

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Lori Williams, Parks Director  
INITIATED BY

Lori Williams, Parks Director  
DRAFTED BY

Public Works Committee  
SUBMITTED BY



May 16, 2011  
DATE DRAFTED

### AUTHORIZING AWARD OF CONTRACT FOR CARVER-ROEHL PARK PLAYGROUND EQUIPMENT

- 1 WHEREAS, the Rock County Board of Supervisors approved the purchase of playground
- 2 equipment to be installed at Carver-Roehl Park, with 50% matching funds from the Friends of
- 3 Carver-Roehl Park, in the 2011 County Budget; and,
- 4
- 5 WHEREAS, Rock County Purchasing requested proposals for the playground equipment
- 6 purchase and installation; and,
- 7
- 8 WHEREAS, Purchasing and Parks staff reviewed all proposals received and are
- 9 recommending that the contract be awarded to the low bidder, Lee Recreation.
- 10
- 11 NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors
- 12 duly assembled on this 9<sup>th</sup> day of June, 2011, does hereby authorize that
- 13 a contract be awarded to Lee Recreation of Cambridge, WI in the amount of \$16,779 for the
- 14 purchase and installation of playground equipment at Carver-Roehl County Park.

Respectfully submitted,

#### PUBLIC WORKS COMMITTEE

Kurtis L. Yankee  
Kurtis L. Yankee, Chair

Betty Jo Bussie  
Betty Jo Bussie, Vice Chair

Absent  
Dave Diestler

Brent Fox  
Brent Fox

Eva M. Arnold  
Eva M. Arnold

#### Purchasing Procedural Endorsement

Mary Mawhinney 5-0 6-2-11  
Mary Mawhinney, Chair (Vote) (Date)

#### FISCAL NOTE:

Sufficient funds are available in the Parks Capital Improvement budget, A/C 41-4592-4800-67200, for this contract.

Sherry Oja  
Sherry Oja  
Senior Accountant / Assistant to the Finance Director

#### LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.

Jeffrey S. Kuglitsch  
Jeffrey S. Kuglitsch  
Corporation Counsel

#### ADMINISTRATIVE NOTE:

Recommended.  
Craig Knutson  
Craig Knutson  
County Administrator

11-6A-392

**EXECUTIVE SUMMARY**  
**AUTHORIZING AWARD OF CONTRACT FOR**  
**CARVER-ROEHL PARK PLAYGROUND EQUIPMENT**

This resolution provides final authorization to award the contract for installation of playground equipment at Carver-Roehl County Park in the amount of \$16,779. This resolution awards the contract to Lee Recreation, who was selected because they had the best equipment and design based on proposals received. The proposal from Lee Recreation, which we are recommending, was the lowest bidder. The decision was based not only on cost, but also on the overall natural look of the equipment and how it will fit within the park's landscape. Each proposal was ranked using score sheets that looked at the design and fit within the park, equipment colors, number and variety of play components, recycled material content, safety and ADA accessibility, budget, and insurance requirement.

Rock County Parks Division and the Friends of Carver-Roehl Park will be purchasing playground equipment with 50/50 matching funds. The site preparation groundwork will be completed by the Rock County Department of Public Works to the bidder's requirements. Once the work is complete, Rock County Parks will invoice the Friends of Carver-Roehl Park for their half of the total cost.

Project will be funded through the Parks Capital Improvement Account (Account 41-4592-4800-67200). This project was budgeted at \$30,000 thus resulting in a \$13,221 balance to cover any site preparation and finish costs furnished by Public Works staff.

Respectfully submitted,



Lori Williams  
Parks Director

**COUNTY OF ROCK  
FINANCE DIRECTOR**

**PROJECT:** CARVER ROEHL - PLAYGROUND EQUIPMENT  
**PROJECT #:** RFP #2011-58  
**PROPOSAL DUE DATE:** MAY 10, 2011 - 12:00 NOON (CDT)  
**DEPARTMENT:** PUBLIC WORKS - PARKS DEPARTMENT

ADDENDA RECEIVED	LEE RECREATION CAMBRIDGE, WI	TEAM RIEL UNION, IL	BYO PLAYGROUND ST AUGUSTINE, FL	KINETIC RECREATION INDIANAPOLIS, IN	PLAY FOCUSED DELAVAN, WI
INSURANCE CERTIFICATE	YES	NO	NO	NO	NO
WI BLDG CONTRACTOR #	#116826	#1168010	NPC CONSTRUCT	# WISCOM004924648	NOTHING INDICATED
PROPOSAL COST	\$ 16,779.00	\$ 19,233.00	\$ 20,676.69	\$ 21,520.00	\$ 21,907.00

ADDENDA RECEIVED	EFA PARK & RECREATION DELAVAN, WI	REESE RECREATION SPRING GREEN, WI	MILLER & ASSOC SAUK PRAIRIE, WI	MINN/WIS PLAY GOLDEN VALLEY MN	PLAY & PARK STRUC RACINE, WI
INSURANCE CERTIFICATE	YES	NO	NO	NO	NO
WI BLDG CONTRACTOR #	NOTHING INDICATED	NOTHING INDICATED	1107073	NOTHING INDICATED	1148946
PROJECT COST	\$ 22,500.00	\$ 24,187.50	\$ 24,500.00	#4340 \$ 24,500.00	#701-57272B \$24,938.00 #701-58627A \$ 24,949.50
OPTIONAL PLAN				#4377 \$ 24,500.00	

This project was advertised in the Beloit Daily News and on the Internet at [www.co.rock.wi.us](http://www.co.rock.wi.us). Four additional vendors were solicited that did not respond. Addendum #1 consisted of estimated budget information, bonding question and map of Carver Roehl Park.

- Ranking of Proposals consists of:
1. General quality and adequacy of response..... Maximum 20 points
  2. Technical approach -- quality of response provided..... Maximum 50 points
  3. Organization, Personnel and experience..... Maximum 5 points
  4. Reasonableness of cost proposals..... Maximum 20 points
  5. Ability to complete work within a reasonable time frame.... Maximum 5 points
- MAXIMUM ALLOWABLE POINTS 100 Points

	LEE RECREATION	MILLER & ASSOC	MINN/WIS PLAYGROUNDS	EFA PARK & RECREATION	PLAY FOCUSED
Evaluator #1	94	90	42	70	63
Evaluator #2	88	80	95	75	80
Evaluator #3	86	71	90	73	70
Evaluator #4	90	85	95	75	80
Evaluator #5	93	87	62	75	67
SCORE AVERAGE	90.2 %	82.6%	77.4%	73.6%	72%

	KINETIC RECREATION	TEAM RIEL	BYO PLAYGROUND	REESE RECREATION
Evaluator #1	60	70	67	49
Evaluator #2	70	75	70	75
Evaluator #3	70	70	70	73
Evaluator #4	80	70	70	80
Evaluator #5	72	64	65	62
<b>AVERAGE</b>	<b>70.4 %</b>	<b>69.8%</b>	<b>68.4%</b>	<b>67.8%</b>

Prepared By: *A. [Signature]*  
 Senior Buyer

Department Head Recommendation: *Free Recreation - \$16,779.00*

Signature: *R. [Signature]* Date: *5-23-11*

Governing Committee Approval: *[Signature]* Date: *5-24-11*

Purchasing Procedural Endorsement: *[Signature]* /s/Mary Mawhinney Date: *6/2/11*

Chair *[Signature]* Vote *5-0* Date *6/2/11*

Chair *[Signature]* Vote *5-0* Date *6/2/11*