

FINANCE COMMITTEE

June 2, 2011

Call to Order. Chair Mawhinney called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, June 2, 2011, in Conference Room N-1 Rock County Courthouse East.

Committee Members Present. Supervisors Mawhinney, Kraft, Podzilni, Beaver and Diestler.

Committee Members Excused: None.

Staff Members Present. Jeff Smith, Finance Director; Craig Knutson, County Administrator; Jeff Kuglitsch, Corporation Counsel; Mickey Crittenden, Information Technology Director; Randy Terronez and Nick Osborne, Assistants to County Administrator; Sherry Oja, Senior Accountant/Assistant to the Finance Director; Vicki Brown, Treasurer; James Otterstein, Economic Development Manager; Lori Williams, Parks Director; Tom Sweeney, Land Conservationist.

Others Present: None.

Approval of Agenda. Supervisor Podzilni moved approval of the agenda as presented, second by Supervisor Diestler. ADOPTED.

Committee Review and Approval of Per Meeting Allowances. Supervisor Beaver moved approval of per meeting allowances in the amount of \$12,615.06, second by Supervisor Kraft. ADOPTED.

Approval of Minutes – May 19, 2011. Ms. Brown said the last sentence of the second paragraph from the bottom should read “ ... the specials to be paid first and then the ~~taxes~~ interest.” Supervisor Diestler moved to approve the minutes of May 19, 2011 with this change, second by Supervisor Beaver. ADOPTED.

Citizen Participation, Communications, Announcements, Information. Ms. Brown said they should be down to 80 properties to file on June 3rd.

Mr. Smith advised that Wisconsin Deferred Comp will be offering Roth IRAs starting July 1st.

Supervisor Beaver requested the joint pre-budget meetings with County Board Staff Committee be earlier in the morning than 9 A.M. The Committee agreed that a late afternoon meeting on Mondays would be preferable.

Transfers and Appropriations. None.

Bills and Encumbrances

Elections	\$	12.15
Register of Deeds		31.30
Information Technology		14,524.71

Stray Dogs 50.00

Supervisor Podzilni moved approval of the above Bills and Encumbrances for the Finance Committee, second by Supervisor Diestler. ADOPTED.

Bills Over \$10,000.

Metco \$ 13,408.24

Supervisor Kraft moved approval of the above Bills Over \$10,000 for the Finance Committee, second by Supervisor Diestler. ADOPTED.

Encumbrances Over \$10,000.

Forward Janesville, Inc. \$ 75,000.00
Lee Recreation LLC 16,779.00
Veolia ES Technical Solutions LLC 12,243.09

Supervisor Diestler moved approval of the above Encumbrances Over \$10,000 for the Finance Committee, second by Supervisor Podzilni. ADOPTED.

Pre-Approved Encumbrance Amendments. None.

Approval of Bills for Other Departments. None.

Resolutions.

To Recognize Deputy County Treasurer Joan Slater

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2011, does hereby recognize Deputy County Treasurer Joan Slater for her significant contributions to the Treasurer’s Office and to the citizens of Rock County, and to thank her for her many years of trustworthy service.

BE IT FURTHER RESOLVED that the County Clerk be authorized and directed to furnish a copy of this resolution to Joan Slater.”

Supervisor Kraft moved approval of the above resolution, second by Supervisor Podzilni. ADOPTED.

To Recognize Accountant Patsy Weber for Service to Rock County Treasurer’s Office

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2011, does hereby recognize Accountant Patsy Weber for her 30 years of dedicated service and extends its sincere expression of appreciation to Patsy along with best wishes for the future; and,

BE IT FURTHER RESOLVED that the County Clerk be authorized and directed to furnish a copy of this resolution to Patsy Weber.”

Chair Mawhinney moved approval of the above resolution, second by Supervisor Kraft. ADOPTED.

Designating 2010 County Sales Tax for Future Expenditures

“**NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2011 does hereby designate \$847,350 of the 2010 county sales tax proceeds for future expenditure.”

Supervisor Podzilni moved approval of the above resolution, second by Supervisor Diestler. ADOPTED.

Review of Resolutions

Accepting Wisconsin Community Development Block Grant for Economic Development (CDBG-ED) Funds and Amending the 2011 County Budget

“**NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2011 hereby accepts the CDBG-ED contract of \$756,000 and authorizes the County Board Chair and the County Clerk to sign all necessary documents on behalf of the County of Rock with the terms and conditions described within the Wisconsin Department of Commerce’s contract; and that authority is hereby granted to distribute said project funds per that contract; and,

BE IT FURTHER RESOLVED, that the 2011 County Budget be amended as follows:

...”

Mr. Otterstein said this project is specific to the Evansville plant.

Supervisor Beaver moved Finance Committee Endorsement of the above resolution contingent on Planning and Development approval, second by Supervisor Diestler. ADOPTED.

Accepting an Office of Justice Assistance (OJA) Grant for IFERN 2 Radio Station and Amending the 911 Communication Center Budget

“**NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2011 does hereby authorize the Rock County Board Chair and the Rock County 911 Communications Center Director to accept the \$21,228 Off of Justice Assistance grant, and amend the 2011 911 Communications Center budget as follows:

...

BE IT FURTHER RESOLVED that a purchase order be issued to General Communications, Inc. of Madison, Wisconsin in the amount of \$24,974 for the purchase of radio base station equipment.”

Supervisor Beaver moved Finance Committee Endorsement and Purchasing Procedural Endorsement of the above resolution contingent on Public Safety & Justice Committee approval, second by Supervisor Diestler. ADOPTED.

Authorizing Award of Contract for Carver-Roehl Playground Equipment

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2011, does hereby authorize that a contract be awarded to Lee Recreation of Cambridge, WI in the amount of \$16,779 for the purchase and installation of playground equipment at Carver-Roehl County Park.”

Ms. Williams said the Friends of Carver-Roehl will be reimbursing 50% of the total project.

Supervisor Diestler moved Purchasing Procedural Endorsement of the above resolution, second by Supervisor Podzilni. ADOPTED.

Accepting South Central Wisconsin Consortium #10 Funding and Amending the 2011 Rock County Health Department Budget

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled on this ____ day of _____, 2011, does hereby authorize the Rock County Health Department to accept South Central Consortium #10 funding in the amount of \$24,989 and amend the 2011 Rock County Health Department budget as follows

...”

Supervisor Kraft moved Finance Committee Endorsement of the above resolution, second by Supervisor Diestler. ADOPTED.

Accepting Back-to-Sleep Mini-Grant and Amending the 2011 Rock County Health Department Budget

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled on this ____ day of _____, 2011, does hereby authorize the Rock County Health Department to accept the \$2,000 Dean Health System/SSM Health Care of Wisconsin mini-grant, and amend the 2011 Rock County Health Department budget as follows

...”

Supervisor Diestler moved Finance Committee Endorsement of the above resolution, second by Supervisor Podzilni. ADOPTED.

Accepting Funds from Wisconsin Department of Public Instruction and Amending the 2011 Rock County Health Department Budget

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled on this ____ day of _____, 2011 does hereby authorize the Rock County Health Department to accept \$1,000 from the Wisconsin Department of Public Instruction, and amend the 2011 Rock County Health Department budget as follows

...”

Supervisor Kraft moved Finance Committee Endorsement of the above resolution, second by Supervisor Podzilni. ADOPTED.

Amending 2011 Land Conservation Department Budget to Offset Costs Associated with the Clean Sweep Program

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2011, amends the Land Conservation Department’s budget as follows

...”

Supervisor Beaver moved Finance Committee Endorsement of the above resolution, second by Supervisor Diestler. ADOPTED.

Mr. Smith informed the Committee that Ms. Oja and staff have moved into their new space on Tuesday.

Mr. Smith informed the Committee that Wisconsin Mutual Insurance will be making a presentation to the County Board in August.

Chair Mawhinney and Supervisor Diestler said they will not be at the August 11th meeting.

Adjournment. Supervisor Beaver moved adjournment at 8:09 A.M., second by Supervisor Diestler. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.