAS, front load washers and dryers on pedestals provide easy access for residents in
- 7 wheelchairs; and,
- 8
- 9 WHEREAS, these appliances were budgeted for during project planning; and,
- 10
- 11 WHEREAS, the bids were solicited for these products with three vendor submitted bids that met the
- 12 specifications (results attached). Five additional vendors were solicited that did not respond and one
- 13 vendor submitted a bid that did not meet specifications.
- 14
- 15 NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled
- 16 this ___ day of _____, 2012 does hereby recommend that a Purchase Order be issued to Brothers
- 17 Main of Janesville, WI for a total of \$18,840.00 for the purchase of washers, dryers and pedestals.

Respectfully submitted,

GENERAL SERVICES COMMITTEE:

PURCHASING PROCEDURAL ENDORSEMENT

Phillip Owens, Chair

Mary Mawhinney, Chair

Henry Brill, Vice Chair

Vote _____ Date _____

Ivan Collins

Jason Heidenreich

Edwin Nash

**AUTHORIZING PURCHASE OF FRONT LOAD WASHERS, DRYERS AND PEDESTALS FOR
ROCK HAVEN**

Page 2

FISCAL NOTE:

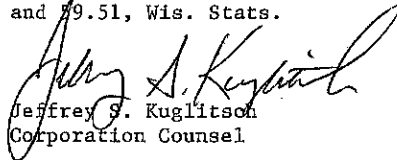
Sufficient funds are available in the Rock Haven Building Project capital account, A/C 18-1851-0000-67200, for the cost of these purchases.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.



Jeffrey S. Kuglitson
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

EXECUTIVE SUMMARY

As we planned for the design of our new facility, we included a laundry area in each of the four neighborhoods. Each laundry will be equipped with two front load washers and dryers. Residents and/or families will use our laundry rooms for the resident's personal clothing. Rock Haven staff will also launder our mechanical lift slings and wheelchair cushion covers in these areas.

We chose front-load, high efficiency, large capacity washers and dryers on pedestals for ease of resident use.

FRONT-LOAD WASHER – WHIRLPOOL® MODEL #WFW94HEXL

- Capacity: 4.3 cubic feet
- Fan Fresh option
- 6th Sense Technology
- Care Control temperature management
- Energy Star® qualified
- Quick wash/rapid wash option
- Clean washer with Affresh™ (removes allergens-dust mites and pet dander)
- Dimensions: 38" high by 27" wide by 31 ½ deep
- Color: Lunar Silver

FRONT-LOAD ELECTRIC DRYER – WHIRLPOOL® MODEL #WED94HEXL

- Capacity: 7.4 cubic feet
- 6th Sense Technology
- Advanced Moisture Sensing system
- Quick Refresh steam cycle
- Wrinkle Shield Plus feature
- 8 automatic cycles
- 5 temperature settings
- Reversible side swing door
- Interior drum light – LED Auto/Selectable
- Dimensions- 36 high by 27 wide by 29 deep
- Color: Lunar Silver

PEDESTAL – WHIRLPOOL® MODEL #XHPC155XG

- Size: 15.5"
- Storage Drawer with chrome handle
- Color: Lunar Silver

Note: the manufacturer's warranty for one year is only good for residential use. This warranty would not apply for Rock Haven. Brother's Main gives a 30-day satisfaction guarantee.

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

PURCHASING DIVISION



PROJECT NUMBER #2012-53
 PROJECT NAME FRONT LOAD WASHERS, DRYERS & PEDESTALS
 PROPOSAL DUE DATE JUNE 28, 2012 – 1:30 P.M.
 DEPARTMENT ROCK HAVEN

	BROTHERS MAIN JANESVILLE WI	APPLIANCE WORKS EVANSVILLE WI	BUSINESS SERVICES LONGBOAT KEY FL
WASHER COST	985.00	1,235.00	1,379.98
DRYER COST	960.00	1,235.00	1,329.98
PEDESTAL COST	205.00	260.00	199.98
TOTAL COST 8 WASHERS & DRYERS WITH PEDESTALS	\$ 18,840.00	\$ 23,920.00	\$ 24,879.36
BRAND	WHIRLPOOL	WHIRLPOOL	WHIRLPOOL
WARRANTY	30 DAYS	1 YEAR*	1 YEAR*

NOTE: 1 year manufacturer's warranty is only good for residential use. This warranty would not apply for Rock Haven. Brother's Main gives a 30 day satisfaction guarantee.

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Five additional vendors were solicited that did not respond. One vendor submitted a bid that did not meet specifications.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Brothers Main, Janesville, WI

Sherry Anderson 4/29/12
 SIGNATURE DATE

GOVERNING COMMITTEE APPROVAL:

 SIGNATURE VOTE DATE

PURCHASING PROCEDURAL ENDORSEMENT:

 CHAIR VOTE DATE

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Sherry Gunderson
INITIATED BY



Sherry Gunderson
DRAFTED BY

General Services Committee
SUBMITTED BY

June 29, 2012
DATE DRAFTED

AUTHORIZING PURCHASE OF APPLIANCES FOR ROCK HAVEN

1 WHEREAS, construction is underway for Rock County's new 128-bed skilled nursing facility; and,
 2
 3 WHEREAS, the facility design includes eight household kitchens and one recreational therapy kitchen;
 4 and,
 5
 6 WHEREAS, each residential kitchen will be equipped with a range, refrigerator/freezer, and a
 7 microwave; and,
 8
 9 WHEREAS, the recreational therapy kitchen will also have a residential dishwasher; and,
 10
 11 WHEREAS, the bids were solicited for these products with two vendor submitted bids that met the
 12 specifications (results attached). Five additional vendors were solicited that did not respond and one
 13 vendor submitted a bid that did not meet specifications.
 14
 15 NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled
 16 this ___ day of _____, 2012 does hereby recommend that a Purchase Order be issued to Brothers
 17 Main of Janesville, WI for a total of \$23,634 for the purchase of kitchen appliances.

Respectfully submitted,

GENERAL SERVICES COMMITTEE:

PURCHASING PROCEDURAL ENDORSEMENT

Phillip Owens, Chair

Mary Mawhinney, Chair

Henry Brill, Vice Chair

Vote _____ Date _____

Ivan Collins

Jason Heidenreich

Edwin Nash

AUTHORIZING PURCHASE OF APPLIANCES FOR ROCK HAVEN

Page 2

FISCAL NOTE:

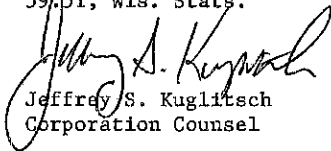
Sufficient funds are available in the Rock Haven Building Project capital account, A/C 18-1851-0000-67200, for the cost of these purchases.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

EXECUTIVE SUMMARY

As we planned for the design of our new facility, we included a residential kitchen in each of the eight households and in the recreational therapy/social room. The residential kitchens will be equipped with a range, refrigerator/freezer and microwave. The recreational therapy kitchen also includes a residential dishwasher. In each neighborhood, two households share a pantry. A commercial quality dishwasher will be included in each of four pantries for use by dietary staff as they wash dishes after each meal.

Staff will use the recreational therapy kitchen for activity programming and employee events. Occupational therapy staff will use the kitchen for discharge planning with residents. Finally, families will be able to reserve the social room for family events while taking advantage of the residential kitchen.

A. GE PROFILE™ 30" FREE-STANDING ELECTRIC RANGE or EQUIVALENT

- Model Number: PB909SP
- Quantity: 9
- PreciseAir™ Convection System
- Single/Multi-Rack Convection Bake
- Super large oven capacity
- Hidden bake oven interior
- 9" / 12" Dual element
- 6" / 9" PowerBoil™ element
- Self-clean, heavy-duty oven racks
- TrueTemp® Oven System
- Self-clean oven
- QuickSet V oven controls

B. GE® ENERGY STAR® 22.0 CUBIC FOOT BOTTOM-FREEZER DRAWER REFRIGERATOR or EQUIVALENT

- Model Number: GFSS2HCY
- Quantity: 9
- Crown Doors with hidden hinges
- Upfront temperature controls
- Factory-installed ice maker
- BrightSpace™ interior GE Reveal® lighting
- Two-level Slide 'n Store™ system
- Snack Drawer
- Adjustable, spill-proof glass shelves
- Adjustable, gallon door bins
- NeverClean™ condenser
- Deluxe quiet design

C. GE PROFILE™ SPACEMAKER® 1.8 CUBIC FOOT XL1800 OVER-THE RANGE MICROWAVE OVEN WITH RE-CIRCULATING VENTING or EQUIVALENT

- Model Number: PNM1871SM
- Quantity: 9
- 1.8 cubic foot capacity
- 1100 Watts (IEC-705 test procedure)
- Circuwave™ 1100 Cooking System
- Sensor cooking control
- 1 pound quick defrost
- Full-width active hidden vent
- 14 ¼" recessed turntable
- Four-speed, 300-CFM venting system with boost
- Two (2) removable oven racks

D. GE PROFILE™ 18" BUILT-IN DISHWASHER or EQUIVALENT

- Model Number: PDW1800/60N
- Quantity: 1
- Bright Annealed Stainless Steel interior
- Hidden electronic controls
- Speed wash cycle
- Glasses cycle
- Air-dry cycle
- Nylon racks
- ADA-Compliant
- 1-24-hour delay start

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

PURCHASING DIVISION



PROJECT NUMBER #2012-54
 PROJECT NAME APPLIANCES
 PROPOSAL DUE DATE JUNE 28, 2012 – 1:30 P.M.
 DEPARTMENT ROCK HAVEN

	BROTHERS MAIN JANESVILLE WI	WAHL'S BELOIT WI
RANGE COST	731.00	1,197.00
FRIDGE/FREEZER COST	1359.00	1,347.00
MICROWAVE COST	483.00	520.00
DISHWASHER COST	477.00	906.00
TOTAL COST	\$ 23,634.00	\$ 28,482.00
9 RANGES		
9 FRIDGE/FREEZERS		
9 MICROWAVES		
1 DISHWASHER		
BRAND	WHIRLPOOL DANBY-DISHWASHER	GE
WARRANTY	30 DAYS*	1 YEAR*

NOTE: 1 year manufacturer's warranty is only good for residential use. This warranty would not apply for Rock Haven. Brother's Main gives a 30 day satisfaction guarantee.

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Five additional vendors were solicited that did not respond. One vendor submitted a bid that did not meet specifications.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Brothers Main, Janesville, WI

Sherry Anderson SIGNATURE 6/29/12 DATE

GOVERNING COMMITTEE APPROVAL:

SIGNATURE VOTE DATE

PURCHASING PROCEDURAL ENDORSEMENT:

CHAIR VOTE DATE

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

PURCHASING DIVISION



PROJECT NUMBER #2012-52
 PROJECT NAME OUTDOOR BENCHES WITHOUT ARMS
 PROPOSAL DUE DATE JUNE 20, 2012 - 1:30 P.M.
 DEPARTMENT ROCK HAVEN

	BARCO BATAVIA IL	RJ THOMAS CHEROKEE IA	CJ & ASSOCIATES NEW BERLIN WI	PHOENIX O'FALLON MO	AMERICAN PARK TAMPA FL	MILLER PRAIRIE DU SAC WI	UPBEAT ST LOUIS MO	NATIONAL PLAYGROUND CARLISLE IA
PRICE EACH INCLUDING DELIVERY	273.92	363.39	405.00	439.47	440.00	452.00	495.00	829.00
TOTAL COST 24 BENCHES	\$ 6,574.08	\$ 8,721.36	\$ 9,720.00	\$ 10,547.28	\$ 10,560.00	\$ 10,848.00	\$ 11,880.00	\$ 19,896.00
BRAND/MODEL	BARCO EMB6	PILOT ROCK RBB/W-6C24	KIRBY MAXWELL	ECONOMIZER	JAYHAWK PB8-CPA	LANDSCAPE RCPSC6	LANDSCAPE RCPTC6	XCCENT PLAY
WARRANTY	25 YEARS	50 YEARS	50 YEARS	25 YEARS	50 YEARS	20 YEARS	5 YEARS-MATERIALS 20 YEARS-STRUCTURE	7 YEARS
NOTES								

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Thirteen additional vendors were solicited that did not respond. Three vendors submitted bids that were non-responsive either because they did not complete the required Bid Check List or they did not submit the required literature on the product they were bidding.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Ernie Saturski, Jr. SIGNATURE 6/25/12 DATE

GOVERNING COMMITTEE APPROVAL: _____ SIGNATURE _____ VOTE _____ DATE _____

PURCHASING PROCEDURAL ENDORSEMENT: _____ CHAIR _____ VOTE _____ DATE _____