



MINUTES
ROCK COUNTY PLANNING & DEVELOPMENT COMMITTEE
THURSDAY, JUNE 27, 2013 - 8:00 A.M.
COURTHOUSE CONFERENCE ROOM
SECOND FLOOR
ROCK COUNTY COURTHOUSE
JANESVILLE, WI

1. CALL TO ORDER

The meeting of the Rock County Planning & Development Committee was called to order at 8:00 a.m. on Thursday, June 27, 2013 at the Rock County Courthouse. Chair Sweeney presided. Supervisors present: Mary Mawhinney, Phil Owens, and Marilyn Jensen. Supervisor Wayne Gustina was not in attendance.

Planning & Development Staff present: Paul Benjamin (Director), Adam Pritchard (County Engineer), Steve Schraufnagel (Acting Secretary), Chris Munoz-Pritchard (Planner II) and David Sopyy (Housing).

Others Present: Steve Lathrop (Combs and Associates), and Don Van Altena

2. ADOPTION OF AGENDA

Supervisor Owens moved to adopt the agenda to include the removal of Land Divisions 2013 017 & 2013 022 under Code Administration & Enforcement 5B; Supervisor Mahoney seconded. **ADOPTED AS AMENDED 4-0.**

3. MEETING MINUTES – JUNE 13, 2013

Supervisor Mahoney moved the approval of the June 13, 2013 Committee minutes with the correction on page 3 of TAC. Supervisor Owens seconded the approval of the minutes with the change listed. **APPROVED. 4-0**

4. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS

None at this time.

5. CODE ENFORCEMENT

A. Action Item: Request for Change of Use for an existing driveway on Controlled Access E. County Road N – Don Van Altena

County Engineer Adam Pritchard, described the request of Mr. Van Altena. Mr. Van Altena would like to change the status of his existing joint drive from private/field to private/private. This would increase the number of ingresses and egresses. The Public Works Committee approved the change in use with conditions.

Supervisor Owens made a motion to approve the change in use with conditions as stated by the Public Works Committee; Seconded by Supervisor Jensen. All in favor – **Approved (Yes –4 No- 0, Absent – 1)**

B. Action Item: Preliminary Approval of Land Divisions

Ms. Pritchard discussed the submitted land division.

- LD 2013 026 (Union Township) – Barbara George

Supervisor Mahoney made a motion to approve with conditions LD 2013 026; Seconded by Supervisor Owens. All in favor – **Approved (Yes –4 No- 0, Absent – 1)**

Conditions

1. 50' half road right of way (ROW) dedicated along N. US Hwy. 14.
2. Show well and septic locations for existing structures on Lot 1.
3. Existing structures shall meet setback regulations.
4. Note on Final Map: "Since Lot 1 contains existing buildings which utilize an existing private sewage system no soil evaluation on the lot was required at the time of this survey. However, soils on the lot may be restrictive to the replacement of the existing system".
5. Proposed lot lines must include the system area with the building that utilizes the system.
6. Final CSM to be submitted to and approved by the Planning and Development Agency on or before June 27, 2014.
7. Certified Survey Maps that are subject to local approval must be recorded within 6 months of their last approval and 24 months of the first approval.

6. Water Quality Planning

A. Action Item: Resolution Authorizing Acceptance of Grant for Beloit Area Sewer Service Area Planning and Amending the 2013 Planning Department Budget.

Mr. Benjamin reviewed with the Committee the purpose of the Grant being received from the DNR for phase 2 of the Water Quality Plan.

Supervisor Jensen made a motion to approve the resolution; Seconded by Supervisor Owens. All in favor – **Approved (Yes –4 No- 0, Absent – 1)**

7. **FINANCE**

Action Item: Department Bills/Encumbrances/Amendments/Transfers

Supervisor Mawhinney made a motion to approve the payment of the bills; Seconded by Supervisor Owens. All in favor – **Approved (Yes –4 No- 0, Absent – 1)**

8. **Community Development**

Mr. Sopy reviewed with the Committee the following loans:
These loans represent the cost of the samples required when checking for the existence of lead in a residence.

A. Action Item: Project ID 07061D1 (\$300)

Supervisor Jensen made a motion to approve loan ID 07061D1; Seconded by Supervisor Owens. All in favor – **Approved (Yes –4 No- 0, Absent – 1)**

B. Action Item: Project ID 07062D1 (\$300)

Supervisor Jensen made a motion to approve loan ID 07062D1; Seconded by Supervisor Owens. All in favor – **Approved (Yes –4 No- 0, Absent – 1)**

C. Action Item: Project ID 07063D1 (\$300)

Supervisor Jensen made a motion to approve loan ID 07063D1; Seconded by Supervisor Owens. All in favor – **Approved (Yes –4 No- 0, Absent – 1)**

8. **DIRECTORS REPORT**

- **Farmland Preservation Plan** – The Plan is still up at DATCP and should have the plan reviewed by August. Mr. Benjamin is meeting with several Towns concerning the update of their Zoning Ordinance.
- **DNR Water Quality Planning Update**– TAC was held in June. A subcommittee has been set to discuss public sewer extensions within the Sewer Service Area. Supervisor Mahoney mentioned that we should receive a letter from DNR confirming the allowance of a sewer extension without being annexed.

- **Edgerton Community Outreach Public Facilities Grant Update** – There will be a closing on July 3 for the bridge loan that will satisfy the matching portion of the grant.
- **Local Government Institute Report: Training for Local Elected Officials in Wisconsin.** Mr. Benjamin handed a report to the Committee depicting the training possibilities for elected officials.
- **Letter From DOA concerning Housing** – DOA has conducted an audit of the CDBG program and has found 15 findings that the Department has to satisfy before the program can continue. The Agency is working on a plan to correct the problems.
- **Lead Hazard Control Grant** – Rock County has received a grant in partnership with the Cities of Beloit and Janesville along with the Health Department.

10. COMMITTEE REPORTS

Supervisor Mahoney inquired whether there are grants available from DNR for rip rapping the shoreline on the lake or Rock River?

11. Adjournment

Supervisor Owens moved to adjourn the committee at 9:18 a.m.; second by Supervisor Mawhinney. **ADOPTED** by acclamation.

The next meeting of the Planning & Development Committee will be **Thursday, July 11, 2013 at 8:00 a.m.**

Prepared by: Steve Schraufnagel – Acting Secretary