



MINUTES

ROCK COUNTY PLANNING & DEVELOPMENT COMMITTEE
THURSDAY, APRIL 25, 2013 - 8:00 A.M.
COURTHOUSE CONFERENCE ROOM
SECOND FLOOR
ROCK COUNTY COURTHOUSE
JANESVILLE, WI

1. CALL TO ORDER

The meeting of the Rock County Planning & Development Committee was called to order at 8:00 a.m. on Thursday, April 25, 2013 at the Rock County Courthouse. Chair Sweeney presided. Supervisors present: Mary Mawhinney, Phil Owens, and Wayne Gustina. Supervisor Jensen arrived at 8:04 a.m.

Planning & Development Staff present: Paul Benjamin (Director), Colin Byrnes (Zoning Administrator), Steve Schraufnagel (Acting Secretary) David Somppi (Community Development Manager) and Bill Shipley (Housing Specialist). Jason Houle (County Surveyor) also attended.

2. ADOPTION OF AGENDA

Supervisor Owens moved to adopt the agenda as presented, Supervisor Gustina seconded. **ADOPTED 4-0.**

3. MEETING MINUTES – APRIL 11, 2013

Supervisor Mawhinney moved the approval of the April 11, 2013 Committee minutes as presented; seconded by Supervisor Gustina. **APPROVED. 4-0**

4. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS

None at this time.

5. CODE ENFORCEMENT

A. Action Item: Approval of Ordinance repealing & recreating the Rock County Shore land Zoning Ordinance, Chapter 4, Part 2 of the Rock County code of Ordinances, and repealing & recreating existing Section 4.225(3), pertaining to zoning of County owned land.

Mr. Byrnes explained the wording changes dealing with the County owned property issue.

Supervisor Jensen commented upon several punctuation questions she had within the resolution on lines 24, 47, 62, and 64.

Supervisor Gustina made a motion to approve the Shore land Ordinance Resolution; Seconded by Supervisor Owens. All in favor – **Approved (Yes –5 No- 0, Absent – 0)**

B. Action Item: Preliminary Approval of Land Divisions

Mr. Byrnes discussed the submitted land divisions.

- LD 2012 039R (Johnstown Township) – Gail Ritsema

Supervisor Owens made a motion to table indefinitely LD 2012 039R; Seconded by Supervisor Gustina. All in favor – **Approved (Yes –5 No- 0, Absent – 0)**

- LD 2013 004 (Harmony Township) – Kemp Trust (Tabled 4/11/13)

Supervisor Mawhinney made a motion to remove from the table LD 2013 004; Seconded by Supervisor Gustina. All in favor – **Approved (Yes –5 No- 0, Absent – 0)**

Supervisor Mawhinney made a motion to table for three months LD 2013 004 until staff and applicant can work out wording for a deed restriction acceptable to both parties; Seconded by Supervisor Gustina. All in favor – **Approved (Yes –5 No- 0, Absent – 0)**

6. FINANCE

Action Item: Department Bills/Encumbrances/Amendments/Transfers

Supervisor Owens made a motion to approve the Bills/Encumbrances and Transfers; Seconded by Supervisor Mawhinney. All in favor – **Approved (Yes –5 No- 0, Absent – 0)**

7. COMMUNITY DEVELOPMENT

Action Item: CDBG – Program Income: (Loan ID 07028D1 - \$7,100)

Mr. Somppi described this project. Bill Shipley (Housing Specialist) explained to the Committee about the electric hydronic baseboard heater that is being installed in an unheated bedroom.

Supervisor Jensen made a motion to approve loan 07028D-1 request; Seconded by Supervisor Gustina. All in favor – **Approved (Yes –5 No- 0, Absent – 0)**

8. DIRECTORS REPORT

- **Farmland Preservation Plan** –The Plan has been submitted to DATCP for their review and approval. County Corporation Counsel needs to sign off on review of the Plan. Department will be updating the Comprehensive Plan in 2014-15.
- **Water Quality Planning** – Staff is currently calculating flows based on land uses population projections. Next meeting scheduled for May 15.
- **Town Zoning Ordinance Update** – Mr. Benjamin brought the committee up-to-date on the status of Town Zoning Ordinances.
- **Agency work program with Human Services Long Term Support & Children’s Long Term Support** – Mr. Benjamin stated that the lack of communication between offices has been resolved and staff are working closely on several projects.

9. COMMITTEE REPORTS

None at this time

10. ADJOURNMENT

Supervisor Mawhinney moved to adjourn the committee at 9:05 a.m.; second by Chair Jensen. **ADOPTED** by acclamation.

The next meeting of the Planning & Development Committee will be **Thursday, May 9, 2013 at 8:00 a.m.**

Prepared by: Steve Schraufnagel – Acting Secretary