



**MINUTES**  
**ROCK COUNTY PLANNING & DEVELOPMENT COMMITTEE**  
**THURSDAY, JANUARY 10, 2013- 8:00 A.M.**  
**COURTHOUSE CONFERENCE CENTER**  
**SECOND FLOOR – EAST WING**  
**ROCK COUNTY COURTHOUSE**  
**JANESVILLE, WI**

**1. CALL TO ORDER**

The meeting of the Rock County Planning & Development Committee was called to order at 8:01 a.m. on Thursday, January 10, 2013 at the Rock County Courthouse. Chair Al Sweeney presided. Supervisors present: Wayne Gustina, Phil Owens, and Mary Mawhinney. Supervisor Jensen arrived 8:07 a.m.

Planning & Development Staff present: Paul Benjamin (Director), Steve Schraufnagel (Acting Secretary), and David Somppi (Community Development Manager)

Also present: Jason Houle, (Acting County Surveyor), and Michelle Schultz, (Real Property Lister).

**2. ADOPTION OF AGENDA**

Supervisor Gustina moved to adopt the agenda as presented, Supervisor Owens seconded. **ADOPTED 4-0.**

**3. MEETING MINUTES – DECEMBER 13, 2012**

Supervisor Mawhinney moved the approval of the December 13, 2012 Committee minutes as presented. Seconded by Supervisor Gustina. **APPROVED. 4-0**

**4. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS**

Planning Director Benjamin referred to the handouts he distributed before the meeting concerning a meeting on I-90 expansion.

**5. SEMI-ANNUAL REPORT ATTENDANCE AT CONFERENCES/CONVENTIONS**

**A. Planning & Development Agency** – James Otterstein attended a convention in Houston, Texas.

**B. Real Property Lister** – None

**C. Surveyor** - None

6. **FINANCE**

**Action Item: Department Bills/Encumbrances/Amendments/Transfers**

Supervisor Mawhinney moved to approve the bills; second by Supervisor Owens.  
All in favor – **Approved (Yes – 5, No – 0, Absent – 0)**

7. **COMMUNITY DEVELOPMENT**

- **Action Item: CDBG Down Payment Assistance Request ID 020726D1 (\$5,000)**

Supervisor Gustina moved to approve the resolution; second by Supervisor Owens. All in favor – **Approved (Yes – 5, No – 0, Absent – 0)**

8. **DIRECTORS REPORT**

- **Farmland Preservation Plan** – The text has been delivered to DATCP for their review.
- **County Engineer** – Have offered the position to one of the candidates interviewed.
- **Shoreland Ordinance** – The ordinance resolution will be on the January 24 committee meeting.
- **Workshop in February, 2013** – The Agency is anticipating a workshop to be held in February.
- **U.S. Housing and Urban Development Lead Hazard Control Grant Application** – The Agency staff is in the process of compiling the grant application in cooperation with the Cities of Beloit and Janesville along with the Health Department. The grant is due on February 4 with a proposed budget of 2.4 million dollars. That could include up to 120 proposed projects and includes training and promotional activities.

9. **COMMITTEE REPORTS**

Supervisors Mawhinney and Owens mentioned that they will be out of the country during the month of February and will not be attending the February 14 and 28 meetings.

10. **ADJOURNMENT**

Supervisor Gustina moved to adjourn the committee at 8:45 a.m.; second by Supervisor Owens. **ADOPTED** by acclamation.

The next meeting of the Planning & Development Committee will be **Thursday, January 24, 2013 at 8:00 a.m.**

Prepared by: Steve Schraufnagel - Acting Secretary