

Rock County Developmental Disabilities Board
Meeting Minutes
October 14, 2009

CALL TO ORDER:

Chairperson Jensen called the meeting to order at 6:30 P.M.

MEMBERS PRESENT:

Chairperson Marilyn Jensen; Vice Chairperson Cheryl Drozdowicz, Harriet Kubiak, Nancy Lannert, Louis Peer, Bridget Rolek

MEMBERS ABSENT:

Lynda Olson, Jennifer Bishop

STAFF PRESENT:

LuAnn Kane-Director; John Hanewall-Deputy Director

INTRODUCTION OF GUESTS:

Richard Kubiak; Judy Schroeder, Catholic Charities, Inc.

CITIZENS' SUGGESTIONS TO THE BOARD:

Ms. Schroeder shared an update on the "Together We Serve" Fish Fry held Oct. 2nd. She stated that there was plenty of seating, no lines and the food was good. Approximately 500 people were served. She also gave an update on the Autism Conference, which was held Oct. 9th. The Conference went well and 28 individuals attended. Ms. Schroeder also had a brochure available to anyone, announcing the Brain Injury Conference, which will be held Oct 23rd. John Weber, Catholic Charities, will be the facilitator.

A brief discussion, following Mr. Peer's question, regarding the connection of autism and the H1N1 vaccine was held. Ms. Kane stated she would be giving a status update on H1N1 in her Director's Report.

APPROVAL OF AGENDA:

The agenda was approved on a motion by Harriet Kubiak and seconded by Bridget Rolek. Motion carried.

APPROVAL OF MINUTES:

The minutes of the September 23, 2009 Board Meeting were approved on a motion by Louis Peer and seconded by Cheryl Drozdowicz. Motion carried.

APPROVAL OF BILLS:

On a motion by Nancy Lannert, seconded by Harriet Kubiak, October 2009 bills in the amount of \$56,906.95 were approved. Motion carried.

**APPROVAL OF CONTRACTS, ADDENDUMS,
ENCUMBRANCES AND/OR LINE ITEM TRANSFERS**

Approval of a Pre-approved Encumbrance Amendments to Dungarvin from \$502,738.00 to \$698,714.00 for two clients who relocated into services in 2009 from institutions was moved by Bridget Rolek and seconded by Louis Peer. Motion carried.

A line item transfer in the amount of \$725 from Other Contracted Services to Repair & Maintenance was voted on following a motion by Harriet Kubiak and seconded by Nancy Lannert. Motion carried.

Four Contact items were reviewed and voted on following a motion by Louis Peer and a second by Harriet Kubiak. These included 1) a decrease in Advanced Employment's Contact in the amount of \$13,096.00, 2) an increase to Catholic Charities ARC program in the amount of \$1500.00, 3) an increase to Catholic Charities (Center Ave) in the amount of \$12,831.00 due to a relocation of a client, and 4) an increase to Lutheran Social Services in the amount of \$40,131.00 for an emergent placement and emergency respite for 2 clients. Motion carried.

DIRECTOR'S REPORT ON PROGRAM ACTIVITIES:

The Director provided the following information:

Ms. Kane provided the Board with an update on the 2010 Budget. She noted that, at this time, the Budget provides a 6% increase but that there are still issues that need to be resolved before the final Budget is approved. Ms. Kane shared Mr. Knutson's willingness to provide monies in the 2010 Budget to take four individuals off the waiting list in the last part of 2010 if the monies are still available and have not been used for emergent placements in 2010. Ms. Kane asked for a preliminary endorsement of the Department's budget, as submitted thus far. Harriet Kubiak moved this, seconded by Louis Peer. Motion passed with a vote of 3 yes, 1 no, 2 abstain.

A Memorandum from Mr. Russ Podzilni, County Board Chair, was distributed, with the County Board and Budget Review schedule. Ms. Kane shared that notification of the Public Hearing will go out to providers and consumers Monday, October 19, 2009.

In response to Board Members' inquires, Ms. Kane provided information on the status of the re-location of seven (7) residents from CCLS to Positive Living; the increase in client illnesses and injuries over the past several weeks; in particular, three (3) clients have sustained hip or leg fractures, that the United Way Fundraising Campaign has begun, and that it is likely that the County Administrator and designated department heads will attend a meeting with state officials regarding Rock County's transition to Managed Care in the 2012 Biennial Budget period.

Lindsey Peterson, Temporary Clerk, is currently working on the Department's MAPC record keeping.

A Resolution recognizing Connie Martin for her years of service with the County and the DD Board will be available at the next Board meeting, Oct. 28th, for review and approval by the Board.

Ms. Kane requested that the November and December Board meetings be moved to the third Wednesday of those months, November 18th and December 16th, respectfully. This will allow for the bills to be reviewed and approved by the Board. This was agreed upon by all present. An update on the H1N1 virus and the County and Department's responses were provide by Ms. Kane. She informed the Board that Holly Jorgenson, our MAPC Nurse Coordinator, would be assisting with the inoculation of school children in the community, due to the shortage of

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manpower with the Public Health Nurses. In addition, Ms. Jorgenson may be working with 5 nurses of providers that the DD Board contracts with to hold a clinic to inoculate Adult Family Home providers, direct care workers and providers who work with our clientele. Lastly, a conference call, with Marcy Brost regarding SWC and the individuals that reside there, that was scheduled for Tuesday, Oct. 13th, was cancelled. However, Ms. Kane reported that there are no significant changes to report at this time regarding relocating those individuals to a community setting.

BOARD MEMBERS' SUGGESTIONS TO THE BOARD:

None

ADDITIONAL CITIZEN SUGGESTIONS TO THE BOARD:

None

CORRESPONDENCE:

None

NEW BUSINESS:

The next DD Board Meeting will be held on Wednesday, October 28, 2009 at 6:30 P.M. at the Health Care Center in the Classroom.

Board Members were reminded to contact Connie Martin at 757-5051 or LuAnn Kane at 757-5048 if they are unable to attend this meeting.

ADJOURNMENT

On a motion by Nancy Lannert, seconded by Bridget Rolek, the meeting was adjourned at 8:00 PM. Motion carried.

Respectfully Submitted,
John Hanewall, Deputy Director

Not Official Until Approved by the Board