

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

County Board Staff Committee
INITIATED BY

County Board Staff Committee
SUBMITTED BY



Lori A. Pope, Acting HR Director
DRAFTED BY

May 20, 2010
DATE DRAFTED

TITLE

**CONFIRMATION OF APPOINTMENT OF
HUMAN RESOURCES DIRECTOR**

- 1 WHEREAS, the position of Human Resources Director is currently vacant; and,
- 2
- 3 WHEREAS, the County has conducted a recruitment effort to fill the job of Human Resources Director; and,
- 4
- 5 WHEREAS, the candidates were screened with the most qualified being interviewed; and,
- 6
- 7 WHEREAS, the County Administrator has appointed David J O'Connell, who has been recommended by the
- 8 County Board Staff Committee.
- 9
- 10 NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors assembled this 27th
- 11 day of May 2010, confirms the appointment of David J. O'Connell as Human Resources Director in
- 12 accordance with the attached conditions of employment.

Respectfully Submitted,

COUNTY BOARD STAFF COMMITTEE

/s/ J. Russell Podzilni
J. Russell Podzilni, Chair

/s/ Sandra Kraft
Sandra Kraft, Vice Chair

/s/Eva Arnold
Eva Arnold

/s/ Betty Jo Bussie
Betty Jo Bussie

Absent
Marilynn Jensen

/s/ Louis Peer
Louis Peer


/s/ Kurtis Yankee
Kurtis Yankee

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FISCAL NOTE:

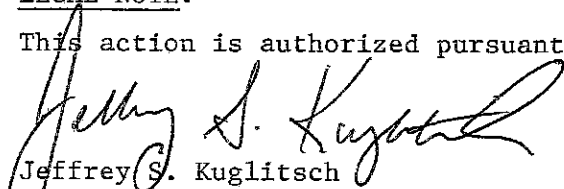
There are sufficient funds in the Human
Resource budget.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:


This action is authorized pursuant to sec. 59.18(2) and 59.22(2), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

ROCK COUNTY, WISCONSIN



Human Resources Dept.
Rock County Courthouse
51 South Main Street
Janesville, WI 53545
(608)757-5520
FAX (608)757-5511

8.A. (3)

May 20, 2010

Dave O'Connell
2791 Richardson
Madison, WI 53711

Dear Dave:

This will confirm the County Administrator's verbal offer to you of the position of Human Resources Director with Rock County. This offer is contingent upon County Board approval and is based on the following conditions:

- Date of Employment: June 28, 2010.
- Orientation/Processing: **Monday, June 28, 2010 at 8:00 am.** Report to Human Resources, Courthouse, Janesville, Fifth floor/east wing. This will take approximately 2 hours.
- Computer Training: **Monday, June 28, 2010.** Report at 10:30 am to the IT Training Room, Ground floor of the Rock County Health Care Center.
- Salary: \$45.81 per hour /\$95,651.28 annually (Step 4 Pay Range 36).
- Fringe Benefits: All benefits granted employees covered by the Unilateral Pay Plan in accordance with the Rock County Personnel Ordinance and as modified by the your Employment Services Agreement.
- Direct Deposit: All employees are required to do direct deposit. Please complete the enclosed form, attach a voided check/deposit form and bring with you on June 28, 2010.
- Authorization of Employment: Verification of Employability is required by Federal Law. This will be checked by Human Resources on your first day of employment. Common forms accepted include: U.S Passport, Picture I.D., Driver's License and Social Security Card or Birth Certificate. In addition, Payroll will need a copy of your Social Security Card.

I would appreciate receiving a written acceptance of the above conditions at your earliest convenience. I hope you enjoy your employment with Rock County.

Sincerely,

/s/ Lori Pope

Lori Pope
Assistant Human Resources Director

LP/dr

cc: Craig Knutson
Personnel File
Payroll
Liz Walby, IT