

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee
INITIATED BY



Ben Coopman, Director of Public Works
DRAFTED BY

Public Works Committee
SUBMITTED BY

November 4, 2010
DATE DRAFTED

Authorizing Contract for Janitorial Services for the Rock County Department of Public Works

- 1 **WHEREAS**, funds are included in the budget each year to contract with a janitorial company for
- 2 cleaning services for the Rock County Public Works Department - Parks, Airport and Highway
- 3 Divisions; and,
- 4
- 5 **WHEREAS**, the current contract with Peterson Cleaning, Inc. of Rockford, Illinois will expire at
- 6 year end; and,
- 7
- 8 **WHEREAS**, the Department of Public Works prepared the specifications and Rock County
- 9 Purchasing Division did solicit cost proposals from various janitorial companies (results
- 10 attached); and,
- 11
- 12 **WHEREAS**, the Rock County Department of Public Works administrative staff did review the
- 13 proposals and is recommending the lowest qualified bidder.
- 14
- 15 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors duly
- 16 assembled this 18th day of November, 2010, that a contract for office building
- 17 cleaning services be awarded to Peterson Cleaning, Inc. of Rockford, Illinois, based on the terms
- 18 and conditions set forth in the contract; and,
- 19
- 20 **BE IT FURTHER RESOLVED**, that periodic payments be made to the vendor upon approval
- 21 of the Public Works Committee.

Respectfully submitted,

PUBLIC WORKS COMMITTEE

Kurtis L Yankee
Kurtis Yankee, Chair

Betty Jo Busbie
Betty Jo Busbie, Vice-Chair

Eva M. Arnold
Eva M. Arnold

David Diestler
David Diestler

Absent
Brent Fox

PURCHASING PROCEDURAL ENDORSEMENT

Phillip Owens
Phillip Owens, Chair

5-0 11-16-10
Vote Date

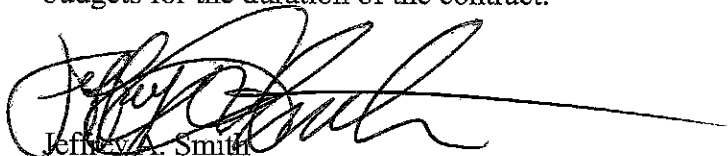
10-11D-186

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FISCAL NOTE:

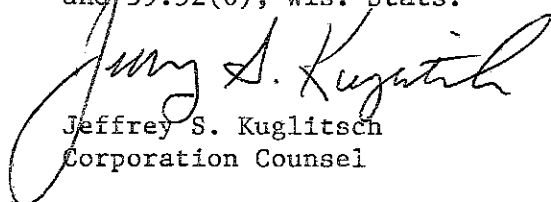
Sufficient funds are included in the Department of Public Works' 2011 Recommended Budget for the first year of this contract. Sufficient funding will be requested in the 2012 and 2013 budgets for the duration of the contract.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:


The County Board is authorized to take this action pursuant to secs. 59.01 and 59.52(6), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Executive Summary
Authorizing Contract for Janitorial Services
for the Rock County Department of Public Works

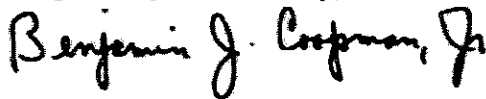
Every three years, the Department of Public Works (DPW) solicits cost proposals from firms to clean the DPW office on Newville Road and the Southern Wisconsin Regional Airport office. The current contract with Peterson Cleaning, Inc. expires on December 31, 2010.

Department staff, in collaboration with the Rock County Purchasing Division, received sealed proposals on October 29, 2010. Results of those bids are enclosed with the resolution.

After review of the proposals and related costs, DPW staff recommends award of the contract for 2011-2013 to the low bidder, Peterson Cleaning, Inc. of Rockford, Illinois. Apparently because of stiff competition, it should be noted that their bid for 2011 is actually lower than their current contract amount for 2010.

These new bids are within the estimated requested amounts in the 2011 budget.

Respectfully submitted by,



Benjamin J. Coopman, Jr., P.E.
Director of Public Works