



MINUTES
ROCK COUNTY PLANNING & DEVELOPMENT COMMITTEE
THURSDAY, JANUARY 14, 2010 - 8:30 A.M.
COURTHOUSE CONFERENCE CENTER
SECOND FLOOR - EAST WING
ROCK COUNTY COURTHOUSE
JANESVILLE, WI

1. **CALL TO ORDER**

The meeting of the Rock County Planning & Development Committee was called to order at 8:30 a.m. on Thursday, January 14, 2010 at the Rock County Courthouse. Chair Al Sweeney presided. Supervisors present: Wayne Gustina, Marilyn Jensen, Phil Owens, and Mary Mawhinney. Supervisors absent: None

Planning & Development staff present: Steve Schraufnagel (Acting Director), Colin Byrnes (Code Administrator), David Somppi (Community Development Mgr.), and Cheryl Martin (Accountant). Real Property Lister Michelle Schultz and County Surveyor Don Barnes were also in attendance.

Others present: Eugene Dumas (Corporation Counsel), Lori Williams (Parks Director, Public Works), Robert Baller (Parks Dept., Community Coordinator) and Chip Knilans.

2. **ADOPTION OF AGENDA**

Supervisor Owens moved the adoption of the agenda as presented; second by Supervisor Mawhinney. Chair Sweeney stated that Item 5A should be listed as Newark Township not Porter Township. **ADOPTED with that change.**

3. **MEETING MINUTES – DECEMBER 17, 2009**

Supervisor Jensen moved the approval of the December 17, 2009 Committee minutes; second by Supervisor Gustina. **APPROVED as presented.**

4. **CITIZEN PARTICIPATION, COMMUNICATIONS, AND ANNOUNCEMENTS**

Acting Director Schraufnagel reminded the Committee of the upcoming PACE (Purchase of Agricultural Conservation Easements) Ad Hoc Committee Meeting scheduled for 4:00 PM on Monday, January 18, 2010 and the Rock County Working Lands Workshop scheduled for 9 AM on Wednesday, January 20, 2010.

5. **CODE ADMINISTRATION & ENFORCEMENT**

A. **Public Hearing – Shoreland Conditional Use Permit 2010-001 (Newark Township) – Rock County Public Works, Highway & Parks Dept. – Beckman Mill Park**

Supervisor Mawhinney moved to go into Public Hearing at 8:33 a.m. with a second by Supervisor Owens and the roll call was read. Present: Supervisors Gustina, Jensen, Mawhinney, Owens, and Sweeney. Absent: None

Mr. Byrnes read into the record a transcribed statement from property owner, Bill Donovan (Parcel 6-14-214). He states that his land that he leases out for crops has water in the fields and is backed up since the installation of the dam. He further believes that the dam has raised the water table and that the water is flowing east instead of west as it used to.

No other comments from the public were given.

Supervisor Owens moved to close the Public Hearing at 8:35 a.m. with a second by Supervisor Gustina and the roll call was read. Present: Supervisors Gustina, Jensen, Mawhinney, Owens, and Sweeney. Absent: None

B. Approval of Shoreland Conditional Use Permit 2010-001 Rock County Public Works, Highway & Parks Dept. – Beckman Mill Park

Robert Baller (Parks Dept., Community Coordinator) presented the Parks Department's request for a Shoreland Conditional Use Permit for the purpose of constructing a boardwalk and trail system through a wetland area in the Beckman Mill Park and to be utilized as an environmental education element. The Committee asked that the Parks Dept. report back every 6 months on the progress of this project.

Supervisor Owens moved to approve Shoreland Conditional Use Permit 2010-001 with the permit having a start date based upon an accepted contractor's project bid; second by Supervisor Jensen. **All in favor – APPROVED (Yes – 5, No – 0, Absent – 0).**

C. Approval of Affidavit Removing Note: "No building which produces wastewater allowed on Lot" from CSM Vol. 20 Pg. 296-97 Lot 1. (Clinton Township) – Jim Purdin, Will Executor

Supervisor Jensen moved the approval of the recording of an Affidavit that will remove the building restriction from CSM Vol. 20 Pg. 296-97 Lot 1; second by Supervisor Gustina. **All in favor – APPROVED (Yes – 5, No – 0, Absent – 0).**

D. Resolution for Transfer of Jurisdictional Control of Southern Wisconsin Regional Airport Overlay Zoning to the City of Janesville

Staff introduced the resolution that, when adopted, would allow the City of Janesville to administer the provisions of the adopted Rock County Southern Wisconsin Airport Overlay Zoning District (AOZD). On December 14, 2009 the Janesville City Council adopted Ordinance No. 2009-444 satisfying the requirements of Section 29.20 of the AOZD Ordinance. Rock County Planning Staff have reviewed the City Ordinance and found it to be consistent with the provisions of Section 29.20(1).

"NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2010 does hereby approve the transfer of jurisdictional control of the Rock County Airport Overlay Zoning District located within the municipal limits of the City of Janesville."

Supervisor Owens moved the above resolution; second by Supervisor Mawhinney. **All in favor – APPROVED (Yes – 5, No – 0, Absent – 0).**

6. SEMI ANNUAL REPORTS – ATTENDANCE AT CONVENTIONS/CONFERENCES

The Planning & Development Agency and the Real Property Lister's Dept. submitted documentation showing that no department member attended any training, conference, or convention that exceeded the cost of \$1,000 in the last six months.

7. COUNTY SURVEYOR

Surveyor Don Barnes presented an assortment of surveyor's monuments that are typically found in Rock County.

8. **FINANCE**

A. Department Bills/Encumbrances/Pre-Approved Encumbrance Amendments/Transfers

Supervisor Owens moved the approval of payment of the department bills and transfers; second by Supervisor Mawhinney. **All in favor – APPROVED (Yes – 5, No – 0, and Absent – 0).**

9. **HOUSING & COMMUNITY DEVELOPMENT**

Mr. Somppi presented the Staff report.

A. Resolution Authorizing Rock County Purchase of Property Through 2009 Wisconsin Division of Emergency Management – Hazard Mitigation Grant Program Assistance Agreement FEMA-DR-1768-WI

Staff introduced the resolution that would authorize Rock County's using grant program funds to purchase 3 owner-occupied properties that were substantially damaged during the 2008 flooding (FEMA-DR-1768-WI).

NOW THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2010, hereby approves and authorizes the purchase by the County of Rock of the three subject properties.

BE IT FURTHER RESOLVED that the funds for the purchase of the properties be allocated from the Federal Emergency Management Agency – Hazard Mitigation Grant Agreement.

BE IT FURTHER RESOLVED that the Rock County Board of Supervisors authorizes the County Board Chair and County Clerk to sign the respective documents on behalf of the County of Rock.

BE IT FINALLY RESOLVED that authority is hereby granted to the Rock County Planning & Development Committee and County Board Staff Committee to take the necessary steps to develop proposals and enter into agreements needed to purchase and dispose of the structures on the site and to determine the final disposition of the property.

Supervisor Jensen moved the above resolution; second by Supervisor Owens. **All in favor – APPROVED (Yes – 5, No – 0, and Absent – 0).**

B. Community Development Loan Program – Quarterly Report

Housing & Community Development Manager, David Somppi, presented the 4th quarter program report. He stated that the total current value of all open mortgages is \$4,848,764.99.

There were no Conflict of Interest Statements in regards to the aforementioned loan/grant requests.

10. **ADJOURNMENT**

Supervisor Owens moved to adjourn the committee at 9:50 A.M.; second by Supervisor Gustina. **ADOPTED** by acclamation.

The next meeting of the Planning & Development Committee will be **Thursday, January 28, 2010 at 8:30 AM.**

Prepared by: Cheryl Martin - Acting Secretary