



PLANNING & DEVELOPMENT COMMITTEE  
THURSDAY, JANUARY 26, 2012 – 8:00 A.M.  
COURTHOUSE CONFERENCE CENTER - (2<sup>nd</sup> FL – EAST WING)  
ROCK COUNTY COURT HOUSE  
JANESVILLE, WI  
AGENDA

1. Call to Order
2. Adoption of Agenda
3. Minutes of meeting held Thursday, January 12, 2012
4. Citizen Participation, Communications and Announcements
5. Code Administration & Enforcement
  - A. **Public Hearing:** Shoreland Conditional Use Permit 2012 001 Roger Rebout & Sons Farms (Bass Creek - Plymouth Township)
  - B. **Action Item:** Shoreland Conditional Use Permit 2012 001 Roger Rebout & Sons farms
  - C. **Action Item:** Preliminary Approval of Land Divisions
    - LD 2011 056R (Johnstown Township) – Edwin Kowalski (Tabled at 1/12/12 Planning & Development Committee Meeting)
    - LD 2011 059R (Porter Township) – William Krumwiede
    - LD 2011 060 (Rock Township) – Michael Blaser
    - Ld 2011 061 (Newark Township) – Perkins Revocable Trust
  - D. Information Item: Administrative Quarterly Report
5. Corporate Planning.
  - A. **Action Item:** Resolution Authorizing Submission of Grant Application For Beloit Area Sewer Service Area Planning.
  - B. **Information Item:** Rock County Comprehensive Plan Implementation Update
6. Finance
  - A. **Action Item:** Department Bills/Encumbrances/Amendments/Transfers
7. Planning Director's Report
  - Lead Hazard Control Grant Application submitted January 18, 2012

- Village of Orfordville Small Cities Grant update
- Water Quality Planning for Beloit Area
- Housing Division of Wisconsin Department of Administration Third Year Action Plan

8. Committee Reports

9. Adjournment

**Future Meetings/Work Sessions**

February 9, 2012 (8:00 AM)  
February 23, 2012 (8:00 AM)  
March 8, 2012 (8:00 AM)  
March 22, 2012 (8:00 AM)

**Non-Committee Future Meetings**



**ROCK COUNTY GOVERNMENT**  
*Planning & Development Agency*

**MEMORANDUM**

**TO:** Rock County Planning and Development Committee

**THROUGH:** Paul Benjamin, Director, Planning & Development Agency

**FROM:** Planning & Development Agency Staff

**SUBJECT:** Shoreland Conditional Use Permit #2012 001 – Roger Rebout & Sons Farms/American Transmission Company, SW1/4 NE1/4 Section 9, Plymouth Township

**DATE:** January 17, 2012

**Summary:**

The Rock County Shoreland Zoning Ordinance (Chapter 16 of the Rock County Code of Ordinances) has jurisdiction within 1,000 ft of the ordinary high-water mark of lakes, ponds and flowages and within 300 ft of the ordinary high-water mark of navigable rivers or streams or to the landward side of the floodplain, which ever is greater. In addition to provisions for Shoreland Permits (which are issued by staff), the Ordinance also has provisions for Shoreland Conditional Use Permits. These types of permits require a public hearing and review and action (either deny, approve or approve with conditions) by the P&D Committee.

Rock County P&D Staff has received the request of the Roger Rebout & Sons (property owner) for the American Transmission Company (easement holder) for a Conditional Use Permit to grade over 1,000 square feet and/or place more than 40 cubic yards of fill in the Shoreland and Floodplain Zoning District of Bass Creek in Plymouth Township. The purpose of this project is to reroute approximately 200 linear feet of Bass Creek to protect a frame utility pole along an existing transmission line.

Submitted documentation includes site analysis, plans and copies of applications for County Erosion Control and State/Federal Water Regulatory Permits.

**Recommendation(s) or Action(s):**

Staff has reviewed the application and recommends approval of Shoreland Conditional Use Permit 2012 001.

If the P&D Committee approves the permit the following conditions should be included:

1. Complete the project according to approved plans or field modifications approved by staff based on on-site conditions.
2. Obtain all other necessary permits from Federal, State, and Local Agencies for the project.
3. Apply for and obtain a combined Rock County Erosion Control and Storm Water Management Permit from the Rock County Land Conservation Department (permit approved as of the date of this application).
4. This permit expires one year from the date of Committee approval.



January 6, 2012

### LEGAL NOTICE

Notice is hereby given that the Rock County Planning and Development Committee will hear the request of Roger Rebout & Sons Farms for a Shoreland Conditional Use Permit to grade over 1,000 square feet and/or fill over 40 cubic yards in the Shoreland Overlay Zoning District of Bass Creek. The proposed project includes relocating approximately 200 linear feet of Bass Creek to protect an American Transmission Company electric power pole.

The property is located in the SW1/4 of the NE1/4 of Section 9, Plymouth Township.

The Public Hearing will take place in the Courthouse Conference Center, second floor, east wing of the Rock County Courthouse, 51 S. Main Street, Janesville, WI at 8:00 am on Thursday, January 26th, 2012.

Please contact the Rock County Planning & Development Agency with any questions at 608-757-5587.

Paul Benjamin  
Director of Planning, Economic & Community Development

LG2012001 CUP Rebout ATC

ROCK COUNTY PLANNING, ECONOMIC, & COMMUNITY  
 DEVELOPMENT AGENCY  
 51 SOUTH MAIN STREET  
 JANESVILLE, WI 53545  
 TEL: (608) 757-5587  
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 WEB: WWW.CO.ROCK.WI.US



AGENCY USE ONLY	
Application No.	2012 001
Date Received	12/17/11
Received by	CB

**SHORELAND CONDITIONAL USE PERMIT APPLICATION**

**APPLICANT INFORMATION**

OWNER INFORMATION							
(1) Name	American Transmission Company, Attn: Erika Biemann			Telephone	608-877-7144		
Address	2 Fen Oak Ct.	City	Madison	State	WI	Zip	53718

**PROPERTY INFORMATION**

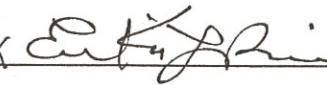
LOCATION			
Subdivision Name	None	Lot & Block	Parcel Nos. 6-15-79, 80, and 88
Lot Size	349.34 acres (total of parcels)	Present Use	Agriculture and undeveloped
Present Improvements on Land	None		
Proposed Use or Activity	Transmission line maintenance and erosion control project		

**PROJECT INFORMATION**

<i>Submit site plan (scale not less than 1" = 200') indicating: area to be filled, graded or dredged, existing and proposed structures, and erosion control measures</i>	
Amount of fill in cubic yards	400 cubic yards, both excavated and filled in the project area
Amount of disturbed area (square feet)	0.38 ac
Planned Completion Date	4/14/2012

Any change in the approved permit requires review by this agency.  
 Any change without prior approval violates the ordinance and will subject applicant to legal action  
 (I/We) hereby request a Conditional Use Permit as authorized in Section 16.23 of the Rock County Zoning Ordinance for: Shoreland and County Property.

**SIGNATURE**

Property Owner X  OR Agent/Surveyor \_\_\_\_\_

Approved by the Rock County Planning & Development Committee on \_\_\_\_\_  
 Committee Designee \_\_\_\_\_ Date \_\_\_\_\_

November 14, 2011

Ben Callan  
Wisconsin DNR  
PO Box 7921  
Madison, WI 53707-7921

RE: **American Transmission Company (ATC) X12/95 Maintenance Project  
Streambank Stabilization Authorization**

Dear Mr. Callan,

American Transmission Company (ATC) has approached us regarding a streambank stabilization project they would like to construct on our property near the location of one structure exposed by erosion along Bass Creek. The protection of this structure is being completed in conjunction with maintenance with other structures along the X12/95 transmission line between the Bass Creek substation and Schaffner Road.

It is our understanding that the ongoing streambank erosion will likely compromise the future stability of the proposed structure. To ensure that electrical reliability is not compromised, ATC would like to realign and stabilize the portion of channel near the exposed pole structure. We have reviewed the proposed project plans and permit application report for the X12/95 Maintenance Project and agree with the design approach proposed. Therefore, we authorize American Transmission Company and its subcontractors to complete the construction project and restoration as proposed by the permit application.

Sincerely,

*Roger Rebout & Sons Farms  
By David Rebout*

For

Roger Rebout and Sons Farm  
5547 West Mineral Point Road  
Janesville, WI 53545  
(608) 752-2427



Photo 3. Photo viewing upstream at STR 117 proposed for stream realignment  
(June 2011).



Photo 4. Photo viewing downstream at pole structure exposed within Bass Creek  
(June 2011).



403 Venture Ct., Suite 7  
Verona, Wisconsin 53593  
Phone: 608-848-1789 Fax: 608-848-3013

**PROJECT AREA PHOTOGRAPHS**

**ATC X12/95 Maintenance Project  
Permit Application Photos  
Town of Plymouth, Rock County, Wisconsin**

SCALE IN FEET  
0 40'

**GENERIC SOIL CLASSIFICATION**  
This drawing is not to be used for any other project without the express written consent of American Transmision Company.

**Capiterra**  
Corporate & Technical Solutions  
1700 Riverchase Blvd.  
Atlanta, Georgia 30328  
Tel: 404.388.3800  
www.capiterra.com

NO.	DATE	DESCRIPTION

American Transmision Company  
 Stream Stabilization Project - Structure 17  
 Footville, Rock Co., Wisconsin  
 Proposed Conditions Map

DRAWN BY: RMB  
 DESIGNED BY: DSJ  
 DATE: Rev. 2011  
 JOB NO: 1001014

DRAFT

DRAWING NO. 3

OF 8

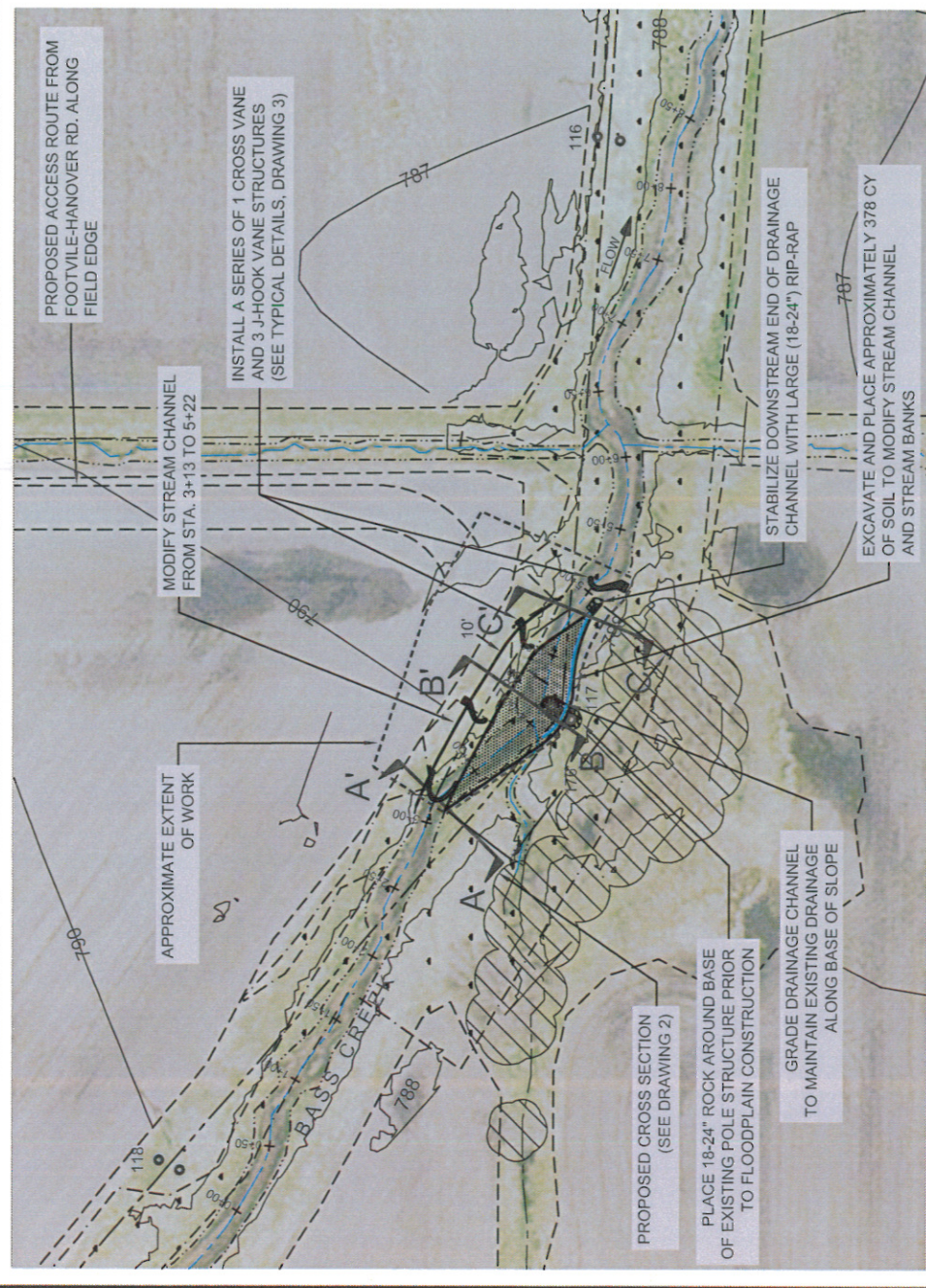
**LEGEND**

- Edge of Field
- Existing Contour
- Welland Boundary
- Creek Centerline
- Sigale Centerline
- Edge of Shoreline
- Transmission Line
- Channel Grading
- Centerline Stationing
- Pole Structure
- Tree / Woodlot
- Wellands
- Soil Placement Area

+ 1+50  
 ● 116

**NOTES:**

- Welland Delineation by JF New June 2010.
- Basemapping layers (LiDAR elevations and structure locations) provided by ATC.



**DIGGERS HOTLINE**  
 Toll Free (800) 242-8511  
 Milwaukee Area (414) 259-1181  
 Hearing Impaired TDD (800) 542-2289  
 www.DiggerHotline.com

**811**  
 Know what's below.  
 Call before you dig.

PERMIT APPLICATION DRAWINGS



## PERMIT APPLICATION REPORT

### ATC X95 Maintenance Project including the Structure 117 Bass Creek Stabilization and Adjacent Pole Replacements Rock County, Wisconsin

#### 1.0 PROJECT SUMMARY

In 2009-2010, ATC's X12 transmission line was officially renamed X95 after the expansion of the Bass Creek substation and the thermal uprate of the transmission line itself. X95 now runs from the Bass Creek Substation to the Rock River as part of the system previously referred to as X12. During the implementation of the X12 Transmission Line Upgrade Project (completed June 2010), American Transmission Company (ATC) and their contractors identified three additional pole structures requiring maintenance. As a result, ATC is proposing the X95 Maintenance Project, which addresses two project concerns:

##### H-Frame Maintenance

Two of these structures (STR 114 and 116) require replacement due to long-term structural concerns. These two-pole structures were found to be in need of maintenance during completion of the X12 Transmission Line Upgrade Project (completed June 2010). As a result, these two, two-pole structures will be switched with a similar structure with a pole-for-pole replacement.

##### Stream Realignment and Stabilization

The other structure (STR 117) is a three-pole corner structure. This structure is partially exposed due to erosion from Bass Creek. Over the past several years, one of the three poles has become exposed and remains in the center of the existing stream channel. Continued erosion is now threatening to expose the second pole if conditions are left as-is.

As detailed in Section 5.0 relocation of STR 117 was considered as an alternative to provide long-term protection, but was determined to be a less preferred alternative due to the cascading impact the relocation of this structure would have on a series of adjacent transmission structures that would also have to subsequently be relocated. Relocation of these structures would require expanded ATC management easements and new construction disturbance across a larger footprint under this alternative as well.

The Structure 117 Bass Creek Stabilization Project's goal is to stabilize STR 117 by relocating and stabilizing approximately 200 linear feet of Bass Creek to a stable channel to protect the structure from ongoing exposure to stream flow and debris and maintaining reliable electric transmission throughout western Rock County.

## 2.0 SITE LOCATION INFORMATION

The X95 Maintenance Project is located southwest of Janesville, in Rock County, Wisconsin within Township 2 North, Range 11 East, Section 10 (Long/Lat: -89.194590, 42.654019). The project area follows existing transmission line right-of-way and Bass Creek stream corridor located within the Town of Plymouth. The project area is comprised of two components: 1) two individual H-frame replacements, and 2) realignment of approximately 200 linear feet of Bass Creek and up to 50 feet on either side of the stream channel. ATC owns or controls easements on all areas impacted in the project review area. Photos of the project area are included in Appendix B.

The project area consists of several designations associated with Bass Creek:

- ERW Waterway - Bass Creek is designated by WDNR as an Exceptional Resource Waterway. This designation is defined by WDNR as "a lake, stream, or flowage exhibiting the same high quality resource values as outstanding waters, but may be affected by point source pollution or have the potential for future discharge from a small sewer community." Bass Creek is listed as an ERW due to the presence of a threatened fish species present along portions of Bass Creek several miles downstream.
- Bass Creek Drainage District - This portion of Bass Creek is also within the extent of the Bass Creek Drainage District managed by the Rock County Drainage Board to effectively drain water off the landscape, primarily for agricultural use. The project area is located centrally within the drainage district management area.
- Farm Service Agency Conservation Buffer - The stream corridor within the project area is also enrolled within an NRCS Environmental Quality Incentive Program easement maintained by the FSA. As such, the landowner is required to restore and/or preserve the existing temporary easement area as it was installed in 2000.

The streambanks, valley slopes, and floodplain of Bass Creek are composed of silt loam and silty clay loam. The stream channel within the project reach consists of an entrenched channel with a bankfull width to depth ratio near 20. Bankfull widths within the project reach vary between approximately 23 feet in pools to 25 feet at riffles to up to 37 feet in overwidened pools. Channel substrate is characterized by a mix of gravel and sand (with a D50 of less than 1 mm) in both pools and riffles. Riparian wetlands and vegetation consists of herbaceous vegetation dominated by reed canarygrass (*Phalaris arundinacea*), stinging nettle (*Urtica dioica*), and scattered boxelder (*Acer negundo*) saplings.

### 3.0 ENVIRONMENTAL RESOURCES REVIEW

Habitat surveys along portions of Bass Creek were conducted by WDNR in May 1996. Survey data indicated fair to poor streambank habitat with moderate to severe erosion in some areas. This watershed drains approximately 28 square miles and is ranked as a second priority for soil loss in Rock County. Rock County Land Conservation Department staff estimate about 3.4 miles of streambank are actively eroding along Bass Creek (WDNR 2010). Lateral recession rate analysis based on ten years of orthoimagery was completed by Cardno JFNew indicates a lateral recession (erosion) rate of approximately 0.5-1.0 feet/year across the project area (Appendix B). A Bank Erosion Hazard Index (BEHI) was also used to evaluate streambank erosion within the project area. This analysis predicted similar streambank erosion rates as the orthophoto analysis, ranging from 0.5 to 1.0 feet/year depending on location. When scaled across the length of project area, this analysis suggests that this 200 foot reach annually contributes 26 tons of sediment to Bass Creek annually. The proposed project will stabilize this reach and reduce this annual sediment reduction to a negligible amount.

Cardno JFNew for Cardno JFNew completed a wetland delineation and endangered resource survey as part of the X12 Transmission Line Upgrade Project in the summer of 2009. The findings of the desktop and field endangered resource surveys are summarized in the endangered resources survey report provided to the WDNR Bureau of Endangered Resources (January 2010). ATC's anticipated construction sequencing has been determined, in part, in order to avoid potential impacts to endangered resources within the project area. No impacts to known endangered resources are anticipated under ATC's proposed construction timeframe of April 1 - 20, 2012. The wetland delineation identified a series of seasonally flooded and seasonally saturated wet meadow wetlands along the riparian corridor of Bass Creek.

Surveys for aquatic endangered species were not conducted as part of the field surveys. However, an older record of one State-threatened fish species is recorded several miles downstream. According to the WDNR's NHI one of these endangered fish species prefers turbid waters of pools in low-gradient streams over substrates of boulders, cobble, sand, silt or detritus. Spawning for this species occurs from early June through mid-August in sunfish nests and they coexist with the sunfish in the nesting territory. The stream channel within the vicinity of the project area consists of unconsolidated sand (58%), small gravel (24%), and silt (19%). The streambed is largely uniform with only slight variation in depth and bed forms across the project area.

Even though this species was identified several miles downstream, if they are present within Bass Creek, this project will enhance aquatic habitat available for this species. The Wisconsin Wildlife Action Plan highlights that the "protection

and restoration of natural stream habitats, including the pool areas of low-gradient streams that this species seems to prefer, is needed." The combination of the new channel and in-stream structures will enhance pool habitat availability preferred by this species.

Cardno JFNew conducted two follow up surveys for endangered resources (excluding aquatic resources) within the proposed Structure 117 Bass Creek Stabilization Project area during the summer of 2011 (July and August). No endangered resources were identified within the project reach or surrounding areas potentially used for access.

Given the absence of known terrestrial endangered resources and potential enhancement for aquatic habitat availability for the one State-threatened fish species, Cardno JFNew believes that no impacts are likely to any of the listed species provided that erosion and sedimentation controls are followed to prevent and minimize sedimentation to downstream areas.

Environmental Access Plans (EAP) (see Figures) were created based on the findings of the endangered resources review, wetland delineation, and field investigation. ATC's anticipated construction sequencing minimizes impacts to environmental resources within the project area.

#### 4.0 **CONSTRUCTION OVERVIEW AND POTENTIAL IMPACT**

Construction of both components is anticipated to be completed in April 2012. All work is anticipated to be complete within three weeks of initiation. A summary of anticipated impacts is provided under Table 3-1.

##### H-Frame Replacements

Construction activities associated with two H-Frame structures STR 114 and STR 116 replacements are anticipated to begin in April 2012. April 2012 has been selected as the construction timeframe to minimize the impact to regional electric transmission supplies during this time of year. The attached EAP details the location of these structures.

Access associated with the construction and replacement of pole structures may cause temporary impacts to surrounding wetlands. Tracked vehicles and if necessary, wetland mats may be used, depending on site conditions, to minimize soil disturbance in wetland areas. Any and all wetland matting installed will be removed from wetland areas prior to the end of construction. All areas of soil disturbance will be stabilized using standard best management practices (BMP's) in accordance with the Erosion and Sedimentation Control Plan outlined in section 6.0.

Two temporary crossings across unnamed ditches to Bass Creek will be required to access proposed work site locations. Two temporary clear span bridges (TCSB) are identified on the attached Environmental Access Plans (EAP). As with other components of this project, all areas of soil disturbance associated with the TCSB will be stabilized using standard best management practices (BMP's) in accordance with the Erosion and Sedimentation Control Plan developed for the pole replacement and stabilization project. In accordance with general permit requirements, all materials and equipment used for installation of the TCSB's will be visually inspected for invasive species before and after use at each location.

The TCSB will be located between structures 116 and 117 across two unnamed ditches to Bass Creek: one located on the north side of the creek, the other on the south side. Channel width at this location is estimated to be approximately 25 feet and contains perennial flow. Construction details for the TCSB are provided in the Figures section. The TCSB structure will be installed and removed within the anticipated construction schedule of between April 1 – 20, 2012. The TCSB structure will meet all requirements of general permits for TCSB's. TCSB structures will be maintained throughout this period to prevent the buildup of ice, debris, or other obstructions in order to prevent erosion and ensure flow capacity and structural integrity.

To the extent possible, pole replacements attempt to avoid wetland impacts. Despite an effort to avoid wetland impacts, some minor permanent impacts to wetlands are expected and associated with pole replacement. One of the poles scheduled for replacement is located within a seasonal wetland. Its replacement will result in a permanent impact. The total impact expected from these two pole installations is estimated to total no more than 142.0 square feet (or 0.0032 acres) of permanent wetland impacts. An application for wetland water quality certification (Form 3500-53N) has been provided in Figures with this application to document these impacts.

#### STR 117 Bass Creek Stabilization

The STR 117 Bass Creek Stabilization will relocate approximately 200 linear feet of Bass Creek to protect an existing pole structure exposed by erosion along Bass Creek. Refer to the attached preliminary project plans for the location and scope of the various components outlined here.

### *In-stream Habitat and Soil Erosion*

The relocated channel will also contain a series of in-stream erosion control and habitat enhancement structures including J-hooks and cross vanes. These structures will protect the newly created stream channel and enhance Bass Creek by creating unique in-stream habitat through flow variation and deep pool development.

The newly created portion of stream channel will maintain the meander pattern, cross sectional dimension, and channel profile. In doing so, this proposed channel will ensure stability and no change in localized in-stream or flood elevations or velocities. Channel construction will largely occur under dry conditions by utilizing the existing bank as a temporary coffer dam to prevent sedimentation to Bass Creek. After the channel is excavated, flow will be diverted into the new channel by excavating out the final upstream and downstream extent of the channel. A temporary sand bag coffer dam will be constructed across the existing channel of Bass Creek to allow for the placement of excavated sediment and construction of the new floodplain adjacent to STR 117.

Soils excavated for the construction of 180 linear feet of stream channel will be used to fill the existing 180 linear feet of channel along Bass Creek. No net loss or gain of stream channel is expected as part of this project.

Soils excavated for the construction of the new stream channel will remove approximately 3,900 square feet of wetland to allow for the new channel location and channel shaping. However, as noted, this material will be used to reconstruct a 4,800 square foot wet meadow floodplain wetland in the location of the existing stream channel on the opposite bank. As a result, this project will create additional wetland resulting in a net gain of approximately 900 square feet of wetland.

### *Sediment Transport*

The proposed design will also maintain the sediment transport competence and capacity. Competence being the size of particle moved at the bankfull discharge (128 cfs) and capacity being the relative sediment concentration and stability of the channel. An evaluation of existing and proposed channel hydraulics indicates sediment competence will remain unchanged. No change in shear stress between existing and proposed conditions: 0.08 lbs/ft<sup>2</sup> at the bankfull stage (128 cfs) and 0.17 lbs/ft<sup>2</sup> at a maximum in-channel stage of 747 cfs (Appendix D).

Sediment capacity was evaluated using the FLOWSED/POWERSED model. The output comparison for existing versus proposed conditions is presented in Appendix D. FLOWSED and POWERSED are sediment transport models based on empirical and analytical methods used to predict both suspended load and bedload. The models predict changes in degradation and/or aggradation processes associated with impaired streams. Since no empirical suspended sediment or bedload data is available for Bass Creek, generalized values were analyzed instead. This results in a qualitative analysis (identifying the channels trend toward stability, aggradation, or degradation), rather than quantitative (predicting an annual sediment yield measured in tons/year).

The analysis completed for the Bass Creek project area indicates no net change in suspended sediment transport and a marginal reduction in bedload transport. As a result, sediment transport stability should be maintained as part of the proposed design.

## **\* 5.0**

### **PRACTICABLE ALTERNATIVES ANALYSIS**

In accordance with ATC's Application for Wetland Water Quality Certification (Form 3500-53N – included in Figures), Cardno JFNew is providing a practicable alternatives analysis for construction activities anticipated to result in temporary and permanent wetland impacts. Numbering provided below references the information required by Form 3500-53N:

*I.A. Project Purpose and Need* –ATC's X95 Maintenance Project is required to complete necessary maintenance to an existing transmission line and to protect a structure from erosion along Bass Creek. This project work is necessary to maintain a reliable electrical distribution in western Rock County.

*I.B. Expansion of Existing Work/New Construction* – This project is maintenance of an existing construction. Pole structure upgrade work is part of routine, upgrades to structures that occur as necessary on the line.

Realignment of approximately 180 linear feet of stream channel will result in new construction of stream channel within the existing channel valley, riparian corridor, and FSA conservation buffer.

*I.C. Development of Project Plans* – Planning efforts, including environmental surveys and review, began in summer of 2011.

*I.D. Why is the Project Located in Wetlands* – The existing transmission line parallels Bass Creek along this portion of its corridor. Since replacement of the entire transmission line is unnecessary and cost-prohibitive, replacement and maintenance of existing structures is required. One of the two structures scheduled for replacement is located within wetlands.

The stream realignment portion of the project is required to avoid additional impacts to wetlands along the stream corridor. Replacement and relocation of STR117 outside of the stream channel would result in a cascading adjustment to other structures both up and downstream. This would result in relocation of structures outside of the existing right-of-way, which would require new transmission line easement expansions and greater wetland impacts along Bass Creek. As a result, the stream realignment will reconstruct the 3,900 square feet of impacted wetland as well as create 900 additional square feet of wetland.

*II.A. Efforts to Reduce/Avoid Wetland Impacts While Still Meeting Project Purpose* – Efforts have been made throughout the project planning and design to avoid wetlands where possible and minimize impacts where unavoidable. The location of existing poles within wetlands requires some work within existing wetland boundaries. The existing transmission line right-of-way, along with the engineering requirements for the line and pole structures, allows for limited adjustment to structure placement.

The stream realignment was planned and designed in a manner to reduce the overall length of stream channel adjusted and also reduce the area of associated wetlands impacted. The design also sought to maintain a stream channel cross sectional dimensions, meander pattern, and slope profile consistent with more stable portions of channel observed downstream.

*II.B & C. Consideration of Alternative Sites* – As stated in Section 5.I.D, the relocation of the transmission line was considered under our alternatives analysis, but determined to be unnecessary, cost-prohibitive, and would likely result in greater environmental impact. As a result, replacement and maintenance of existing structures is required.



We also considered a more slight realignment of the stream channel (adjusting the streambank to just beyond the existing pole location). However, this alternative resulted in less protection to the pole structure, more stone being required for bank protection, created a less stable channel meander pattern, and resulted in similar amounts of wetland impacts. As a result, this alternative was also considered to be less desirable than the preferred alternative presented here.

As outlined in Section 5.II.A, the project designs have been developed in a way that minimizes the overall environmental impact of this project.

*II.D. Consequences of Not Completing Project* – By not replacing structures in need of maintenance, or protecting structures from ongoing erosion, electrical distribution service in this portion of western Rock County would eventually become unreliable and insufficient in meeting local needs for service.

*II.E. Rationale for the Selected Alternative* – The selected alternative (completion of the X95 Maintenance Project) is proposed because of its ability to provide necessary upgrades and maintenance to the existing electrical distribution system. The selected alternative provides the greatest avoidance of environmental resources, where possible, and minimization of potential temporary and permanent impacts.

*II.F. Steps to Minimize Impacts* – The selected alternative will minimize environmental impact through a combination of preventative, construction, and post-construction measures:

- *Access Route Planning* - ATC and its contractors have outlined a series of on and off right-of-way access routes as outlined in the attached EAP. These routes were selected based on maintenance needs and efforts to minimize the potential for soil rutting, compaction, stormwater runoff, and stream or wetland impacts. Access on the north side of the creek (for pole replacements and stream realignment) utilizes a combination of on right-of-way access with a landowner-approved alternative off right-of-way access if deemed necessary to reduce impacts. Access along the south side of Bass Creek will reduce the amount of in-stream equipment usage and provide access to follow up guy wire anchoring.
- *Stream Stabilization Design* – The proposed stream stabilization design was developed to mimic more geomorphically-stable portions of Bass Creek in order to protect STR 117, but also enhance aquatic and riparian habitats for fish, reptiles, and amphibians.

- *Erosion and Sedimentation Controls* - ATC and its contractors will employ a series of erosion and sedimentation controls to ensure prevention of impacts to wetlands and waterways in or adjacent to the project site. These controls are outlined in the Erosion and Sedimentation Control Plan and include, but are not limited to, wetland mats, temporary and permanent seeding, dewatering, and straw mulching. Following construction, the work sites and access routes will be restored to pre-construction conditions to repair any temporary impacts generated during the project.



**ROCK COUNTY GOVERNMENT**  
*Planning & Development Agency*

**INTEROFFICE MEMORANDUM**

**TO:** Rock County Planning and Development Committee

**THROUGH:** Paul Benjamin, Director, Planning & Development Agency

**FROM:** Planning & Development Agency Staff

**SUBJECT:** Preliminary Approval of Land Division

**DATE:** January 17, 2012

**Summary:**

The following Land Divisions are seeking Preliminary approval from the P&D Committee:

- 2011 056R (Johnstown Township) – Edwin & Ruth Kowalski (Tabled at 1/12/12 P&D Committee meeting)
- 2011 059R (Porter Township) – William Krumwiede
- 2011 060 (Rock Township) – Michael Blaser
- 2011 061 (Newark Township) – Perkins Revocable Trust

**Recommendation or Action:**

P&D Agency Staff recommends Preliminary Approval of Land Divisions 2011 056R, 059R, 060 and 061 with conditions as presented.

**PLANNING & DEVELOPMENT COMMITTEE LAND DIVISION**  
**CONDITIONS OF APPROVAL**

<b>OWNER:</b>	Edwin and Ruth Kowalski 13506 East L-J Townline Rd Whitewater WI 53190	<b>LAND DIVISION NO:</b> LD#2011 056R	<b>DATE SUBMITTED:</b> December 8, 2011
<b>LOCATION:</b>	NW 1/4 NE 1/4 Sec. 12	<b>E.T. JURISDICTION:</b> N/A	
		<b>SURVEYOR:</b> Combs & Associates, Inc.	
<b>ORIGINAL AREA:</b>	106 Acres +/-	<b>TOWNSHIP:</b> Johnstown	
<b>FINAL AREA:</b>	3.2 Acres +/-	<b>NUMBER OF LOTS:</b> 1	
<b>PRESENT ZONING:</b>	A-1	<b>PROPOSED FUTURE ZONING:</b>	A-1 CUP

A copy of these recommendations is sent to the surveyor and to the owner.

**NOTE:** The owner/developer and agent shall read and fully understand these conditions of approval prior to being acted upon by the Planning and Development Committee. Any questions or comments on these conditions shall be addressed to the P&D Committee/Staff prior to or while the Land Division is on the table for discussion.

*NOTE: Reason for dividing land: Splitting off existing building.*

*NOTE: Consistent with the Rock County Agricultural Preservation Plan.*

**RECOMMEND**

APPROVAL

CONDITIONAL APPROVAL

DENIAL

**LOCATION: 13000 Block E. Six Corners Rd.**

**CONDITIONS TO BE MET BEFORE ROCK COUNTY FINAL APPROVAL:**

1. Existing structures shall meet setback regulations.
2. 33-foot 1/2 ROW to be dedicated along E. Six Corners Rd.
3. Following notation on final map: "Since Lot 1 contains an existing building which utilize an existing private sewage system no soil evaluation on the lot was required at the time of this survey. However, soils on the lot may be restrictive to the replacement of the existing system." Also proposed lot lines must include the system area with the building that utilizes the system.
4. Show septic system and well locations for existing structure on final CSM.
5. Final CSM (1 year time frame) submitted to and approved by the Planning and Development Agency on or before January 12, 2013.
6. Town of Johnstown approval.

- 7. As per Section 15.23(8) of The Rock County Land Division Regulations "any land division not receiving final approval within the period of time set forth herein shall be null and void, and the developer shall be required to resubmit a new application for preliminary approval. Extensions may be applied for and may be granted at the discretion of the Committee upon findings that delays are beyond control of the applicant and that no material change in standards or in conditions has occurred or is reasonably expected to occur". Extension requests must be made in writing prior to the expiration date listed above.
- 8. Certified Survey Maps that are subject to local approval must be recorded within 6 months of their last approval and 24 months of the first approval.

Signed Colin M. Byrnes DATE: 12/30/11  
Dept. of Planning, Economic & Community Development

**NOTE:** THIS PROPOSED LAND DIVISION WILL BE REVIEWED BY THE PLANNING AND DEVELOPMENT COMMITTEE **ON JANUARY 12, 2012 AT 8:00 A.M.** AT THE ROCK COUNTY COURTHOUSE.

**NOTE:** FINAL SURVEY SHALL COMPLY WITH ALL STATE, COUNTY, & LOCAL REGULATIONS.

<u>COMMITTEE ACTION</u>			
<input type="checkbox"/> APPROVAL	<input type="checkbox"/> CONDITIONAL APPROVAL	<input type="checkbox"/> DENIAL	<input checked="" type="checkbox"/> TABLED
	Initials <u>CB</u>	Date <u>1/12/12</u>	<u>1/26/12</u> <u>P&amp;D</u> <u>Meeting</u>

# PLAT OF SURVEY

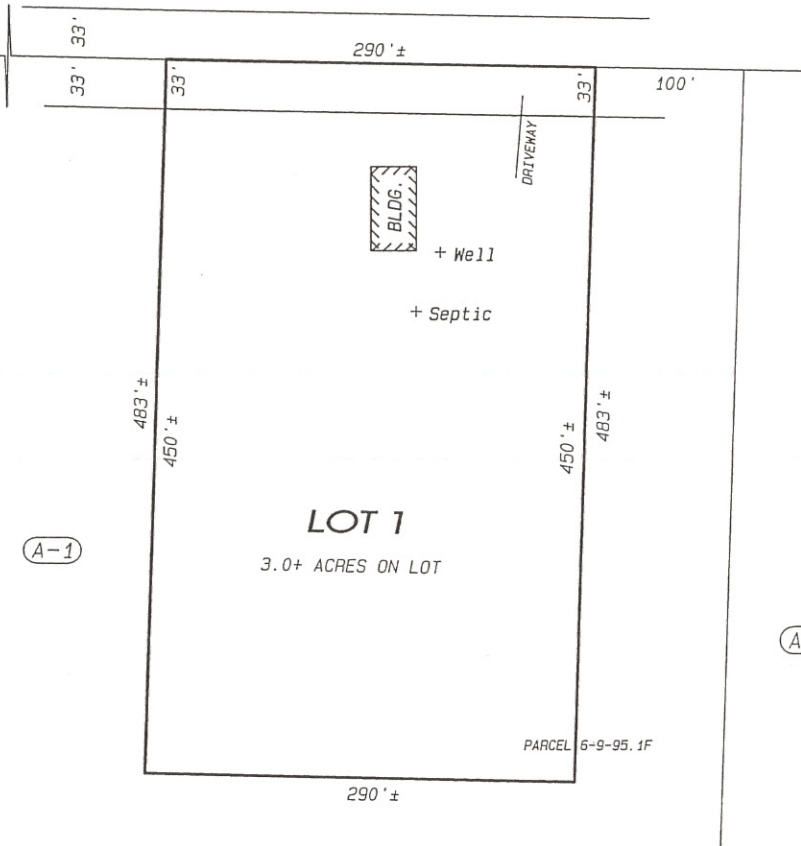
LOCATED IN THE NW 1/4 OF THE NE 1/4 OF SECTION 12, T.3N., R.14E. OF THE 4TH PM., TOWN OF JOHNSTOWN, ROCK COUNTY, WISCONSIN.

(A-1) PARCEL 6-9-6

E. SIX CORNERS ROAD

North 1/4 Corner  
of Section 12-3-14

560' ±

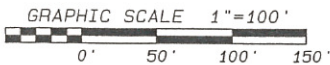


(A-1)

PARCEL 6-9-95

(A-1)

PARCEL 6-9-95.1F



DATE: DECEMBER 12TH, 2011

NOTES:

THIS MAP IS SUBJECT TO ANY AND ALL EASEMENTS AND AGREEMENTS, RECORDED AND UNRECORDED.

THE BASIS OF BEARINGS IS ASSUMED.

Project No. 111 - 320 For: KOWALSKI



- LAND SURVEYING
- LAND PLANNING
- CIVIL ENGINEERING

109 W. Milwaukee St.  
Janesville, WI 53548  
www.combssurvey.com

tel: 608 752-0575  
fax: 608 752-0534

**PLANNING & DEVELOPMENT COMMITTEE LAND DIVISION**  
**CONDITIONS OF APPROVAL**

<b>OWNER:</b>	William & Barbara Krumwiede 6548 N Weary Rd Evansville WI 53536	<b>LAND DIVISION NO:</b>	LD#2011 059R
		<b>DATE SUBMITTED:</b>	December 22, 2011
<b>LOCATION:</b>	SW 1/4 SW 1/4 Sec. 30	<b>E.T. JURISDICTION:</b>	City of Evansville
	NW 1/4 NW 1/4 Sec. 31	<b>SURVEYOR:</b>	Combs & Associates, Inc.
<b>ORIGINAL AREA:</b>	161 Acres +/-	<b>TOWNSHIP:</b>	Porter
<b>FINAL AREA:</b>	3.3 Acres +/-	<b>NUMBER OF LOTS:</b>	1
<b>PRESENT ZONING:</b>	A-1	<b>PROPOSED FUTURE ZONING:</b>	A-1 CUP

A copy of these recommendations is sent to the surveyor and to the owner.

**NOTE:** The owner/developer and agent shall read and fully understand these conditions of approval prior to being acted upon by the Planning and Development Committee. Any questions or comments on these conditions shall be addressed to the P&D Committee/Staff prior to or while the Land Division is on the table for discussion.

*NOTE: Reason for dividing land: Create lot for daughter*

*NOTE: Consistent with the Rock County Agricultural Preservation Plan.*

**RECOMMEND**

APPROVAL

CONDITIONAL APPROVAL

DENIAL

**LOCATION:**

**CONDITIONS TO BE MET BEFORE ROCK COUNTY FINAL APPROVAL:**

1. 50-foot 1/2 ROW to be dedicated along W. USH 14.
2. Acceptable soil and site evaluation report received on Lot 1.
3. Note on Map: "Require shared access on common property line. Each parcel shall have at least 40% of the access within the property boundaries."
4. Copy of letter to guarantee State Highway Access Permit from Wisconsin Department of Transportation received before final approval of CSM as current access will be shared.
5. Town of Porter approval.
6. Final CSM (1 year time frame) submitted to and approved by the Planning and Development Agency on or before January 26, 2013.
7. As per Section 15.23(8) of The Rock County Land Division Regulations "any land division not receiving final approval within the period of time set forth herein shall be null and void, and the developer shall be required to resubmit a new application for preliminary approval.

Extensions may be applied for and may be granted at the discretion of the Committee upon findings that delays are beyond control of the applicant and that no material change in standards or in conditions has occurred or is reasonably expected to occur". Extension requests must be made in writing prior to the expiration date listed above.

- 8. Certified Survey Maps that are subject to local approval must be recorded within 6 months of their last approval and 24 months of the first approval.

Signed Colin M. Byrnes DATE: 1/17/12  
Dept. of Planning, Economic & Community Development

**NOTE:** THIS PROPOSED LAND DIVISION WILL BE REVIEWED BY THE PLANNING AND DEVELOPMENT COMMITTEE **ON JANUARY 26, 2012 AT 8:00 A.M.** AT THE ROCK COUNTY COURTHOUSE.

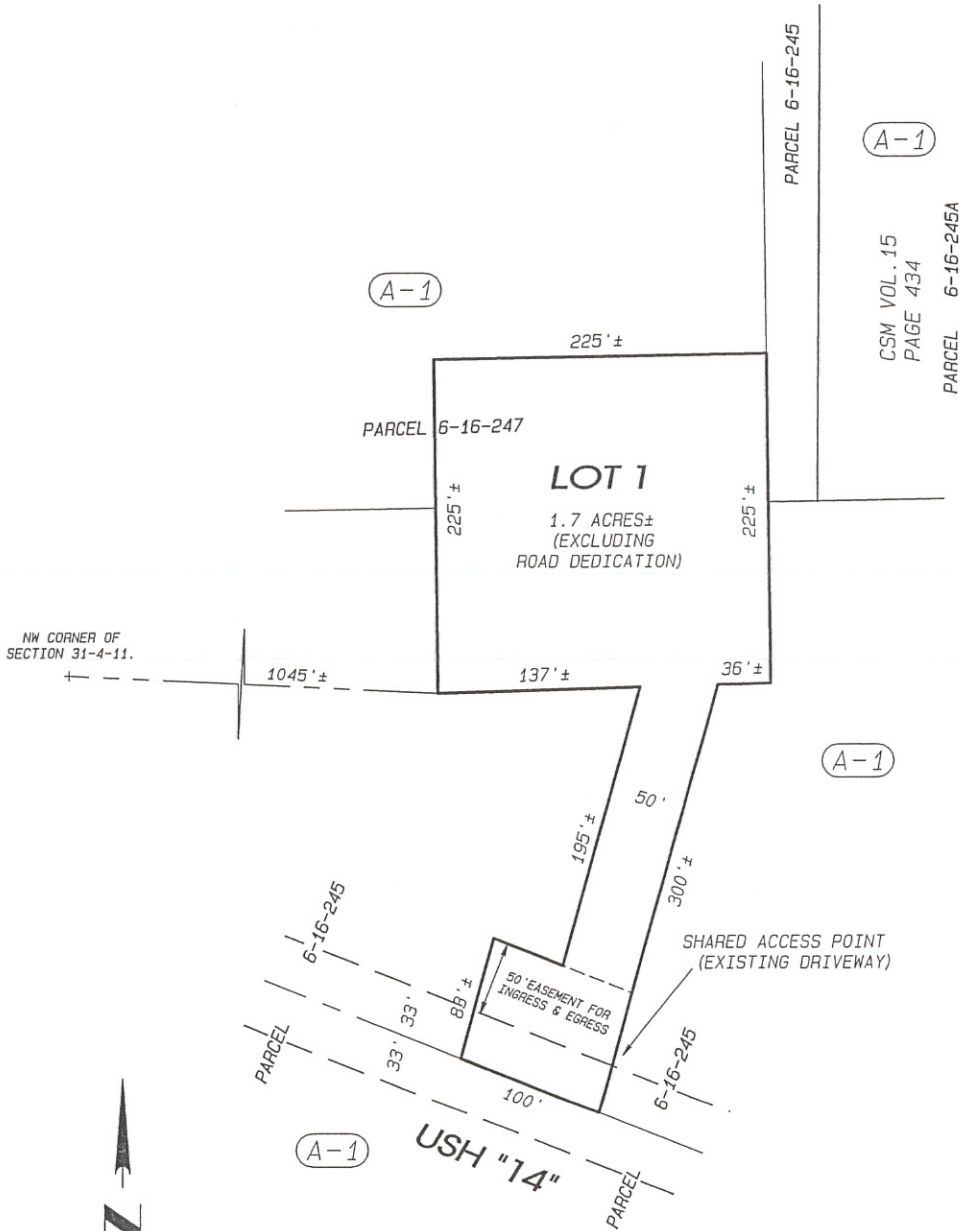
**NOTE:** FINAL SURVEY SHALL COMPLY WITH ALL STATE, COUNTY, & LOCAL REGULATIONS.

<u>COMMITTEE ACTION</u>			
<input type="checkbox"/> APPROVAL	<input type="checkbox"/> CONDITIONAL APPROVAL	<input type="checkbox"/> DENIAL	<input type="checkbox"/> TABLED
Initials _____		Date _____	



# PRELIMINARY CERTIFIED SURVEY MAP

LOCATED IN THE SW 1/4 OF THE SW 1/4 OF SECTION 30 AND IN THE NW 1/4 OF THE NW 1/4 OF SECTION 31, T.4N., R.11E OF THE 4TH P.M., TOWN OF PORTER, ROCK COUNTY, WISCONSIN.



DATE: 12/21/11  
 REVISED 12/29/11  
 REVISED 1/12/12

**Combs & Associates**  
 • LAND SURVEYING  
 • LAND PLANNING  
 • CIVIL ENGINEERING

109 W. Milwaukee St.  
 Janesville, WI 53548  
 www.combsurvey.com  
 tel: 608 752-0575  
 fax: 608 752-0534

**PLANNING & DEVELOPMENT COMMITTEE LAND DIVISION**  
**CONDITIONS OF APPROVAL**

<b>OWNER:</b>	Michael & Kathy Blaser 5024 Driftwood Dr Janesville WI 53546	<b>LAND DIVISION NO:</b>	LD#2011 060
		<b>DATE SUBMITTED:</b>	December 21, 2011
<b>LOCATION:</b>	SE 1/4 SE 1/4 Sec. 26	<b>E.T. JURISDICTION:</b>	City of Janesville
		<b>SURVEYOR:</b>	Mead & Hunt Inc.
<b>ORIGINAL AREA:</b>	N/A	<b>TOWNSHIP:</b>	Rock
<b>FINAL AREA:</b>	20.1365 Acres	<b>NUMBER OF LOTS:</b>	1
<b>PRESENT ZONING:</b>	B-1	<b>PROPOSED FUTURE ZONING:</b>	B-1

A copy of these recommendations is sent to the surveyor and to the owner.

**NOTE:** The owner/developer and agent shall read and fully understand these conditions of approval prior to being acted upon by the Planning and Development Committee. Any questions or comments on these conditions shall be addressed to the P&D Committee/Staff prior to or while the Land Division is on the table for discussion.

*NOTE: Reason for dividing land: Sale – Vacant land to airport for airport approach protection.*

*NOTE: Consistent with the Rock County Agricultural Preservation Plan.*

**RECOMMEND**

APPROVAL                       CONDITIONAL APPROVAL                       DENIAL

**LOCATION: 5000 Block S. Driftwood Dr.**

**CONDITIONS TO BE MET BEFORE ROCK COUNTY FINAL APPROVAL:**

1. Existing structures shall meet setback regulations.
2. 33-foot 1/2 ROW to be dedicated along S. Driftwood Dr.
3. Following notation on final map: "Since Lot 1 contains existing buildings which utilize an existing private sewage system no soil evaluation on the lot was required at the time of this survey. However, soils on the lot may be restrictive to the replacement of the existing system." Also proposed lot lines must include the system area with the building that utilizes the system.
4. Show septic system and well locations for existing structures on final CSM.
5. Town of Rock approval.
6. Final CSM (1 year time frame) submitted to and approved by the Planning and Development Agency on or before January 26, 2013.

7. As per Section 15.23(8) of The Rock County Land Division Regulations "any land division not receiving final approval within the period of time set forth herein shall be null and void, and the developer shall be required to resubmit a new application for preliminary approval. Extensions may be applied for and may be granted at the discretion of the Committee upon findings that delays are beyond control of the applicant and that no material change in standards or in conditions has occurred or is reasonably expected to occur". Extension requests must be made in writing prior to the expiration date listed above.
8. Certified Survey Maps that are subject to local approval must be recorded within 6 months of their last approval and 24 months of the first approval.

Signed Colin M. Byrnes  
Dept. of Planning, Economic & Community Development

DATE: 1/5/12

**NOTE:** THIS PROPOSED LAND DIVISION WILL BE REVIEWED BY THE PLANNING AND DEVELOPMENT COMMITTEE **ON JANUARY 26, 2012 AT 8:00 A.M.** AT THE ROCK COUNTY COURTHOUSE.

**NOTE:** FINAL SURVEY SHALL COMPLY WITH ALL STATE, COUNTY, & LOCAL REGULATIONS.

<u>COMMITTEE ACTION</u>			
<input type="checkbox"/> APPROVAL	<input type="checkbox"/> CONDITIONAL APPROVAL	<input type="checkbox"/> DENIAL	<input type="checkbox"/> TABLED
Initials _____		Date _____	

# PRELIMINARY

ROCK COUNTY CERTIFIED SURVEY MAP NO. \_\_\_\_\_

LOCATED IN PART OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 26, TOWNSHIP 2 NORTH, RANGE 12 EAST, TOWN OF ROCK, ROCK COUNTY, WISCONSIN.

SURVEY FOR:  
WISCONSIN BUREAU OF AERONAUTICS  
PO BOX 7914 MADISON, WI 53707  
SWRA PARCEL 45

SURVEY BY:  
SEAN M. WALSH  
MEAD & HUNT, INC.  
6501 WATTS ROAD  
MADISON, WI 53719

NORTHEAST CORNER  
SECTION 26, T2N, R12E  
CONC. MONUMENT FOUND  
N: 243.83221691  
E: 491.141.9830

### NOTES

FEMA MAPPING INDICATES THE LANDS WITHIN THIS CERTIFIED SURVEY MAP DO NOT LIE WITHIN FLOODPLAIN.

UTILITIES SHOWN HEREON ARE AS MARKED BY DIGGERS HOTLINE TICKET NUMBER: 20115000388

PRESENT OWNER:  
MICHAEL AND KATHY BLASER, 5024 DRIFTWOOD DRIVE, JANESVILLE, WI 53546

CURRENT ZONING: B2 LARGE SCALE COMMERCIAL DISTRICT PER TOWN OF ROCK OFFICIAL ZONING MAP DATED APRIL 3, 2006, LAST REVISED JULY 16, 2009.

### LEGEND

- INDICATES 3/4"x24" REBAR PLACED 1.5 LBS/FT.
- INDICATES 3/4" DIA REBAR LOCATED, UNLESS NOTED OTHERWISE
- △ INDICATES 1" DIA. IRON PIPE LOCATED
- (00.00) INDICATES DIMENSION AS PREVIOUSLY RECORDED

ROBERT J HALLETT  
PARCEL 6-17-230.1  
TAX ID 034 065002

BASIS OF BEARINGS:  
EAST LINE OF NE 1/4 SECTION 26  
BEARS S00°25'53"E PER ROCK  
COUNTY COORDINATES NAD 83 (1991)  
PER ROCK COUNTY SURVEYOR RECORD

COUNTY OF ROCK  
PARCEL 6-17-231  
TAX ID 034 065003

COUNTY OF ROCK  
PARCEL 6-17-231.1  
TAX ID 034 065004

DONALD AND YVONNE NASH  
PARCEL 6-17-244.2  
TAX ID 034 070001

SHEILA A. GOODWIN  
PARCEL 6-17-244.5  
TAX ID 034 070004

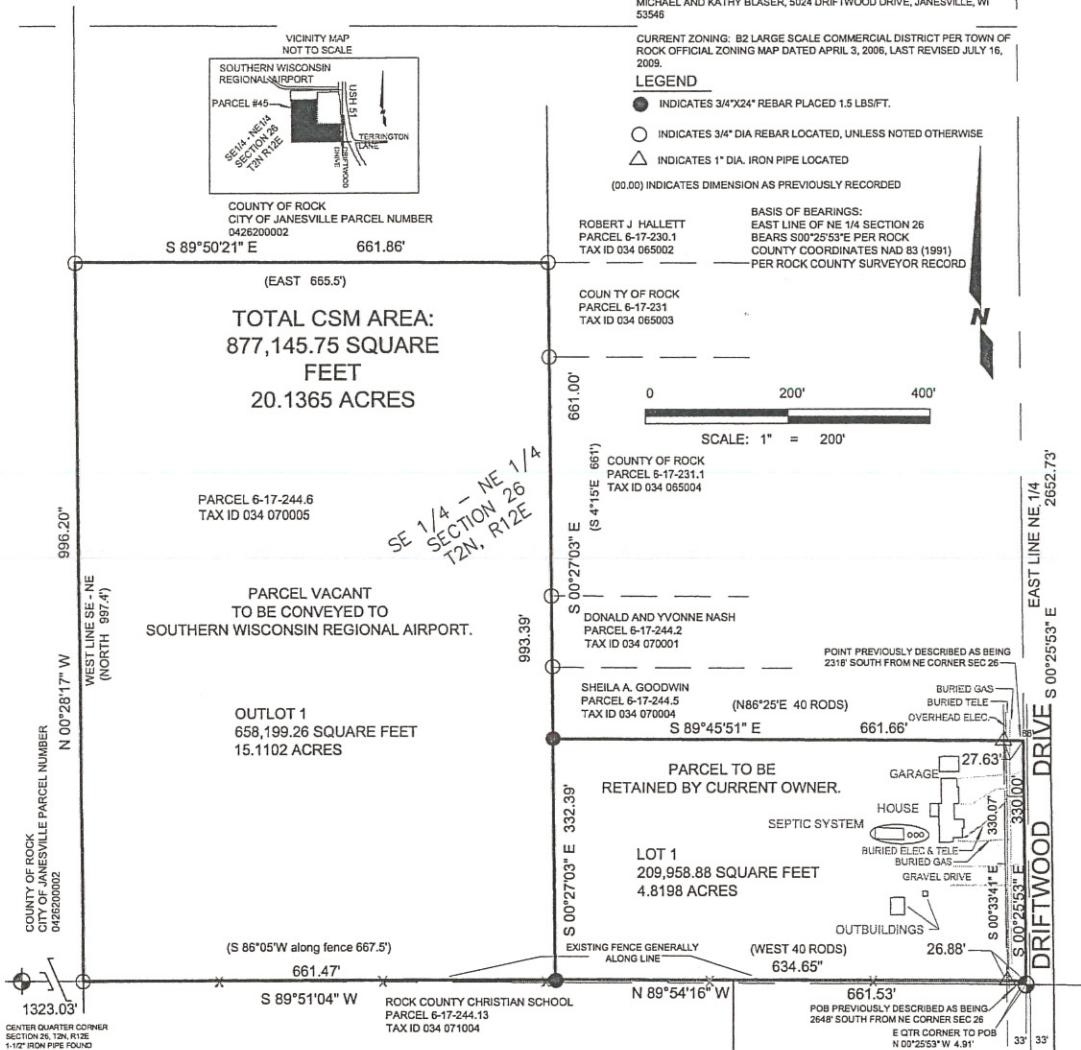
PARCEL TO BE  
RETAINED BY CURRENT OWNER.

LOT 1  
209,958.88 SQUARE FEET  
4.8198 ACRES

ROCK COUNTY CHRISTIAN SCHOOL  
PARCEL 6-17-244.13  
TAX ID 034 071004

JOHN BIGGS  
PARCEL 6-17-244.11  
TAX ID 034 071002

EAST QUARTER CORNER  
SECTION 26, T2N, R12E  
1/2" IRON ROD FOUND  
N: 241.179.7810  
E: 401161.8598



**Mead & Hunt**  
Mead & Hunt, Inc.  
6501 Watts Road  
Madison, WI 53719  
608.273.6380  
fax: 608.273.6391  
www.meadhunt.com

**PLANNING & DEVELOPMENT COMMITTEE LAND DIVISION**  
**CONDITIONS OF APPROVAL**

<b>OWNER:</b>	Perkins Revocable Trust 7210 W St Lawrence Ave Beloit WI 53511	<b>LAND DIVISION NO:</b>	LD#2011 061
		<b>DATE SUBMITTED:</b>	December 28, 2011
<b>LOCATION:</b>	SE 1/4 NW 1/4 Sec. 36	<b>E.T. JURISDICTION:</b>	N/A
		<b>SURVEYOR:</b>	R.H. Batterman & Co. Inc
<b>ORIGINAL AREA:</b>	94.7 Acres	<b>TOWNSHIP:</b>	Newark
<b>FINAL AREA:</b>	10.4 Acres	<b>NUMBER OF LOTS:</b>	1
<b>PRESENT ZONING:</b>	A-1	<b>PROPOSED FUTURE ZONING:</b>	A-2

A copy of these recommendations is sent to the surveyor and to the owner.

**NOTE:** The owner/developer and agent shall read and fully understand these conditions of approval prior to being acted upon by the Planning and Development Committee. Any questions or comments on these conditions shall be addressed to the P&D Committee/Staff prior to or while the Land Division is on the table for discussion.

*NOTE: Reason for dividing land: Selling off buildings to settle estate.*

*NOTE: Consistent with the Rock County Agricultural Preservation Plan.*

**RECOMMEND**

APPROVAL

CONDITIONAL APPROVAL

DENIAL

**LOCATION: 7200 Block W. St. Lawrence Ave.**

**CONDITIONS TO BE MET BEFORE ROCK COUNTY FINAL APPROVAL:**

1. Existing structures shall meet setback regulations.
2. 33-foot 1/2 ROW to be dedicated along W. St. Lawrence Ave.
3. Following notation on final map: "Since Lot 1 contains existing buildings which utilize an existing private sewage system no soil evaluation on the lot was required at the time of this survey. However, soils on the lot may be restrictive to the replacement of the existing system." Also proposed lot lines must include the system area with the building that utilizes the system.
4. Show septic system and well locations for existing structures on final CSM.
5. 30' Drainage easement to be located on Lot 1 in for the grassed water way.
6. Town of Newark approval.
7. Final CSM (1 year time frame) submitted to and approved by the Planning and Development Agency on or before January 26, 2013.

- 8. As per Section 15.23(8) of The Rock County Land Division Regulations "any land division not receiving final approval within the period of time set forth herein shall be null and void, and the developer shall be required to resubmit a new application for preliminary approval. Extensions may be applied for and may be granted at the discretion of the Committee upon findings that delays are beyond control of the applicant and that no material change in standards or in conditions has occurred or is reasonably expected to occur". Extension requests must be made in writing prior to the expiration date listed above.
- 9. Certified Survey Maps that are subject to local approval must be recorded within 6 months of their last approval and 24 months of the first approval.

Signed Colin M. Byrnes  
Dept. of Planning, Economic & Community Development

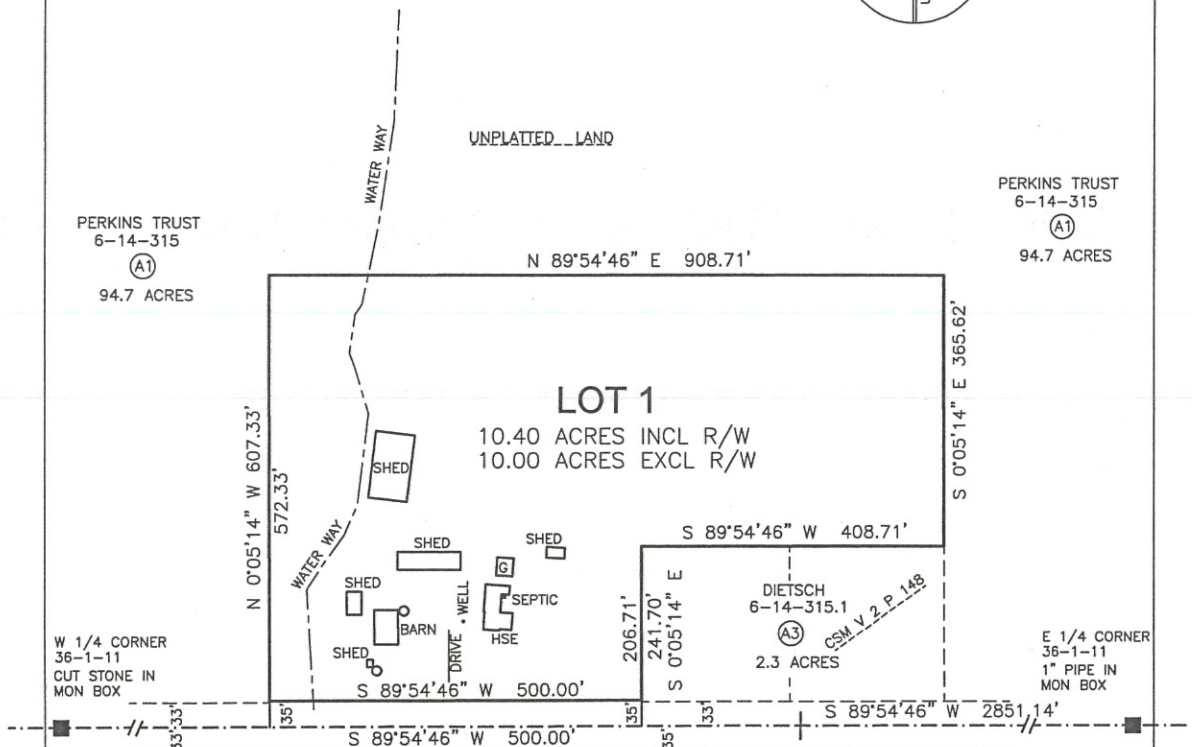
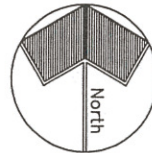
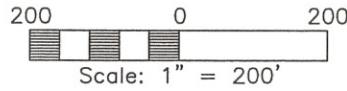
DATE: 1/5/12

**NOTE:** THIS PROPOSED LAND DIVISION WILL BE REVIEWED BY THE PLANNING AND DEVELOPMENT COMMITTEE **ON JANUARY 26, 2012 AT 8:00 A.M.** AT THE ROCK COUNTY COURTHOUSE.

**NOTE:** FINAL SURVEY SHALL COMPLY WITH ALL STATE, COUNTY, & LOCAL REGULATIONS.

<u>COMMITTEE ACTION</u>			
<input type="checkbox"/> APPROVAL	<input type="checkbox"/> CONDITIONAL APPROVAL	<input type="checkbox"/> DENIAL	<input type="checkbox"/> TABLED
Initials _____		Date _____	

**PRELIMINARY  
CERTIFIED SURVEY MAP OF**  
PART OF THE S.E. 1/4 OF THE N.W. 1/4 AND PART OF  
THE S.W. 1/4 OF THE N.E. 1/4 OF SECTION 36,  
TOWNSHIP 1 NORTH, RANGE 11 EAST OF THE 4TH PRINCIPAL  
MERIDIAN, NEWARK TOWNSHIP, ROCK COUNTY, WISCONSIN.



- MONUMENT KEY**
- Iron Rebar Set 3/4" x 24"(1.5 Lbs./Ft.)
  - ⊙ Iron Pipes Found
  - ⊙ Iron Rebar Found
  - X-X- Fences
  - Monument Box Found
  - (xxxxxx) Record Data

ORDER NO. 31292  
 BOOK xxx PAGE xx  
 DATE DECEMBER 27, 2011  
 FOR PERKINS TRUST  
 SHEET 1 OF x

**Batterman**  
 engineers surveyors planners

2857 Bartells Drive    Beloit, Wisconsin 53511  
 608.365.4464        www.rhbatterman.com

# ADMINISTRATIVE QUARTERLY REPORT

	1st Quarter			2nd Quarter			3rd Quarter			4th Quarter			Totals		
	# of Appl.	Denials	Approvals	# of Appl.	Denials	Approvals	# of Appl.	Denials	Approvals	# of Appl.	Denials	Approvals	# of Appl.	Denials	Approvals
<b>2007</b>															
Brd. of Adjustment	5	1	4	5	3	2	3	2	1	2	2	15	6	9	
Land Divisions	23	-	27	23		24	22		27	12	14	80	-	92	
Bldg. Permits	23	-	23	36		36	17		17	20	20	96	-	96	
Farmland Pres.	21	-	21	5		5	23		23	11	11	60	-	60	
Access Control	-	-	-				1		1	-	-	1	-	1	
<b>2008</b>															
Brd. of Adjustment	2	-	2	1	1		2	2	-	2	2	7	3	4	
Land Divisions	17	-	16	16		13	18	9	9	13	13	64	-	48	
Bldg. Permits	14	-	14	25		25	16		16	10	10	65	-	65	
Farmland Pres.	19	-	19	7		7	15		15	9	9	50	-	50	
Access Control	-	-	-	2		2	-		-	-	-	2	-	2	
<b>2009</b>															
Brd. of Adjustment	1	-	1	2	-	2	4	-	4	2	1	9	-	8	
Land Divisions	16	-	12	21		18	15		15	13	20	66	-	65	
Bldg. Permits	3	-	3	16		16	12		12	9	9	40	-	40	
Farmland Pres.	18	-	18	6		6	6		6	19	19	49	-	49	
Access Control	-	-	-	-		-	1		1	-	-	1	-	1	
<b>2010</b>															
Brd. of Adjustment	2	1	1	-	-	-	2	2	-	1	-	5	3	2	
Land Divisions	11	-	8	15		10	21		16	20	24	67	-	58	
Bldg. Permits	4	-	4	21		21	6		6	9	9	40	-	40	
Access Control	-	-	-	-		-	-		-	1	1	1	-	1	
<b>2011</b>															
Brd. of Adjustment	-	-	-	2	-	2	1	1	-	1	1	4	1	3	
Land Divisions	9	-	12	17		9	17		14	18	14	61	-	53	
Bldg. Permits	6	-	6	4		4	10		10	5	5	25	-	25	
Access Control	-	-	-	-		-	1		1	-	-	1	-	1	



RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Planning & Development Agency  
INITIATED BY



Paul Benjamin  
DRAFTED BY

Planning & Development Agency  
SUBMITTED BY

January 18, 2012  
DATE DRAFTED

**AUTHORIZING SUBMISSION OF GRANT APPLICATION FOR BELOIT  
AREA SEWER SERVICE AREA PLANNING**

- 1 **WHEREAS**, The Wisconsin Department of Natural Resources (DNR) makes funding available to
- 2 regional planning councils and county planning agencies throughout the state for Metropolitan Sewer
- 3 Service Area planning; and,
- 4
- 5 **WHEREAS**, The Wisconsin Department of Natural Resources grant would make available up to
- 6 \$20,000 in incremental funds for 2012 and 2013, allowing the Rock County Planning and Development
- 7 Agency to continue its countywide Sewer Service Area planning efforts within Rock County's
- 8 metropolitan areas, which would be consistent with the Rock County Comprehensive Plan; and,
- 9
- 10 **WHEREAS**, Rock County Planning and Development Agency wishes to submit a grant application to
- 11 DNR for said funding so it can be used for the enhancement of the overall ground water quality in Rock
- 12 County.
- 13
- 14 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
- 15 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2012, does hereby authorize Rock County Planning
- 16 and Development Agency to submit a grant application for up to \$20,000 of incremental DNR funding
- 17 in 2012 and 2013 for Metropolitan Sewer Service Area planning.

Respectfully submitted,

**Planning & Development Committee**

\_\_\_\_\_  
Alan Sweeney, Chair

\_\_\_\_\_  
Mary Mawhinney, Vice Chair

\_\_\_\_\_  
Wayne Gustina

\_\_\_\_\_  
Marilynn Jensen

\_\_\_\_\_  
Phillip Owens

**LEGAL NOTE:**

The authority to accept grant funds pursuant to sec. 59.52(19), Wis. Stats., necessarily implies the authority to make application for such funds.

Jeffrey S. Kuglitsch  
Corporation Counsel

**FISCAL NOTE:**

This resolution only authorizes an application for a grant and, therefore, has no fiscal impact at this time. If a grant is awarded, a subsequent resolution would be required to accept the grant and amend the budget.

Sherry Oja  
Finance Director

**ADMINISTRATIVE NOTE:**

Recommended.

Randolph D. Terronez  
Acting County Administrator

## **Executive Summary**

In the Federal Water Pollution Control Act Amendments of 1972, federal law created a process to establish locally developed area-wide water quality management plans. Area-wide water quality management planning was codified at the state-level through the development Wisconsin Administrative Code. NR121, which specifies that Area-wide Water Quality Management Plans include components that deal specifically with metropolitan sewer service areas and their projected needs for 20 years into the future. Sewer Service Area Plans and related water quality plans were originally stipulated in the Clean Water Act for Area-wide Water Quality Management Plans.

The Wisconsin Department of Natural Resources (DNR) make funding available to regional planning councils and county planning agencies throughout the state for sewer service area planning as it relates to ground water quality and environmentally sensitive areas.

The Rock County Planning and Development Agency wishes to obtain up to \$20,000 in DNR incremental funds during the 2012 and 2013 calendar years.

# Rock County Comprehensive Plan 2035:



## Two-Year Implementation Report – January 2012

Prepared by: Rock County Planning, Economic & Community Development Agency

The following provides a summary of and two-year implementation report (2010 - 2011) on the *Rock County Comprehensive Plan 2035*.

The *Rock County Comprehensive Plan 2035* ("Plan") was developed by the Rock County Planning, Economic & Community Development Agency ("Agency") over a four-year period (2005-2009) and was adopted by the Rock County Board of Supervisors in September 2009. The Plan was developed in accordance with Wisconsin Statute 66.1001 – Comprehensive Planning. The Agency is the primary Rock County department responsible for Plan implementation.

The *Plan*'s purpose and intent is to:

- Conform to Wisconsin Statute 66.1001 - Comprehensive Planning, promoting coordinated and consistent planning and development across government boundaries and through government layers, ensuring the following County actions are consistent with the Plan:
  - Official mapping
  - Zoning ordinance development or amendment
  - Subdivision regulation
  - Shoreland and wetland/shoreland zoning
- Inventory and analyze existing, historical, and future conditions in the County, and identify County planning and development issues and opportunities;
- State goals, objectives, and policies to guide County planning and development over the next 25 years, from 2010 to 2035, and identify tools and timelines to implement policies and achieve goals and objectives;

The Plan is to be utilized:

- As a policy document, providing clear and consistent direction in which to specifically guide the County's day-to-day planning and development activities, from 2010 to 2035, including but not limited to, program maintenance, expansion, and development, ordinance revision and development, and rezoning, sub-division, and other development proposal review;
- As a visionary document, providing clear and consistent direction in which to broadly guide the County's planning and development activities from 2010 to 2035;

Goals, objectives, and policies provide the Plan with its ultimate worth. The Plan's goals are ideas and values in the public interest that provide an end in which to direct the planning process. The Plan's objectives are more specific, providing detailed direction towards achievement of goals. The Plan's policies consist of rules or courses of action utilized to ensure Plan implementation and achievement of goals and objectives. The Plan must be implemented for it to have an effect. A clearly delineated implementation framework is vital to the Plan's success. The Plan's implementation framework consists of achievement of Plan goals and objectives through specific policy development and/or implementation, utilizing specified policy tools and subject to specified policy timelines.

Policy tools, in the form of government agencies/departments, plans, and programs, government regulations, and government-non government partnerships, are the means by which the Plan's policies are implemented. Policy timelines delineate a specified time period in which a policy should be implemented, providing for an objective evaluation of Plan implementation.

**FIGURE I: Rock County Comprehensive Plan 2035: Two-Year Implementation Report – January 2012** identifies policies contained in the Plan with a policy timeline of 2010-2015, indicating the policy should be developed and/or implemented by the Agency within this five-year period. In **FIGURE I**, policies are grouped generally under the column "POLICY CATEGORY," and identified specifically under the column "POLICY/TASK." The "STATUS" column in **FIGURE I** indicates the status of policy/task development and/or implementation. The Agency has a stated goal of development and/or implementation of 75% of the policies/tasks identified in **FIGURE I** by 2015.

**FIGURE I:  
Rock County Comprehensive Plan 2035: Two-Year Implementation Report – January 2012**

POLICY CATEGORY	POLICY/TASK	STATUS
1. Update and/or amend existing County ordinances/regulations:	A. Land Division and Development 1. Ordinance 2. Application and review process 3. Town-County Memorandums of Agreements (MOA) B. Environmentally Sensitive Areas (ESA) 1. Classification 2. Identification	1. COMPLETE: December 2011 2. COMPLETE: December 2011 3. IN PROGRESS: Expected Completion – March 2012
2. Develop new County ordinances/ regulations:	A. Driveway B. Well Abandonment	1. COMPLETE: December 2011 2. IN PROGRESS: Expected Completion – April 2012  COMPLETION DATE NOT YET IDENTIFIED COMPLETION DATE NOT YET IDENTIFIED
3. Develop new model ordinances/regulations for use by County municipalities:	A. Sign B. Development Design and Building Site Plan/Permit C. Landscape	COMPLETION DATE NOT YET IDENTIFIED COMPLETE: December 2011 COMPLETE: December 2011
4. Develop new model zoning districts/ regulations for use by County municipalities:	A. Agricultural, Natural Resource, and Open Space B. Residential, Commercial, and Industrial	IN PROGRESS: Expected Completion – June 2012 IN PROGRESS: Expected Completion – June 2012

**FIGURE 1:  
Rock County Comprehensive Plan 2035: Two-Year Implementation Report – January 2012**

POLICY CATEGORY	POLICY/TASK	STATUS
5. Develop new programs:	<ul style="list-style-type: none"> <li>A. Purchase of Agricultural Conservation Easements</li> <li>B. Municipal Consulting Services Center                             <ul style="list-style-type: none"> <li>1. Land Use Suitability Evaluation (LUSE)</li> <li>2. Town Zoning/Land Use Change application and review process</li> <li>3. Town Zoning Ordinance Update/Revision Contracts</li> <li>4. Community Planning and Development Workshop Series</li> <li>5. City of Beloit/Town of Beloit Sewer Service Area Plans Update</li> <li>6. Other (Cooperative Boundary Agreements, Agricultural Enterprise Areas, Town Listening Sessions, Towns Association Liason, Model Ordinances, etc.)</li> </ul> </li> <li>C. Land Use Inventory System</li> </ul>	<p>COMPLETE: January 2011</p> <p>ONGOING: January 2010 – December 2014</p> <ul style="list-style-type: none"> <li>1. Town of Fulton LUSE completed January 2011.</li> <li>2. Application and review forms distributed to Towns January 2012.</li> <li>3. 5 contracts executed as of January 2011. Approximately 11 additional contracts are targeted for execution in 2012 and 2013.</li> <li>4. 2 – 4 workshops held annually, beginning in 2010.</li> <li>5. Work begun late 2011 with expected completion date late 2013.</li> <li>6. Various activities targeted for completion 2012 – 2014.</li> </ul>
	<ul style="list-style-type: none"> <li>1. Land Use Classification</li> <li>2. Land Use Records Integration</li> </ul>	<ul style="list-style-type: none"> <li>1. COMPLETE: December 2011</li> <li>2. COMPLETION DATE NOT YET IDENTIFIED</li> </ul>
	<ul style="list-style-type: none"> <li>D. Land Use Suitability Evaluation (LUSE)                             <ul style="list-style-type: none"> <li>1. Agricultural</li> <li>2. Natural Resource and Open Space</li> <li>3. Residential and Commercial/Industrial</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>1. COMPLETE: January 2011</li> <li>2. COMPLETION DATE NOT YET IDENTIFIED</li> <li>3. COMPLETION DATE NOT YET IDENTIFIED</li> </ul>
	E. Inter-governmental Cooperation and Efficiency	COMPLETION DATE NOT YET IDENTIFIED
	F. Infill Development	COMPLETION DATE NOT YET IDENTIFIED
	G. Multi-Modal Transportation	COMPLETION DATE NOT YET IDENTIFIED
	H. Green Infrastructure and Building	COMPLETION DATE NOT YET IDENTIFIED
	I. Agricultural Resource, Natural Resource, and Open Space Protection and Preservation	COMPLETION DATE NOT YET IDENTIFIED
	J. Responsible Growth Coalition	COMPLETION DATE NOT YET IDENTIFIED
	K. Rock County Planners Forum and Speaker Series	IN PROGRESS: Expected Completion – June 2012

**FIGURE I:  
Rock County Comprehensive Plan 2035: Two-Year Implementation Report - November 2011**

POLICY CATEGORY	POLICY/TASK	STATUS
<b>6. Update and/or amend existing Plans:</b>	A. Land Records and Modernization B. Comprehensive C. Parks, Outdoor Recreation, and Open Space D. Cultural Resources	COMPLETE: 2011 TO BE COMPLETED: 2014 TO BE COMPLETED (if requested by Rock County Parks Department): 2014 COMPLETION DATE NOT YET IDENTIFIED
<b>7. Develop studies:</b>	A. Agricultural Community and Economy B. Ordinance Review and Evaluation C. Groundwater Quality	IN PROGRESS: Expected Completion – June 2012 COMPLETION DATE NOT YET IDENTIFIED COMPLETION DATE NOT YET IDENTIFIED
<b>8. Internal improvement:</b>	A. Agency Annual Reports B. Website	COMPLETE: February/March Annually ONGOING: January 2010 – December 2014

FIGURE I indicates the following:

- 35 total policies/tasks are identified for implementation by the Agency from 2010-2015 (5B. Municipal Consulting Services Center was counted as one policy/task).
- 18 policies/tasks (51% of total policies/tasks) have a “STATUS” of either “COMPLETE”, “IN PROGRESS (expected completion within the next six months – June 2012), or “ONGOING” (indicating policy/task is being, and will continue to be, implemented throughout the five-year cycle).
- **The Agency is on pace to meet its stated goal of development and/or implementation of 75% of the policies/tasks identified in FIGURE I by 2015.**

It is also important to note that within this two-year period (2010-2011), the Agency has undertaken and completed additional policies/tasks that were not identified in the Plan. These policies/tasks were not identified in the Plan as they are “routine” Agency policies/tasks or were unforeseen in the Plan development process. These include, but are not limited to:

- Begun revision/update of Rock County Farmland Preservation Plan;
- Re-districting (mapping) of Rock County Board Supervisory districts and other mapping activities and projects;
- Enforcement and administration of the Rock County Land Division Regulations and Development, Zoning, and Access Control Ordinances, and issuance of building site permits;
- Administration of economic development activities and projects;
- Administration of housing and community development activities and projects;

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1317300000-63100	OFC SUPP & EXP	940.00 56.5%	531.76	0.00	408.24		
	P1103879-PO# 12/31/11 -VN#013505					862.50	
*** OVERDRAFT ***			CLOSING BALANCE		-454.26		862.50
	SURVEYOR		PROG-TOTAL -PO			862.50	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$862.50 INCURRED BY SURVEYOR. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PLANNING & DEVELOPMENT COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

JAN 26 2012 DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
6464000000-63100	OFC SUPP & EXP P1103871-PO# 12/31/11 -VN#044020	3,500.00 84.6%	2,961.32 BEST BUY	0.00	538.68	149.99	
			CLOSING BALANCE		388.69		149.99
6464000000-63107	PUBL & LEGAL P1100520-PO# 12/31/11 -VN#011191	675.00 15.3%	680.67 BELOIT DAILY NEWS	-576.93	571.26	16.26	
			CLOSING BALANCE		555.00		16.26
	PLANNING		PROG-TOTAL-PO			166.25	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$166.25 INCURRED BY PLANNING. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PLANNING & DEVELOPMENT COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**JAN 26 2012**

DATE \_\_\_\_\_ CHAIR



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Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
646460000-63110	ADMIN.EXPENSE	109,871.00 70.6%	78,508.09	-830.71	32,193.62		
	P1100517-PO# 12/31/11 -VN#012615			FEDERAL EXPRESS CORP		44.52	
			CLOSING BALANCE		32,149.10		44.52
646460000-63116	HA ADMIN.EXPENSE	3,172.00 22.5%	714.69	0.00	2,457.31		
	P1100520-PO# 12/31/11 -VN#011191			BELOIT DAILY NEWS		23.02	
	P1104008-PO# 12/31/11 -VN#034525			ROCK VALLEY PUBLISHING LLC		22.75	
	P1104080-PO# 12/31/11 -VN#037159			REPORTER CO INC		20.16	
			CLOSING BALANCE		2,391.38		65.93
	HG CLRING A/C		PROG-TOTAL -PO			110.45	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$110.45 INCURRED BY HOUSING GRANT CLEARING ACCOUNT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS  
 A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.  
 B. BILLS UNDER \$10,000 TO BE PAID.  
 C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.  
 PLANNING & DEVELOPMENT      COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**JAN 26 2012**

DATE \_\_\_\_\_ CHAIR



Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
6464200000-63200	PUBL/SUBCR/DUES	532.00	0.0%	0.00	0.00	532.00	
	P1200674-PO#	01/16/12	-VN#043069	WEDA		255.00	
	P1200675-PO#	01/16/12	-VN#038570	MC GRAW HILL CONSTRUCTION		291.80	
*** OVERDRAFT ***				CLOSING BALANCE		-14.80	546.80
	ECONOMIC DEVELOP			PROG-TOTAL -PO			546.80

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$546.80 INCURRED BY ECONOMIC DEVELOPMENT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PLANNING & DEVELOPMENT COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**JAN 26 2012** DATE \_\_\_\_\_ CHAIR

2012...

Rock County - Production

01/16/12

COMMITTEE APPROVAL REPORT

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Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
6469100000-64313	RC RESOURCE/TOUR P1200676-PO# 01/16/12 -VN#015779	3,000.00 0.0%	0.00	0.00	3,000.00	3,000.00	
							ROCK COUNTY TOURISM COUNCIL
							CLOSING BALANCE 0.00 3,000.00
6469100000-64317	CO-OP WI TOURISM P1200676-PO# 01/16/12 -VN#015779	2,500.00 0.0%	0.00	0.00	2,500.00	2,500.00	
							ROCK COUNTY TOURISM COUNCIL
							CLOSING BALANCE 0.00 2,500.00
							ROCK CO. TOURISM PROG-TOTAL-PO 5,500.00

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$5,500.00 INCURRED BY ROCK CO. TOURISM COUNCIL. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PLANNING & DEVELOPMENT COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

JAN 26 2012

DATE \_\_\_\_\_ CHAIR

PURCHASE ORDER NUMBER PO903124 PEID 011824

## PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT Planning

COMMITTEE Planning & Development

VENDOR NAME City of Janesville

ACCOUNT NUMBER 64-6467-0000-64913

FUNDS DESCRIPTION 2009-2012 Healthy Homes LHC Grant - Home Rehab Activity

AMOUNT OF INCREASE \$ 49,678.00

INCREASE FROM \$ 313,879.00 TO \$ 363,557.00

ACCOUNT BALANCE AVAILABLE \$ 123,074 1-19-12

REASON FOR AMENDMENT Reallocation of Grant Funds

### APPROVALS

GOVERNING COMMITTEE \_\_\_\_\_  
Chair \_\_\_\_\_ Date \_\_\_\_\_

FINANCE COMMITTEE \_\_\_\_\_  
(if over \$10,000) Chair \_\_\_\_\_ Date \_\_\_\_\_

COUNTY BOARD \_\_\_\_\_  
(if over \$10,000) Resolution # \_\_\_\_\_ Adoption Date \_\_\_\_\_

WHITE - COMMITTEE  
YELLOW - PURCHASING  
PINK - DEPARTMENT

PURCHASE ORDER NUMBER PO903124 PEID 011824

## PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT Planning

COMMITTEE Planning + Development

VENDOR NAME City of Janesville

ACCOUNT NUMBER 64-6467-0000-63110

FUNDS DESCRIPTION 2009-2012 Healthy Homes LHC Grant - Admin Expense

AMOUNT OF INCREASE \$ 6,230.00

INCREASE FROM \$ 30,213.00 TO \$ 36,443.00

ACCOUNT BALANCE AVAILABLE \$ 16,090 *1-18-12*

REASON FOR AMENDMENT Reallocation of grant funds

### APPROVALS

GOVERNING COMMITTEE \_\_\_\_\_  
Chair \_\_\_\_\_ Date \_\_\_\_\_

FINANCE COMMITTEE \_\_\_\_\_  
(if over \$10,000) Chair \_\_\_\_\_ Date \_\_\_\_\_

COUNTY BOARD \_\_\_\_\_  
(if over \$10,000) Resolution # \_\_\_\_\_ Adoption Date \_\_\_\_\_

WHITE - COMMITTEE  
YELLOW - PURCHASING  
PINK - DEPARTMENT