



**FINANCE COMMITTEE
THURSDAY, AUGUST 16, 2012 - 7:30 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order and Approval of Agenda at 7:30 A.M.
2. Citizen Participation, Communications and Announcements
3. Approval of Minutes – August 6, 2012
4. Review of 2012 \$7.3 Million Capital Improvement Debt Issue – Carol Wirth, President, Wisconsin Public Finance Professionals, LLC
5. Set Opening Bid Prices on Foreclosed Parcels.
6. Approval to Include Neighborhood Housing Services Flier with Lien Letters
7. Transfers and Appropriations
 - A. Emergency Management
 - B. General Services
 - C. Information Technology
8.
 - A. Bills
 - B. Bills Over \$10,000
 - C. Encumbrances Over \$10,000
 - D. Pre-Approved Encumbrance Amendments
 - 1) General Services (4)
 - E. Approval of Bills for Other Departments
 - 1) County Board Staff
9. Purchasing Procedural Endorsement
 - A. Awarding Contract for Floating Boarding Pier
 - B. Awarding Contract for Shingled Roof on Pinehurst Maintenance Building
 - C. Award Contract for Ceiling Tile Replacement at the Sheriff's Office
 - D. Approve Purchase of GPS Trackers for Sheriff's Office Special Investigations Unit (SIU)
10. Report on Cash Balances and Investments
11. Adjournment

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

12-25

Transfer No.

Requested by Emergency Management

Shirley Connors

8/2/12

Department

Department Head

Date

FROM

ACCOUNT #	DESCRIPTION	AMOUNT
19-1922-0000-64904	Contingency Fund	4,400

TO

ACCOUNT #	DESCRIPTION	AMOUNT
26-2500-0000-63500	R&M Sirens	4,400

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended.

REQUIRED APPROVAL:

Governing Committee

Finance Committee

DATE

8-6-2012

COMMITTEE CHAIR

Shirley Connors

File

ROCK COUNTY TRANSFER REQUESTS

TO: FINANCE DIRECTOR

REQUESTED BY: Emergency Management

Department

DATE: 8/2/12


Department Head Signature

FROM:	AMOUNT
1) ACCOUNT #: 19-1922-0000-64904 DESCRIPTION: Contingency Fund	\$ 4,400.00
CURRENT BALANCE: \$ 69,000.00 Sb-8/2/12 PROVIDED BY THE FINANCE DIRECTOR	
2) ACCOUNT #: DESCRIPTION:	
CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
3) ACCOUNT #: DESCRIPTION:	
CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
4) ACCOUNT #: DESCRIPTION:	
CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	

TO:	AMOUNT
ACCOUNT #: 26-2500-01000-63500 DESCRIPTION: Repair & Maintenance of Sirens	\$ 4,400.00
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC:
Requesting funds from the County's Contingency Account.

REASON TRANSFER IS NECESSARY - BE SPECIFIC:

This account is for preventative maintenance and unexpected situations that occur after storms for 40 outdoor warning sirens in Rock County. Due to unexpected siren repairs the current budget has been depleted and with us still in tornado season. The \$4,400 request would cover recent repairs on a siren controller, which Bandt Communication has not yet invoiced and any other unexpected activities.

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

12-20

Transfer No.

Requested by General Services

Robert Leu

Department

Department Head

7/10/12

Date

FROM

ACCOUNT #	DESCRIPTION	AMOUNT
18-1815-9200-67171	Cap Assets \$1,000+	3,150

TO

ACCOUNT #	DESCRIPTION	AMOUNT
18-1815-9200-67200	Capital Improvements	3,150

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended. *OK*

REQUIRED APPROVAL:

Governing Committee

Finance Committee

DATE

8/7/12

COMMITTEE CHAIR

[Signature]

File

ROCK COUNTY TRANSFER REQUESTS

FINANCE DIRECTOR
RECEIVED

TO: FINANCE DIRECTOR

JUL 17 2012

REQUESTED BY: HCC Maintenance
Department

DATE: July 10, 2012

Robert [Signature]
Department Head Signature

10-20

FROM:	AMOUNT
1) ACCOUNT #: 18 1815 9200 67171 DESCRIPTION: Capital Assets \$1,000/more CURRENT BALANCE: \$7,525 PROVIDED BY THE FINANCE DIRECTOR 8/5-7-11/12	\$3,150.00
2) ACCOUNT #: DESCRIPTION:	
CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
3) ACCOUNT #: DESCRIPTION:	
CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
4) ACCOUNT #: DESCRIPTION:	
CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	

TO:	AMOUNT
ACCOUNT #: 18 1815 9200 67200 DESCRIPTION: Capital Improvements	\$3,150.00
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	

REASON FOR TRANSFER - BE SPECIFIC:

The 2012 Maintenance Department budget has \$22,000 for an I. T. electrical upgrade. Engineering services for the project cost \$8,750, and the low bid for the electrical work is \$16,400, for a combined total of \$25,150. A transfer is needed to make up for the \$3,150 shortfall.

The 2012 Maintenance Department had \$21,000 in the capital assets account for the purchase of a riding lawn mower. The actual cost of the mower was \$13,474.65, leaving a balance of \$7,525.35.

A transfer of \$3,150 from the capital assets account to the capital improvements account is requested.

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

12-26

Transfer No.

Requested by Information Technology
Department

Mickey Crittenden
Department Head

7/30/12

Date

TO

ACCOUNT #	DESCRIPTION	AMOUNT
07-1430-0000-67171	Equipment \$1,000+	1,525

FROM

ACCOUNT #	DESCRIPTION	AMOUNT
07-1430-0000-67130	Terminals & PCs	1,525

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

RS

Recommended.

REQUIRED APPROVAL:

Governing Committee

Finance Committee

DATE

COMMITTEE CHAIR

File

ROCK COUNTY TRANSFER REQUESTS

TO: FINANCE DIRECTOR

REQUESTED BY: Information Technology

Mickey Crittenden

DATE: 7/30/2012

Department

Department Head Signature

FROM:	AMOUNT
ACCOUNT #: 07-1430-0000-67130 DESCRIPTION: Terminals & PC's	\$ 1,525.00
CURRENT BALANCE: \$ 73,843.81 PROVIDED BY THE FINANCE DIRECTOR <i>SB 7/31/12</i>	
ACCOUNT #: DESCRIPTION:	
CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
ACCOUNT #: DESCRIPTION:	
CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
ACCOUNT #: DESCRIPTION:	
CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	

TO:	AMOUNT
ACCOUNT #: 07-1430-0000-67171 DESCRIPTION: Equipment \$1000	\$ 1,525.00
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC:

Available funds due to terminals & pc's costing somewhat less than projected.

REASON TRANSFER IS NECESSARY - BE SPECIFIC:

In order to meet an outstanding need for a mail organizing center in the IT Department, the County Administrator has recommended that we use available funds within the 2012 budget rather than funding this item as part of the 2013 budget.

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1414100000-63100	OFC SUPP & EXP	2,300.00	83.1%	1,913.09	0.01	386.90	
	P1200921-PO# 08/06/12 -VN#061752			CFS PRODUCTS INC		250.80	
				CLOSING BALANCE	136.10		250.80
	COUNTY CLERK			PROG-TOTAL-PO		250.80	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$250.80 INCURRED BY COUNTY CLERK. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE **AUG 16 2012** COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD
 DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1919330000-64904	SUNDRY EXPENSE	5,000.00 60.8%	2,553.38	490.00	1,956.62		
	P1201656-PO# 08/06/12 -VN#027012		MMPR			435.50	
			CLOSING BALANCE		1,521.12		435.50
	EMPL.RELATED		PROG-TOTAL-PO			435.50	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$435.50 INCURRED BY EMPLOYEE RELATED. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE **AUG 16 2012** COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD
 DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation	Prct Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0714300000-62400	R & M SERV	210,888.00	42.6%	77,163.36	12,753.49	120,971.15		
	P1200873-PO# 08/06/12 -VN#023904				HEWLETT PACKARD		18,089.64	
	P1201936-PO# 08/06/12 -VN#051263				PARK PLACE TECHNOLOGIES		218.00	
	P1202372-PO# 08/06/12 -VN#051263				PARK PLACE TECHNOLOGIES		305.00	
					CLOSING BALANCE	102,358.51		18,612.64
0714300000-62491	SOFTWARE MAINT	607,189.00	73.1%	400,852.63	43,404.83	162,931.54		
	P1202392-PO# 08/06/12 -VN#033353				CDW GOVERNMENT INC		369.00	
					CLOSING BALANCE	162,562.54		369.00
0714300000-63407	COMPUTER SUPPL	16,103.00	42.8%	5,913.56	979.22	9,210.22		
	P1202391-PO# 08/06/12 -VN#033353				CDW GOVERNMENT INC		98.96	
					CLOSING BALANCE	9,111.26		98.96
0714300000-67131	OTHER COMP HARDW	94,896.00	44.2%	15,962.69	26,013.80	52,919.51		
	P1202349-PO# 08/06/12 -VN#051308				UNITRENDS CORP		3,233.22	
	P1202351-PO# 08/06/12 -VN#033353				CDW GOVERNMENT INC		4,998.39	
					CLOSING BALANCE	44,687.90		8,231.61
0714300000-67143	IT DEPT.CR-CHGS.	50,000.00	114.1%	42,891.35	14,183.79	-7,075.14		
	P1202468-PO# 08/06/12 -VN#048444				MORPHOTRAK INC		464.35	
*** OVERDRAFT *** TRANSFER REQUIRED								
					CLOSING BALANCE	-7,539.49		464.35
	INFORMATION TECH				PROG-TOTAL-PO		27,776.56	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$27,776.56 INCURRED BY INFORMATION TECHNOLOGY. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS
 A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
 B. BILLS UNDER \$10,000 TO BE PAID.
 C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE **AUG 16 2012** COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD _____
 DATE _____ CHAIR _____

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0714380000-67131	OTHER COMP HARDW	60,000.00	26.9%	16,187.93	0.00	43,812.07	
	P1202347-PO# 08/06/12 -VN#051308			UNITRENDS CORP			42,953.00
				CLOSING BALANCE		859.07	42,953.00
	LAW RECORDS			PROG-TOTAL-PO			42,953.00

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$42,953.00 INCURRED BY LAW RECORDS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE, COM-APPROVAL _____ DEPT-HEAD

AUG 16 2012

DATE _____ CHAIR

PURCHASE ORDER NUMBER P1103172 PEID 051278

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT General Services

COMMITTEE General Services

VENDOR NAME CG Schmidt

ACCOUNT NUMBER 18-1851-0000-67200

FUNDS DESCRIPTION Rock Haven Project

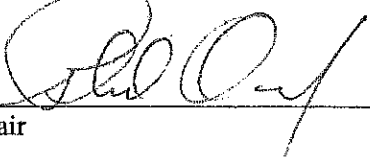
AMOUNT OF INCREASE \$ 70,766.90

INCREASE FROM \$ 16,871,457.16 TO \$ 16,942,224.06

ACCOUNT BALANCE AVAILABLE \$ 2,563,932.25 *SB 7/27/12*

REASON FOR AMENDMENT Change order #15 see attached

APPROVALS

GOVERNING COMMITTEE  8/7/12
Chair Date

FINANCE COMMITTEE _____
(if over \$10,000) Chair Date

COUNTY BOARD _____
(if over \$10,000) Resolution # Adoption Date

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT

Rock County

CHANGE ORDER

No. 00015

51 South Main street
Janesville, WI 53545

Phone: 608.757.5543

TITLE: Program Request # 12 (Partial)

DATE: 7/16/2012

PROJECT: Rock Haven Health Care Facility

JOB: 6637

TO: Attn: Jeff Kenley
C. G. Schmidt
10 East Doty Street
Madison, WI 53703

CONTRACT NO: 1

COPY

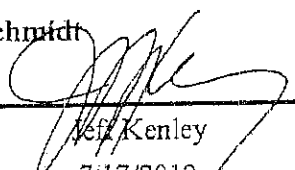
DESCRIPTION OF CHANGE

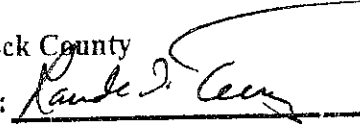
Acceptance of this Change order will alter the contract value, and scope of work between Rock County and C.G. Schmidt as outlined in the line item descriptions noted below. (Reference Rock County PO # P1103172 and associated contract for Rock County Project # 2011-63).

Item	Description	Stock#	Quantity	Units	Unit Price	Tax Rate	Tax Amount	Net Amount
00001	PCO #048R is for cost associated with Construction Bulletin #12, providing direction to paint the exterior Azek trim.		1.000		\$94,985.00	0.00%	\$0.00	\$94,985.00
00002	PCO #082 is for cost associated with RFI #050, directing electrical feeder changes from 3G designation to 4G designation.		1.000		\$2,709.30	0.00%	\$0.00	\$2,709.30
00005	PCO #085 is for cost associated with RFI #104, directing the installation of Electrical, CATV, and Data outlets for Hub room #062.		1.000		\$1,942.60	0.00%	\$0.00	\$1,942.60
00006	PCO #087 is for cost associated with a substitution request to utilize cast in place concrete construction as opposed to the specified pre-cast concrete vault.		1.000		(\$28,870.00)	0.00%	\$0.00	(\$28,870.00)

The Original Contract Sum was	\$25,685,000.00
Net Change by Previously Authorized Requests and Changes	(\$8,813,542.84)
The Contract Sum Prior to This Change Order was	\$16,871,457.16
The Contract Sum Will be Increased	\$70,766.90
The New Contract Sum Including This Change Order	\$16,942,224.06
The Contract Time Will Not Be Changed	
The Date of Substantial Completion as of this Change Order Therefore is	

ACCEPTED:

C. G. Schmidt
By: 
Jeff Kenley
Date: 7/17/2012

Rock County
By: 
Randolph Terronez
Date: 7/17/2012

The Samuels Group, Inc.
By: Kevin C. Higgs
Kevin C. Higgs
Date: 7/16/2012

PURCHASE ORDER NUMBER P1103172 PEID 051278

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT General Services

COMMITTEE General Services

VENDOR NAME CG Schmidt

ACCOUNT NUMBER 18-1851-0000-67200

FUNDS DESCRIPTION Rock Haven Project

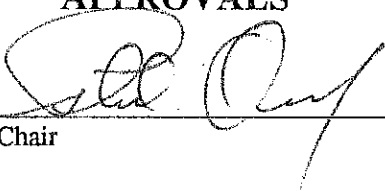
AMOUNT OF INCREASE \$ 70,419.30

INCREASE FROM \$ 16,802,907.66 TO \$ 16,873,326.96

ACCOUNT BALANCE AVAILABLE \$ 2,563,932.25 3B 7/27/12

REASON FOR AMENDMENT Change order #13 See attached

APPROVALS

GOVERNING COMMITTEE  8/7/12
Chair Date

FINANCE COMMITTEE _____
(if over \$10,000) Chair Date

COUNTY BOARD _____
(if over \$10,000) Resolution # Adoption Date

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT

Rock County

CHANGE ORDER

No. 00013

51 South Main street
Janesville, WI 53545

Phone: 608.757.5543

TITLE: Program Request # 10

DATE: 7/16/2012

PROJECT: Rock Haven Health Care Facility

COPY

JOB: 6637

TO: Attn: Jeff Kenley
C. G. Schmidt
10 East Doty Street
Madison, WI 53703

CONTRACT NO: 1

DESCRIPTION OF CHANGE

Acceptance of this Change order will alter the contract value, and scope of work between Rock County and C.G. Schmidt as outlined in the line item descriptions noted below. (Reference Rock County PO # P1103172 and associated contract for Rock County Project # 2011-63).

Item	Description	Stock#	Quantity	Units	Unit Price	Tax Rate	Tax Amount	Net Amount
00001	PCO #060R is for cost associated with Construction Bulletin #011, providing direction to add (166) thermostatic mixing valves, and (332) Zurn P6900 Back check assemblies.		1.000		\$36,544.20	0.00%	\$0.00	\$36,544.20
00002	PCO #068R is for cost associated with Construction Bulletin #013, directing several modifications to the Fire Alarm System, along with additional Data/Phone locations throughout the facility.		1.000		\$35,985.40	0.00%	\$0.00	\$35,985.40
00003	PCO #069R is for cost associated with RFI #138 directing an upgrade to the specified 62.5/125UM Fiber optic cable and ST connectors to a laser optimized 50/125UM fiber with LC connectors.		1.000		\$3,866.50	0.00%	\$0.00	\$3,866.50
00004	PCO #070 is for cost associated with RFI #169, directing the Type C fan motors and lights to be on the same circuit.		1.000		(\$6,403.00)	0.00%	\$0.00	(\$6,403.00)

The Original Contract Sum was	\$25,685,000.00
Net Change by Previously Authorized Requests and Changes	(\$8,882,092.34)
The Contract Sum Prior to This Change Order was	\$16,802,907.66
The Contract Sum Will be Increased	\$70,419.30
The New Contract Sum Including This Change Order	\$16,873,326.96
The Contract Time Will Not Be Changed	
The Date of Substantial Completion as of this Change Order Therefore is	

ACCEPTED:

C. G. Schmidt

Rock County

The Samuels Group, Inc.

By: 

By: 

By: 

Jeff Kenley

Randolph Terronez

Kevin C. Higgs

Date: 7/17/2012

Date: 7/17/2012

Date: 7/16/2012

Rock County

CHANGE ORDER

No. 00013

51 South Main street
Janesville, WI 53545

Phone: 608.757.5543

TITLE: Program Request # 10

DATE: 7/16/2012

PROJECT: Rock Haven Health Care Facility

JOB: 6637

TO: Attn: Jeff Kenley
C. G. Schmidt
10 East Doty Street
Madison, WI 53703

CONTRACT NO: 1

DESCRIPTION OF CHANGE

Item	Description	Stock#	Quantity	Units	Unit Price	Tax Rate	Tax Amount	Net Amount
00005	PCO #071 is for cost associated with RFI #203, providing direction to eliminate the rough ins and wiring for (8) ceiling fans at the screen porches.		1.000		(\$1,347.00)	0.00%	\$0.00	(\$1,347.00)
00006	PCO #073 is for cost associated with RFI #252, directing changing (2) sump pump motors and wiring from a 480V single phase to 208V 3 phase.		1.100		\$1,773.20	0.00%	\$0.00	\$1,773.20

Unit Cost: \$70,419.30
 Unit Tax: \$0.00
 Total: \$70,419.30

The Original Contract Sum was	\$25,685,000.00
Net Change by Previously Authorized Requests and Changes	(\$8,882,092.34)
The Contract Sum Prior to This Change Order was	\$16,802,907.66
The Contract Sum Will be Increased	\$70,419.30
The New Contract Sum Including This Change Order	\$16,873,326.96
The Contract Time Will Not Be Changed	
The Date of Substantial Completion as of this Change Order Therefore is	

ACCEPTED:

C. G. Schmidt

By: 

Jeff Kenley

Date: 7/17/2012

Rock County

By: 

Randolph Terronez

Date: 7/17/2012

The Samuels Group, Inc.

By: Kevin C. Higgs

Kevin C. Higgs

Date: 7/16/2012

Officially Certified by Kevin C. Higgs
 P.E., Director of Higgs and The Samuels
 Group, Inc. Project Management
 10420 Highway 51, Mount Pleasant, WI 53406
 D.S. 700.237.16.12.13.24-02.00

PURCHASE ORDER NUMBER P1103172 PEID 051278

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT General Services

COMMITTEE General Services

VENDOR NAME CG Schmidt

ACCOUNT NUMBER 18-1851-0000-67200

FUNDS DESCRIPTION Rock Haven Project

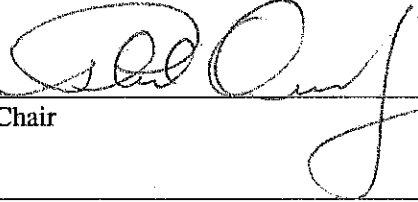
AMOUNT OF INCREASE \$ 26,257.00

INCREASE FROM \$ 16,942,224.06 TO \$ 16,968,481.06

ACCOUNT BALANCE AVAILABLE \$ 2,563,932.25 SB 7/27/12

REASON FOR AMENDMENT Change order 16 see attached

APPROVALS

GOVERNING COMMITTEE  8/7/12
Chair Date

FINANCE COMMITTEE _____
(if over \$10,000) Chair Date

COUNTY BOARD _____
(if over \$10,000) Resolution # Adoption Date

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT

Rock County

CHANGE ORDER

No. 00016

51 South Main street
Janesville, WI 53545

Phone: 608.757.5543

TITLE: Program Request # 13 (Partial)

DATE: 7/16/2012

PROJECT: Rock Haven Health Care Facility

JOB: 6637

TO: Attn: Jeff Kenley
C. G. Schmidt
10 East Doty Street
Madison, WI 53703

CONTRACT NO: 1

COPY

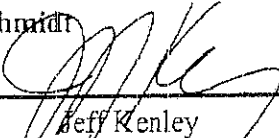
DESCRIPTION OF CHANGE

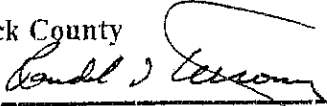
Acceptance of this Change order will alter the contract value, and scope of work between Rock County and C.G. Schmidt as outlined in the line item descriptions noted below. (Reference Rock County PO # P1103172 and associated contract for Rock County Project # 2011-63).

Item	Description	Stock#	Quantity	Units	Unit Price	Tax Rate	Tax Amount	Net Amount
00001	PCO #088Ris for cost associated with applying a factory painted finish to the gazebos.		1.000		\$5,735.40	0.00%	\$0.00	\$5,735.40
00003	PCO #091 is for cost associated with RFI #236.1 directing electrical & fire alarm connections to various electronic door hardware components. (47-120V connections to 47 doors, 8 FA smoke detectors, 8 FA Control modules).		1.000		\$19,283.00	0.00%	\$0.00	\$19,283.00
00004	PCO #092 is for cost associated with RFI #277, directing the contractor to install a horn/strobe instead of a bell at the FACP as requested by the Janesville Fire Marshal.		1.000		\$1,238.60	0.00%	\$0.00	\$1,238.60

The Original Contract Sum was	\$25,685,000.00
Net Change by Previously Authorized Requests and Changes	(\$8,742,775.94)
The Contract Sum Prior to This Change Order was	\$16,942,224.06
The Contract Sum Will be Increased	\$26,257.00
The New Contract Sum Including This Change Order	\$16,968,481.06
The Contract Time Will Not Be Changed	
The Date of Substantial Completion as of this Change Order Therefore is	

ACCEPTED:

C. G. Schmidt
By: 
Jeff Kenley

Rock County
By: 
Randolph Terronez

The Samuels Group, Inc.
By: Kevin C. Higgs
Kevin C. Higgs

Date: 7/17/2012

Date: 7/17/2012

Date: 7/16/2012

PURCHASE ORDER NUMBER P1103172 PEID 051278

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT General Services

COMMITTEE General Services

VENDOR NAME CG Schmidt

ACCOUNT NUMBER 18-1851-0000-67200

FUNDS DESCRIPTION Rock Haven Project

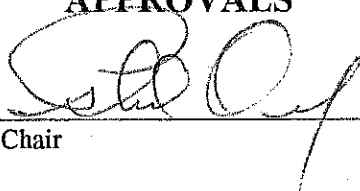
AMOUNT OF INCREASE \$ 16,729.97

INCREASE FROM \$ 16,968,481.06 TO \$ 16,985,211.03

ACCOUNT BALANCE AVAILABLE \$ 2,563,932.25 SB 7/27/12

REASON FOR AMENDMENT Change order #17 see attached

APPROVALS

GOVERNING COMMITTEE  8/17/12
Chair Date

FINANCE COMMITTEE _____
(if over \$10,000) Chair Date

COUNTY BOARD _____
(if over \$10,000) Resolution # Adoption Date

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT

Rock County

CHANGE ORDER

No. 00017

51 South Main street
Janesville, WI 53545

Phone: 608.757.5543

TITLE: Program Request # 14 (Partial)

DATE: 7/16/2012

PROJECT: Rock Haven Health Care Facility

JOB: 6637

TO: Attn: Jeff Kenley
C. G. Schmidt
10 East Doty Street
Madison, WI 53703

COPY

CONTRACT NO: 1

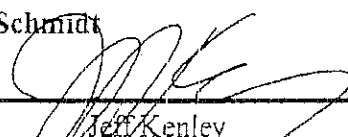
DESCRIPTION OF CHANGE


Acceptance of this Change order will alter the contract value, and scope of work between Rock County and C.G. Schmidt as outlined in the line item descriptions noted below. (Reference Rock County PO # P1103172 and associated contract for Rock County Project # 2011-63).

Item	Description	Stock#	Quantity	Units	Unit Price	Tax Rate	Tax Amount	Net Amount
00001	PCO #096 is for cost associated with RFI #281, directing the installation of the correct breakers and feeders for the following pump motors, P-1, P-3, and P-4.		1.000		\$913.00	0.00%	\$0.00	\$913.00
00003	PCO #098 is for cost associated with RFI #320 directing revisions to the courtyard elevations. Cost includes additional structural fill, topsoil, fine grading, layout and mobilization cost.		1.000		\$20,325.25	0.00%	\$0.00	\$20,325.25
00004	PCO #099 is for cost associated with RFI #208, directing the contractor to omit the railings that were shown at area wells.		1.000		(\$6,621.00)	0.00%	\$0.00	(\$6,621.00)
00005	PCO #100 is for cost associated with RFI #298, directing the installation of frosted plexi-glass window treatments to conceal the framing that will be exposed at the gable end window units.		1.000		\$2,112.72	0.00%	\$0.00	\$2,112.72

The Original Contract Sum was	\$25,685,000.00
Net Change by Previously Authorized Requests and Changes	(\$8,716,518.94)
The Contract Sum Prior to This Change Order was	\$16,968,481.06
The Contract Sum Will be Increased	\$16,729.97
The New Contract Sum Including This Change Order	\$16,985,211.03
The Contract Time Will Not Be Changed	
The Date of Substantial Completion as of this Change Order Therefore is	...

ACCEPTED:

C. G. Schmidt
By: 
Jeff Kenley
Date: 7/17/2012

Rock County
By: 
Randolph Terronez
Date: 7/17/2012

The Samuels Group, Inc.
By: Kevin C. Higgs
Kevin C. Higgs
10000 2nd St
Janesville, WI 53545
Phone: 608.757.5543
Fax: 608.757.5544
Kevin C. Higgs
Date: 7/16/2012

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0113200000-63100	OFC SUPP & EXP	950.00	8.6%	82.43	0.00	867.57	
	P1202469-PO# 08/08/12 -VN#050412					PAPER RECOVERY SERVICE CORPORA	13.84
				CLOSING BALANCE		853.73	13.84
	COUNTY ADMINISTR		PROG-TOTAL-PO				13.84

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$13.84 INCURRED BY COUNTY ADMINISTRATOR. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.
 COUNTY BOARD STAFF _____ COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

AUG 14 2012

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0311100000-63107	PUBL & LEGAL	18,000.00	0.0%	8,344.35	-8,344.34	17,999.99	
	P1200711-PO# 08/08/12 -VN#013607			JANESVILLE GAZETTE INC		109.27	
				CLOSING BALANCE		17,890.72	109.27
	COUNTY BOARD			PROG-TOTAL-PO		109.27	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$109.27 INCURRED BY COUNTY BOARD. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD, COUNTY BOARD STAFF.

AUG 14 2012

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD _____
 DATE _____ CHAIR _____

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0616200000-62129	OTHER LEGAL SERV	100.00 0.0%	0.00	0.00	100.00		
		08/08/12 -VN#036657	LONG, JEROME			25.00	
			CLOSING BALANCE		75.00		25.00
0616200000-63200	PUBL/SUBCR/DUES	4,400.00 87.3%	3,842.00	0.00	558.00		
		P1202493-PO# 08/08/12 -VN#045991	ROCK COUNTY BAR ASSOCIATION			100.00	
			CLOSING BALANCE		458.00		100.00
0616200000-64200	TRAINING EXP	3,950.00 25.5%	169.00	840.02	2,940.98		
		P1202627-PO# 08/08/12 -VN#050812	WISCONSIN CHILD SUPPORT ENFORC			1,200.00	
			CLOSING BALANCE		1,740.98		1,200.00
			CORP. COUNSEL				
			PROG-TOTAL-PO			1,325.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,325.00 INCURRED BY CORPORATION COUNSEL. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

COUNTY BOARD STAFF

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____

DEPT-HEAD _____

AUG 14 2012

DATE _____

CHAIR _____

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0814200000-63107	PUBL & LEGAL	34,500.00	0.0%	12,704.35	-12,704.30	34,499.95	
	P1200018-PO# 08/08/12 -VN#010110			CHRONICLE, THE		287.00	
				CLOSING BALANCE	34,212.95		287.00
0814200000-64200	TRAINING EXP	26,985.00	77.2%	20,844.19	0.00	6,140.81	
	P1202462-PO# 08/08/12 -VN#019171			BLACKHAWK TECHNICAL COLLEGE		539.00	
				CLOSING BALANCE	5,601.81		539.00
	HUMAN RESOURCES			PROG-TOTAL-PO		826.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$826.00 INCURRED BY HUMAN RESOURCES. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

COUNTY BOARD STAFF COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD _____

AUG 14 2012

DATE _____ CHAIR _____

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1919320000-64904	SUNDRY EXPENSE	8,780.00	54.1%	4,230.14	527.86	4,022.00	
	P1201463-PO# 08/08/12 -VN#027012			MMPR		497.00	
ENC	R1202814-PO# 08/07/12 -VN#044943			CARDMEMBER SERVICES		16.00	
				CLOSING BALANCE		3,509.00	513.00
	EMPL.RELATED			PROG-TOTAL-PO		513.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$513.00 INCURRED BY EMPLOYEE RELATED. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD, COUNTY BOARD STAFF

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

AUG 14 2012

DATE _____ CHAIR

**Rock County Department of Public Works - Parks Division
Issue Paper**

ISSUE - Award contract for replacement pier at Royce Dallman Park

DISCUSSION -

Competitive bids were solicited for a replacement pier at Royce Dallman Park, 1500 N Charley Bluff Road, Milton, WI 53563. Only one bid was received for the project, from VW Docks of Spirit Lake, Iowa, for \$9,899.00. The bid meets all project specifications.

There is \$15,000 in the 2012 capital improvement budget for this project.

Per purchasing procedure, since the contract is less than \$10,000, the contract goes to the governing committee for approval and requires a purchasing procedural endorsement, but does not require a resolution or County Board approval.

RECOMMENDATION - Award contract for replacement pier at Royce Dallman Park to VW Docks of Spirit Lake, Iowa.

Respectfully submitted by,



Lori Williams, CPRP
Parks Director

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

PURCHASING DIVISION
FAX (608) 757-5539
PHONE (608) 757-5515



RECEIVED

AUG 01 2012

ROCK COUNTY
PUBLIC WORKS

PROJECT: FLOATING BOARDING PIER
PROJECT #: 2012-59
DUE DATE: JULY 31, 2012 - 1:30 P.M. (LOCAL TIME)
DEPARTMENT: DPW - PARKS DIVISION ROYCE DALLMAN PARK

	VW DOCKS SPIRIT LAKE, IA
BASE BID	\$ 9,899.00
START DATE	SEPTEMBER 8, 2012
COMPLETION DATE	NOVEMBER 1, 2012

This project was advertised in the Janesville Gazette and on the Internet.
Seven additional vendors were solicited that did not respond.

Prepared By: *Alan Dranfild*
(Senior Buyer) \$9,899.00

Department Head Recommendation: *VW DOCKS, Spirit Lake Ia*
Benjamin J. Loopman, Jr. *8-1-12*
(Signature) (Date)

Governing Committee Approval: _____

(Chair) (Vote) (Date)

Purchasing Procedural Endorsement:

Chair) (Vote) (Date)

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

PURCHASING DIVISION
FAX (608) 757-5539
PHONE (608) 757-5515



PROJECT NUMBER 2012-58
PROJECT NAME SHINGLED ROOF ON PINEHURST MAINTENANCE BUILDING
BID DUE DATE JULY 26, 2012 - 1:30 P.M.
DEPARTMENT GENERAL SERVICES - SHERIFF'S OFFICE

JRT TOP NOTCH ROOFS SAUKVILLE, WI	TRI-COUNTY CONTRACTING NEW BERLIN, WI	A-1 DURAN ROOFING MILWAUKEE, WI
\$ 6,150.00	\$ 9,700.00	\$ 12,222.00

Invitation to Bid was advertised in the Janesville Gazette and on the Internet.
Twenty-Five additional vendors were solicited that did not respond.

PREPARED BY: Alan Daniels
SENIOR BUYER

DEPARTMENT HEAD RECOMMENDATION: Low Bid (ok per Purchasing)

Robert J. [Signature]
SIGNATURE 7/31/12
DATE

GOVERNING COMMITTEE APPROVAL:

/s/ Phil Owens 5-0 8/7/12
CHAIR VOTE DATE

PURCHASING PROCEDURAL ENDORSEMENT:

CHAIR VOTE DATE



PROJECT: CEILING TILE REPLACEMENT
 PROJECT #: 2012-55
 DUE DATE: JUNE 25, 2012 - 1:30 P.M. (LOCAL TIME)
 DEPARTMENT: GENERAL SERVICES – SHERIFF’S OFFICE

	BADGER ACOUSTICS MCFARLAND, WI	GILBANK CONSTRUCTION CLINTON, WI	DBR BUILDERS BELOIT, WI
BASE BID	\$ 7,320.00	\$ 9,496.00	\$ 16,952.00
START	MID AUGUST	NO DATE LISTED	JULY 30
COMPLETE	END OF AUGUST	NO DATE LISTED	AUGUST 15

This project was advertised in the Janesville Gazette and on the Internet.
Seven additional vendors were solicited that did not respond.

Prepared By: *Alan Dransfield*
(Senior Buyer)

Department Head Recommendation: Low Bid - Badger
Robert Lee 7/31/12
(Signature) (Date)

Governing Committee Approval: *Phil Owens*
/s/Phil Owens 5-0 8/7/12
(Chair) (Vote) (Date)

Purchasing Procedural Endorsement:

Chair) (Vote) (Date)

Executive Summary

Purchasing GPS Trackers for Sheriff's Office Special Investigations Unit (SIU)

Under the HIDTA 2011 grant, the Sheriff's Office has funds budgeted for the purchase of equipment.

The Special Investigations Unit (SIU) plans to trade in two Omni Scout global positioning system (GPS) trackers. One of the Omni Scout trackers was purchased with HIDTA funds. The GPS trackers will be replaced with Advanced Generation Trackers manufactured by Coleman Industries, Inc. The new trackers include software and one year of service.

Some of the benefits of replacing the Omni Scout tracker with the Advanced Generation tracker are as follows:

Investigators have been having issues with the Omni Scout trackers providing accurate coordinates on a consistent basis. This older tracker has limited capabilities when it comes to connectivity, sending data, and providing newer mapping technology to track the object with precision and dependability.

The current trackers have to be installed in certain locations, and the antennas have to be pointed in a certain direction to ensure connectivity. Utilizing this procedure still doesn't guarantee that these devices will give dependable information to investigators. This also limits where these trackers can be placed or hidden, which could jeopardize the investigation. The advanced generation devices don't require this method because they utilize several satellites to guarantee connectivity and dependable tracking data.

The Advanced Generation trackers also allow investigators to watch in real time where the object being tracked is located and the direction of travel. Omni Scout has a similar feature, but it isn't as timely or accurate as the Advanced Generation software.

The Advanced Generation tracker has extended battery life and a remote shut down feature to conserve battery life. The Omni Scout doesn't have this feature which could jeopardize the investigation as well as compromise officer safety when they have to manually change the battery more frequently.

The Advanced Generation tracker stores data and allows investigators to run specific reports of data for their investigations or court proceedings. With Omni Scout, investigators would have to document this data manually.

Janesville Police Department utilized the Omni Scout trackers and was disappointed with their capabilities. They have recently switched to the Advanced Generation

trackers and have reported a substantial improvement with the dependability of these devices.

Complex investigations, including undercover operations, require accurate and timely information to ensure officer safety and case integrity. The Advanced Generation trackers will alleviate some of SIU concerns when dealing with tracking people/objects while investigating these types of cases.

Two Advanced Generation Trackers, software, and one year of service will be purchased from Team Intel of Stevensville, MI, for \$6,030. Team Intel, LLC is the contracted representative in Wisconsin for Coleman Technologies, Inc. See attached.



Coleman Technologies, Inc.

5337 Millenia Lakes Blvd, Suite 300
Orlando, Florida 32839
Phone: (407) 481-8600
Fax: (407) 481-8618

June 29, 2012

Agency: Rock County Sheriff's Office
Attn: Diane Michaelis

RE: All-In-One AGenT

Dear Diane,

Coleman Technologies, Inc. (CTI) is the sole proprietor of the Advanced Generation Trackers (AGenTs). We are completely responsible for the design, fabrication, and testing of each AGenT device. It will work with and is interchangeable with all other Coleman Technologies, Inc vehicle tracking devices and software. This system and its components are proprietary.

TeamIntel LLC is the contracted representative for our tracking products in the state of Wisconsin. You may work directly with Mark Witt or Clark Lybbert.

To the best of our knowledge the following features are not available in other tracking systems and are unique to CTI's family of AGenT trackers:

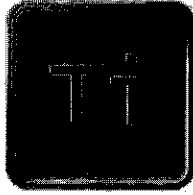
1. Alarm wake-up feature that powers up an AGenT at a prescribed date and time.
2. Internet access of data through a network server that retains up to seven (7) days of data for our tracking devices.
3. Ability to overlay scanned maps in the mapping software package Map AGenT.
4. Ability to manually add roads to the map image for Map AGenT.
5. Ability to determine how long and at what time and location a vehicle was stopped using Map AGenT. The information is displayed graphically and is placed in a text file.

Because CTI owns the ESN and wireless communication number on the tracker, wireless service is contracted directly with the wireless provider, thus the end user can not purchase wireless service directly.

If you have any questions, please contact the undersigned at (407) 481-8600 x 1126.

Thank-you,

Tammey DiMatteo
Coleman Technologies, Inc.
Electronic Systems Division



TEAM INTEL

INTELLIGENCE EQUIPMENT

June 28, 2012

Diane Michaelis
Rock County Sheriff
200 East US Highway 14
Janesville, WI 53545

Dear Diane:

This letter is for the sole purpose of stating the ability of TeamIntel LLC. is the official contracted representative to provide the Coleman Technology Inc. (CTI) Global Positioning System (GPS) equipment specified in the state of Wisconsin. The All-In-One GPS Tracking system is a unique system with its technology and software, which includes three different types of satellite overlays. The following features are unique in the design:

1. Alarm wake-up feature
2. A GPS data storage algorithm that prevents older data from being automatically over written when the memory storage is filled for all Agent tracking devices.
3. Internet access of data through a network through a server that retains up to seven (7) days of data for all Agent trackers
4. Built-in batteries, GPS antenna, and RF antenna all within the same device.
5. The ability to determine how long and in what location the vehicle was stopped using the software. The information is displayed geographically and also placed in a text file.

The equipment, its designs and software for this system are considered proprietary and manufactured in Orlando, FL. If you have any questions, please feel free to contact me at 269-408-6087.

Most Sincerely,

Mark Witt

Mark Witt
TeamIntel LLC
Authorized Rep for CTI