

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Paul Benjamin
INITIATED BY



Paul Benjamin
DRAFTED BY

Planning and Development
Committee
SUBMITTED BY

April 30, 2013
DATE DRAFTED

**Amending the 2013 Planning, Economic & Community Development Agency
Budget and Creating a 0.625 FTE Position in the Housing & Community
Development Division of the Rock County Planning, Economic & Community
Development Agency**

1 **WHEREAS**, Housing and Community Development Division (Housing) of the Rock County Planning,
2 Economic & Community Development Agency (Agency) received funding from the State of Wisconsin's
3 Community Development Program for a Small Cities project in Orfordville; and,
4

5 **WHEREAS**, the City of Milton has contracted with Housing to manage the expenditure of CDBG
6 Revolving Loan Funds; and,
7

8 **WHEREAS**, Housing participates in a HOME Consortium with the Cities of Beloit and Janesville; and,
9

10 **WHEREAS**, Housing is contracted by Rock County Human Services Department to manage projects
11 designed to improved accessibility for its clients in the Long Term Support and Children's Long Term
12 Support projects; and,
13

14 **WHEREAS**, Housing has other sources of project funding including program income from various
15 Revolving Loan funds to undertake housing rehabilitation projects for eligible low to moderate income
16 applicants; and,
17

18 **WHEREAS**, the workload associated with such a number of projects exceeds the capacity of the
19 Housing and Community Development Division as it is currently structured; and,
20

21 **WHEREAS**, a cross-charge from another Rock County Department for the services of the County
22 Engineer in the Agency and the consolidation of two medical insurance line items result in sufficient
23 flexibility in the Agency's budget to support this position through the end of the year without additional
24 county levy.
25

26 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
27 this 23 day of May, 2013 approves the position of Housing Specialist to be created in
28 Pay Range 13 effective May 26, 2013 through December 31, 2013 and the 2013 Planning, Economic &
29 Community Development Agency's budget be amended as follows:
30

<u>Account/Description</u>	<u>Budget 1/1/13</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
Source of Funds			
64-6400-0000-61610 Health Insurance	\$148,128	(\$21,187)	\$126,941
Use of Funds			
64-6460-0000-61100 Regular Wages	\$62,744	\$16,252	\$78,996
64-6460-0000-61400 FICA	\$4,800	\$1,243	\$6,043

13-5B-334


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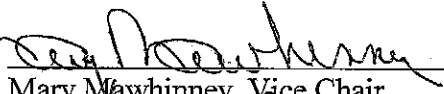
42	64-6460-0000-61510			
43	Retirement	\$4,204	\$1,081	\$5,285
44	64-6460-0000-61610			
45	Health Insurance	\$7,152	\$2,611	\$9,763

Respectfully submitted,

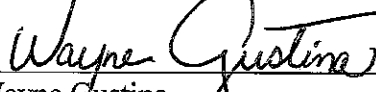
Planning and Development Committee




 Alan Sweeney, Chair



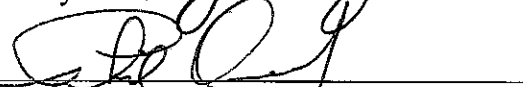
 Mary Mawhinney, Vice Chair



 Wayne Gustina



 Marilyn Jensen

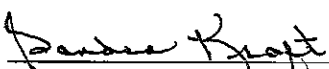


 Phil Owens


County Board Staff Committee



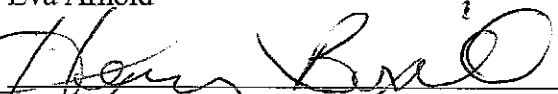
 J. Russell Podzilni, Chair



 Sandra Kraft, Vice Chair



 Eva Arnold



 Henry Brill



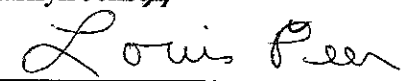
 Betty Jo Bussie

Absent


 Mary Mawhinney

Absent

 Marilyn Jensen



 Louis Peer

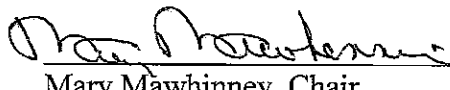


 Kurtis L. Yankee

FINANCE COMMITTEE ENCORSEMENT

Reviewed and approved on a vote of

50



 Mary Mawhinney, Chair Date

FISCAL NOTE:

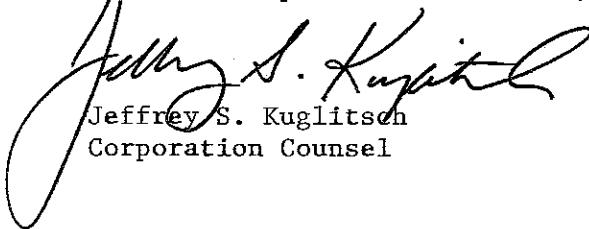
Sufficient funding is available for transfer from the Planning Department's Health Insurance account to fund this position.



 Sherry Oja
 Finance Director

LEGAL NOTE:


As an amendment to the adopted 2013 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats. County Board is authorized to take this action pursuant to §59.22(2), Wis. Stats.



 Jeffrey S. Kuglitsch
 Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



 Craig Knutson
 County Administrator

Executive Summary

The Housing and Community Development Division (Housing) of the Rock County Planning, Economic and Community Development Agency has multiple sources of funding in 2013 to undertake approximately 70 separate projects to rehabilitate homes for low to moderate income applicants in Rock County. These projects often involve replacing roofs, updating electrical circuitry, replacing windows, and occasionally furnaces. Sources of funding including the Home Consortium, Community Development Block Grant funding from the Wisconsin Department of Administration for a Small Cities project in the Village of Orfordville, the City of Milton CDBG program, and the Town of Beloit. About twelve other projects are being conducted under contract with the Rock County Human Services Department to construct accessibility structures for clients in the Children's Long Term Support Program and the Long Term Support Program. Housing also retains Program Income from five revolving loan funds. Totally, Housing anticipates work on 81 projects in 2013 and expending \$1,003,290 and will complete about half of these by the end of May 2013.

Housing currently has 1.0 FTE and a 0.5 LTE. The limited-term position is scheduled to terminate at the end of May 2013. Housing cannot complete the remaining 40 projects by the end of December 31, 2013 with just a 1.0 FTE, the Housing Division Manager. Housing projects with a 0.625 LTE remaining with the Housing Division Manager that it should be able to complete nearly all the projects.

No additional county levy is required.