



PLANNING & DEVELOPMENT COMMITTEE
THURSDAY, NOVEMBER 11, 2010 – 8:00 A.M.
COURTHOUSE CONFERENCE CENTER - (2nd FL – EAST WING)
ROCK COUNTY COURT HOUSE
JANESVILLE, WI

AGENDA

1. Call to Order
2. Adoption of Agenda
3. Minutes of meeting held Thursday, October 28, 2010
4. Citizen Participation, Communications and Announcements
5. Code Administration & Enforcement
 - A. **Action Item:** Approval of Land Divisions
 - Land Division 2010 049 (Janesville Township) – J. Kenneth August Estate
 - Land Division 2010-050 (Harmony Township) – James & Ellie Risch
 - Land Division 2010-052 (Milton Township) – David Houfe Sr.
 - Land Division 2010-054 (Milton Township) – Don & Ann Van Altena
 - Land Division 2010-055 (Spring Valley) – James & Joanna Olsen
6. Corporate Planning
 - A. **Action Item:** Acceptance of 911 Address Sign Vendor Bid
 - B. **Action Item:** Resolution Response to the Census Bureau Notice of Proposed Rulemaking for Urban Area Criteria
7. Finance
 - A. **Action Item:** Department Bills/Encumbrances/Pre-Approved Encumbrance/Amendments/Transfers
8. Housing & Community Development
 - A. **Action Item:** Resolution Amending Rock County Budget to Create Budgetary Authority to Expend Lead Paint Revolving Funds

- B. **Action Item:** Resolution Authorizing Approval of "Services Contract Between the Rock county Planning, Economic & Community Development Agency and the City of Edgerton, Wisconsin
 - C. **Action Item:** Change Order – CDBG Revolving Fund (ID 020613) = + \$4,250
 - D. Potential Conflict of Interest – Yes,
 - E. Information Verification Statement
 - F. **Work Session:** Housing & Community Development Policy & Procedures Manual
- 9. Director's Report - Planning
 - 10. Committee Reports
 - 11. Division Report – Strategic & Comprehensive Planning: Wade Thompson (Land Division Regulations Update)
 - 12. Adjournment

Future Meetings/Work Sessions

December 2, 2010 (8:00 AM)

December 16, 2010 (8:00 AM)

Non-Committee Future Meetings

November 10, 2010 – (8:00 AM) PACE Ad Hoc Committee Meeting – Land Conservation, 440 N. US Hwy 14, Janesville

November 30, 2010 – (9:00 AM) Agricultural Enterprise Areas (AEA's) Workshop – Rock County Courthouse, Conference Center, 2nd Floor



ROCK COUNTY GOVERNMENT

Planning & Development Agency

INTEROFFICE MEMORANDUM

TO: Rock County Planning and Development Committee

THROUGH: Paul Benjamin, Director, Planning & Development Agency

FROM: Planning & Development Agency Staff

SUBJECT: Preliminary Approval of Land Division

DATE: November 3, 2010

Summary:

The following Land Divisions are seeking Preliminary approval from the P&D Committee:

- Land Division 2010 049 (Janesville Township) – J. Kenneth August Estate
- Land Division 2010-050 (Harmony Township) – James & Ellie Risch
- Land Division 2010-052 (Milton Township) – David Houfe Sr.
- Land Division 2010-054 (Milton Township) – Don & Van Altena
- Land Division 2010-055 (Spring Valley) – James & Joanna Olsen

Recommendation:

P&D Agency Staff recommends Preliminary Approval of Land Divisions 2010 049 and 2010 055 with conditions as presented.

PLANNING & DEVELOPMENT COMMITTEE LAND DIVISION
CONDITIONS OF APPROVAL

OWNER:	J. Kenneth August Estate c/o Jack Austin 1739 W US HWY 14 Janesville, WI 53545	LAND DIVISION NO:	LD#2010 049
		DATE SUBMITTED:	October 12, 2010
LOCATION:	SW ¼ SE ¼ SW ¼ NE ¼ Section 11	E.T. JURISDICTION:	City of Janesville
		SURVEYOR:	Combs & Associates, Inc.
ORIGINAL AREA:	196 Acres +	TOWNSHIP:	Janesville
FINAL AREA:	1.6 Acres +	NUMBER OF LOTS:	1
PRESENT ZONING:	A-1	PROPOSED FUTURE ZONING:	A-1 CUP

A copy of these recommendations is sent to the surveyor and to the owner.

NOTE: The owner/developer and agent shall read and fully understand these conditions of approval prior to being acted upon by the Planning and Development Committee. Any questions or comments on these conditions shall be addressed to the P&D Committee/Staff prior to or while the Land Division is on the table for discussion.

NOTE: Reason for dividing land: Splitting off existing building

NOTE: Consistent with the Rock County Agricultural Preservation Plan.

RECOMMEND

APPROVAL

CONDITIONAL APPROVAL

DENIAL

LOCATION: 4500 Block N. County Rd. F

CONDITIONS TO BE MET BEFORE ROCK COUNTY FINAL APPROVAL:

1. Existing structures shall meet setback regulations.
2. 40-foot half road right of way dedicated to the public along N. County Rd. F.
3. Following notation on final map: "Since Lot 1 contains existing buildings which utilize an existing private sewage system no soil evaluation on the lot was required at the time of this survey. However, soils on the lot may be restrictive to the replacement of the existing system." Also proposed lot lines must include the system area with the building that utilizes the system.
4. Final CSM (1 year time frame) submitted to and approved by the Planning and Development Agency on or before November 11, 2011.
5. As per Section 15.23(8) of The Rock County Land Division Regulations "any land division not receiving final approval within the period of time set forth herein shall be null and void, and the developer shall be required to resubmit a new application for preliminary approval. Extensions may be applied for and may be granted at the discretion of the Committee upon findings that delays are beyond control of the applicant and that no material change in

standards or in conditions has occurred or is reasonably expected to occur". Extension requests must be made in writing prior to the expiration date listed above.

- 6. Certified Survey Maps that are subject to local approval must be recorded within 6 months of their last approval and 24 months of the first approval.

Signed Colin M. Byrnes DATE: 10/28/10
Dept. of Planning, Economic & Community Development

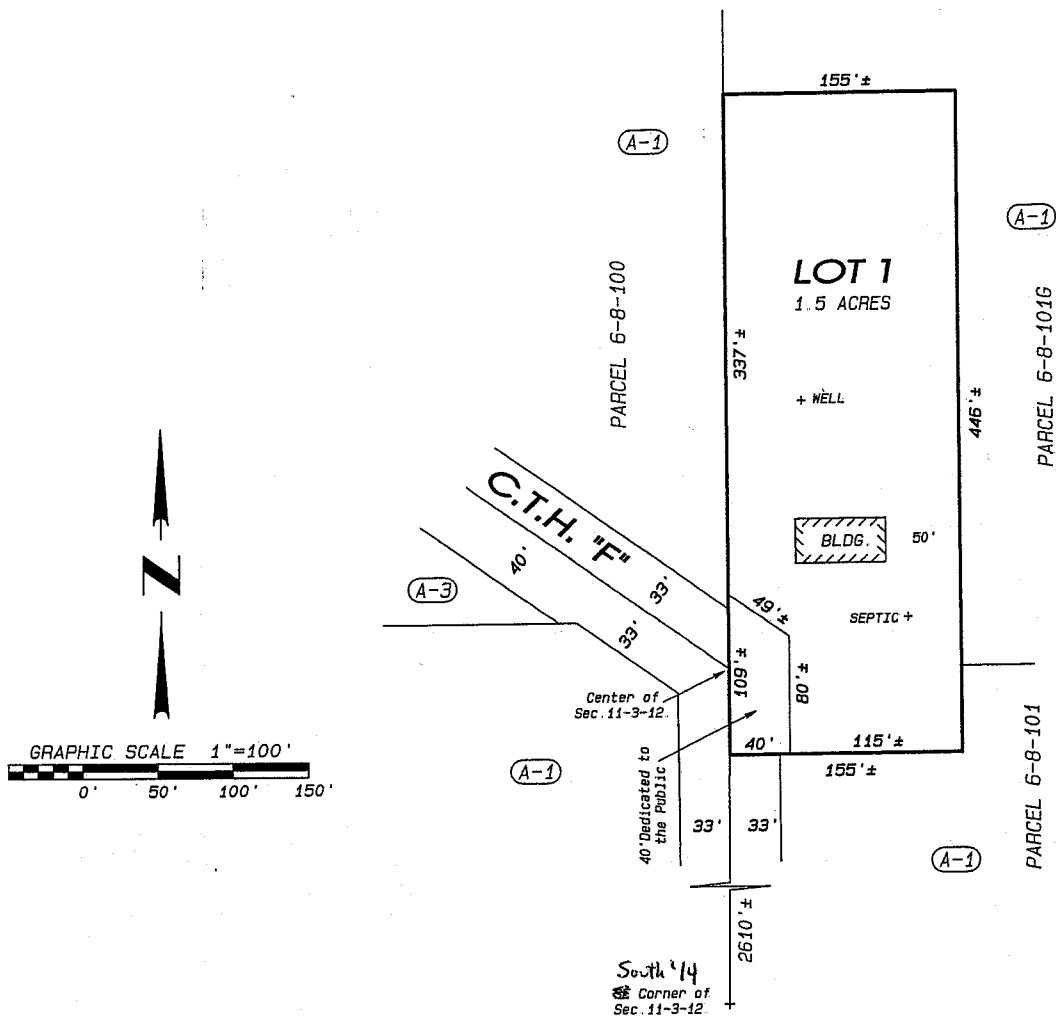
NOTE: THIS PROPOSED LAND DIVISION WILL BE REVIEWED BY THE PLANNING AND DEVELOPMENT COMMITTEE **ON NOVEMBER 11, 2010 AT 8:00 A.M.** AT THE ROCK COUNTY COURTHOUSE.

NOTE: FINAL SURVEY SHALL COMPLY WITH ALL STATE, COUNTY, & LOCAL REGULATIONS.

<u>COMMITTEE ACTION</u>			
<input type="checkbox"/> APPROVAL	<input type="checkbox"/> CONDITIONAL APPROVAL	<input type="checkbox"/> DENIAL	<input type="checkbox"/> TABLED
Initials _____		Date _____	

PRELIMINARY CERTIFIED SURVEY MAP

LOCATED IN THE SW 1/4 OF THE SE 1/4 AND IN THE SW 1/4 OF THE NE 1/4 OF SECTION 11, T.3N., R.12E. OF THE 4TH PM., TOWN OF JANESVILLE, ROCK COUNTY, WISCONSIN.



DATE: SEPTEMBER 21, 2010

NOTES:

THIS MAP IS SUBJECT TO ANY AND ALL EASEMENTS AND AGREEMENTS, RECORDED AND UNRECORDED.

THE BASIS OF BEARINGS IS ASSUMED.

Project No. 110 - 271 For: AUSTIN



- LAND SURVEYING
- LAND PLANNING
- CIVIL ENGINEERING

109 W. Milwaukee St.
Janesville, WI 53548
www.combsurvey.com

tel: 608 752-0575
fax: 608 752-0534

PLANNING & DEVELOPMENT COMMITTEE LAND DIVISION
CONDITIONS OF APPROVAL

OWNER:	James & Ellie Risch 6141 E. Bingham Road Milton, WI 53563	LAND DIVISION NO:	LD#2010 050
		DATE SUBMITTED:	October 12, 2010
LOCATION:	SW ¼ SE ¼ Section 2	E.T. JURISDICTION:	City of Janesville
		SURVEYOR:	Combs & Associates, Inc.
ORIGINAL AREA:	78 Acres +	TOWNSHIP:	Harmony
FINAL AREA:	7.2 Acres +	NUMBER OF LOTS:	
PRESENT ZONING:	A-1	PROPOSED FUTURE ZONING:	A-3

A copy of these recommendations is sent to the surveyor and to the owner.

NOTE: The owner/developer and agent shall read and fully understand these conditions of approval prior to being acted upon by the Planning and Development Committee. Any questions or comments on these conditions shall be addressed to the P&D Committee/Staff prior to or while the Land Division is on the table for discussion.

NOTE: Reason for dividing land: Keeping house, buildings and woods. Selling remaining tillable land to adjoining owner.

NOTE: Consistent with the Rock County Agricultural Preservation Plan as it appears to be farm consolidation.

RECOMMEND

APPROVAL CONDITIONAL APPROVAL DENIAL

LOCATION: 6100 Block E. Bingham Rd.

CONDITIONS TO BE MET BEFORE ROCK COUNTY FINAL APPROVAL:

1. Existing structures shall meet setback regulations.
2. 35-foot 1/2 ROW to be dedicated along E. Bingham Rd.
3. Following notation on final map: "Since Lot 1 contains existing buildings which utilize an existing private sewage system no soil evaluation on the lot was required at the time of this survey. However, soils on the lot may be restrictive to the replacement of the existing system." Also proposed lot lines must include the system area with the building that utilizes the system.
4. Show septic system and well locations for existing structures on final CSM.
5. Final CSM (1 year time frame) submitted to and approved by the Planning and Development Agency on or before November 11, 2011.

- 6. As per Section 15.23(8) of The Rock County Land Division Regulations "any land division not receiving final approval within the period of time set forth herein shall be null and void, and the developer shall be required to resubmit a new application for preliminary approval. Extensions may be applied for and may be granted at the discretion of the Committee upon findings that delays are beyond control of the applicant and that no material change in standards or in conditions has occurred or is reasonably expected to occur". Extension requests must be made in writing prior to the expiration date listed above.
- 7. Certified Survey Maps that are subject to local approval must be recorded within 6 months of their last approval and 24 months of the first approval.

Signed Colin M. Byrnes DATE: 10/28/10
 Dept. of Planning, Economic & Community Development

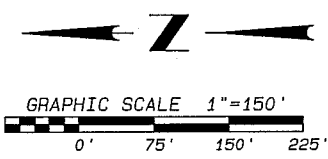
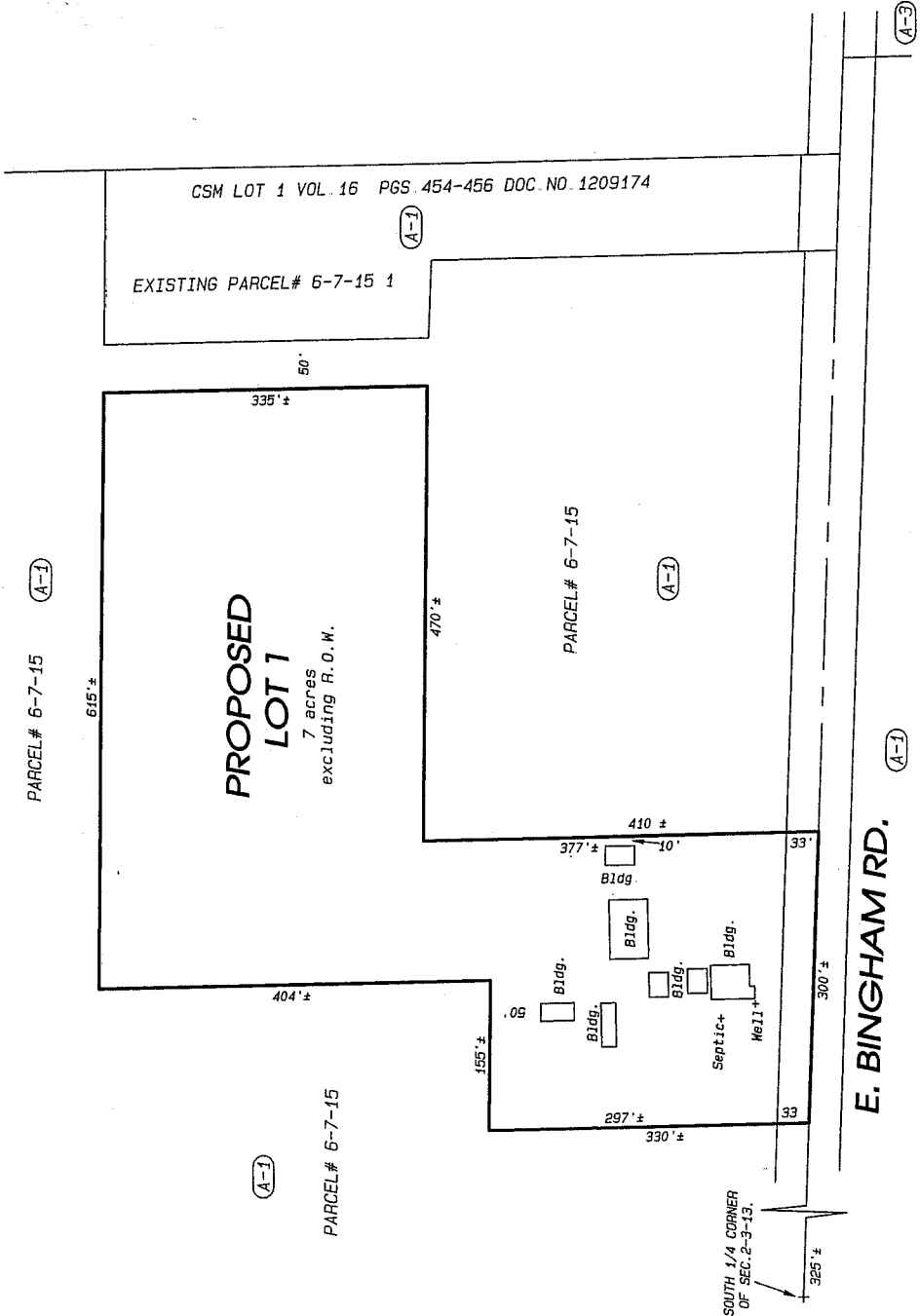
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NOTE: FINAL SURVEY SHALL COMPLY WITH ALL STATE, COUNTY, & LOCAL REGULATIONS.

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<input type="checkbox"/> APPROVAL	<input type="checkbox"/> CONDITIONAL APPROVAL	<input type="checkbox"/> DENIAL	<input type="checkbox"/> TABLED
Initials _____		Date _____	

PRELIMINARY CERTIFIED SURVEY MAP

LOCATED IN THE SW 1/4 OF THE SE 1/4 OF SECTION 2, T.3N., R.13E. OF THE 4TH P.M., TOWN OF HARMONY, ROCK COUNTY, WISCONSIN.



DATE: SEPTEMBER 24, 2010

NOTES:
 THIS MAP IS SUBJECT TO ANY AND ALL EASEMENTS AND AGREEMENTS, RECORDED AND UNRECORDED.
 THE BASIS OF BEARINGS IS ASSUMED.

Combs & Associates

- LAND SURVEYING
- LAND PLANNING
- CIVIL ENGINEERING

109 W. Milwaukee St.
 Janesville, WI 53548
 www.combssurvey.com

tel: 608 752-0575
 fax: 608 752-0534

Project No. 110 - 258 For: RISCH/McNALLY

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PLANNING & DEVELOPMENT COMMITTEE LAND DIVISION
CONDITIONS OF APPROVAL

OWNER:	David R. Houfe Sr. 6104 E. CTH N Milton, WI 53563	LAND DIVISION NO:	LD#2010 052
		DATE SUBMITTED:	October 20, 2010
LOCATION:	NE ¼ SW ¼ Section 11	E.T. JURISDICTION:	N/A
		SURVEYOR:	
ORIGINAL AREA:	28.9+ Acres	TOWNSHIP:	Milton
FINAL AREA:	5 Acres	NUMBER OF LOTS:	1
PRESENT ZONING:	A-3	PROPOSED FUTURE ZONING:	A-3

A copy of these recommendations is sent to the surveyor and to the owner.

NOTE: The owner/developer and agent shall read and fully understand these conditions of approval prior to being acted upon by the Planning and Development Committee. Any questions or comments on these conditions shall be addressed to the P&D Committee/Staff prior to or while the Land Division is on the table for discussion.

NOTE: Reason for dividing land: Son to build house.

NOTE: Not Consistent with the Rock County Agricultural Preservation Plan.

RECOMMEND

APPROVAL

CONDITIONAL APPROVAL

DENIAL

LOCATION: East end of E. Peggy Ln.

CONDITIONS TO BE MET BEFORE ROCK COUNTY FINAL APPROVAL:

1. 35-foot 1/2 ROW to be dedicated along E. Peggy Lane.
2. Acceptable soil and site evaluation report received on Lot 1.
3. Show the location of the on-site soil test on the preplanned lot map.
4. Utility easements put on lot as requested by utility companies.
5. 70-foot Drainage Easement on Lot 1 to be located in natural drainage swale
6. Require a Rock County Land Division Conservation Easement for floodplain. Prior to any land disturbing activity on the parcel, the Conservation Easement boundaries shall be marked with highly visible flagging tape. Erosion control measures are also required if the Conservation Easement is down slope from disturbance.

7. 1% Annual Chance Flood and Floodway line shall be shown on Final Land Division per Official Floodplain Zoning Map.
8. Final CSM (1 year time frame) submitted to and approved by the Planning and Development Agency on or before November 11, 2011.
9. As per Section 15.23(8) of The Rock County Land Division Regulations "any land division not receiving final approval within the period of time set forth herein shall be null and void, and the developer shall be required to resubmit a new application for preliminary approval. Extensions may be applied for and may be granted at the discretion of the Committee upon findings that delays are beyond control of the applicant and that no material change in standards or in conditions has occurred or is reasonably expected to occur". Extension requests must be made in writing prior to the expiration date listed above.
10. Certified Survey Maps that are subject to local approval must be recorded within 6 months of their last approval and 24 months of the first approval.

Signed Colin M. Byrnes DATE: 10/28/10
Dept. of Planning, Economic & Community Development

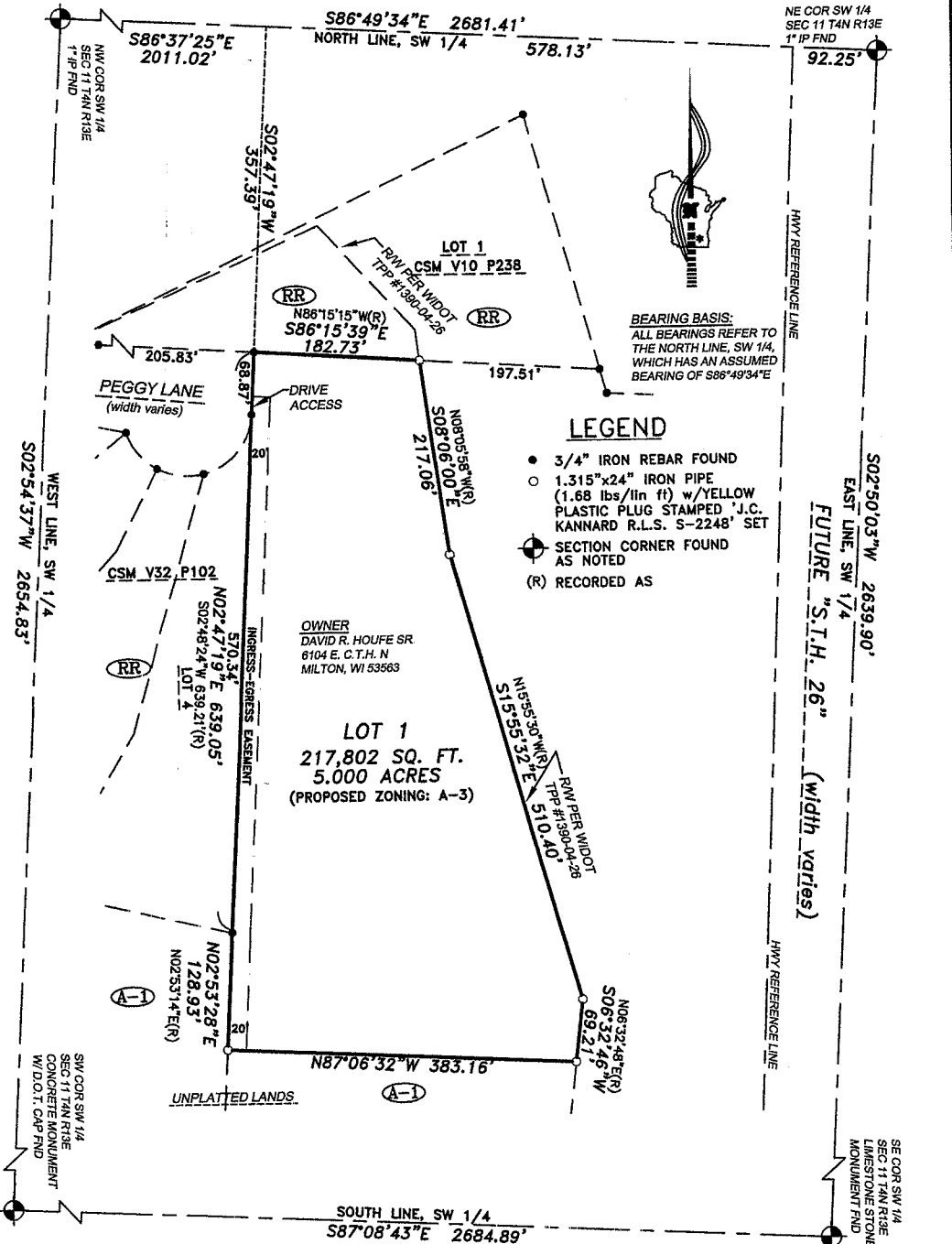
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Initials _____		Date _____	

PRELIMINARY CERTIFIED SURVEY MAP No. _____

BEING A PART OF THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 11, IN TOWN 4 NORTH, RANGE 13 EAST, IN THE TOWN OF MILTON, ROCK COUNTY, WISCONSIN



SOUTHWEST
SURVEYING & ASSOCIATES, Inc.

W 1065 HIGHWAY CI, P.O. BOX K
PALMYRA, WI. 53156
262-495-4910

JOB No.: H-210127
DATE: OCTOBER 19, 2010
SHEET 1 OF 1

PLANNING & DEVELOPMENT COMMITTEE LAND DIVISION
CONDITIONS OF APPROVAL

OWNER:	Don & Ann VanAltena 4946 E. County Rd. N Milton, WI 53563	LAND DIVISION NO:	LD#2010 054
	Andrew VanAltena 965 Post Road Brookfield, WI 53005	DATE SUBMITTED:	October 21, 2010
LOCATION:	NE ¼ SE ¼ Section 10	E.T. JURISDICTION:	N/A
ORIGINAL AREA:	46 Acres ±	SURVEYOR:	Combs & Associates, Inc.
FINAL AREA:	5 Acres	TOWNSHIP:	Milton
PRESENT ZONING:	A-1	NUMBER OF LOTS:	1
		PROPOSED FUTURE ZONING:	A-3

A copy of these recommendations is sent to the surveyor and to the owner.

NOTE: The owner/developer and agent shall read and fully understand these conditions of approval prior to being acted upon by the Planning and Development Committee. Any questions or comments on these conditions shall be addressed to the P&D Committee/Staff prior to or while the Land Division is on the table for discussion.

NOTE: Reason for dividing land: Create lot for son of landowner

NOTE: Not Consistent with the Rock County Agricultural Preservation Plan.

RECOMMEND

APPROVAL CONDITIONAL APPROVAL DENIAL

LOCATION: 5600 Block E CTH M

CONDITIONS TO BE MET BEFORE ROCK COUNTY FINAL APPROVAL:

1. Acceptable soil and site evaluation report received on Lot 1.
2. Show the location of the on-site soil test on the CSM.
3. Utility easements put on lot as requested by utility companies.
4. Note on Map: "Require shared access on common property line. Each parcel shall have at least 40% of the access within the property boundaries."
5. Final CSM (1 year time frame) submitted to and approved by the Planning and Development Agency on or before November 11, 2011.
6. As per Section 15.23(8) of The Rock County Land Division Regulations "any land division not receiving final approval within the period of time set forth herein shall be null and void, and the developer shall be required to resubmit a new application for preliminary approval.



Extensions may be applied for and may be granted at the discretion of the Committee upon findings that delays are beyond control of the applicant and that no material change in standards or in conditions has occurred or is reasonably expected to occur". Extension requests must be made in writing prior to the expiration date listed above.

- 7. Certified Survey Maps that are subject to local approval must be recorded within 6 months of their last approval and 24 months of the first approval.

Signed Colin M. Byrnes DATE: 10/28/10
Dept. of Planning, Economic & Community Development

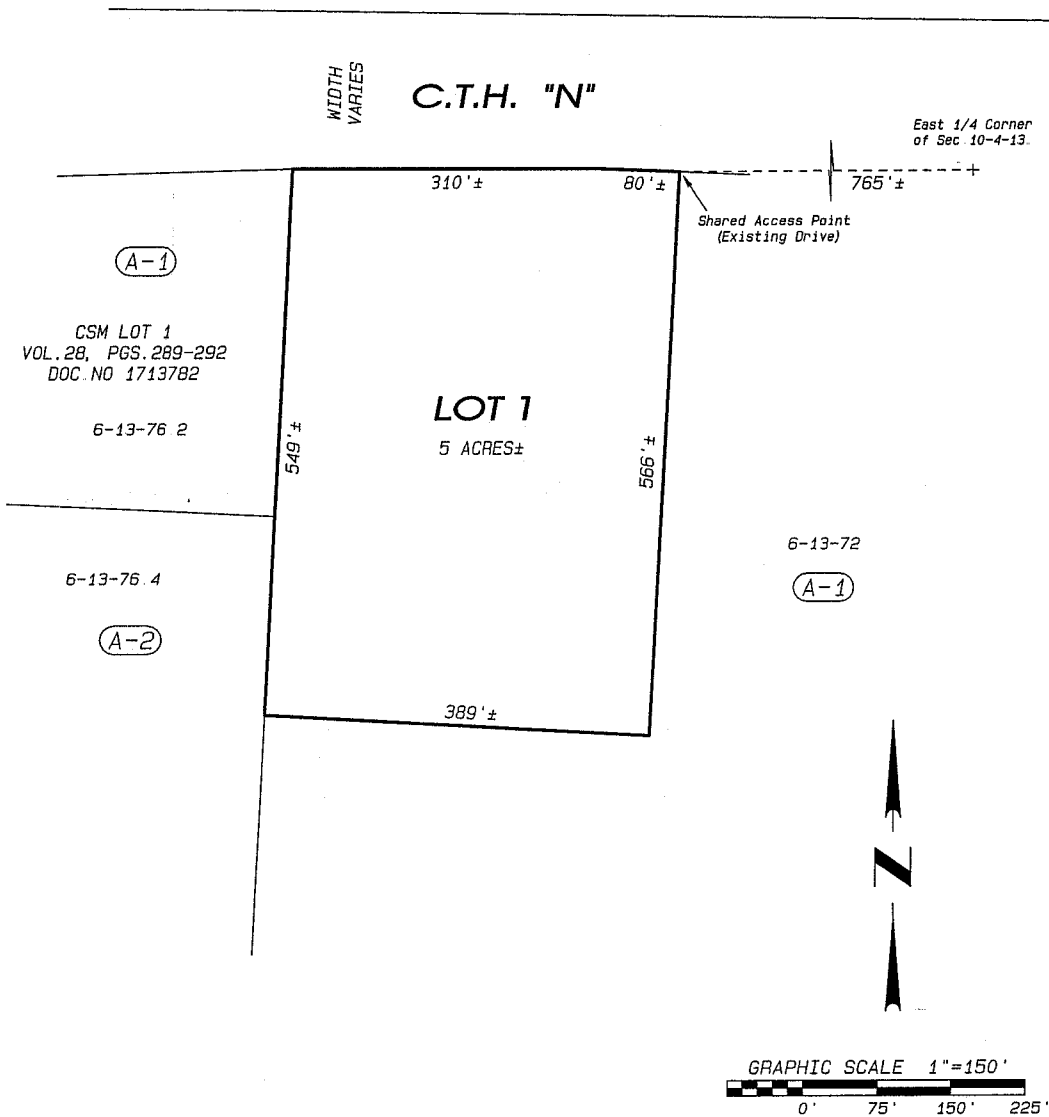
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NOTE: FINAL SURVEY SHALL COMPLY WITH ALL STATE, COUNTY, & LOCAL REGULATIONS.

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Initials _____		Date _____	

PRELIMINARY CERTIFIED SURVEY MAP

LOCATED IN THE NE 1/4 OF THE SE 1/4 OF SECTION 10, T.4N., R.13E. OF THE 4TH P.M., TOWN OF MILTON, ROCK COUNTY, WISCONSIN.



DATE: OCTOBER 20TH, 2010

NOTES:

THIS MAP IS SUBJECT TO ANY AND ALL EASEMENTS AND AGREEMENTS, RECORDED AND UNRECORDED

THE BASIS OF BEARINGS IS ASSUMED

Project No. 110 - 279 For: VAN ALTENA

Combs & ASSOCIATES

- LAND SURVEYING
- LAND PLANNING
- CIVIL ENGINEERING

109 W. Milwaukee St. tel: 608 752-0575
 Janesville, WI 53548 fax: 608 752-0534
 www.combssurvey.com

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PLANNING & DEVELOPMENT COMMITTEE LAND DIVISION
CONDITIONS OF APPROVAL

OWNER:	James & Joanna Olsen 18250 W Hafeman Rd Brodhead Wi 53520	LAND DIVISION NO:	LD#2010 055
		DATE SUBMITTED:	October 25, 2010
LOCATION:	NW ¼ NW ¼ Section 31	E.T. JURISDICTION:	N/A
ORIGINAL AREA:	5 Acres+	SURVEYOR:	Karns Land Surveying
		TOWNSHIP:	Spring Valley
FINAL AREA:	5 Acres +	NUMBER OF LOTS:	1
PRESENT ZONING:	A-1	PROPOSED FUTURE ZONING:	A-1 CUP

A copy of these recommendations is sent to the surveyor and to the owner.

NOTE: The owner/developer and agent shall read and fully understand these conditions of approval prior to being acted upon by the Planning and Development Committee. Any questions or comments on these conditions shall be addressed to the P&D Committee/Staff prior to or while the Land Division is on the table for discussion.

NOTE: Reason for dividing land: Owner is selling residence off from farm.

NOTE: Consistent with the Rock County Agricultural Preservation Plan.

RECOMMEND

APPROVAL

CONDITIONAL APPROVAL

DENIAL

LOCATION: 18300 Block W. Hafeman Rd.

CONDITIONS TO BE MET BEFORE ROCK COUNTY FINAL APPROVAL:

1. Existing structures shall meet setback regulations.
2. 33-foot 1/2 ROW to be dedicated along W. Hafeman Rd.
3. Following notation on final map: "Since Lot 1 contains existing buildings which utilize an existing private sewage system no soil evaluation on the lot was required at the time of this survey. However, soils on the lot may be restrictive to the replacement of the existing system." Also proposed lot lines must include the system area with the building that utilizes the system.
4. Show septic system and well locations for existing structures on final CSM.
5. 1% Annual Chance floodplain line on final CSM per Official Floodplain Zoning Map.
6. Final CSM (1 year time frame) submitted to and approved by the Planning and Development Agency on or before November 11, 2011.

7. As per Section 15.23(8) of The Rock County Land Division Regulations "any land division not receiving final approval within the period of time set forth herein shall be null and void, and the developer shall be required to resubmit a new application for preliminary approval. Extensions may be applied for and may be granted at the discretion of the Committee upon findings that delays are beyond control of the applicant and that no material change in standards or in conditions has occurred or is reasonably expected to occur". Extension requests must be made in writing prior to the expiration date listed above.
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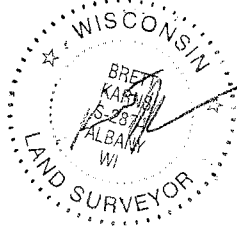
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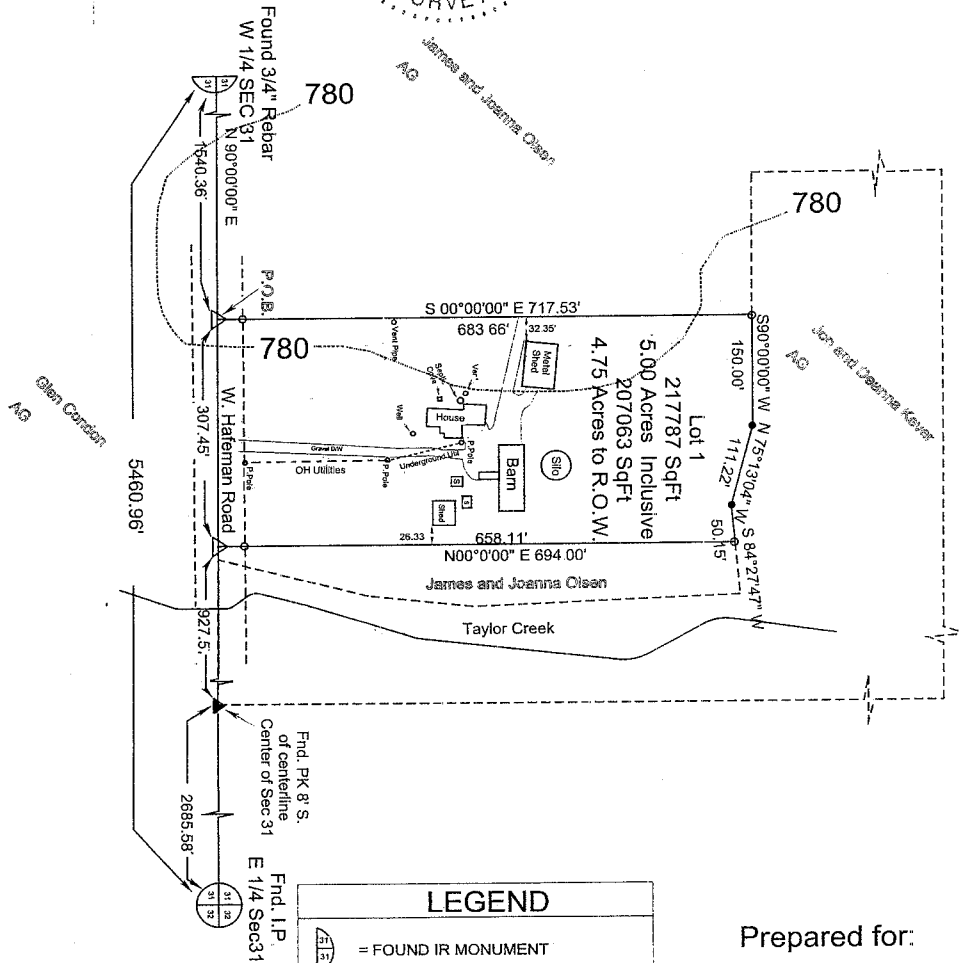
COMMITTEE ACTION			
<input type="checkbox"/> APPROVAL	<input type="checkbox"/> CONDITIONAL APPROVAL	<input type="checkbox"/> DENIAL	<input type="checkbox"/> TABLED
Initials _____		Date _____	

Preliminary CERTIFIED SURVEY MAP

THAT PART OF THE SE1/4 OF THE NW 1/4 OF SEC31,
TOWNSHIP 2 NORTH, RANGE 10 EAST, 4th P.M.,
SPRING VALLEY TOWNSHIP, ROCK COUNTY, WISCONSIN.



21 OCT 2010



LEGEND	
	= FOUND IR MONUMENT
	= FOUND IP MONUMENT
	= FOUND PK ACCEPTED AS CENTER OF SECTION
	= FOUND 3/4" REBAR
	= SET 3/4" X 24" REBAR WEIGHING 1.5 LBS / LF
	= SET PK NAIL

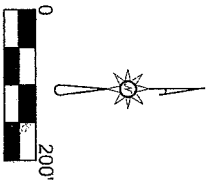
Prepared for:

James and Joanna Olsen
18250 W. Hafeman Rd
Brodhead, WI 53520
(608)897-8031

Prepared by:

Karns Land Surveying
Brett Karns S-2874
N7994 Kelly Rd.
Brooklyn, WI 53521
(608)862-3811

Bearings are referenced to the south Line of the
E-W 1/2 line of Sec 31, T2N, R10E, town of Spring
Valley, Rock County, WI, assumed to bear N 90°00'00"E.



Office Map No. 10-1553



PROJECT: ADDRESS SIGNS
PROJECT #: 2011-03
DUE DATE: OCTOBER 27, 2010 - 12:00 NOON (CDT)
DEPARTMENT: ROCK COUNTY PLANNING

	Lange Enterprise Oconomowoc WI	Decker Supply Madison WI
Sign Only	\$ 24.90	NO BID
Post & Install	\$ 23.85	NO BID
TOTAL	\$ 48.75	NO BID

This project was advertised in the Janesville Gazette and on the Internet.
One additional vendor was solicited that did not respond.

Prepared By: *Alan Dranfild*
(Senior Buyer)

Department Head Recommendation: _____

(Signature) (Date)

Governing Committee Approval: _____

(Chair) (Vote) (Date)

Purchasing Procedural Endorsement:

Chair) (Vote) (Date)



Quotes were solicited from qualified individuals, firms, partnerships and corporations having specific experience in fabrication and installation of address (fire number) signage and signposts as required by Rock County. The objective of this Request for Quote is to enter into a one-year contract with the option to renew for two additional one-year periods, not to exceed a total of three years. The contract period will begin on January 1, 2011. Quotes will remain in effect for the 2011 –2013 calendar years.

Rock County Planning Department orders approximately 100 – 225 signs per year to designate the address (fire number) locations of all building structures in the rural areas of Rock County. The number of signs may vary from year to year on the basis of new construction.

Quotes were solicited from three companies involved in this type of work with only Lange Enterprises Inc responding. The Planning Department and Purchasing Staff reviewed the quote for compliance with the specifications and recommend Lange Enterprises Inc as the successful vendor.

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee and
Planning & Development Committee
INITIATED BY _____

Public Works Committee
SUBMITTED BY _____



Ben Coopman, Public Works Director
DRAFTED BY _____

November 2, 2010
DATE DRAFTED _____

RESPONSE TO THE CENSUS BUREAU NOTICE OF PROPOSED RULEMAKING FOR URBAN AREA CRITERIA

- 1 **WHEREAS**, the Stateline Area Transportation Study (SLATS) is the Metropolitan Planning
- 2 Organization (MPO) designated by the Governors of the States of Wisconsin and Illinois to
- 3 administer the Comprehensive, Cooperative, and Continuing (3-C) Transportation Planning
- 4 Program for the Beloit, Wisconsin-Illinois Urbanized Area; and,
- 5
- 6 **WHEREAS**, the SLATS Policy Committee has the responsibility for directing and administering
- 7 the 3-C Planning Program in cooperation with the Wisconsin Department of Transportation and the
- 8 Illinois Department of Transportation; and,
- 9
- 10 **WHEREAS**, the planning process is being carried out in conformance with the rules and
- 11 regulations of the Safe, Accountable, Flexible, Efficient Transportation Equity Act: a Legacy for
- 12 Users (SAFETEA-LU) as administered by the Federal Highway Administration and the Federal
- 13 Transit Administration; and,
- 14
- 15 **WHEREAS**, the United States Census Bureau on August 24, 2010 published a Notice of Proposed
- 16 Rulemaking (NPRM) requesting comments on draft rules for Urban Area Criteria for the 2010
- 17 Census; and,
- 18
- 19 **WHEREAS**, the proposed procedures as outlined would likely result in the Beloit Urbanized Area
- 20 being merged with the Rockford Urbanized Area and according to United States Department of
- 21 Transportation (USDOT) rules and regulations, the Beloit Urbanized Area would then be classified
- 22 as part of a Transportation Management Area (TMA) having a 200,000 population; and,
- 23
- 24 **WHEREAS**, in TMA's the USDOT significantly limits the use of Federal Transit Administration
- 25 funds only to capital expenditures and funding would no longer be available for transit operating
- 26 assistance; and,
- 27
- 28 **WHEREAS**, two transit systems in the Beloit Urbanized Area, being the Beloit Transit System in
- 29 Beloit, Wisconsin and the Stateline Mass Transit System in Rockton, South Beloit, Roscoe, and
- 30 Rockton Township in Illinois would likely have to significantly reduce service and might have to
- 31 stop service altogether because of the proposed reduction in operating funds; and,
- 32
- 33 **WHEREAS**, this reduction would present a significant threat to the health, safety, and welfare of
- 34 the citizens residing in the Beloit (WI-IL) Urbanized Area because they would lose their access to
- 35 transit services and be restricted in their travel to jobs, health care, education, and shopping
- 36 facilities; and,
- 37
- 38 **WHEREAS**, this reduction could also force a shift of funding source from the federal assistance to
- 39 the local agencies operating the transit systems.
- 40
- 41 **NOW THEREFORE BE IT RESOLVED**, that the Rock County Board of Supervisors
- 42 assembled this _____ day of _____, 2010 calls for the Census Bureau in conjunction with
- 43 USDOT to establish a Task Force to identify detrimental impacts that could result from the
- 44 implementation of the proposed rule and develop solutions addressing the risks to local
- 45 governments and citizens; and,

RESPONSE TO THE CENSUS BUREAU NOTICE OF PROPOSED RULEMAKING FOR URBAN AREA CRITERIA

Page 2

46 **BE IT FURTHER RESOLVED**, that the Rock County Board of Supervisors further calls for
47 delaying the implementation of the proposed criteria until safeguards can be implemented to assure
48 the health, safety, and welfare of citizens that could be detrimentally affected; and,
49

50 **BE IT FURTHER RESOLVED**, that the Census Bureau adopt the minimum 250,000 population
51 threshold for splitting agglomerations of Urbanized Areas that the Census Bureau would merge;
52 and,
53

54 **BE IT FURTHER RESOLVED**, that the Census Bureau when splitting the proposed merged
55 Rockford-Beloit agglomerated Urbanized Area split it along the boundary previously employed;
56 and,
57

58 **BE IT FURTHER RESOLVED** that a copy of this resolution shall be sent to the United States
59 Census Bureau.

Respectfully submitted,

PUBLIC WORKS COMMITTEE

COUNTY BOARD STAFF COMMITTEE

Kurtis L. Yankee, Chair

J. Russell, Podzilni, Chair

Betty Jo Bussie, Vice Chair

Sandra Kraft, Vice Chair

Eva M. Arnold

Eva Arnold

David Diestler

Henry Brill

Brent Fox

Betty Jo Bussie

PLANNING & DEVELOPMENT COMMITTEE

Ivan Collins

Alan Sweeney, Chair

Marilynn Jensen

Mary Mawhinney, Vice Chair

Louis Peer

Marilynn Jensen

Kurtis L. Yankee

Phillip Owens

Wayne Gustina

**RESPONSE TO THE CENSUS BUREAU NOTICE OF PROPOSED RULEMAKING FOR
URBAN AREA CRITERIA**

Page 3

FISCAL NOTE:

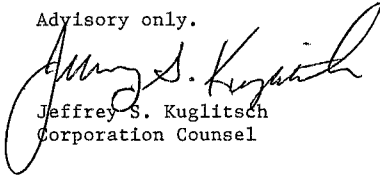
This resolution addresses a policy rulemaking issue and has no fiscal impact on Rock County operations in and by itself.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

Advisory only.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

- EXECUTIVE SUMMARY -

**RESPONSE TO THE CENSUS BUREAU
NOTICE OF PROPOSED RULEMAKING FOR URBAN AREA CRITERIA**

This is a lobbying resolution that offers the County's comments to the United States Census Bureau concerning new definitions of urbanized areas that may then impact funding assistance for mass transit in smaller urbanized areas across the country, including the City of Beloit.

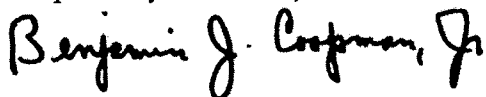
The U.S. Department of Transportation has long ago defined Urbanized Areas (UA) around larger cities meeting certain population density requirements. These UA's have formed quasi governmental planning and policy groups called Metropolitan Planning Organizations (MPO). These MPO's are responsible for assembling and submitting transportation related projects for federal assistance. Projects include roads, bridges, transit (capital & operating), bike/pedestrian trails and congestion mitigation. There are two MPO's in Rock County—Janesville Area Metropolitan Planning Organization [JAMPO] and the Stateline Area Transportation Study [SLATS].

The U.S. Census Bureau is proposing rules to agglomerate MPO's that are relatively close to one another into larger groupings called Transportation Management Areas (TMA). The population number that defines a TMA is also subject to comment and is requested in this resolution to be 250,000 people. Possible ranges are from 100,000 to 500,000 people.

SLATS because of its proximity to the Rockford, Illinois MPO and their combined population of approximately 200,000, could be negatively affected by these new Census Department rules. They could be agglomerated into one TMA, depending on the population threshold set in the new rule. By setting the new population threshold at 250,000, SLATS may not be agglomerated and therefore may avoid negative impacts. The Janesville MPO should not be affected.

If that threshold effort fails, SLATS will be combined with the Rockford MPO. This then will trigger different funding criteria used by the Federal Transit Administration (FTA) for Transportation Management Areas. The FTA does not offer operating assistance to local transit agencies such as the Beloit Transit System in these areas. Beloit depends on about 36% (\$600,000 annually) of its total transit budget for operating assistance from FTA. Without that assistance, the City will either have to curtail/end service, seek additional funding from the property tax or raise fares. These are all highly undesirable. This resolution supports the City of Beloit in its attempt to stay out of the less desirable FTA funding policies for operating assistance.

Respectfully submitted,



Benjamin J. Coopman, Jr., P.E.
Public Works Director

- EXECUTIVE SUMMARY -

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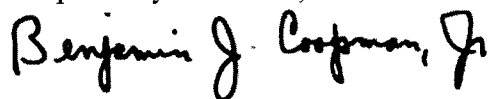
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Respectfully submitted,



Benjamin J. Coopman, Jr., P.E.
Public Works Director

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1317300000-62420	MACH & EQUIP RM	150.00 0.0%	0 00	0.00	150.00		
	P1003525-PO# 11/02/10 -VN#018251		HARRIS ACE HARDWARE			3.59	
			CLOSING BALANCE		146.41		3.59
1317300000-63200	PUBL/SUBCR/DUES	260.00 31.5%	82.00	0.00	178.00		
	P1003526-PO# 11/02/10 -VN#037661		WISCONSIN COUNTY SURVEYORS ASS			100.00	
	P1003527-PO# 11/02/10 -VN#017449		WISCONSIN SOCIETY LAND SURVEYO			120.00	
*** OVERDRAFT ***	TRANSFER REQUIRED		CLOSING BALANCE		-42.00		220.00
	SURVEYOR		PROG-TOTAL-PO			223.59	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$223.59
 INCURRED BY SURVEYOR. CLAIMS COVERING THE ITEMS ARE PROPER
 AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PLANNING & DEVELOPMENT COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

NOV 1 1 2010

DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
646400000-63201 ENC	BOOKS R1003975-PO# 10/29/10 -VN#036201 AMAZON.COM	400.00 2.9%	11.99	0.00	388.01	36.85	
			CLOSING BALANCE		351.16		36.85
	PLANNING		PROG-TOTAL-PO			36.85	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$36.85 INCURRED BY PLANNING. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PLANNING & DEVELOPMENT COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

NOV 11 2010

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
6464600000-63110	ADMIN EXPENSE	12,869.00	63.9%	8,224.03	0.00	4,644.97	
	P1000349-PO# 11/02/10 -VN#012615			FEDERAL EXPRESS CORP		39.75	
				CLOSING BALANCE		4,605.22	39.75
	HG CLRING A/C			PROG-TOTAL-PO		39.75	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$39.75 INCURRED BY HOUSING GRANT CLEARING ACCOUNT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

PLANNING & DEVELOPMENT COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

NOV 11 2010

DATE _____ CHAIR



ROCK COUNTY GOVERNMENT

Planning & Development Agency

INTEROFFICE MEMORANDUM

TO: Rock County Planning & Development Committee
THROUGH: Paul Benjamin, Director, Planning & Development Agency
FROM: David Somppi, Community Development Manager
SUBJECT: Actions for P&D Agenda
DATE: November 11, 2010

ACTION ITEMS:

- 1. Action Item:** Resolution Amending Rock County Budget To Create Budgetary Authority To Expend Lead Paint Revolving Funds – Staff Recommends Approval
- 2. Action Item:** Resolution Authorizing Approval of "Services Contract Between the Rock County Planning, Economic & Community Development Agency and the City of Edgerton, Wisconsin – Staff Recommends Approval
- 3. Action Item:** CDBG Revolving Fund – (ID # 020613-CO) – Staff Recommends Approval

WORK SESSION:

- 1. Housing Procedures Manual**

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Planning & Development Agency
INITIATED BY



Paul Benjamin, David Somppi
DRAFTED BY

Planning & Development Agency
SUBMITTED BY

October 25, 2010
DATE DRAFTED

**AMENDING ROCK COUNTY BUDGET TO CREATE BUDGETARY AUTHORITY TO
EXPEND LEAD PAINT REVOLVING FUNDS**

1 **WHEREAS**, the County of Rock has received grants from the U.S. Department of Housing & Urban
2 Development to conduct projects for removing lead hazards from qualifying housing units in Rock County; and,
3

4 **WHEREAS**, repayment of funds by property owners who received these grants has generated revolving funds
5 that can be used to assist additional qualifying property owners with removing lead hazards from qualifying
6 housing units; and,
7

8 **WHEREAS**, making these funds available to conduct additional lead hazard control projects will require the
9 creation of the budgetary authority within the Rock County Budget.
10

11 **NOW THEREFORE BE IT RESOLVED**, that the Rock County Board of Supervisors on this _____ day of
12 November, 2010, hereby approves amending the Rock County Budget to create the budgetary authority to
13 expend the Lead Paint Revolving Loan funds; and,
14

15 **BE IT FURTHER RESOLVED**, that the 2010 County Budget be amended as follows:
16

<u>A/C Description</u>	<u>Budget</u>	<u>Increase</u>	<u>Amended</u>
<u>Source of Funds</u>	<u>at 1/1/2010</u>	<u>(Decrease)</u>	<u>Budget</u>
64-6443-0000-44902			
Loan Repayments	900	(900)	-0-
64-6443-0000-46300			
Interest on Investments	250	(250)	-0-
64-6443-0000-46400			
Funds Forwarded From Prior Year	- 0 -	11,332	11,322
<u>Use of Funds</u>			
64-6443-0000-63110	115	915	1,030
Admin Expense			
64-6443-0000-64913	1,035	9,267	10,302
Home Rehab Activity			

Respectfully Submitted,

PLANNING & DEVELOPMENT COMMITTEE

FINANCE COMMITTEE ENDORSEMENT

Alan Sweeney, Chair

Reviewed and approved on a vote of

Mary Mawhinney, Vice Chair

Mary Mawhinney, Chair

Wayne Gustina

Marilyn Jensen

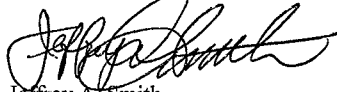
Phillip Owens

**AMENDING ROCK COUNTY BUDGET TO CREATE BUDGETARY AUTHORITY TO
EXPEND LEAD PAINT REVOLVING FUNDS**

Page 2

FISCAL NOTE:

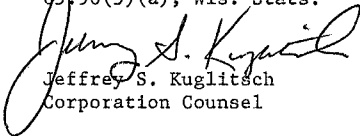
This resolution amends the Planning Department's Lead Paint Revolving Loan Fund program for its entire fund balance for lead hazard removal grants. No loan repayments or interest on investments will be received in 2010.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

As an amendment to the adopted 2010 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

**AMENDING ROCK COUNTY BUDGET
TO CREATE BUDGETARY AUTHORITY
TO EXPEND LEAD PAINT REVOLVING FUNDS**

EXECUTIVE SUMMARY

Rock County has received grants from the U.S. Department of Housing & Urban Development to conduct projects for removing lead hazards from qualifying housing units.

As a result of several of the property owners repaying grant funds, revolving funds have been generated. These funds can be used to assist additional qualifying property owners with removing lead hazards from qualifying housing units; and

To utilize these funds, the Rock County Board of Supervisors needs to create the budgetary authority to include the expenditure of the Lead Paint Revolving Funds in the 2010 budget.

The funds will be used to provide additional lead hazard control assistance to qualifying households in Rock County outside of the Cities of Beloit and Janesville.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Planning & Development Agency
INITIATED BY



Paul Benjamin, David Somppi
DRAFTED BY

Planning & Development Agency
SUBMITTED BY

October 23, 2010
DATE DRAFTED

**Authorizing Approval of Services Contract Between the Rock County Planning,
Economic & Community Development Agency and the City of Edgerton, Wisconsin**

1 **WHEREAS**, the City of Edgerton has received Community Development Block Grant – Small Cities
2 funds administered by State of Wisconsin – Department of Commerce, to conduct approved housing
3 rehabilitation and home purchase assistance projects within the City of Edgerton; and,
4

5 **WHEREAS**, the Rock County Planning, Economic & Community Development Agency (Planning
6 Agency), an agency of the County of Rock, Wisconsin, has the experience and expertise required to
7 administer the Community Development Block Grant – Small Cities program in accordance with
8 program guidelines from the U.S. Department of Housing and Urban Development (HUD) and the State
9 of Wisconsin; and,
10

11 **WHEREAS**, the City of Edgerton has sought to contract with the Planning Agency to administer this
12 program.
13

14 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors on this
15 _____ day of _____, 2010, hereby approves the "Services Contract Between the Rock
16 County Planning, Economic & Community Development Agency and the City of Edgerton; and,
17

18 **BE IT FURTHER RESOLVED**, that the County Board Chair is hereby authorized to sign the Contract
19 between the Rock County Planning, Economic & Community Development Agency and the City of
20 Edgerton, Wisconsin; and,
21

22 **BE IT FURTHER RESOLVED**, that authority is hereby granted to the Rock County Planning,
23 Economic & Community Development Agency to take the necessary steps to implement the provisions of
24 this Contract in accordance with this resolution.

Respectfully Submitted,

PLANNING & DEVELOPMENT COMMITTEE

Alan Sweeney, Chair

Mary Mawhinney, Vice Chair

Wayne Gustina

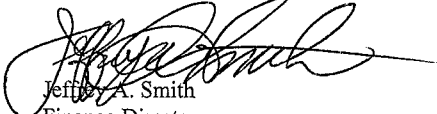
Marilynn Jensen

Phillip Owens

**Authorizing Approval of Services Contract Between the Rock County Planning,
Economic & Community Development Agency and the City of Edgerton, Wisconsin**
Page 2

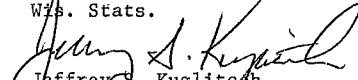
FISCAL NOTE:

\$61,112 is included in Planning's Housing Grant, A/C 64-6460-0000-68000, for administering this grant program for the City of Edgerton.


Jeffrey A. Smith
Finance Director


LEGAL NOTE:

County Board is authorized to take this action pursuant to § 59.01 & 59.51,
Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

Authorizing Approval of "Services Contract Between the Rock County Planning, Economic & Community Development Agency and the City of Edgerton, Wisconsin"

EXECUTIVE SUMMARY

The City of Edgerton has received a \$650,000 grant from the State of Wisconsin for administration of Community Development Block Grant – Small Cities funds.

The grant period is from October 1, 2010 – September 30, 2012. The Community Development Block Grant – Small Cities program funds are used to fund programs that provide 0% interest deferred payment loans to assist lower income households with purchasing and rehabilitating affordable housing, develop other programs that improve or expand housing opportunities, and provide for program administration expenses.

The City of Edgerton has requested that the Rock County Planning, Economic & Community Development Agency provide services to assist the City of Edgerton with administering this program, including administering individual loan applications.

The City of Edgerton will provide the Rock County Planning, Economic & Community Development Agency with administrative funds equal to 10.8% of the value of payments to contractors for conducting housing rehabilitation and/or down payment assistance projects, up to a total of \$61,112.50. The City of Edgerton will be responsible for financial and program administrative management for this program.

Rock County is advised and does believe that it is in the interest of Rock County to have the Rock County Planning, Economic & Community Development Agency to provide administrative assistance and individual project administration services for the City of Edgerton Community Development Block Grant – Small Cities program.

**ROCK COUNTY PLANNING & DEVELOPMENT AGENCY
51 SOUTH MAIN STREET
JANESVILLE, WISCONSIN 53545**

CHANGE ORDER #_1

Date: _____ November 11, 2010 _____

Project Number: _____ 20613-CO _____

Property Location: _____

Loan Type: _____ 0% Deferred _____

Assessed Value: _____ 82,900 _____

Total Pre-Rehab _____ 40,316 _____

Mortgages

Contractors: _____ Artistic Remodeling - \$4,250.00 _____

CHANGE ORDERED: Additional amount for main floor support structure mandated by code and confirmed by local building inspector that is necessary for this extensive rehabilitation project.

REASON for CHANGE ORDER: Main support beam for floor fell down after loan papers were signed but before contractor awards were made. Building code prohibits reusing such a beam supported by steel posts that rusted out because they were only placed on hardpan dirt floor. Contractor and concrete contractors did heroic work to use this beam temporarily so that the roofing crew could work two days later. When this beam was initially put back up, three floor joists cracked. Contractor "sistered" these beams with additional timber. Nelson Young is designing new laminated beams to support this floor system that will have to be installed. This results in additional cost (\$4,250) but will also allow the project to continue. If this is not done and the inspector gets involved, the entire project would be halted. Corrected price is reasonable and customary. This complication increases total loan above the usual \$24,999 limit.

Original Contract Amount	\$	24,013.00
Previous Change Orders	\$	0.00

Change Order Addition	\$	4,250.00
Change Order Deduction	\$	0.00
Revised Contract Amount	\$	28,263.00

This document shall become an amendment to the Contract and all stipulations and covenants of the Contract shall apply hereto.

Artistic Remodeling
Signature of Contractor

Date

Signature of Owner

Date

Approved by: _____
Alan Sweeney - Chair - Rock County Planning and Development Committee