



MINUTES
ROCK COUNTY PLANNING & DEVELOPMENT COMMITTEE
THURSDAY, OCTOBER 25, 2012 - 8:00 A.M.
COURTHOUSE CONFERENCE CENTER
SECOND FLOOR – EAST WING
ROCK COUNTY COURTHOUSE
JANESVILLE, WI

1. CALL TO ORDER

The meeting of the Rock County Planning & Development Committee was called to order at 8:00 a.m. on Thursday, October 25, 2012 at the Rock County Courthouse. Chair Al Sweeney presided. Supervisors present: Wayne Gustina, Marilyn Jensen, Mary Mawhinney and Phil Owens.

Planning & Development Staff present: Paul Benjamin (Director), Colin Byrnes (Zoning Administrator) Steve Schraufnagel (Acting Secretary) and Cheryl Martin (Accountant).

Other County Staff Present: Don Barnes (County Surveyor), Michelle Schultz (Real Property Lister) and Eugene Dumas (Corporation Counsel).

Citizens Present: Katie Udell (Angus Young).

2. ADOPTION OF AGENDA

Supervisor Owens moved to adopt the agenda, Supervisor Gustina seconded.
ADOPTED 5-0.

3. MEETING MINUTES – OCTOBER 11, 2012

Supervisor Mawhinney moved to adopt the minutes as presented, Supervisor Jensen seconded. **APPROVED. 5-0**

4. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS

None at this time.

5. CODE ADMINISTRATION & ENFORCEMENT

Action Item: Public Hearing – Shoreland Conditional Use Permit 2012 003 – Gary Fossum (landowner) and Burtness Chevrolet (developer) to construct a car dealership partially within the Floodplain of Swan Creek (Spring Valley Township).

Supervisor Jensen moved to go into public hearing; second by Supervisor Owens. All in favor – Approved (Yes – 5, No – 0, Absent – 0)
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Colin Byrnes gave a presentation of the project being proposed and referenced map and plat plan of the building site.

Katie Udell, representing Angus-Young explained the details of the project.

There were no public comments.

Supervisor Owens moved to go out of public hearing; second by Supervisor Mawhinney. All in favor – **Approved (Yes – 5, No – 0, Absent – 0)**

Action Item: Approval Shoreland Conditional Use Permit 2112 003 – Gary Fossum and Burtness Chevrolet.

Supervisor Owens moved to approve Shoreland Permit with conditions as presented; second by Supervisor Gustina. All in favor – **Approved (Yes – 5, No – 0, Absent – 0)**

6. **FINANCE**

Action Item: Department Bills/Encumbrances/Amendments/Transfers

Supervisor Mawhinney moved to approve the bills; second by Supervisor Owens. All in favor – **Approved (Yes – 5, No – 0, Absent – 0)**

7. **BUDGET REVIEW**

A. Surveyor: Mr. Barnes stated that this is a cost to continue budget. No major changes.

B. Real Property Description: Ms Schultz stated that this budget is cost to continue.

C. Planning: Mr. Benjamin reviewed the planning budget. He read a letter from James Otterstein explaining the current status of some Economic Development Programs and how they may affect the program budget in the future.

8. **DIRECTORS REPORT**

- **County Engineer** – The Position Description (PD) has been redrafted to include housing inspection and water quality planning experience. The due date to apply for the position ends on October 26, 2012.
- **Village of Orfordville CDBG – Small Cities Grant** – Mr. Benjamin has office hours at the Village on Monday and Wednesday afternoons. So far 6 applications have been submitted.
- **Farmland Preservation Planning Open House** – 12 –15 people attended last weeks Open House. Staff is still working on completing the farmland maps.
- **Contracting for Housing Inspectors** – Interviews were held and no one was deemed able to fill the position. The position will be reposted.

9. **Committee Reports**

A. **Executive Session:** Per Section 19.85(1)(g) Wis. Stats. to Confer with Legal Counsel Regarding Pending Litigation.

Supervisor Owens moved to go into Executive Session; second by Supervisor Mawhinney. All in favor – Approved (Yes – 5, No – 0, Absent – 0)

10. **ADJOURNMENT**

Supervisor Owens moved to adjourn the committee at 9:20 a.m.; second by Supervisor Gustina. **ADOPTED** by acclamation.

The next meeting of the Planning & Development Committee will be **Thursday, November 8, 2012 at 8:00 a.m.**

Prepared by: Steve Schraufnagel - Acting Secretary